

Pepper Ridge Elementary PTO Meeting Minutes

February 10, 2026

In Person

Board Members Present: Amanda Kreuger, Hailey Saairinen, Brittney Arendt, Steve Arendt

Attendees Present: 10 in person

Call to Order: 5:03 PM

Approval of last meeting minutes

1. Principal Report

- a. Excited days are starting to get longer
- b. 5 Essentials survey is out for parents to fill out. This year the results of the survey and student attendance can boost the results of our school report card. It will be available until the end of February.
- c. IAR testing is in March. We are encouraging students to do their best.
- d. Attendance goal is 94%, which is where we are at now.
- e. Tardies were reduced by 10% this month, which students earned a part for.
- f. 5th grade celebration. We can celebrate, but need to recognize it's not a graduation.

2. Assistant Principal Report - none

3. Teacher's Report: Brittney Arendt (Kindergarten) Thank you PTO and Lori Spencer for coordinating the Teacher appreciation event this past month.

We are also so thankful for the PTO teacher scholarships to help up provide items for our classroom and for our students that many teachers wouldn't be able to afford out of pocket. 2nd grade's field trip to the Children's museum which was funded by the PTO was last week and was a success.

4. President Report

- a. 5 Essentials survey - Amanda timed herself and took the survey and it took 5 minutes and 17 seconds. She suggests planning an incentive for parents that filled out the survey, possibly a raffle for two \$25 gift cards.

5. VP Report

- a. Spirit wear - trying to find a new company for inclusive sizing. Also, we are looking possibly to have some Pepper shirts available for sale at Kindergarten Registration on April 16. Kindergarten registration opens March 31.
- b. Bulletin board in the front - It was designated at

6. Treasurer's Report

- a. Report attached
- b. We received a check for \$105.90 from box tops, which was a great surprise.
- c. The treasurer paid insurance for the year.

7. Secretary Report

- a. Reviewed meeting minutes. Meeting minutes will also be shared on the PTO page on the school website.

8. Committees Report:

- a. Teacher Appreciation - Monthly teacher appreciation has been going well. We've been very consistent with spending our monthly budget.
- b. Fundraising - Penny Wars coming in the spring. Looking into planning an "Unraiser" and a Parent Trivia night at BloNo Pizza (Fundraising committee could also use 2-3 more members)
- c. Classroom parties - Valentine party coming up this week. All sign up slots are full.
- d. Landscaping - possibly creating a sign up genius to help with weeding over the summer. Also need to revamp our mulching plan in August to get help with distributing a spreading mulch. (Could really use a lot more members)
- e. Trunk or Treat - nothing this month

9. Old business

- A. Teachers have been filling out their own sign-up genius for parties and it has been going well.
- B. Teacher grants due April 15 - final date to turn in

10. New business

- A. Looking into spring - we have 2 need help with 2 items: getting application and scoring rubric for the Pepper Scholarship for graduating seniors and finding information about 5th grade t-shirts.

B. IAR snacks-we are making a sign-up genius for IAR snacks. We need volunteers to possibly help separating snacks for each of the classes.

C. April and May are the last 2 meetings of the year - anybody interested in being on the board or a committee should contact a PTO board member and attend the May meeting.

Meeting Adjourned at 6:01 PM

Treasurer's Report - February 10, 2026 (as of 2/7/2026)

	Opening Cash-7/1/25	\$18,538.36		Bank Reconciliation as of 1/31/2026	
YTD Credits	\$2,037.08		Bank Balance	\$ 15,399.35	
YTD Debits	(\$6,118.42)		O/S Checks	\$ (345.96)	
YTD Cash Balance	\$14,457.02		Book Balance	\$ 15,053.39	
Pepper Ridge Elementary PTO					
Budget	\$15,614.00	\$6,118.42	Expenses	\$9,495.58	39.2%
7/1/25 - 6/30/26	Budget Allocation		Available Budget	\$2,037.08	APPROVED AUGUST 2025 MEETING
Revenue				Revenue	Comments
Spiritware				\$ 440.00	
Rewards/Loyalty Programs				\$ 140.61	Casey's, Kroger, etc.
Dine Outs/Local Business Partnerships				\$ -	Kick backs for fundraisers with local businesses
Penny Wars				\$ -	
Unraisers and Donations				\$ -	
Trunk or Treat				\$ 1,456.47	
Expenditures					
Operating/Overhead	\$ 2,214.00	\$ 1,858.47	\$ 355.53		83.9%
Annual Tax Filing Fee	\$ -	\$ -	\$ -		#DIV/0!
Liability Insurance	\$ 1,200.00	\$ 1,542.00	\$ (342.00)		128.5%
SOS NFP Fee	\$ 14.00	\$ -	\$ 14.00		0.0%
Annual College Scholarship	\$ 1,000.00	\$ -	\$ 1,000.00		0.0%
Office supplies and expenses	\$ -	\$ 316.47	\$ (316.47)		#DIV/0!
Student Support	\$ 3,300.00	\$ 647.98	\$ 2,652.02		19.6%
Back to School Night	\$ -	\$ -	\$ -		#DIV/0!
Out of the Blue	\$ 250.00	\$ -	\$ 250.00		0.0%
5th Grade T-shirts	\$ 650.00	\$ -	\$ 650.00		0.0%
Other Student Support	\$ 2,400.00	\$ 647.98	\$ 1,752.02		27.0%
School Events	\$ 400.00	\$ 30.78	\$ 369.22		7.7%
Trunk or Treat	\$ 100.00	\$ 30.78	\$ 69.22		30.8%
Game Night	\$ 300.00	\$ -	\$ 300.00		0.0%
Penny Wars	\$ -	\$ -	\$ -		#DIV/0!
Staff Support/Appreciation	\$ 8,500.00	\$ 2,723.83	\$ 5,776.17		32.0%
Certified Teacher Classroom Sup	\$ 4,000.00	\$ 965.54	\$ 3,034.46		24.1%
Luncheons	\$ 3,000.00	\$ 1,016.36	\$ 1,983.64		33.9%
Lounge	\$ 1,500.00	\$ 741.93	\$ 758.07		49.5%
School/Building Improvements	\$ 1,200.00	\$ 857.36	\$ 342.64		71.4%
Folders	\$ 500.00	\$ 485.39	\$ 14.61		97.1%
Recess Equipment	\$ 252.00	\$ -	\$ 252.00		0.0%
Classroom Rugs	\$ 448.00	\$ 319.99	\$ 128.01		71.4%
Misc supplies and expenses	\$ -	\$ 51.98	\$ (51.98)		100%

Comments: Puma paw item for students
4x per year, snacks, popcorn/machine supplies

Comments: \$10 per student

Comments: October

Comments: February

Comments: March

Comments: Beginning of school year, 39 x \$100

Comments: 4 luncheons per year, plus supplement other monthly activities

Comments: Up to \$500 for the year

Comments: 5th grade classrooms

Comments: Much Day