Will Rogers Learning Community

2401 14th Street, Santa Monica, California 90405
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English Learner Advisory Committee (ELAC)
Will Rogers Learning Community
Thursday, November 20, 2025, 8:30am
Location: Library
Minutes

Mandated Topics: (Check the topic(s) covered)

- Assist in the development of school-wide need assessment.
- Assist with efforts to make parents aware of the importance of regular school attendance.
- Advise on the school's program for English Learners
- Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
- Receive training to assist members in carrying out their legal responsibilities.
- Elect representative(s) for the District English Learner Advisory Committee
- Other site-specific priorities/programs
- Topics requested by the parents of English Learners (e.g. gathered through a needs assessment)

1) **INTRODUCTIONS:** The meeting started at 8:35 a.m. in the school library. Members signed in and shared refreshments. All parents of ELs were sent an email invite, phone invite, and the meeting agenda and notice was blasted to whole community in our SMORE ROUNDUP NEWSLETTER and posted on the website. Participants engaged in community connection by sharing their names, child grade level and their hopes for their child this year as an EL Learner.

2) **MEETING MINUTES:** May 2025 minutes were shared, reviewed and unable to be approved given we only had five members present. Prior meeting minutes are posted on the website.

3) **ELAC Mandated Topic(s):** Principal Daruty provided information on federally mandated topic (attendance), steps to take if child misses school, reviewed attendance letters, provided information on tardies and early outs, independent study. She introduced our new senior office assistant Ana Cabrera.

4) **ELAC Discussion /Recommendation Recommendations**: Principal Daruty discussed the open position on our ELAC board and shared the roles and responsibilities. We discussed that we would need to hold an election of new officers once we had a slate.

5) **DELAC Report:** (The following is a summary of the DELAC report) No report provided.

6) **Other presentation(s)-** none currently.

7) **Announcements:** (Summary)

The meeting was adjourned at: 9:10 am