

STUDENT RECORDS

The Bristol Warren Regional School District will make school records available to parents of all students. Parents of students aged 18 or over will not be shown the records unless consent is given through a release form signed by the student. The responsibility of opening school records is vested in the school principal or director, who may delegate the responsibility.

It will be the responsibility of the school principal or their designee to inform parents that there might exist a disciplinary record on file. All opening of school records will be carried out by appointment only through the principal's office.

The Bristol Warren Regional School District will afford parents, through the designated head of the school where the records are maintained, the right of a hearing to challenge the content of any part of the school record and an opportunity to make corrections and deletions.

Access to Student Records

- a) Federal privacy laws such as the Family Educational Rights and Privacy Act (FERPA) generally protect student records.
- b) Student records will be released only: subject to a lawfully issued subpoena; court order; if consent is given by the student's parent/guardian or by the student if aged 18 or over; or if there are emergency exigent circumstances that threaten public safety.
- c) Under FERPA, the District may disclose appropriately designated "directory information" without written consent, unless the student's parent/guardian, or student aged 18 or over, has advised the District in writing, according to District procedures, not to release student directory information.

Adopted: January 24, 1994
Revised: December 15, 2025

LEGAL REF.: Family Educational Rights and Privacy Act. Fig 74, P.L.
93-380 16-38-5

REF: Policy ADD- Safe Schools

Bristol Warren Regional School District, Bristol, Rhode Island