# Will Rogers Learning Community

2401 14th Street, Santa Monica, California 90405
310 452-2364

**English Learner Advisory Committee (ELAC)**
**Will Rogers Learning Community**
**Thursday, October 30, 2025, 8:30am**
**Location: Library**
**Minutes**

**Mandated Topics: (Check the topic(s) covered)**

- Assist in the development of school-wide need assessment.
- Assist with efforts to make parents aware of the importance of regular school attendance.
- Advise on the school's program for English Learners
- Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA)
- Receive training to assist members in carrying out their legal responsibilities.
- Elect representative(s) for the District English Learner Advisory Committee
- Other site-specific priorities/programs
- Topics requested by the parents of English Learners (e.g. gathered through a needs assessment)

1) **INTRODUCTIONS:** The meeting started at 8:35 a.m. in the school library. Members signed in and shared refreshments. All parents of ELs were sent an email invite, phone invite, and the meeting agenda and notice was blasted to whole community in our SMORE ROUNDUP NEWSLETTER and posted on the website. Participants engaged in community connection activity. Attendees shared current questions and concerns about how ELAC meetings can be designed to reflect topics and conversations relevant to their EL students' needs. We discussed that we currently do not have a community bilingual liaison. Currently we are working on filling this position and appreciate the support of Maria (JAMS) liaison who was in attendance to translate and support the meeting.

2) **MEETING MINUTES:** May 2025 minutes were shared, reviewed and unable to be approved given we do not have a governing board.

3) **ELAC Mandated Topic(s):** Principal Daruty trained the present members on the legal responsibilities of ELAC. She shared the purpose of the ELAC advisory committee.

4) **ELAC Discussion /Recommendation Recommendations**: Principal Daruty discussed the open position on our ELAC board and shared the roles and responsibilities. We discussed that we would need to hold an election of new officers once we had a slate.

5) **DELAC Report:** Although we do not have a current DELAC representative, the JAMS DELAC rep who is also a parent of a WRLC shared her notes from attending the past DELAC meeting.

6) **Other presentation(s)-** none currently.

7) **Announcements:** (Summary)

The meeting was adjourned at: 9:00 am