BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE MEETING OF

January 26, 2026

The meeting was called to order by the Board President at 5:01 p.m., in the Board Room, 12820 Pioneer Boulevard, Norwalk, CA with all members present except Mrs. Langenwalter who arrived at 5:06 p.m.

Board Members Present:	Dr. Robert Cancio, President Dr. Lorena Vidaurre, Vice President Ms. Norma Amezcua, Member Narcis Brasov, Esq., Member Ms. Espie Free, MPA, MLS, Member Ms. Becky Langenwalter, MS, LMFT, Member Mr. Jose M. Rios, Member
Administrators Present:	Dr. Natasha Baker, Superintendent Mr. Estuardo Santillan, Assistant Supt., Business Services Ms. Tania Magaña, Assistant Supt., Educational Services Dr. Michael R. Gotto, Assistant Supt., Human Resources Mr. Christopher Hargraves, Public Information Officer

OPEN SESSION

PUBLIC COMMENTS

Opportunity for Citizens to Address the Board

Board President Cancio declared the Hearing Section of the meeting open.

Robyn Morgan, Employee/TANLA, addressed the Board regarding labor negotiations, stating that the District's salary proposal does not meet the cost-of-living adjustment and expressing concern about salary schedule limitations affecting recognition of prior experience. She emphasized the importance of valuing teachers to support student success.

Maureen Quiros Gray, Employee/TANLA President, expressed concerns regarding the Superintendent evaluation process, including leadership direction, organizational changes, and their impact on collaboration, professional development, and communication. She urged the Board to ensure consistent evaluation and accountability standards.

Opportunity for Citizens to Address the Board, Continued

Carrie Vaughn, Employee/TANLA, expressed concern that current practices do not align with the District's stated core values. She expressed concerns regarding reduced collaboration, limited instructional and professional support, and concerns regarding communication, transparency, fiscal priorities, and staff engagement. She urged the Board to consider staff experiences and accountability.

Nina Montoya, Employee/TANLA, shared concern that the Superintendent's Quarter One report did not accurately reflect the effectiveness of teacher collaborative teams, emphasizing their role in supporting student achievement. She expressed concern about the removal of collaborative structures without a replacement and urged the Board to review their impact.

Felicia Sandoval, Employee/TANLA, expressed concern that organizational changes and the loss of instructional and technology support have contributed to staff feeling unsupported. She cited reduced professional development, limited communication, and concerns regarding oversight, and encouraged the Board to review the impact on staff and students.

Denise Daguimol, Employee/TANLA, emphasized that evaluating the Superintendent is a core Board responsibility and expressed concern regarding the elimination of the new teacher support program and other organizational changes. She urged the Board to conduct a thorough and transparent evaluation and consider the impact on staff and students.

There being no one else wishing to address the Board, the President declared the Public Comment Section closed.

CLOSED SESSION

The President declared a Closed Session at 5:21 p.m., with possible action to follow. The Board of Education reconvened at 6:34 p.m., with all members present.

OPEN SESSION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Donald Valenzuela, Norwalk Lions Club and City of Norwalk Commissioner. Mr. Valenzuela was presented with a certificate, and photos were taken with the Board of Education.

PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION

No action was taken in Closed Session.

ADMINISTRATIVE

2 - Administration Minutes:

It was moved by Norma Amezcua, seconded by Dr. Lorena Vidaurre, and carried unanimously, R- 16

That the Minutes of December 8, 2025 be adopted as received.

2 - Administration Agenda:

It was moved by Dr. Lorena Vidaurre, seconded by Norma Amezcua, and carried unanimously, R- 17

That the Agenda for this meeting be adopted with the correction to Item 17.C. to reflect a typo on the printed agenda (dollar amount listed as $1,000.00 and should read $878,970.00) and closed in memory of Darlene Moreno, School Psychologist; Nancy Langley, Retired Teacher; Veronica "Ronnee" Masterson, Site Secretary; and John Sambrano, Husband of Maria Sambrano, Nutrition Services.

RECOGNITIONS

Board Member Appreciation

The Norwalk-La Mirada Board of Education was recognized for their dedicated service and leadership in advancing education within the community. Certificates and flowers were presented to the Board. Photos were taken with the Board and the Superintendent.

PUBLIC COMMENT

Opportunity for Citizens to Address the Board

Board President Cancio declared the Public Comment Section of the meeting open.

Carrie Vaughn, Employee/TANLA, thanked the Board for facility improvements at John Glenn High School and raised concerns regarding fiscal priorities, collaboration with labor groups, Superintendent evaluation and compensation, staffing, and support for teachers and new hires.

PUBLIC COMMENT, Continued

Melissa Smith, Employee/TANLA, thanked staff and a Board member for their support and expressed concern that District leadership had not checked in with school staff during an administrator's leave, encouraging greater compassion and employee support.

Natalia Valadez, Employee/TANLA, stated that educator morale concerns are tied to leadership and labor negotiations, and raised issues related to compensation, experience recognition, data use in evaluations, and the impact of working conditions on student learning.

Geena Biondi, Employee/TANLA, thanked Board members for meeting with her individually to discuss concerns related to site leadership and labor negotiations and emphasized the value of communication, transparency, and continued dialogue.

Meli Maytorena, Employee/TANLA, expressed frustration with prolonged contract negotiations and delays in compensation, stating that these issues have negatively impacted teacher morale and underscoring the importance of timely and fair bargaining.

Diana Dominguez, Employee/TANLA, advocated for increased coaching stipends and staffing for athletic and performance programs at Norwalk High School, citing student safety, program size, and the year-round demands placed on coaches.

Brenda Lebsack, Community Member raised questions on behalf of parents regarding religious liberty and parental rights, including opt-out procedures, staff training, and processes for challenging instructional and library materials, and requested greater clarity and collaboration.

Josue Alvarez, Community Member/Parent, expressed concern about certain library materials he described as inappropriate, questioned selection and review processes, and emphasized the importance of parental rights, transparency, and protecting children.

Leticia Spindola, Parent, addressed the Board regarding special education oversight, accountability, and family engagement, provided governance-level reference materials for Board review, and requested follow-up on the publication of procedural safeguards in multiple languages.

Omar Alvarez, Community Member, thanked the District for sharing information on immigration rights and requested clearer communication regarding parental and religious rights, including opt-out options, emphasizing transparency and accessibility for immigrant families.

Laura Lira, Parent, thanked the Board and District staff for attending Migrant Program events, noted improved communication and recognition of students, and expressed appreciation for feeling heard and supported.

Luz Jimenez, Employee/TANLA, raised concerns about the design and validity of a 10th grade ELA benchmark assessment and the lack of instructional support, and also questioned the removal of certain library books and adherence to established review procedures.

PUBLIC COMMENT, Continued

Marisa Silva and Vilma Herrera, Employees/TANLA, announced the launch of the TANLA Scholarship Fund drive, shared prior scholarship awards, and encouraged donations to support students pursuing careers in education.

Sahara Medrano, Community Member, expressed concerns about sexually explicit materials in K–12 schools, emphasized parental rights and transparency, and urged the District to ensure age-appropriate content and student safety.

Alma Madrigal, Parent (Virtual), thanked the Board and staff for their support of the Migrant Program and expressed concern about the need for safe, permanent classroom space for upcoming program sessions.

There being no one else wishing to address the Board, the President declared the Public Comment Section closed.

EMPLOYEE/PTA REPRESENTATIVES' REPORT

Noemi Garcia, President, NLM Council of PTAs, Martha Jauregui, President, CSEA, and Maureen Quiros Gray, President, TANLA shared updates on their organizations' activities and initiatives.

BOARD COMMITTEE REPORT

Process for Board Self-Evaluation and Process for Superintendent Evaluation Committee Update

Committee Chair Norma Amezcua reported that the Evaluation Committee met on January 8 to clarify processes and timelines for the Board self-evaluation and Superintendent evaluation, confirming they are separate processes. The committee reviewed the Board self-evaluation tool, found it aligned with the Governance Handbook, and recommended bringing it forward for Board approval and annual use. The committee also discussed distinguishing between a formal Superintendent evaluation and a formative mid-year closed session discussion focused on progress and growth, as well as next steps related to evaluation input, confidentiality, and implementation.

BOARD COMMITTEE REPORT, Continued

Board Policy Committee Update

Committee Chair Dr. Narcis Brasov reported that the Policy Committee met on January 12 to review proposed policy revisions related to religious expression, graduation requirements, and student cell phone use. The committee discussed clarifying language in the religious expression policy to align with current legal guidance, including use of a standardized opt-out form. Regarding graduation requirements, the committee did not recommend adopting A–G coursework at this time, supported removing the 2.0 GPA requirement, and noted that additional analysis is needed on the proposed third year of science. The committee also discussed development of a districtwide cell phone policy, emphasizing stakeholder input, clear expectations, consistent enforcement, and alignment with state requirements.

SUPERINTENDENT'S REPORT

Dr. Baker thanked Board members for their work on committee participation, governance processes, and Superintendent goal setting. She highlighted recent engagement through the Superintendent's Parent Advisory Council, Student Advisory Council, and Superintendent's Cabinet, noting the involvement of staff, students, parents, and community members.

She reported on the launch of the District's Leadership Academy, facilitated with community partners, which provides leadership development opportunities for classified and certificated staff. Over 80 staff applied, with approximately 25 selected for the initial cohort. She also shared that work is underway to revamp mentoring opportunities for staff through a structured and selective process.

The Superintendent further reported that the District is beginning a collaborative process to update the Graduate Profile, engaging students, parents, staff, and community members to define shared outcomes for all graduates across District schools. The report concluded with the presentation of a video related to the Graduate Profile.

BUSINESS SERVICES PRESENTATION

2024-2025 Audit Report

Mr. Estuardo Santillan, Assistant Superintendent, Business Services provided background on the audit process, noting that the previously presented unaudited financial report becomes final once the District's books are closed and the annual audit is completed. It was explained that the audit formally closes the 2024–2025 fiscal year. Mr. Santillan introduced the District's external auditor, Jeff Nigro with Nigro & Nigro, who would present highlights of the District's financial audit and the Measure G bond audit.

BUSINESS SERVICES PRESENTATION, Continued

Mr. Nigro presented the 2024–2025 fiscal year audit and explained that the audit provides an objective opinion on whether the District's financial statements were prepared in accordance with generally accepted accounting principles (GAAP). The auditor reported an unmodified (clean) audit opinion, indicating that the financial statements were fairly presented with no material misstatements. No findings were reported related to financial reporting, internal controls, or federal program compliance. One state compliance finding was noted, related to a school safety plan that was approved after the March 1 deadline; the finding had no financial impact. Mr. Nigro also reported that four of five prior-year findings had been fully corrected, with the school safety plan issue noted as a repeat item. Minor management comments were shared with staff for follow-up but did not rise to the level of formal findings

Board Questions/Discussion: Board members asked clarifying questions regarding the scope of the audit, including whether a clean audit opinion reflects the District's long-term fiscal sustainability. Board members also inquired about the state compliance finding related to a school safety plan, including whether it involved a repeat issue and how timely approval will be ensured in future years.

2024-2025 Proposition 39 Building Fund (Measure G) Financial and Performance Audit Report

Mr. Jeff Nigro with Nigro & Nigro presented the annual Measure G financial and performance audit required under Proposition 39. The financial audit resulted in an unmodified (clean) opinion, confirming that the Measure G Building Fund financial statements were fairly presented as of June 30. The performance audit tested approximately $17 million in expenditures, reviewed supporting documentation, procurement procedures, and compliance with allowable bond uses, including a site visit. No instances of noncompliance were identified, and all Measure G funds reviewed were found to have been spent in accordance with voter authorization and legal requirements.

Board Questions/Discussion: There was an emphasis on the importance of continued transparency, accountability, and oversight in the management of Measure G funds, noting the District's fiduciary responsibility to taxpayers and the need for strong internal controls in handling public funds.

A brief recess was taken at this time. The meeting resumed at 8:27 p.m.

ACTION ITEMS

10 – Board Organization – Calendar:

Board members inquired about the schedule for upcoming Saturday study sessions. Staff indicated that specific times have not yet been finalized and noted that in prior years, sessions typically began around 8:30 a.m. and concluded in the early afternoon with a lunch break.

It was moved by Narcis Brasov, and seconded by Espie Free, R-18
and carried unanimously via roll call,

> That the revised Board Meeting Dates for the Organizational Year 2026, appearing on Page 135 of these minutes, be adopted.

9 – Measure G (Fund 21):

It was moved by Narcis Brasov, and seconded by Jose Rios,
and opened for discussion.

Board members asked for updates on playground completion, safety concerns with playhouses, and the Measure G/ELO-P cost split. Staff reported playgrounds were completed, playhouses were temporarily closed due to safety concerns, and additional site inspections were planned.

The Board discussed a previously purchased playground intended for the Huerta site that has not been installed. Board members asked why the installation was paused, whether the Board was notified, where the equipment is currently stored, and whether additional costs (including storage containers) would be brought back for approval. Staff stated the equipment was purchased over a year ago, is ready for delivery, and storage/next steps would be returned to a future meeting.

Board members also asked about continued use of Huerta for after-school programming, whether programs are district-run or third-party, how many students still attend at Huerta, and participation increases after expanding ELO-P to 21 sites. The Superintendent clarified the district expanded programs districtwide while continuing some Huerta programming and committed to providing updated site-by-site program and participation information.

Board leadership emphasized that only the Board may approve or halt Board-approved projects and discussed keeping ratifications limited to true emergencies, with non-urgent items brought forward for approval before spending.

9 – Measure G (Fund 21), Continued**:**

It was moved by Narcis Brasov, and seconded by Jose Rios, R- 19
and carried unanimously via roll call,

That the ratification of the issuance of a Purchase Order with Alleycat Development, Inc., for the Elementary Schools Playgrounds Project, in the amount of $24,875.00, funded by Measure G Bond Proceeds (65%) and ELOP (35%), be approved; and

That the ratification of the issuance of a Purchase Order with Ortco, Inc., for the Elementary Schools Playgrounds Project, in the amount of $2,900.00, funded by Measure G Bond Proceeds (65%) and ELOP (35%), be approved; and

That Amendment No. 1 to the Architectural Services Agreement with Westgroup Designs, on file in the Business Office, be approved and signed to increase the total contract value by $37,200, from $612,467 to $649,667, for additional services related to the Elementary School Playgrounds Project. All other terms and conditions shall remain as approved by the Board of Education on August 14, 2023; and

That the ratification of the increase to Purchase Order No. 26-0717 with Mariposa Landscape, Inc., for the Elementary Schools Playgrounds Project, in the amount of $7,830.00, funded by Measure G Bond Proceeds (65%) and ELOP (35%), be approved; and

That Change Order No. 1 for the Erickson-Hall Construction Co. contract for the Elementary School Playgrounds Project – La Mirada be approved, reflecting a reduction of $458,569.00 for unused District allowance, decreasing the contract amount from $6,002,181.00 to $5,543,612.00, and a non-compensable time extension of 22 calendar days; and

That Change Order No. 1 for the Construct 1 One Corporation contract for the Elementary School Playgrounds Project – Norwalk be approved, reflecting a reduction of $412,762.15 for unused District allowance, decreasing the contract amount from $4,823,902.75 to $4,411,140.60; and

That the filing of the Notice of Completion for the Elementary School Playgrounds Project – La Mirada be approved; and

That the filing of the Notice of Completion for the Elementary School Playgrounds Project – Norwalk be approved; and

That the ratification of the issuance of a Purchase Order with HCI Systems Inc., for the Hutchinson Middle School New Band Room Building Project, in the amount of $832.00, be approved; and

9 – Measure G (Fund 21), Continued**:**

That the issuance of a Purchase Order with the California Department of Education, for the Norwalk High School New Athletic Facility Project, in the amount of $20,938.18, be approved; and

That the issuance of a Purchase Order with the Division of the State Architect, for the La Mirada High School Gym HVAC Replacement Project, in the amount of $3,117.50, be approved; and

That Change Order No. 2 for The Nazarian Group contract for the Re-Bid: La Mirada High School Gymnasium HVAC Replacement Project, Bid No. 202324-4, be approved, reflecting a reduction of $16,436.01 for unused District allowance and a non-compensable time extension of 61 calendar days, revising the project completion date to October 31, 2025; and

That the list of pre-qualified and pre-approved consultants for Hazardous Material Consulting Services, as established through RFQ No. 2526-2, be approved.

CONSENT AGENDA

It was moved by Narcis Brasov, seconded by Espie Free,
and opened for discussion.

Board Member Amezcua expressed appreciation for facility improvements at Southeast Academy and the addition of HVAC and other trade programs at the Adult School, and emphasized the importance of adequate staff training for the new business enhancement system.

Board Member Brasov noted that Item 25 introduces a policy aligned with recent Supreme Court guidance, including a uniform parent opt-out procedure, and clarified that the item was presented for first reading and would return for Board approval at a future meeting.

It was moved by Narcis Brasov, seconded by Espie Free, R-20
and carried unanimously via roll call,

That the Consent Agenda be approved, with the exception of Item 20.L., Agreement with BofA Securities; Item 20.M., Contract with Los Angeles County Office of Education; Item 21.A., Contract with Bridgerock Construction, Inc.; Item 22.A., Annual and Five-Year Developer Fee Report for the Fiscal Year 2024-2025; Item 22.B., Resolution #25/26-6 for Joint Powers Authority Membership School Project for Utility Rate Reduction; and Item 26.A., Settlement Agreement, Alternative Dispute Resolution, to be discussed and voted on separately.

5 – Acceptance of Gifts (CA):

Whereas, the following named donors have volunteered to give the District unconditionally, the items indicated:

Therefore, be it resolved that said gifts are hereby accepted and letters of appreciation directed to the donors:

A check in the amount of $10,000.00, donated to Gardenhill Elementary School, by Gardenhill Elementary PTA, to be used for any educational purposes principal deems necessary, appearing on Page 136 of these minutes; and

Cash in the amount of $3,795.00, donated to Gardenhill Elementary School, by Gardenhill Elementary Parents, to be used for 5th grade science camp, appearing on Page 137 of these minutes; and

Cash in the amount of $2,920.00, donated to Gardenhill Elementary School, by Gardenhill Elementary Parents, to be used for 5th grade science camp, appearing on Page 138 of these minutes; and

Cash in the amount of $4,155.00, donated to Gardenhill Elementary School, by Gardenhill Elementary Parents, to be used for 5th grade science camp, appearing on Page 139 of these minutes; and

Cash in the amount of $800.00, donated to Gardenhill Elementary School, by Gardenhill Elementary Parents, to be used for 5th grade science camp, appearing on Page 140 of these minutes; and

A check in the amount of $1,000.00, donated to Gardenhill Elementary School, by Northgate Gonzalez LLC, to be used for any educational purposes principal deems necessary, appearing on Page 141 of these minutes; and

A check in the amount of $24.10, donated to Gardenhill Elementary School, by Box Tops for Education, to be used for any educational purposes principal deems necessary, appearing on Page 142 of these minutes; and

A check in the amount of $2,000.00, donated to Glazier Elementary School, by The Sprouts Healthy Communities Foundation, to be used for Glazier garden items, appearing on Page 143 of these minutes; and

5 – Acceptance of Gifts (CA), Continued**:**

A check in the amount of $250.00, donated to Johnston Elementary School, by Stephanie Martinez, to be used for science camp, appearing on Page 144 of these minutes; and

A check in the amount of $446.00, donated to Johnston Elementary School, by Johnston PTA, to be used for science camp, appearing on Page 145 of these minutes; and

Cash in the amount of $1,146.00, donated to Johnston Elementary School, by Johnston Elementary, to be used for science camp, appearing on Page 146 of these minutes; and

A check in the amount of $212.45, donated to Johnston Elementary School, by See's Candy Shops, Inc., to be used for science camp, appearing on Page 147 of these minutes; and

A check in the amount of $348.00, donated to Johnston Elementary School, by ETeamSponsor Inc., to be used for science camp, appearing on Page 148 of these minutes; and

A check(s) and cash in the amount of $1,9400.00, donated to La Pluma Elementary School, by La Pluma Parents, to be used for 5th grade science camp, appearing on Page 149 of these minutes; and

A check in the amount of $125.00, donated to New River Elementary School, by The Original Rosewood, Inc., to be used for purchase incentives for PBIS, appearing on Page 150 of these minutes; and

A check in the amount of $80.33, donated to New River Elementary School, by Chick-fil-A, to be used for purchase of incentives for PBIS, appearing on Page 151 of these minutes; and

A check in the amount of $154.98, donated to New River Elementary School, by RaDCo Ice, LLC DBA Kona Ice of Downey/Montebello, to be used for PBIS, appearing on Page 152 of these minutes; and

Cash in the amount of $7,095.00, donated to Corvallis Middle School, by Corvallis Parents, to be used for students, appearing on Page 153 of these minutes; and

A check in the amount of $5,428.00, donated to Corvallis Middle School, by Snap Mobile Inc./ Corvallis Parents, to be used for AVID students, appearing on Page 154 of these minutes; and

5 – Acceptance of Gifts (CA), Continued**:**

Cash in the amount of $520.00, donated to Hutchinson Middle School, by Hutchinson parents and guardians, to be used for miscellaneous ASB needs, appearing on Page 155 of these minutes; and

A check in the amount of $2,497.00, donated to Hutchinson Middle School, by Hutchinson parents and guardians, to be used for 6th grade camp, appearing on Page 156 of these minutes; and

A check in the amount of $8,316.98, donated to Hutchinson Middle School, by APEX Leadership Co., to be used for ASB miscellaneous needs, appearing on Page 157 of these minutes; and

A check in the amount of $2,000.00, donated to Hutchinson Middle School, by Northgate Gonzalez LLC, to be used for miscellaneous site needs, appearing on Page 158 of these minutes; and

A check in the amount of $6,967.00, donated to Waite Middle School, by Double Good, to be used for supplies and/or materials for Waite Leadership Program, appearing on Page 159 of these minutes; and

A check in the amount of $287.07, donated to Waite Middle School, by Chick-fil-A, to be used for supplies and/or accessories for Waite cheerleaders, appearing on Page 160 of these minutes; and

A check in the amount of $1,500.00, donated to Waite Middle School, by Redemption Community Church, to be used for boys basketball, appearing on Page 161 of these minutes; and

Cash in the amount of $100.00, donated to Waite Middle School, by Tony Silva, to be used for supplies for the Waite Leadership program, appearing on Page 162 of these minutes; and

A check in the amount of $150.00, donated to Waite Middle School, by Robert Davis & Mary Davis, to be used for materials and/or supplies for the Waite Leadership Program, appearing on Page 163 of these minutes; and

A check in the amount of $2,520.90, donated to Norwalk High School, by Forestry Educators Incorporated, to be used for sub teacher and transportation expenses for Forestry field trip, appearing on Page 164 of these minutes; and

5 – Acceptance of Gifts (CA), Continued**:**

A check in the amount of $150.00, donated to Norwalk High School, by Soroptimist Int'l of Norwalk/SFS, to be used for donation funds for annual Thanksgiving baskets, appearing on Page 165 of these minutes; and

A check in the amount of $500.00, donated to Norwalk High School, by Class of "66" Committee – Karan Murphy, to be used for site needs as needed, appearing on Page 166 of these minutes; and

A check in the amount of $300.00, donated to Migrant Education Program, by Reina Flores-Hansen, to be used for Migrant Education Program 2025 Holiday Posada event, appearing on Page 167 of these minutes; and

A check in the amount of $2,000.00, donated to Norwalk-La Mirada USD, by Tao Rossini, APC, to be used for Business Services holiday celebrations, appearing on Page 168 of these minutes; and

A check in the amount of $2,000.00, donated to Norwalk-La Mirada USD, by Building Resources Company, to be used for holiday celebrations for employees, appearing on Page 169 of these minutes; and

A check in the amount of $1,000.00, donated to Norwalk-La Mirada USD, by Element Consulting, Inc., to be used for NLMUSD holiday celebrations, appearing on Page 170 of these minutes; and

A check in the amount of $5,000.00, donated to Norwalk-La Mirada USD, by Erickson-Hall, to be used for district office holiday celebrations, appearing on Page 171 of these minutes; and

9 – Claims and Accounts (CA):

That the Claims and Accounts, appearing on Page 172 through 174 of these minutes, be approved; and

16 – Acceptance of Funds (CA):

That the Resolution accepting the 2025–2026 Part C, Early Education Programs Grant, in the amount of $44,364.00, appearing on Page 175 of these minutes, be adopted and signed; and

16 – Acceptance of Funds (CA), Continued**:**

That the Resolution accepting the 2025-2026 Alternate Dispute Resolution Grant, in the amount of $15,157.00, appearing on Page 176 of these minutes, be adopted and signed; and

That the Resolution accepting the 2025-2026 Career Technical Education Incentive Grant, in the amount of $878,970.00, appearing on Page 177 of these minutes, be adopted and signed; and

9 – Budgetary Action (CA):

That the District's 2024–2025 Annual Audit Report (Report #25/26-3 on file in the Superintendent's Office) be received; and

That the District's 2024–2025 Proposition 39 Building Fund (Measure G) Financial and Performance Annual Audit (Report #25/26-4 on file in the Superintendent's Office) be received; and

That La Mirada High School's request to purchase diplomas, covers, medals, plaques, certificates, and programs for senior students for an amount not to exceed $15,000.00 from La Mirada High School Materials and Supplies String #: 01.0-1100.0-1110-1000-4300-43 be approved; and

7 – Building Program (CA):

That Amendment No. 1 to the Independent Contractor Agreement with HCI Systems, Inc., on file in the Business Office, be approved and signed to increase the total contract value by $363; from $34,529 to $34,892 for the added cost of payment and performance bonds related to the installation of an access control system for the South East Academy at a new entry gate at John Glenn High School. All other terms and conditions to remain as approved by the Board of Education on October 13, 2025; and

That Amendment No. 1 to the Independent Contractor Agreement with Perkins Eastman Architects, on file in the Business Office, be approved and signed to increase the total contract value by $8,700; from $30,400 to $39,100 to reimburse Perkins Eastman Architects for DSA plan review fees related to the South East Academy Flag Pole Project and for the additional service to provide a full submittal package to the Division of the State Architect. All other terms and conditions to remain as approved by the Board of Education on October 13, 2025; and

7 – Building Program (CA), Continued**:**

That the Agreement with Ruhnau Clarke Architects, on file in the Business Office, be approved and signed to provide architectural services for the design and installation of a generator and new power service for the Central Kitchen. This agreement is effective November 19, 2025 through the completion of the project. Services will continue to be provided in an amount not to exceed $68,000.00, plus $500.00 for reimbursable expenses, for a total contract value not to exceed $68,500.00, and will be paid from String #13.0-53100.0-00000-85000-6210-7600000, Nutrition Services; and

That the Agreement with Little Diversified Architectural Consulting, on file in the Business Office, be approved and signed to provide architectural consulting services for the New Career Pathway Project at Norwalk Adult School. This Agreement is effective January 8, 2026 through the completion of the project. Services will continue to be provided in an amount not to exceed $30,000.00, and will be paid from String #11.0-63910.0-94150-85000-6210-4900000, Adult Ed; and

That Change Order No. 2 for Building Resources Inc., for the Infrastructure, Modernization Utility Savings Program, RFP No. 2324-3, Task Order No. 2, be approved, reflecting a credit to the District in the amount of $63,739.62, resulting in a revised total contract amount of $155,235.38; and

That the filing of the Notice of Completion for the Infrastructure, Modernization Utility Savings Program, RFP No. 2324-3, Task Order No. 2, be approved; and

9 – Contracts/Agreements $4,000 & Over:

That the Agreement with Department of General Services/Office of Administrative Hearings, on file in the Business Office, be approved and signed to furnish the services of Administrative Law Judges and case management staff to the District for the purpose of managing cases and conducting hearings under Government Code section 27727 as required. This Agreement is effective upon the date of approval and execution by all parties through five years. Services will be provided for an amount not to exceed $48,000.00 and will be paid from String #01.0-00000.0-00000-74000-5810-7400000, Human Resources; and

That the Independent Contractor Agreement with Andrea Gallegos, on file in the Business Office, be approved and signed to coach the Corvallis Middle School cheerleading squad. This Agreement is effective November 1, 2025 through June 6, 2026. Services will continue to be provided for an amount not to exceed $5,000.00 and will be paid from String #01.0-26000.0-19500-10000-5850-3300000, ELOP; and

9 – Contracts/Agreements $4,000 & Over, Continued**:**

That Amendment No. 1 to Independent Contractor Agreement with Josefina Medina, Redeemed Heart, Inc., on file in the Business Office, be approved and signed to increase the total contract value by $15,000; from $50,000 to $65,000 and add String # 12.0-97810.0-00010-10000-5850-5300000, QSLA to the Purchase Order due to additional funding for mental health consultant services for the Early Education Program. All other terms and conditions to remain as approved by the Board of Education on July 21, 2025; and

That the Independent Contractor Agreement with Greenway Landscape Inc., on file in the Business Office, be approved and signed to provide specialized landscape services for the Early Education Program including the installation of a French drain at Foster Road to prevent flooding and water going into the classrooms and to install 2900sqft of sod at the site as well as 800sqft of sod and installation of irrigation at Chavez. This Agreement is effective December 11, 2025 through June 30, 2026. Services will continue to be provided for an amount not to exceed $25,800.00 and will be paid from String #12.0-98710.0-00010-82300-5810-53 ($11,919) and String #12.0-61050.0-00010-82300-5810-53 ($13,881), QSLA & CA State Preschool; and

That the Independent Contractor Agreement with Catapult Learning, on file in the Business Office, be approved and signed to provide St. Linus Private School with a comprehensive instructional solution to strengthen literacy and mathematics achievement in grades 2-6. This Agreement is effective November 17, 2025 through June 30, 2026. Services will continue to be provided for an amount not to exceed $6,374.00 and will be paid from String #01.0-30100.0-11100-10000-5810-9600000, Title I; and

That the Independent Contractor Agreement with Outreach Concern Inc., on file in the Business Office, be approved and signed to provide Beatitudes of our Lord Private School with counseling services focusing on changes and challenges academically, socially, and emotionally. This Agreement is effective February 1, 2026 through June 30, 2026. Services will be provided for an amount not to exceed $4,166.65 and will be paid from String #01.0-4127.0-11100-31100-5810-92-00-00-0000, Title IV; and

9 – Contracts/Agreements $4,000 & Over, Continued**:**

That the Independent Contractor Agreement with Kare Consulting Inc., on file in the Business Office, be approved and signed to provide Pathway Coordinator services to strengthen postsecondary transitions and expanding equitable access to college and career pathways that supports regional alignment in Career Technical Education, pathway development and grant implementation as it relates to the California Strong Workforce Program. This Agreement is effective July 1, 2025 through June 30, 2026. Services will continue to be provided for an amount not to exceed $140,000.00 and will be paid for using grant funds received from the California Community Colleges Chancellor's Office, Workforce and Economic Development Division (String #01.0-63881.0-38000-21100-5810-6500000); and

That the Site Reservation Agreement with Pali Institute, Inc., on file in the Business Office, be approved and signed to provide Sanchez Elementary School with an overnight fieldtrip experience including Pali Institute's Outdoor Education Program. This Agreement is effective February 23, 2026 through February 26, 2026. Services will be provided for a total estimated amount of $11,505.00, based on the current number of students participating which may or may not fluctuate and will be paid from String #01.0-06000.0-11100-10000-5886-2100000, ASB; and

That the Contract with the Los Angeles County Office of Education, on file in the Business Office, be approved and signed to provide Waite Middle School with virtual Positive Behavior Interventions and Supports consulting and training. This Agreement is effective September 10, 2025 through June 30, 2026. Services will continue to be provided for an amount not to exceed $5,000.00 and will be paid from String #01.0-30100.0-11100-10000-5810-3700000, Title I; and

That the Independent Contractor Agreement with Level Up Entertainment, on file in the Business Office, be approved and signed to provide La Mirada High School with entertainment services for Prom 2026 including but not limited to venue, custom dance package, security, food/beverages, DJ package, lighting, games, caricature artist, photobooth, and decor. This Agreement is effective December 16, 2025 through April 25, 2026. Services will continue to be provided for an amount not to exceed $55,000.00 and will be paid from String #01.0-06000.0-11100-41100-5810-4300000, ASB; and

9 – Contracts/Agreements $4,000 & Over, Continued**:**

That the Agreement with WorldStrides Celebrations, on file in the Business Office, be approved and signed to provide John Glenn High School - Class of 2026 with a graduation event at Disney Grad Nite 2026 including one-day park hopper admission to Disneyland Park and Disney's California Adventure Park, a private party in Disney California Adventure Park, one complimentary chaperone ticket for every 20 tickets purchased, and complimentary parking for charter buses. This Agreement is effective May 13, 2026 through May 14, 2026. The cost for each student ticket is $239 with an estimated 100 purchased tickets; for a total estimated amount of $23,900 and will be paid from String #01.0-06000.0-11100-41100-5886-4200000, ASB; and

That the Agreement with Simpler Postage, Inc. (d/b/a EasyPost), on file in the Business Office, be approved and signed to provide renewed product support and software maintenance for MiniSoft-QSS (Blue Screen)-HP3000, financial system. This Agreement is effective July 1, 2025 through June 30, 2026. Services will continue to be provided for an amount not to exceed $5,875.00 and will be paid from String #01.0-00000.0-00000-77000-5868-6700000, ITS; and

That the Agreement with PowerSchool Group LLC, on file in the Business Office, be approved and signed to provide renewed license and subscription for School Messenger Communicate. This Agreement is effective January 8, 2026 through January 7, 2027. Services will continue to be provided for an amount not to exceed $28,043.33 and will be paid from String #01.0-00000.0-00000-77100-5868-6700000, ITS; and

That the Independent Contractor Agreement with Asphalt, Fabric and Engineering, Inc., on file in the Business Office, be approved and signed to provide grooming maintenance of the synthetic turf at John Glenn, La Mirada and Norwalk high schools. This Agreement is effective February 2, 2026 through June 30, 2026. Services will be provided for an amount not to exceed $50,663.00 and will be paid from String #01.0-00000.0-00000-82300-5810-8100000, M&O; and

That Amendment No. 1 to Independent Contractor Agreement with Sunbelt Rentals, Inc., on file in the Business Office, be approved and signed to increase the total contract value by $24,057.35; from $105,907.79 to $129,965.14 to extend the term from August 31, 2025 to October 31, 2025 and to pay for the final invoice for the cooling of the gymnasium at La Mirada High School. All other terms and conditions to remain as approved by the Board of Education on July 21, 2025; and

9 – Other Business Items (CA):

That the issuance of a Purchase Order with Genesis Floor Covering, Inc., for the Eastwood Elementary School Turf Slope replacement, in the amount of $315,926.00, funded by Fund 40 – Capital Improvements, be approved; and

30 – Requests for Travel (CA):

That District representation by approximately 46 Morrison Elementary School 5th Grade Students and Chaperones Alison Roeder and Jennifer Murrey, appearing on Page 178 of these minutes, be approved to participate in "American Outdoor Education Science Camp Trip," Crestline, CA, February 10-13, 2026; and authorization be granted for an approximate total cost ($22,861.90) for admission/registration fees and other necessary expenses, to be funded from String #01.0-01370.0-11100-10000-19, String #01.0-00720.0-47610-100000-5710-19, and String #01.0-06000.0-11100-10000-5886-19; and

That District representation by approximately 30 John Glenn High School Red Cross Club Students and Chaperones Mina Garcia, Saxty Soto, Aura Chacon, and Sophia Palafox, appearing on Page 179 of these minutes, be approved to participate in "First Aid Training," Big Bear Lake, CA, February 13-15, 2026; and authorization be granted for an approximate total cost ($6,700.00) for transportation, lodging, and other necessary expenses, to be funded from String #01.0-06000.0-11100-41100-5886-42; and

That District representation by approximately 12 John Glenn High School Wrestling Students and Chaperones Monico Enriquez, Martin Gevorkion, and David Cruz, appearing on Page 180 of these minutes, be ratified to participate in "Wrestling Tournament," Bakersfield, CA, January 16-18, 2026; and authorization be granted for an approximate total cost (2,582.00) for admission/registration fees and other necessary expenses, to be funded from String #01.0-06000.0-15000-41100-5886-42; and

That District representation by approximately 14 La Mirada High School ACE Academy Students and Chaperones Derek Wood and Renee Cook, appearing on Page 181 of these minutes, be approved to participate in "Virtual Enterprise California State Conference," Bakersfield, CA, February 3-5, 2026; and authorization be granted for an approximate total cost ($11,360.18) for admission/registration fees, transportation, lodging, and other necessary expenses, to be funded from String #01.0-72200.0-38000-10000-43, String #01.0-72200.0-38000-10000-5220-43, and String #01.0-72200.0-38000-1000-5810-43; and

30 – Requests for Travel (CA), Continued**:**

That District representation by La Mirada High School Softball Students and Chaperone Brent Tuttle, appearing on Page 182 of these minutes, be approved to participate in "Dave Kops Tournament of Champions, Bullhead City, AZ, March 4-7, 2026. This event is at no expense to the District; and

That District representation by Dr. Natasha Baker, appearing on Page 183 of these minutes, be approved to participate in "Scholastic Leadership Summit," New Orleans, LA, February 1-3, 2026; and authorization be granted for an approximate total cost ($600.00) for conference meals and other incidentals, to be funded from String #01.0-00000.0-00000-71500-5220-71. Registration, airfare, and lodging will be provided at no cost to the District; and

That District representation by Norwalk High School Dance Team Members and Chaperones Diana Dominguez and Samantha Tiffany, appearing on Page 184 of these minutes, be ratified to participate in "Team Building Event," Norwalk, CA, December 5-6, 2025. This event is at no cost to the District; and

That District representation by approximately 29 Norwalk High School Culinary Arts Pathway Students and Chaperones Tracy Horton, Ken Cook, Kristi Melton, and David Olea, appearing on Page 185 of these minutes, be approved to participate in "Culinary School Visit," Honolulu, HI, February 28-March 3, 2026; and authorization be granted for an approximate total cost ($26,750.00) for transportation, lodging, and other necessary expenses, to be funded from String #01.0-06000.0-11100-41100-5810-45 and String #01.0-01370.0-11100-10000-5810-45; and

That District representation by Head Start Parents Araceli Lopez, Jenny Villela, and Aracely Olvera (backup), appearing on Page 186 of these minutes, be approved to participate in "Head Start California Annual Conference: Parent and Family Engagement Conference," Ontario, CA, February 9-10, 2026; and authorization be granted for an approximate total cost ($1,720.00) for registration, transportation, and other necessary expenses, to be funded from String #12-95260-00010-24950-5220-53 and String #12-95290-00010-24950-5220-53; and

23 –Public Relations Resolutions (CA):

That the Resolution proclaiming January 2026 as School Board Recognition Month, appearing on Page 187 of these minutes, be adopted; and

2 –Policy Development (CA):

That the Board review and discuss the proposed amendments to Board Policy 6141 and the addition of new Rule 6141.2, Recognition of Religious Beliefs and Customs, including the renumbering of the policy, appearing on Page 188 through 191 of these minutes, as a first reading; and

22 –Routine Personnel (CA):

That the Personnel Report, appearing on Page 192 through 196 of these minutes, be approved; and

That the Quarterly Uniform Complaint Report Summary for the 2nd Quarter of the 2025-2026 School Year be approved; and

That the Early Education Master Calendar for 2026-2027, appearing on Page 197 through 199 of these minutes, be adopted; and

That the amended Master Calendar for the 2026-2027 school year, appearing on Page 200 of these minutes, be adopted.

That the Master Calendar for the 2027-2028 school year, appearing on Page 201 of these minutes, be adopted.

ACTION ITEMS

9 – Contracts/Agreements $4,000 & Over:

It was moved by Espie Free, seconded by Narcis Brasov,
and opened for discussion.

Board Member Free asked questions regarding underwriting fees, negotiation, and transparency related to the $20 million bond sale. Staff explained that fees are negotiated with the District's financial advisor and that a full public disclosure, including fees and taxpayer impact, will be presented at a future Board meeting, and clarified that refinancing would not proceed due to unfavorable market conditions.

9 – Contracts/Agreements $4,000 & Over, Continued**:**

It was moved by Espie Free, seconded by Narcis Brasov, R- 21
and carried unanimously via roll call,

> That the Agreement with BofA Securities, Inc., on file in the Business Office, be approved and signed to provide Bond Underwriter and Bond Sale services related to the District's General Obligation Bonds, with compensation to be paid solely from bond proceeds and no fiscal impact to the District's General Fund.

9 – Contracts/Agreements $4,000 & Over:

It was moved by Espie Free, seconded by Becky Langenwalter,
and opened for discussion.

Board Member Free asked questions regarding staff training, implementation timeline, staffing support, and costs associated with transitioning to the County's BEST financial system. Staff explained that training has been ongoing and will continue, additional consultants are supporting the transition, and the new system will improve efficiency, security, and payroll accuracy through extensive testing and phased implementation.

Board Member Brasov asked whether the new system would reduce delays in payroll and purchasing processes. Staff indicated the system would improve efficiency and streamline workflows, while noting that some delays are related to internal controls and submission timelines rather than system limitations.

Board Member Rios emphasized the importance of maintaining District oversight of financial processes and ensuring employees are paid accurately and on time. Board members expressed general support for modernizing the system to improve operational efficiency and employee experience.

It was moved by Espie Free, seconded by Becky Langenwalter, R- 22
and carried unanimously via roll call,

> That the Contract with the Los Angeles County Office of Education, on file in the Business Office, be approved and signed to provide support for the implementation of the Human Capital Management (HCM) module as part of the Business Enhancement System Transformation (BEST) Enterprise Resource Planning (ERP) system. This agreement is effective April 1, 2025 through January 31, 2027. Services will continue to be provided for an amount not to exceed $997,260.00 and will be paid from String #01.0-00000.0-00000-73000-5818-7700000, General Fund.

7 – Bids:

It was moved by Espie Free, seconded by Norma Amezcua,
and opened for discussion.

Board Member Free expressed concern that the bid item lacked required attachments, including bid tabulation, competitive bidding documentation, and project details, and questioned whether it was appropriate for the consent agenda. Staff confirmed the project was competitively bid, the selected contractor was the lowest responsive bidder, and supporting documentation could be provided.

Board members discussed delaying the item to allow time for review, noting that postponement would delay the project timeline but would allow the Board to fulfill its fiduciary responsibility. The Board agreed to table the item for consideration at a future meeting.

It was moved by Espie Free, seconded by Norma Amezcua, R- 23
and carried unanimously via roll call,

> That the Contract with Bridgerock Construction, Inc., on file in the Business Office be tabled for consideration at a future meeting.

9 – Other Business Items:

It was moved by Espie Free, seconded by Narcis Brasov,
and opened for discussion.

Board Member Free inquired whether developer fee revenues are expected to change based on upcoming development projects. Staff reported that significant residential and commercial development near Norwalk City Hall is anticipated to generate substantial developer fees, though the exact amount is pending confirmation of square footage and legal review.

Board members also asked how developer fees are used. Staff clarified that developer fees are deposited into Fund 25 and are restricted for capital-related purposes, such as facilities and portable classrooms, and cannot be used for general fund expenses or salaries.

It was moved by Espie Free, seconded by Narcis Brasov, R- 24
and carried unanimously via roll call,

> That Resolution 25/26-7 approving the Annual and Five-Year Developer Fee Report for Fiscal Year 2024-2025, in compliance with Government Code Sections 66006 and 66001, appearing on Page 202 through 203 of these minutes, be signed and adopted.

9 – Other Business Items:

It was moved by Espie Free, seconded by Norma Amezcua,
and opened for discussion.

Board Member Free asked whether purchases made through SPUR (School Project for Utility Rate Reduction) would still require Board approval. Staff confirmed that while SPUR allows the District to utilize cooperative purchasing and negotiated pricing, applicable purchases and contracts will still be brought to the Board for approval in accordance with established thresholds and procurement requirements.

It was moved by Espie Free, seconded by Norma Amezcua, R- 25
and carried unanimously via roll call,

> That Resolution No. 25/26-6 for Joint Powers Authority Membership in the School Project for Utility Rate Reduction (SPURR), appearing on Page 204 of these minutes, be signed and adopted.

26 – Settlement Agreements:

It was moved by Espie Free, seconded by Norma Amezcua,
and opened for discussion.

A motion was made and seconded to table Consent Agenda Item 26.A., Settlement Agreement, Alternative Dispute Resolution, until after Closed Session; clarification was provided that the matter would be discussed in Closed Session prior to Board action.

It was moved by Espie Free, seconded by Norma Amezcua, R- 26
and carried unanimously via roll call,

> That the Settlement Agreement and General Release for a student, as presented and on file in the Special Education Local Plan Area (SELPA) Director's Office, was tabled until after Closed Session.

BOARD COMMUNICATIONS

Narcis Brasov:
- Wished everyone a Happy New Year and thanked staff for their hard work
- Met with TANLA leadership in December and plans to meet with them again in the coming days

Jose Rios:
- Wished everyone a Happy New Year and thanked staff who worked over the holidays to maintain school safety and operations
- Congratulated Waite Middle School for "Schools To Watch" recognition
- Attended school and community events over the holidays
- Participated in Booster Club Fundraising Garage Sale

Dr. Lorena Vidaurre:
- Wished everyone a Happy New Year
- Met with teachers to discuss instructional practices and concerns
- Met with Kindergarten teacher to discuss early literacy strategies and classroom practices
- Board Policy Committee Meeting, January 12th
- Participated in individual meetings and calls with the Superintendent

Becky Langenwalter:
- Wished everyone a Happy New Year and expressed appreciation for district staff and community
- Nuffer Sander Unit Holiday Celebration, December 15th
- District Office Holiday Luncheon, December 15th
- Dolland Elementary Christmas performance
- Southeast Academy Cadet Promotion Ceremony, January 14th
- Participated in budget discussions
- Continued engagement with community members and district stakeholders

Norma Amezcua:
- Special Education Community Advisory Committee (CAC) Meeting
- District Holiday Luncheon, December 15th
- Migrant Education Posada event, December 19th
- DELAC Meeting
- Met with Los Alisos teacher Geena Biondi to discuss instructional programs and concerns
- Upcoming: Lions Club Student Speaker Contest and Free Eye Screening and Eyeglasses event at Norwalk High School
- Thanked staff and administrators for supporting the installation of the Little Free Libraries at district schools

Espie Free:

- Attended many school holiday events including performances, Posadas, and school community celebrations
- Met with TANLA leadership
- Evaluation Committee Meeting
- Board Policy Committee Meeting
- DELAC Meeting
- Norwalk City Council Meeting recognizing district students for artwork featured in City's recycling awareness calendar
- Cafecito con el Consejero at Huerta site

Dr. Robert Cancio:

- Participated in meetings, calls, and Board committee meetings
- Attended DELAC, Migrant Education, PTA, and principal meetings
- Met with state legislatures in Sacramento to discuss education funding and budget priorities
- Thanked district leadership and staff for their collaboration and ongoing discussions
- Recognized district Facilities and Maintenance staff for their work in ensuring safe and secure campuses
- Expressed appreciation for staff and community and shared optimism for the year ahead.

CLOSED SESSION

The President declared a Closed Session at 9:55 p.m., with possible action to follow. The Board of Education reconvened at 12:18 a.m., with all members present.

PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION

22 – Personnel:

It was moved by Narcis Brasov, and seconded by Norma Amezcua, and carried unanimously, R- 27

That permanent classified Employee #28672 be dismissed, effective January 27, 2026, pursuant to Education Code sections 45113 and 45116 and Board Policy 4421, and that the Superintendent or designee be directed to issue all required legal notices.

PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION, Continued

22 – Personnel:

It was moved by Norma Amezcua, and seconded by Dr. Robert Cancio, and carried unanimously, R- 28

That Angelica Gunderson be appointed to the position of Assistant Principal, Middle School, at Los Alisos Middle School, at a monthly rate of $12,271.00, excluding longevity, as applicable, with an effective date to be determined.

22 – Personnel:

It was moved by Dr. Robert Cancio, and seconded by Espie Free, and carried unanimously, R- 29

That the Resignation Agreement with Employee #22385 be approved. This Agreement is mutual and allows the employee to resign effective March 31, 2026.

26 – Settlement Agreement:

It was moved by Espie Free, and seconded by Jose Rios, and carried unanimously, R- 30

That the Settlement Agreement and General Release for student SSID 7461384232, on file in the Special Education Local Plan Area (SELPA) Director's Office, be approved.

ADJOURNMENT

It was moved and seconded, R-31
and carried unanimously,

The meeting of the Board of Education was adjourned at 12:20 a.m.

The next meeting of the Board of Education will be held on Monday, February 23, 2026 beginning with Closed Session at 5:00 p.m. and Open Session at 6:30 p.m.

_____
Tania Magaña
Interim Superintendent

_____
Dr. Robert Cancio
Board President

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE SPECIAL MEETING OF

February 11, 2026

The meeting was called to order by the Board President at 5:02 p.m., in the Board Room, 12820 Pioneer Boulevard, Norwalk, CA with all members present.

Board Members Present:	Dr. Robert Cancio, President Dr. Lorena Vidaurre, Vice President Ms. Norma Amezcua, Member Narcis Brasov, Esq., Member Ms. Espie Free, MPA, MLS, Member Ms. Becky Langenwalter, MS, LMFT, Member Mr. Jose M. Rios, Member
Administrators Present:	Dr. Natasha Baker, Superintendent Mr. Christopher Hargraves, Public Information Officer

OPEN SESSION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Norma Amezcua.

ADMINISTRATIVE

2 - Administration Agenda:

It was moved by Norma Amezcua, seconded by Espie Free, and carried unanimously, R- 32

That the Agenda for this meeting be adopted.

PUBLIC COMMENTS

Opportunity for Citizens to Address the Board

Board President Cancio declared the Hearing Section of the meeting open.

Dr. Natasha Baker, Employee/Superintendent, shared reflections and offered a prayer regarding leadership, collaboration, and support for the District moving forward.

Felicia Sandoval, Employee/TANLA, yielded her speaking time to Carrie Vaughn.

Carrie Vaughn, Employee/TANLA, expressed concerns about District leadership, staff morale, loss of collaboration time, and staffing decisions affecting student instruction and class sizes.

Natalia Valadez, Employee/TANLA, requested clearer communication and a defined District vision, noting uncertainty about the current mission, direction, and planning.

Maureen Quiros Gray, TANLA President, raised concerns about communication, collaboration, and trust under the current leadership, and discussed requests for reinstating collaborative structures and shared decision-making.

Sarah Malec, Employee/TANLA, recognized school achievements while expressing concerns about District leadership, reduced support systems, and the need for opportunities for honest staff dialogue.

Denise Daguimol, Employee/TANLA, spoke regarding the Superintendent evaluation and accountability, urging board oversight, measurable action steps, and transparent leadership.

Jackie Nguyen, Employee/TANLA, described concerns about staff morale and professional development, and called for restoration of collaboration structures and leadership accountability.

Leya Naulls, Employee/TANLA, addressed concerns about resources, curriculum, staffing, and support for students and teachers, and requested stronger leadership and clearer action.

Suzanne Ely, Employee/TANLA, expressed concerns about communication, district organization, and unclear direction, requesting consistent communication, defined structures, and long-term planning.

There being no one else wishing to address the Board, the President declared the Public Comment Section closed.

CLOSED SESSION

The President declared a Closed Session at 5:30 p.m., with possible action to follow. The Board of Education reconvened at 7:45 p.m., with all members present.

PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION

The President reported that there were no actions taken by the Board of Education in closed session.

The President further reported that the Superintendent agreed to resign effective immediately and that the parties will negotiate a separation agreement.

ADJOURNMENT

It was moved and seconded, R-33
and carried unanimously,

The special meeting of the Board of Education was adjourned at 7:46 p.m.

The next regular meeting of the Board of Education will be held on Monday, February 23, 2026 beginning with Closed Session at 5:00 p.m. and Open Session at 6:30 p.m.

_____
Tania Magaña
Interim Superintendent

_____
Dr. Robert Cancio
Board President

BOARD OF EDUCATION

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

MINUTES OF THE SPECIAL MEETING OF

February 14, 2026

The meeting was called to order by the Board President at 9:03 a.m., in the Board Room, 12820 Pioneer Boulevard, Norwalk, CA/ 1515 West Third Street, Cleveland, OH 44113 with all members present.

Board Members Present:
Dr. Robert Cancio, President (Virtual)
Ms. Norma Amezcua, Member
Narcis Brasov, Esq., Member
Ms. Espie Free, MPA, MLS, Member
Ms. Becky Langenwalter, MS, LMFT, Member
Mr. Jose M. Rios, Member

OPEN SESSION

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Norma Amezcua.

ADMINISTRATIVE

2 - Administration Agenda:

It was moved by Narcis Brasov, seconded by Espie Free, and carried unanimously, R- 34

That the Agenda for this meeting be adopted.

PUBLIC COMMENTS

Opportunity for Citizens to Address the Board

Board President Cancio declared the Hearing Section of the meeting open.

There being no one wishing to address the Board, the President declared the Public Comment Section closed.

CLOSED SESSION

The President declared a Closed Session at 9:05 a.m., with possible action to follow. The Board of Education reconvened at 9:46 a.m., with all members present.

PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION

Board Member Narcis Brasov reported that the Board voted unanimously to appoint Ms. Tania Magaña as Interim Superintendent of the Norwalk-La Mirada Unified School District. No further actions were taken in closed session.

ADJOURNMENT

It was moved by Norma Amezcua, and seconded by Narcis Brasov, and carried unanimously, R-35

The special meeting of the Board of Education was adjourned at 9:47 a.m.

The next regular meeting of the Board of Education will be held on Monday, February 23, 2026 beginning with Closed Session at 5:00 p.m. and Open Session at 6:30 p.m.

_____
Tania Magaña
Interim Superintendent

_____
Dr. Robert Cancio
Board President

BOARD OF EDUCATION
NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT

RESOLUTION PROCLAIMING FEBRUARY 2026 AS NATIONAL BLACK HISTORY MONTH

WHEREAS, Black Americans have helped develop our nation in countless ways, both recognized and unrecognized; and

WHEREAS, Black history reflects a determined spirit of perseverance and cultural pride in the ongoing pursuit of equal opportunity within a nation founded upon the principles of freedom and liberty for all people; and

WHEREAS, Black Americans have contributed to every effort to secure, protect, and uphold American democracy, as reflected in California Education Code Section 37221(d), which designates March 5 as Black American Day to honor the contributions and achievements of Black Americans throughout United States history; and

WHEREAS, the California State Board of Education recognized in its Multicultural Education Policy that each student needs an opportunity to understand the common humanity underlying all people; and

WHEREAS, prior to the Civil Rights Act of 1964, the history and contributions of Black individuals were often overlooked, misrepresented, or undervalued in public education curricula; and

WHEREAS, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve, states that history instruction at all levels should reflect the experiences of men and women, as well as various racial, religious, and ethnic groups, and that these perspectives should be integrated throughout the study of community, state, region, nation, and world history; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Norwalk-La Mirada Unified School District proclaims the month of **February 2026 as National Black History Month** and encourages schools and the community to commemorate this occasion with appropriate instructional activities.

Adopted this 23rd day of February, 2026

_____
Dr. Robert Cancio
President, Board of Education

BOARD OF EDUCATION
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

RESOLUTION PROCLAIMING MARCH 1 - 7, 2026 AS NATIONAL SCHOOL SOCIAL WORK WEEK

WHEREAS, the importance of school social work through the inclusion of school social work programs and services has been recognized in the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6301 et seq.) and the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.); and

WHEREAS, school social workers are exceptionally skilled in providing services to students who face serious challenges to school success, including disability, poverty, discrimination, abuse, neglect, mental illness, homelessness, bullying, familial stressors, and other barriers to learning; and

WHEREAS, individuals who wish to access community mental health services often find such services unavailable, inaccessible, or inadequate; and

WHEREAS, school-based mental health programs are critical to early identification of and early intervention for mental health problems; and

WHEREAS, school social workers maintain knowledge of school culture and school climate which are necessary for responsible school safety planning; and

WHEREAS, school social workers serve as vital members of a school's education team, playing a central role in creating partnerships between the home, school, and community to ensure student academic success; and

WHEREAS, school social workers, being licensed mental health professionals in schools in the United States, provide necessary assessment, interventions, counseling, family outreach, and community referrals.

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Norwalk-La Mirada Unified School District proclaims March 1 - 7, 2026 as National School Social Work Week.

Adopted this 23rd day of February, 2026

_____
Dr. Robert Cancio
President, Board of Education

Norwalk-La Mirada Unified School District

Report of Final Sale

February 23, 2026

Recap of the Bond Issuance Process and Bond Credit Rating

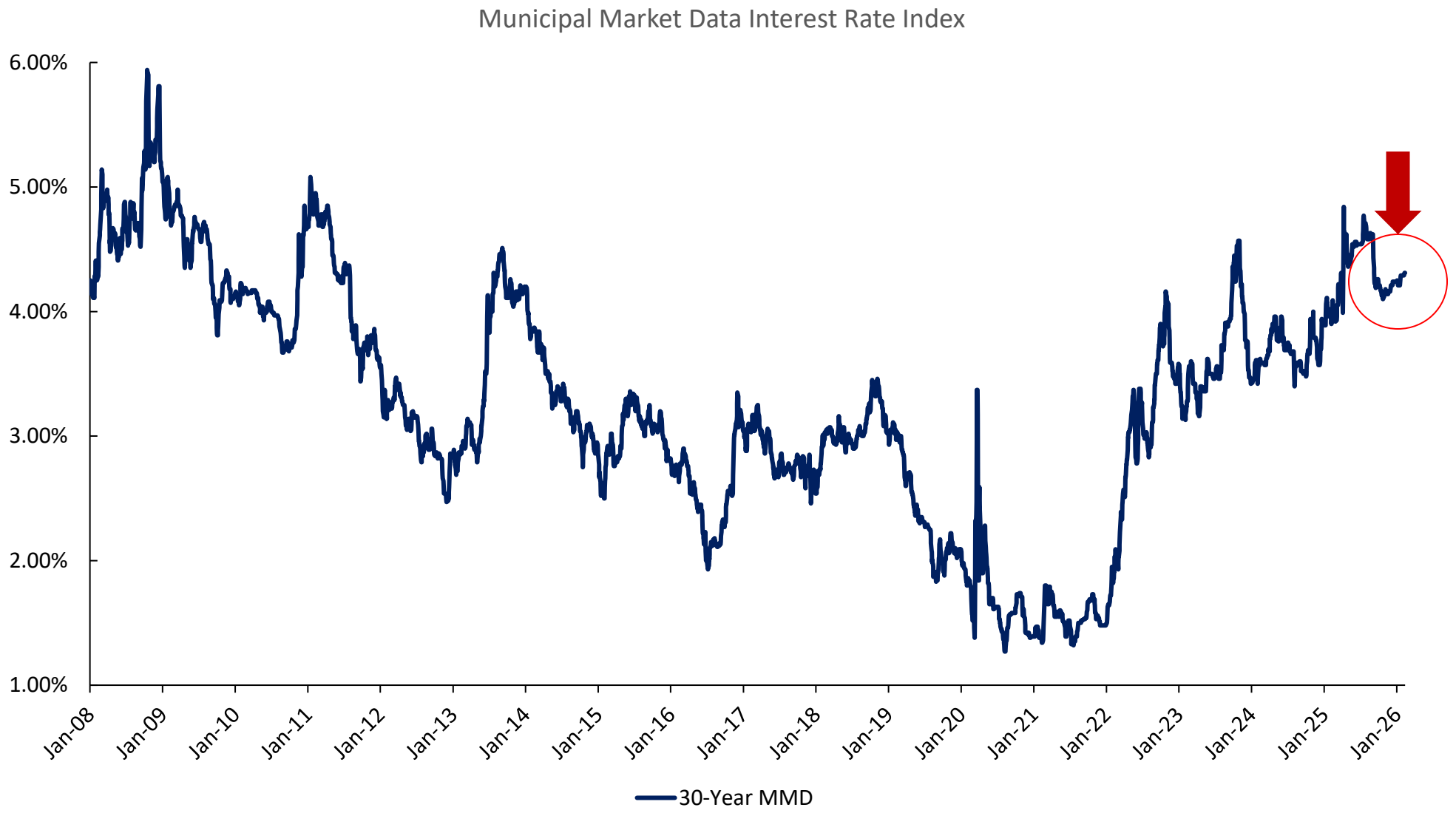
Recap of the Bond Issuance Process

- The District Team Obtained Board Approval to Proceed with the Bond Sale on December 8, 2025.
- The District Staff Leads Presentation with Standard & Poor's Analysts and Obtains a "AA-" Bond Credit Rating on January 22, 2026.
- The District Team Sells the Bonds on January 27, 2026.
- Bond Proceeds are Deposited at the County on February 18, 2026.

Some of the Reasons Behind Our "AA-" Bond Credit Rating

- Steady Board Membership and Business Office Leadership with Seasoned Fiscal Management and Budgeting Practices.
- District Management's History of Maintaining Positive Operating Results.
- District Management's Maintenance of Strong Reserves.

Interest Rate Environment During the Bond Sale



PIPER | SANDLER

Bond Sale Results – Investor Orders

	Investor	Orders ($000s)
1	Parametric Portfolio Associates, Inc.	$20,000
2	16th Amendment Advisors, LLC	17,980
3	Hightower Securities	14,970
4	Vanguard	14,340
5	Maritime Capital	14,340
6	ML RELATIVE VALUE	14,340
7	C.L. King & Associates	5,500
8	Hazoor Partners	3,635
9	Northern Trust	3,445
10	PIMCO Advisors L.P.	2,785
11	Whittier Advisors	1,660
12	Franklin Fund	1,600
13	PWJC	1,000
14	ICMI	860
15	HRBF	600
16	FAF ADVISORS, INC.	515
17	EDJO	500
18	Tsalis Asset Management	500
19	Nuveen Asset Management, LLC	500
20	CIBC Private Wealth Advisors, Inc.	125
21	Individuals	50
	Total Orders	**$119,245**

Summary of the Bond Sale

Summary of Series G Bonds

- Sell $20,000,000 of Measure G General Obligation Bonds.
- Sell Traditional Current Interest Bonds.
- The Average Bond Interest Rate is 4.55%.
- Repayment Period of Bonds is from August 1, 2026 to August 1, 2055.
- Repayment Ratio is 2.03 to 1 (State Standard is 4.00 to 1).

Repayment Schedule

Date	*Principal*	*Interest*	*Total Debt Service*	*Taxpayer Credit*	*Net Debt Service*
8/1/2026		$452,778	$452,778	$452,778	
8/1/2027	$1,235,000	1,000,000	2,235,000	812,459	$1,422,541
8/1/2028	785,000	938,250	1,723,250		1,723,250
8/1/2029		899,000	899,000		899,000
8/1/2030		899,000	899,000		899,000
8/1/2031		899,000	899,000		899,000
8/1/2032		899,000	899,000		899,000
8/1/2033		899,000	899,000		899,000
8/1/2034		899,000	899,000		899,000
8/1/2035	175,000	899,000	1,074,000		1,074,000
8/1/2036	90,000	890,250	980,250		980,250
8/1/2037	125,000	885,750	1,010,750		1,010,750
8/1/2038	165,000	879,500	1,044,500		1,044,500
8/1/2039	205,000	871,250	1,076,250		1,076,250
8/1/2040	245,000	861,000	1,106,000		1,106,000
8/1/2041	305,000	848,750	1,153,750		1,153,750
8/1/2042	310,000	833,500	1,143,500		1,143,500
8/1/2043	360,000	818,000	1,178,000		1,178,000
8/1/2044	485,000	800,000	1,285,000		1,285,000
8/1/2045	545,000	775,750	1,320,750		1,320,750
8/1/2046	630,000	748,500	1,378,500		1,378,500
8/1/2047	695,000	717,000	1,412,000		1,412,000
8/1/2048	865,000	682,250	1,547,250		1,547,250
8/1/2049	1,330,000	639,000	1,969,000		1,969,000
8/1/2050	1,450,000	572,500	2,022,500		2,022,500
8/1/2051	2,000,000	500,000	2,500,000		2,500,000
8/1/2052	2,000,000	400,000	2,400,000		2,400,000
8/1/2053	2,000,000	300,000	2,300,000		2,300,000
8/1/2054	2,000,000	200,000	2,200,000		2,200,000
8/1/2055	2,000,000	100,000	2,100,000		2,100,000
Total	**$20,000,000**	**$22,007,028**	**$42,007,028**	**$1,265,237**	**$40,741,791**

PIPER | SANDLER

Sources and Uses of Funds from Bond Sale

Sources of Bond Funds	
Amount of Measure G Bonds Sold	$20,000,000
Premium Received from Investors for Taxpayer Credit	1,265,237
Total	**$21,265,237**

Uses of Bond Funds	
Deposit to Building Fund at County for Projects	$19,712,775
Deposit to Debts Service Fund at County for Taxpayer Credit	1,265,237
Deposit to Costs of Issuance Account at U.S. Bank*	191,025
Bond Sale Commission Paid to BofA Securities	96,200
Total	**$21,265,237**

*Breakdown of Costs of Issuance is on the next page.

Costs of Issuance Breakdown

	Issuance Costs and Fees
Bond & Disclosure Counsel	$69,500
Financial Advisor	71,625
Credit Rating Agency	29,250
Statistical Data for Preliminary Official Statement	900
Paying Agent	750
Los Angeles County Administration	5,000
Printer	3,500
Up-Front Continuing Disclosure Set-Up	3,500
Contingency	7,000
Total	$191,025

Notice to Recipient

Confidential

These materials have been prepared by one or more affiliates of Bank of America Corporation ("BAC" and, together with its affiliates, the "BAC Group") for the client or potential client to whom these materials are directly addressed and delivered (the "Company") for discussion purposes only in connection with an actual or potential mandate or engagement and remain subject to verification and to our further review and assessment from, inter alia, a legal, tax, compliance, accounting policy and risk perspective, as appropriate. These materials were designed for discussion with and consideration by specific persons familiar with the business and affairs of the Company and are being furnished and should be considered only when taken together with any other information, oral or written, provided by us in connection herewith. These materials are not intended to provide the sole basis for evaluating, and should not be considered as, and are not intended to provide, any advice, recommendation or formal opinion with respect to, any transaction or any financial, strategic, business or other matter and do not constitute an offer or solicitation to sell or purchase any securities, nor do they constitute a commitment by BAC or any of its affiliates to provide, arrange, bookrun, underwrite or syndicate any financing for any transaction, to market, offer, place, sell, underwrite or purchase any security or to otherwise enter into any type of business relationship in connection herewith. None of BAC or its affiliates has provided or will provide legal, tax, compliance, accounting or risk advice to the Company or any recipient of these materials. These materials are not intended to provide any such advice or any consulting, rating agency or environmental, social and governance and sustainability ("ESG") advice or ESG rating agency advice, nor are any materials provided by us intended to identify, evaluate or advise you as to any potential legal, reputational, regulatory compliance or other risks or as to the fairness, accuracy or completeness of your or any other party's public disclosure. The information and any examples provided are illustrative, may not be reflected in the product or service you receive from BAC, and have not been evaluated or verified for effectiveness, quality, accuracy, completeness or risk and none of BAC or its affiliates is endorsing any particular approach to ESG, any particular ESG investment strategy or any particular ESG standards, ratings or metrics. These materials are subject to the Company's own review and assessment from a legal, tax, compliance, accounting policy, financial, strategic, ESG, and risk perspective, as appropriate, and the Company should consult with its own legal, tax, compliance, accounting, financial, and ESG advisors prior to entering any transaction. The BAC Group may be engaged in certain business activities which could have increased investor, client, employee, regulatory scrutiny and/or scrutiny from other parties generally from an ESG perspective. Any ESG assessments or consideration of ESG factors by BAC in the services or information provided to you, will generally be reliant on data received from you or third parties (including ESG data vendors), which may be estimated or only consider certain ESG aspects and at certain points (rather than looking at the entire sustainability profile and actions of the Company/the BAC Group or its value chain). These materials are not intended to be legally binding or to give rise to any legal relationship between the recipient or any other person whatsoever and any person or entity within the BAC Group. No person or entity within the BAC Group will be responsible or liable (whether in tort, contract or otherwise) for any losses or damages, consequential or otherwise, that may be incurred or alleged by any person or entity as a result of these materials, any inaccurate, incomplete or misleading statement, error or omission in these materials, or any transaction (whether entered into or not) relating to or resulting from these materials, and these materials may not be used or relied upon for any purpose, other than as may be specifically agreed with us in writing. We assume no obligation to verify, update, correct or otherwise revise these materials. These materials have not been prepared with a view toward public disclosure (whether under any securities laws or otherwise), are intended solely for review and consideration by the Company, and may not be, in whole or in part, reproduced, disseminated, quoted or referred to, or shown, transmitted, or otherwise given to, any person other than the Company's authorized representatives, without our prior written consent.

These materials are based on information provided by or on behalf of the Company and/or other potential transaction participants, from public sources or otherwise reviewed by us. We assume no responsibility for independent investigation or verification of the information included in these materials (including, without limitation, data from third party suppliers) and have relied on such information being complete and accurate in all material respects. To the extent such information includes estimates and forecasts of future financial performance prepared by or reviewed with the managements of the Company and/or other potential transaction participants or obtained from public sources, we have assumed that such estimates and forecasts have been reasonably prepared on bases reflecting the best currently available estimates and judgments of such management or other parties (or, with respect to estimates and forecasts obtained from public sources, represent reasonable estimates). Any such estimates and forecasts may reflect assumptions and judgments that prove incorrect; there can be no assurance that any estimates or forecasts will be realized. No representation or warranty, express or implied, is made as to the accuracy or completeness of any such information, or of any other information in these materials, and nothing contained herein is, or shall be relied upon as, a representation, warranty or undertaking, whether as to the past, the present or the future. These materials may not reflect information known to other professionals in other business areas of the BAC Group. Any league tables referenced within these materials have been prepared using data sourced from external third-party providers as outlined in the relevant footnotes where applicable.

The BAC Group comprises a full service securities firm and commercial bank engaged in securities, commodities and derivatives trading, foreign exchange and other brokerage activities, and principal investing as well as providing investment, corporate and private banking, asset and investment management, financing and strategic advisory services and other commercial services and products to a wide range of corporations, governments and individuals, in the United States and internationally, from which conflicting interests or duties, or a perception thereof, may arise. In the ordinary course of these activities, parts of the BAC Group at any time may invest on a principal basis or manage funds that invest, make or hold long or short positions, finance positions or trade or otherwise effect transactions, for their own accounts or the accounts of customers, in debt, equity or other securities or financial instruments (including derivatives, bank loans or other obligations) of the Company, potential counterparties or any other person that may be involved in a transaction.

"Bank of America" and "BofA Securities" are the marketing names used by the Global Banking and Global Markets divisions of BAC. Lending, leasing, equipment finance, merchant services, derivatives and other commercial banking activities, and trading in certain financial instruments, are performed globally by banking affiliates or subsidiaries of BAC, including Bank of America, N.A., Member FDIC, or of the deposit protection scheme, if available, in the relevant jurisdiction, Equal Housing Lender. Trading in securities and financial instruments, and strategic advisory, and other investment banking activities, are performed globally by investment banking affiliates or subsidiaries of BAC ("Investment Banking Affiliates"), including, in the United States, BofA Securities, Inc which is a registered broker-dealer and Member of SIPC, and, in other jurisdictions, by locally registered entities (including Bank of America Europe Designated Activity Company, BofA Securities Europe SA and Merrill Lynch International). BofA Securities, Inc. is registered as a futures commission merchant with the CFTC and a member of the NFA. Bank of America Europe Designated Activity Company is a wholly-owned subsidiary of BAC and is regulated by the Central Bank of Ireland. Products and services that may be referenced in these materials may be provided through one or more affiliates of BAC. Bank of America and BofA Securities entities and branches provide financial services to the clients of Bank of America and BofA Securities and may outsource/delegate the marketing and/or provision of certain services or aspects of services to other branches or members of the BAC Group. Your service provider will remain the entity/branch specified in your onboarding documentation and/or other contractual or marketing documentation even where you communicate with staff that operate from a different entity or branch which is acting for and on behalf of your contractual service provider in their communications with you. Some or all products and services offered by the BAC Group may be unavailable in certain jurisdictions, or may be available only on an offshore and/or reverse solicitation basis, and availability is subject to change without notice. The BAC Group does not perform in any jurisdiction banking activities that are reserved by local law to licensed or approved banks, except in those jurisdictions where its banking affiliates or subsidiaries have procured the necessary licenses or approvals.

For those jurisdictions where they are not licensed to perform banking activities, all services/products are conducted on an offshore basis for Latin America and the Caribbean. Some or all of the products may not be available in certain jurisdictions and are subject to change without notice. This document and its content are for information purposes and shall not be interpreted as banking or financial intermediation, business solicitation and/or public offering of any kind.

Investment products offered by Investment Banking Affiliates:	**Are Not FDIC Insured**	**Are Not Bank Guaranteed**	**May Lose Value**

This document is NOT a research report and is NOT a product of a research department and the material in this communication is not investment research or a research recommendation. This document is not prepared as or intended to be investment advice, and the content is not and should not be considered as investment advice under any circumstances. The BAC Group has adopted policies and guidelines designed to preserve the independence of our research analysts. These policies prohibit employees from, directly or indirectly, offering research coverage, a favorable research rating or a specific price target or offering to change a research rating or price target as consideration for or an inducement to obtain business or other compensation and prohibit research analysts from being directly compensated for involvement in investment banking transactions. The views expressed herein are the views solely of the specific BAC Group line of business providing you with these materials and no inference should be made that the views expressed represent the view of the firm's research department.

Any statements contained herein as to tax matters were neither written nor intended by us to be used and cannot be used by any taxpayer for the purpose of avoiding tax penalties that may be imposed on such taxpayer. If any person uses or refers to any such tax statement in promoting, marketing or recommending a partnership or other entity, investment plan or arrangement to any taxpayer, then the statement expressed herein is being delivered to support the promotion or marketing of the transaction or matter addressed and the recipient should seek advice based on its particular circumstances from an independent tax advisor. Notwithstanding anything that may appear herein or in other materials to the contrary, the Company shall be permitted to disclose the tax treatment and tax structure of a transaction—including any materials, opinions or analyses relating to such tax treatment or tax structure, but without disclosure of identifying information or any non-public commercial or financial information (except to the extent any such information relates to the tax structure or tax treatment)—on and after the earliest to occur of the date of (i) public announcement of discussions relating to such transaction, (ii) public announcement of such transaction or (iii) execution of a definitive agreement (with or without conditions) to enter into such transaction; provided, however, that if such transaction is not consummated for any reason, the provisions of this sentence shall cease to apply.

We are required to obtain, verify and record certain information that identifies the Company, which information includes the name and address of the Company and other information that will allow us to identify the Company in accordance, as applicable, with the USA Patriot Act (Title III of Pub. L. 107-56, as amended, which was signed into law October 26, 2001) and such other laws, rules and regulations as applicable within and outside the United States.

For more information, including who your contractual service provider is or will be, the terms and conditions that apply to the service(s), and information regarding external third-party data providers and the criteria and methodology used to prepare a league table, please contact your Bank of America or BofA Securities representative or relationship manager.

Notice regarding Bank of America or BofA Securities entities outside of the United States: For Bank of America or BofA Securities entities outside the United States, please see additional information via the following link: https://www.bofaml.com/en-us/content/baml-disclaimer.html.

Notice regarding Bank of America or BofA Securities entities in the EEA and UK: For Bank of America or BofA Securities entities in the European Economic Area and the United Kingdom, please see additional information via the following link: www.bofaml.com/mifid2.

Disclosure regarding BofA Securities Europe SA: BofA Securities Europe SA ("BofASE SA"), with registered address at 51, rue La Boétie, 75008 Paris is registered under n° 842 602 690 RCS Paris. In accordance with the provisions of French Code Monétaire et Financier (Monetary and Financial Code), BofASE SA is an établissement de crédit et d'investissement (credit and investment institution) that is authorised and supervised by the European Central Bank and the Autorité de Contrôle Prudentiel et de Résolution (ACPR) and regulated by the ACPR and the Autorité des Marchés Financiers. BofASE SA's share capital can be found at www.bofaml.com/BofASEdisclaimer.

Notice for Argentina: "Merrill Lynch" is the trademark that Bank of America Corporation uses in the Republic of Argentina for capital markets, financial advisory and investment businesses, which are conducted by and through Merrill Lynch Argentina S.A. This entity does not conduct any activities subject to banking license, such as capturing deposits from the public.

Notice for Brazil: Bank of America and BofA Securities' Ombudsman*| Toll Free: 0800 886 2000

"BofA Securities" is the marketing name of Merrill Lynch S.A. Corretora de Títulos e Valores Mobiliários*, which is a broker-dealer registered in Brazil of Bank of America Corporation.

* Bank of America Merrill Lynch Banco Múltiplo S.A. (the banking affiliate in Brazil of Bank of America Corporation) and Merrill Lynch S.A. Corretora de Títulos e Valores Mobiliários (the registered broker dealer in Brazil).

Notice for Chile: Bank of America N.A., Oficina de Representacion (Chile), is a representative office in Chile of Bank of America N.A., supervised by the Comisión para el Mercado Financiero and authorized to promote in Chile select products and services that Bank of America N.A. provides outside of Chile. Neither Bank of America, N.A., nor its representative office in Chile, is authorized to carry out in Chile any activities that are reserved by Chilean law to locally licensed banks.

Notice for Colombia: Bank of America N.A., Oficina de Representacion (Colombia), is a representative office in Colombia of Bank of America N.A., supervised by the Superintendencia Financiera de Colombia and authorized to promote in Colombia select products and services that Bank of America N.A. and BofA Securities, Inc. provides outside of Colombia. Neither Bank of America, N.A., nor its representative office in Colombia, is authorized to carry out in Colombia any activities that are reserved by Colombian law to locally licensed banks.

Notice for Dubai International Financial Centre: Merrill Lynch International is authorised and regulated by the Dubai Financial Services Authority. Principal address is ICD Brookfield Place, Level 46, Dubai International Financial Centre, Dubai, United Arab Emirates. License no. CL0322, P.O. Box 506576, Dubai, United Arab Emirates. This communication is not for distribution to the public or a large number of persons, but is personal to named recipients; it is directed to professional and market customers and not to retail customers. The financial products/financial services to which this marketing material relates is only made available to customers who in the view of Merrill Lynch International meet the regulatory criteria to be a Client under DFSA Conduct of Business rules (COB 2.3). Please note that Merrill Lynch International does not deal with retail clients.

Notice for Hong Kong: Bank of America, National Association, Hong Kong Branch, is a branch of a national banking association organized and existing with limited liability under the laws of the United States of America.

Notice for Kingdom of Saudi Arabia: This marketing communication is issued and approved by the Merrill Lynch Kingdom of Saudi Arabia Company which is authorised and regulated by the Kingdom of Saudi Arabia Capital Market Authority ("CMA"). Principal address is Kingdom Tower, 22 Floor, 2239 Al-Orouba Road, Olaya, Unit No: 50, Ar Riyadh 12214-9597, Saudi Arabia. This communication includes information given in compliance with the Regulations of the CMA. This communication may not be distributed in the Kingdom of Saudi Arabia except to such persons as are permitted under the regulations issued by the CMA. The CMA does not make any representation as to the accuracy or completeness of this communication, and expressly disclaims any liability whatsoever for any loss arising from, or incurred in reliance upon, any part of this communication. This material is not to be distributed to, nor to be read by, retail clients.

Notice for Mexico: Bank of America México, S.A., Institución de Banca Múltiple is a banking affiliate in Mexico of Bank of America Corporation and Merrill Lynch México, S.A. de C.V., Casa de Bolsa is a registered broker dealer affiliate in Mexico of Bank of America Corporation.

Bank of America, National Association, Charlotte, Carolina del Norte, Estados Unidos de Norteamérica, Representación en México is a representative office in Mexico of Bank of America, N.A., supervised by the Mexico National Commission on Banking and Securities.

Notice for Peru: Bank of America N.A., Oficina de Representacion (Peru), is a representative office in Peru of Bank of America N.A., supervised by the Superintendencia de Banca, Seguros y Administradoras Privadas de Fondos de Pensiones and authorized to promote in Peru select products and services that Bank of America N.A. and its investment banking affiliates provide outside of Peru. Neither Bank of America, N.A., nor its representative office in Peru, is authorized to carry out in Peru any activities that are reserved by Peruvian law to locally licensed banks.

Notice for Qatar Financial Centre: Merrill Lynch International (QFC) Branch is licensed by the Qatar Financial Centre Regulatory Authority. Principal address is Tornado Tower, Level 22, West Bay, Doha, Qatar. QFC License no. 00258, P.O. Box 27774, Doha, Qatar. This communication is not for distribution to the public or a large number of persons, but is personal to named recipients; it is directed to eligible counterparty or business customers and not to retail customers. The financial products/financial services to which this marketing material relates is only made available to customers who in the view of Merrill Lynch International (QFC) Branch meet the regulatory criteria to be a Client under QFCRA Customer and Investor Protection Rules 2019. Please note that Merrill Lynch International (QFC) Branch does not deal with retail customers.

Bank of America Europe DAC ("BofA Europe") is a designated activity company limited by shares. It is registered in Ireland with registered number no. 220165 and registered address at Two Park Place, Hatch Street, Dublin 2. BofA Europe is a credit institution and is authorised and supervised by the European Central Bank and the Central Bank of Ireland. BofA Europe is regulated by the Central Bank of Ireland.[List of branches is at https://business.bofa.com/content/dam/boamlimages/documents/articles/ID17_1174/bofaml_entities_list.pdf.

Bank of America, N.A. ("BANA") is a national banking association organised and existing under the laws of the USA with charter number 13044 and with its registered address at 100 North Tryon Street, Charlotte, North Carolina 28202, USA. BANA (member of Federal Deposit Insurance Corporation (FDIC)) is authorised and regulated by the Office of the Comptroller of the Currency, and is subject to the supervision and regulation of the Board of Governors of the Federal Reserve System and the FDIC, each in the USA. BANA has a London branch ("BANA London Branch") with its principal place of business in the United Kingdom at 2 King Edward Street, London EC1A 1HQ, which is authorised by the Prudential Regulation Authority and subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of BANA London Branch's regulation by the Prudential Regulation Authority are available from BANA London Branch on request.

Notice for Indonesia: Bank of America, National Association, Jakarta Branch ("BANA Jakarta"), is a branch of a national banking association organized and existing with limited liability under the laws of the United States of America. In Indonesia, BANA Jakarta is licensed and under the supervision of the Indonesia Financial Services Authority ("Otoritas Jasa Keuangan" or"OJK") and Bank Indonesia, and a participant of Deposit Insurance Corporation ("Lembaga Penjamin Simpanan" or "LPS"). PT Merrill Lynch Sekuritas Indonesia is licensed and supervised by OJK.

Notice for Philippines: Bank of America, National Association, Manila Branch is regulated by Bangko Sentral ng Pilipinas. https://www.bsp.gov.ph. Deposits are insured by Philippine Deposit Insurance Corporation up to PHP 1,000,000 per depositor, per bank. For queries or concerns, please contact Client Service Team at (+632) 8815-5555 or asia.sse-ph@bofa.com.

©2025 Bank of America Corporation. All rights reserved. 8/2025

PIPER | SANDLER

WE ARE NOT YOUR MUNICIPAL ADVISOR OR FIDUCIARY. BofA Securities, Inc. ("BofA Securities") is providing the information contained herein for discussion purposes only either as an underwriter or in anticipation of being engaged to serve as an underwriter. BofA Securities is not acting as a "municipal advisor" within the meaning of Section 15B of the Securities Exchange Act of 1934, financial advisor or fiduciary to you or any other person. The primary role of BofA Securities, as an underwriter, is to purchase securities with a view to distribution in an arm's-length commercial transaction with you and BofA Securities has financial and other interests that differ from those of yours. BofA Securities is acting for its own interests. You should discuss any information and material contained in this communication with any and all of your own internal or external municipal and/or financial, legal, accounting, tax and other advisors and experts, as applicable, to the extent you deem appropriate.

BOND PROGRAM UPDATE

BOARD OF EDUCATION

Board Meeting | February 23, 2026

TANIA MAGAÑA

Interim Superintendent

ESTUARDO A. SANTILLAN

Assistant Superintendent | Business Services

EDITH C. FLORENCE

Director | Facilities Planning & Construction



Measure G
Building Facilities for Tomorrow's Leaders.

BOND PROGRAM UPDATE



AGENDA

- **Measure G Phase 1E**
  - Approved Projects and Funding
  - Reroofing Bidding Process
  - Reroofing Bid Tabulation
  - Reroofing Bid Award
  - Reroofing Timeline





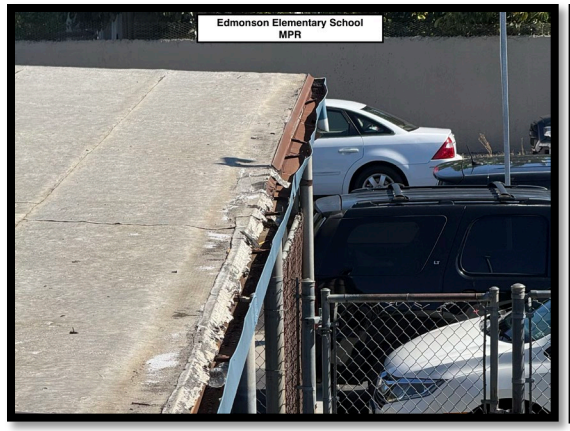


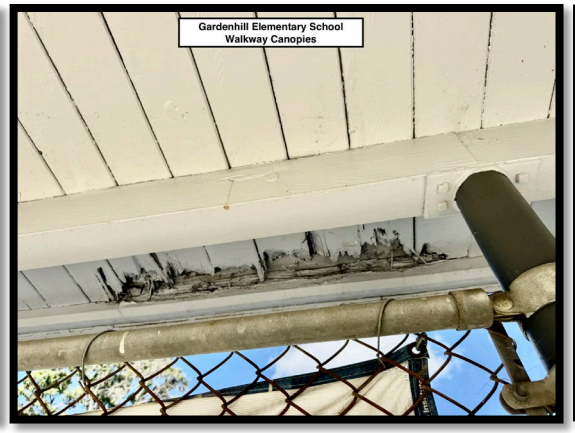
Measure G
Building Facilities for Tomorrow's Leaders.

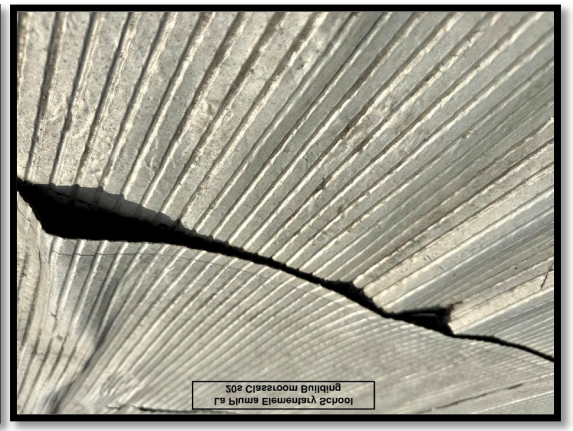
Measure G Phase 1E – Approved Projects and Funding

BOND PROGRAM UPDATE

SCOPE	SITES	FUNDING
District-Wide Re-Roofing	Various Sites	$18,500,000
Transportation Department Underground Storage Tank	Transportation Yard	$1,500,000
Bond Issuance Series G Phase 1E	**Approved Total**	**$20,000,000**









Measure G
Building Facilities for Tomorrow's Leaders.

Presented at 11/17/25 Board Meeting

Measure G Phase 1E – Reroofing Bidding Process

BOND PROGRAM UPDATE

Planning → Bidding → Construction

Tasks presented on 11/17/25 | All tasks completed as of 2/23/26 | Spring Break & Summer 2026

TASK	DATE	NOTE
Advertisement	12/16/25 & 12/23/25	Whittier Daily News
Posting	12/16/25	District Website
Job Walks	12/29/25 & 12/30/25	Norwalk Sites, La Mirada Sites
Addendum No.1	1/9/26	Scope of Work Clarifications
Addendum No.2	1/21/26	Hazardous Materials Surveys, Abatement Specifications
Prequalification	1/20/26	8 General Contractors
Bid Due Date	1/28/26	Bid Tabulation on the next two slide
Board Approval	2/23/26	

Measure G
Building Facilities for Tomorrow's Leaders.

BIDDING PROCESS COMPLETED

Measure G Phase 1E – Reroofing Bid Tabulations

BOND PROGRAM UPDATE

SCHOOL SITE	SCOPE	LOWEST RESPONSIVE, RESPONSIBLE BID	GENERAL CONTRACTOR	OFCI ROOFING MATERIALS	SUBTOTAL (Per Site)
Benton MS	(9) Buildings	$339,598	Best	$264,488	$604086
Dulles ES	(7) Buildings*, Canopies*	$685,082	Best	$538,137	$1,223,219
Eastwood ES	(8) Buildings*, Canopies*	$998,985	Best	$702,473	$1,701,458
Edmondson ES	(8) Buildings*, Canopies*	$290,800	ADCO	$189,289	$480,089
El Camino HS	Canopies	$341,518	Best	$278,057	$619,575
Escalona ES	(8) Buildings, Canopies*	$889,075	Best	$735,033	$1,624,108
Foster Road ES	(11) Buildings*, Canopies*	$1,049,407	Best	$771,908	$1,821,315
Gardenhill ES	(8) Buildings, Canopies*, (11) Modular Buildings*	$1,064,860	AME	$738,104	$1,802,964
Hutchinson MS	(6) Modular Buildings	$109,400	ADCO	$90,528	$199,928

Measure G
Building Facilities for Tomorrow's Leaders.

Measure G Phase 1E – Reroofing Bid Tabulations

BOND PROGRAM UPDATE

SCHOOL SITE	SCOPE	LOWEST RESPONSIVE, RESPONSIBLE BID	GENERAL CONTRACTOR	OFCI ROOFING MATERIALS	SUBTOTALS PER SITE
John Glenn HS	Library, Lower Gym, Canopies	$903,073	Best	$778,250	$1,681,323
La Pluma ES	(9) Buildings, Canopies*	$896,969	Best	$687,321	$1,584,290
Lampton ES	(10) Buildings, Canopies*	$680,331	Best	$685,228	$1,365,559
Moffitt ES	(9) Buildings, Canopies*, Modular Buildings*	$1,109,958	Best	$1,028,469	$2,138,427
Morrison ES	(13) Modular Buildings*	$185,116	Best	$117,340	$302,456
New River ES	(7) Buildings*, Canopies*	$374,000	ADCO	$301,687	$675,687
Nuffer ES	(8) Buildings*, Canopies*	$954,754	Best	$889,709	$1,844,463
Ramona Head Start	(8) Buildings, Canopies	$913,000	ADCO	$586,979	$1,499,979
Bid Award Amount (Agenda Item)	**ALL PRIORITIES 1-5 INCLUDED**	**Subtotal $11,785,926**	**Best, ADCO, AME**	**Subtotal $9,383,000**	**Hard Costs $21,168,926**
				Soft Costs	**$2,731,074**
				GRAND TOTAL	**$23,900,000**

** Split funding with ELOP*

65% Measure G, 35% ELOP

Measure G Phase 1E – Reroofing Bid Award

BOND PROGRAM UPDATE

GC - CONSULTANTS	DESCRIPTION	TOTAL CONTRACT AMOUNT
Best Contracting	Benton, Dulles, Eastwood, El Camino, Escalona, Foster Road, John Glenn, La Pluma, Lampton, Moffitt, Morrison, Nuffer	$9,033,866
AME	Gardenhill	$1,064,860
ADCO	Edmondson, Hutchinson, New River, Ramona	$1,687,200
OFCI Roofing Material	Garland Roofing	$9,383,000
Soft Costs	Hazardous Materials, Architect, Inspector, Construction Manager	$2,731,074
TOTAL	**Re-Roofing 17 Sites – Priorities 1 thru 5**	**$23,900,000**

Measure G Bond Funding	$18,500,000
ELOP Funding	$5,400,000
TOTAL FUNDING	**$23,900,000**

Measure G
Building Facilities for Tomorrow's Leaders.

Measure G Phase 1E – Reroofing Timeline

BOND PROGRAM UPDATE

Board Approval 2/23/26 → Inspector, CM, On-Call A/E → OFCI Roofing Materials → Contracts, Bonds, Insurance → Pre-Construction Meeting → Notice to Proceed → Spring Break (Abatement, Demolition) → Summer (Reroofing work) → Completion (August 2026)





Measure G
Building Facilities for Tomorrow's Leaders.

BOND PROGRAM UPDATE



Measure G
Building Facilities for Tomorrow's Leaders.

RECOMMENDATION SHEET

February 23, 2026

AUTHORIZED SIGNATURES AND DELEGATED RESPONSIBILITIES
ORGANIZATIONAL YEAR
FEBRUARY 15, 2026 THROUGH DECEMBER 31, 2026

RECOMMENDED ACTION:

Approval and adoption of the following list of persons authorized to sign certain documents for the District and the fixing of routine delegated responsibilities effective February 15, 2026 through December 31, 2026.

ITEM		PERSON AUTHORIZED AND/OR RESPONSIBLE
1.	**Payroll Warrants** (A): Signature	Estuardo Santillan **or** Tania Magaña **or** Alva Diaz
2.	**Commercial Warrants** (B): Signature	Estuardo Santillan **or** Alva Diaz **or** Lucia Lopez **or** Linda Hernandez
3.	**Cafeteria Fund Revolving Cash Account**: Custodian and Signature on Checks	Alva Diaz **or** Estuardo Santillan **or** Lucia Lopez
4.	**Student Body Account-Elementary**: Custodian and Signature on Checks	Alva Diaz **or** Estuardo Santillan **or** Lucia Lopez
5.	**Student Body Account-Secondary**: Signature	Principal **or** Asst. Principal **AND** Activities Director **AND** Student Body Officer (requires **three** signatures)
6.	**Governmental Tax Reports**: Signature	Estuardo Santillan **or** Alva Diaz (hand or machine signed)
7.	**Workers' Compensation Trust Account**: Signature	Alva Diaz **or** Estuardo Santillan **or** Lawrence Luna Jr.
8.	**General Fund Revolving Cash Account**: Custodian and Signature on Checks	Alva Diaz **or** Estuardo Santillan **or** Lucia Lopez
9.	**Purchase Orders**: Signature	Estuardo Santillan **or** Alva Diaz **or** Steve Fericean
10.	**Offers of Employment:** Certificated	Tania Magaña, Interim Secretary to the Board (hand or machine signed) or Michael Gotto
11.	**Bids Authorized by Board – Legal Notice, Notice of Completion**: Signature	Estuardo Santillan **or** Tania Magaña **or** Steve Fericean

12.	**Contracts Awarded by Board:** Signature	Estuardo Santillan (hand or machine signed) **or** Tania Magaña, Interim Secretary to the Board **or** Majority of the Board
13.	**Work Permits:** Signature	Tania Magaña **or** Chris Moton
14.	**Authorized Change Orders:** Signature	Estuardo Santillan **or** Tania Magaña, Interim Secretary to the Board (hand or machine signed)
15.	**Certification on Payroll that Loyalty Oaths of Employees are on File:** Signature	Linda Hernandez **or** Estuardo Santillan **or** Alva Diaz
16.	**Certification of Excerpts and Resolutions from Board Minutes:** Signature	Tania Magaña, Interim Secretary to the Board (hand or machine signed)
17.	**Presentation of Board Minutes for Approval:** Signature	Tania Magaña, Interim Secretary to the Board
18.	**Certification of Approval of Board Minutes for Approval:** Signature	President of the Board
19.	**Escrow Instruction, Acceptance of Option and Lease Agreements:** Signature	Tania Magaña, Interim Secretary to the Board **or** Estuardo Santillan **or** Majority of the Board Members
20.	**Property Conveyance (Deeds):** Signature	Majority of Board Members
21.	**Statement of Need for Emergency Credential:** Signature	Michael Gotto **or** Mike Garcia **or** Tania Magaña, Interim Secretary to the Board
22.	**District Approval of Requests for Use of School Facilities:** Signature	Estuardo Santillan **or** Gerald Mitchell
23.	**Verification of Employment for Credential Purposes:** Signature	Michael Gotto **or** Mike Garcia
24.	**Approved Absences for Employees in Accordance with Board Policy:** Signature	Tania Magaña **or** Michael Gotto **or** Estuardo Santillan **or** Tania Magaña
25.	**Negotiated Agreement with Employee Organizations:** Signature	President of the Board **or** Tania Magaña
26.	**Mileage, Contracts with Employees:** Signature	Tania Magaña, Interim Secretary to the Board (hand or machine signed)
27.	**Vehicle Registration and Certificate of Ownership:** Signature	Gerald Mitchell **or** Ryan Nguyen
28.	**Inter-District Attendance Agreements:** Signature	Chris Moton **AND** Tania Magaña
29.	**State Textbook Requisitions:** Preparation and Signature	Tania Magaña **or** Tania Magaña, Interim Secretary to the Board

30.	**Clearing Account:** Signature	Alva Diaz **or** Estuardo Santillan **AND** Lucia Lopez (requires **two** signatures)
31.	**Settlement Agreements:** Signature	Tania Magaña
32.	**Tax Sheltered Annuity Contracts:** Signature	Estuardo Santillan **or** Lawrence Luna Jr.
33.	**Request for Distribution by School Mail:** Approval and Signature	Tania Magaña, Interim Secretary to the Board **or** Tania Magaña
34.	**Federal Projects:** Preparation and Signature	Tania Magaña, Interim Secretary to the Board **or** Tania Magaña
35.	**Required Statements to Comply with Business Professional Code Section 11010 (subdiv.):** Signature	Tania Magaña, Interim Secretary to the Board
36.	**Acceptance of Gifts**	Tania Magaña, Interim Secretary to the Board
37.	**All Other Documents as Authorized by the Board**	President of the Board **AND** Tania Magaña, Interim Secretary to the Board
38.	**Reimbursement Claim, School Lunch, Breakfast and Special Milk Program:** Signature	Alexis Wahl **or** Estuardo Santillan
39.	**Mandated Cost Claims:** Signature	Tania Magaña, Interim Secretary to the Board **or** Estuardo Santillan **or** Alva Diaz
40.	**LEA & Medical Administrative Activities:** Signature	Tania Magaña, Interim Secretary to the Board **or** Lawrence Luna Jr.

REQUIRES BOARD ACTION

This **CORRECTED** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 16, 2026**. Only ONE Ballot per Board. Be sure to mark your vote "**X**" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2026 DELEGATE ASSEMBLY **CORRECTED**
BALLOT REGION 24 (Los Angeles County)
Number of seats: 6 (Vote for no more than 6 candidates)

Delegates will serve two-year terms beginning April 1, 2026 - March 31, 2028
**denotes incumbent*

- ☐ John Contreras (El Rancho USD)*
- ☐ Esther Mejia (El Rancho USD)*
- ☐ Tyrone Conde (Downey USD)
- ☐ Jaime Lopez (Whittier Union HSD)*
- ☐ Alicia Mignano (Santa Monica-Malibu USD)*
- ☐ Ann Phillips (Lawndale ESD)*
- ☐ Irma Rodriguez Moisa (Whittier Union HSD)
- ☐ Linda Salomon Saldana (Downey USD)*

_____ _____
Provision for Write-in Candidate Name *School District*

_____ _____
Signature of Superintendent or Board Clerk *Title*

_____ _____
School District Name *Date of Board Action*

See reverse side for list of all current Delegates in your Region.

Copy Corrected Ballot Please Use This Ballot

REGION 24 – 13 Delegates (11 elected/2 Appointed)

Director: Jan Baird (South Whittier ESD)

Below is a list of all elected or appointed Delegates from this Region.

Los Angeles County: Southwest Crescent
Robert Cancio (Norwalk-La Mirada USD), term expires 2027
Christine Chacon Kennedy (East Whittier City ESD), term expires 2027
John Contreras (El Rancho USD), term expires 2026
Diana Craighead (Long Beach)0, appointed term expires 2026
Yesenia Cuarenta (Paramount USD), term expires 2027
Jaime Lopez (Whittier Union HSD), term expires 2026
Esther Mejia (El Rancho USD), term expires 2026
Alicia Mignano (Santa Monica-Malibu USD), term expires 2026
Ernie Nishii (ABC USD), term expires 2025
Douglas Otto (Long Beach USD), appointed term expires 2027
Ann Phillips (Lawndale ESD), term expires 2026
Christine Saavedra (El Rancho USD), term expires 2027
Linda Salomon Saldana (Downey USD), term expires 2026

Counties

Los Angeles

Copy Corrected Ballot Please Use This Ballot

LOS ANGELES COUNTY CLERK
CEQA FILING COVER SHEET

THIS SPACE FOR CLERK'S USE ONLY

Complete and attach this form to each CEQA Notice filed with the County Clerk

TYPE OR PRINT CLEARLY

Project Title

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
DISTRICTWIDE REROOFING PROJECT

Check Document being Filed:

- ○ Environmental Impact Report (EIR)
- ○ Mitigated Negative Declaration (MND) or Negative Declaration (ND)
- ◉ Notice of Exemption (NOE)
- ○ Other (Please fill in type):

Filing fees are due at the time a Notice of Determination/Exemption is filed with our office.For more information on filing fees and No Effect Determinations, please refer to California Code of Regulations, Title 14, section 753.5.

Print Form

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: Los Angeles
12400 Imperial Highway
Norwalk, CA 90650

From: (Public Agency): Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, CA 90650-2894
(Address)

Project Title: Districtwide Reroofing Project

Project Applicant: Norwalk-La Mirada Unified School District

Project Location - Specific:
See attached Exhibit A.

Project Location - City: Norwalk Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:

The Project consists of replacing the existing roof systems at various schools within the District with like kind roofing materials including the gutters, downspouts, and repairing fascia boards, soffits, and roof decks where needed. The Project also involves the removal of various types of trees that hang over the roofs at these sites and have been determined that they do not fall under any special status. The beneficiaries include the staff, students, and community members who visit any of the Norwalk-La Mirada Unified School District sites comprising the project.

Name of Public Agency Approving Project: NA

Name of Person or Agency Carrying Out Project: Norwalk-La Mirada Unified School District

Exempt Status: **(check one):**

- ■ Ministerial (Sec. 21080(b)(1); 15268);
- ■ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ■ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ■ Categorical Exemption. State type and section number: Class 1, Section 15301
- ■ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The project consists of replacing and repairing existing roof systems with like kind materials to prevent the intrusion of water into the buildings. Minor structural repair and alteration to the existing buildings will take place. This replacement will have substantially the same purpose and will not expand capacity at the school. The project will not add additional buildings nor student capacity within existing school grounds that would violate the Class 1 exemption. The removal of non-protected trees will prevent accelerated deterioration of the newly installed roof systems. This project will not result in any significant effects on nor impact the environment.

Lead Agency Contact Person: Edith C. Florence Area Code/Telephone/Extension: (562) 868-9014

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ▪ Yes No

Signature: Edith C Florence Date: 2/24/26 Title: Facilities Director

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____

ATTACHMENT TO NOTICE OF EXEMPTION
DISTRICTWIDE REROOFING PROJECT, NORWALK, CALIFORNIA
SUPPLEMENTAL INFORMATION

TO: ☒ County Clerk
County of Los Angeles
12400 Imperial Highway
Norwalk, CA 90650

☒ Office of Planning and Research
PO Box 3044, Room 113
Sacramento, CA 95812

FROM:
Norwalk-La Mirada Unified School District
12820 Pioneer Boulevard
Norwalk, CA 90650-2894

Project Location:

Various District Sites – See attached Exhibit A

County of Los Angeles

Cross streets: Various

Description of Nature, Purpose, and Beneficiaries of Project:

The Project consists of replacing the existing roof systems at various schools within the District with like kind roofing materials including the gutters, downspouts, and repairing fascia boards, soffits, and roof decks where needed. The project also involves the removal of various types of trees that hang over the roofs at these sites and have been determined that they do not fall under any special status. The beneficiaries include the staff, students, and community members who visit any of the Norwalk-La Mirada Unified School District sites comprising the project.

Categorical Exemption. State type and class number:

Class 1

Class 1: Existing Facilities. The operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The types of "existing facilities" itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of an existing use. (State Guidelines Section 15301.)

Reason why project is exempt:

The project consists of replacing and repairing existing roof systems with like kind materials to prevent the intrusion of water into the buildings. Minor structural repair and alteration to the existing buildings will take place. This replacement will have substantially the same purpose and will not expand capacity at the school. The project will not add additional buildings nor student capacity within existing school grounds that would violate the Class 1 exemption. The removal of non-protected trees will prevent accelerated deterioration of the newly installed roof systems. This project will not result in any significant effects on nor impact the environment.

ATTACHMENT TO NOTICE OF EXEMPTION
DISTRICTWIDE REROOFING PROJECT, NORWALK, CALIFORNIA
SUPPLEMENTAL INFORMATION

PRELIMINARY EXEMPTION ASSESSMENT

1. Name or description of project: *Districtwide Reroofing Project*

2. Location: Various District Sites – See attached Exhibit A

3. Entity or person undertaking project:

X A. *Norwalk-La Mirada Unified School District*

12820 Pioneer Boulevard, Norwalk, CA 90650-2894

____ B. Other (Private)

(1) Name: _____
(2) Address: _____

4. Staff Determination:

The School District's Staff, having undertaken and completed a preliminary review of this project in accordance with the School District's "Local Guidelines for Implementing the California Environmental Quality Act (CEQA)" has concluded that this project does not require further environmental assessment because:

a. ____ The proposed action does not constitute a project under CEQA.
b. ____ The project is a Ministerial Project.
c. ____ The project is an Emergency Project.
d. ____ The project constitutes a feasibility or planning study.
e. X The project is categorically exempt.
Applicable Exemption Class: *Class 1*

f. ____ The project is statutorily exempt.
Applicable Exemption: _____
g. ____ The project is otherwise exempt on the following basis: _____

h. ____ The project involves another public agency which constitutes the Lead Agency. Name of Lead Agency: _____

Date: February 24, 2026

Staff: Edith C. Florence, Facilities Director

ATTACHMENT TO NOTICE OF EXEMPTION
DISTRICTWIDE REROOFING PROJECT, NORWALK, CALIFORNIA
SUPPLEMENTAL INFORMATION

1. Description of the Existing Setting Onsite and in Adjacent Areas

The project sites are located within the developed cities of Norwalk and La Mirada. The sites are developed with existing schools offering grades PreK through 12th. The sites are situated within predominantly residential areas. The school sites are located within the main thoroughfares of Imperial Highway to the north, Alondra Boulevard to the south, the 605 freeway to the west, and Beach Boulevard to the east.

2. Review of Possible Exceptions to the Categorical Exemption

The proposed project has been reviewed under Section 15300.2 for any characteristics or circumstances that might invalidate findings that the project is exempt from CEQA. Section 15300.2 identifies six exceptions to categorical exemptions:

(a) Location: The proposed improvements would occur within the confines of existing school sites within the Norwalk-La Mirada Unified School District. Section 15300.2 specifically references Classes 3, 4, 5, 6 and 11 as possibly having significant environmental impacts. The Class 1 Categorical Exemptions, as proposed in the current project, does not fall within a Class where the proposed project may be subject to a possible exception. Description of the existing setting onsite and in surrounding areas described above and in the Notice of Exemption serves to illustrate that the location of the project is not environmentally sensitive.

(b) Cumulative Impacts: The proposed project is not related to any other "successive projects of the same kind in the same place over time." Thus, no significant cumulative impacts are possible.

(c) Significant Effects: As stated above, the site is located in an urbanized setting, and the proposed project would not increase the capacity of the school. The project site is highly disturbed. There are no sensitive natural resources on the project site or in the surrounding area. No "unusual circumstances" exist that would indicate a potential for any significant environmental effects.

(d) Scenic Highways: There is no scenic resource or any designated scenic highway located in the project vicinity.

(e) Hazardous Waste Sites: The project site is not on any list of hazardous waste sites.

(f) Historical Resources: There are no historical resources on-site or in the surrounding area.

EXHIBIT "A"

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

DISTRICTWIDE REROOFING PROJECT

PROJECT LOCATIONS

The Districtwide Reroofing project will be performed at the following District-owned sites:

1. Benton Middle School, 15709 Olive Branch Drive, La Mirada, CA 90638
2. Dulles Elementary, 12726 Meadow Green Road, La Mirada, CA 90638
3. Eastwood Elementary, 15730 Pescados Drive, La Mirada, CA 90638
4. Edmondson Elementary, 15121 Grayland Avenue, Norwalk, CA 90650
5. El Camino High School, 14640 Mercado Avenue, La Mirada, CA 90638
6. Escalona Elementary, 15135 Escalona Road, La Mirada, CA 90638
7. Foster Road Elementary, 13930 Foster Road, La Mirada, CA 90638
8. Gardenhill Elementary, 14607 Gardenhill Drive, La Mirada, CA 90638
9. Hutchinson Middle School, 13900 Estero Road, La Mirada, CA 90638
10. John Glenn High School, 13520 Shoemaker Avenue, Norwalk, CA 90650
11. La Pluma Elementary, 14420 La Pluma Drive, La Mirada, CA 90638
12. Lampton Elementary, 14716 Elmcroft Avenue, Norwalk, CA 90650
13. Moffitt Elementary, 13323 S. Goller Avenue, Norwalk, CA 90650
14. Morrison Elementary, 13510 Maidstone Avenue, Norwalk, CA 90650
15. New River Elementary, 13432 Halcourt Avenue, Norwalk, CA 90650
16. Nuffer Elementary, 14821 Jersey Avenue, Norwalk, CA 90650
17. Ramona Head Start, 14616 Dinard Avenue, Norwalk, CA 90651

Firm: Encorp
Project: Districtwide Re-roofing Project
(Hazmat Consulting – La Mirada Sites)

CONSULTANT SERVICES AGREEMENT
Hazardous Material Consulting

This AGREEMENT is made and entered into this **5th** day of **December** in the year **2025** between the Norwalk-La Mirada Unified School District, hereinafter referred to as ("DISTRICT"), and **ENCORP,** hereinafter referred to as "CONSULTANT". The DISTRICT and the CONSULTANT are sometimes referred to herein as a "PARTY" and collectively as the "PARTIES". This AGREEMENT is made with reference to the following facts:

WHEREAS, the DISTRICT requires services and/or advice of a highly specialized and technical nature in connection with certain financial, economic, accounting, consulting and/or administrative matters, and such services and advice are not available within the DISTRICT, and cannot be performed satisfactorily by DISTRICT employees; and

WHEREAS, CONSULTANT possesses the necessary expert knowledge, experience, and ability to perform services not available through DISTRICT personnel, and CONSULTANT is specially experienced and competent to provide to the DISTRICT certain specialized services and/or advice in one or more of the foregoing areas; and

WHEREAS, DISTRICT desires to obtain the following specialized services and/or advice: **hazardous materials consulting services for the Districtwide Re-roofing Project (La Mirada sites),** hereinafter referred to as the "PROJECT"; and

WHEREAS, CONSULTANT has indicated its willingness and commitment to provide its specialized services and/or advice to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

ARTICLE I
SCOPE AND SERVICES AND RESPONSIBILITIES

1. Services to be Provided by the CONSULTANT. The CONSULTANT shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONSULTANT's proposal which is attached hereto and incorporated herein as **EXHIBIT "A"** (the "CONSULTANT's WORK PLAN"). Where the CONSULTANT's WORK PLAN consists of a proposal or quote submitted in response to a Request for Proposals ("RFP") from the DISTRICT, the CONSULTANT's WORK PLAN shall be considered to include the DISTRICT's RFP. The DISTRICT and CONSULTANT expressly agree to incorporate the terms and conditions of the DISTRICT's RFP into this AGREEMENT by this reference and the PARTIES understand that the RFP shall constitute a binding part this AGREEMENT. In the event of a discrepancy, inconsistency, or other difference between the terms of the RFP or the CONSULTANT's WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall govern and be controlling.

2. Classification: To the extent it is determined under applicable law that CONSULTANT fails to meet the statutory prerequisites for classification as a professional expert operating under a personal services agreement, CONSULTANT resigns any and all rights and privileges derived from this AGREEMENT and any resulting relationship, which resignation is deemed accepted under such circumstances by the DISTRICT.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

3. Contract Term. The effective period of this AGREEMENT is to be from **December 5, 2025, through project completion**.

4. CONSULTANT's Certifications, Representations and Warranties. CONSULTANT makes the following certifications, representations, and warranties for the benefit of the DISTRICT and CONSULTANT acknowledges and agrees that the DISTRICT, in deciding to engage CONSULTANT pursuant to this AGREEMENT, is relying upon the truth and validity of the following certifications, representations and warranties and their effectiveness throughout the term of this AGREEMENT and the course of CONSULTANT's engagement hereunder:

a. CONSULTANT is qualified in all respects to provide to the DISTRICT all of the services contemplated by this AGREEMENT and, to the extent required by any applicable laws, CONSULTANT has all such licenses and/or governmental approvals as would be required to carry out and perform for the benefit of the DISTRICT, such services as are called for hereunder.

b. CONSULTANT, in providing the services and in otherwise carrying out its obligations to the DISTRICT under this AGREEMENT, shall, at all times, comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers' compensation and equal protection and non-discrimination laws.

c. The CONSULTANT will perform its services hereunder in a professional manner, using the degree of care and skill ordinarily exercised by, and consistent with, the current professional practices and standards of a professional practicing in California. The CONSULTANT will furnish, at its expense, those services that are set forth in this AGREEMENT and **EXHIBIT "A"** and represents that the services set forth in said EXHIBIT are within the technical and professional areas of expertise of the CONSULTANT or any subconsultant the CONSULTANT has engaged or will engage to perform the service(s). The DISTRICT shall request in writing if the DISTRICT desires the CONSULTANT to provide services in addition to, or different from, the services described in **EXHIBIT "A"**. The CONSULTANT shall advise the DISTRICT in writing of any services that, in the CONSULTANT's opinion, lie outside of the technical and professional expertise of the CONSULTANT.

5. CONSULTANT has been selected to perform the work herein because of the skills and expertise of key individuals. Services under this AGREEMENT shall be performed only by competent personnel under this supervision of and/or in the employment of the CONSULTANT. CONSULTANT shall conform to DISTRICT's reasonable requests regarding assignment of personnel. All personnel, including those assigned at DISTRICT's request, shall be supervised by CONSULTANT.

6. CONSULTANT shall not change any of the key personnel without prior written approval by the DISTRICT, unless said personnel cease to be employed by CONSULTANT. In either case, DISTRICT shall be allowed to interview and approve replacement personnel. CONSULTANT agrees that reassignment of any of the listed personnel during the AGREEMENT period shall only be with other professional personnel who have equivalent experience and shall require prior consultation and written approval by the DISTRICT. Any costs associated with reassignment of personnel shall be borne exclusively by CONSULTANT and CONSULTANT shall not charge the DISTRICT for the cost of training or "bringing up to speed" replacement personnel. If any designated lead or key person fails to perform to the satisfaction of the DISTRICT, then upon written notice the CONSULTANT shall immediately remove that person from the PROJECT and provide a temporary replacement. CONSULTANT shall within thirty

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

(30) work days, provide a permanent replacement person acceptable to the DISTRICT. DISTRICT may condition its approval of replacement personnel upon a reasonable transition period wherein new personnel will learn the Program and Projects and get "up to speed" at CONSULTANT's cost.

7. CONSULTANT represents that the CONSULTANT has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONSULTANT.

ARTICLE II
COMPENSATION TO THE CONSULTANT

1. The DISTRICT shall compensate the CONSULTANT as follows:

a. The DISTRICT agrees to pay the CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT "A"** for the services performed pursuant to this AGREEMENT. In no event shall the total payment to CONSULTANT exceed **FIFTY-THREE THOUSAND TWO HUNDRED AND TWENTY-SIX DOLLARS AND ZERO CENTS ($53,226.00)** for performing the services required by this AGREEMENT and **EXHIBIT "A"**.

b. CONSULTANT shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONSULTANT begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONSULTANT agrees that no other compensation, fringe benefits, or other remuneration is due to CONSULTANT by the DISTRICT for services rendered under this AGREEMENT. CONSULTANT shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONSULTANT is not an employee of the DISTRICT; rather, CONSULTANT is operating under a personal services agreement pursuant to 45103.1(b)(2) and has only the rights defined by this AGREEMENT.

2. The CONSULTANT shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period and reimbursable expenses (if any). Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. Invoices requesting reimbursement for reimbursable expenses incurred during the billing period must clearly list items for which reimbursement is being requested and be accompanied by proper documentation (e.g. receipts, invoices) including a copy of the DISTRICT's authorization notice for invoiced item(s). Invoices requesting payment for overtime must reflect straight time and overtime hours being charged, and must include a copy of the DISTRICT's written authorization to incur additional overtime expense. No payments will be made by the DISTRICT to the CONSULTANT for monthly invoices requesting reimbursables or overtime absent the prior written authorization of the DISTRICT. The DISTRICT shall make payment to the CONSULTANT of the approved invoiced amount within forty-five (45) days of the DISTRICT's receipt of the approved invoice.

3. The DISTRICT may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the DISTRICT from loss, including costs and attorneys' fees, on account of: (1) defective or deficient work product not remedied; (2) failure of the CONSULTANT to make payments properly to its employees or subconsultants; or (3) failure of CONSULTANT to perform its services in a timely manner so as to conform to the PROJECT schedule or other time constraints.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

ARTICLE III
REIMBURSABLE EXPENSES

1. Reimbursable expenses are in addition to compensation for basic and extra services, and shall be paid to the CONSULTANT at one and one-tenth (1.1) times the expenses incurred by the CONSULTANT, the CONSULTANT's employees and consultants for the following specified items unless otherwise approved by the DISTRICT in writing:

a. Approved reproduction of reports and/or other documents otherwise not covered in the agreement and approved in advance by District.

b. Fees advanced for securing approval of authorities in connection with the services rendered pursuant to this AGREEMENT.

c. Express shipping, overnight mail, messenger, courier, or delivery services approved in advance by the District.

d. Mileage at IRS Rate if site exceeds more than 25 miles from the District.

e. Out of town travel approved in advance by District.

2. Reimbursable expenses are estimated to be **ZERO DOLLARS ($0.00)**, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

ARTICLE IV
TERMINATION

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONSULTANT; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the CONSULTANT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to the CONSULTANT.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONSULTANT shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONSULTANT.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONSULTANT. In the event of a termination without cause, the DISTRICT shall pay to the CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the CONSULTANT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONSULTANT agrees to continue the work diligently to completion. If the dispute is not resolved, CONSULTANT agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONSULTANT's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONSULTANT the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V
ADDITIONAL CONSULTANT SERVICES

1. CONSULTANT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONSULTANT's control. CONSULTANT shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONSULTANT to perform additional services which are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT. Such services shall include:

a. Making material revisions in reports or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation and completion of such documents.

b. Preparing reports and other documentation and supporting data, and providing other services in connection with PROJECT modifications required by causes beyond the control of the CONSULTANT which are not the result of the direct or indirect negligence, errors or omissions on the part of CONSULTANT;

c. If the DISTRICT requests additional shifts to complete the services articulated in **EXHIBIT "A"** where the requests for additional shifts does not arise from the direct or indirect negligence, errors or omissions on the part of CONSULTANT and the CONSULTANT's compensation is expressly conditioned on the lack of fault of the CONSULTANT;

d. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with the generally accepted practice in the CONSULTANT's industry.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

ARTICLE VI
ACCOUNTING RECORDS OF THE CONSULTANT

1. Records of the CONSULTANT's direct personnel and reimbursable expenses pertaining to any extra services provided by the CONSULTANT, which are in addition to those services already required by this AGREEMENT, and any records of accounts between the DISTRICT and CONSULTANT shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII
REPORTS AND/OR OTHER DOCUMENTS

1. The reports and/or other documents that are prepared, reproduced, maintained and/or managed by the CONSULTANT or CONSULTANT's consultants in accordance with this AGREEMENT (regardless of medium, format, etc.) shall be and remain the property of the DISTRICT (hereinafter "PROPERTY"). The DISTRICT may provide the CONSULTANT with a written request for the return of its PROPERTY at any time. Upon CONSULTANT's receipt of the DISTRICT's written request, CONSULTANT shall return the requested PROPERTY to the DISTRICT within five (5) calendar days. Failure to comply with any such written request shall be deemed a material breach of this AGREEMENT.

ARTICLE VIII
INDEMNITY & INSURANCE

1. To the fullest extent permitted by law, CONSULTANT agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:

a. Workers' Compensation and Employers Liability: Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONSULTANT's employees or CONSULTANT's subconsultant's employees arising out of CONSULTANT's work under this AGREEMENT; and

b. General Liability: Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONSULTANT or the DISTRICT, or any person, firm or corporation employed by the CONSULTANT or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

c. Professional Liability: Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services performed by CONSULTANT in accordance with this AGREEMENT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

d. The CONSULTANT, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings, arising out of Article VIII, Paragraphs 1 (a) and (b)

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

above, that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

e. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE §2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

f. ANY ATTEMPT TO LIMIT THE CONSULTANT'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE CONSULTANT. IN NO EVENT SHALL THE CONSULTANT'S LIABILITY BE LIMITED TO ANY AMOUNT INCLUDING, BUT NOT LIMITED TO, THE AMOUNT OF FEES RECEIVED BY THE CONSULTANT FOR PERFORMING SERVICES RELATED TO THIS AGREEMENT.

2. CONSULTANT shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect CONSULTANT and DISTRICT from claims which may arise out of or result from CONSULTANT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subconsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. The CONSULTANT shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS ($1,000,000).

b. Comprehensive general and auto liability insurance with limits of not less than ONE MILLION DOLLARS ($1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of ONE MILLION DOLLARS ($1,000,000), per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that CONSULTANT subcontracts any portion of CONSULTANT's duties, CONSULTANT shall require any such subconsultant to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Each policy of insurance required in Article VIII, Section 2 (b) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of CONSULTANT hereunder, such policy is primary and any insurance

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. CONSULTANT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, CONSULTANT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONSULTANT fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of CONSULTANT, and in such event CONSULTANT shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE IX
MISCELLANEOUS

1. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that CONSULTANT and all of CONSULTANT's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of CONSULTANT's employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONSULTANT's employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONSULTANT.

3. The DISTRICT and CONSULTANT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other PARTY to this AGREEMENT with respect to the terms of this AGREEMENT. CONSULTANT shall not assign this AGREEMENT.

4. This AGREEMENT shall be governed by the laws of the State of California.

5. THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE CONSULTANT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS **EXHIBIT "A"** SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO SUCH BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE CONSULTANT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE CONSULTANT MAY BE INCORPORATED INTO THIS AGREEMENT AS **EXHIBIT "A"** BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PORTIONS DESCRIBING THE CONSULTANT'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

6. The PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the CONSULTANT.

7. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

8. Time is of the essence with respect to all provisions of this AGREEMENT.

9. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

10. All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by each reference as though fully set forth in each instance in the text hereof unless otherwise excluded by the terms of this AGREEMENT. In the event that the provisions of any exhibit conflict with the terms of this AGREEMENT, the terms of this AGREEMENT shall control.

11. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

12. Confidentiality: The CONSULTANT shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this AGREEMENT.

13. Severability: If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

14. Notices: All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:

Norwalk-La Mirada Unified School District
15711 Pioneer Blvd., Bldg. G
Norwalk, CA 90650
Telephone: (562) 868-9014

To the CONSULTANT:

Encorp
16700 Valley View Ave., Ste. 100
La Mirada, CA 90638
Telephone: (714) 523-9811

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

15. Tobacco Prohibited: any tobacco use (smoking, chewing, etc.) by anyone, is prohibited at all times on any DISTRICT property.

16. Profanity on any DISTRICT property is prohibited, including, but not limited to, racial, ethic, or sexual slurs or comments which could be considered harassment.

17. Appropriate dress is mandatory. Therefore, tank tops, cut-offs and shorts are not allowed. Additionally, what is written or pictured on clothing must comply with the requirements of acceptable language as stated above in Paragraph 16.

18. Images: If applicable, the CONSULTANT is prohibited from capturing on any visual medium images of any property, logo, student, or employee of the DISTRICT, or any image that represents the DISTRICT without express written consent from the DISTRICT.

19. Pursuant to and in accordance with the provisions of Government Code section 8546.7 or any amendments thereto, all books, records and files of CONSULTANT, or any subconsultant connected with the performance of this AGREEMENT involving the expenditure of public funds in excess of Ten Thousand Dollars ($10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor General of the State of California, at the request of DISTRICT or as a part of any audit of DISTRICT, for a period of three (3) years after final payment is made under this AGREEMENT. CONSULTANT shall preserve and cause to be preserved such books, records and files for the audit period.

20. Prevailing Wages: If applicable and required, CONSULTANT shall pay, and shall cause all subconsultants of every tier to pay, not less than the specified prevailing wage rates, to the extent applicable, to all workers employed to perform work or Services under this AGREEMENT. CONSULTANT shall fully indemnify and defend the DISTRICT from any claims arising from CONSULTANT's failure to meet and prevailing wage requirements.

21. Education Code Section 45125.1: During the entire term of this AGREEMENT, CONSULTANT shall fully comply with the provision of Education Code sections 45125.1 (Fingerprinting Requirements), when it is determined that the CONSULTANT will have contract with pupils in the performance of services under this AGREEMENT. See **EXHIBIT "B"** attached.

22. This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

ENCORP

DocuSigned by:
By Alexander Blankevoort
383F1459F0EB47A...
Print Name Alexander Blankevoort
Title Vice President
Date 12/9/2025 | 12:56 PM PST

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...
Print Name Estuardo A. Santillan
Title Assistant Superintendent, Business Services
Date 12/11/2025

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

Address

Phone 714-523-9811

Fax 714-523-9810

Tax ID# 95-4741876

Email ablankevoort@encorp.net

21.0-90170.0-98090-85000-6285-7900000 (65%)
01.0-26000.0-98090-85000-6285-7900000 (35%)

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

EXHIBIT "A"

CONSULTANT 'S WORK PLAN, SCOPE OF SERVICES, AND COMPENSATION

FEE SCHEDULE FOR LA MIRADA SITES

La Mirada Sites	Ph 1 & 2	Monitoring
Dulles	$ 3,570	$ 2,240
Eastwood	$ 3,750	$ 2,240
Escalona	$ 3,750	$ 2,240
Foster Rd	$ 4,490	$ 2,240
Gardenhill	$ 3,750	$ 2,240
La Pluma	$ 3,750	$ 2,240
Benton	$ 5,090	$ 4,520
Hutchinson	$ 2,198	$ 1,360
El Camino	$ 2,198	$ 1,360
Subtotal La Mirada Sites	**$ 32,546**	**$ 20,680**
Total	**$**	**53,226**

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

ENCORP
Engineering our Environment

16700 Valley View Avenue
Suite 100
La Mirada, California 90638
p: 714.523.9811
f: 714.523.9810

October 24, 2025 Rev

Jerome Cygan
Facilities Coordinator
NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT
15711 Pioneer Boulevard, Bldg G
Norwalk, California 90650

RE: Response to Request for Proposal (RFP) Hazardous Materials Consulting Services for Districtwide Reroofing Project, RFP No. FC2526-08

ENCORP Environmental Management and Services is pleased to present the following response to the Request for Proposal for the Norwalk-La Mirada Unified School District.

ENCORP is a dynamic environmental firm serving southern California for nearly 35 years. We have had the opportunity to work with many School Districts in various projects and magnitudes of work. It is our belief that ENCORP will be able to provide the Norwalk-La Mirada Unified School District with the same high-quality performance, service, and professionalism that has allowed our company to thrive.

We have worked with the Norwalk-La Mirada Unified School District in various project capacities since 2009. We have provided asbestos, lead, and hazardous materials inspections for both small building specific projects to school wide asbestos assessment in preparation for renovation. ENCORP's area of expertise is with California based K-12 Schools providing Asbestos, lead and Hazardous Materials compliance services for over 35 years.

We are ready to provide the Norwalk-La Mirada Unified School District with exceptional service, professionalism, and quality.

Proposal Contact:

Alexander Blankevoort
Vice President, ENCORP
Ph: (714) 523-9811
Fax: (714) 523-9810
Email: ablankevoort@encorp.net

Having worked with California k-12 School Districts for over 3 decades, we believe **ENCORP** is qualified to fulfill the requirements of this RFP and able to provide the District with exemplary service. We look forward to working with the District staff and project personnel. If you have any questions, please feel free to contact me at (714) 523-9811.

Sincerely,

Alexander Blankevoort
Vice President, ENCORP

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

ENCORP
Engineering our Environment

TABLE OF CONTENTS

		Page
1.	Cover Letter	1
2.	Table of Contents	2
3.	Firm Experience	3
4.	Resume	6
5.	Fee Proposal	9
6.	Billing Rates	26
7.	Certification	27
8.	Non-Conflict of Interest	28
9.	Form of Agreement	29



Service, Quality, Integrity, and Commitment

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

3. FIRM EXPERIENCE:

ENCORP first opened its doors servicing K-12 education institutions throughout the Los Angeles County and Orange County area. After 30 years of business ENCORP Environmental still provides environmental consulting services to our original clients consisting of local school districts throughout the South bay, Los Angeles, Orange County and Ventura County areas. ENCORP has assisted many of these school districts with school modernizations including asbestos and lead inspections, hazardous materials abatement specifications and design, project air monitoring, and project close-out documentation.

Staff Diversity:

ENCORP's professional and technical staff possesses a broad diversity of knowledge, skills and training in dealing with today's environmental issues, coupled with many years of practical and technical experiences. Project personnel include qualified individuals with backgrounds in hazardous materials management in public, institutional and industrial environments.

Project Diversity:

ENCORP has participated in a myriad of projects which have been successfully completed within projected budgets, time elements, and with minimal interference with day-to-day operations. Our personnel have successfully participated in the design and execution of projects such as: design and oversight management of projects for the Department of Airports, City of Los Angeles, Edwards & March Air Force Bases, Camp Pendleton Marine Base, Hospitals (e.g., Kaiser, Valley Presbyterian, VA Medical Center); planning, design and specifications for local, county and municipal courts, United States Postal Services, the Los Angeles Internal Services Division and the Los Angeles Department of Parks and Recreation; and numerous School Districts.

Our Services:

While we specialize in asbestos and lead concerns we also perform Environmental Phase I, II, III, remediation design and oversight, Industrial Hygiene Services, Design and Development of Data Management Programs for SDS's, OSHA safety Audits and Management Services, NPDES water sampling & management, soil testing, compliance air testing and analysis, and Underground Storage Tank Remediation Management and Supervision (AQMD rule 1166).

Experience with K-12 educational facilities:

In the past 10 years ENCORP has assisted and participated with several school Districts in the design and completion of School Modernization Projects. The following is a detailed description of ENCORP's project experience within the last 10 years involving K-12 Schools.

Compton Unified School District, Compton, California 90220

The Compton Unified School District consists of forty-two schools and support facilities. In 1996, Compton USD adopted a proactive management program, and selected ENCORP as its Hazardous Material Consultant. ENCORP has worked with the Compton USD and management staff to ensure that the potential impacts of hazardous materials are reviewed prior to starting any renovation and/or new construction project. During the last five years, ENCORP has assisted the Compton USD with the school modernization program, indoor air quality, and regulatory compliance issues, including AHERA re-inspections and periodic surveillance. In addition, ENCORP has dedicated a full time Project Manager to the Compton USD. Some of the duties of the Project Manager include providing construction management services, hazardous materials removal and demolition project oversight, and assistance with bidding and awarding contracts. ENCORP has also performed a complete District hazardous materials inventory providing chemical/materials identification and description, quantity, hazard evaluation, and documentation including detail CAD drawings. ENCORP has also assisted the District with the management of Underground Storage Tank (UST) removal and soil remediation and sampling. ENCORP has recently completed the Compton High School asbestos and lead inspection, site specifications, and abatement monitoring and demolition for the entire campus site.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

Torrance Unified School District, Torrance, California 909245

The Torrance Unified School District consists of forty schools and support facilities. Since 1998 Torrance USD has used ENCORP as its Environmental Consultant. ENCORP has performed complete school inspections and scope specific inspections on various sites for school modernization and demolition projects. ENCORP has assisted the Torrance USD with bidding assistance, work specifications, interviews, construction meetings, and contract awarding. For the past 2 years ENCORP environmental has dedicated a Senior Project Manager to assist the Torrance USD with project planning and design, project monitoring and oversight, asbestos and lead abatement monitoring, and other hazardous materials removal. ENCORP has also assisted Torrance USD with fuel/oil tank excavations, removal, and disposal, removal and sampling and disposal of VOC's and other hazardous material services including Mold and Indoor Air Quality Concerns. ENCORP has recently completed the mandated 3-Year AHERA Re-inspection and 6 Month Periodic Surveillance inspections for the entire District facilities.

Redondo Beach Unified School District, Redondo Beach, CA 90278

The Redondo Beach Unified School District consists of sixteen schools and support facilities. ENCORP has been assisting the District with completing modernization activities, along with periodic maintenance actions, at various sites within the District since 2000. ENCORP participates in the District modernization planning program providing complete and scope specific asbestos and lead inspections, abatement air monitoring and oversight management, cost analysis, and development of plans and specifications for hazardous materials and indoor air quality issues. Also, ENCORP provides monitoring and inspection activities during hazardous materials projects and assistance in coordination with local and state officials on behalf of the District. ENCORP works closely with the District construction management and architectural firms to provide assistance with bidding, change orders, and pre-construction meetings. Within the last 5 years ENCORP has assisted the District with the modernization completion of approximately 11 schools and has recently completed modernization activities of one of their high schools. ENCORP has recently completed the mandated 3-year AHERA Re-inspection and 6-month Periodic Surveillance inspection for all District facilities.

Anaheim union school District, Anaheim, California

The Anaheim Union High School District consists of approximately 24 schools and support facilities. ENCORP has recently began working with the Anaheim Union High School District's management staff, and their architectural and construction management teams in providing asbestos and lead inspections, reviewing modernization plans and designing abatement and remediation specification, providing project oversight monitoring and air monitoring, and preparing close-out documentation following abatement activities. In addition, ENCORP has provided the District with on-call as needed mold and indoor air quality assessments in response to health concerns within the District. ENCORP also performs the mandated 3-year AHERA Re-inspection and 6-month Periodic Surveillance inspections for District schools and sites.

Fullerton Joint Union High School District, Fullerton CA

ENCORP has recently began working with the Fullerton Joint High School management staff, and their architectural and construction management teams in providing asbestos and lead inspections, reviewing modernization plans and designing abatement and remediation specification, providing project oversight monitoring and air monitoring, and preparing close-out documentation following abatement activities. In 2007, the District selected ENCORP as its Environmental Consultant. ENCORP has assisted the District with the development of new operations and maintenance procedures and provided new detailed 3-Year AHERA re-inspections. More recently, ENCORP has provided the District with complete site inspections, specifications, and third party monitoring, of one school facility which has now been completely demolished and re-constructed.

Buena Park High School Stadium and La Habra High School Stadium Projects

Hazardous Materials Consulting Services, providing asbestos, lead, and hazardous materials inspections. At La Habra High School, services included abatement oversight and development of SCAQMD Procedure 5 Plans for underground utility asbestos cement pipe removal.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

Projects Experience

Norwalk-La Mirada Unified School District, Norwalk & La Mirada, CA
ENCORP has worked with the Norwalk-La Mirada Unified School District on Modernization projects since 2009 – 2024.

Scope of Work:	**Norwalk High School Pool and Field Stadium Project & La Mirada High School Stadium Project** Hazardous Materials Consulting Services, providing asbestos, lead, and hazardous materials inspections, preparation of abatement specifications, abatement oversight and included development of SCAQMD Procedure 5 Plans for underground utility asbestos cement pipe removal. ENCORP provided inspections for the existing snack bars, restroom buildings, announcers Booths, Transformer, Electrical Room building, and at Norwalk High School's pool house, and field stadiums and as needed abatement monitoring during cement pipe removal and operations.
Date:	June 2019 - June 2021
Contact Person:	Bomee Yoon, Facilities Coordinator Norwalk-La Mirada Unified School District (562) 868-9014

Scope of Work:	**Torrance High School Softball Field, Torrance Adult School Zamperini Stadium** Hazardous Materials Consulting Services, providing asbestos, lead, and hazardous materials inspections, preparation of abatement specifications, abatement oversight and included development of SCAQMD Procedure 5 Plans for underground utility asbestos cement pipe removal.
Date:	February 2020 – August 2020
Contact Person:	Jared Robison, Supervisor – Planning/Facilities Torrance Unified School District (310) 972-6242

Scope of Work:	**Buena Park High School Stadium and La Habra High School Stadium Projects** Hazardous Materials Consulting Services, providing asbestos, lead, and hazardous materials inspections. At La Habra High School, services included abatement oversight and development of SCAQMD Procedure 5 Plans for underground utility asbestos cement pipe removal.
Date:	Various Projects from 2020-2023
Contact Person:	Dale McCurry, Manager – Facilities Fullerton Joint Union High District (909) 664-4237

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

Key Personnel Resumes: all assigned key professional staff are currently and properly certified or licensed to perform the Services

Alexander Blankevoort

Vice President

Summary of Capabilities:

- Industrial Hygiene Services
- Occupational Health & Safety Program Development
- Environmental Regulatory Compliance
- Health and Safety Training
- Indoor Air Quality Assessment
- EPA and DOSH Certified Asbestos Instructor

Education:

B.S. Industrial Technology – California State University - Los Angeles
Construction Management Coursework - UCLA

Professional Certifications/Licenses:

Certified Asbestos Consultant
EPA Asbestos Management Planner
EPA Asbestos Project Designer
EPA Building Inspector
EPA Asbestos Contractor/Supervisor
DHS Certified Inspector/Assessor
SCITEC MAP4 Operator
NIOSH 582 certified
40-hour HAZWOPER Supervisor

Professional Experience:

Mr. Blankevoort has over 18 years working in the Industrial Hygiene and Environmental Consulting Industry overseeing several school districts' hazardous materials abatement projects including Asbestos, Lead, Mold, and Hazardous Materials as part of Bond Measures, remediation and modernization projects.

Mr. Blankevoort provides our clients with contracts and contract bidding, project scheduling, field assessments/decisions, and project monitoring during demolition and renovation activities. He provides client assistance and consultations dealing with CAL/OSHA, EPA, & South Coast Air Quality Management District (SCAQMD) concerns, violations, and notice, when necessary developing specific hazardous materials cleanup plans, soil remediation procedures, and abatement specifications.

At ENCORP Mr. Blankevoort is responsible for the client liaison as designated Project Manager for multiple clients and specialty projects. Currently Mr. Blankevoort is overseeing multiple environmental projects for asbestos and lead at the Fullerton Joint Union High District, Santa Ana Unified School District, Manhattan Beach Unified School District and Anaheim Union High School District. He has completed planned measure bond modernization at the Savana School District, Cypress School District and Rowland Unified School District. Mr. Blankevoort has also recently completed services providing site specific Asbestos Management Plans for the Culver City School District, Rose Hills Mortuary, and the Northrop Grumman facility in Woodland Hills.

Mr. Blankevoort has also provided industrial hygiene serviced providing outdoor air quality assessment for Hydrogen Sulfide in air during flood dam water release episodes for the Orange County public works, providing real tile measurements, assessments and recommendations.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

William F. Bohning

Senior Vice President

Summary of Capabilities:

- Certified Industrial Hygienist: CIH
- Certified Indoor Environmentalist and Mold Remediator
- Occupational Safety and Health Professional
- Environmental Regulatory Compliance
- Construction Management
- EPA and DOSH Certified Asbestos Instructor
- DHS Subject Matter Expert

Education:

BS Natural Gas Engineering - Texas A & M - Kingsville
Executive MBA - Rice University.
Hazardous Materials Management Certification - UCLA Extension
Construction Management Certification - UCLA Extension

Professional Certifications/Licenses:

Certified Associate Industrial Hygienist	Certified Asbestos Consultant
Asbestos Project Designer	Lead Project Designer
Asbestos Management Planner	Lead Inspector/Assessor
Asbestos Building Inspector	Lead Project Monitor
Asbestos Contractor/Supervisor	SCITEC MAP4 Operator
NIOSH 582 certified	40-hour HAZWOPER Supervisor
Certified Indoor Environmentalist	Certified Mold Remediator

Professional Experience:

Mr. Bohning brings to ENCORP over 30 years hazardous materials remediation experience. He is responsible for the organization and management of the company's asbestos, lead paint, indoor air quality and mold remediation consulting, air monitoring, hazard material assessment and building survey operations. Currently, he also manages and oversees the marketing, estimating, specification development, client consultation, personnel and project management departments. EPA and DOSH approved instructor for Asbestos Training (Initial and Refresher).

Prior to joining ENCORP, Mr. Bohning was the Operations Manager for a national environmental firm after spending several years in the abatement industry. As a manager for Waste Environmental Technologies, Inc., he supervised million dollar abatement projects, including a multi-million dollar abatement project for the Houston Astrodome.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

Howard Baba

Operations Manager

Summary of Capabilities:

- Industrial Hygiene Services
- Project Design and Specifications Development
- Project Design and Client Consultation
- Occupational Health and Safety Program Development and Implementation
- Mold/Fungus Investigation
- Environmental Regulatory Compliance
- Health and Safety Training
- Manufacturing Health and Safety
- Monitoring Instrumentation
- Indoor Air Quality Assessment

Professional Certifications/Licenses:

California Certified Asbestos Consultant
EPA Asbestos Management Planner
EPA Asbestos Project Designer
EPA Asbestos Building Inspector
EPA Asbestos Contractor/Supervisor
NIOSH 582 Certified
CDPH Certified Lead Inspector/Assessor/Monitor
SCITEC MAP4 Operator
40 Hour HAZWOPER

Professional Experience:

With over 20 years' experience, Mr. Baba is qualified to perform and oversee environmental projects for asbestos, lead, soil remediation, mold remediation, air compliance and analysis. Serving as a client liaison during project conception and completion, Mr. Baba provides our clients with contract bidding assistance, project scheduling, field assessments/decisions, project monitoring during demolition and renovation activities, Project and budget managing.

Redondo Beach Unified School District: Air Monitoring and Project Management during asbestos abatement projects related to modernization of school facilities.
Compton Unified School District: Asbestos Surveys, Air Monitoring, and Construction Project Management during asbestos and lead abatement projects and demolition related to modernization of school facilities.
Los Angeles County Community Development Commission: Asbestos Surveys, Air Monitoring, and Project Management during asbestos abatement projects related to renovation of single and multi-family housing.
Torrance Unified School District: Air Monitoring and Project Management during asbestos abatement projects related to modernization of school facilities.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

4. FEES

ENCORP is pleased to present the following proposal to perform Hazardous Materials Consulting Services in preparation for modernization of the above referenced sites. ENCORP will provide a California Certified Consultant/Site Surveillance Technician and a CDPH Lead Inspector/Assessor to conduct the following:

Survey of 17 Projects Sites: Buildings included a. Permanent Classroom and Admin Buildings (13 sites)
b. Library and Lower Gym (1 site) c. Walkway Canopies (14 sites) d. Portable Classroom Buildings (4 sites)

DULLES ELEMENTARY

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$1,520.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 16 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,260.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(105 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $3,225.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (2 shifts)..... **$1,520.00**
(Onsite Monitoring Technician - 16 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $2,240.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $5,810.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

EASTWOOD ELEMENTARY

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$1,520.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 16 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,440.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(120 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $3,405.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (2 shifts)..... **$1,520.00**
(Onsite Monitoring Technician - 16 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $2,240.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $5,990.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

ESCALONA ELEMENTARY

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$1,520.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 16 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,440.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(120 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $3,405.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (2 shifts)..... **$1,520.00**
(Onsite Monitoring Technician - 16 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $2,240.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $5,990.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

FOSTER ELEMENTARY

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$1,900.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 20 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,800.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(150 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $4,145.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (2 shifts)..... **$1,520.00**
(Onsite Monitoring Technician - 16 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $2,240.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $6,730.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

GARDEN HILL ELEMENTARY

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$1,520.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 16 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,440.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(120 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $3,405.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (2 shifts)..... **$1,520.00**
(Onsite Monitoring Technician - 16 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $2,240.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $5,990.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

LA PLUMA ELEMENTARY

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$1,520.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 16 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,440.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(120 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $3,405.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (2 shifts)..... **$1,520.00**
(Onsite Monitoring Technician - 16 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $2,240.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $5,990.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

BENTON MIDDLE SCHOOL

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$2,280.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 24 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$1,920.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(160 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/2 days X $400.00 .....**$200.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $4,745.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (5 shifts)..... **$3,800.00**
(Onsite Monitoring Technician – 40 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(7 Samples anticipated X $30.00)..... **$210.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $4,520.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $9,610.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

HUTCHINSON MIDDLE SCHOOL

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$760.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 8 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$648.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(54 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED $1,853.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (1 shifts)..... **$760.00**
(Onsite Monitoring Technician - 8 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(3 Samples anticipated X $30.00)..... **$90.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $1,360.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $3,558.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

EL CAMINO MIDDLE SCHOOL

PHASE I: Survey and Investigation:

Lead & Asbestos Inspection:.....**$760.00**
(Collection of samples, Asphalt core, and XRF testing inspection
(Onsite Inspection Technician – 8 hours X $95.00)

PLM Sample Analysis per sample/including asphalt: **$648.00**
Anticipated Asbestos Sample Cost /Including Asphalt sampling
(54 analysis x $12.00)

XRF – Lead-Based Paint Equipment: 1/4 days X $400.00 .....**$100.00**

Project Management/Inspection Report: (3 Hours X $115.00/HR PM).....**$345.00**
(Includes suspect ACBM's, lead base building material sampled, , estimated quantity, sample I.D.# & location, laboratory results)

Phase I Survey and Investigation: NOT TO EXCEED..... $1,853.00

PHASE II: Abatement Plan and Contract Documents:

Provide Abatement Bid Specification/Work plan Development, asbestos and lead containing materials, that will be impacted by proposed renovation/demolition activities.

Phase II – Abatement Specifications and Contract Documents: NOT TO EXCEED..... $345.00
Project Management/Inspection Report: (3 Hours X $115.00/HR PM)

PHASE III: Monitoring During Construction:

Asbestos & Lead Monitoring :($760 day) (1 shifts)..... **$760.00**
(Onsite Monitoring Technician - 8 hours X $95.00)

PCM Daily Monitoring per analysis:
(10 Sets Anticipated X $5.00)..... **$50.00**

Lead clearance dust analysis: (24 Hour TAT)
(3 Samples anticipated X $30.00)..... **$90.00**

Project Management/Sr. PM/CIH - CAC: (hourly rate)
4 hours estimate X $115.00/Hr: **$460.00**
(Including close out, meetings, pre-cons and project Management)

PHASE III – Monitoring During Construction: TIME AND MATERIALS $1,360.00

ESTIMATED PROJECT COST PHASE I ,II & III:..... $3,558.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

5. BILLING RATES:

ENCORP is pleased to present the following proposal to conduct asbestos, lead, and Miscellaneous Hazardous materials inspections and consulting services as referred to in the RFP. Hourly fees for California Certified Consultant/Site Surveillance Technician and a CDPH Lead Inspector/Assessor line item rates have also been provided.

i. ASBESTOS/LEAD/HAZARDOUS MATERIALS SERVICES (HOURLY RATES)

The following is a schedule/table of hourly rates, description, a percentage fee for each construction project related service, and a fixed fee for inspections services with a detailed breakdown for itemized services listed and requested in the RFP (inclusive of all travel etc.).

Classification – Description of Services	Hourly Rates	Overtime/ Holiday Rates
Asbestos Building Inspector: (CAC/CSST)	$95.00	$135.00
Lead Based Paint Inspector: (CDPH Lead Professional Tech)	$95.00	$135.00
Asbestos Monitoring: (CAC/CSST)	$95.00	$135.00
Lead Based Paint Monitor: (CDPH Lead Professional Tech)	$95.00	$135.00
Industrial Hygienist, Mold Inspector, Hazardous Materials Technician – Inspections, Monitoring	$95.00	$135.00
CAD technician	$60.00	$80.00
Key Personnel: Project Manager (Report Drafts, meeting, specifications, Asbestos/Lead close out reports, project management – CAC/CSST/CDPH Professional)	$115.00	$155.00
CIH/Certified Industrial Hygienist – Reports, Site visits, Expert Witness, Indoor Air Quality, Inspections, Remediation Plans, Mold surveys, Report reviews, Drafts	$135.00	$160.00

ii. ASBESTOS/LEAD/MOLD SAMPLE ANALYSIS/UNIT FEES

The following is a schedule/table of laboratory analytical fees should services beyond the District Analytical service laboratory agreement be determined necessary.

Sample Analysis (fees per sample)	72-Hours	48-Hrs	24-Hrs	8-Hr Rush
Bulk Sample Analysis (PLM)	$9.00	$11.00	$12.00	$20.00
PCM Analysis Air Sample/Clearance/Onsite	$5.00	$6.00	$7.00	$8.00
TEM AHERA Analysis Air Sample/EPA Level II	$70.00	$80.00	$95.00	$135.00
Paint Chip Analysis (SW-846-3050 B)	$22.00	$25.00	$30.00	$50.00
Lead Air Samples (NIOSH 7082)	$22.00	$25.00	$30.00	$50.00
Lead Dust Wipe/Area Clearance Wipe (SW-846-7420)	$22.00	$25.00	$30.00	$50.00
XRF Testing Equipment (Lead)				$400.00/Day
Microbiology – Air-O-Cell, Spore trap	$50.00	$60.00	$65.00	$75.00
Microbiology – Tape Lift, Swab, bulk	$50.00	$60.00	$65.00	$75.00

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

6. CERTIFICATION

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

EXHIBIT A - CERTIFICATION

I certify that I have read and received a complete set of documents including the instructions for submitting a proposal in response to the attached Request for Proposals. I further certify that I am submitting a complete, single-document PDF version of the firm's proposal **electronically** in response to this request and that I am authorized to commit the firm to the proposal submitted.

I consent to Norwalk-La Mirada Unified School District contacting references included in this proposal, including but not limited to other school districts listed herein for the purposes of obtaining information about the experience.

FAILURE TO SIGN THIS DOCUMENT MAY RESULT IN A DISQUALIFICATION

Signature	Date
	10/23/25

Printed Name	Title
Alexander Bankevoort	Vice President

Address	City, State, Zip Code
16700 Valley View Ave, Suite 100	La Mirada, CA 90638

Telephone	EMAIL Address
(714) 523-9811	ablankevoort@encorp.net

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

7. NON-CONFLICT OF INTEREST

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

EXHIBIT B - STATEMENT OF NON-CONFLICT OF INTEREST

The undersigned, on behalf of the consulting firm set forth below (the "Consultant"), does hereby certify and warrant that if selected, the Consultant, while performing the consulting services required by the Request for Proposals, shall do so as an independent contractor and not as an officer, agent or employee of the Norwalk-La Mirada Unified School District ("the District").

The undersigned further certifies and warrants the following:

(1) No officer or agent of the Consultant has been an employee, officer or agent of the District within the past two (2) years;

(2) The Consultant has not been a source of income to pay any employee or officer of the District within the past twelve (12) months;

(3) No officer, employee or agent of the District has exercised any executive, supervisory or other similar functions in connection with the Consultant Agreement or shall become directly or indirectly interested in the Consultant Agreement;

(4) The Consultant shall receive no compensation and shall repay the District for any compensation received by the Consultant under the Consultant Agreement should the Consultant aid, abet or knowingly participate in violation of this statement; and

(5) In support of Education Code Sections 35230-35240, during the selection process (from the date the RFP is released to the conclusion of the selection process), if it is determined that any individual(s) who work(s) and/or represent(s) the Consultant for business purposes communicates, contacts and/or solicits Board Members in any fashion, such Consultant shall be disqualified from the RFP selection process and from participating in any future RFQs and/or RFPs. This may also result in the removal of the Vendor, Firm, Contractor and/or Consultant from any established Pre-qualified list, as well as the removal from the "interested vendors" list.

FAILURE TO SIGN THIS DOCUMENT MAY RESULT IN A DISQUALIFICATION

Signature:	
Print Name:	Alexander Bankevoort
Title:	Vice President
Date:	10/23/25

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

8. FORM OF AGREEMENT

ENCORP does not have any objections or comments to the Form of Agreement.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

END OF ADDENDUM NO. 1

PLEASE SIGN AND RETURN ONE COPY OF THIS PAGE OF THE ADDENDUM WITH YOUR PROPOSAL.

ENCORP
Company Name

Signature

Vice President
Title

NOTE: The failure or omission of any submitter to receive or examine any contract document, form, addendum, or other record; or moreover, to acquaint himself/herself with conditions of the District shall by *no means* relieve any submitter from any obligation with respect to his/her RFP submission or to the contract.

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

EXHIBIT "B"

CONSULTANT'S CERTIFICATION REGARDING BACKGROUND CHECKS

Pursuant to Education Code Section 45125.1, CONSULTANT has conducted criminal background checks, through the California Department of Justice, of all employees providing services to the Norwalk-La Mirada Unified School District, pursuant to this AGREEMENT, and that none have been convicted of serious or violent felonies, as specified in Penal Code Sections 1192.7(c) and 667.5(c), respectively.

As further required by Education Code Section 45125.1, below is a list of the names of the employees of the undersigned who may come in contact with pupils:

[INSERT LIST OF NAMES]

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date_____, 20___

_____
[Name of Consultant]

_____

By its:_____

Docusign Envelope ID: 241F8CAE-6471-4CE8-A601-484D70E5F9C4

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Various Sites/Facilities

Name of Vendor: Encorp

Intended Board Meeting Date (if applicable): January 26, 2026 (Ratify)

Contracts $4,000 and over require Board approval.

Description of Services to be Provided:

Agreement to provide hazardous materials consulting services at the La Mirada school sites (Dulles Elementary, Eastwood Elementary, Escalona Elementary, Foster Road Elementary, Gardenhill Elementary, Benton Middle School, Hutchinson Middle School, and El Camino High School) for the Districtwide Re-roofing Project in the amount of $32,546.00. In addition, asbestos monitoring services to be included in the amount of $20,680.00, changing the total amount of the agreement to $53,226.00.

Why are these Services needed?

Many of the roofs at District school sites exceed 40 years and could potentially contain lead or asbestos. Hazardous materials consulting services are needed to determine if the roofing materials or fascia and soffits paint contain any hazardous materials. These services will include providing specifications on how to handle the materials if present, as well as abatement monitoring services.

Effective Dates of Contract 11/26/25

First Day of Services to be Provided (Start Date): 12/1/25

Date Services to be Completed (End Date): Until Project Completion

Rationale if Contract Start Date is BEFORE the intended Board Meeting:

To prevent delaying the project, this work needs to be completed before the project is bid out in January.

Total Contract Value: $ 53,226.00

Funding Source(s):

Must be entered in BEST format

Fund . Sub Fund – Resource . Project Year – Goal – Function – Object - Location

21.0-90170.0-98090-85000-6285-7900000 (65%) Amount $34,596.90

01.0-26000.0-98090-85000-6285-7900000 (35%) Amount $18,629.10

_____ Amount _____

_____ Amount _____

_____ Amount _____

If using ASB Funds, upload ASB Minutes approving the expenditure.

Yes **No**

Certificate Of Completion

Envelope Id: 241F8CAE-6471-4CE8-A601-484D70E5F9C4
Status: Completed
Subject: ENCORP Agreement wit the NLMUSD for District-Wide Re-Roofing Project (La Mirada Sites)
Source Envelope:
Document Pages: 38
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Stephanie Vasquez
stvasquez@nlmusd.org
IP Address: 209.147.23.244

Record Tracking

Status: Original
12/9/2025 12:11:02 PM
Holder: Stephanie Vasquez
stvasquez@nlmusd.org
Location: DocuSign

Signer Events	Signature	Timestamp
Stephanie Vasquez stvasquez@nlmusd.org Facilities Planning & Construction Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.244	Sent: 12/9/2025 12:54:22 PM Viewed: 12/9/2025 12:54:43 PM Signed: 12/9/2025 12:54:45 PM
Alexander Blankevoort ablankevoort@encorp.net Vice President ENCORP Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 12/9/2025 12:55:19 PM ID: 7b652807-6feb-4331-b04a-8e44864f2569	DocuSigned by: Alexander Blankevoort 383F1459F0EB47A... Signature Adoption: Pre-selected Style Using IP Address: 67.52.107.106	Sent: 12/9/2025 12:54:46 PM Viewed: 12/9/2025 12:55:19 PM Signed: 12/9/2025 12:56:35 PM
Jennifer G Sun jsun@nlmusd.org 10/13/2025 Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 12/9/2025 12:56:36 PM Viewed: 12/11/2025 11:02:32 AM Signed: 12/11/2025 11:02:42 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 12/11/2025 11:02:44 AM Viewed: 12/15/2025 6:28:50 AM Signed: 12/15/2025 6:28:58 AM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Jerome Cygan Jr. JCygan@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 12/15/2025 6:28:59 AM Viewed: 12/15/2025 7:52:51 AM
Alexander Gutierrez AlGutierrez@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 12/15/2025 6:29:00 AM Viewed: 12/15/2025 8:05:31 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/9/2025 12:54:22 PM
Certified Delivered	Security Checked	12/15/2025 6:28:50 AM
Signing Complete	Security Checked	12/15/2025 6:28:58 AM
Completed	Security Checked	12/15/2025 6:29:00 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Firm: Cardinal Environmental Consultants, Inc.
Project: Districtwide Re-roofing Project
(Hazmat Consulting – Norwalk Sites)

CONSULTANT SERVICES AGREEMENT
Hazardous Material Consulting

This AGREEMENT is made and entered into this **5th** day of **December** in the year **2025** between the Norwalk La Mirada Unified City School District, hereinafter referred to as ("DISTRICT"), and **CARDINAL ENVIRONMENTAL CONSULTANTS, INC.,** hereinafter referred to as "CONSULTANT". The DISTRICT and the CONSULTANT are sometimes referred to herein as a "PARTY" and collectively as the "PARTIES". This AGREEMENT is made with reference to the following facts:

WHEREAS, the DISTRICT requires services and/or advice of a highly specialized and technical nature in connection with certain financial, economic, accounting, consulting and/or administrative matters, and such services and advice are not available within the DISTRICT, and cannot be performed satisfactorily by DISTRICT employees; and

WHEREAS, CONSULTANT possesses the necessary expert knowledge, experience, and ability to perform services not available through DISTRICT personnel, and CONSULTANT is specially experienced and competent to provide to the DISTRICT certain specialized services and/or advice in one or more of the foregoing areas; and

WHEREAS, DISTRICT desires to obtain the following specialized services and/or advice: **hazardous materials consulting services for the Districtwide Re-roofing Project (Norwalk sites)**, hereinafter referred to as the "PROJECT"; and

WHEREAS, CONSULTANT has indicated its willingness and commitment to provide its specialized services and/or advice to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

ARTICLE I
SCOPE AND SERVICES AND RESPONSIBILITIES

1. Services to be Provided by the CONSULTANT. The CONSULTANT shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONSULTANT's proposal which is attached hereto and incorporated herein as **EXHIBIT "A"** (the "CONSULTANT's WORK PLAN"). Where the CONSULTANT's WORK PLAN consists of a proposal or quote submitted in response to a Request for Proposals ("RFP") from the DISTRICT, the CONSULTANT's WORK PLAN shall be considered to include the DISTRICT's RFP. The DISTRICT and CONSULTANT expressly agree to incorporate the terms and conditions of the DISTRICT's RFP into this AGREEMENT by this reference and the PARTIES understand that the RFP shall constitute a binding part this AGREEMENT. In the event of a discrepancy, inconsistency, or other difference between the terms of the RFP or the CONSULTANT's WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall govern and be controlling.

2. Classification: To the extent it is determined under applicable law that CONSULTANT fails to meet the statutory prerequisites for classification as a professional expert operating under a personal services agreement, CONSULTANT resigns any and all rights and privileges derived from this

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

AGREEMENT and any resulting relationship, which resignation is deemed accepted under such circumstances by the DISTRICT.

3. Contract Term. The effective period of this AGREEMENT is to be from **December 5, 2025, through project completion**.

4. CONSULTANT's Certifications, Representations and Warranties. CONSULTANT makes the following certifications, representations, and warranties for the benefit of the DISTRICT and CONSULTANT acknowledges and agrees that the DISTRICT, in deciding to engage CONSULTANT pursuant to this AGREEMENT, is relying upon the truth and validity of the following certifications, representations and warranties and their effectiveness throughout the term of this AGREEMENT and the course of CONSULTANT's engagement hereunder:

a. CONSULTANT is qualified in all respects to provide to the DISTRICT all of the services contemplated by this AGREEMENT and, to the extent required by any applicable laws, CONSULTANT has all such licenses and/or governmental approvals as would be required to carry out and perform for the benefit of the DISTRICT, such services as are called for hereunder.

b. CONSULTANT, in providing the services and in otherwise carrying out its obligations to the DISTRICT under this AGREEMENT, shall, at all times, comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, including workers' compensation and equal protection and non-discrimination laws.

c. The CONSULTANT will perform its services hereunder in a professional manner, using the degree of care and skill ordinarily exercised by, and consistent with, the current professional practices and standards of a professional practicing in California. The CONSULTANT will furnish, at its expense, those services that are set forth in this AGREEMENT and **EXHIBIT "A"** and represents that the services set forth in said EXHIBIT are within the technical and professional areas of expertise of the CONSULTANT or any subconsultant the CONSULTANT has engaged or will engage to perform the service(s). The DISTRICT shall request in writing if the DISTRICT desires the CONSULTANT to provide services in addition to, or different from, the services described in **EXHIBIT "A"**. The CONSULTANT shall advise the DISTRICT in writing of any services that, in the CONSULTANT's opinion, lie outside of the technical and professional expertise of the CONSULTANT.

5. CONSULTANT has been selected to perform the work herein because of the skills and expertise of key individuals. Services under this AGREEMENT shall be performed only by competent personnel under this supervision of and/or in the employment of the CONSULTANT. CONSULTANT shall conform to DISTRICT's reasonable requests regarding assignment of personnel. All personnel, including those assigned at DISTRICT's request, shall be supervised by CONSULTANT.

6. CONSULTANT shall not change any of the key personnel without prior written approval by the DISTRICT, unless said personnel cease to be employed by CONSULTANT. In either case, DISTRICT shall be allowed to interview and approve replacement personnel. CONSULTANT agrees that reassignment of any of the listed personnel during the AGREEMENT period shall only be with other professional personnel who have equivalent experience and shall require prior consultation and written approval by the DISTRICT. Any costs associated with reassignment of personnel shall be borne exclusively by CONSULTANT and CONSULTANT shall not charge the DISTRICT for the cost of training or "bringing up to speed" replacement personnel. If any designated lead or key person fails to perform to

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

the satisfaction of the DISTRICT, then upon written notice the CONSULTANT shall immediately remove that person from the PROJECT and provide a temporary replacement. CONSULTANT shall within thirty (30) work days, provide a permanent replacement person acceptable to the DISTRICT. DISTRICT may condition its approval of replacement personnel upon a reasonable transition period wherein new personnel will learn the Program and Projects and get "up to speed" at CONSULTANT's cost.

7. CONSULTANT represents that the CONSULTANT has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONSULTANT.

ARTICLE II
COMPENSATION TO THE CONSULTANT

1. The DISTRICT shall compensate the CONSULTANT as follows:

a. The DISTRICT agrees to pay the CONSULTANT in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT "A"** for the services performed pursuant to this AGREEMENT. In no event shall the total payment to CONSULTANT exceed **FIFTY-SEVEN THOUSAND DOLLARS AND ZERO CENTS ($57,000.00)** for performing the services required by this AGREEMENT and **EXHIBIT "A"**.

b. CONSULTANT shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONSULTANT begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONSULTANT agrees that no other compensation, fringe benefits, or other remuneration is due to CONSULTANT by the DISTRICT for services rendered under this AGREEMENT. CONSULTANT shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONSULTANT is not an employee of the DISTRICT; rather, CONSULTANT is operating under a personal services agreement pursuant to 45103.1(b)(2) and has only the rights defined by this AGREEMENT.

2. The CONSULTANT shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period and reimbursable expenses (if any). Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. Invoices requesting reimbursement for reimbursable expenses incurred during the billing period must clearly list items for which reimbursement is being requested and be accompanied by proper documentation (e.g. receipts, invoices) including a copy of the DISTRICT's authorization notice for invoiced item(s). Invoices requesting payment for overtime must reflect straight time and overtime hours being charged, and must include a copy of the DISTRICT's written authorization to incur additional overtime expense. No payments will be made by the DISTRICT to the CONSULTANT for monthly invoices requesting reimbursables or overtime absent the prior written authorization of the DISTRICT. The DISTRICT shall make payment to the CONSULTANT of the approved invoiced amount within forty-five (45) days of the DISTRICT's receipt of the approved invoice.

3. The DISTRICT may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the DISTRICT from loss, including costs and attorneys' fees, on account of: (1) defective or deficient work product not remedied; (2) failure of the CONSULTANT to make payments properly to its employees or subconsultants; or (3)

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

failure of CONSULTANT to perform its services in a timely manner so as to conform to the PROJECT schedule or other time constraints.

ARTICLE III
REIMBURSABLE EXPENSES

1. Reimbursable expenses are in addition to compensation for basic and extra services, and shall be paid to the CONSULTANT at one and one-tenth (1.1) times the expenses incurred by the CONSULTANT, the CONSULTANT's employees and consultants for the following specified items unless otherwise approved by the DISTRICT in writing:

a. Approved reproduction of reports and/or other documents otherwise not covered in the agreement and approved in advance by District.

b. Fees advanced for securing approval of authorities in connection with the services rendered pursuant to this AGREEMENT.

c. Express shipping, overnight mail, messenger, courier, or delivery services approved in advance by the District.

d. Mileage at IRS Rate if site exceeds more than 25 miles from the District.

e. Out of town travel approved in advance by District.

2. Reimbursable expenses are estimated to be **ZERO DOLLARS ($0.00)**, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

ARTICLE IV
TERMINATION

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONSULTANT; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the CONSULTANT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to the CONSULTANT.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONSULTANT shall have no greater rights than it would have had if a termination

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONSULTANT.

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONSULTANT. In the event of a termination without cause, the DISTRICT shall pay to the CONSULTANT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the CONSULTANT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONSULTANT.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONSULTANT agrees to continue the work diligently to completion. If the dispute is not resolved, CONSULTANT agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONSULTANT's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONSULTANT the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V
ADDITIONAL CONSULTANT SERVICES

1. CONSULTANT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONSULTANT's control. CONSULTANT shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONSULTANT to perform additional services which are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT. Such services shall include:

a. Making material revisions in reports or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation and completion of such documents.

b. Preparing reports and other documentation and supporting data, and providing other services in connection with PROJECT modifications required by causes beyond the control of the CONSULTANT which are not the result of the direct or indirect negligence, errors or omissions on the part of CONSULTANT;

c. If the DISTRICT requests additional shifts to complete the services articulated in **EXHIBIT "A"** where the requests for additional shifts does not arise from the direct or indirect negligence, errors or omissions on the part of CONSULTANT and the CONSULTANT's compensation is expressly conditioned on the lack of fault of the CONSULTANT;

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

d. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with the generally accepted practice in the CONSULTANT's industry.

ARTICLE VI
ACCOUNTING RECORDS OF THE CONSULTANT

1. Records of the CONSULTANT's direct personnel and reimbursable expenses pertaining to any extra services provided by the CONSULTANT, which are in addition to those services already required by this AGREEMENT, and any records of accounts between the DISTRICT and CONSULTANT shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII
REPORTS AND/OR OTHER DOCUMENTS

1. The reports and/or other documents that are prepared, reproduced, maintained and/or managed by the CONSULTANT or CONSULTANT's consultants in accordance with this AGREEMENT (regardless of medium, format, etc.) shall be and remain the property of the DISTRICT (hereinafter "PROPERTY"). The DISTRICT may provide the CONSULTANT with a written request for the return of its PROPERTY at any time. Upon CONSULTANT's receipt of the DISTRICT's written request, CONSULTANT shall return the requested PROPERTY to the DISTRICT within five (5) calendar days. Failure to comply with any such written request shall be deemed a material breach of this AGREEMENT.

ARTICLE VIII
INDEMNITY & INSURANCE

1. To the fullest extent permitted by law, CONSULTANT agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:

a. Workers' Compensation and Employers Liability: Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONSULTANT's employees or CONSULTANT's subconsultant's employees arising out of CONSULTANT's work under this AGREEMENT; and

b. General Liability: Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONSULTANT or the DISTRICT, or any person, firm or corporation employed by the CONSULTANT or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

c. Professional Liability: Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the CONSULTANT, or any person, firm or corporation employed by the CONSULTANT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services performed by CONSULTANT in accordance with this AGREEMENT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

d. The CONSULTANT, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings, arising out of Article VIII, Paragraphs 1 (a) and (b) above, that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

e. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE §2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

f. ANY ATTEMPT TO LIMIT THE CONSULTANT'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE CONSULTANT. IN NO EVENT SHALL THE CONSULTANT'S LIABILITY BE LIMITED TO ANY AMOUNT INCLUDING, BUT NOT LIMITED TO, THE AMOUNT OF FEES RECEIVED BY THE CONSULTANT FOR PERFORMING SERVICES RELATED TO THIS AGREEMENT.

2. CONSULTANT shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect CONSULTANT and DISTRICT from claims which may arise out of or result from CONSULTANT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subconsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. The CONSULTANT shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS ($1,000,000).

b. Comprehensive general and auto liability insurance with limits of not less than ONE MILLION DOLLARS ($1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of ONE MILLION DOLLARS ($1,000,000), per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that CONSULTANT subcontracts any portion of CONSULTANT's duties, CONSULTANT shall require any such subconsultant to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

d. Each policy of insurance required in Article VIII, Section 2 (b) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of CONSULTANT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. CONSULTANT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, CONSULTANT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONSULTANT fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of CONSULTANT, and in such event CONSULTANT shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE IX
MISCELLANEOUS

1. CONSULTANT, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONSULTANT understands and agrees that CONSULTANT and all of CONSULTANT's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONSULTANT assumes the full responsibility for the acts and/or omissions of CONSULTANT's employees or agents as they relate to the services to be provided under this AGREEMENT. CONSULTANT shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONSULTANT's employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONSULTANT.

3. The DISTRICT and CONSULTANT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other PARTY to this AGREEMENT with respect to the terms of this AGREEMENT. CONSULTANT shall not assign this AGREEMENT.

4. This AGREEMENT shall be governed by the laws of the State of California.

5. THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE CONSULTANT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS **EXHIBIT "A"** SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO SUCH BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE CONSULTANT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE CONSULTANT MAY BE INCORPORATED INTO THIS AGREEMENT AS **EXHIBIT "A"** BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PORTIONS DESCRIBING THE CONSULTANT'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

6. The PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the CONSULTANT.

7. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

8. Time is of the essence with respect to all provisions of this AGREEMENT.

9. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

10. All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by each reference as though fully set forth in each instance in the text hereof unless otherwise excluded by the terms of this AGREEMENT. In the event that the provisions of any exhibit conflict with the terms of this AGREEMENT, the terms of this AGREEMENT shall control.

11. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

12. Confidentiality: The CONSULTANT shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this AGREEMENT.

13. Severability: If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

14. Notices: All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:

Norwalk-La Mirada Unified School District
15711 Pioneer Blvd., Bldg. G
Norwalk, CA 90650
Telephone: (562) 868-9014

To the CONSULTANT:

Cardinal Environmental Consultants, Inc
2681 Dow Ave., Ste. C-1
Tustin, CA 92780
Telephone: (714) 730-5931

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

15. Tobacco Prohibited: any tobacco use (smoking, chewing, etc.) by anyone, is prohibited at all times on any DISTRICT property.

16. Profanity on any DISTRICT property is prohibited, including, but not limited to, racial, ethic, or sexual slurs or comments which could be considered harassment.

17. Appropriate dress is mandatory. Therefore, tank tops, cut-offs and shorts are not allowed. Additionally, what is written or pictured on clothing must comply with the requirements of acceptable language as stated above in Paragraph 16.

18. Images: If applicable, the CONSULTANT is prohibited from capturing on any visual medium images of any property, logo, student, or employee of the DISTRICT, or any image that represents the DISTRICT without express written consent from the DISTRICT.

19. Pursuant to and in accordance with the provisions of Government Code section 8546.7 or any amendments thereto, all books, records and files of CONSULTANT, or any subconsultant connected with the performance of this AGREEMENT involving the expenditure of public funds in excess of Ten Thousand Dollars ($10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor General of the State of California, at the request of DISTRICT or as a part of any audit of DISTRICT, for a period of three (3) years after final payment is made under this AGREEMENT. CONSULTANT shall preserve and cause to be preserved such books, records and files for the audit period.

20. Prevailing Wages: If applicable and required, CONSULTANT shall pay, and shall cause all subconsultants of every tier to pay, not less than the specified prevailing wage rates, to the extent applicable, to all workers employed to perform work or Services under this AGREEMENT. CONSULTANT shall fully indemnify and defend the DISTRICT from any claims arising from CONSULTANT's failure to meet and prevailing wage requirements.

21. Education Code Section 45125.1: During the entire term of this AGREEMENT, CONSULTANT shall fully comply with the provision of Education Code sections 45125.1 (Fingerprinting Requirements), when it is determined that the CONSULTANT will have contract with pupils in the performance of services under this AGREEMENT. See **EXHIBIT "B"** attached.

22. This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

CARDINAL ENVIRONMENTAL CONSULTANTS, INC.

Signed by:
By Ronald McDaniel
4FDB6D1A8ED34E4...

Print Name Ronald McDaniel

Title President

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...

Print Name Estuardo A. Santillan

Title Assistant Superintendent, Business Services

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Date 12/9/2025 | 2:44 PM PST

Date 12/11/2025

Address

Phone (714) 730-5931

Fax (714) 730-1697

Tax ID# 33-0331820

Email Ron@cardinalenvironmental.org

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

EXHIBIT "A"

CONSULTANT 'S WORK PLAN, SCOPE OF SERVICES, AND COMPENSATION

FEE SCHEDULE FOR NORWALK SITES

Norwalk Sites	Ph 1 & 2	Monitoring
Edmondson	$ 4,500	$ 3,000
Lampton	$ 4,500	$ 3,000
Moffitt	$ 4,500	$ 3,000
Morrison	$ 3,000	$ 3,000
New River	$ 4,500	$ 3,000
Nuffer	$ 4,500	$ 3,000
John Glenn	$ 3,500	$ 3,000
Ramona	$ 4,000	$ 3,000
Subtotal Norwalk Sites	**$ 33,000**	**$ 24,000**
Total	**$**	**57,000**

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

REQUEST FOR QUOTE

NLM
NORWALK - LA MIRADA
UNIFIED SCHOOL DISTRICT

RFP FOR HAZARDOUS MATERIALS TESTING & MONITORING SERVICES #FC2526-08

Revised (12/2/25)

2681 Dow Avenue Suite C-1 Tustin, CA 92780 • (714) 730-5931 * FAX (714) 730-1697

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341



Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

Introduction
& Methodolgy

References

Proposal

Staff

Fee Schedule
(and Exhibits A&B)

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal Environmental Consultants, Inc.
2681 Dove Avenue, Ste. C1
Tustin, CA 92780
(714) 730-5931
fax (714) 730-1697

October 23rd, 2025

Norwalk-La Mirada USD
15711 Pioneer Boulevard, Bldg. G
Norwalk, CA 90650

RE: Request for qualification (RFP) Hazardous Materials Testing and Monitoring Services

To Whom It May Concern:

Cardinal was incorporated in 1987 by former employees of a diversified environmental consulting firm. From its beginning the firm has specialized in providing a high level of management consulting regarding environmental issues, with client needs dictating the company's diversification. As of 2025 Cardinal provides a full suite of services regarding asbestos, lead paint, radon, indoor air contaminants, and environmental site assessments. Our capabilities have expanded into selected soil and water contamination issues as requested by our established clients. Cardinal Environmental has provided environmental consulting services to the public sector and school systems for over thirty years. School districts and County facilities (including Tustin Unified, Moreno Valley Unified, County of Orange, etc.) comprise the vast majority of our business. We are proud of our ability to retain clients over a long period of time. We combine technical expertise, directly relevant experience, and professional demeanor in our consulting. Most of our clients have been with us for many years. They recognize our integrity, our emphasis on providing cost-effective service, and our focus on their long-term best interest.

Our services cover the whole range of environmental services required by public entities. We provide environmental site assessments, hazardous materials surveys, and abatement and demolition design and management. For existing facilities, we do asbestos and lead paint surveys, radon testing, and indoor air quality (to include fungal testing) investigations. We evaluate remediation alternatives and design and manage the projects.

We have a nucleus of experienced staff who have been with Cardinal for over ten years, and newer staff members who are developed by Cardinal to combine their personal experience with the professional focus of the firm.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal's primary office is located at 2681 Dow Ave Suite C-1 Tustin CA 92780. Cardinal's team consists of five members, all of whom have considerable experience with school projects, and are long-term members of the company.

Our basic services include asbestos, lead, mold, and radon testing, development of recommendations, and design and monitoring of remediation. We also do Environmental Site Assessments and other tasks as requested by our clients.

Our staff members are certified by the state or recognized entities in the industry.

Sincerely yours,
CARDINAL ENVIRONMENTAL CONSULTANTS, INC.
A California Corporation

By:



Ronald R. McDaniel
President
Certified Microbial Consultant *by the American Indoor Air Quality Council*
California Certified Asbestos Consultant #01-2865
CDPH Certified Lead Inspector/Assessor and Project Monitor #3599
Ron@cardinalenvironmental.org

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Company Methodology

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

Description of Cardinal Environmental Consultants Inc.

Cardinal is an environmental consulting firm specializing in services to public school districts. We have an impressive history of service to our clients and have maintained almost the same major client list since the beginning of the firm in 1987. We have intentionally remained small in order that our key personnel can provide personal service to our clients, rather than delegating the services to less experienced employees. Our office is located in Tustin.

Cardinal's Capacity and Methodology for Providing the Required Services

Cardinal's personnel are trained, certified, and experienced for the required services. Our staff will work to have a close working relationship with Irvine Unified School District. This factor is crucial in our approach to providing excellent services.

Our methodology for abatement projects relating to Operations and Maintenance is to familiarize ourselves with the District's wishes, make sure that we have all the information necessary to insure quality bids, contact an appropriate number of contractors and show them the job, solicit their bids to the District, meet them on-site to start the work, collect and analyze air samples as appropriate – including clearance samples, certify to the District that the work area is safe for occupancy by unprotected personnel, and prepare a final report documenting the work.

For modernization projects, we work with architects, program managers, general contractors, and the District to define the abatement requirements. This inevitably requires supplemental sampling and meetings to discuss the alternative approaches to managing the asbestos. A specification is then prepared for bidding contractors and the above procedures take place. We take an active role in the ongoing management of the project, providing coordination between the overall project management and the abatement contractor(s).

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Past Performance

The success we have had at establishing and maintaining long-term relationships with our clients is the best indication we can give of our past performance. Examples of relevant projects include:

Design, Management and Monitoring of Abatement Projects: Rowland Unified School District, Irvine Company, County of Orange, and others. Included are a 23-school and an 11-school program for Riverside Unified, 3-school modernization for West Covina Unified School District, approximately 8 individual schools for Moreno Valley Unified, a 12 school modernization for Tustin Unified School District, a 4-school program project for Irvine Unified.

Asbestos Surveys: All of the above.

Lead Paint Surveys: Pomona, Riverside, Moreno Valley, Garden Grove, Tustin, and Colton Joint Unified School Districts.

Mold or Other Indoor Air Quality Projects: Tustin, Colton Joint USD, West Covina, and Moreno Valley Unified, Perris union High School District, and Perris USD.

Customer Service

Cardinal's success at providing good customer service is implied by our client base. We are on-call for any task, big or small. For several of our clients we function almost as a part of their organization. As we have become increasingly familiar with the sites, we have become increasingly cost effective in responding to the District's needs. We normally function on a time and materials basis and are trusted to operate efficiently.

While we normally have a primary contact at Cardinal for each client, we all are involved with all of our clients. As a result, anyone at Cardinal can respond effectively to a request.

We believe that service and trustworthiness are what have made Cardinal a success. We have no intention of changing our philosophy.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

References

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

References

Moreno Valley Unified School District
25634 Alessandro Blvd. Moreno Valley, CA 92533
Mr. Anthony Pipkins, Maintenance Supervisor (951) 485-5600 Ext.3700

Colton Joint Unified School District
235 North Hermosa Avenue, Colton CA 92324
Mr. David Bell, M&O Director (909) 580-5008

West Covina Unified School District
1717 West Merced Avenue, CA 91790
Mr. Dave Larkin, Director of Maintenance (626) 506-5949

Tustin Unified School District
300 South C Street Tustin, CA 92780
Tom Rizzuti, Operations Manager (714) 730-7515

Perris Union High School District
155 East Fourth Street Perris, CA 92571
Mr. Hector Gonzalez, Director of Facilities (951) 943-6369

Riverside Unified School District
3070 Washington Street Riverside, CA 92504
Mr. Orin Williams, Director of Facilities (951) 788-7496

K. L. Neff Construction Company, Inc.
1701 South Bon View Avenue Suite # 104 Ontario, CA 91761
Mr. Tom Wertanan (909) 947-3768

Garden Grove USD
11700 Knott Avenue, Bldg. C, Garden Grove CA92841
Mr. Kevin Heerscha; (714) 663-6442

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Proposal

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

Proposal (Revised 12/2/25)

(Provided costs are "not to exceed" and are based on the attached fee schedule)

Norwalk Schools

Edmondson ES	$4,500
Lampton ES	$4,500
Moffit ES	$4,500
Morrison ES	$3,000
New River ES	$4,500
Nuffer ES	$4,500
John Glenn HS	$3,500
Ramona Head Start	$4,000
	$33,000

(If Asbestos is present, monitoring would be in the range of 2-3 days or a "not to exceed" $3,000)

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Staff

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Team Resume

Project Team

Cardinal nominates four team members, all of whom have significant experience with school projects, and are long-term members of the company.

Ronald R. McDaniel

Thirty years in environmental services, twenty-five with Cardinal and five with Environmental Control Systems (asbestos and lead paint remediation, demolition) as General Manager.

Certified Asbestos Consultant #01-2865
Certified Lead Paint Inspector/Assessor, Project Monitor, Project Designer #3599
Certified Microbial Consultant *American Indoor Air Quality Council*
Licensed Contractor – California #962390

John Daly

Thirty two years in environmental services, periodic with Cardinal.

Certified Asbestos Consultant 07-4181
Certified Lead Paint Inspector/Assessor 17872
Certified microbial inspector

Kade G. McDaniel (8 years)

EPA Building Inspector
EPA Management Planner
EPA Project Designer
Certification: Air Sampling and Analysis of Airborne Fibers (NIOSH 582)

MBA Liberty University

Dane McDaniel

Eight years environmental services, four with Cardinal (five with 5M Contracting division)
Contracting division
Certification: Air Sampling and Analysis of Airborne Fibers (NIOSH 582)

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

Ronald R. McDaniel

Occupation

President: Cardinal Environmental Consultants Inc.

Certifications

Asbestos-related Work

Certified Inspector and Management Planner
Certified Project Designer
Certified Contractor Supervisor
Certified Asbestos Consultant (Division of Occupational Safety and Health)
Certification: Air Sampling and Analysis of Airborne Fibers (NIOSH 582)

Lead Paint-related Work

Certified Lead Paint Inspector/Assessor
Certified Lead Paint Project Monitor/Designer
Certified Lead Paint Contractor Supervisor

Environmental Assessment Work

Registered Environmental Assessor

Microbial-Related Work

Certified Microbial Consultant (certified by, *American Indoor Air Quality Council)*

Licenses

California State Contractor's License

California #962390 (B) (ASB)
DOSH #894 (for asbestos contracting)

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Previous Experience

Environmental Control Systems Inc. - General Manager

Managed large scale asbestos and/or lead paint abatement projects for:

- Riverside Unified School District (19 school modernizations)
- Palm Springs Unified School District (included demolition)
- Moreno Valley Unified School District
- Santa Ana Unified School District
- U.S. Navy (China Lake Naval Air Weapons Station)(included demolition)
- U.S. Air Force (Edwards Air Force Base)
- Cal Trans Freeway Right-of-Ways (included demolition)

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

JOHN DALY

Occupation

Senior Consultant: Cardinal Environmental Consultants Inc.

Certifications

Asbestos-related Work

Certified Inspector and Management Planner
Certified Project Designer
Certified Contractor Supervisor
Certified Asbestos Consultant (Division of Occupational Safety and Health)
Certification: Air Sampling and Analysis of Airborne Fibers (NIOSH 582)
Certification # 07-4181

Lead Paint-related Work

Certified Lead Paint Inspector/Assessor (Department of Health Services)
Certification # 17872

Microbial-related

Medtox certification microbial inspector

Education

B.A. Education- Cal-State Long Beach

Experience

1992-Present: Environmental expert to include tasks related to IAQ (indoor air quality), expert witness, AHERA training instructor, script writer for specifications, and project management.

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Fee Schedule

And Exhibits B&C

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

Cardinal
ENVIRONMENTAL
CONSULTANTS INC.

Fee Schedule: January 1, 2025 – December 31, 2026

Professional Services ($/hr):		
Project Management (Design, Meetings, Reports)		125.00
Inspections and Testing (Certified Site Technicians)		110.00
Project Monitoring (Certified Site Technicians)		110.00
Field Support		80.00
Laboratory Analysis ($/sample):		
Bulk Samples (Asbestos or Lead)		20.00
Bulk Samples (Asbestos or Lead)		30.00 (Rush)
XRF (lead analyzer)		50.00 (per hour)
Bulk Samples (Mold)		55.00
Air Samples (Asbestos – PCM)		20.00
Air Samples (Asbestos – TEM)		75.00 (24 Hour)
Air Samples (Asbestos – TEM) (same day)		120.00 (Rush)
Air Samples (Asbestos – TEM) (six hour)		175.00 (Super Rush)
Air Samples (Lead)		20.00
Air Samples (Mold Non-viable)		70.00
Air Samples (Mold Viable)		100.00
Air Samples (other particles)	(additional)	50.00
Water (lead in water)		100.00
Aldehyde testing (sweep of five-three day)		425.00
VOC (volatile organic compounds) grab sample		390.00
(all samples standard turn-around unless otherwise noted)		
Delivery Service (% over Actual Cost)		15%
Outside Consultants (% over Actual Cost)		10%
Travel ($/mile)		0.67
All other outside services		15%

2681 Dow Avenue • Unit C1 • Tustin, CA 92780-4318 • (714) 730-5931 • FAX (714) 730-1697

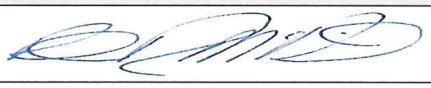
Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

EXHIBIT A - CERTIFICATION

I certify that I have read and received a complete set of documents including the instructions for submitting a proposal in response to the attached Request for Proposals. I further certify that I am submitting a complete, single-document PDF version of the firm's proposal **electronically** in response to this request and that I am authorized to commit the firm to the proposal submitted.

I consent to Norwalk-La Mirada Unified School District contacting references included in this proposal, including but not limited to other school districts listed herein for the purposes of obtaining information about the experience.

FAILURE TO SIGN THIS DOCUMENT MAY RESULT IN A DISQUALIFICATION

Signature	**Date**
	10-23/25

Printed Name	**Title**
Ronald R. McDaniel	President

Address	**City, State, Zip Code**
2681 Dow Avenue, Ste. C1	Tustin, CA 92780

Telephone	**EMAIL Address**
714-730-5931	Ron@CardinalEnvironmental.org

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

EXHIBIT B - STATEMENT OF NON-CONFLICT OF INTEREST

The undersigned, on behalf of the consulting firm set forth below (the "Consultant"), does hereby certify and warrant that if selected, the Consultant, while performing the consulting services required by the Request for Proposals, shall do so as an independent contractor and not as an officer, agent or employee of the Norwalk-La Mirada Unified School District ("the District").

The undersigned further certifies and warrants the following:

(1) No officer or agent of the Consultant has been an employee, officer or agent of the District within the past two (2) years;

(2) The Consultant has not been a source of income to pay any employee or officer of the District within the past twelve (12) months;

(3) No officer, employee or agent of the District has exercised any executive, supervisory or other similar functions in connection with the Consultant Agreement or shall become directly or indirectly interested in the Consultant Agreement;

(4) The Consultant shall receive no compensation and shall repay the District for any compensation received by the Consultant under the Consultant Agreement should the Consultant aid, abet or knowingly participate in violation of this statement; and

(5) In support of Education Code Sections 35230-35240, during the selection process (from the date the RFP is released to the conclusion of the selection process), if it is determined that any individual(s) who work(s) and/or represent(s) the Consultant for business purposes communicates, contacts and/or solicits Board Members in any fashion, such Consultant shall be disqualified from the RFP selection process and from participating in any future RFQs and/or RFPs. This may also result in the removal of the Vendor, Firm, Contractor and/or Consultant from any established Pre-qualified list, as well as the removal from the "interested vendors" list.

FAILURE TO SIGN THIS DOCUMENT MAY RESULT IN A DISQUALIFICATION

Signature:	
Print Name:	Ronald R. McDaniel
Title:	President
Date:	10-23-25

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

EXHIBIT "B"

CONSULTANT'S CERTIFICATION REGARDING BACKGROUND CHECKS

Pursuant to Education Code Section 45125.1, CONSULTANT has conducted criminal background checks, through the California Department of Justice, of all employees providing services to the Norwalk-La Mirada Unified School District, pursuant to this AGREEMENT, and that none have been convicted of serious or violent felonies, as specified in Penal Code Sections 1192.7(c) and 667.5(c), respectively.

As further required by Education Code Section 45125.1, below is a list of the names of the employees of the undersigned who may come in contact with pupils:

[INSERT LIST OF NAMES]

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date_____, 20___

_____
[Name of Consultant]

_____

By its:_____

Docusign Envelope ID: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Various Sites/Facilities

Name of Vendor: Cardinal Environmental Consultants, Inc.

Intended Board Meeting Date (if applicable): January 2026 (Ratify)

Contracts $4,000 and over require Board approval.

Description of Services to be Provided:

Agreement to provide hazardous materials consulting services at the Norwalk school sites (Edmondson Elementary, Lampton Elementary, Moffitt Elementary, Morrison Elementary, New River Elementary, Nuffer Elementary, John Glenn High School, and Ramona Head Start) for the Districtwide Re-roofing Project in the amount of $33,000.00. In addition, asbestos monitoring services to be included for a "not to exceed" amount of $3,000.00 per site, changing the total amount of the agreement to $57,000.00.

Why are these Services needed?

Many of the roofs at District school sites exceed 40 years and could potentially contain lead or asbestos. Hazardous materials consulting services are needed to determine if the roofing materials or fascia and soffits paint contain any hazardous materials. These services will include providing specifications on how to handle the materials if present, as well as abatement monitoring services.

Effective Dates of Contract 12/5/25

First Day of Services to be Provided (Start Date): 12/5/25

Date Services to be Completed (End Date): Until Project Completion

Rationale if Contract Start Date is BEFORE the intended Board Meeting:

To prevent delaying the project, this work needs to be completed before the project is bid out in January.

Total Contract Value: $ 57,000.00

Funding Source(s):

Must be entered in BEST format

Fund . Sub Fund – Resource . Project Year – Goal – Function – Object - Location

21.0-90170.0-98090-85000-6285-7900000 (65%) Amount $37,050.00

01.0-26000.0-98090-85000-6285-7900000 (35%) Amount $19,950.00

_____ Amount _____

_____ Amount _____

_____ Amount _____

If using ASB Funds, upload ASB Minutes approving the expenditure.

Yes **No**

Certificate Of Completion

Envelope Id: 064E283D-6C2A-46C6-9A3A-62F9E3EEE341
Status: Completed
Subject: Cardinal Environmental Agreement with the NLMUSD for the District-Wide Re-Roofing Project
Source Envelope:
Document Pages: 34
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Stephanie Vasquez
stvasquez@nlmusd.org
IP Address: 209.147.23.244

Record Tracking

Status: Original
12/5/2025 10:57:48 AM
Holder: Stephanie Vasquez
stvasquez@nlmusd.org
Location: DocuSign

Signer Events	Signature	Timestamp
Stephanie Vasquez stvasquez@nlmusd.org Facilities Planning & Construction Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.244	Sent: 12/5/2025 11:03:19 AM Viewed: 12/5/2025 11:03:34 AM Signed: 12/5/2025 11:03:38 AM
Ronald McDaniel Ron@cardinalenvironmental.org President Cardinal Environmental Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 12/9/2025 2:43:39 PM ID: 1796c371-ac71-4563-9efa-46e920915771	Signed by: Ronald McDaniel 4FDB6D1A8ED34E4... Signature Adoption: Pre-selected Style Using IP Address: 2600:1700:af0:5cc0:3d72:13d5:4064:7bd4	Sent: 12/5/2025 11:03:40 AM Resent: 12/9/2025 2:28:21 PM Viewed: 12/9/2025 2:43:39 PM Signed: 12/9/2025 2:44:45 PM
Jennifer G Sun jsun@nlmusd.org 10/13/2025 Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 12/9/2025 2:44:47 PM Viewed: 12/11/2025 11:01:41 AM Signed: 12/11/2025 11:01:50 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 12/11/2025 11:01:53 AM Viewed: 12/15/2025 6:28:23 AM Signed: 12/15/2025 6:28:27 AM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Alexander Gutierrez AlGutierrez@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 12/15/2025 6:28:29 AM Viewed: 12/15/2025 7:52:45 AM
Jerome Cygan Jr. JCygan@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 12/15/2025 6:28:30 AM Viewed: 12/15/2025 7:52:26 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/5/2025 11:03:19 AM
Certified Delivered	Security Checked	12/15/2025 6:28:23 AM
Signing Complete	Security Checked	12/15/2025 6:28:27 AM
Completed	Security Checked	12/15/2025 6:28:30 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

Firm: DLR Group, Inc.
Project: Districtwide Reroofing Project
(On-Call Architectural Services)

AGREEMENT FOR ARCHITECTURAL SERVICES

This AGREEMENT is made and entered into this **24th** day of **February** in the year **2026** between the Norwalk-La Mirada Unified School District, hereinafter referred to as "DISTRICT", and **DLR Group, Inc.**, hereinafter referred to as "ARCHITECT". The DISTRICT and the ARCHITECT are sometimes referred to herein as a "PARTY" and collectively as the "PARTIES". This AGREEMENT is made with reference to the following facts:

WHEREAS, DISTRICT desires to obtain architectural services for the **Districtwide Reroofing Project**, hereinafter referred to as the "PROJECT", located within the DISTRICT; and

WHEREAS, ARCHITECT is fully licensed to provide architectural services in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - ARCHITECT'S SERVICES AND RESPONSIBILITIES

I. RESPONSIBILITIES OF THE ARCHITECT

A. Basic Services of the Architect shall include the following:

1. ARCHITECT's services shall consist of those services performed by ARCHITECT, ARCHITECT's employees and ARCHITECT's consultants as enumerated in this AGREEMENT and in any EXHIBIT to this AGREEMENT.

2. The ARCHITECT's services shall be performed in a manner which is consistent with professional skill and care and the orderly progress of the work. The ARCHITECT represents that he/she will follow the standards of his/her profession in performing all services under this AGREEMENT. Upon request of the DISTRICT, the ARCHITECT shall submit for the DISTRICT's approval a schedule for the performance of the ARCHITECT's services. The schedule may be adjusted as the PROJECT proceeds by mutual written agreement of the parties and shall include allowances for time required for the DISTRICT's review and for approval by authorities having jurisdiction over the PROJECT. The time limits established by this schedule shall not, except for reasonable cause, be exceeded by the ARCHITECT.

3. The ARCHITECT shall provide to the DISTRICT, on the terms herein set forth, all of the architectural, design and/or engineering services necessary to complete the PROJECT. The ARCHITECT shall be responsible for performing all of the services described in this Article II as well as those services identified in the ARCHITECT's "PROPOSAL" which is attached hereto and incorporated herein by this reference as **EXHIBIT "A"**. The ARCHITECT's PROPOSAL is only attached to this AGREEMENT for purposes of describing the additional scope of work that shall be performed by the ARCHITECT unless otherwise specifically stated within this AGREEMENT. The PARTIES agree that the terms of this AGREEMENT shall be controlling over any of the terms contained within the ARCHITECT's PROPOSAL. The ARCHITECT's services shall include all structural, civil, mechanical and electrical engineering and landscape architecture services and any other services necessary to produce a reasonably complete and accurate set of "Construction Documents" defined as including, but not limited to, the following: The contract between the DISTRICT and the "Contractor" awarded the PROJECT (the "Contract"), general and supplementary conditions of the Contract between the

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

DISTRICT and Contractor, drawings, specifications, Addenda, Revisions and other documents listed in the Contract, and modifications issued after execution of the Contract between the DISTRICT and Contractor.

4. If the PROJECT includes the replacement or repair of more than 25% of a roof or the replacement or repair of a roof that has a total cost of more than $21,000, the ARCHITECT shall comply with the requirements set forth in Public Contract Code section 3000, et seq., including signing the required certification.

5. The ARCHITECT shall coordinate its services with the Contractor, Project Inspector, its consultants and other parties to ensure that all requirements under DSA's Inspection Card (Form DSA 152) and any subsequent revisions, supplements or updates thereto issued or required by DSA, or any other/alternate processes are being met in compliance with DSA requirements and in compliance with the PROJECT schedule. The ARCHITECT and its consultants shall take all action necessary as to not delay progress in meeting any DSA requirements. The ARCHITECT shall meet all requirements set forth in DSA's Construction Oversight Process Procedure (PR 13-01) and any subsequent revisions, supplements or updates thereto issued or required by DSA. Any references to the DSA requirements, DSA forms, documents, manuals applicable to the PROJECT shall be deemed to include and incorporate any revisions or updates thereto.

6. The ARCHITECT shall provide a PROJECT description which includes the DISTRICT's needs, program, and the requirements of the PROJECT prior to preparing preliminary designs for the PROJECT.

7. The ARCHITECT shall assist the DISTRICT in obtaining required approvals from governmental agencies responsible for electrical, gas, water, sanitary or storm sewer, telephone, public utilities, as well as the Office of Public School Construction (OPSC), California Department of Education (CDE) and Division of the State Architect (DSA).

8. The ARCHITECT shall attend regular PROJECT coordination meetings between the ARCHITECT, its Consultants, the DISTRICT's representative(s), and other Consultants of the DISTRICT during PROJECT development.

9. The ARCHITECT shall provide services required due to programmatic changes in the PROJECT including, but not limited to, size, quality, complexity, method of bidding or negotiating the contract for construction.

10. The ARCHITECT shall provide services in connection with the work of a construction manager or separate consultants retained by DISTRICT.

11. The ARCHITECT shall provide detailed estimates of Construction Cost at no additional cost to DISTRICT.

12. The ARCHITECT shall certify to the best of its information, pursuant to 40 Code of Federal Regulations §763.99(a)(7), that no asbestos-containing material was specified as a building material in any Construction Document for the PROJECT and will ensure that contractors provide the DISTRICT with a certification that all materials used in the construction of any school building are free from any asbestos-containing building materials ("ACBM's"). ARCHITECT shall include statements in the PROJECT's specifications that materials containing ACBM's shall not to be included or incorporated into the PROJECT.

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

The ARCHITECT shall incorporate requirements into the PROJECT's specifications that indicate the above certification shall be part of the Contractor's final PROJECT submittal to the DISTRICT.

13. The ARCHITECT shall prepare for and make formal presentations to the Governing Board of the DISTRICT, attend public hearings and other public meetings. The ARCHITECT shall be prepared to address concept and programmatic requirements for the PROJECT in such presentations, public hearings and public meetings. In the case where there are Budget constraints, the ARCHITECT, shall prepare a priority list of critical Programmatic needs and items that may be of lesser priority and review the Program with the DISTRICT. In addition, the ARCHITECT shall attend and assist in legal proceedings that arise from the errors or omissions of the ARCHITECT.

14. The duties, responsibilities and limitations of authority of the ARCHITECT shall not be restricted, modified or extended without written agreement between the DISTRICT and ARCHITECT.

15. The ARCHITECT shall comply with all federal, state and local laws, rules, regulations and ordinances that are applicable to the PROJECT.

16. The ARCHITECT shall commit the same PROJECT representatives from the commencement of services under this AGREEMENT through PROJECT Close-Out. Any change in staff will require the written approval of the DISTRICT.

17. The DISTRICT shall provide to the ARCHITECT information regarding requirements for the PROJECT, including information regarding the DISTRICT's objectives, schedule, and budget constraints, as well as any other criteria provided by the DISTRICT. Prior to the preparation of Construction Documents, the ARCHITECT shall prepare a current overall budget for the PROJECT which shall include the Construction Cost budget for the PROJECT. The overall budget shall be based upon the DISTRICT's objectives, schedule, budget constraints, and any other criteria that are provided to the ARCHITECT by the DISTRICT in accordance with this Section. The DISTRICT shall approve the Construction Cost budget prepared by the ARCHITECT pursuant to this Section and this shall be the "Budget" for the PROJECT as set forth in this AGREEMENT.

18. The ARCHITECT shall prepare Construction Documents including, but not limited to, all drawings and specifications for the PROJECT setting forth, in detail, the requirements for the construction of the entire PROJECT in conformity with all applicable governmental and code requirements including, but not limited to, the requirements of the OPSC, the DSA, the local fire marshal/department, the County Health Department and any other governmental agency having jurisdiction over the PROJECT. The Construction Documents shall show all the materials, workmanship, finishes, and equipment required for the completion of the PROJECT. All Construction Documents prepared by the ARCHITECT shall be properly coordinated including, but not limited to, the various disciplines, dimensions, terminology, details, etc.

19. The ARCHITECT shall prepare and file all documents required for, and obtain the required approvals of, all governmental agencies having jurisdiction over the PROJECT including, but not limited to, the OPSC, CDE, DSA, local fire marshal/department, City Design Review, County Health Department, Department of Public Works, and any other governmental agencies or authorities which have jurisdiction over the PROJECT. The DISTRICT shall pay all fees required by such governmental agencies and/or authorities. ARCHITECT shall, whenever feasible, establish beforehand the exact costs due any governmental agencies and/or authorities in order to submit such cost information to the DISTRICT so payments can be prepared by the DISTRICT.

20. The ARCHITECT shall identify all tests and special inspections on the Statement of Structural Tests and Special Inspections (Form DSA 103) that are required for the completion of the

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

PROJECT as designed and submit such DSA 103 to the DSA for approval along with all other Construction Documents. Upon the DSA's approval of the Construction Documents, including the approved DSA 103 for the PROJECT, the ARCHITECT shall ensure that a copy of the approved DSA 103 for the PROJECT is provided to the DISTRICT, the Laboratory of Record, each Special Inspector working on the PROJECT, the Project Inspector and the Contractor.

21. The ARCHITECT, following the DISTRICT's approval of the Construction Documents and of the latest estimate of Construction Cost, shall assist the DISTRICT in obtaining bids and awarding the Contract for the construction of the PROJECT. The ARCHITECT shall prepare all the necessary bidding information and bidding forms required to bid the PROJECT. The ARCHITECT shall also assist the DISTRICT with the preparation of the Contractor's Contract form, the general conditions, the supplementary conditions, and all other contract documents necessary to bid the PROJECT and award a complete Contract to the lowest responsible responsive bidder. The ARCHITECT shall deposit a reproducible set of Construction Documents including, but not limited to, all drawings and specifications for the PROJECT at a reprographics company specified by the DISTRICT for the bid and for printing of additional sets of the DSA approved Construction Documents during the PROJECT. If the lowest bid exceeds the Budget for the PROJECT, the ARCHITECT, in consultation with, and at the direction of, the DISTRICT, shall provide such modifications in the Construction Documents as necessary to bring the cost of the PROJECT within its Budget at no additional cost to the DISTRICT.

22. Prior to the start of construction, the ARCHITECT shall certify that the following two documents have been submitted to the DSA:

(a) Contract Information Form DSA-102.
(b) Inspector Qualification Record Form DSA-5 should be submitted 10 days prior to the time of starting construction.

23. The ARCHITECT shall provide technical direction to a full-time Project Inspector employed by, and responsible to, the DISTRICT, as required by applicable law. The ARCHITECT shall direct and monitor the work of the Laboratory of Record as required by applicable law and provide code required supervision of Special Inspectors not provided by the Laboratory of Record. Upon the DISTRICT's award of the Construction Contract to the Contractor, the ARCHITECT shall obtain the necessary Project Inspection Cards ("PIC") (Form DSA 152) from the DSA that are needed for the Project Inspector's use in approving and signing off work as it is completed on the PROJECT. The ARCHITECT shall provide such PICs to the Project Inspector prior to the commencement of any work by the Contractor on the PROJECT. The ARCHITECT shall provide the Project Inspector, Laboratory of Record and each Special Inspector with a copy of the DSA approved Construction Documents including, but not limited to, the approved Statement of Structural Tests and Special Inspections (Form DSA 103) prior to the commencement of any Work on the PROJECT at the ARCHITECT's expense.

24. The ARCHITECT shall meet with the Project Inspector, DISTRICT, Contractor, Laboratory of Record and Special Inspectors as needed throughout the completion of the PROJECT to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents.

25. The ARCHITECT shall prepare the necessary Interim Verified Reports and the final Verified Report (Form DSA 6-AE) and timely submit such reports to the DSA, the Project Inspector and the DISTRICT. If the ARCHITECT has delegated responsibility for any portion of the PROJECT's design to

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

other engineers, the ARCHITECT shall ensure that such engineers timely submit the necessary Interim Verified Reports and the final Verified Report (Form DSA 6-AE) to the DSA, the Project Inspector and the DISTRICT.

26. The ARCHITECT will endeavor to secure compliance by Contractor with the Construction Documents, but does not guarantee the performance of Contractor's contracts.

27. The ARCHITECT shall be the DISTRICT's representative during construction and shall advise and consult with the DISTRICT. The ARCHITECT shall have authority to act on behalf of the DISTRICT only to the extent provided in this AGREEMENT unless otherwise modified in writing.

28. The ARCHITECT shall be the interpreter of the requirements of the Construction Documents and advise the DISTRICT as to the performance by the Contractor thereunder.

29. The ARCHITECT shall not issue orders to Contractor that might commit the DISTRICT to extra expenses or otherwise amend the Construction Documents without first obtaining the written approval of the DISTRICT.

30. The ARCHITECT shall advise the DISTRICT to reject work which does not conform to the Construction Documents. The ARCHITECT shall promptly inform the DISTRICT, whenever, in the ARCHITECT's opinion, it may be necessary, to stop the work to avoid the improper performance of the Contractor. The ARCHITECT has authority to require additional inspection or testing of the work in accordance with the provisions of the Construction Documents, whether work is fabricated, installed or completed.

31. The ARCHITECT shall, at no additional cost, provide services made necessary by defect or deficiencies in the work of the Contractor which through reasonable care should have been discovered by the ARCHITECT and promptly reported to the DISTRICT and Contractor but which ARCHITECT failed to do.

32. The ARCHITECT shall provide written evaluation of the performance of the Contractor under the requirements of the Construction Documents when requested in writing by the DISTRICT.

33. The ARCHITECT shall be responsible for gathering information and processing forms required by applicable governing authorities, such as building departments, OPSC, and DSA, in a timely manner and ensure proper PROJECT close-out.

34 After the PROJECT has been let, all changes to the DSA approved Construction Documents shall be made by means of a Construction Change Document ("CCD") that is prepared by the ARCHITECT and approved by the DISTRICT unless otherwise approved by the DISTRICT in writing.

35. The ARCHITECT shall inspect the PROJECT to determine the date or dates of Substantial Completion and final completion.

36. Upon the substantial completion of the PROJECT, the ARCHITECT shall inspect the PROJECT, in conjunction with the Contractor, in order to prepare a list of all defects, deficiencies, and/or incomplete items, which include all minor items that remain outstanding (hereinafter the "Punch-List"). The ARCHITECT shall notify the Contractor in writing that all Punch-List items must be corrected prior to acceptance of the PROJECT and final payment and that all Punch-List items must be completed within the duration set forth in the Contract between the DISTRICT and the Contractor. The DISTRICT shall also be notified in writing of all Punch-List items identified by the ARCHITECT and the Contractor. The ARCHITECT shall notify the DISTRICT when all Punch-List items have been corrected by the Contractor

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

for the DISTRICT's final acceptance of the PROJECT and final payment. In the event the Contractor fails to correct any Punch-List item(s) within the duration set forth in the Contract between the DISTRICT and the Contractor, the ARCHITECT shall inform the DISTRICT of such default and provide the DISTRICT with a valuation of the cost to correct each outstanding Punch-List item for deduction from the Contractor's final payment and/or retention.

37. Project Close-Out. The ARCHITECT shall assist the DISTRICT in securing the delivery of any and all applicable documents described in Article II, Sections 37(a) and (b) below, to the DSA for review prior to issuance of a "Certificate of Completion." The ARCHITECT shall submit all documents prepared by, or in control of, the ARCHITECT to the DSA without delay.

a. During the period the PROJECT is under construction, the ARCHITECT shall certify that the following documents have been submitted to the DSA:

(1) Copies of the Project Inspector's semi-monthly reports;
(2) Copies of the laboratory reports on all tests or laboratory inspections as returned and done on the PROJECT;
(3) Copies of all the necessary PICs which have been approved and signed off by the Project Inspector for the certification by the DSA; and
(4) All other documents required to be submitted to the DSA in accordance with Title 24 and the Construction Oversight Process Procedure set forth in the DSA's PR 13-01.

The ARCHITECT shall notify the DISTRICT, in writing, if any of the above forms are not promptly submitted to the DSA by the responsible parties. If necessary, the ARCHITECT shall assist the DISTRICT in obtaining the delivery of the above documents to the DSA.

b. Upon the completion of all construction, including all Punch List items, the ARCHITECT shall assist the DISTRICT in securing the delivery of the following documents to the DSA:

(1) Copy of the Notice of Completion.
(2) Final Verified Report Form DSA-6A/E certifying all work is 100% complete from the ARCHITECT, structural engineer, mechanical engineer, and electrical engineer.
(3) Final Verified Report Form DSA-293 certifying all work is 100% complete from the Geotechnical Engineer of Record.
(4) Final Verified Report Form DSA-6 certifying all work is 100% complete from the Contractor or Contractors, Project Inspector, and Special Inspector(s).
(5) Verified Reports of Testing and Inspections as specified on the approved drawings and specifications, i.e., Final Laboratory Report, Welding, Glued-Laminated Timber, etc.
(6) Weighmaster's Certificate (if required by approved drawings and specifications).
(7) Copies of the signature page of all Addenda as approved by the DSA.
(8) Copies of the signature pages of all Deferred Approvals as approved by the DSA.
(9) Copies of the signature pages of all Revisions as approved by the DSA.
(10) Copies of the signature page of all applicable Construction Change Documents as approved by the DSA.
(11) Verification by the Project Inspector that all items noted on any "Field Trip Notes" have been corrected.

The ARCHITECT shall notify the DISTRICT, in writing, if any of the above items are not promptly submitted to the ARCHITECT and/or the DISTRICT by the responsible parties for

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

submittal to the DSA. If necessary, the ARCHITECT shall assist the DISTRICT in obtaining the above documents for delivery to the DSA.

ARTICLE II
ADDITIONAL SERVICES

1. The ARCHITECT shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the ARCHITECT's control ("Additional Services"). The ARCHITECT shall obtain written authorization from the DISTRICT before rendering Additional Services. Compensation for all valid Additional Services shall be negotiated and approved in writing by the DISTRICT before such Additional Services are performed by the ARCHITECT. No compensation shall be paid to the ARCHITECT for any Additional Services that are not previously approved by the DISTRICT in writing. Additional Services may include:

a. Making material revisions in reports or other documents when such revisions are required by the enactment or revision of laws, rules or regulations subsequent to the preparation and completion of such documents.

b. Preparing reports and other documentation and supporting data, and providing other services in connection with project modifications required by causes beyond the control of the ARCHITECT which are not the result of the direct or indirect negligence, errors or omissions on the part of ARCHITECT.

c. If the DISTRICT requests additional shifts to complete the services articulated in EXHIBIT "A" where the requests for additional shifts do not arise from the direct or indirect negligence, errors or omissions on the part of ARCHITECT. The ARCHITECT's compensation is expressly conditioned on the lack of fault of the ARCHITECT.

d. Providing any other services not otherwise included in this AGREEMENT or not customarily furnished in accordance with the generally accepted practice in the ARCHITECT's industry.

ARTICLE III - TERMINATION

1. This AGREEMENT may be terminated by either party upon fourteen (14) days written notice to the other party in the event of a substantial failure of performance by such other party, including insolvency of ARCHITECT; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the ARCHITECT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the ARCHITECT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the ARCHITECT. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement architect costs shall be deducted from payments to the ARCHITECT.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article III,

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

Section 4 below and CONSULTANT shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by ARCHITECT.

4. This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days written notice to the ARCHITECT. In the event of a termination without cause, the DISTRICT shall pay to the ARCHITECT for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the ARCHITECT for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the ARCHITECT.

5. In the event of a dispute between the parties as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of this dispute, ARCHITECT agrees to continue the work diligently to completion. If the dispute is not resolved, ARCHITECT agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but ARCHITECT's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The parties may agree in writing to submit any dispute between the parties to arbitration.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE III OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMS, CONDITIONS AND/OR PROVISIONS, THAT MAY BE ATTACHED TO THIS AGREEMENT AS PART OF AN EXHIBIT, WHICH ADDRESS, AFFECT OR OTHERWISE PURPORT TO GOVERN THE TERMINATION OF THIS AGREEMENT AND/OR THE TERMINATION RIGHTS OF THE PARTIES SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE IV - ARCHITECT'S DRAWINGS AND SPECIFICATIONS

1. All documents including, but not limited to, plans, drawings, specifications, record drawings, models, mock-ups, renderings and other documents (including all computer file and/or AutoCAD files) prepared by the ARCHITECT or the ARCHITECT's Consultants for this PROJECT, shall be and remain the "PROPERTY" of the DISTRICT pursuant to Education Code Section 17316 for the purposes of repair, maintenance, renovation, modernization or other purposes as they relate to the PROJECT. The DISTRICT, however, shall not be precluded from using the ARCHITECT's or ARCHITECT's Consultant's documents enumerated above for the purposes of additions, alignments or other development on the PROJECT site. The DISTRICT may provide the ARCHITECT with a written request for the return of its PROPERTY at any time. Upon ARCHITECT's receipt of the DISTRICT's written request, ARCHITECT shall return the requested PROPERTY to the DISTRICT within seven (7) calendar days. Failure of the ARCHITECT to provide the DISTRICT with its PROPERTY within the time detailed herein this section shall be a material breach of this AGREEMENT.

ARTICLE V - ACCOUNTING RECORDS OF ARCHITECT

1. Records of the ARCHITECT's direct personnel and reimbursable expenses pertaining to any extra services for this PROJECT, and records of accounts between the DISTRICT and the ARCHITECT shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or the DISTRICT's authorized representative at mutually convenient times.

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

ARTICLE VI - COMPENSATION TO ARCHITECT

1. The DISTRICT shall compensate ARCHITECT as follows:

a. The DISTRICT agrees to pay the ARCHITECT in accordance with the rate and price schedule information set forth in EXHIBIT "A" for the services performed pursuant to this AGREEMENT subject to the limitations set forth herein this Article VI, Section 1(a). In no event shall the ARCHITECT's total compensation under this AGREEMENT exceed **NINETY-FIVE THOUSAND EIGHT HUNDRED DOLLARS AND ZERO CENTS (\$95,800.00)** for performing all the basic services detailed in Article I and in EXHIBIT "A".

b. ARCHITECT shall invoice costs monthly for the services provided pursuant to this AGREEMENT from the time ARCHITECT begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation.

c. Reimbursable expenses that are in addition to compensation for basic and extra services, and shall be paid to the ARCHITECT at one and one-tenth (1.1) times the expenses incurred by the ARCHITECT, ARCHITECT's employees and consultants for the following specified items:

(1) Approved reproduction of reports and/or other documents in excess of the copies provided by this AGREEMENT; and

(2) Fees advanced for securing approval of authorities having jurisdiction over the PROJECT.

d. Reimbursable expenses are estimated to be **FIVE THOUSAND DOLLARS AND ZERO CENTS (\$5,000.00)**, and this amount shall not be exceeded without the prior written approval of the DISTRICT.

e. Notwithstanding any terms or conditions in the ARCHITECT's PROPOSAL attached hereto as EXHIBIT "A" related to Compensation and/or Reimbursable Expenses, ARCHITECT agrees that its Compensation and Reimbursable Expenses shall not exceed the rates and/or values permitted under this Article VI. In accordance with Article I, Section 3, the PARTIES agree that the terms of this AGREEMENT shall be controlling over any of the terms contained within EXHIBIT "A" that relate to the ARCHITECT's Compensation and/or Reimbursable Expenses.

ARTICLE VII - MISCELLANEOUS

1. To the fullest extent permitted by law, ARCHITECT agrees to indemnify and hold the DISTRICT harmless from all liability arising out of:

a. Workers' Compensation and Employer's Liability. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to ARCHITECT's employees or ARCHITECT's subcontractor's employees arising out of ARCHITECT's work under this AGREEMENT; and

b. General Liability. If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the ARCHITECT, the ARCHITECT shall indemnify and hold the

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

DISTRICT harmless from any liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law; or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the ARCHITECT or the DISTRICT, or any person, firm or corporation employed by the ARCHITECT or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents, or independent Architects who are directly employed by the DISTRICT. The ARCHITECT, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT (other than professional negligence covered by Section c below), its officers, agents, or employees, that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the ARCHITECT, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents, or employees, in any action, suit or other proceedings as a result thereof; and

c. Professional Liability. If arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the ARCHITECT, the ARCHITECT shall indemnify and hold the DISTRICT harmless from any loss, injury to, death of persons, or damage to property caused by any act, neglect, default, or omission of the ARCHITECT, or any person, firm, or corporation employed by the ARCHITECT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm, or corporation, including the DISTRICT, arising out of, or in any way connected with, the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death, or damages caused by sole or active negligence, or willful misconduct of the DISTRICT. With regard to the ARCHITECT's obligation to indemnify for acts of professional negligence, such obligation does not include the obligation to provide defense counsel or to pay for the defense of actions or proceedings brought against the DISTRICT, but rather to reimburse the DISTRICT for attorneys' fees and costs incurred by the DISTRICT in defending such actions or proceedings brought against the DISTRICT that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the ARCHITECT.

d. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE § 2772, BETWEEN THE DISTRICT AND THE ARCHITECT RELATED TO THE PROJECT. ANY TERMS, CONDITIONS AND/OR PROVISIONS, THAT MAY BE ATTACHED TO THIS AGREEMENT AS PART OF AN EXHIBIT, WHICH ADDRESS, AFFECT OR OTHERWISE PURPORT TO GOVERN THE INDEMNIFICATION RESPONSIBILITIES OF THE PARITIES UNDER THIS AGREEMENT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

e. ANY ATTEMPT TO LIMIT THE ARCHITECT'S LIABILITY TO THE DISTRICT IN ANY ATTACHED EXHIBIT OR IN ANY OTHER DOCUMENT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE ARCHITECT.

2. ARCHITECT shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect ARCHITECT and DISTRICT from claims which may arise out of or result from ARCHITECT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

a. The ARCHITECT shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS ($1,000,000).

b. Comprehensive general and auto liability insurance with limits of not less than TWO MILLION DOLLARS ($2,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of $2,000,000, per occurrence. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that ARCHITECT subcontracts any portion of ARCHITECT's duties, ARCHITECT shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Valuable Papers Coverage. The ARCHITECT shall carry adequate insurance on all drawings and specifications as may be required to protect the DISTRICT in the amount of its full equity in those drawings and specifications that are in the care, custody and control of the ARCHITECT. The ARCHITECT shall deliver to the DISTRICT a certificate of insurance as evidence of compliance with the requirements set forth herein. The cost of this insurance shall be paid by the ARCHITECT and the DISTRICT shall be named as a loss payee.

e. Each policy of insurance required in Article VII, Section 2(b) above shall name the DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of ARCHITECT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. ARCHITECT shall notify the DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, ARCHITECT shall deliver to the DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event ARCHITECT fails to secure or maintain any policy of insurance required hereby, the DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of ARCHITECT, and in such event ARCHITECT shall reimburse the DISTRICT upon demand for the cost thereof.

f. In the event that ARCHITECT subcontracts any portion of ARCHITECT's duties, ARCHITECT shall require any such subcontractor to purchase and maintain insurance coverage for the types of insurance referenced in Article VII 2(a)(b)(c)(d), in amounts which are appropriate with respect to that subcontractor's part of work which shall in no event be less than $500,000 per occurrence.

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

g. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

3. ARCHITECT, in the performance of this AGREEMENT, shall be and act as an independent contractor. ARCHITECT understands and agrees that ARCHITECT and all of ARCHITECT's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ARCHITECT assumes the full responsibility for the acts and/or omissions of ARCHITECT's employees or agents as they relate to the services to be provided under this AGREEMENT. ARCHITECT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective ARCHITECT's employees.

4. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or ARCHITECT.

5. The DISTRICT and ARCHITECT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. ARCHITECT shall not assign this AGREEMENT.

6. This AGREEMENT shall be governed by the laws of the State of California.

7. THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, TERMS AND CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE ARCHITECT. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS EXHIBIT "A" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE ARCHITECT SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE ARCHITECT MAY BE INCORPORATED INTO THIS AGREEMENT AS EXHIBIT "A" BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE ARCHITECT'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

8. Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and ARCHITECT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the ARCHITECT.

9. Time is of the essence with respect to all provisions of this AGREEMENT.

10. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

11. All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by each reference as though fully set forth in each instance in the text hereof with the exception of those documents or provisions that are subject to the exclusions specifically set forth in this AGREEMENT.

12. In accordance with California Education Code Section 17604, this AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted.

13. This AGREEMENT shall be liberally construed to effectuate the intention of the PARTIES with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguity with respect to any word, phrase or provision of this AGREEMENT, neither this AGREEMENT nor any uncertainty or ambiguity herein will be construed or resolved against either party (including the PARTY primarily responsible for drafting and preparation of this AGREEMENT), under any rule of construction or otherwise, it being expressly understood and agreed that the PARTIES have participated equally or have had equal opportunity to participate in the drafting hereof.

14. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

ARCHITECT:	DISTRICT:
DLR Group, Inc.	Norwalk-La Mirada Unified School District
By: Signed by: Jenny Harrison 23703746186804F3...	By: _____
Jennifer Harrison	_____
Date: 1/29/2026 | 1:46 PM PST	Date: _____

21.0-90170.0-98090-85000-6210-7900000 - 65%
01.0-26000.0-98090-85000-6210-5300000 - 35%

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

EXHIBIT "A"

Proposal from DLR Group, Inc. dated January 27, 2026.

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

DLRGROUP

DLR Group Inc.
a California corporation

700 South Flower Street, 22nd Floor
Los Angeles, CA 90017

January 27, 2026

Mr. Jerome Cygan, MBA
Facilities Coordinator
Norwalk La Mirada Unified School District
15711 Pioneer Blvd., Building G
Norwalk, CA 90650
E-mail: JCygan@nlmusd.k12.ca.us

Re: Project Name: Districtwide Reroofing Project On Call Architectural Services
DLR Group Project No.: TBD

Dear Mr. Cygan:

DLR Group is pleased to submit this fee proposal to provide on call architectural services in support of Norwalk La Mirada Unified School District's Districtwide Reroofing Project. This proposal reflects the District's request for an hourly based, on call arrangement with a defined not to exceed amount and reimbursable allowance.

DLR Group understands that roofing plans and specifications have been prepared by The Garland Company and that the District is seeking architectural support during construction, as needed, to assist with document interpretation, coordination, and issue resolution across multiple sites.

1.0 Project Description

It is DLR Group's understanding that Norwalk La Mirada Unified School District is implementing a districtwide reroofing program that includes removal of existing roofing systems and installation of new 2 ply modified bituminous and KEE hybrid roofing systems on permanent buildings, covered walkways, and portable buildings.

This is a non-DSA project. However, the work will be performed on active K-12 school campuses and requires familiarity with public school facility standards, construction practices, and coordination protocols. DLR Group will be available on an on call basis throughout the course of construction to provide architectural expertise when requested by the District.

2.0 Scope

DLR Group will provide on call architectural services for the Districtwide Reroofing Project as outlined below. Services will be performed on an as needed basis and only when authorized by the District.

Services may include, but are not limited to, the following:

- Review and interpretation of roofing plans and specifications prepared by The Garland Company
- Architectural support during construction, including response to contractor questions
- Assistance with requests for information related to architectural scope
- Review of proposed substitutions or clarifications
- Site observations, when requested by the District

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

- Coordination with District staff, contractor, and roofing manufacturer as needed
- Support related to unforeseen existing conditions encountered during construction

3.0 Professional Fees – Basic Services

The fee for on call architectural services shall be billed on an hourly basis, with a **total not to exceed professional fee of Ninety Five Thousand Eight Hundred Dollars ($95,800)**.

DLR Group will bill based on actual hours worked using the hourly rate schedule provided below. Services will be performed only upon District authorization. No work will exceed the not to exceed amount without prior written approval from the District.

DLR Group Standard Hourly Billing Rates:

Employee Position/Category	Hourly Rate
Practice Leader	$265
Project Leader	$235
Senior Professional	$205
Professional II	$175
Professional	$145
Professional Support	$115
Technical/Clerical	$90

3.1 Reimbursable Expenses

DLR Group proposes a **not to exceed reimbursable expense allowance of Five Thousand Dollars ($5,000)**.
Reimbursable expenses may include, but are not limited to, mileage or travel costs for District requested site visits, printing or reproduction of documents requested by the District, and courier or delivery services, if required. All reimbursable expenses will be billed at cost and itemized on monthly invoices. No reimbursable expenses will be incurred without prior District approval.

4.0 Exclusions and Assumptions

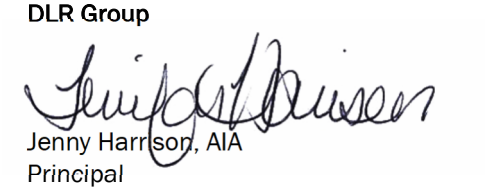
- Excludes preparation of original roofing design documents
- Excludes structural engineering, civil engineering, and MEP engineering services
- Excludes material testing, special inspections, or manufacturer inspections
- Excludes DSA plan review or approval services (Structural, Fire Life Safety, and/or Access plan review will not be required)
- Excludes services beyond on call architectural support unless separately authorized
- Assumes plans and specifications prepared by The Garland Company will be provided to DLR Group
- Assumes services will be requested and authorized by the District on an as needed basis
- Assumes this is a non-DSA project (Structural, Fire Life Safety, and/or Access plan review will not be required)

Docusign Envelope ID: 5DE1434F-D208-41E4-A883-F06ED75CF2F0

We appreciate the opportunity to continue supporting Norwalk La Mirada Unified School District and look forward to working with you and your team on this districtwide effort. If you have any questions, please feel free to contact me.

Sincerely,

DLR Group



Jenny Harrison, AIA
Principal
jharrison@dlrgroup.com

Norwalk La Mirada Unified School District

Jerome Cygan, MBA
Facilities Coordinator

RECORDING REQUESTED BY AND RETURN TO:
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
ATTN: STEVE FERICEAN/PURCHASING DEPARTMENT
12820 PIONEER BOULEVARD
NORWALK, CA 90650-2894

NOTICE OF COMPLETION
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
12820 PIONEER BLVD. NORWALK, CA 90650

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN THAT THE CONTRACT DATED JULY 23, 2024

ENTERED INTO BETWEEN NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, AS OWNER

AND BUILDING RESOURCES, INC., FOR THE FOLLOWING WORK VIZ:

RE-BID: LA MIRADA HS GYMNASIUM HVAC REPLACEMENT, BID NO. 202324-4
(FORMAL, DSA #03-122882)

WAS DULY RECOGNIZED FOR COMPLETION ON FEBRUARY 23, 2026, AND WORK

WAS DULY ACCEPTED BY THE BOARD OF EDUCATION AT THEIR MEETING ON

FEBRUARY 23, 2026

FULL COMPLETION AND ACCEPTANCE OF THE ABOVE-NAMED WORK IS HEREBY

ACKNOWLEDGED.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

_____
STEVE FERICEAN
DIRECTOR, PURCHASING AND WAREHOUSE

THE UNDERSIGNED, BEING DULY SWORN, STATES THAT THE CONTENTS OF THIS DOCUMENT ARE TRUE TO THE BEST OF HIS KNOWLEDGE.

_____
ESTUARDO A. SANTILLAN
ASSISTANT SUPERINTENDENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

SUBSCRIBED AND SWORN TO (OR AFFIRMED) BEFORE ME ON THIS _____DAY OF _____, 2026, BY STEVE FERICEAN AND ESTUARDO A. SANTILLAN, PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHO APPEARED BEFORE ME.

_____
(NOTARY SIGNATURE) (SEAL)

Alleycat Development, Inc.

7171 Warner Ave. #734, Huntington Beach, CA 92647 - Liccense# 910052

T 714.501.8453 ● ALLEYCATINC@OUTLOOK.COM

Customer
Norwalk-La Mirada USD 12820 Pioneer Blvd Norwalk CA 90650

PROPOSAL

Date	P/O #
1/29/2026	

Project	Terms
LMHS HVAC GUARDRAILS	

Description	Qty	Labor	Materials	Amount
1 Provide and install railing aroung HVAC unit Posts and rails (Segmented) LUMP SUM				$3,875.00
A Additive alternate Posts and rolled to match ccurve rails $2,500				
			TOTAL COST	$3,875.00
			Profit / Overhead	INCL
			TOTAL	$3,875.00

Docusign Envelope ID: 254C56F5-B53D-46F8-9469-FF516BB40BF8

26-1116
Original PO#_____

AMENDMENT NO. 1
TO

INSPECTOR SERVICES AGREEMENT

The Agreement, dated June 6, 2025 between the Norwalk – La Mirada Unified School District and TYR, Inc. shall be amended as follows:

Increase fees for additional inspection services related to the Elementary School Playgrounds Project, in accordance with the proposal dated December 22, 2025, attached as Exhibit 'A'. The Services will include additional inspection services to inspect plumbing connections, observe installation of restroom fixtures and partitions, perform the final inspection, and prepare and submit Division of State Architect Form 999. The accessible restroom is required to close out the playground project, but it was found during the original playground project that the existing restroom layout does not have enough clearance space to comply. The restroom scope then was removed from the original Elementary Schools Playgrounds Project Lease-Leaseback contract to allow the work to occur at a later time and avoid triggering general conditions (delay) fee from the original contract for each day of the delay. Services will be provided for an increased amount of $1,960.00 from $53,900.00 to a new total of $55,860.00.

All other terms and conditions of the Agreement and any previous Amendments shall remain as approved by the Norwalk – La Mirada Unified School District on July 21, 2025.

CONTRACTOR:

Signature: Signed by: Youssef Sobhi 83EBD35A172E4CA...
Title: President
Name: Youssef Sobhi
Address: 18672 Florida St. Suite #302-D
Huntington Beach, CA92648
Phone Number: 949-524-3020

DISTRICT:

Signature: DocuSigned by: Eduardo Santillan 4A7471AED8DD484...
Asst. Superintendent Business Services
Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000
Date Approved 01/12/2026

Docusign Envelope ID: 254C56F5-B53D-46F8-9469-FF516BB40BF8

Inspection Services
DSA & HCAI Inspection

December 22, 2025
Norwalk- La Mirada Unified School District
12820 Pioneer Blvd, Norwalk, CA 90650
Attn: Bomee Yoon
Facilities Coordinator

Norwalk La-Mirada USD – Elementary School Playgrounds Project – Proposal Extension

---

Dear Bomee,

TYR, Inc. is submitting an estimated extension proposal for the Playgrounds project for your review.

The original proposal was prepared to cover services through September 2025. Due to the project extension and the remaining plumbing items at Glazier Elementary School, additional work is required. The remaining scope includes checking plumbing connections, observing the installation of restroom fixtures and partitions, performing the final inspection, and preparing and submitting DSA Form 999.

An additional 20 hours are estimated to complete the remaining work. At the hourly rate of $98, the estimated additional cost is $1,960.00. (This estimate excludes overtime, weekends, and holidays. Please note that work on weekends, holidays, and off-hours is billed at 1.5 times the standard hourly rate. Hourly rates are subject to an annual increase).

This estimate is based on the current project information and may be adjusted if the scope or schedule changes. If fewer hours are required, we will bill only for the actual hours worked. All other billing terms remain the same.

Best regards,

Youssef Sobhi,
Youssef Sobhi
President and Senior Inspector

Certificate Of Completion

Envelope Id: 254C56F5-B53D-46F8-9469-FF516BB40BF8
Status: Completed
Subject: TYR Amendment No.1 to Agreement with NLMUSD for the Elementary Schools Playgrounds Project
Source Envelope:
Document Pages: 2
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Stephanie Vasquez
stvasquez@nlmusd.org
IP Address: 209.147.23.244

Record Tracking

Status: Original
1/12/2026 9:14:17 AM
Holder: Stephanie Vasquez
stvasquez@nlmusd.org
Location: DocuSign

Signer Events	Signature	Timestamp
Stephanie Vasquez stvasquez@nlmusd.org Facilities Planning & Construction Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.244	Sent: 1/12/2026 9:34:06 AM Viewed: 1/12/2026 9:35:00 AM Signed: 1/12/2026 9:35:02 AM
Jennifer Sun jsun@nlmusd.org 10/13/2025 Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 1/12/2026 9:35:04 AM Viewed: 1/12/2026 11:26:05 AM Signed: 1/12/2026 11:27:53 AM
Youssef Sobhi tyr@tyrior.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 1/12/2026 1:03:55 PM ID: a4504ed5-ab9c-49d6-a5b9-e62d44db546e	Signed by: Youssef Sobhi 83EBD35A172E4CA... Signature Adoption: Pre-selected Style Using IP Address: 76.80.211.42	Sent: 1/12/2026 11:27:55 AM Viewed: 1/12/2026 1:03:55 PM Signed: 1/12/2026 1:50:13 PM
Jennifer G Sun jsun@nlmusd.org 10/13/2025 Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 1/12/2026 1:50:15 PM Viewed: 1/12/2026 2:15:38 PM Signed: 1/12/2026 2:15:57 PM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None)	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 1/12/2026 2:15:58 PM Viewed: 1/12/2026 5:35:38 PM Signed: 1/12/2026 5:35:44 PM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Bomee Yoon byoon@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 1/12/2026 5:35:45 PM
Alexander Gutierrez AlGutierrez@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 1/12/2026 5:35:46 PM Viewed: 1/13/2026 8:59:49 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/12/2026 9:34:06 AM
Certified Delivered	Security Checked	1/12/2026 5:35:38 PM
Signing Complete	Security Checked	1/12/2026 5:35:44 PM
Completed	Security Checked	1/12/2026 5:35:46 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

INSPECTOR SERVICES AGREEMENT

This AGREEMENT is made and entered into this **6th day of June, 2025**, by and between the Norwalk- La Mirada Unified School District ("DISTRICT"), and **TYR, Inc.** ("INSPECTOR"). The DISTRICT and the INSPECTOR are sometimes referred to herein singularly as a "PARTY" and collectively as the "PARTIES". The INSPECTOR and the DISTRICT do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect ("DSA"), Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services. The INSPECTOR shall be properly registered with the Department of Industrial Relations and qualified to perform public works in accordance with Labor Code sections 1725.5 and 1771.1 at all times during the term of this AGREEMENT.

(B) Services to be Provided by the INSPECTOR. The INSPECTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in Section (C) of this AGREEMENT and as set forth in the INSPECTOR's Proposal which shall be attached hereto and incorporated herein as EXHIBIT "A" (the "INSPECTOR's PROPOSAL"). The PARTIES agree that the terms of this AGREEMENT shall be controlling over any of the terms contained within the INSPECTOR's PROPOSAL.

(C) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) **General**. The INSPECTOR shall act under the direction of the architect and registered engineer. The Inspector shall attend all planning, pre-construction conferences, project meetings, and/or meetings as required by the DISTRICT.

(2) **Duties**. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Section 17309, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect or registered engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the architect or registered engineer for his interpretation and instructions. In no case, however, shall the instruction of the architect or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File.

(i) The INSPECTOR shall keep a Job File on the PROJECT jobsite at all times in an organized manner (along with a back-up of the files on some other media such as a hard drive or back-up electronic file service). The INSPECTOR's Job File shall be readily accessible to the DSA, the DISTRICT, Project Architect/Engineer upon site visits and upon request. The INSPECTOR's Job File shall include all documents required to be maintained on a school construction site in accordance with Title 24 including, but not limited to, the following:

(A) Form DSA 152 – Project Inspection Card(s)
(B) DSA approved plans and specifications;
(C) DSA approved Form DSA 103 – Statement of Structural Tests and Special Inspections
(D) Deferred submittals as required by the DSA approved plans;
(E) DSA approved addenda and revisions;
(F) DSA approved Construction Change Documents;
(G) Contractor submittals (construction schedule, shop drawings, material certificates, products labels, concrete trip tickets, etc.) as required by the DSA approved Construction Documents;
(H) Communication log; all communications and project related meeting minutes/notes;
(I) Deviation Notices (Form DSA 154), as delivered to the DSA, Project Architect/Engineer and Contractor with log listing all notices with resolution status;
(J) Notices of Deviations/Resolution of Deviations (Form DSA 154);
(K) Inspector Daily Reports;
(L) Laboratory tests and inspection reports (Form DSA 291);
(M) Special inspection reports (Form DSA 292);
(N) Geotechnical reports (Form DSA 293);
(O) Records of concrete placing operations;
(P) Records of welding operations;
(Q) Records of pile driving operations;
(R) Verified reports from all parties required to file verified reports;
(S) Completed semi-monthly reports;
(T) DSA Field Trip Notes;
(U) Project Inspector Notifications (Form DSA 151;
(V) Contractor Notification to Project Inspector Commencement/Completion of Work (Form DSA 156);
(W) Certificate of Compliance – Approved Bleacher/Grandstand Fabricator (Form DSA 130);

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

(X) Applicable codes and referenced standards;
(Y) Any other documents required to provide a complete record of construction.

The INSPECTOR shall notify the DISTRICT immediately when the Architect, Engineer, Contractor, Laboratory of Record, Special Inspector, or any other party involved in the construction of the PROJECT, has failed to timely prepare and submit any of the above documents to the DSA and/or the INSPECTOR as required by Title 24 and PR 13-01. Any references to the DSA requirements, DSA forms, documents, manuals applicable to the PROJECT shall be deemed to include and incorporate any revisions or updates thereto.

(ii) The INSPECTOR shall provide the DISTRICT with a copy of the entire Job File with the exception of the building codes and standards at the completion of the PROJECT.

(iii) Notwithstanding any other requirements in this AGREEMENT or Title 24, the INSPECTOR shall ensure that copies of the following documents are submitted to the DSA from the INSPECTOR's Job File which shall hereinafter be collectively referred to as the "DSA Document Submittal":

(A) All completed Form DSA 152 documents required for the completion of the PROJECT;
(B) All completed Form DSA 6PI documents including interim and final verified reports;
(C) All completed Form DSA 6AE documents including interim and final verified reports;
(D) The completed Form DSA 6C documents from each contractor having a contract with the SCHOOL;
(E) All completed Form DSA 292 documents including interim and final reports prepared by the Special Inspectors;
(F) All completed Form DSA 291 documents including interim and final reports prepared by the Engineering Manager of the Laboratory of Record;
(G) All completed Form DSA 293 documents including interim and final reports prepared by the Geotechnical Engineer;
(H) The completed Form DSA 130 Certificate of Compliance for Bleachers and Grandstand Fabricator as applicable.

(iv) The documents making up the DSA Document Submittal shall be submitted to the DSA upon any of the following events:

(A) The services of the INSPECTOR are terminated for any reason prior to the completion of the PROJECT;
(B) The PROJECT is substantially complete in accordance with DSA requirements;
(C) The work on the PROJECT is suspended for a period of more than one (1) year; or
(D) Upon the request of the DSA.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

(v) The INSPECTOR shall immediately return any unapproved documents to the Architect for proper action and notify the DSA if the Contractor proceeds with construction activities in accordance with such unapproved documents.

(vi) All documents required to be submitted to the DSA by the INSPECTOR in accordance with Title 24, PR 13-01 and this AGREEMENT shall also be submitted electronically in accordance with the DSA's approved procedures for the submittal of such documents.

(d) Project Inspection Cards.

(i) The INSPECTOR shall obtain the Project Inspection Cards ("PIC") (Form DSA 152) necessary for the inspection of the PROJECT from the Project Architect/Engineer for the INSPECTOR's use in approving and signing off work as it is completed on the PROJECT. The Inspector shall notify the DSA Regional Office with the construction oversight authority over the PROJECT, by phone and electronically, if construction commences without the INSPECTOR having received the PIC's necessary for the inspection and completion of the PROJECT.

(ii) The INSPECTOR shall complete each PIC as the work progresses pursuant to Title 24, the DSA 152 Manual, PR 13-01 and this AGREEMENT. The INSPECTOR shall not approve and sign off a block or section on a PIC unless the INSPECTOR has verified that: (1) the identified work is in compliance with the DSA approved Construction Documents; (2) all required testing and special inspections have been completed; (3) any and all deviations from the DSA approved Construction Documents have been resolved; (4) all DSA field trip note issues have been resolved; and (5) all required documentation has been received by the INSPECTOR.

(iii) The INSPECTOR shall post all PIC's in the INSPECTOR's Project File and shall electronically post the PIC's with the DSA as work is being completed on the PROJECT. Electronic posting of the PIC's shall be performed by emailing the PIC's to the DSA Regional Office with the construction oversight authority over the PROJECT. The INSPECTOR shall consistently update the PIC's as work on the PROJECT is being completed. Each time the INSPECTOR updates the PIC's in the INSPECTOR's Project File, the INSPECTOR shall simultaneously update the corresponding PIC posted electronically with the DSA to ensure the PIC's in the INSPECTOR's Project File are current and consistent with the PIC's that are posted electronically with the DSA. The INSPECTOR shall allow any party involved in the construction of the PROJECT to review any PIC at the INSPECTOR's office upon request. The INSPECTOR shall provide a current copy of any PIC to the DSA, the DISTRICT, Project Architect/Engineer or any other state agency upon request.

(iv) The INSPECTOR shall collect copies of the Interim Verified Reports prepared by the Project Architect/Engineer (Form DSA 6-AE) prior to the INSPECTOR's approval and sign off of the following sections of the PIC's as applicable:

(A) Initial Site Work;
(B) Foundation;
(C) Vertical Framing;
(D) Horizontal Framing;
(E) Appurtenances;

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

(F) Non-Building Site Structures;
(G) Finish Site Work;
(H) Other Work; or
(I) Final.

If the Project Architect/Engineer has delegated responsibility for any portion of the PROJECT's design to other engineers, the INSPECTOR shall likewise obtain copies of the Interim Verified Reports prepared by such engineers (Form DSA 6-AE) prior to the INSPECTOR's approval and sign off of the above sections of the PIC's as they relate to the portions of the PROJECT that were delegated to the other engineers. In the case of a Geotechnical engineer, the INSPECTOR shall collect a copy of the Interim Verified Report (Form DSA 293) prepared by such Geotechnical engineer as applicable before the INSPECTOR can approve and sign off any of the above sections that relate to the portions of the PROJECT that were delegated to the Geotechnical engineer.

(v) The INSPECTOR shall collect a copy of the necessary Interim Verified Reports (Form DSA 291) prepared by the Laboratory of Record prior to the INSPECTOR approving and signing off any sections of the PIC's which require testing or special inspections by the employees of the Laboratory of Record as required by the DSA approved Construction Documents including, but not limited to, the following sections:

(A) Initial Site Work;
(B) Foundation;
(C) Vertical Framing;
(D) Horizontal Framing;
(E) Appurtenances;
(F) Non-Building Site Structures;
(G) Finish Site Work;
(H) Other Work; or
(I) Final.

(vi) The INSPECTOR shall collect a copy of the necessary Interim Verified Reports (Form DSA 292) prepared by any Special Inspector not employed by the Laboratory of Record prior to the INSPECTOR approving and signing off any sections of the PIC's which require special inspections by such Special Inspectors as required by the DSA approved Construction Documents including, but not limited to, the following sections:

(A) Initial Site Work;
(B) Foundation;
(C) Vertical Framing;
(D) Horizontal Framing;
(E) Appurtenances;
(F) Non-Building Site Structures;
(G) Finish Site Work;
(H) Other Work; or
(I) Final.

(vii) The INSPECTOR shall obtain the original PIC's for the in-plant construction of any relocatable building being placed on the PROJECT site as part of the PROJECT at the time such relocatable building is delivered to the PROJECT site. The INSPECTOR shall post such PIC's in the INSPECTOR's Project File and with the DSA. The

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

INSPECTOR shall also provide the DISTRICT and the Project Architect/Engineer with copies of the PIC's from the in-plant construction of the relocatable buildings that were prepared by the in-plant project inspector.

(viii) The INSPECTOR shall immediately notify the DSA Regional Office with construction oversight authority over the PROJECT, by phone and electronically, if applicable blocks/sections of any PIC have not been signed off by the INSPECTOR and the Contractor on the PROJECT is proceeding with construction activities that are covering the unapproved work.

(e) Testing and Special Inspections.

(i) The INSPECTOR shall obtain a copy of the DSA approved Statement of Structural Tests and Special Inspections (Form DSA 103) from the Project Architect/Engineer prior to the commencement of construction and maintain a copy of the approved DSA 103 form in the INSPECTOR's Project File for the duration of the PROJECT. The INSPECTOR shall thoroughly review and evaluate the approved Form DSA 103 for the PROJECT and be familiar with the required testing and special inspections program required by the DSA approved Construction Documents.

(ii) The INSPECTOR shall met with the Project Architect/Engineer, DISTRICT and Contractor as needed throughout the completion of the PROJECT to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents.

(iii) The INSPECTOR shall meet with the Laboratory of Record and all Special Inspectors that are not employed by the Laboratory of Record to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents. The INSPECTOR shall ensure that the Laboratory of Record and all Special Inspectors obtain copies of the DSA approved Construction Documents and a copy of the approved Statement of Structural Tests and Special Inspections (Form DSA 103) prior to the commencement of construction on the PROJECT.

(iv) The INSPECTOR shall verify that each laboratory providing materials/structural testing is approved by the DSA to provide the services being performed by such laboratory in connection with the completion of the PROJECT. The INSPECTOR shall verify that all Special Inspectors employed by the Laboratory of Record are performing under the supervision of the Engineering Manager of the Laboratory of Record. The INSPECTOR shall verify the current certification of all Special Inspectors working on the PROJECT who are not employed by the Laboratory of Record prior to the commencement of any construction work that requires special inspection as required by the DSA approved Construction Documents.

(v) INSPECTOR shall monitor the work of the Laboratory of Record and all Special Inspectors who are not employed by the Laboratory of Record to ensure that all testing and special inspections required for the completion of the PROJECT are performed timely and satisfactorily. The INSPECTOR shall verify that all necessary tests and special inspections are completed and that all necessary reports are collected by the INSPECTOR and posted in the INSPECTOR's Project File and posted electronically with the DSA prior to the start of the construction work requiring such test and/or special inspections and prior to the INSPECTOR signing off or otherwise approving any

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

block/section of a PIC that requires testing and/or special inspection according to the DSA approved Construction Documents.

(vi) Copies of all daily inspection reports, special daily inspection reports, Interim Verified Reports, Verified Reports and any other reports related to the testing and special inspections performed on the PROJECT, pursuant to the DSA approved Construction Documents, shall be maintained and posted in the INSPECTOR's Project File throughout the duration of the PROJECT. All testing and special inspection related reports obtained by the INSPECTOR pursuant to this Section (C)(2)(e) shall also be posted electronically with the DSA.

(f) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations. See also sample of semimonthly report in Appendix of Title 24 of the California Code of Regulations.

(g) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT. Such reports shall include, but not be limited to, the following information:

(i) Activities performed by the Contractors, and areas where work is performed with relation to the plans and specifications.

(ii) Manpower assigned to the Contractor and subcontractor(s), including the number of individuals in each trade and the type of work being performed.

(iii) Weather conditions.

(iv) Equipment and materials delivered to the site.

(v) Construction equipment and vehicles utilized and duration on PROJECT.

(vi) Nature and location of the work being performed (starting and completion dates for various portions of the work).

(vii) Verbal communication and clarifications of the work given to the Contractor awarded the PROJECT.

(viii) Inspection by representatives of regulatory agencies.

(ix) Occurrences or conditions that might affect Contract Sum or Contract Time.

(x) Visitors to the site, titles, and employers of visitors, and reasons for visit.

(xi) INSPECTOR's record journal to include "Pertinent Calls" relating to conflicting issues regarding changes to documents, i.e., plans, specifications, change orders and job conditions affecting the interests of the DISTRICT.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

(xii) Any work or material in place that does not correspond with the codes, drawings or specifications, as well as resulting action taken. List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.

(xiii) Times of day INSPECTOR was present on site.

(h) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

(i) When work is started on the PROJECT.

(ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.

(iii) At least 48 hours in advance of the first pour of concrete.

(iv) When work is suspended for a period of more than two weeks.

(i) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

(i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

(ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

(iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT. At the end of each individual PROJECT, the INSPECTOR shall provide to the DISTRICT with all PROJECT documentation in a professional format, both in binders and on a computer CD.

A complete and accurate copy of all records kept or created by the INSPECTOR arising under or connected in any way to the PROJECT shall be furnished by the INSPECTOR to the DISTRICT immediately upon written demand by the DISTRICT.

(j) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(k) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(l) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect or registered engineer, to the school board, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(D) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(1) Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, in no event shall such policy limit be less than $1,000,000.00.

(2) Comprehensive general liability insurance with limits of not less than TWO MILLION DOLLARS ($2,000,000.00) and automobile liability insurance with limits not less than ONE MILLION DOLLARS ($1,000,000.00) for bodily injury and property damage liability per occurrence, including:

a. Owned, non-owned and hired vehicles at cash value;
b. Blanket contractual;
c. Broad form property damage;
d. Products/completed operations; and
e. Personal injury.

(3) Professional liability insurance, including contractual liability, with limits of One Million Dollars ($1,000,000), per occurrence. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that INSPECTOR subcontracts any portion of INSPECTOR's duties, INSPECTOR shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

(4) Each policy of insurance required in Section D(2) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(E) The DISTRICT agrees to pay the INSPECTOR in accordance with the rate and price schedule information set forth in EXHIBIT "A". This AGREEMENT is based on estimated Time and Material expense. In no event shall the total payment to INSPECTOR under this AGREEMENT exceed the Estimated Project Inspection Cost ("INSPECTION COST") of **Fifty Three Thousand Nine Hundred Dollars ($53,900.00)**, inclusive of all reimbursable expenses, for all services performed and expenses incurred pursuant to this AGREEMENT.

(1) The INSPECTOR shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period and reimbursable expenses (if any). Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. Invoices requesting payment for reimbursable expenses incurred during the billing period must clearly list items for which reimbursement is being requested and be accompanied by proper documentation (e.g. receipts, invoices) including a copy of the DISTRICT's authorization notice for invoiced item(s). Invoices requesting payment for overtime must reflect straight time and overtime hours being charged, and must include a copy of the DISTRICT's written authorization to incur additional overtime expense. No payments will be made by the DISTRICT to the INSPECTOR for monthly invoices requesting reimbursable expenses or overtime absent the prior written authorization of the DISTRICT.

(F) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of **Elementary Schools Playgrounds Project** (hereinafter referred to as the "PROJECT(S)".

(G) Termination. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement inspector costs shall be deducted from payments to the INSPECTOR.

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (G)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event the INSPECTOR is terminated, with or without cause, the INSPECTOR shall personally provide all the original PIC's prepared or obtained by the INSPECTOR in connection with the PROJECT to the assuming DSA inspector or the DSA as directed by the DISTRICT. All original PIC's must be provided to the DSA assuming inspector or the DSA, as applicable, within 48 hours of the effective date of the INSPECTOR's termination. Under no circumstances shall the INSPECTOR withhold any original PIC's related to the PROJECT upon the INSPECTOR's termination. The INSPECTOR shall be responsible for any delays on the PROJECT that arise out of the INSPECTOR's failure to provide the original PIC's to the assuming DSA inspector or the DSA as directed by the DISTRICT in accordance with this section. Upon the effective date of the INSPECTOR's termination, the INSPECTOR shall provide copies of all current PIC's in the INSPECTOR's Project File to the DISTRICT along with all other documents detailed in Section (C)(2)(c) of this AGREEMENT.

(5) In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

(6) THE DISTRICT AND INSPECTOR UNDERSTAND AND AGREE THAT SECTION (G) OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Workers' Compensation and Employers' Liability. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

(2) General Liability. Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR related to, founded upon or in connection with this AGREEMENT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Professional Liability. Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

(4) Business Automobile Liability. Liability for bodily injury or property damage claims arising out of the use of owned, hired, or non-owned automobiles operated by the INSPECTOR, its officers, agents, employees or anyone employed by the INSPECTOR, in connection with work performed under this AGREEMENT.

(5) INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section (H) and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(6) THE PARTIES UNDERSTAND AND AGREE THAT SECTION (H) OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE § 2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT MAY BE ATTACHED TO THIS AGREEMENT AS AN EXHIBIT OR OTHERWISE INCLUDED IN THE CONSULTANT'S TERMS AND CONDITIONS SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

(7) ANY ATTEMPT TO LIMIT THE INSPECTOR'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE INSPECTOR.

(I) Independent Contractor. INSPECTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. The INSPECTOR understands and agrees that INSPECTOR and all of INSPECTOR's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. The INSPECTOR assumes the full responsibility for the acts and/or omissions of the INSPECTOR's employees or agents as they relate to the services to be provided under this AGREEMENT. The INSPECTOR shall assume full responsibility for payment of all prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective INSPECTOR's employees.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

INSPECTOR shall fully defend and indemnify the DISTRICT from any claims, damages or any liability arising from or related to DISTRICT or its subcontractors' failure to comply with any applicable prevailing wage laws and requirements.

(J) Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(K) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other PARTY to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(L) This AGREEMENT shall be governed by the laws of the State of California.

(M) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(N) THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE INSPECTOR. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS EXHIBIT "A" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO SUCH BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE INSPECTOR SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE INSPECTOR MAY BE INCORPORATED INTO THIS AGREEMENT AS EXHIBIT "A" BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE INSPECTOR'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

(O) Time is of the essence with respect to all provisions of this AGREEMENT.

(P) This AGREEMENT will be liberally construed to effectuate the intention of the PARTIES with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguities with respect to, any word, phrase or provision of this AGREEMENT, neither this AGREEMENT nor any uncertainty or ambiguity be construed or resolved against either PARTY (including the PARTY primarily responsible for drafting and preparation of this AGREEMENT), under any rule of construction or otherwise, it being expressly understood and agreed that the PARTIES have participated equally or have had equal opportunity to participate in the drafting hereof.

(Q) If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

(R) All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by this reference as though fully set forth in each instance in the text hereof unless otherwise excluded by this AGREEMENT.

(S) This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the District duly passed and adopted.

(T) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of the INSPECTOR's interests set forth herein without the DISTRICT's written approval shall be void and shall be given no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without the prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(U) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(V) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:

TYR, Inc.

Signed by:
By: Youssef Sobki
47C61F7771094A7...

President

6/27/2025 | 11:02 AM PDT

DISTRICT:

Norwalk- La Mirada Unified School District

DocuSigned by:
By: Eduardo Santillan
4A74716ED8DD484...

Asst. Superintendent Business Services

07/21/2025

APPROVED AS TO FORM:

Atkinson, Andelson, Loya, Ruud & Romo

Stephen M. McLoughlin, Esq.
Attorneys for Norwalk- La Mirada Unified School District

21.0-90170.0-94360-85000-6280-7900000 - 65%
01.0-26000.0-94360-85000-6280-6300000 - 35%

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

EXHIBIT "A"

(Fill in Applicable Rates Below or Attach Inspector's Proposal, if any, for Rates and/or Additional Basic Services)

INSPECTOR CERTIFICATION	HOURLY
PROJECT INSPECTOR CLASS 1	**N/A**
PROJECT INSPECTOR CLASS 2	**$98**
PROJECT INSPECTOR CLASS 3	**$98**

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

4.6 Fee Proposal:

The projected cost for DSA Inspection services for NLMUSD's Elementary Playgrounds Project is based on a rate of $98.00 per hour, covering the project from June 2025 to September 2025, as outlined in the RFP.

Not-to-Exceed Fee Proposal

Norwalk-La Mirada USD - Elementary Schools Playgrounds Project - RFP No. 2425-06				
Norwalk Contract				
Construction Duration: 90 Calendar Days (June 2025 to September 2025)				
Project Site	**DSA Number**	**Scope**	**Hours**	**Estimated Total**
Dolland Elementary School	03-124643	Primary and Kindergarten Playground	40	$3,920.00
Edmondson Elementary	03-124646	Primary and Kindergarten Playground	40	$3,920.00
Glazier Elementary School	03-124650	Primary School Playground	30	$2,940.00
Johnston Elementary School	03-124651	Primary School Playground	30	$2,940.00
Lampton Elementary School	03-124653	Primary and Kindergarten Playground	40	$3,920.00
Morrison Elementary School	03-124655	Kindergarten Playground	30	$2,940.00
New River Elementary School	03-124656	Primary and Kindergarten Playground	40	$3,920.00
Nuffer Elementary School	03-124657	Primary and Kindergarten Playground	40	$3,920.00
Estimated Hours & Total			**290**	**$28,420.00**

Norwalk-La Mirada USD - Elementary Schools Playgrounds Project - RFP No. 2425-06				
La Mirada Contract				
Construction Duration: 90 Calendar Days (June 2025 to September 2025)				
Project Site	**DSA Number**	**Scope**	**Hours**	**Estimated Total**
Dulles Elementary School	03-124644	Primary School Playground	30	$2,940.00
Eastwood Elementary School	03-124645	Primary and Kindergarten Playground	40	$3,920.00
Escalona Elementary School	03-124647	Primary School Playground	30	$2,940.00
Foster Road Elementary	03-124648	Primary and Kindergarten Playground	40	$3,920.00
Gardenhill Elementary School	03-124649	Primary and Kindergarten Playground	40	$3,920.00
La Pluma Elementary School	03-124652	Primary and Kindergarten Playground	40	$3,920.00
Moffitt Elementary School	03-124654	Primary and Kindergarten Playground	40	$3,920.00
Estimated Hours & Total			**260**	**$25,480.00**

II. Proposed Reimbursement: No additional services or reimbursables are being proposed for this project. The rates provided are fully burdened. TYR will provide quotations for any additional services should they be needed.

III. Billing Practices: TYR's typical billing practice consists of monthly invoices based on the hours of inspection or management services provided throughout that month at the hourly rate provided. Lump sums are not employed unless by individual proposal and approved by the district. TYR customizes all billing and invoicing for the district.

IV. Overtime: Monday through Friday is billed at the regular rate. Any work conducted on Saturdays, Sundays, Holidays, and over 8 hours per day is billed at 1.5x of any given hourly rate. The estimate excludes overtime hours, if the district determines the need for overtime, it may affect the total provided.

V. General Estimate Notice: The rate provided to the district in this proposal is not expected to increase during the project duration (June 2025 - September 2025) presented in the RFP. Should the project extend past this date this fee proposal is subject to an estimate augmentation billed at a minimum of four hours per additional visit. Moreover, the rate may be subject to a rate increase should the project extend beyond the tentative project schedule. All price estimates provided are also susceptible to fluctuation in market demand. This estimate is also based on the preliminary project workload presented at the time of solicitation and may be altered should the workload increase.

This estimate is based on a 4-hour Minimum: of 1 to 4 hours of inspection. 6-Hour Minimum: 4 to 6 hours of inspection. 8-Hour Minimum: Over 6 to 8 hours of inspection. The start/end times logged on to the inspector timecard may not reflect the actual duration spent on site. It is critical to remember that the billing time encompasses many components, including but not limited to on-site travel time, organization with project teams, coordination of TLOR services, preparation of daily and semi-monthly reports, etc. That is in addition to other IRA-8 admin duties.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

4.7 Billing Rates

The projected costs outlined below are calculated for DSA Inspection services for NLMUSD's Elementary Playgrounds Project. The project inspector will bill at a rate of $98.00 for the duration of the project. This estimate is expected to cover the project from the dates outlined in the RFP. Beginning in June, 2025 and conclude 90 days later in September 2025.

District Name:	Norwalk- La Mirada Unified School District
Project Name:	Elementary Playgrounds Project
Project Duration:	June 2025 – September 2025 (90 Calendar Days)
Inspection Service:	DSA-Certified Inspector of Record

Additional Services Provided

At TYR, Inc., we go beyond traditional inspection services to offer comprehensive solutions that ensure the highest standards of quality, safety, and compliance. TYR does not anticipate the need for any additional services for this project we will need. Our firm is happy to provide additional inspection and project management expertise at the district's request. Al rates provided will be by quotation.

Notice on Sub-Consultants

TYR Inc. is not planning on using any sub-consultant in the main scope of work for the IOR service, all our IORs work exclusively and directly with TYR, to better serve our clients and provide the high-quality services we have always strived to achieve.

Docusign Envelope ID: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Various Sites/Facilities

Name of Vendor: TYR, Inc.

Intended Board Meeting Date (if applicable): June 23, 2025

Contracts $4,000 and over require Board approval.

Description of Services to be Provided:

Project Inspection Services

Why are these Services needed?

To oversee and coordinate all inspection efforts for the project to ensure contractor's compliance to construction documents.

Effective Dates of Contract:

First Day of Services to be Provided (Start Date): June 6, 2025

Date Services to be Completed (End Date): Until Project Completion

Rationale if Contract Start Date is BEFORE the intended Board Meeting:

For construction to commence immediately following the end of school year.

Total Contract Value: $ $53,900.00

Funding Source(s):

Must be entered in BEST format

Fund . Sub Fund – Resource . Project Year – Goal – Function – Object - Location

21.0-90170.0-94360-85000-6280-7900000 Amount 65%

01.0-26000.0-94360-85000-6280-6300000 Amount 35%

_____ Amount _____

_____ Amount _____

_____ Amount _____

If using ASB Funds, upload ASB Minutes approving the expenditure.

Yes **No**

Certificate Of Completion

Envelope Id: 5C393D83-08F2-44BB-9BA5-8F9FAE448F83
Status: Completed
Subject: TYR Agreement with the NLMUSD for Elementary Schools Playgrounds Project
Source Envelope:
Document Pages: 19
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Stephanie Vasquez
stvasquez@nlmusd.org
IP Address: 209.147.23.244

Record Tracking

Status: Original
6/27/2025 10:43:39 AM

Holder: Stephanie Vasquez
stvasquez@nlmusd.org

Location: DocuSign

Signer Events	Signature	Timestamp
Stephanie Vasquez stvasquez@nlmusd.org Facilities Planning & Construction Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.244	Sent: 6/27/2025 10:48:40 AM Viewed: 6/27/2025 10:48:55 AM Signed: 6/27/2025 10:48:58 AM
Youssef Sobhi ysobhi@tyrior.com President Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 6/27/2025 10:56:38 AM ID: 1c0c61ae-ddf7-41ca-91b4-d328536899c4	Signed by: Youssef Sobhi 47C61F7771094A7... Signature Adoption: Pre-selected Style Using IP Address: 76.80.211.42	Sent: 6/27/2025 10:49:00 AM Resent: 6/27/2025 10:52:53 AM Viewed: 6/27/2025 10:56:38 AM Signed: 6/27/2025 11:02:21 AM
Jennifer G Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 6/27/2025 11:02:22 AM Viewed: 7/22/2025 10:10:11 AM Signed: 7/22/2025 10:10:56 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 7/22/2025 10:10:59 AM Viewed: 7/22/2025 4:42:02 PM Signed: 7/22/2025 4:42:08 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Bomee Yoon byoon@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 7/22/2025 4:42:09 PM
Alexander Gutierrez AlGutierrez@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 7/22/2025 4:42:10 PM Viewed: 7/23/2025 8:23:15 AM
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/27/2025 10:48:40 AM
Envelope Updated	Security Checked	6/27/2025 10:52:52 AM
Certified Delivered	Security Checked	7/22/2025 4:42:02 PM
Signing Complete	Security Checked	7/22/2025 4:42:08 PM
Completed	Security Checked	7/22/2025 4:42:10 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	Jul 21, 2025 - Board of Education Meeting
Category	11. MEASURE G - FUND 21
Subject	D. Agreement with TYR, Inc. for the Elementary Schools Playgrounds Project
Access	Public
Type	Action
Dollar Amount	53,900.00
Budget Source	21.0-90170.0-94360-85000-6280-7900000, Bond Proceeds (65%) and 01.0-26000.0-94360-85000-6280-6300000, ELOP (35%)
Recommended Action	Approve Agreement

Public Content

Inspector Services Agreement with TYR, Inc. to provide inspection services for the Elementary Schools Playgrounds Project. This Agreement is effective June 6, 2025 through the completion of the Project.

Submitted by Edith C. Florence, Director, Facilities Planning & Construction
Referred to the Superintendent by Estuardo A. Santillan, Assistant Superintendent Business Services

G1D-79-0637-250602-AGMT-TYR.pdf (447 KB)

Administrative Content

Payment Address
Miracle Recreation Equipment Company
PO Box 734154
Dallas TX 75373-4154
Phone # (800) 264-7225
Fax # (877) 215-3869
sales@miracleplayground.com
www.miracle-recreation.com

Estimate Number	MREC 9646
Estimate Date	01-29-2026
Expiration Date	03-29-2026

Customer	Norwalk-La Mirada Unified School District
Name	Bomee Yoon
Phone	562-868-9014
Email	byoon@nlmusd.k12.ca.us

Sales Rep	John Jason
Email	john@miracleplayground.com

Payment Terms	Net 30

Project Name
Nuffer ES Inclusive swing seat additional harness, Norwalk-La Mirada Unified School District - Miracle

Item # & Description	Quantity	Total
2740H SWG PART INCLUSIVE SWG SEAT HARNESS	2	$690.00
		$690.00

10.5%- Sales Tax **$72.45**

Product Total **$762.45**

Item	Description	Quantity	Rate

Freight Miracle	Freight Miracle Shipping costs for Miracle Recreation Equipment. All prices FOB Destination. Unloading is the responsibility of the receiver. Parts will arrive loose and/or palletized. We recommend at least three people to unload a full play structure delivery.	1	$48.00
		1	$0.00
			$48.00

Sales Tax **$0.00**

Shipping, Handling and Non Taxable Services Total **$48.00**

Grand Total	$810.45

NOTES AND EXCLUSIONS:

- This estimate shall not become binding until signed and returned for approval.
- A signature indicates acceptance of all terms, conditions, and prices listed.
- A signed quote will not substitute for a Purchase Order if one is required by the Customer. **Make purchase orders out to Miracle Recreation.**
- Exclusions: All Unloading, Storage, Installation, Site Work, Fees & Permits, outside of the quoted above.
- Footing calculations for playground equipment can be added for an additional fee if required
- **All signed quotes and/or purchase orders should be emailed to sales@miracleplayground.com or faxed to 877-215-3869. Hard copies can be mailed to Miracle Playground Sales 1101 California Ave Suite 209 Corona, CA 92881**

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by the customer in writing or otherwise, as material alterations, and all such terms shall be void. The customer authorizes Miracle to ship the equipment and pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via a common carrier designated by Miracle. The customer agrees to pay all additional service charges for past due invoices per the terms listed above. The customer must provide proper tax exemption certificates to Miracle and promptly pay and discharge all applicable taxes, license fees, levies, and dismiss other impositions on the equipment at its sole expense.

AMS.NET | MGT

AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote # Q-00097483

Customer
Norwalk La-Mirada Unified School District
12820 Pioneer Blvd
Norwalk CA, 90650-2875 US
ATTN:

Ship To
Norwalk La-Mirada Unified School District
12820 Pioneer Blvd
Norwalk, CA 90650-2875
ATTN:

Quote Description
Hutchinson MS Band Room - Cisco Switch - 206826

Project #	206826
Modified	1/23/2026
Account Mgr.	Sonia Godoy (562) 378-4588 sgodoy@mgt.us
Inside Account Mgr.	Eric Buffington (562) 236-5313 ebuffington@mgt.us
Quote Exp.	3/23/2026

Line	Item Description	Manufacturer	Quantity	Unit Price	Extended Price
Cisco C9200L					
1	**C9200L-48PXG2Y-EDU** Catalyst 9200L 48-p,12xmGig,36x1G, 2x25G uplinks, K12	Cisco Systems Inc.	1.00	$4,487.08	$4,487.08
2	**NETWORK-PNP-LIC** Network Plug-n-Play Connect for zero-touch device deployment	Cisco Systems Inc.	1.00	$0.00	$0.00
3	**C9200L-NW-E-48** C9200L Network Essentials, 48-port license	Cisco Systems Inc.	1.00	$0.00	$0.00
4	**C9200L-DNA-E-48** C9200L DNA Essentials, 48-port Term license	Cisco Systems Inc.	1.00	$0.00	$0.00
5	**C9200L-DNA-E-48-3Y** C9200L DNA Essentials, 48-port, 3 Year Term license	Cisco Systems Inc.	1.00	$463.61	$463.61
6	**STACK-T4-1M** 1M Type 4 Stacking Cable	Cisco Systems Inc.	2.00	$97.29	$194.58
7	**CAB-TA-NA** North America AC Type A Power Cable	Cisco Systems Inc.	2.00	$0.00	$0.00
8	**C9200L-STACK-KIT** Cisco Catalyst 9200L Stack Module	Cisco Systems Inc.	1.00	$580.72	$580.72

AMS.NET | MGT
AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote # Q-00097483

9	**C9200-STACK** Catalyst 9200 Stack Module	Cisco Systems Inc.	2.00	$0.00	$0.00
10	**CAB-GUIDE-1RU** 1RU CABLE MANAGEMENT GUIDES 9200 and 9300	Cisco Systems Inc.	1.00	$0.00	$0.00
11	**C9K-ACC-SCR-4** 12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	Cisco Systems Inc.	1.00	$0.00	$0.00
12	**PWR-C5-1KWAC/2** 1KW AC Config 5 Power Supply - Secondary Power Supply	Cisco Systems Inc.	1.00	$1,531.99	$1,531.99
13	**C9K-ACC-RBFT** RUBBER FEET FOR TABLE TOP SETUP 9200 and 9300	Cisco Systems Inc.	1.00	$0.00	$0.00

Enet

14	**SFP-10/25G-LR-S-ENC** 10G/25GBASE-LR SFP28 1310nm 10km DOM SMF Duplex LC Cisco Compatible	eNet Components	12.00	$121.43	$1,457.16
15	**LC2-SM-2M-ENC** LC to LC 9/125 Singlemode Duplex Yellow 2 Meter Fiber Cable	eNet Components	2.00	$12.14	$24.28
16	**C6-BL-1-ENC** 1 foot blue patch cables CAT6	eNet Components	8.00	$1.50	$12.00
17	**C6A-BL-1-ENC** CAT6A BLUE SNAGLESS BOOT PATCH CABLE 1 FOOT	eNet Components	48.00	$3.14	$150.72

Shipping

18	**AMS-FREIGHT-DROPSHIP** Freight	None	1.00	$0.00	$0.00

Order Summary

Subtotal	$8,902.14
Adjustment	$0.00
Estimated Taxes	$886.05
Total	**$9,788.19**

AMS.NET | MGT
AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote # Q-00097483

Terms and Conditions

1. AMS.NET, LLC. will require a purchase order referencing this Quote # or if a purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET, LLC. accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the Customer, the Customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, LLC. D/B/A MGT Impact Solutions and shipped to destinations where sales tax is applicable will be subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET, LLC. D/B/A MGT Impact Solutions will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET, LLC. within 24 hours of delivery.

7. Returns. Returns for credit will be accepted at AMS.NET, LLC. D/B/A MGT Impact Solutions' discretion and are subject to manufacturer returns policies as well. Cisco and Meraki orders cannot be modified starting at 50 days prior to the current estimated ship date. Cisco and Meraki have a no return for credit RMA policy. Please make sure your order is accurate before AMS.NET, LLC. D/B/A MGT Impact Solutions places the order with the manufacturer. Returns for credit must be initiated within 20 days of customer receipt of goods. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 20% of the purchase price, unless waived by the manufacturer. All shipments must have a valid RMA number from AMS.NET, LLC. D/B/A MGT Impact Solutions before returning. To make a returns for credit request, please contact your Account Manager listed on page one of this quote.

A copy of AMS.NET, LLC.'s full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/.

8. The laws of the state where the item is shipped will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS.NET, LLC. D/B/A MGT Impact Solutions warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS.NET, LLC. D/B/A MGT Impact Solutions further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship during the products' manufacturer warranty period. AMS.NET, LLC. D/B/A MGT Impact Solutions warrants Installation for a period of thirty (30) days commencing upon when AMS.NET, LLC. D/B/A MGT Impact Solutions completes the installation under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this

AMS.NET | MGT
AMS.NET, LLC. D/B/A MGT Impact Solutions
502 Commerce Way, Livermore, CA 94551
(925) 245-6100 | Fax (925) 245-6150
www.mgt.us

Quote # Q-00097483

paragraph, AMS.NET, LLC. D/B/A MGT Impact Solutions does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS.NET, LLC. D/B/A MGT Impact Solutions shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS.NET, LLC. D/B/A MGT Impact Solutions hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS.NET, LLC. D/B/A MGT Impact Solutions any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.NET, LLC. D/B/A MGT Impact Solutions. Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

For repair or replacement requests, please contact our Customer Service Department at (800) 893-3660 Option 2,2. Email requests should be sent to tac@mgt.us.

11. Cisco Cloud services purchased from AMS.NET, LLC. D/B/A MGT Impact Solutions requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET, LLC. D/B/A MGT Impact Solutions full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

AMS.NET, LLC.
Tax ID: 94-3291626

C7 & C10 Contractor Licenses: 763508

Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Purchase Order

Please make your purchase order to AMS.NET, LLC. and email it to Sonia Godoy at sgodoy@mgt.us. You may also return it by mail to 502 Commerce Way, Livermore, CA 94551.

Authorized Signature: Date:

Print Name: Print Title:

02.13.26

NORWALK - LA MIRADA UNIFIED SCHOOL DISTRICT
Every Student. Future Ready. Our Promise!

GIFTS, GRANTS AND BEQUESTS

Please place the following gift(s) on the agenda for Board approval:

Donations

TO: **Dulles Elementary**
(School/Department)

MANUFACTURER: _____

Model #: _____ Serial # _____

CONDITION OF ITEM: _____ ☐ NEW ☐ USED

MONETARY GIFT AMOUNT: **$165.00** ☑ CASH ☐ CHECK

ACCOUNT NUMBER TO APPLY FUNDS TO: **01.0-0137.0-0000-8699-13-00-00-0000**

TO BE USED FOR: Anything the principal deems necessary.

DONOR: Parents of Dulles

ADDRESS: 12726 Meadow Green Rd.
La Mirada, CA 90638

APPROVED: Shanti Gallegos (Principal/Department Head) Date: 2/11/26

APPROVED: _____ (Director of M&O/Director of Integrated Technology Services) Date: _____

APPROVED: _____ (Assistant Superintendent) Date: _____

IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO THE PREVIOUS LEVEL.

1/23/24

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

$5,500 donation for sensory room.

TO: Foster Road Elementary
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 5,500.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: Donations Account

TO BE USED FOR: Sensory Room

DONOR:
Northgate Gonzalez LLC

ADDRESS: 1201 N. Magnolia Ave.
Anaheim, CA 92801

APPROVED: _____ DATE: 1/23/24
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2.2.26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
Every Student. Future Ready. Our Promise!

GIFTS, GRANTS AND BEQUESTS

Please place the following gift(s) on the agenda for Board approval:
The Blackbaud Giving Fund by its agent, YourCause

TO: **Gardenhill Elementary**
(School/Department)

MANUFACTURER: _____

Model #: _____ Serial # _____

CONDITION OF ITEM: _____ ☐ NEW ☐ USED

MONETARY GIFT AMOUNT: **$ 50.00** ☐ CASH ☑ CHECK

ACCOUNT NUMBER TO APPLY FUNDS TO: Donations # 01.0-0137.0-0000-0000-8699-28-00

TO BE USED FOR: Any educational purposes for Gardenhill Elementary as Principal deems necessary.

DONOR: The Blackbaud Giving Fund by its agent, YourCause

ADDRESS: 65 Fairchild Street
Charleston, SC 29492

APPROVED: Sarah Gilbert (Principal/Department Head) 1/28/26 Date

APPROVED: _____ (Director of M&O/Director of Integrated Technology Services) _____ Date

APPROVED: _____ (Assistant Superintendent) _____ Date

IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO THE PREVIOUS LEVEL.

2-13-26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Glazier PTA donation to Glazier Elementary donations account

TO: Glazier Elementary
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 440.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-2900000

TO BE USED FOR: First grade field trips

DONOR: Glazier Parents

ADDRESS: _____

APPROVED: _____ DATE: 2/3/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

1/23/26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

SCIENE CAMP

TO: JOHNSTON ELEMENTARY
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 40.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-1400000

TO BE USED FOR: SCIENCE CAMP

DONOR: ETEAMSPONSOR INC

ADDRESS: 1390 WILLOW PASS ROAD, SUITE 210
CONCORD, CA 94520

APPROVED: Krystal Jones DATE: 1/21/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

(A) 01.23.26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

SCIENCE CAMP

TO: JOHNSTON ELEMENTARY
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 352.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-1400000

TO BE USED FOR: SCIENCE CAMP

DONOR: JULIMEN INC

ADDRESS: 4231 FIRESTONE BOULEVARD
SOUTH GATE, CA 90280-3223

APPROVED: Krystal Jones DATE: 1/21/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2-13-26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

SCIENCE CAMP

TO: JOHNSTON ELEMENTARY
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 99.15 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-1400000

TO BE USED FOR: SCIENCE CAMP

DONOR: SEE'S CANDY SHOPS, INC.

ADDRESS: 20600 S. ALAMEDA ST.
CARSON, CA 90810

APPROVED: Krystal Jones DATE: 02/10/2026
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2.13.26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

SCIENCE CAMP

TO: JOHNSTON ELEMENTARY
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 280.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-1400000

TO BE USED FOR: SCIENCE CAMP

DONOR: CANE'S CHICKEN ROAD

ADDRESS: 6800 BISHOP ROAD
PLANO, TX 75024

APPROVED: Krystal Jones DATE: 02/10/2026
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

(H) 2-13-26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

SCIENCE CAMP

TO: JOHNSTON ELEMENTARY
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 200.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-1400000

TO BE USED FOR: SCIENCE CAMP

DONOR: DAMION DAVIDSON

ADDRESS: 2135 E. 4TH STREET #204
LONG BEACH, CA 90814

APPROVED: _____ DATE: 2/5/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

SUPT OFFICE
FEB 12 '26 AM 8:08

Please place on the agenda for Board approval the following gift(s):

Vevor Digital Transfer Sublimation Swing Away Heat Press

TO: Los Alisos Middle School
(School/Department)

MANUFACTURER: Vevor
Model # n/a Serial # n/a

CONDITION OF ITEM Used ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ _____ ☐ Cash ☐ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: _____

TO BE USED FOR: Making Sublamination T-shirts

DONOR: AJJ Corporation dba Mathnasium of Brea

ADDRESS: 1082 E Bastanchury Rd Ste. 100
Fullerton, CA. 92835

APPROVED: _____ DATE: _____
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2-12-24

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 1,000.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (238) BASEBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: EVAN PEREZ, RYDER PEREZ - MHX LLC

ADDRESS: 22707 WILMINGTON AVE.
CARSON, CA 90745

APPROVED: _____ DATE: 2-10-24
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

(7) 2.10.24

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 100.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (264) BOYS BASKETBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: ZACHARY KADLETZ

ADDRESS: 1 MOJO
NEWPORT BEACH, CA 92663

APPROVED: Jennifer Padilla DATE: 2-3-24
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 275.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (238) BASEBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: CANE'S

ADDRESS: 12623 IMPERIAL HWY
SANTA FE SPRINGS, CA 90670

APPROVED: Jennifer Padilla DATE: 11/23/20
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 600.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (238) BASEBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: MAXSON JANITORIAL INC.

ADDRESS: P.O. BOX 630
LA MIRADA, CA 90637

APPROVED: Jennifer Padilla DATE: 1/22/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 350.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (238) BASEBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: BRUSTER'S REAL ICE CREAM

ADDRESS: 12246 ARTESIA BLVD
ARTESIA, CA 90701

APPROVED: Jennifer Padilla DATE: 1/23/20
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 300.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (238) BASEBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: ABSOLUTE COLLISION CENTER

ADDRESS: 9226 BERMUDEZ ST
PICO RIVERA, CA 90660

APPROVED: Jennifer Padilla DATE: 11/23/21
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 500.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (264) BOYS BASKETBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: CITY OF NORWALK

ADDRESS: 12700 NORWALK BLVD
NORWALK, CA 90650

APPROVED: Jennifer Padilla DATE: 1/23/20
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 350.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (238) BASEBALL

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: STEVEN LABEL GROUP

ADDRESS: 11926 BURKE STREET
SANTA FE SPRINGS, CA 90670

APPROVED: Jennifer Padilla DATE: 11/23/22
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 1,000.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (213) CHEER

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: GLENN MARCHING EAGLES BOOSTER

ADDRESS: 13520 SHOEMAKER AVE
NORWALK, CA 90650

APPROVED: Jennifer Padilla DATE: 1/23/24
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 625.00 ☒ Cash ☐ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (219) ACE ACADEMY

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: HEAVEN LEE

ADDRESS: 555 PAULARINO AVE APT. G203
COSTA MESA, CA 92626

APPROVED: Jennifer Paddila DATE: 12/19/25
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

DONATION

TO: JOHN GLENN HIGH SCHOOL - ASB
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 625.00 ☒ Cash ☐ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: ASB (219) ACE ACADEMY

TO BE USED FOR: SUPPLIES AND EQUIPMENT

DONOR: JOSE NAVIDAD

ADDRESS: 555 PAULARINO AVE APT. G203
COSTA MESA, CA 92626

APPROVED: Jennifer Padilla DATE: 12/19/25
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

9
2/2/24

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

SUB REIMBURSEMENT FOR A FIELD TRIP

TO: LA MIRADA HIGH SCHOOL
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 1000.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: LA MIRADA HS SUBSITUTE STRING

TO BE USED FOR: 2 TEACHER SUBSITUTES

DONOR: FORESTRY EDUCATORS INC.

ADDRESS: 3140 SIERRAMA DR.
SHINGLE SPRINGS CA 95682-7603

APPROVED: _____ DATE: _____
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

(B) 2.2.24

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

NLMUSD Mckinney -Vento Toy Drive Check Donation of $300

TO: Student & Family Sevices - McKinney Vento
(School/Department)

MANUFACTURER: _____

Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT - AMOUNT $ 300.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-~~10160-8000~~-8699-64-00
00000

TO BE USED FOR: McKinney Vento supplies for students

DONOR: City of Norwalk

ADDRESS: 12700 Norwalk Blvd
Norwalk Ca 90650

APPROVED: _____ DATE: 01.27.26
(Principal/Department Head)

APPROVED: _____ DATE: 01.27.26
(Director of Student & Family Services)

APPROVED: _____ DATE: 1-27-26
(Assistant Superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

FJ
2-13-20

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Donation check number 16918331 in the amount of $1,000.00.

TO: Risk Managment
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 1,000.00 ☐ Cash ☑ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-~~02000.0~~-01310.0-00000-00000-8699-~~00~~000000 75

TO BE USED FOR: District Wellness Program-5K Event

DONOR: United HealthCare Svs Inc

ADDRESS: 169 Iverness Drive West, Suite 400
Englewood, CO 80112

APPROVED: _____ DATE: 02/11/20
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2.13.26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Donation check number 211274 in the amount of $500.00.

TO: Risk Managment
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 500.00 ☐ Cash ☑ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-02000.0-00000-00000-8699-0000000

TO BE USED FOR: District Wellness Program-5K Event

DONOR: Vernola's Towing, Inc.

ADDRESS: 13514 Norwalk Blvd., Norwalk, CA 90650

APPROVED: _____ DATE: 02/06/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2-13-26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Donation check number 0000251075 in the amount of $1,000.00.

TO: Risk Managment
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 1,000.00 ☐ Cash ☑ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-~~02000~~.0-00000-00000-8699-~~0000~~0000
01370.0 75

TO BE USED FOR: District Wellness Program-5K Event

DONOR: SchoolsFirst FCU

ADDRESS: 15332 Newport Ave. , Tustin, CA 92780

APPROVED: _____ DATE: 02/11/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

(80)
2.13.21

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Donation check number 1004 in the amount of $500.00.

TO: Risk Managment
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 500.00 ☐ Cash ☑ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-~~02000~~.0-00000-00000-8699-~~0000000~~
01310.0 75

TO BE USED FOR: District Wellness Program-5K Event

DONOR: Christopher Johnson, Owner of The Car Wash in the City of La Mirada

ADDRESS: 15806 Imperial Hwy., La Mirada, CA 90638

APPROVED: _____ DATE: 02/08/21
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

2132A0

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Donation check number 7242 in the amount of $178.96

TO: Risk Managment
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 178.96 ☐ Cash ☑ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-~~02000~~01310.0-00000-00000-8699-~~0000000~~75

TO BE USED FOR: District Wellness Program-5K Event

DONOR: JMV Movita Inc.

ADDRESS: 12362 Cottonwood PL, Santa Fe Springs, CA 90670

APPROVED: _____ DATE: 02/06/21
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

TD 02.13.26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Check # 40755

TO: Transportation Department
(School/Department)

MANUFACTURER: _____
Model # _____ Serial # _____

CONDITION OF ITEM _____ ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 250.00 ☐ Cash ■ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-8800000

TO BE USED FOR: 2025-2026 Bus Driver Appreciation Celebration

DONOR: Advance Truck Painting, Inc.

ADDRESS: 7746 Industry Ave.
Pico Rivera, Ca. 90660

APPROVED: _____ DATE: 2/12/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

02-13-26

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
NORWALK, CALIFORNIA

GIFT, GRANT AND BEQUESTS

Please place on the agenda for Board approval the following gift(s):

Check # 31130

TO: Norwalk - La Mirada Unified School District
(School/Department)

MANUFACTURER: n/a
Model # n/a Serial # n/a

CONDITION OF ITEM n/a ☐ New ☐ Used

MONETARY GIFT – AMOUNT $ 250.00 ☐ Cash ☒ Check

ACCOUNT NUMBER TO APPLY FUNDS TO: 01.0-01370.0-00000-00000-8699-8800000

TO BE USED FOR: 2025-2026 Bus Driver Appreciation Celebration

DONOR: SJM Industrial Radio

ADDRESS: 1212 E. Imperial Ave.
El Segundo, Ca. 90245

APPROVED: _____ DATE: 2/3/26
(Principal/Department Head)

APPROVED: _____ DATE: _____
(Director of M & O/Director of Integrated Technology Services)

APPROVED: _____ DATE: _____
(Assistant superintendent)

*IF GIFT IS NOT APPROVED, STATEMENT OF DISAPPROVAL IS TO BE SENT TO PREVIOUS LEVEL.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
DIVISION OF BUSINESS SERVICES
PURCHASE ORDER REPORT

Cut Off Dates: 01/12/2026 - 02/09/2026

FUND	PO #	VENDOR	WORK LOCATION	TOTAL
01	PO1-25-1711.4	TAO ROSSINI A PRO. CORPORATION	FACILITIES PLANNING & CONSTRUCTION	$10,000.00
01	PO1-26-0073.3	ABE'S PLUMBING INC	MAINTENANCE & OPERATIONS	$200,000.00
01	PO1-26-0085.3	BRENNAN FIRE & SECURITY INC.	MAINTENANCE & OPERATIONS	$120,000.00
01	PO1-26-0090.2	FACILITY SOLUTIONS GROUP	MAINTENANCE & OPERATIONS	$40,000.00
01	PO1-26-0096.2	GARLAND COMPANY INC.	MAINTENANCE & OPERATIONS	$55,000.00
01	PO1-26-0271.2	PROFESSIONAL TUTORS OF AMERICA	SPECIAL EDUCATION	$1,963.00
01	PO1-26-0305.2	SOUTHWEST SCHOOL SUPPLY	LOS ALISOS MIDDLE	$10,500.00
01	PO1-26-0335.2	AMAZON CAPITAL SERVICES INC.	TRANSPORTATION	$7,500.00
01	PO1-26-0377.3	AMAZON CAPITAL SERVICES INC.	NUFFER	$4,000.00
01	PO1-26-0418.2	AFFORDABLE PRINTER SERVICES	TRANSPORTATION	$7,900.00
01	PO1-26-0444.3	WESTGROUP DESIGNS	FACILITIES PLANNING & CONSTRUCTION	$77,815.42
01	PO1-26-0497.2	SOUTHWEST SCHOOL SUPPLY	LAMPTON	$19,000.00
01	PO1-26-0504.2	CALIFORNIA CLUTCH & GEAR INC.	TRANSPORTATION	$8,000.00
01	PO1-26-0521.3	AFFORDABLE PRINTER SERVICES	NORWALK	$11,000.00
01	PO1-26-0545.4	SOUTHWEST SCHOOL SUPPLY	GLENN	$17,085.31
01	PO1-26-0613.3	GAMA CONTRACTING SERVICES INC	MAINTENANCE & OPERATIONS	$40,000.00
01	PO1-26-0675.3	SOUTHWEST SCHOOL SUPPLY	GLENN	$8,361.51
01	PO1-26-0716.5	ABE'S PLUMBING INC	FACILITIES PLANNING & CONSTRUCTION	$25,880.75
01	PO1-26-0717.3	MARIPOSA TREE MANAGEMENT INC.	FACILITIES PLANNING & CONSTRUCTION	$945.00
01	PO1-26-0742.2	FOLLETT HIGH EDUCATION GROUP LLC	COLLEGE & CAREER PATHWAYS	$35,000.00
01	PO1-26-0770.2	CARDLOCK FUELS LLC	TRANSPORTATION	$80,500.00
01	PO1-26-0781.3	SOUTHWEST SCHOOL SUPPLY	GLENN	$1,690.65
01	PO1-26-0810.2	AKESO OCCUPATIONAL HEALTH	HUMAN RESOURCES	$20,000.00
01	PO1-26-0819.2	LINKS INTERPRETING SERVICES	BUSINESS SERVICES	$6,086.00
01	PO1-26-1077.2	AMAZON CAPITAL SERVICES INC.	GLENN	$9,000.00
01	PO1-26-1082.3	ERNESTO LOPEZ BALTAZAR	TRANSPORTATION	$2,200.00
01	PO1-26-1176.2	LEARNING A-Z	DOLLAND	$3,860.13
01	PO1-26-1178.2	AMAZON CAPITAL SERVICES INC.	LAMPTON	$10,500.00
01	PO1-26-1218.5	RICOH USA INC.	BUSINESS SERVICES	$14,527.21
01	PO1-26-1289.3	SOUTHWEST TOYOTA LIFT	LA MIRADA	$2,544.44
01	PO1-26-1576.3	LABELED CLOTHING CO.	BENTON	$12,025.00
01	PO1-26-1671.2	AMERICAN OUTDOOR EDUCATION	BUSINESS SERVICES	$22,311.90
01	PO1-26-1753.1	KNOTT'S BERRY FARM	CORVALLIS	$6,215.00
01	PO1-26-1754.1	SCSBOA	LOS ALISOS MIDDLE	$200.00
01	PO1-26-1755.1	SCSBOA	LOS ALISOS MIDDLE	$200.00
01	PO1-26-1756.1	JOANNE JUNG PARK	BUSINESS SERVICES	$990.00
01	PO1-26-1758.1	JOANNE JUNG PARK	BUSINESS SERVICES	$1,080.00
01	PO1-26-1759.1	L.A. OPERA	BUSINESS SERVICES	$1,500.00
01	PO1-26-1761.1	SPEECH BANANAS	BUSINESS SERVICES	$1,800.00
01	PO1-26-1769.1	U.S. BANK	HUMAN RESOURCES	$395.00
01	PO1-26-1770.1	UNIFIRST CORPORATION	TRANSPORTATION	$10,000.00
01	PO1-26-1771.1	U.S. BANK	SUPERINTENDENT'S OFFICE	$395.00
01	PO1-26-1772.1	SCHOLASTIC MAGAZINES	LAMPTON	$269.50
01	PO1-26-1773.1	THE DOWNEY PATRIOT	SUPERINTENDENT'S OFFICE	$2,580.00
01	PO1-26-1774.1	AFFORDABLE PRINTER SERVICES	MOFFITT	$3,000.00
01	PO1-26-1775.1	THE ZONES OF REGULATION INC	SPECIAL EDUCATION	$6,496.40
01	PO1-26-1776.1	DOUGLAS A NORDQUIST	BUSINESS SERVICES	$1,000.00
01	PO1-26-1777.1	CALIFORNIA SCIENCE CENTER	MOFFITT	$25.00
01	PO1-26-1778.1	MIRACLE RECREATION EQUIPMENT	FACILITIES PLANNING & CONSTRUCTION	$6,554.24
01	PO1-26-1779.1	U.S. BANK	EL CAMINO	$5,593.00
01	PO1-26-1780.1	GRAINGER	MAINTENANCE & OPERATIONS	$1,130.95
01	PO1-26-1781.1	GRAINGER	MAINTENANCE & OPERATIONS	$1,130.95
01	PO1-26-1782.1	GRAINGER	MAINTENANCE & OPERATIONS	$1,172.64
01	PO1-26-1784.1	TIBURON TELECOMMUNICATIONS INC	FACILITIES PLANNING & CONSTRUCTION	$18,127.77
01	PO1-26-1785.1	BIOLA UNIVERSITY	COLLEGE & CAREER PATHWAYS	$1,999.00
01	PO1-26-1786.1	LA MIRADA CHAMBER OF COMMERCE	SUPERINTENDENT'S OFFICE	$400.00
01	PO1-26-1788.1	BARNES & NOBLE (STORE #2095)	LA MIRADA	$2,000.00
01	PO1-26-1789.1	LEARNING A-Z	MORRISON	$4,836.00
01	PO1-26-1790.1	PROFESSIONAL TUTORS OF AMERICA	SPECIAL EDUCATION	$429.00
01	PO1-26-1792.1	GMC MACHINE TOOLS	LA MIRADA	$900.00
01	PO1-26-1793.1	BUENA PARK PLAQUE & TROPHY	CORVALLIS	$3,000.00
01	PO1-26-1794.1	U.S. NEWS & WORLD REPORT	SUPERINTENDENT'S OFFICE	$5,560.00

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
DIVISION OF BUSINESS SERVICES
PURCHASE ORDER REPORT

FUND	PO #	VENDOR	WORK LOCATION	TOTAL
01	PO1-26-1795.1	U.S. ACADEMIC DECATHLON	CORVALLIS	$300.00
01	PO1-26-1796.1	SOUTHWEST SCHOOL SUPPLY	NEW RIVER	$3,315.00
01	PO1-26-1797.1	AMAZON CAPITAL SERVICES INC.	DULLES	$5,000.00
01	PO1-26-1798.1	SMART AND FINAL CO.	BUSINESS SERVICES	$1,000.00
01	PO1-26-1800.1	GENESIS FLOOR COVERING INC.	FACILITIES PLANNING & CONSTRUCTION	$122,255.00
01	PO1-26-1801.1	BOOST COLLABORATIVE	SUPPLEMENTAL PROGRAMS	$3,960.00
01	PO1-26-1802.1	MARIPOSA LANDSCAPES INC	FACILITIES PLANNING & CONSTRUCTION	$2,740.50
01	PO1-26-1804.1	NATIONAL ART EDUCATION ASSOCIATION	BENTON	$600.00
01	PO1-26-1805.1	SHAW INTEGRATED SOLUTIONS	FACILITIES PLANNING & CONSTRUCTION	$34,745.63
01	PO1-26-1807.1	PRIVATIZER TECHNOLOGIES LLC	HUTCHINSON	$410.00
01	PO1-26-1808.1	TRI SPAN INC	MAINTENANCE & OPERATIONS	$10,000.00
01	PO1-26-1811.1	FOLLETT HIGH EDUCATION GROUP LLC	EL CAMINO	$2,000.00
01	PO1-26-1812.1	CALIFORNIA WEEKLY EXPLORER	BUSINESS SERVICES	$1,578.99
01	PO1-26-1813.1	AMS.NET	ITS	$150,923.92
01	PO1-26-1814.1	AMAZON CAPITAL SERVICES INC.	MOFFITT	$5,000.00
01	PO1-26-1815.1	NAPA COUNTY SUPERINTENDENT OF SCHOOLS	LA MIRADA	$1,800.00
01	PO1-26-1816.1	NAPA COUNTY SUPERINTENDENT OF SCHOOLS	LA MIRADA	$1,800.00
01	PO1-26-1818.1	T R L SYSTEMS INC	MAINTENANCE & OPERATIONS	$2,703.74
01	PO1-26-1819.1	AMAZON CAPITAL SERVICES INC.	WAITE	$3,500.00
01	PO1-26-1820.1	CAREER SAFE	COLLEGE & CAREER PATHWAYS	$5,833.75
01	PO1-26-1821.1	CALIFORNIA LEAGUE OF EDUCATORS	CORVALLIS	$4,000.00
01	PO1-26-1822.1	CORVUS INDS. DBA: FACILISERV	MAINTENANCE & OPERATIONS	$1,386.00
01	PO1-26-1823.1	CORVUS INDS. DBA: FACILISERV	MAINTENANCE & OPERATIONS	$5,710.00
01	PO1-26-1824.1	TUSTIN UNIFIED SCHOOL DISTRICT	LA MIRADA	$200.00
01	PO1-26-1825.1	CALIFORNIA SCIENCE CENTER	MOFFITT	$25.00
01	PO1-26-1826.1	CARRETTA MANAGEMENT INC.	BUSINESS SERVICES	$1,225.00
01	PO1-26-1831.1	AVID CENTER	LOS ALISOS MIDDLE	$2,610.00
01	PO1-26-1832.1	JOANNE JUNG PARK	BUSINESS SERVICES	$900.00
01	PO1-26-1833.1	GOODWILL SOUTHERN LOS ANGELES COUNTY	BUSINESS SERVICES	$43,914.00
01	PO1-26-1834.1	SOUTHWEST SCHOOL SUPPLY	SANCHEZ	$10,000.00
01	PO1-26-1835.1	CALIFORNIA SCIENCE CENTER	CORVALLIS	$1,183.00
01	PO1-26-1836.1	TRANSLATELIVE LLC	EASTWOOD	$2,499.00
01	PO1-26-1837.1	ABE'S PLUMBING INC	MAINTENANCE & OPERATIONS	$5,500.00
01	PO1-26-1838.1	AMAZON CAPITAL SERVICES INC.	EASTWOOD	$470.00
01	PO1-26-1839.1	DAVID SKALE	BUSINESS SERVICES	$575.00
01	PO1-26-1840.1	TORTORO ENTERPRISES INC	BUSINESS SERVICES	$3,320.00
01	PO1-26-1841.1	HIT DISTRICT DJS	BUSINESS SERVICES	$453.00
01	PO1-26-1842.1	MEET THE MASTERS INC.	BUSINESS SERVICES	$597.70
01	PO1-26-1843.1	EDUCATION PRODUCTS & SERVICES	MAINTENANCE & OPERATIONS	$2,710.31
01	PO1-26-1844.1	BEST CAFE ENTERPRISES, LLC	HUTCHINSON	$198.98
01	PO1-26-1846.1	SCHOLASTIC MAGAZINES	EL CAMINO	$351.65
01	PO1-26-1847.1	MUFFLER EXPRESS	TRANSPORTATION	$700.00
01	PO1-26-1848.1	UNISHIELD	TRANSPORTATION	$1,000.00
01	PO1-26-1849.1	HCI SYSTEMS INC	MAINTENANCE & OPERATIONS	$776.00
01	PO1-26-1850.1	CHICK-FIL-A	CORVALLIS	$605.00
01	PO1-26-1851.1	U.S. BANK	TRANSPORTATION	$1,328.00
01	PO1-26-1853.1	NAPA COUNTY SUPERINTENDENT OF SCHOOLS	LA MIRADA	$1,800.00
01	PO1-26-1854.1	BARNES & NOBLE (STORE #2095)	LA MIRADA	$500.00
01	PO1-26-1858.1	JERRY STOUT	SUPERINTENDENT'S OFFICE	$150.00
01	PO1-26-1861.1	IN THE MIX APPAREL	LAMPTON	$4,517.00
01	PO1-26-1862.1	AT10 EDUCATION	BUSINESS SERVICES	$3,500.00
01	PO1-26-1864.1	QUALITY LIFT & EQUIPMENT	TRANSPORTATION	$1,000.00
01	PO1-26-1865.1	SCHOLASTIC MAGAZINES	LAMPTON	$481.25
01	PO1-26-1866.1	SOUTHERN CALIFORNIA SCIENCE OLYMPIAD	LA MIRADA	$375.00
01	PO1-26-1867.1	GENESIS FLOOR COVERING INC.	MAINTENANCE & OPERATIONS	$7,830.00
01	PO1-26-1868.1	EDUCATION PRODUCTS & SERVICES	MAINTENANCE & OPERATIONS	$8,640.88
01	PO1-26-1869.1	FONTANA HIGH SCHOOL	WAITE	$420.00
01	PO1-26-1871.1	COMMONLIT INC	LOS ALISOS MIDDLE	$22,050.00
01	PO1-26-1872.1	CERTIPORT INC.	COLLEGE & CAREER PATHWAYS	$3,640.00
01	PO1-26-1873.1	CALIFORNIA WEEKLY EXPLORER	BUSINESS SERVICES	$1,002.99
01	PO1-26-1875.1	BLANCA NOVOA DE NAVARRO	BUSINESS SERVICES	$1,500.00
01	PO1-26-1876.1	KARE CONSULTING INC	BUSINESS SERVICES	$140,000.00

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
DIVISION OF BUSINESS SERVICES
PURCHASE ORDER REPORT

FUND	PO #	VENDOR	WORK LOCATION	TOTAL
01	PO1-26-1877.1	H2I GROUP INC.	FACILITIES PLANNING & CONSTRUCTION	$1,495.00
01	PO2-26-0372.4	IMPERIAL SPRINKLER SUPPLY	MAINTENANCE & OPERATIONS	$21,759.68
01	PO2-26-0425.2	ELEMENT GAS INC	COLLEGE & CAREER PATHWAYS	$8,539.94
01	PO2-26-0558.2	SJM INDUSTRIAL RADIO	SCHOOL SAFETY	$3,521.44
01	PO2-26-0752.3	MYT DBA SOUTH BAY HOME HEALTH	SPECIAL EDUCATION	$3,790.75
01	PO2-26-0804.2	BSN SPORTS	LA MIRADA	$1,197.39
01	PO2-26-0847.2	INSPIRE TO CREATE ENTERPRISES LLC	SPECIAL EDUCATION	$934.65
01	PO2-26-0893.2	AMAZON CAPITAL SERVICES INC.	EDMONDSON	$693.75
01	PO2-26-0908.2	AMAZON CAPITAL SERVICES INC.	CURR. INST. & ASSESSMENT	$1,539.87
01	PO2-26-0909.2	AMAZON CAPITAL SERVICES INC.	EL CAMINO	$178.82
01	PO2-26-0921.2	BROOKES PUBLISHING CO.	EL CAMINO	$4,515.97
01	PO2-26-0930.1	ULINE	LOS ALISOS MIDDLE	$589.85
01	PO2-26-0931.1	GOPHER SPORT	CORVALLIS	$3,861.06
01	PO2-26-0932.1	GOPHER SPORT	HUTCHINSON	$11,367.91
01	PO2-26-0933.1	STRUCTURED LIGHT GROUP LLC	LOS ALISOS MIDDLE	$7,677.63
01	PO2-26-0934.1	CDW-GOVERNMENT INC	HUMAN RESOURCES	$351.15
01	PO2-26-0935.1	GOLDEN STAR TECHNOLOGY INC.	ITS	$1,217.72
01	PO2-26-0937.1	AMAZON CAPITAL SERVICES INC.	BUSINESS SERVICES	$519.35
01	PO2-26-0938.2	AMAZON CAPITAL SERVICES INC.	HUMAN RESOURCES	$93.91
01	PO2-26-0939.1	OTICON	SPECIAL EDUCATION	$713.99
01	PO2-26-0940.1	NUMOTION MOBILITY STARTS HERE	SPECIAL EDUCATION	$4,915.04
01	PO2-26-0941.1	APPLE COMPUTER INC.	SPECIAL EDUCATION	$86.20
01	PO2-26-0943.1	LAKESHORE LEARNING MATERIALS	SPECIAL EDUCATION	$1,687.27
01	PO2-26-0944.2	AMAZON CAPITAL SERVICES INC.	SPECIAL EDUCATION	$289.91
01	PO2-26-0946.1	FACILITY SOLUTIONS GROUP	FACILITIES PLANNING & CONSTRUCTION	$3,334.94
01	PO2-26-0949.1	NEW MANAGEMENT INC./DOOR BLOK	EL CAMINO	$179.21
01	PO2-26-0951.1	AMAZON CAPITAL SERVICES INC.	GLENN	$129.29
01	PO2-26-0952.1	AMAZON CAPITAL SERVICES INC.	GLENN	$1,208.09
01	PO2-26-0954.1	U.S. BANK	SPECIAL EDUCATION	$91.37
01	PO2-26-0955.1	U.S. BANK	SPECIAL EDUCATION	$51.93
01	PO2-26-0957.1	GOPHER SPORT	CORVALLIS	$1,008.98
01	PO2-26-0958.1	BARNES & NOBLE (STORE #2095)	GLENN	$914.06
01	PO2-26-0959.1	FOLD-A-GOAL	MAINTENANCE & OPERATIONS	$9,534.55
01	PO2-26-0960.1	IBOOKPARK	HUTCHINSON	$2,699.86
01	PO2-26-0961.1	BDJ TECH	FACILITIES PLANNING & CONSTRUCTION	$11,065.67
01	PO2-26-0962.1	VEX ROBOTICS INC.	CORVALLIS	$546.32
01	PO2-26-0965.1	BEST BUY GOV.-LLC	BUSINESS SERVICES	$785.85
01	PO2-26-0966.1	ACTIVE NETWORK	NORWALK	$242.00
01	PO2-26-0967.1	UNIVERSAL ATHLETIC LLC	GLENN	$3,367.76
01	PO2-26-0968.1	MEDCO SUPPLY COMPANY	LA MIRADA	$2,992.22
01	PO2-26-0969.1	BUDDY'S ALL STARS	LA MIRADA	$2,071.51
01	PO2-26-0970.1	SO CAL GRAD	GLENN	$3,062.90
01	PO2-26-0971.1	AMAZON CAPITAL SERVICES INC.	GLENN	$422.49
01	PO2-26-0972.1	BLICK ART MATERIALS	GLENN	$1,215.76
01	PO2-26-0973.1	IBOOKPARK	BENTON	$548.75
01	PO2-26-0974.1	INSPIRE TO CREATE ENTERPRISES LLC	SPECIAL EDUCATION	$10,323.90
01	PO2-26-0975.1	U.S. BANK	SPECIAL EDUCATION	$91.37
01	PO2-26-0977.1	VEX ROBOTICS INC.	COLLEGE & CAREER PATHWAYS	$271.99
01	PO2-26-0978.1	ULINE	NEW RIVER	$257.58
01	PO2-26-0979.2	GLENDALE PARADE STORE	WAITE	$2,306.62
01	PO2-26-0980.1	PITNEY BOWES/SUPPLIES	NORWALK	$279.55
01	PO2-26-0981.1	CREXO INC,	CORVALLIS	$1,837.50
01	PO2-26-0982.1	APPLE COMPUTER INC.	SANCHEZ	$568.04
01	PO2-26-0983.1	APPLE COMPUTER INC.	FACILITIES PLANNING & CONSTRUCTION	$668.48
01	PO2-26-0985.1	APPLE COMPUTER INC.	EL CAMINO	$26,472.54
01	PO2-26-0986.1	GOPHER SPORT	CORVALLIS	$836.90
01	PO2-26-0987.1	FUEL SERV	TRANSPORTATION	$1,919.66
01	PO2-26-0989.1	AMAZON CAPITAL SERVICES INC.	COLLEGE & CAREER PATHWAYS	$946.64
01	PO2-26-0990.1	SWEETWATER SOUND INC.	LAMPTON	$8,571.23
01	PO2-26-0991.1	DEMCO INC.	EASTWOOD	$136.65
01	PO2-26-0993.1	BLUE RIBBON TROPHY CO.	HUTCHINSON	$230.00
01	PO2-26-0994.1	BDJ TECH	EASTWOOD	$2,422.16

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
DIVISION OF BUSINESS SERVICES
PURCHASE ORDER REPORT

FUND	PO #	VENDOR	WORK LOCATION	TOTAL
01	PO2-26-0998.1	PILGRIM FENCE COMPANY	MAINTENANCE & OPERATIONS	$6,249.33
01	PO2-26-0999.2	SO CAL GRAD	LA MIRADA	$94.49
01	PO2-26-1000.1	AMAZON CAPITAL SERVICES INC.	LA MIRADA	$59.57
01	PO2-26-1001.1	CULVER-NEWLIN	TRANSPORTATION	$557.01
01	PO2-26-1003.1	COASTAL ENTERPRISES	BENTON	$12,184.02
01	PO2-26-1004.1	CULVER-NEWLIN	BUSINESS SERVICES	$9,319.47
01	PO2-26-1005.1	ADORAMA	PURCHASING	$407.30
01	PO2-26-1006.1	AMAZON CAPITAL SERVICES INC.	LA MIRADA	$439.83
01	PO2-26-1008.1	AFFORDABLE PRINTER SERVICES	LA MIRADA	$374.11
01	PO2-26-1009.1	BEST BUY GOV.-LLC	LA MIRADA	$1,564.18
01	PO2-26-1010.1	DELL COMPUTER CORP.	TRANSPORTATION	$1,345.01
01	PO2-26-1011.1	BDJ TECH	BUSINESS SERVICES	$524.88
01	PO2-26-1013.1	SO CAL GRAD	GLENN	$85.53
01	PO2-26-1014.1	CLARY BUSINESS MACHINES	BENTON	$1,710.46
01	PO2-26-1016.1	SMART SOURCE OF CALIFORNIA LLC	PURCHASING	$516.04
01	PO2-26-1019.1	AMAZON CAPITAL SERVICES INC.	WAITE	$1,777.68
01	PO2-26-1020.1	ONE STONE APPAREL	LOS ALISOS MIDDLE	$129.92
01	PO2-26-1021.1	SOUTHWEST SCHOOL SUPPLY	LOS ALISOS MIDDLE	$1,200.34
01	PO2-26-1022.1	B & H PHOTO-VIDEO	COLLEGE & CAREER PATHWAYS	$11,363.83
01	PO2-26-1023.1	LANGMUIR SYSTEMS LLC	COLLEGE & CAREER PATHWAYS	$9,872.77
01	PO2-26-1024.2	SMART SOURCE OF CALIFORNIA LLC	HUMAN RESOURCES	$1,711.09
01	PO2-26-1028.1	WEST WHITTIER PAINT CO.	COLLEGE & CAREER PATHWAYS	$2,280.85
01	PO2-26-1029.1	PATTON SALES CORP.	COLLEGE & CAREER PATHWAYS	$963.57
01	PO2-26-1030.2	AMAZON CAPITAL SERVICES INC.	COLLEGE & CAREER PATHWAYS	$4,830.49
01	PO2-26-1031.1	B & H PHOTO-VIDEO	BENTON	$1,479.74
01 GENERAL FUND TOTAL:				$1,879,481.14
11	PO1-26-0375.2	AMAZON CAPITAL SERVICES INC.	ADULT SCH	$14,000.00
11	PO1-26-0384.3	SOUTHWEST SCHOOL SUPPLY	ADULT SCH	$17,000.00
11	PO1-26-1143.2	RCP ADVANCED LIFE SUPPORT INC	ADULT SCH	$3,500.00
11	PO1-26-1760.1	BURLINGTON ENGLISH	ADULT SCH	$2,400.00
11	PO1-26-1810.1	DIVISION OF STATE ARCHITECT	FACILITIES PLANNING & CONSTRUCTION	$4,004.57
11	PO1-26-1845.1	NATIONAL HEALTHCAREER ASSO.	ADULT SCH	$3,880.00
11	PO1-26-1863.1	AZTEC SOFTWARE	ADULT SCH	$8,865.00
11	PO2-26-0948.1	4IMPRINT	ADULT SCH	$5,474.63
11	PO2-26-0992.1	4IMPRINT	ADULT SCH	$1,422.95
11	PO2-26-1018.1	ELSEVIER	ADULT SCH	$663.27
11 ADULT EDUCATION FUND TOTAL:				$61,210.42
12	PO1-26-0808.2	REDEEMED HEART INC.	BUSINESS SERVICES	$65,000.00
12	PO1-26-1791.1	ENCORP-ENVIRONMENTAL	RAMONA	$3,879.00
12	PO1-26-1827.1	LITTLE DIVERSIFIED ARCHITECTURAL	FACILITIES PLANNING & CONSTRUCTION	$30,700.00
12	PO1-26-1856.1	AMAZON CAPITAL SERVICES INC.	RAMONA	$9,000.00
12	PO2-26-0936.1	ULINE	RAMONA	$291.45
12	PO2-26-0947.1	LAKESHORE LEARNING MATERIALS	RAMONA	$1,942.59
12	PO2-26-0950.1	LAKESHORE LEARNING MATERIALS	RAMONA	$1,214.40
12	PO2-26-0953.1	SCHOOLSIN	RAMONA	$1,483.60
12	PO2-26-1007.1	KAPLAN EARLY LEARNING COMPAY	RAMONA	$172.92
12	PO2-26-1015.1	LAKESHORE LEARNING MATERIALS	RAMONA	$2,870.79
12	PO2-26-1017.1	LATSA COMPANY	RAMONA	$516.02
12 CHILD DEVELOPMENT FUND TOTAL:				$117,070.77
13	PO1-26-1033.2	REFRESH DUCTS & CHIMNEY CLEANING INC	BUSINESS SERVICES	$2,700.00
13	PO1-26-1806.1	SCHOOL NUTRITION ASSOCIATION	NUTRITION SERVICES	$632.00
13	PO1-26-1874.1	GATORWRAPS INC	NUTRITION SERVICES	$26,058.55
13	PO2-26-0996.1	DELL COMPUTER CORP.	NUTRITION SERVICES	$1,102.23
13 CAFETERIA FUND TOTAL:				$30,492.78
14	PO1-26-1516.2	FLOOR TECH AMERICA	MAINTENANCE & OPERATIONS	$4,936.32
14	PO1-26-1518.2	FLOOR TECH AMERICA	MAINTENANCE & OPERATIONS	$9,178.48
14	PO1-26-1544.2	FLOOR TECH AMERICA	MAINTENANCE & OPERATIONS	$13,680.00
14	PO1-26-1764.1	AIR-EX AIR CONDITIONING INC.	MAINTENANCE & OPERATIONS	$17,988.00
14	PO1-26-1765.1	AIR-EX AIR CONDITIONING INC.	MAINTENANCE & OPERATIONS	$9,975.00
14	PO1-26-1766.1	AIR-EX AIR CONDITIONING INC.	MAINTENANCE & OPERATIONS	$9,875.00
14	PO1-26-1767.1	AIR-EX AIR CONDITIONING INC.	MAINTENANCE & OPERATIONS	$26,775.00
14	PO1-26-1799.1	GAMA CONTRACTING SERVICES INC	MAINTENANCE & OPERATIONS	$26,181.98

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
DIVISION OF BUSINESS SERVICES
PURCHASE ORDER REPORT

FUND	PO #	VENDOR	WORK LOCATION	TOTAL
14	PO1-26-1809.1	ALLEY CAT DEVELOPMENT INC.	FACILITIES PLANNING & CONSTRUCTION	$6,875.00
14	PO1-26-1829.1	GAMA CONTRACTING SERVICES INC	MAINTENANCE & OPERATIONS	$53,627.53
14	PO1-26-1852.1	GAMA CONTRACTING SERVICES INC	MAINTENANCE & OPERATIONS	$20,900.00
14	PO1-26-1857.1	FLOOR TECH AMERICA	MAINTENANCE & OPERATIONS	$17,000.00
14	PO1-26-1859.1	KISBA CONTRACTING	MAINTENANCE & OPERATIONS	$60,940.00
14	PO1-26-1860.1	FLOOR TECH AMERICA	MAINTENANCE & OPERATIONS	$64,675.00
14 DEFERRED MAINTENANCE FUND:				$342,607.31
21	PO1-25-1711.4	TAO ROSSINI A PRO. CORPORATION	FACILITIES PLANNING & CONSTRUCTION	$253,000.00
21	PO1-26-0444.3	WESTGROUP DESIGNS	FACILITIES PLANNING & CONSTRUCTION	$115,015.42
21	PO1-26-0716.5	ABE'S PLUMBING INC	FACILITIES PLANNING & CONSTRUCTION	$48,064.25
21	PO1-26-0717.3	MARIPOSA TREE MANAGEMENT INC.	FACILITIES PLANNING & CONSTRUCTION	$1,755.00
21	PO1-26-1778.1	MIRACLE RECREATION EQUIPMENT	FACILITIES PLANNING & CONSTRUCTION	$12,172.16
21	PO1-26-1802.1	MARIPOSA LANDSCAPES INC	FACILITIES PLANNING & CONSTRUCTION	$5,089.50
21	PO1-26-1803.1	AMS.NET	FACILITIES PLANNING & CONSTRUCTION	$10,336.78
21	PO1-26-1830.1	AVIDEX INDUSTRIES LLC	FACILITIES PLANNING & CONSTRUCTION	$48,924.26
21 BUILDING FUND TOTAL:				$494,357.37
40	PO1-26-0689.2	SUNBELT RENTALS INC.	BUSINESS SERVICES	$129,965.14
40	PO1-26-1630.3	PERKINS-EASTMAN ARCHITECTS DPC	FACILITIES PLANNING & CONSTRUCTION	$39,100.00
40	PO1-26-1644.2	HCI SYSTEMS INC	FACILITIES PLANNING & CONSTRUCTION	$34,892.00
40 SPECIAL RESERVE FUND TOTAL:				$203,957.14
DISTRICT TOTAL:				$3,129,176.93

01 GENERAL FUND TOTAL:	$1,879,481.14
11 ADULT EDUCATION FUND TOTAL:	$61,210.42
12 CHILD DEVELOPMENT FUND TOTAL:	$117,070.77
13 CAFETERIA FUND TOTAL:	$30,492.78
14 DEFERRED MAINTENANCE FUND:	$342,607.31
21 BUILDING FUND TOTAL:	$494,357.37
40 SPECIAL RESERVE FUND TOTAL:	$203,957.14
DISTRICT TOTAL:	$3,129,176.93

BOARD OF EDUCATION
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

RESOLUTION
February 23, 2026

Early Head Start/Head Start/LACOE State Preschool Funding Application
Including Narrative and Budget

WHEREAS, the Head Start/Early Head Start/LACOE State Preschool 2026-2027 Funding Application is due March 3, 2026; and

WHEREAS, The Norwalk-La Mirada Unified School District wishes to submit the application to apply for funding in the amount of $13,595,068 for 2026-27 to continue providing services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Norwalk-La Mirada Unified School District accept and approve the submittal of the Funding Application for the Head Start/Early Head Start/LACOE State Preschool for the 2026-2027 school year.

I, Tania Magaña, certify that the foregoing is a true copy of a portion of the minutes of the Board of Education dated February 23, 2026.

_____ _____

Date

Tania Magaña, M.A. Ed
Interim Superintendent

Los Angeles County Office of Education
Head Start and Early Learning Division

2024-29 Project Period
Funding Application Narrative, Budget, and Budget Justification

Table of Contents

Introduction 3
Section I: Program Design & Approach to Service Delivery 5
Sub-Section A: Goals 5
Year One (2024-25) 5
Year Two (2025-26) 5
Year Three (2026-27) 6
Year Four (2027-28) 6
Year Five (2028-29) 6
Sub Section B: Service Delivery 6
Proposed Program Options 6
Year One (2024-25) 7
Years Two – Five 10
Locally-designed program option (LDO) 11
Funded Enrollment Changes 19
Year One (2024-25) 19
Year Two (2025-26) 21
Year Three (2026-27) 23
Centers and Facilities 25
Year One (2024-25) 25
Year Two (2025-26) 28
Year Three (2026-27) 30
Year Four (2027-28) 30
Year Five (2028-29) 30
Transportation 30
Year One (2024-25) 30
Years Two – Five 31

Schedule I and K..... 31

Workforce Development Plans (WDP) 31

Introduction

In the 2023-24 program year delegate and LACOE staff participated in a collaborative strategic planning process that helped inform the vision and priorities for the new grant period (2024-2029). Together we explored data guided by the following focus question:

Over the next five years, how will LACOE and the delegate agencies

- improve children's outcomes,
- champion individual and collective care and wellbeing,
- strengthen community with children at the center,
- communicate effectively, and
- model organizational excellence and innovation?

Through discussion, data analysis, and the identification of key trends and changes facing the early education landscape, we envisioned six outcomes that we will focus on achieving in the 2024-29 project period.

Expected Outcomes for 2024-29 Project Period

In the next five years LACOE and the delegates we will have:

- Strengthened community with children and families through a human centered approach
- Integrated operational efficiencies in systems and work processes
- Attracted, built, and retained a highly qualified and engaged workforce
- Developed innovative approaches to support unique populations
- Provided safe, rich, nurturing, and culturally responsive learning environments
- Transformed a belief system & structure that embraces and values ECE

As we examined how to attain our expected outcomes (visionary anchors), we paused to identify the roadblocks and barriers that may potentially get in the way. The goals we developed together will address the roadblock and barriers and set us on the path toward achieving the expected outcomes.

Goals for the 2024-29 Project Period

- Every community has thriving partnerships that leverage resources to support families and their children to achieve success throughout school and life.
- Implement an all-inclusive approach that eradicates duplication, fosters collaborative communication, and propels our continuous evolution as trailblazers in the field.
- Promote ECE as an attractive career path where staff are valued, compensated equitably, and supported to achieve mastery of their profession.
- Embrace and create 21st-century learning environments that prepare children and families to navigate the modern world.
- Redefine the educational system as a learning continuum that starts at birth and confers lifelong benefits.
- Support the school readiness and success of young learners.

The next step is for delegates to develop a strategic plan. Once approved by LACOE and the Office of Head Start, the funding application narrative, budget, budget justification, including applicable attachments will comprise the delegate's strategic plan. Through the funding application, process delegates will work their staff, policy committee, and board to:

- identify objectives,
- propose a program design and models that best meets the needs of children and families in their designated community (service area),
- identify professional develop that addresses the needs of all their staff, and
- develop a budget to support program operations necessary in attaining program goals, delivering services to children and families, supporting staff, and ensuring program operations comply with mandates from federal, state, and local regulations, including compliance with the LACOE subrecipient agreement.

In collaboration with delegate representatives, LACOE modified this template to capture the delegate's plan for year one of the project period. In addition, the design of the template provides a space to capture any changes proposed to the initial plan for the subsequent years of the project period, years two through five. Each program year delegates will complete this template according to the instructions for the applicable program year.

The Delegate Funding Application Grantee Instructional Memorandum (Delegate Funding Application GIM) provides instructions and information on developing and submitting a complete funding application.

Section I: Program Design & Approach to Service Delivery

Sub-Section A: Goals

For the year one application, delegates will identify the objectives and action steps that align with the expected outcomes and goals developed through the strategic planning process, for goals one through five. Goal six and the objectives developed must be adopted by all delegates. Delegates will enter action steps to accomplish the objectives identified for goal six.

Once the plan for year one is approved and implemented delegates will conduct a self-assessment and use the results of the self-assessment to modify, if applicable, the objectives that will be adopted in the subsequent program year and identify action steps. Each program year delegates will provide two updates on their progress, once during the funding application process, and the second during self-assessment.

Year One (2024-25)

In the EXCEL template, *Delegate Work Plan*, provided on HSEL eCollaboration, identify at least one SMARTIE objective for each goal and provide action steps to meet the objective.

Year Two (2025-26)

In the EXCEL template, *Delegate Work Plan,* provide an update on the progress in meeting the objectives adopted for year one.

1. **Column E**, select applicable status:
    - In-Progress
    - Complete, or
    - Other (see summary) If *Other* is selected, provide an explanation in the Mid-Year summary column.
2. **Column F**, provide summary of mid-year progress
3. **Column G**, describe challenges, changes, and/or support needed

Year Three (2026-27)

In alignment with the Head Start Non-Competitive Grant Application Instructions, version 4.0 which was released by the Office of Head September 2025, this section will no longer be completed for the 2026-27 project period and in the subsequent program years.

Year Four (2027-28)

Not applicable

Year Five (2028-29)

Not applicable

Sub Section B: Service Delivery

In this section of the application, reference the LACOE community assessment, which includes delegate profiles, and delegate specific data to answer the questions below. Delegate specific data may include the following:

- Child outcome data
- CLASS data
- ERS data
- Findings from regulatory agencies such as CCLD and CACFP
- Findings from parent surveys
- Results of LACOE monitoring findings
- Delegate's self-assessment findings

Proposed Program Options

Program options and variations must meet the needs of children and families in the communities served and comply with all applicable requirements and regulations. Delegates must complete this section and the *Program Schedule* tab in HSES for Head Start Preschool and Early Head Start. The items in this section describe the rationale that supports the proposed program options

and variations. The *Program Schedule* entered in HSES must also align with the Schedule I and K.

Year One (2024-25)

1. Describe how the proposed program option(s) and variations (hours of operation) meet the needs of children and families in the communities served. In your response include information that supports the proposed option and hours of operation (refer to the community assessment and delegate profiles provided by LACOE, including any supplemental data the delegate may have that supports the proposed program option and hours of operation).

Program Option	**Response**
Center-based	NLMUSD offers both part-day and full-day options for families. Part-day Head Start or CSPP classes are offered in the AM from 8 am to 11:30 am and PM from 12:00 pm to 3:30 pm. Full day classes (both Head Start Duration and partnered HS/CSSP) are offered from either 8 am – 2:30 pm (a few) or 8:30 am – 3:00 pm. Although most classes offered are full day, parents at specific sites indicate a preference for part-day services. In addition, at some sites such as Sanchez, there are fewer income-eligible families for Head Start. We will address this by offering one less partnered full day class and instead offer additional AM CSPP classes that are designated for inclusion, co-funded and co-staffed with the Special Education department. Early Head Start classes are offered at two sites, Columbia and Ramona. These classes run from 7:55 am – 3:00 pm and exceed the required 1,380 hours. However, since Head Start classes are being impacted by families enrolling their children in TK, NLMUSD has not reached full enrollment in classes serving preschoolers. This led us to conclude we need fewer full-day classes and will thus reduce HS/CSPP classes by three. Conversely, the interest and waiting list for EHS center base full day is strong at both sites that offer it. In December, there was a waitlist of 93 families at one site and 137 at the other. When we reviewed the waitlist, we identified 32 eligible families who will only accept the EHS CB option. To meet this emerging need, we are proposing to open five additional EHS CB classes, one at Columbia in Downey and the others at Ramona in Norwalk.

Program Option	Response
	We will reallocate some CB classes from Ramona to other sites to free up space for EHS. One class will go to Glazier so there will be two classes there. One class will go to Columbia. Another emerging need is for extended hours. NLMUSD opened one class that runs from 2:30 pm to 6:00pm, funded by CSPP, that has been fully enrolled since it started. Any time a child drops, one from the waitlist joins the class. Based upon the demand, NLMUSD will move all Duration classes to the Ramona site and open a second extended learning class, funded by CSPP. Students enrolled in Duration can access the extended learning class at no cost. There is also the potential to add fee-based spaces to this program option if there is demand from parents in partnered or fee-based full day slots for extended learning hours.
Home-based	NLMUSD offers EHS Home Base, serving pregnant mothers through children three years old. There are currently 13 teachers with a caseload of 12 each. However, this option was not fully enrolled last year nor is it this year—it is currently 74% enrolled. More parents in our community are working and therefore unable to enroll in this option. Thus, we are proposing to move 24 slots from Home Base to Center Base. To determine how best to adapt the program options to meet community need, the NLMUSD Service Area Coordinators Leadership Team reviewed the following data at a series of three meetings: The Comprehensive Community Assessment (LACOE HSEL, 2023), especially the section on NLMUSD, PIR data for the past two years including enrollment data, and ChildPlus data maps that illustrated where currently enrolled children live, and where they were located as of September 30, 2023.
Family Child Care	NLMUSD does not offer this option.

2. Describe how the delegate will provide the resources (staffing, training, facilities, etc.) needed to implement the proposed program options and variations to ensure the program is operational by the proposed start date.

Program Option	Response
Center-based	NLMUSD proposes to move two HS/CSPP funded full day classes to other sites: Columbia and Glazier. The staffing and facilities are already in place for these sites. Columbia is fully licensed for preschool and toddler classes but will require a capacity change in its License to change the ratio of preschool and toddler spaces. Glazier will need to have the new classroom

Program Option	Response
	licensed for preschool services. The applications for these licensing changes will be started after this Funding Application is accepted by LACOE HSEL. At Ramona, the site license is for toddlers and preschool age both, but the number of toddler spaces will need to be increased with a corresponding decrease in the preschool spaces. At both sites that are increasing in EHS CB, furniture, materials, and supplies will be ordered to furnish the environment that is developmentally appropriate for the toddler age group. NLMUSD has already reached out to the HR department to inform them of the need to hire additional teachers for EHS CB, and once the Funding Application is approved by LACOE HSEL, the jobs will be posted for hiring. NLMUSD will offer preservice and ongoing training to new staff to ensure they are familiar with HSPS, LACOE GIMs, District and Program policies and procedures, and the appropriate curriculum and best practices for the age group. To better support all classrooms and program staff, NLMUSD will change its model of using primarily two mental health consultants to instead having two new staff members to support this area. One is a Wellness Specialist, who can provide therapy and coordinate care and resources for children and families. The other is a Direct Intensive Behavior Support (DIBS) paraeducator, who will have a higher level of knowledge and skills to support children who exhibit challenging behavior. Often, these children are not supported by special education services, so they fall through the gap with respect to getting the appropriate support. Another added staff position that will support all classrooms and teaching staff is a Curriculum Coach. The two that we have are spread thin, and with the increase in new teachers in EHS, there is more need for coaching support. Instead of trying to stretch the current staff further, we are investing in hiring one more Curriculum Coach.
Home-based	No changes are needed to this program option.
Family Child Care	This program option is not offered.

Years Two – Five

In years two through five, if adding or deleting a program option from the ones listed in the previous program year, describe the changes to your program design.

Do not include in this section changes related to Conversion of HSP slots to EHS slots (conversion is the changing of HSP slots to EHS slots. Changing slots from one program option or program variation to another within the same program is not a conversion, e.g. changing HSP home-based to HSP center-based or HSP part-day to HSP full-day). The changes proposed to program design related to a Conversion of HSP slots to EHS slots must be addressed in the Funded Enrollment Changes – Conversion section of this document.

1. Identify the program option that was added or deleted and how the proposed changes meet the needs of families in the communities served.

   If adding a new program option, that was not implemented in a previous year this project period, include information that supports the proposed new option (refer to the community assessment and delegate profiles provided by LACOE, including any supplemental data the delegate may have that supports the proposed program option).

   If no changes are proposed in a given program year, then write no changes.

Program Year	Response
Two (2025-26)	It is evident from NLMUSD's under enrollment, primarily in part-day and Home Base options, that these options need to be reduced. NLMUSD will eliminate two part-day classes at the Johnston site and instead offer a full-day class there, partnered with NLMUSD CSPP slots. That will create two full-day classes at Johnston. Unfortunately, the price of housing in NLMUSD has increased the number of families in which both parents work. This has in turn made the Home Base option not viable for most families, since a caregiver must be in the home with the child to participate. Thus, NLMUSD will be reducing the number of Home Base slots by 24, or two teacher caseloads. There will also be some class size reduction in the Duration-funded and Head Start half-day classes to 16. This year, we ran into issues with the balance of three- and four-year-olds and had classes not fully enrolled but unable to enroll because they were maxed out on the number of three-year-olds. All EHS CB classes at Columbia serve 18-35 months. NLMUSD will pursue a license change at Ramona to serve the same age group.

Program Year	Response
	Currently, Ramona serves 24-35 months due to the Fire Code regulations around licensing for toddlers that was put into effect Spring 2024.
Three (2026-27)	Due to the continued expansion of Transitional Kindergarten (TK) and increased family participation in TK programs at local elementary schools, NLMUSD will eliminate their part-day program option at three school sites as well as close program site at Chavez. As a result, the total funded slots will be reduced from 437 to 381. These programmatic adjustments ensure responsible use of funding while maintaining alignment with family needs, enrollment trends, and district priorities.
Four (2027-28)	
Five (2028-29)	

1. If the delegate is proposing to continue operating program options that experienced enrollment challenges, what new strategies will be implemented to address under enrollment?

Program Year	Program Option: New Strategies
Two (2025-26)	**Head Start Part-Day:** Some families still prefer half-day options for their three-year-old children. However, since this need has lessened, these classes will be reduced in size to 16 to help facilitate full enrollment, and as outlined above, two classes will be eliminated to create one full-day class. **Home-based:** This program option was reduced by two caseloads last year, and while is doing better at the Columbia site in terms of full enrollment, overall the program continues to be underenrolled. Most families prefer a classroom-based program. Therefore, we will reduce this program option by an additional two caseloads, which should be the right-sizing needed, based upon the enrollment data from September 30, 2024.

Three (2026-27)	**Head Start Part-Day:** No longer offer part-day program option. Will no longer provide two full day (Head Start/CSPP) classes at Chavez. Families will be offered other locations. **Early Head Start**: In response to the growing demand for early care and services for younger children, NLMUSD will increase Early Head Start from 196 to 212 slots. This adjustment reflects community need, family employment patterns, and the importance of early intervention and comprehensive services for infants and toddlers. Our 56 Head Start part-day slots will be converted to 16 Early Head Start full-day slots, reflecting the increased demand for full-day services for infants and toddlers and the community's need for comprehensive early care options.
Four (2027-28)	
Five (2028-29)	

2. If under enrollment was due to facilities projects, how will families be served while the projects are completed?

Program Year	Plan for Serving Families
Two (2025-26)	N/A
Three (2026-27)	N/A
Four (2027-28)	
Five (2028-29)	

Locally-designed program option (LDO)

If the delegate is not seeking approval for a locally-designed option, skip this section.

A locally-designed program option is a program that offers a variation to a traditional center-based, family child care, or home-based model to meet the unique needs of the community. Delegates proposing to operate or were approved to operate a LDO are required to provide the full array of comprehensive services Head Start Preschool and Early Head Start services, refer to Head Start Performance Standards 1302.24 for more information. The approval process of a LDO results in the granting of a waiver for the course of the project period or a single program year, depending on the proposed model and the success of the model in supporting the learning and development of children and families. Delegates may only request to waive the following requirements per the Office of Head Start:

a. Center-based ratios and group size (cannot be waived for children less than 24 months)

b. Center-based duration (waiver does not apply to centers receiving dosage funding)

c. Home-based caseloads

d. Home-based duration

e. Family childcare ratios and group size

f. Family childcare duration

If proposing to operate a locally-designed program option, delegates must:

1. Indicate in HSES that the application includes a Change in Scope by clicking the appropriate box with the Change in Scope section on the Summary tab and
2. Answer the following questions for the applicable program year and ensure the LDO is reflected in the HSES program schedule and the Schedule I and K:

Year One (2024-25)

1. Which requirement(s), refer to list above bullets a-f, is the delegate seeking to waive? What is the data and rationale that supports the request? In your response address how, the proposed option will meet the needs of children and families in the communities served.

Requirement(s) to be waived	**Data/Rationale**
n/a	

2. Which site, and class(es) would implement the LDO and how many slots would operate under a locally designed model?

Site	**Class ID**	**Slot Number**
n/a		

3. If requesting a waiver for center-based ratios and group size(s), how will the square footage requirements (licensing and Head Start/Early Head Start) be met in each classroom?

n/a

4. What is the implementation timeline for the LDO? Identify the dates and activities that will take place to ensure full implementation by the start date.

Date(s)	**Activity(ies)**
	n/a

5. What data will be gathered to assess the effectiveness of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families?

n/a

Year Two (2025-26)

If the delegate proposed and was approved to implement a LDO in Year One (2024-25), then respond to questions 1-2 and skip questions 3-7. If the delegate did not propose to implement a LDO in Year One and would like to do so in Year Two (2025-26), then skip questions 1-2 and respond to questions 3-7. If the delegate is not seeking a LDO skip this section.

1. Based on the data gathered to date, describe the effectiveness of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families.

n/a

2. Describe changes to the LDO such as any proposal to expand to other sites, modify the model of the LDO, or proposing to stop implementing the LDO in Year two.

n/a

3. Which requirement(s), refer to list above (bullets a-f), is the delegate seeking to waive? What is the data and rationale that supports the request? In your response address how the proposed option will meet the needs of children and families in the communities served.

Requirement(s) to be waived	**Data/Rationale**
n/a	

4. Which site, and class(es) would implement the LDO and how many slots would operate under a locally designed model?

Site	**Class ID**	**Slot Number**
n/a		

5. If requesting a waiver for center-based ratios and group size(s), how will the square footage requirements (licensing and Head Start/Early Head Start) be met in each classroom?

n/a

6. What is the implementation timeline for the LDO? Identify the dates and activities that will take place to ensure full implementation by the start date.

Date(s)	Activity(ies)
n/a	

7. What data will be gathered to assess the effectiveness of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families?

n/a

Year Three (2026-27)

If the delegate proposed and was approved to implement a LDO in a previous program year (either years one or two), then respond to questions 1-3 and skip questions 4-9.

If the delegate did not implement a LDO in previous program years and would like to do so in Year Three (2026-27), then skip questions 1-3 and respond to questions 4-9.

If the delegate is not seeking an LDO skip this section.

1. Based on the data gathered to date, describe the effectiveness of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families in comparison to the standard options.

n/a

2. Describe any barriers encountered to maintaining full enrollment within the locally designed option.

n/a

3. Describe changes to the LDO such as any proposal to expand to other sites, modify the model of the LDO, or if proposing to stop implementing the LDO in Year three.

n/a

4. Identify all the Head Start Preschool and Early Head Start sites and classes where the delegate is proposing to implement the LDO.

Site	Class ID	Slot Number
n/a		

5. Which requirement(s), refer to list above (bullets a-f), is the delegate seeking to waive? What is the data and rationale that supports the request? In your response address how, the proposed option will meet the needs of children and families in the communities served.

Requirement(s) to be waived	Data/Rationale
n/a	

6. If requesting a waiver for center-based ratios and group size(s), how will the square footage requirements (licensing and Head Start Preschool/Early Head Start) be met in each classroom?

n/a

7. What is the implementation timeline for the LDO? Identify the dates and activities that will take place to ensure full implementation by the start date.

Date(s)	Activity(ies)
n/a	

8. What data will be gathered to measure progress of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families?

n/a

9. If available, provide evidence that demonstrates the proposed LDO is effective?

Year Four (2027-28)

If the delegate proposed and was approved to implement a LDO in a previous program year (either years one, two, or three), then respond to questions 1-3 and skip questions 4-9.

If the delegate did not implement a LDO in previous program years and would like to do so in Year Four (2027-28), then skip questions 1-3 and respond to questions 4-9.

If the delegate is not seeking an LDO skip this section.

1. Based on the data gathered to date, describe the effectiveness of the LDO in supporting the school readiness of children, supporting appropriate development and progress in

children's early learning outcomes, and meeting the needs of families in comparison to the standard options.

2. Describe any barriers encountered to maintaining full enrollment within the locally designed option.

3. Describe changes to the LDO such as any proposal to expand to other sites, modify the model of the LDO, or if proposing to stop implementing the LDO in Year Four.

n/a

4. Identify all the Head Start Preschool and Early Head Start sites and classes where the delegate is proposing to implement the LDO.

Site	**Class ID**	**Slot Number**
n/a		

5. Which requirement(s), refer to list above (bullets a-f), is the delegate seeking to waive? What is the data and rationale that supports the request? In your response address how, the proposed option will meet the needs of children and families in the communities served.

Requirement(s) to be waived	**Data/Rationale**
n/a	

6. If requesting a waiver for center-based ratios and group size(s), how will the square footage requirements (licensing and Head Start Preschool/Early Head Start) be met in each classroom?

n/a

7. What is the implementation timeline for the LDO? Identify the dates and activities that will take place to ensure full implementation by the start date.

Date(s)	**Activity(ies)**
n/a	

8. What data will be gathered to measure progress of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families?

n/a

9. If available, provide evidence that demonstrates the proposed LDO is effective?

n/a

Year Five (2028-29)

If the delegate proposed and was approved to implement a LDO in a previous program year (either years one, two, three, or four), then respond to questions 1-3 and skip questions 4-9.

If the delegate did not implement a LDO in previous program years and would like to do so in Year Five (2026-27), then skip questions 1-3 and respond to questions 4-9.

If the delegate is not seeking an LDO skip this section.

1. Based on the data gathered to date, describe the effectiveness of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families in comparison to the standard options.

2. Describe any barriers encountered to maintaining full enrollment within the locally designed option.

3. Describe changes to the LDO such as any proposal to expand to other sites, modify the model of the LDO, or if proposing to stop implementing the LDO in Year Five.

4. Identify all the Head Start Preschool and Early Head Start sites and classes where the delegate is proposing to implement the LDO.

Site	Class ID	Slot Number

5. Which requirement(s), refer to list above (bullets a-f), is the delegate seeking to waive? What is the data and rationale that supports the request? In your response address how, the proposed option will meet the needs of children and families in the communities served.

Requirement(s) to be waived	Data/Rationale

6. If requesting a waiver for center-based ratios and group size(s), how will the square footage requirements (licensing and Head Start Preschool/Early Head Start) be met in each classroom?

7. What is the implementation timeline for the LDO? Identify the dates and activities that will take place to ensure full implementation by the start date.

Date(s)	Activity(ies)

8. What data will be gathered to measure progress of the LDO in supporting the school readiness of children, supporting appropriate development and progress in children's early learning outcomes, and meeting the needs of families?

9. If available, provide evidence that demonstrates the proposed LDO is effective?

Funded Enrollment Changes

Prior to completing this section of the funding application, delegates must first have had a meeting with LACOE to seek preliminary approval for any proposed enrollment reductions in either Head Start Preschool or Early Head Start and/or slot conversions from Head Start Preschool to Early Head Start. Final approval for prosed changes will be received once the finalized delegate application is approved by LACOE and approval is received by the Office of Head Start.

Enrollment Reductions and/or Conversions must be entered in HSES as a *Change in Scope* only if LACOE has preliminarily approved the proposed changes.

Year One (2024-25)

LACOE is not approving enrollment reductions for year one. Conversion of Head Start Preschool to Early Head Start slots will only be considered if the delegate has data to support the need to expand such as, demonstrating that full enrollment was achieved and sustained in EHS, a waitlist exists to support expanding the capacity to serve more EHS children and families, eligible data from the LACOE Community Assessment delegate profile supports the need for expanding EHS.

Conversion

1. How will delegate ensure Head Start Preschool children are not displaced and their needs are met as a result of converting slots from Head Start Preschool to Early Head Start?

NLMUSD proposes to convert 49 HS slots (three classes), along with 24 slots from EHS HB to create five EHS CB classes. No children will be displaced because these slots are vacant in both program options.

2. How will the proposed program option meet the needs of Early Head Start children and families?

The additional classes will meet the increased demand for EHS CB services, as outlined earlier in section one.

3. Discuss the delegate's capacity to effectively implement or expand the Early Head Start program?

NLMUSD opened its first two EHS CB classes in January 2023 at Ramona. This program option was expanded in August 2023 with the addition of four classes at Columbia. All visitors and reviewers of these classes comment on how well run they are and how beautiful the learning environment is for these students. The hiring, staff development, and ordering of furniture, materials, and supplies has been done without any issues.

The only challenge was to get Licensing out to the sites in time to open by the scheduled date. Since the Licensing process will be simpler for both sites as a change of capacity instead of a new license, we do not anticipate delays in this process.

4. Discuss the how the qualifications, competencies, and training of staff will be attained prior to the anticipated program start date and describe the how the facilities and program infrastructure necessary to support the new or expanded EHS program will be ready to serve children and families by the start date.

NLMUSD opened its first two EHS CB classes in January 2023 at Ramona. This program option was expanded in August 2023 with the addition of four classes at Columbia. All visitors and reviewers of these classes comment on how well run they are and how beautiful the learning environment is for these students. The hiring, staff development, and ordering of furniture, materials, and supplies has been done without any issues.

The only challenge was to get Licensing out to the sites in time to open by the scheduled date. Since the Licensing process will be simpler for both sites as a change of capacity instead of a new license, we do not anticipate delays in this process.

5. Specify the proposed timeline for implementation of the conversion.

NLMUSD plans to open the new EHS CB classes on the day prior to the first day of school for the preschool classes, which is August 14, 2024. If there are issues that delay the first day, parents will be notified and the start date will be changed accordingly.

6. Specify the change in slots before and after conversion include the program option and variation of the slots being decreased and the program option and variation of the slots being increased (e.g. decreasing 6 center-based HS slots currently operating less than 1,020 hours, decreasing 1 home-based slot, and 1 center-based HS slots currently operating 1,500 hours to convert to 4 CB EHS slots that will operate at 1,380 hours annually).

49 slots that are partnered HS/NLMUSD CSPP will be broken apart and the 49 HS part-day slots will be converted to 16 EHS CB slots. 24 current EHS HB slots will change to EHS CB. This will create 40 new EHS CB slots that operate 1,381.25 hours annually.

Year Two (2025-26)

Delegates may request enrollment reductions and/or conversions to EHS in to implemented in Year 2. Delegates must first schedule a meeting with the Executive Director to discuss the plan being proposed.

Enrollment Reduction

Please address each of the sections below in your change of scope enrollment reduction request.

Planning and Staffing

Questions to address:

1. What is the proposed timeline for implementation? Timeframes should occur with the least amount of disruption to children and families.

NLMUSD is requesting an enrollment reduction of 27 slots in Head Start and 24 in Early Head Start. These reductions will take place effective July1, 2025.

2. Will currently enrolled children and families be displaced?
    a. Develop and describe the transition plan
    b. How will transitioning families to alternate program options or sites be supported?

No currently enrolled children and families will be displaced. These are vacant slots.

3. What impact does the proposed reduction have on staffing?
    a. Describe changes to the staffing plan
    b. Review the impact to the organizational chart and management structure
    c. Consider staff qualifications and certifications that may be required
    d. Impacts to the coaching plan
    e. Family service staff caseloads

There will be an elimination of two 6-hour Head Start teachers and two 3.75-hour paraeducators. There will also be an elimination of two 8-hour Early Head Start Home Base teachers. However, there will be an addition of one 8-hour HS/CSPP teacher and one 6.97-hour paraeducator.

This will slightly reduce the overall number of teaching staff, which will make it easier to implement the coaching plan. There will be no change to the number of FSWs who support EHS and HS services, as NLMUSD's goal is to reduce all EHS caseloads to 40 in 2025-26.

4. Have updates to the selection criteria that reflect the needs of the community been considered?

The selection criteria was reviewed and found to be relevant to the needs of the community for 2025-26. No changes are needed.

5. What is the availability of space and facilities within the community?

The new full-day partnered class will be located at the site and classroom that formerly housed two half-cay classes.

Programming

Questions to address:

1. Do the current service delivery models meet the needs of the community? If not, what models or changes are under consideration?
    a. Program options
    b. Center locations
    c. Days and times of Head Start services
    d. Does community and program data support the addition or elimination of program options?

Yes, the current service delivery models meet the needs of the community. We added an Extended Learning class this year per the requests of parents, now serving 32 children, which is twice as many as last year. One class is fully enrolled and the other has only three open spaces. The centers are mostly located within the elementary school campuses, which was a request from parents many years ago when NLMUSD had only three centers. The program is offered M-F for 6.5 hours in all full-day classes. The program hours are deliberately later than the elementary school hours so that parents can get their children to both on time.

Community and program data with respect to enrollment, waiting list, and census data were all examined to determine what program options to offer in 2025-26.

Conversion

1. How will delegate ensure Head Start children are not displaced and their needs are met as a result of converting slots from Head Start to Early Head Start?

No conversion was sought...only reduction.

2. How will the proposed program option meet the needs of Early Head Start children and families?

n/a

3. Discuss the delegate's capacity to effectively implement or expand the Early Head Start program?

n/a

4. Discuss the how the qualifications, competencies, and training of staff will be attained prior to the anticipated program start date and describe the how the facilities and program infrastructure necessary to support the new or expanded EHS program will be ready to serve children and families by the start date.

n/a

5. Specify the proposed timeline for implementation of the conversion be sure to identify when services for children we start.

n/a

6. Specify the change in slots before and after conversion include the site, class, program option and variation of the slots being decreased and the program option and variation of the slots being increased including where the new EHS slots will be allocated (e.g. decreasing 6 center-based HS slots currently operating less than 1,020 hours, decreasing 1 home-based slot, and 1 center-based HS slots currently operating 1,500 hours to convert to 4 CB EHS slots that will operate at 1,380 hours annually).

n/a

Year Three (2026-27)

Delegates may request enrollment conversions of Head Start Preschool slots to Early Head Start slots to implement in Year 3, if approved during the Funding Planning Meetings and reflected in the funding summary issued to the delegate for the 2026-27 funding application.

Conversion

1. What is the rationale/justification for the enrollment conversion (refer to data from the community assessment, most recent self-assessment, including waitlist data and other enrollment data, and input from Policy Committee and/or the agency's board)?
    a. Do the current service delivery models meet the needs of the community? If not, what models does the community and program data identify as a need?
        i. Program options
        ii. Center locations
        iii. Dates and times of Head Start services
    b. Do community and program data support the addition or elimination of program options?

Based on data from the Community Assessment, most recent self-assessment, enrollment and waitlist trends, and ongoing input from program leadership, Policy Committee, and the

Governing Board, Norwalk–La Mirada Unified School District (NLMUSD) has identified the need to realign program options to better meet current community demand.

Early Head Start (EHS) enrollment has consistently remained at 97% or higher, with ongoing enrollment activity and waitlists indicating sustained demand for full-day infant and toddler services. Within the Norwalk–La Mirada service area, serving the cities of Downey, Norwalk, La Mirada, Bellflower, and Santa Fe Springs, there are over 1,000 children eligible for Early Head Start, while NLMUSD currently serves 196 eligible families. Converting Head Start slots to Early Head Start slots, including an increase of 16 EHS slots, will allow the program to better meet the needs of this high-demand population.

In contrast, enrollment data and the Community Assessment reflect a decline in demand for four-year-old Head Start preschool options, largely due to increased participation in Transitional Kindergarten (TK) programs offered at local elementary schools. Within the service area, there are over 1,000 four-year-old children, and NLMUSD currently serves 481 families through TK programs. This expansion of TK has reduced demand for Head Start services for four-year-olds, particularly in part-day models.

Service Delivery Models and Program Options

Current service delivery models require adjustment to remain responsive to community needs. Program and community data support:

- The reduction of four-year-old Head Start part-day and selected full-day options
- The expansion of Early Head Start full-day center-based services.

These changes better align services with family employment patterns and early care needs, particularly for families with infants and toddlers.

Proposed Program Changes by Location

Norwalk–La Mirada Unified School District currently operates Head Start and Early Head Start services at 11 locations, including:

- Ramona Early Education Center
- Chavez Center
- Huerta Center
- Elementary school sites within NLMUSD: Foster Road, DD Johnston, Glazier, Sanchez, Moffitt, Nuffer, and New River
- Columbia Education Center located in Downey

The proposed enrollment and program changes by location are as follows:

- Ramona- Eliminate one part day p.m. class
- Sanchez- Add two full day Early Head Start classrooms for 2 year olds.
- Chavez- No longer offer two full day classes (Head Start/CSPP), close site.

- New River- Change in program option from part-day to full day. Partner with CSPP to offer families a full day.
- Foster Road- Eliminate one part-day a.m. class

These changes maximize the use of existing facilities, maintain service continuity, and ensure that licensed space is aligned with documented community need.

Dates, Times, and Locations of Services

The proposed changes do not require the addition of new service locations. Early Head Start services will operate as full-day, full-year options, consistent with family needs and federal program requirements. Head Start service schedules will be adjusted accordingly to reflect the reduced number of four-year-old options.

Data-Supported Program Adjustments

Community and program data clearly support the elimination of underutilized Head Start program options and the addition of Early Head Start full-day services. These adjustments ensure efficient use of funding, respond directly to family demand, and strengthen the program's ability to serve the most vulnerable children and families within the Norwalk–La Mirada service area.

2. How is the proposed conversion sustainable (include information on the delegate's capacity to effectively implement the proposed conversion, the plan for ensuring facilities and the necessary infrastructure (indoor and outdoor spaces, supplies, materials, licenses, etc.) will be ready to serve children and families by the proposed start date)?

The proposed enrollment conversion is sustainable and feasible based on existing program capacity, infrastructure, and regulatory approvals. LACOE has approved the proposed conversion, and the program is currently completing the required licensing modifications to serve younger children at the Sanchez Elementary School location.

NLMUSD has the organizational capacity and experience to effectively implement this conversion. The program already operates Early Head Start services for children ages **18–36** months at the Ramona/Columbia site and has established systems for supervision, health and safety monitoring, developmental screening, and family engagement for this age group. The outdoor play area at Sanchez is developmentally appropriate, equipped, and approved for ages 2-5, and indoor spaces meet licensing and Early Head Start requirements.

Additionally, the program already has the necessary infrastructure, materials, supplies, and vendor partnerships in place to support infant and toddler services, including age-appropriate furnishings, curriculum materials, health and nutrition vendors, and ongoing staff training structures. These existing systems allow for a seamless transition without the need for significant new investments.

With regulatory approval secured, licensing in progress, and established Early Head Start operational capacity, the program is well-positioned to implement the proposed conversion and provide high-quality services to children and families by the proposed start date.

3. Specify the proposed timeline for implementation of the conversion be sure to identify when services for children will start. (Include the proposed backup plan as well if the delegate encounters delays in implementation).

The proposed timeline ensures readiness for the first day of classes on August 10, 2026. The program location has been identified, and licensing applications have already been submitted, with approval anticipated by July 1, 2026.

Orders for all required materials, furniture, and indoor and outdoor furnishings will be submitted in July, with delivery and setup completed by mid-July to allow sufficient time for classroom preparation, safety checks, and staff readiness prior to the start of services.

Services for children will begin on August 10, 2026, as scheduled.

Backup Plan

In the event of unforeseen delays in licensing, delivery, or facility readiness, the program will implement a contingency plan that includes:

- Temporarily utilize existing licensed Early Head Start classrooms at the Ramona Early Education Center with available capacity.

These contingency measures ensure continuity of services and minimize disruption to children and families while maintaining full compliance with licensing and Head Start Program Performance Standards.

4. Specify the change in slots before and after conversion include the site, class, program option and variation of the slots being decreased and the program option and variation of the slots being increased including where the new EHS slots will be allocated (e.g. decreasing 6 center-based HSP slots currently operating less than 1,020 hours, decreasing 1 HSP home-based slot, and 1 center-based HSP slots currently operating 1,500 hours to convert to 4 CB EHS slots that will operate at 1,380 hours annually).

Change in Slots Before and After Conversion

Norwalk–La Mirada Unified School District (NLMUSD) currently operates Head Start (HS) and Early Head Start (EHS) services at 11 locations, including Ramona Early Education Center, Chavez Center, Huerta Center, elementary school sites within NLMUSD (Foster

Road, DD Johnston, Glazier, Sanchez, Moffitt, Nuffer, and New River), and the Columbia Education Center in Downey.

Based on enrollment trends and community need, the following slot conversions are proposed:

Slots Being Decreased (Before Conversion)

One full-day Head Start center-based classroom (four-year-olds)

- Program Option: Head Start, center-based, full-day
- Action: Classroom eliminated and slots converted to Early Head Start

Four-year-old Head Start part-day center-based slots at the following sites:

- Foster Road Elementary School
- Ramona Early Education Center
- New River Elementary School
- Program Option: Head Start, center-based, part-day
- Action: Part-day slots eliminated and converted to Early Head Start
-

Slots Being Increased (After Conversion)

Early Head Start center-based, full-day slots

- Program Option: Early Head Start, center-based, full-day
- Action: Slots increased through conversion of Head Start slots

Two new full-day Early Head Start classrooms at Sanchez Elementary School

- Program Option: Early Head Start, center-based
- Service Duration: Full-day, full-year (operating in alignment with EHS requirements)
- Allocation: New EHS slots will be housed at Sanchez Elementary School

Summary of Conversion

- Head Start four-year-old part-day and one full-day classroom slots are decreased at Foster Road, Ramona, New River, and one additional full-day HS site
- Converted slots result in an increase in Early Head Start full-day, center-based services, with new EHS classrooms established at Sanchez Elementary School
- This conversion supports infants and toddlers while maintaining services within existing, licensed facilities

These changes reflect a strategic reallocation of slots to align program services with documented community demand and enrollment data.

5. Administrative and Supervisory Structure Considerations
    a. Explain how the percentages of non-program staff salaries charged to Head Start grants still reasonable given the proposed conversion.
    b. Identify which administrative costs will be reduced?
    c. Explain which changes to the organizational structure were considered as a result of the conversion and if the changes are reasonable and necessary.

Administrative Costs and Organizational Structure Adjustments

The percentages of non-program staff salaries charged to the Head Start grant will remain reasonable given the scope of services and continue to be appropriate following the proposed enrollment conversion. These percentages reflect administrative oversight required to maintain program compliance, quality, and effective supervision while ensuring that the majority of resources remain focused on direct services for children and families.

As part of this conversion, certain administrative costs will be reduced to improve operational efficiency:

- Reorganization of the administrative and supervisory structure to streamline reporting, oversight, and coordination

These changes are reasonable and necessary, as they allow the program to operate more efficiently while maintaining effective direct oversight and support from the administrative team. By realigning roles and responsibilities, the program reduces administrative overhead without compromising compliance, program quality, or support for children and families.

Overall, these adjustments ensure that administrative expenditures are optimized, aligned with the proposed conversion, and balanced with the program's commitment to providing high-quality services in a fiscally responsible manner.

7. Planning and Staffing
    a. How will delegate ensure Head Start Preschool children are not displaced and their needs are met as a result of converting slots from Head Start Preschool to Early Head Start?
    b. Develop and descript the transition plan, how will transitioning families to alternate program options or sites be supported?

Head Start Preschool children and families will not be displaced as a result of converting slots from Head Start Preschool to Early Head Start. The needs of preschool-aged children will continue to be met through coordinated planning and collaboration with Transitional Kindergarten (TK) programs within Norwalk–La Mirada Unified School District.

Families of four-year-old children will be supported in our full day Head Start Program or transitioning to TK programs at their local elementary schools, ensuring continuity of learning within their neighborhood school communities. Program staff will collaborate closely with TK administrators and teachers to support a smooth transition, including sharing relevant child development information, supporting family enrollment processes, and providing guidance on expectations for kindergarten readiness.

By expanding Early Head Start services, younger children will receive the early, comprehensive supports needed to promote school readiness, social-emotional development, and family engagement from infancy. This proactive approach strengthens outcomes for children before they enter preschool and TK, supporting a strong foundation for long-term success.

The transition plan has been shared and discussed with the Policy Committee and the school district, and ongoing communication will continue throughout implementation. This collaborative effort represents an important opportunity for the district to intentionally design a cohesive early learning continuum, aligning Early Head Start, Head Start, and Transitional Kindergarten services to best serve children and families.

Families will receive individualized support during the transition process, including clear communication, referrals, and follow-up to ensure enrollment in alternate program options or sites that meet their needs. Through this coordinated approach, the program ensures continuity of services, minimizes disruption, and promotes positive outcomes for all children and families.

6. Planning and Staffing
    a. Does the program plan to serve pregnant women? If not, what resources are in place in the community to serve this population?
    b. After the proposed conversion, will there be enough EHS slots to support newly born children?
    c. After the proposed conversion, will there be enough HSP slots to support children aging out of EHS? Considered

Our program continues to serve pregnant women through our Home-Based program model, providing support, education, and connections to community resources to promote healthy pregnancies and early childhood development.

The proposed conversion will increase Early Head Start (EHS) slots by 16, allowing the program to serve 16 additional families with infants and toddlers. This expansion ensures that there will be sufficient EHS capacity to support newly born children and meet ongoing community demand for full-day, comprehensive early care.

Head Start Preschool slots will be maintained, and the program is actively designing a transition plan to support children aging out of EHS. This plan will ensure that children seamlessly transition from EHS to Head Start Preschool without displacement or disruption to services.

Overall, the proposed conversion strengthens the program's ability to provide a continuum of services from pregnancy through preschool, ensuring that both newly born children and those transitioning from EHS have access to high-quality early education opportunities.

7. What impact does the proposed conversion have on staffing?
    a. Staffing plan
    b. Qualifications – are Head Start Preschool teachers trained to teach EHS classrooms?
    c. Coaching plan
    d. Training plan
    e. Organizational chart and management structure review
    f. Family service staff caseloads

The proposed conversion will result in the following staffing adjustments:

- Positions eliminated: 3 part-day teachers, 3 part-day educators, 1 full-day teacher, 1 full-day paraeducator, and 1 bus driver
- Positions added: 4 Early Head Start teachers, 4 full-day paraeducators, and 1 part-day paraeducator

These changes align staffing with the expanded Early Head Start classrooms while maintaining program quality and ensuring adequate coverage for both Head Start Preschool and Early Head Start services.

Some Head Start Preschool teachers already hold the qualifications to teach in Early Head Start classrooms. Per bargaining unit agreements, teachers displaced by the conversion will be offered the opportunity to serve in Early Head Start classrooms if they meet minimum requirements. This approach ensures continuity of experienced staff and preserves program knowledge.

Ongoing coaching and alignment will continue throughout the transition. For the 2026–2027 program year, there will be a strong emphasis on supporting staff in the conversion, including embedding Training and Technical Assistance (T/TA) to strengthen Early Head Start instructional practices and classroom management.

Ongoing professional development will be conducted by the Head Start Education Supervisor and coaching team. The plan includes identifying two to three priority domains, monitoring staff progress, implementing strategies to address growth areas, and evaluating outcomes in a time-bound, measurable way.

Organizational and Management Structure:
The organizational chart has been revised to reflect the staffing and oversight changes associated with the addition of Early Head Start classrooms. These adjustments ensure proper supervision and support across all program sites.

Family Services Caseloads:
The family service worker caseloads have been revised to meet the needs of families and ensure a balanced workload. This adjustment allows family service workers to provide ongoing, impactful follow-up and comprehensive support, promoting positive outcomes for children and families enrolled in Head Start and Early Head Start programs.

Centers and Facilities

This section captures the changes to centers and facilities proposed in a given program year. The changes are grouped into one of three categories: Changes, Renovations and Repairs, and Activities subject to 1303 Subpart E. Any changes to facilities that have a federal interest must first be discussed with LACOE prior to completing this section. If adding new facilities, please submit a copy of the site license, upload to the HSEL e-Collaboration website. This section must align with the Schedule I and K

Year One (2024-25)

1. List any additions, deletions, or changes to the service locations including partners and describe the reasons for changes. If adding new facilities, please submit a copy of the site license, upload to the HSEL e-Collaboration website.

Site & Class ID	**Specify one of the following:** Add, Delete, or Change	**Reason for the change to service locations:** Why are the changes needed? If licensing will be affected, what is being done to ensure the necessary license is secured prior to start date? **How will the proposed change(s) benefit families in the community with the greatest need?**
42855-02	Add HS/CSPP full-day class to Glazier	Provides additional class at a school with high demand. License application will be submitted once Funding Application is approved by LACOE HSEL.
42862-04	Add HS/CSPP full-day class to Columbia	Provides additional class at a school with high demand. License application will be submitted once Funding Application is approved by LACOE HSEL.
42862-54	Add EHS CB full-day class	
42862-03 HB	Delete Home Base caseload	This program option is under enrolled.
42853-03	Delete HS/CSPP full-day class at Sanchez	This program option is under enrolled.
42851-10 HB	Delete Home Base caseload at Ramona	This program option is under enrolled.
42851-10 and –11	Delete HS/CSPP full-day classes	Move these classes to Glazier and Columbia.
42851-52, -53, -54, and -55	Add four EHS CB full-day classes.	Provides additional class at a school with high demand. License capacity change application will be submitted once Funding Application is approved by LACOE HSEL.

2. Describe any minor facilities renovations and repairs included within the application.

Site & Class ID	**Description of renovations /repairs**	**Start and end date for renovation/ repair**	**Existing Preschool License** (Yes or No)	**Specify one of the following:** License Modification Required, New License, or No Change to License
42851-Ramona	Soft fall under swings in Yard 1 is failing and needs replacement	July 2024 August 2023	Yes	No change to license
42851-Ramona	EHS classroom repairs	July 2024 August 2024	Yes	License modification required
42857-Huerta	Install fencing to separate preschool area from greater campus	July 2024 September 2024	Yes	No change to license
42852-Johnston	Change playground entrance gate to a self-closing gate	December 2024 January 2025	Yes	No change to license
42851-Ramona	Paint the exteriors of all buildings, doors, and windows	December 2024 January 2025	Yes	No change to license
42851-Ramona	Resurface asphalt in the parking lot.	June 2025 June 2025	Yes	No change to license
42853-Sanchez	Storage rooms get	April 2025 April 2025	Yes	No change to license.

Site & Class ID	Description of renovations /repairs	Start and end date for renovation/ repair	Existing Preschool License (Yes or No)	Specify one of the following: License Modification Required, New License, or No Change to License
	flooded when it rains. Regrade concrete or install drains.			

3. Identify the facility (site and class ID) and describe the facility activities that are subject to 1303 Subpart E, e.g. purchase, construction, major renovations, loan or mortgage, and subordination agreement.

Site & Class ID	Description of activities subject to 1303
42851-Ramona	Re-roof all classroom buildings (except rooms 10 and 11) and install new rain gutters and fascia. Estimated cost from bid obtained in 2022-23 was $850,000.

4. If the site facility renovations, repairs, or activities related to 1303 Subpart E are not completed prior to the start date, what is the contingency plan to serve families and meet full enrollment while the facility items are completed and ready for occupancy?

The roofing project can be scheduled for summer work if funding is received in a timely manner.

Year Two (2025-26)

1. List any additions, deletions, or changes to the service locations including partners and describe the reasons for changes.
   If no additions, deletions, or changes to the service locations including partners are proposed then indicate: *No Changes*.

Site & Class ID	**Specify one of the following:** Add, Delete, or Change	**Reason for the change to service locations:** Why are the changes needed? If licensing will be affected, what is being done to ensure the necessary license is secured prior to start date? How will the proposed change(s) benefit families in the community with the greatest need?
42854-02--Foster Road	Change	Class size reduced to 16 due to less need.
42860-01--New River	Change	Class size reduced to 16 due to less need.
42851-01, 02, 03, 04—Ramona	Change	Class size reduced to 16 to facilitate the enrollment of more three-year-olds.
42852-03—Johnston	Delete	Eliminate PM class that is under enrolled to facilitate adding a full-day class at this site.
42852-02—Johnston	Change	This AM class will become a partnered HS/CSPP full-day class
42851-08 and 09 EHS HB—Ramona	Delete	Eliminate these two EHS HB caseloads that are not currently fully enrolled.

2. Describe any minor facilities renovations and repairs included within the application.

   If no minor facilities renovations and repairs are proposed in this application then indicate: *Not applicable* and skip questions 3 and 4.

Site & Class ID	**Description of renovations/repairs**	**Start and end date for renovation/ repair**	**Existing Preschool License (Yes or No)**	**Specify one of the following:** License Modification Required, New License, or No Change to License
Ramona	Resurface parking lot	TBD	Yes	No change to license
Ramona	Repaint exteriors of all buildings	TBD	Yes	No change to license

3. Identify the facility (site and class ID) and describe the facility activities that are subject to 1303 Subpart E, e.g. purchase, construction, major renovations, loan or mortgage, and subordination agreement.

Site & Class ID	**Description of activities subject to 1303**

4. If the site facility renovations, repairs, or activities related to 1303 Subpart E are not completed prior to the start date, what is the contingency plan to serve families and meet full enrollment while the facility items are completed and ready for occupancy?

Year Three (2026-27)

In alignment with the Head Start Non-Competitive Grant Application Instructions, version 4.0 which was released by the Office of Head September 2025, this section will no longer be completed for the 2026-27 project period and in the subsequent program years.

Year Four (2027-28)

Not applicable

Year Five (2028-29)

Not applicable

Transportation

Year One (2024-25)

1. Describe the level of need for child transportation services.

This year, 22 children are being transported to the Ramona site from three bus stops in Norwalk.

2. Describe how the delegate will either directly meet transportation needs or assist families in accessing other transportation so that children can attend the program.

NLMUSD will continue to offer bus transportation to the Ramona sites from up to three bus stops. The enrolled families' needs (in EHS or HS) will be assessed to ensure the bus stops are placed appropriately. The bus has five-point restraint systems appropriate for children ages 18 months to five years old.

3. Will the delegate request a transportation waiver? If so, the delegate must also complete the Transportation Waiver Request Form and upload the completed forms to the HSEL eCollaboration website.

No, NLMUSD is fully compliant with all transportation requirements.

Years Two – Five

Provide any updates to responses provided in the previous program year and indicate if a Transportation Waiver is being requested. If a Transportation Waiver is requested, complete the Transportation Waiver Request Form and upload the completed forms to the HSEL eCollaboration website.

Program Year	**Updates**
Year Two (2025-26)	Fewer students (12) have been using the transportation services this year. Based upon that, NLMUSD is exploring using the NLMUSD bus in the city of Bellflower to transport children to classes at Glazier and Johnston. NLMUSD remains in compliance with all transportation requirements.
Year Three (2026-27)	Due to lack of participation in transportation, the decision was made to no longer continue to provide daily services but rather use transportation for field trips as needed. Will you provide transportation services to children in YR3? Yes Are you requesting a transportation waiver for YR3? No If yes, complete the waiver on HSEL eCollaboration.
Year Four (2027-28)	
Year Five (2028-29)	

Schedule I and K

Complete one Schedule I and K that is inclusive of EHS and HSP slots. Refer to the instructions in the Schedule I and K workbook for details on completing the form.

Note: If the delegate operates a home-based program option and/or combination program options, a calendar (Schedule S) must be completed indicating when the socializations will take place. Delegates operating LACOE CSPP or CCTR must complete a separate calendar indicating the number of days of operation.

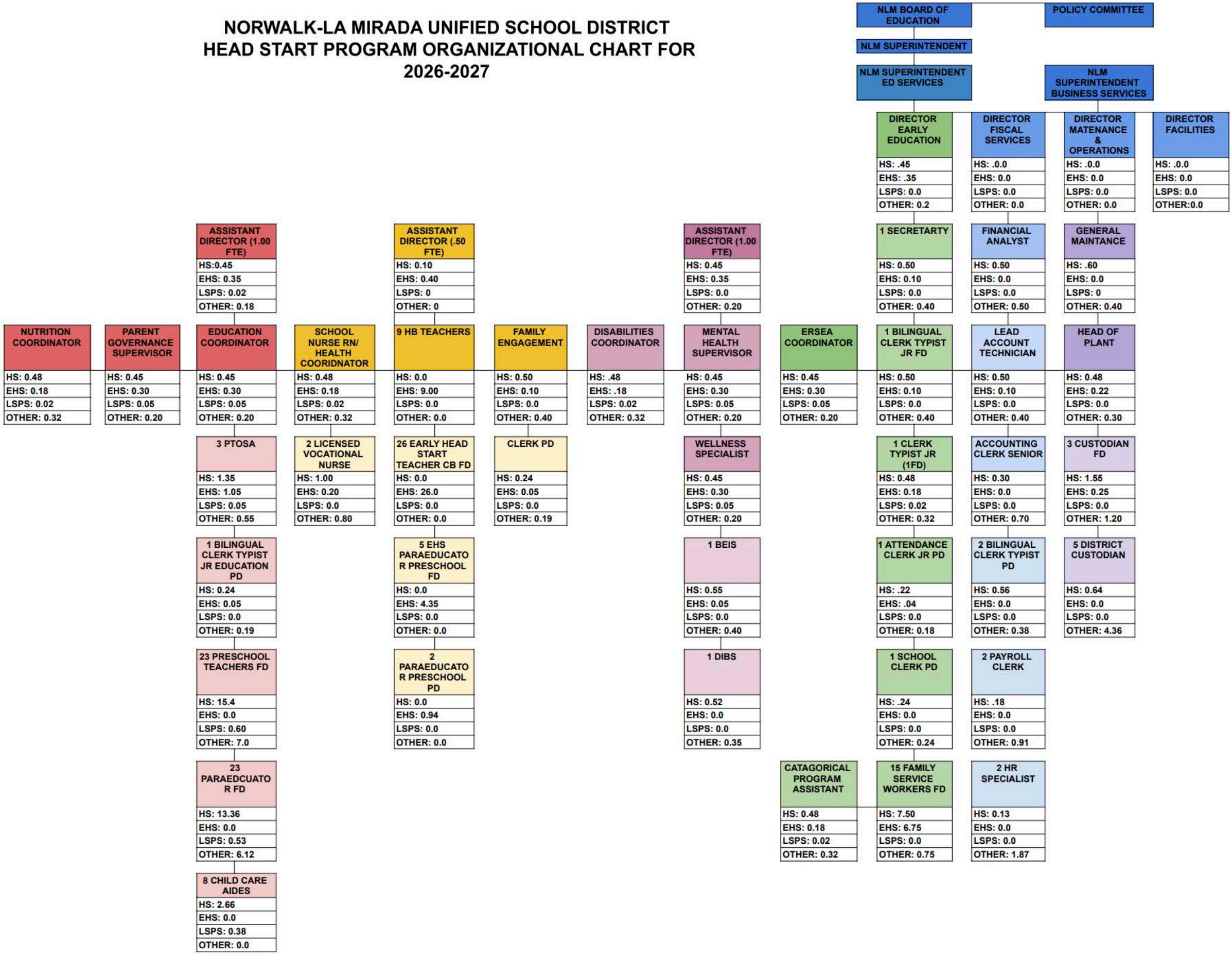
Please refer to the Schedule I & K located in HSEL e-Collaboration 2024-2029 Funding folder.

Workforce Development Plans (WDP)

Use the WDP Excel spreadsheet to complete the Workforce Development Plan. The agency inputs will be done in the "WD Plan" tab. Note: If the plan is completed correctly, then the summary automatically populates in the EXCEL workbook. Do not delete any of the rows (deleting rows will cause the spreadsheet's formulas not to work). To remove or replace text, highlight the text in the respective cell, and then press the delete button.

The Workforce Development Plan will automatically populate the "WDP summary" tab. Refreshing data in the summary will ensure that the most current data will be pulled from the plan (refer to WDP Summary Instructions tab). Verify that the summary information is correct. If an error is found the correction must be made in the plan (EXCEL spreadsheet).

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
HEAD START PROGRAM ORGANIZATIONAL CHART FOR 2026-2027



Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

INSPECTOR SERVICES AGREEMENT
(NON-DSA PROJECT)

This AGREEMENT is made and entered into this **23rd** day of **February 2026**, by and between the Norwalk- La Mirada Unified School District ("DISTRICT"), and **RS Construction Services, Inc.** ("INSPECTOR"). The DISTRICT and the INSPECTOR are sometimes referred to herein singularly as a "PARTY" and collectively as the "PARTIES". The INSPECTOR and the DISTRICT do hereby contract and agree as follows:

(A) The INSPECTOR shall at all times be qualified and approved by the Division of the State Architect ("DSA"), Department of General Services, State of California, and shall at all times maintain proper qualifications, to perform the duties of and act as General Building Inspector on school building construction projects and modification of the type for which he/she agrees to perform inspection services. The INSPECTOR shall be properly registered with the Department of Industrial Relations and qualified to perform public works in accordance with Labor Code sections 1725.5 and 1771.1 at all times during the term of this AGREEMENT.

(B) Services to be Provided by the INSPECTOR. The INSPECTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in Section (C) of this AGREEMENT and as set forth in the INSPECTOR's Proposal which shall be attached hereto and incorporated herein as EXHIBIT "A" (the "INSPECTOR's PROPOSAL"). The PARTIES agree that the terms of this AGREEMENT shall be controlling over any of the terms contained within the INSPECTOR's PROPOSAL.

(C) The INSPECTOR agrees to discharge the duties of an inspector as specified in California Education Code Sections 17309 and 17311 and Sections 4-333 and 4-342 of Title 24 of the California Code of Regulations. These duties include, but are not limited to, the following:

(1) **General**. The INSPECTOR shall act under the direction of the architect and registered engineer. The Inspector shall attend all planning, pre-construction conferences, project meetings, and/or meetings as required by the DISTRICT.

(2) **Duties**. The general duties of the INSPECTOR in fulfilling his/her responsibilities are as follows:

(a) Continuous Inspection Requirement. The INSPECTOR must have actual personal knowledge, which is obtained by his or her personal and continuous inspection of the work of construction in all stages of its progress, as set forth in California Education Code Section 17309, that the requirements of the approved plans and specifications are being completely executed.

Continuous inspection means complete inspection of every part of the work. Work, such as concrete work or brick work which can be inspected only as it is placed, shall require the constant presence of the INSPECTOR. Other types of work which can be completely inspected after the work is installed may be carried on while the INSPECTOR is not present. In any case, the INSPECTOR must personally inspect every part of the work. In no case shall the INSPECTOR have or assume any duties which will prevent him/her from providing continuous inspection.

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(b) Relations with Architect and Engineer. The INSPECTOR shall work under the general direction of the architect or registered engineer. All inconsistencies or seeming errors in the plans and specifications shall be reported promptly to the architect or registered engineer for his interpretation and instructions. In no case, however, shall the instruction of the architect or registered engineer be construed to cause work to be done which is not in conformity with approved plans, specifications, and change orders. Interpretations received by the INSPECTOR which cause deviations from the approved drawings and specifications shall be referred to the responsible architect for preparation of change orders to cover the required work.

(c) Job File.

(i) The INSPECTOR shall keep a Job File on the PROJECT jobsite at all times in an organized manner (along with a back-up of the files on some other media such as a hard drive or back-up electronic file service). The INSPECTOR's Job File shall be readily accessible to the DSA, the DISTRICT, Project Architect/Engineer upon site visits and upon request. The INSPECTOR's Job File shall include all documents required to be maintained on a school construction site in accordance with Title 24 including, but not limited to, the following:

(A) Form DSA 152 – Project Inspection Card(s)
(B) DSA approved plans and specifications;
(C) DSA approved Form DSA 103 – Statement of Structural Tests and Special Inspections
(D) Deferred submittals as required by the DSA approved plans;
(E) DSA approved addenda and revisions;
(F) DSA approved Construction Change Documents;
(G) Contractor submittals (construction schedule, shop drawings, material certificates, products labels, concrete trip tickets, etc.) as required by the DSA approved Construction Documents;
(H) Communication log; all communications and project related meeting minutes/notes;
(I) Deviation Notices (Form DSA 154), as delivered to the DSA, Project Architect/Engineer and Contractor with log listing all notices with resolution status;
(J) Notices of Deviations/Resolution of Deviations (Form DSA 154);
(K) Inspector Daily Reports;
(L) Laboratory tests and inspection reports (Form DSA 291);
(M) Special inspection reports (Form DSA 292);
(N) Geotechnical reports (Form DSA 293);
(O) Records of concrete placing operations;
(P) Records of welding operations;
(Q) Records of pile driving operations;
(R) Verified reports from all parties required to file verified reports;
(S) Completed semi-monthly reports;
(T) DSA Field Trip Notes;
(U) Project Inspector Notifications (Form DSA 151;
(V) Contractor Notification to Project Inspector Commencement/Completion of Work (Form DSA 156);
(W) Certificate of Compliance – Approved Bleacher/Grandstand Fabricator (Form DSA 130);

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(X) Applicable codes and referenced standards;
(Y) Any other documents required to provide a complete record of construction.

The INSPECTOR shall notify the DISTRICT immediately when the Architect, Engineer, Contractor, Laboratory of Record, Special Inspector, or any other party involved in the construction of the PROJECT, has failed to timely prepare and submit any of the above documents to the DSA and/or the INSPECTOR as required by Title 24 and PR 13-01. Any references to the DSA requirements, DSA forms, documents, manuals applicable to the PROJECT shall be deemed to include and incorporate any revisions or updates thereto.

(ii) The INSPECTOR shall provide the DISTRICT with a copy of the entire Job File with the exception of the building codes and standards at the completion of the PROJECT.

(iii) Notwithstanding any other requirements in this AGREEMENT or Title 24, the INSPECTOR shall ensure that copies of the following documents are submitted to the DSA from the INSPECTOR's Job File which shall hereinafter be collectively referred to as the "DSA Document Submittal":

(A) All completed Form DSA 152 documents required for the completion of the PROJECT;
(B) All completed Form DSA 6PI documents including interim and final verified reports;
(C) All completed Form DSA 6AE documents including interim and final verified reports;
(D) The completed Form DSA 6C documents from each contractor having a contract with the SCHOOL;
(E) All completed Form DSA 292 documents including interim and final reports prepared by the Special Inspectors;
(F) All completed Form DSA 291 documents including interim and final reports prepared by the Engineering Manager of the Laboratory of Record;
(G) All completed Form DSA 293 documents including interim and final reports prepared by the Geotechnical Engineer;
(H) The completed Form DSA 130 Certificate of Compliance for Bleachers and Grandstand Fabricator as applicable.

(iv) The documents making up the DSA Document Submittal shall be submitted to the DSA upon any of the following events:

(A) The services of the INSPECTOR are terminated for any reason prior to the completion of the PROJECT;
(B) The PROJECT is substantially complete in accordance with DSA requirements;
(C) The work on the PROJECT is suspended for a period of more than one (1) year; or
(D) Upon the request of the DSA.

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(v) The INSPECTOR shall immediately return any unapproved documents to the Architect for proper action and notify the DSA if the Contractor proceeds with construction activities in accordance with such unapproved documents.

(vi) All documents required to be submitted to the DSA by the INSPECTOR in accordance with Title 24, PR 13-01 and this AGREEMENT shall also be submitted electronically in accordance with the DSA's approved procedures for the submittal of such documents.

(d) Project Inspection Cards.

(i) The INSPECTOR shall obtain the Project Inspection Cards ("PIC") (Form DSA 152) necessary for the inspection of the PROJECT from the Project Architect/Engineer for the INSPECTOR's use in approving and signing off work as it is completed on the PROJECT. The Inspector shall notify the DSA Regional Office with the construction oversight authority over the PROJECT, by phone and electronically, if construction commences without the INSPECTOR having received the PIC's necessary for the inspection and completion of the PROJECT.

(ii) The INSPECTOR shall complete each PIC as the work progresses pursuant to Title 24, the DSA 152 Manual, PR 13-01 and this AGREEMENT. The INSPECTOR shall not approve and sign off a block or section on a PIC unless the INSPECTOR has verified that: (1) the identified work is in compliance with the DSA approved Construction Documents; (2) all required testing and special inspections have been completed; (3) any and all deviations from the DSA approved Construction Documents have been resolved; (4) all DSA field trip note issues have been resolved; and (5) all required documentation has been received by the INSPECTOR.

(iii) The INSPECTOR shall post all PIC's in the INSPECTOR's Project File and shall electronically post the PIC's with the DSA as work is being completed on the PROJECT. Electronic posting of the PIC's shall be performed by emailing the PIC's to the DSA Regional Office with the construction oversight authority over the PROJECT. The INSPECTOR shall consistently update the PIC's as work on the PROJECT is being completed. Each time the INSPECTOR updates the PIC's in the INSPECTOR's Project File, the INSPECTOR shall simultaneously update the corresponding PIC posted electronically with the DSA to ensure the PIC's in the INSPECTOR's Project File are current and consistent with the PIC's that are posted electronically with the DSA. The INSPECTOR shall allow any party involved in the construction of the PROJECT to review any PIC at the INSPECTOR's office upon request. The INSPECTOR shall provide a current copy of any PIC to the DSA, the DISTRICT, Project Architect/Engineer or any other state agency upon request.

(iv) The INSPECTOR shall collect copies of the Interim Verified Reports prepared by the Project Architect/Engineer (Form DSA 6-AE) prior to the INSPECTOR's approval and sign off of the following sections of the PIC's as applicable:

(A) Initial Site Work;
(B) Foundation;
(C) Vertical Framing;
(D) Horizontal Framing;
(E) Appurtenances;

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(F) Non-Building Site Structures;
(G) Finish Site Work;
(H) Other Work; or
(I) Final.

If the Project Architect/Engineer has delegated responsibility for any portion of the PROJECT's design to other engineers, the INSPECTOR shall likewise obtain copies of the Interim Verified Reports prepared by such engineers (Form DSA 6-AE) prior to the INSPECTOR's approval and sign off of the above sections of the PIC's as they relate to the portions of the PROJECT that were delegated to the other engineers. In the case of a Geotechnical engineer, the INSPECTOR shall collect a copy of the Interim Verified Report (Form DSA 293) prepared by such Geotechnical engineer as applicable before the INSPECTOR can approve and sign off any of the above sections that relate to the portions of the PROJECT that were delegated to the Geotechnical engineer.

(v) The INSPECTOR shall collect a copy of the necessary Interim Verified Reports (Form DSA 291) prepared by the Laboratory of Record prior to the INSPECTOR approving and signing off any sections of the PIC's which require testing or special inspections by the employees of the Laboratory of Record as required by the DSA approved Construction Documents including, but not limited to, the following sections:

(A) Initial Site Work;
(B) Foundation;
(C) Vertical Framing;
(D) Horizontal Framing;
(E) Appurtenances;
(F) Non-Building Site Structures;
(G) Finish Site Work;
(H) Other Work; or
(I) Final.

(vi) The INSPECTOR shall collect a copy of the necessary Interim Verified Reports (Form DSA 292) prepared by any Special Inspector not employed by the Laboratory of Record prior to the INSPECTOR approving and signing off any sections of the PIC's which require special inspections by such Special Inspectors as required by the DSA approved Construction Documents including, but not limited to, the following sections:

(A) Initial Site Work;
(B) Foundation;
(C) Vertical Framing;
(D) Horizontal Framing;
(E) Appurtenances;
(F) Non-Building Site Structures;
(G) Finish Site Work;
(H) Other Work; or
(I) Final.

(vii) The INSPECTOR shall obtain the original PIC's for the in-plant construction of any relocatable building being placed on the PROJECT site as part of the PROJECT at the time such relocatable building is delivered to the PROJECT site. The INSPECTOR shall post such PIC's in the INSPECTOR's Project File and with the DSA. The

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

INSPECTOR shall also provide the DISTRICT and the Project Architect/Engineer with copies of the PIC's from the in-plant construction of the relocatable buildings that were prepared by the in-plant project inspector.

(viii) The INSPECTOR shall immediately notify the DSA Regional Office with construction oversight authority over the PROJECT, by phone and electronically, if applicable blocks/sections of any PIC have not been signed off by the INSPECTOR and the Contractor on the PROJECT is proceeding with construction activities that are covering the unapproved work.

(e) Testing and Special Inspections.

(i) The INSPECTOR shall obtain a copy of the DSA approved Statement of Structural Tests and Special Inspections (Form DSA 103) from the Project Architect/Engineer prior to the commencement of construction and maintain a copy of the approved DSA 103 form in the INSPECTOR's Project File for the duration of the PROJECT. The INSPECTOR shall thoroughly review and evaluate the approved Form DSA 103 for the PROJECT and be familiar with the required testing and special inspections program required by the DSA approved Construction Documents.

(ii) The INSPECTOR shall met with the Project Architect/Engineer, DISTRICT and Contractor as needed throughout the completion of the PROJECT to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents.

(iii) The INSPECTOR shall meet with the Laboratory of Record and all Special Inspectors that are not employed by the Laboratory of Record to verify, acknowledge and coordinate the testing and special inspection program required by the DSA approved Construction Documents. The INSPECTOR shall ensure that the Laboratory of Record and all Special Inspectors obtain copies of the DSA approved Construction Documents and a copy of the approved Statement of Structural Tests and Special Inspections (Form DSA 103) prior to the commencement of construction on the PROJECT.

(iv) The INSPECTOR shall verify that each laboratory providing materials/structural testing is approved by the DSA to provide the services being performed by such laboratory in connection with the completion of the PROJECT. The INSPECTOR shall verify that all Special Inspectors employed by the Laboratory of Record are performing under the supervision of the Engineering Manager of the Laboratory of Record. The INSPECTOR shall verify the current certification of all Special Inspectors working on the PROJECT who are not employed by the Laboratory of Record prior to the commencement of any construction work that requires special inspection as required by the DSA approved Construction Documents.

(v) INSPECTOR shall monitor the work of the Laboratory of Record and all Special Inspectors who are not employed by the Laboratory of Record to ensure that all testing and special inspections required for the completion of the PROJECT are performed timely and satisfactorily. The INSPECTOR shall verify that all necessary tests and special inspections are completed and that all necessary reports are collected by the INSPECTOR and posted in the INSPECTOR's Project File and posted electronically with the DSA prior to the start of the construction work requiring such test and/or special inspections and prior to the INSPECTOR signing off or otherwise approving any

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

block/section of a PIC that requires testing and/or special inspection according to the DSA approved Construction Documents.

(vi) Copies of all daily inspection reports, special daily inspection reports, Interim Verified Reports, Verified Reports and any other reports related to the testing and special inspections performed on the PROJECT, pursuant to the DSA approved Construction Documents, shall be maintained and posted in the INSPECTOR's Project File throughout the duration of the PROJECT. All testing and special inspection related reports obtained by the INSPECTOR pursuant to this Section (C)(2)(e) shall also be posted electronically with the DSA.

(f) Inspector's Semimonthly Reports. The INSPECTOR shall keep the architect or registered engineer thoroughly informed as to the progress of the work by making semimonthly reports in writing as required in Section 4-342 of Title 24 of the California Code of Regulations. See also sample of semimonthly report in Appendix of Title 24 of the California Code of Regulations.

(g) Inspector's Daily Report to District. The INSPECTOR shall keep the DISTRICT thoroughly informed as to the progress of the work by submitting daily reports in writing to the DISTRICT. Such reports shall include, but not be limited to, the following information:

(i) Activities performed by the Contractors, and areas where work is performed with relation to the plans and specifications.

(ii) Manpower assigned to the Contractor and subcontractor(s), including the number of individuals in each trade and the type of work being performed.

(iii) Weather conditions.

(iv) Equipment and materials delivered to the site.

(v) Construction equipment and vehicles utilized and duration on PROJECT.

(vi) Nature and location of the work being performed (starting and completion dates for various portions of the work).

(vii) Verbal communication and clarifications of the work given to the Contractor awarded the PROJECT.

(viii) Inspection by representatives of regulatory agencies.

(ix) Occurrences or conditions that might affect Contract Sum or Contract Time.

(x) Visitors to the site, titles, and employers of visitors, and reasons for visit.

(xi) INSPECTOR's record journal to include "Pertinent Calls" relating to conflicting issues regarding changes to documents, i.e., plans, specifications, change orders and job conditions affecting the interests of the DISTRICT.

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(xii) Any work or material in place that does not correspond with the codes, drawings or specifications, as well as resulting action taken. List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.

(xiii) Times of day INSPECTOR was present on site.

(h) Notifications to Division of the State Architect. The INSPECTOR shall notify the Division of the State Architect:

(i) When work is started on the PROJECT.

(ii) At least 48 hours in advance of the time when foundation trenches will be complete, ready for footing forms.

(iii) At least 48 hours in advance of the first pour of concrete.

(iv) When work is suspended for a period of more than two weeks.

(i) Construction Procedure Records. The INSPECTOR shall keep a record of certain phases of construction procedure including, but not limited to, the following:

(i) Concrete pouring operations. The record shall show the time and date of placing concrete and the time and date of removal of forms in each portion of the structure.

(ii) Welding operations. The record shall include identification marks of welders, lists of defective welds, manner of correction of defects, etc.

(iii) Penetration under the last ten (10) blows for each pile when piles are driven for foundations.

All records of construction procedure shall be kept on the job until the completion of the work. All records kept by the INSPECTOR arising out of or in any way connected with the PROJECT shall be and remain the property of the DISTRICT. At the end of each individual PROJECT, the INSPECTOR shall provide to the DISTRICT with all PROJECT documentation in a professional format, both in binders and on a computer CD.

A complete and accurate copy of all records kept or created by the INSPECTOR arising under or connected in any way to the PROJECT shall be furnished by the INSPECTOR to the DISTRICT immediately upon written demand by the DISTRICT.

(j) Deviations. The INSPECTOR shall notify the contractor, in writing, of any deviations from the approved plans and specifications which are not immediately corrected by the contractor when brought to his/her attention. Copies of such notice shall be forwarded immediately to the architect or registered engineer, and to the Division of the State Architect.

Failure on the part of the INSPECTOR to notify the contractor of deviations from the approved plans and specifications shall in no way relieve the contractor of any

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

responsibility to complete the work covered by his/her contract in accordance with the approved plans and specifications and all laws and regulations.

(k) Verified Reports. The INSPECTOR shall make and submit to the Division of the State Architect verified reports pursuant to Section 3-342 of Title 24 of the California Code of Regulations. The INSPECTOR shall prepare and deliver to the Division of the State Architect detailed statements of fact regarding materials, operations, etc., when requested.

(l) Violations. Failure, refusal, or neglect on the part of the INSPECTOR to notify the contractor of any work which does not comply with the requirements of the approved plans and specifications, or failure, refusal, or neglect to report immediately, in writing, any such violation to the architect or registered engineer, to the school board, and to the Division of the State Architect shall constitute a violation of the Field Act and shall be cause for the Division of the State Architect to take action.

(D) Insurance. The INSPECTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect the INSPECTOR and DISTRICT from claims which may arise out of or result from the INSPECTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

(1) Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, in no event shall such policy limit be less than $1,000,000.00.

(2) Comprehensive general liability insurance with limits of not less than TWO MILLION DOLLARS ($2,000,000.00) and automobile liability insurance with limits not less than ONE MILLION DOLLARS ($1,000,000.00) for bodily injury and property damage liability per occurrence, including:

a. Owned, non-owned and hired vehicles at cash value;
b. Blanket contractual;
c. Broad form property damage;
d. Products/completed operations; and
e. Personal injury.

(3) Professional liability insurance, including contractual liability, with limits of One Million Dollars ($1,000,000), per occurrence. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that INSPECTOR subcontracts any portion of INSPECTOR's duties, INSPECTOR shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

(4) Each policy of insurance required in Section D(2) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of the INSPECTOR hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. The INSPECTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, the INSPECTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event the INSPECTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of the INSPECTOR, and in such event, the INSPECTOR shall reimburse DISTRICT upon demand for the cost thereof.

(E) The DISTRICT agrees to pay the INSPECTOR in accordance with the rate and price schedule information set forth in EXHIBIT "A". This AGREEMENT is based on estimated Time and Material expense. In no event shall the total payment to INSPECTOR under this AGREEMENT exceed the Estimated Project Inspection Cost ("INSPECTION COST") of **NINETEEN THOUSAND EIGHT HUNDRED DOLLARS AND ZERO CENTS ($19,800.00)**, inclusive of all reimbursable expenses, for all services performed and expenses incurred pursuant to this AGREEMENT.

(1) The INSPECTOR shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period and reimbursable expenses (if any). Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. Invoices requesting payment for reimbursable expenses incurred during the billing period must clearly list items for which reimbursement is being requested and be accompanied by proper documentation (e.g. receipts, invoices) including a copy of the DISTRICT's authorization notice for invoiced item(s). Invoices requesting payment for overtime must reflect straight time and overtime hours being charged, and must include a copy of the DISTRICT's written authorization to incur additional overtime expense. No payments will be made by the DISTRICT to the INSPECTOR for monthly invoices requesting reimbursable expenses or overtime absent the prior written authorization of the DISTRICT.

(F) The INSPECTOR agrees to discharge the duties as set out in this contract in a manner satisfactory to the Division of the State Architect and the Architect retained by the DISTRICT. The INSPECTOR shall devote each working day to the inspection of **Transportation/ Warehouse Garage Doors Project** (hereinafter referred to as the "PROJECT(S)".

(G) Termination. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of the INSPECTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

(1) In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the INSPECTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and other documents whether delivered to the DISTRICT or in the possession of the INSPECTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased inspection and replacement inspector costs shall be deducted from payments to the INSPECTOR.

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(2) In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Paragraph (G)(3) below, and INSPECTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by INSPECTOR.

(3) This AGREEMENT may be terminated without cause by DISTRICT upon fourteen (14) days written notice to INSPECTOR. In the event of a termination without cause, the DISTRICT shall pay INSPECTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the INSPECTOR for Board approved extra services.

(4) In the event the INSPECTOR is terminated, with or without cause, the INSPECTOR shall personally provide all the original PIC's prepared or obtained by the INSPECTOR in connection with the PROJECT to the assuming DSA inspector or the DSA as directed by the DISTRICT. All original PIC's must be provided to the DSA assuming inspector or the DSA, as applicable, within 48 hours of the effective date of the INSPECTOR's termination. Under no circumstances shall the INSPECTOR withhold any original PIC's related to the PROJECT upon the INSPECTOR's termination. The INSPECTOR shall be responsible for any delays on the PROJECT that arise out of the INSPECTOR's failure to provide the original PIC's to the assuming DSA inspector or the DSA as directed by the DISTRICT in accordance with this section. Upon the effective date of the INSPECTOR's termination, the INSPECTOR shall provide copies of all current PIC's in the INSPECTOR's Project File to the DISTRICT along with all other documents detailed in Section (C)(2)(c) of this AGREEMENT.

(5) In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, the INSPECTOR agrees to continue the work diligently to completion. If the dispute is not resolved, the INSPECTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but the INSPECTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before.

(6) THE DISTRICT AND INSPECTOR UNDERSTAND AND AGREE THAT SECTION (G) OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

(H) Hold Harmless. To the fullest extent permitted by law, the INSPECTOR agrees to indemnify, defend and hold the DISTRICT entirely harmless from all liability arising out of:

(1) Workers' Compensation and Employers' Liability. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to the INSPECTOR's employees or the INSPECTOR's subcontractor's employees arising out of INSPECTOR's work under this AGREEMENT; and

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(2) General Liability. Liability for damages for (a) death or bodily injury to person; (b) injury to, loss or theft of property; (c) any failure or alleged failure to comply with any provision of law or (d) any other loss, damage or expense arising under either (a), (b), or (c) herein this paragraph, sustained by the INSPECTOR or any person, firm or corporation employed by the INSPECTOR related to, founded upon or in connection with this AGREEMENT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

(3) Professional Liability. Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the INSPECTOR, or any person, firm or corporation employed by the INSPECTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the PROJECT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

(4) Business Automobile Liability. Liability for bodily injury or property damage claims arising out of the use of owned, hired, or non-owned automobiles operated by the INSPECTOR, its officers, agents, employees or anyone employed by the INSPECTOR, in connection with work performed under this AGREEMENT.

(5) INSPECTOR, at INSPECTOR's own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its officers, agents or employees on account of or founded upon any of the causes, damages or injuries identified herein Section (H) and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

(6) THE PARTIES UNDERSTAND AND AGREE THAT SECTION (H) OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE § 2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT MAY BE ATTACHED TO THIS AGREEMENT AS AN EXHIBIT OR OTHERWISE INCLUDED IN THE CONSULTANT'S TERMS AND CONDITIONS SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

(7) ANY ATTEMPT TO LIMIT THE INSPECTOR'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE INSPECTOR.

(I) Independent Contractor. INSPECTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. The INSPECTOR understands and agrees that INSPECTOR and all of INSPECTOR's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. The INSPECTOR assumes the full responsibility for the acts and/or omissions of the INSPECTOR's employees or agents as they relate to the services to be provided under this AGREEMENT. The INSPECTOR shall assume full responsibility for payment of all prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective INSPECTOR's employees.

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

INSPECTOR shall fully defend and indemnify the DISTRICT from any claims, damages or any liability arising from or related to DISTRICT or its subcontractors' failure to comply with any applicable prevailing wage laws and requirements.

(J) Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or the INSPECTOR.

(K) The DISTRICT and the INSPECTOR, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other PARTY to this AGREEMENT with respect to the terms of this AGREEMENT. The INSPECTOR shall not assign this AGREEMENT.

(L) This AGREEMENT shall be governed by the laws of the State of California.

(M) Each of the PARTIES have had the opportunity to, and have to the extent each deemed appropriate, obtained legal counsel concerning the content and meaning of this AGREEMENT. Each of the PARTIES agrees and represents that no promise, inducement or agreement not herein expressed has been made to effectuate this AGREEMENT. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and INSPECTOR and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the INSPECTOR.

(N) THIS AGREEMENT SHALL NOT INCLUDE OR INCORPORATE THE TERMS OF ANY GENERAL CONDITIONS, CONDITIONS, MASTER AGREEMENT OR ANY OTHER BOILERPLATE TERMS OR FORM DOCUMENTS PREPARED BY THE INSPECTOR. THE ATTACHMENT OF ANY SUCH DOCUMENT TO THIS AGREEMENT AS EXHIBIT "A" SHALL NOT BE INTERPRETED OR CONSTRUED TO INCORPORATE SUCH TERMS INTO THIS AGREEMENT UNLESS THE DISTRICT APPROVES OF SUCH INCORPORATION IN A SEPARATE WRITING SIGNED BY THE DISTRICT. ANY REFERENCE TO SUCH BOILERPLATE TERMS AND CONDITIONS IN THE PROPOSAL OR QUOTE SUBMITTED BY THE INSPECTOR SHALL BE NULL AND VOID AND HAVE NO EFFECT UPON THIS AGREEMENT. PROPOSALS, QUOTES, STATEMENT OF QUALIFICATIONS AND OTHER SIMILAR DOCUMENTS PREPARED BY THE INSPECTOR MAY BE INCORPORATED INTO THIS AGREEMENT AS EXHIBIT "A" BUT SUCH INCORPORATION SHALL BE STRICTLY LIMITED TO THOSE PARTS DESCRIBING THE INSPECTOR'S SCOPE OF WORK, RATE AND PRICE SCHEDULE AND QUALIFICATIONS.

(O) Time is of the essence with respect to all provisions of this AGREEMENT.

(P) This AGREEMENT will be liberally construed to effectuate the intention of the PARTIES with respect to the transaction described herein. In determining the meaning of, or resolving any ambiguities with respect to, any word, phrase or provision of this AGREEMENT, neither this AGREEMENT nor any uncertainty or ambiguity be construed or resolved against either PARTY (including the PARTY primarily responsible for drafting and preparation of this AGREEMENT), under any rule of construction or otherwise, it being expressly understood and agreed that the PARTIES have participated equally or have had equal opportunity to participate in the drafting hereof.

(Q) If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

(R) All exhibits referenced herein and attached hereto shall be deemed incorporated into and made a part of this AGREEMENT by this reference as though fully set forth in each instance in the text hereof unless otherwise excluded by this AGREEMENT.

(S) This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the District duly passed and adopted.

(T) Assignment. INSPECTOR shall not assign or transfer this AGREEMENT or any interests of INSPECTOR herein without the prior written approval of the DISTRICT. Any such attempt by the INSPECTOR to assign or transfer this AGREEMENT or any of the INSPECTOR's interests set forth herein without the DISTRICT's written approval shall be void and shall be given no force or effect. No individual person assigned to provide the services hereunder for the PROJECT may be changed or substituted without the prior written consent of the DISTRICT. Such consent may be given or withheld in the DISTRICT's absolute discretion.

(U) Administration. The INSPECTOR shall produce, or shall hire the necessary independent contractors and/or consultants needed to produce, a clerically smooth product for the DISTRICT and for the INSPECTOR's routine correspondence with the DISTRICT. These clerical services shall be provided at no additional expense to the DISTRICT.

(V) Conflict of Interest. The INSPECTOR hereby represents, warrants and covenants that: (i) at the time of execution of this AGREEMENT, the INSPECTOR has no interest and shall not acquire any interest in the future, whether direct or indirect, which would conflict in any manner or degree with the performance of services under this AGREEMENT; and (ii) the INSPECTOR shall not employ in the performance of services under this AGREEMENT any person or entity having such an interest.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

INSPECTOR:

RS Construction Services, Inc.

By: DocuSigned by: Ralph Slunyock F5124A0E7562401...

President

2/5/2026 | 12:38 PM PST

DISTRICT:

Norwalk- La Mirada Unified School District

By: _____

_____

APPROVED AS TO FORM:

Atkinson, Andelson, Loya, Ruud & Romo

_____

Stephen M. McLoughlin, Esq.
Attorneys for Norwalk- La Mirada Unified School District

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

ATTACH PROPOSAL

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

RS CONSTRUCTION SERVICES INC.

Norwalk-La Mirada Unified School District
15711 Pioneer Blvd., Building G
Norwalk, CA 90650
Attn: Bomee Yoon, Facilities Coordinator

January 26, 2026

RE: Request for Proposal (RFP) for DSA Project Inspection Services for the NLMUSD Transportation Garage & Warehouse Doors (Non-DSA Project)

Scope

Provide DSA Project Inspection Services for the above-named project.

Billing Rates

Class 3 Project Inspector: $ 90.00 / hour

Cost

Estimated project duration: February 23, 2026 – May 08, 2026 – Construction Phase & Closeout.

Project Inspector: Ralph Shryock (Class 1 PI)	75 calendar days / 220 hrs.	$	19,800.00
	TOTAL ESTIMATED COST:	**$**	**19,800.00**

Proposal

Budgetary hourly proposal for DSA Inspection:

1. Budgetary hourly rate for DSA Inspector: See rates above.
2. Inspector working days per week, Monday through Friday, 4 hours per day, during normal working hours. Exact dates and timelines to be determined by District. Part time work will apply when work has slowed and inspection deemed not necessary.
3. Hourly rate applies from the start of construction 02/23/26 to 05/08/26 end of construction including close out. Contract to be amended if additional inspection is deemed necessary.
4. Construction duration is based on working days (2080 hours per year).

Fee Qualification:

1. Straight Time (S.T.): as quoted is based on per hour rate. (S.T.) is based on an 8-hour day, for a total of 40 hours per week.
2. Overtime (O.T.): Rate charged will be the same as straight time (S.T.) for hours worked over 40 per week.
3. Estimate is based on a 4-hour minimum of 1-4 hours of inspection; 6-hour minimum of 4 to 6 hours of inspection; and 8 hours over 6 to 8 hours of inspection.
4. No reimbursable expenses.

13337 E. South Street # 297, Cerritos, CA 90703
Tel: (562) 884-5840, Fax: (562) 219-7495, Email: rshryock@rscspros.com

Docusign Envelope ID: 2DDACAE1-E51F-46E0-BC0D-750487C7861F

RS CONSTRUCTION SERVICES INC.

Inclusions:

1. Required Insurance.
2. Administration.

Exclusions:

1. Testing/Special inspection by qualified laboratory.
2. Copy of Plans and Specifications (District to Provide).

Submitted by RS Construction Services Inc.,

Ralph Shryock Digitally signed by Ralph Shryock
DN: cn=Ralph Shryock, o=RSCS Inc., ou, email=rshryock9@aol.com, c=US
Date: 2026.01.26 15:14:58 -08'00'

_____1-26-2026_

Ralph Shryock – President, RSCS INC.

13337 E. South Street # 297, Cerritos, CA 90703
Tel: (562) 884-5840, Fax: (562) 219-7495, Email: rshryock@rscspros.com

RECORDING REQUESTED BY AND RETURN TO:
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
ATTN: STEVE FERICEAN/PURCHASING DEPARTMENT
12820 PIONEER BOULEVARD
NORWALK, CA 90650-2894

NOTICE OF COMPLETION
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
12820 PIONEER BLVD. NORWALK, CA 90650

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN THAT THE CONTRACT DATED OCTOBER 14, 2024 ENTERED INTO BETWEEN NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, AS OWNER AND BUILDING RESOURCES, INC., FOR THE FOLLOWING WORK VIZ:

INFRASTRUCTURE, MODERNIZATION UTILITY SAVINGS PROGRAM, RFP NO. 2324-3
TASK ORDER #3

WAS DULY RECOGNIZED FOR COMPLETION ON FEBRUARY 23, 2026, AND WORK WAS DULY ACCEPTED BY THE BOARD OF EDUCATION AT THEIR MEETING ON FEBRUARY 23, 2026

FULL COMPLETION AND ACCEPTANCE OF THE ABOVE-NAMED WORK IS HEREBY ACKNOWLEDGED.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

_____
STEVE FERICEAN
DIRECTOR, PURCHASING AND WAREHOUSE

THE UNDERSIGNED, BEING DULY SWORN, STATES THAT THE CONTENTS OF THIS DOCUMENT ARE TRUE TO THE BEST OF HIS KNOWLEDGE.

_____
ESTUARDO A. SANTILLAN
ASSISTANT SUPERINTENDENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

SUBSCRIBED AND SWORN TO (OR AFFIRMED) BEFORE ME ON THIS _____DAY OF _____, 2026, BY STEVE FERICEAN AND ESTUARDO A. SANTILLAN, PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHO APPEARED BEFORE ME.

_____
(NOTARY SIGNATURE) (SEAL)

Docusign Envelope ID: 3EB90A10-355B-499B-817E-B8512FA0199C

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated February 18, 2026, by and between Leadership Associates, LLC, hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:

   Superintendent Targeted Search consultant services.

   as outlined in the attached Proposal dated February 18, 2026. Initial BH
2. The Contractor will commence providing services under this AGREEMENT on February 24, 2026 and will diligently perform, as required, and complete performance by June 30, 2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. Initial BH
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $10,000.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. Initial BH
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: 3EB90A10-355B-499B-817E-B8512FA0199C

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:		**DISTRICT:**
Signature	Signed by: Betty Hall AF54656FE8C443E...	Signature
Title	Contracts Administrator	
Name	Betty Hall	Norwalk-La Mirada USD
Address	449 W Foothill Blvd #427 Glendora CA 91741760-711-4277	12820 Pioneer Boulevard Norwalk, California 90650
Phone Number	760-771-4277	(562) 210-2000
		Date Approved

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-00000.0-00000-71500-5810-7100000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☐ Yes ☒ No

Docusign Envelope ID: 3EB90A10-355B-499B-817E-B8512FA0199C

February 18, 2026

LEADERSHIP ASSOCIATES
California's Premier Executive Search & Leadership Development Firm

FEE AND SUMMARY OF SERVICES

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
SUPERINTENDENT TARGETED SEARCH

FEE TO CONDUCT TARGETED SEARCH: $10,000; all-inclusive

This fee includes:

- All meetings with the Board including determining the timeline
- Recruitment of candidates
  - Extensive background checks
- Coordination of logistics of the search:
  - scheduling appointments
  - notification of unsuccessful candidates
  - scheduling community visit
- Coordinating with the Board on the final interview questions and supporting the Board with the interview process
- Assisting the Board's administrative assistant throughout the process
- Acting as an advisor to the Board of Education
- Assisting the new superintendent and Board through transition and community verification visit, if conducted

(Note: Should additional services be requested, Leadership Associates will discuss this with the Board of Education).

Docusign Envelope ID: 3EB90A10-355B-499B-817E-B8512FA0199C

SERVICES AGREEMENT

LEADERSHIP ASSOCIATES
http://www.leadershipassociates.org/
449 W. Foothill Blvd., #427
Glendora, CA 91741
(916) 520-4951

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this ____ **day of February 2026** between **LEADERSHIP ASSOCIATES**, hereinafter called the Contractor, and **NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT,** hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

The Contractor will conduct a Targeted Superintendent search, as delineated in the Fee and Summary of Services.

The District agrees to pay the Contractor **TEN THOUSAND DOLLARS ($10,000)** for services provided. Payment is to take place upon selection of a finalist. The Contractor will submit the invoice to the District for payment. Payment is due within 30 days of receipt of invoice.

Remittance payable/forwarded to: **Leadership Associates**
Attn: Betty Hall
449 W. Foothill Blvd., #427
Glendora, CA 91741

The Contractor is to perform the above services beginning February __, 2026.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

Leadership Associates does not participate in a California public pension system. Leadership Associates and the District understand that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:	DISTRICT:
LEADERSHIP ASSOCIATES	NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
Taxpayer ID#: 68-038 3653	
By: _____	By: _____
Name: Betty Hall	Name: _____
Dept: Fiscal Services	Title: _____
Date: _____	Date: _____

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

C-23439-A16:23:26

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 16
TO

HEAD START/ EARLY HEAD START/INFANT-TODDLER GENERAL
CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650, hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-15 and Revised Exhibit E are hereby issued and incorporated herein to extend the end date of the funding for HSB LCE, HS T&TA LCE, HSD LCE, EHS LCE, AND HSB CO I LCE to June 30, 2026 in accordance with the fully approved Budget Adjustment Request (BAR) #44-548, BAR #44-550, BAR #44-552, BAR #44-553, and BAR #44-555, attached hereto, incorporated herein and made a part hereof.

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY OFFICE OF EDUCATION	NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
By _____ David D. Hart Chief Financial Officer	By _____ Estuardo A. Santillan Typed or Printed Name Title Asst. Superintendent Business Services
Date _____	Date _____

lm 11-17
ROC 11/19/25

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

REVISED EXHIBIT B2-15

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: HEAD START (52100) Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-233, 11, 10/31/24						322,651			199,000		521,651	-
BAR#44-371, 17, 3/28/25						65,000			(65,000)		-	-
RAA#44-548, 28, 9/5/25											-	-
Total HS Basic Funds		$ 4,616,311	$ 2,988,566	$ -	$ 47,288	$ 703,171	$ -	$ -	$ 1,538,797	$ -	$ 9,894,133	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
RAA#44-550, 29, 9/5/25											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HS DURATION (52150) | Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
RAA#44-552, 30, 9/5/25											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT Program: EARLY HEAD START (52120) Date Prepared: September 17, 2025
C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
BAR#44-288, 14, 1/3/25									7,500		7,500	-
RAA#44-553, 31, 9/5/25											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 441,554	$ -	$ 4,958,506	$ 371,752

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: Head Start Basic Carryover I (52101) Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
BAR#44-232, 10, 10/30/24		44,000	6,000								50,000	-
BAR#44-290, 16, 1/3/25						4,500	45,000		30,500		80,000	-
RAA#44-555, 32, 9/5/25											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ 44,000	$ 6,000	$ -	$ 87,263	$ 4,500	$ 45,000	$ -	$ 178,269	$ -	$ 365,032	$ -

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LJ Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LJ Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: AB185 ARPA CSPP (50660) | Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Sep 4, 2024 14:55 PDT)
Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: CSPP SB140 One Time for Centers (78173)

Date Prepared: February 18, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
CSPP SB140 One Time for Centers:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-256, 13, 12/09/24							11,553				11,553
											-
											-
											-
											-
											-
											-
											-
Total CSPP SB140 One Time for Centers Funds		$ -	$ -	$ -	$ -	$ -	$ 11,553	$ -	$ -	$ -	$ 11,553

Terri Lyttaker (Feb 18, 2025 17:21 PST)

Terri Lyttaker, Controller

Feb 18, 2025
Date

Lesley Jiang

Feb 18, 2025

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: SB140 Plus Rate CSPP (78172)

Date Prepared: February 19, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
SB140 Plus Rate CSPP:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-255, 12, 12/06/24		15,000	10,000			5,660					30,660
											-
											-
											-
											-
											-
											-
											-
Total SB140 Plus Rate CSPP Funds		$ 15,000	$ 10,000	$ -	$ -	$ 5,660	$ -	$ -	$ -	$ -	$ 30,660

Terri Lyttaker (Feb 19, 2025 15:40 PST)
Terri Lyttaker, Controller

Feb 19, 2025
Date

Lesley Jiang
Feb 19, 2025

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
HS Basic LCE	One-Time	28	44-548	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Head Start Basic-LCE contract ending date extend to 6/30/2026 per NOA 09CH011157-05-06. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

MV Maria Villarosa

LA Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/15/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/17/2025
	Controller's Office – Financial Operations Consultant and Date Signed 09/17/2025

CA
CA
09/17/2025

ERC
ERC

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
HS T&TA LCE	One-Time	29	44-550	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting HS T&TA-LCE contract ending date extend to 6/30/2026 per NOA 09CH011157-05-06. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/15/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/17/2025
	Controller's Office – Financial Operations Consultant and Date Signed 09/17/2025

CA
CA
09/17/2025

ERC
ERC

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year 2023-2026	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
HS Duration/Dosage LCE	One-Time	30	44-552	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting HS Duration/Dosage-LCE contract ending date extend to 6/30/2026 per NOA 09CH011157-05-06. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS	Grantee Program Office and Date Signed: 09/15/2025
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: 09/17/2025
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: 09/17/2025

CA
CA
09/17/2025

ERC
ERC

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
EHS Basic LCE	One-Time	31	44-553	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Early Head Start Basic-LCE contract ending date extend to 6/30/2026 per NOA 09CH011157-05-06. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/16/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/17/2025
	Controller's Office – Financial Operations Consultant and Date Signed 09/17/2025

CA
CA
09/17/2025

ERC
ERC

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
HS Basic Carryover I LCE	One-Time	32	44-555	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Head Start Basic Carryover I-LCE contract ending date extend to 6/30/2026 per NOA 09CH011157-05-06. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/15/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/17/2025
	Controller's Office – Financial Operations Consultant and Date Signed 09/17/2025

CA
CA
09/17/2025

ERC
ERC

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

REVISED EXHIBIT E – FY 2023-2026 LOW-COST EXTENSION REQUIRED

REPORTS MONTHLY REPORTS

Each report listed in this section is due monthly on or before the calendar day identified in the "DUE DATE" column.

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
12th	Fiscal Cost Reports: A. Invoice for Reimbursement B. Food Program Expenditure Report (Non-Profits only) C. Certificate of Compliance with Tax Regulations (Non-profits only) D. Supplemental Expenditure Report Summary Page E. Supplemental Expenditure Report Line Item Detail F. Functional Allocation Percentages G. Detailed Budget Report H. Detailed Cost Report I. Personnel Vacancy Report J. Non Federal Match (NFM) Contribution Detail List K. Attach trial balance to support data L. Equipment Detail List	Electronic	HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu cc Assigned Delegate Fiscal Lead	FCA
	Monthly Budget Projections	Electronic	Electronic Submission: HS_CostReport@lacoe.edu Assigned Delegate Fiscal Lead	
	Tier I Monitoring Tool	Electronic	Electronic Submission: Assigned Delegate Fiscal Lead	
12th	*Applicable only for sub-recipients who are currently approved for cash advance* Cash Advance Requests: Whenever a Cash Advance is requested or Other Special Circumstances – Submit A and B A. Cash Projection Request B. List of Estimated Expenditures for Cash Requested for the Month C. Backup Documentation of Estimated Expenditures	Electronic	Electronic Submission: HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu	FCA

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

SPECIFIC REPORTS

Each report listed in this section is due on or before the calendar day identified in the "DUE DATE" column.

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
7th calendar day of the month	Attendance: Attendance Analysis Report This report is only to be submitted when: 1. ADA falls below 85% for EHS and/or HS center-based and family childcare program options; and/or 2. Home visit participations fall below 85% for home-based programs	Electronic	Assigned Program Control Consultant Subject line: Analysis of Absenteeism Report, [Agency Name]	PDS
Upon receipt from issuing agency and prior to commencement of Head Start services at the location.	Child Care Site Licenses (if changed or new)	Electronic	Facilities Planning Officer	FCA
Prior to commencement of Head Start/Early Head Start at the new location.	Agency Site Request (Refer to RAA/BAR Manual)	Electronic RAA/BAR System	Grantee Program Office Attention Fiscal Controls and Accountability Unit, Facilities Planning Officer	FCA
Prior to execution.	Leases: All proposed lease drafts. Submit to Grantee for review and prior approval.	Electronic	Facilities Planning Officer	FCA
Within 30 calendar days of signing final lease.	Leases: Copies of All new/renewed executed Facility Leases.	Electronic	Division Secretary Facilities Planning Officer	FCA
Within 30 calendar days of opening of a new child care center or family child care (FCC), and by August 30th of the start of year 1 of a 5-year grant period for all centers and FCC.	OHS Health and Safety Screener with signed certification	Electronic	Facilities Planning Officer Assigned Facilities Planning Specialist	FCA
Upon receipt from issuing agency.	Fire Inspection Fire inspection report issued by local fire authority.	Electronic	Facilities Planning Officer Assigned Facilities Planning Specialist	FCA

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
Within 45 calendar days at the start of the project period. Or at the launch of a new delegate agency within the current project period.	Governance and Leadership Capacity Screener	Electronic	Electronic Submission: Head Start Enterprise System (HSES)	DLTL
Within 24 hours of receipt.	Fiscal: Report of Funding loss Other Than Head Start	Electronic	Grantee Program Office Division Secretary hs_doc_submission@lacoe.edu Subject line: Report of Funding Loss, [Agency Name]	FCA
*Prior to funding.	Original endorsement and Certificates of Insurance	Electronic	LACOE's Insurance Compliance PO Box 12010-LA, Hemet, CA 92546-8010 ContractsStaff@lacoe.edu Division Secretary hs_doc_submission@lacoe.edu Subject line: Certificates of Insurance, [Agency Name]	FCA LACOE
Within 24 hours of notification of planned termination	Insurance Termination Notice: Written Insurance Termination Notice	Electronic	LACOE's Procurement Services and Operations/Administrative Services ContractsStaff@lacoe.edu Grantee Program Office Division Secretary hs_doc_submission@lacoe.edu Subject line: Insurance Termination Notice, [Agency Name]	FCA LACOE
Within 10 working days of filing of report with insurance provider	Insurance Report & Claim	Electronic	Grantee Division Secretary, FCA Unit, LACOE Risk Management Officer / Controller	FCA LACOE

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
			hs_doc_submission@lacoe.edu Subject line: Insurance Report & Claim, [Agency Name]	
Within 24 hours of receipt.	Lawsuits follow Steps in Exhibit M (Including Legal Case Analysis, if appropriate)	Electronic	Grantee Program Office Assistant Director, FCA hs_doc_submission@lacoe.edu Subject line: Legal Case Analysis [Agency Name]	FCA
Within 24 hours of receipt	Reports: Other Regulatory Agencies (i.e., USDA/CACFP, CCLD, CDE, Health Dept., Fire Dept., Building and Safety, Environmental Health, etc.).	Electronic	hs_doc_submission@lacoe.edu Subject line: [Regulatory Agency] Report, [Agency Name]	DLTL FL FPO
Within 24 hours of injury, incident or death	Death and Serious Injury: Report of Unusual Incident and Injury (Refer to LACOE UI GIM for details)	Electronic	DLTL on the LACOE issued Incident Report Tracking Sheet via e-mail mailto:hs_doc_submission@lacoe.edu HSEL eCollaboration: Delegate Folders Subject line: Unusual Incident and Injury Report, [Agency Name]	DLTL
Telephone call to PDE Assistant Director and electronic copy submitted within 24 hours	A designation of "Deficiency" by any Federal, State or local regulatory agency.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Deficiency Designation, [Agency Name]	DLTL
Telephone call to FCA Assistant Director and electronic copy of report submitted within 3 working days	A Sub Recipient has been determined by any Federal, State or local regulatory agency or by an independent audit to be at risk of failing to continue functioning as a going concern.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Going Concern Risk, [Agency Name]	FCA

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
Telephone call to FCA Assistant Director and electronic copy submitted within 3 working days	A Sub Recipient that files for bankruptcy	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Bankruptcy Filing, [Agency Name]	FCA
Telephone call to FCA Assistant Director and electronic copy submitted within 3 working days	Sub Recipient or its subcontractors has been debarred from receiving Federal, State or local funds from any Federal, State or local agency or has been disqualified from the Child and Adult Care Food Program (CACFP), National School Lunch Program or the status of Sub Recipient certification for compliance with debarment has changed.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Debarment, [Agency Name]	FCA
Telephone call to FCA Assistant Director and electronic copy submitted within 3 working days	Suspension notification or report of funding loss of its Head Start, Early Head Start or State Preschool program by a Federal, State or local regulatory agency.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Funding Loss, [Agency Name]	FCA
Telephone call to PDE Assistant Director and electronic copy submitted within 24 hours	The placement on probation and/or the revocation of its license to operate a Head Start, Early Head Start or State Preschool center or program by a Federal, State or local regulatory agency.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency License Probation/Revocation, [Agency Name]	DLTL

Docusign Envelope ID: F9DF71B4-0701-4327-81CE-08EDF4781EDE

REPORTS FOR SEPTEMBER 2026:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
30th	Fiscal **Final Cost Reports for the Low-Cost Extension contract years, if applicable: A. Invoice for Reimbursement B. Personnel Vacancy Report C. Food Program Expenditure Report (Non-Profits only) D. Equipment Detail List E. Supplemental Expenditure Report Summary Page F. Supplemental Expenditure Report Line Item Detail G. Certificate of Compliance with Tax Regulations (Non-profits only) H. Functional Allocation Percentages I. Detailed Budget Report J. Detailed Cost Report K. Non-Federal Match (NFM) Contribution Detail List L. Attach Final trial balance to support data	Electronic	Electronic Submission: HS_CostReport@lacoe.edu and ContlrHS_CostReport@lacoe.edu cc Assigned Delegate Fiscal Lead	FCA FCA
	Explanation for unliquidated balance	Electronic	HS_CostReport@lacoe.edu and cc Assigned Delegate Fiscal Lead	

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

C-23439-A17:23:26

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 17
TO

HEAD START/ EARLY HEAD START/INFANT-TODDLER GENERAL
CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650, hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-16 is hereby issued and incorporated herein to reduce the contract amount by Two Million Nine Hundred Eight Thousand Twelve Dollars ($2,908,012.00) to recapture funds in alignment with approved Budget Adjustment Requests (BAR #45-170, BAR #45-175, and BAR #45-176). The new total amount of the contract shall not exceed Thirteen Million Five Hundred Sixty-Six Thousand Six Hundred Forty-Nine Dollars ($13,566,649.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY OFFICE OF EDUCATION	NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
By _____ David D. Hart Chief Financial Officer	By _____ Estuardo Santillan Typed or Printed Name Title Assistant Superintendent, Business Services
Date _____	Date _____

lm 2-4
ROC N/A

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

REVISED EXHIBIT B2-16

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HEAD START (52100)

Date Prepared: January 26, 2026

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-233, 11, 10/31/24						322,651			199,000		521,651	-
BAR#44-371, 17, 3/28/25						65,000			(65,000)		-	-
RAA#44-548, 28, 9/5/25											-	-
BAR#45-170, 9, 1/6/26		(99,977)	(929,570)		(4,026)	(162,690)			(866,661)		(2,062,924)	-
Total HS Basic Funds		$ 4,516,334	$ 2,058,996	$ -	$ 43,262	$ 540,481	$ -	$ -	$ 672,136	$ -	$ 7,831,209	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
RAA#44-550, 29, 9/5/25											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Lesley Jiang, Interim Director

01/26/2026
Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT Program: EARLY HEAD START (52120) Date Prepared: January 14, 2026

C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
BAR#44-288, 14, 1/3/25									7,500		7,500	-
RAA#44-553, 31, 9/5/25											-	-
BAR#45-176, 11, 1/9/26		(97,405)	(141,881)	(3,500)	(33,138)	(148,423)			(238,890)		(663,237)	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,484,566	$ 1,343,944	$ -	$ -	$ 264,095	$ -	$ -	$ 202,664	$ -	$ 4,295,269	$ 371,752

Elizabeth Boston

Elizabeth Boston, Executive Director

01/15/2026

Date

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: Head Start Basic Carryover I (52101) Date Prepared: January 16, 2026

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
BAR#44-232, 10, 10/30/24		44,000	6,000								50,000	-
BAR#44-290, 16, 1/3/25						4,500	45,000		30,500		80,000	-
RAA#44-555, 32, 9/5/25											-	-
BAR#45-175, 10, 1/9/26		(44,000)	(6,000)		(5,407)	(3,581)	(24,500)		(98,363)		(181,851)	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 81,856	$ 919	$ 20,500	$ -	$ 79,906	$ -	$ 183,181	$ -

Elizabeth Boston

Elizabeth Boston, Executive Director

01/16/2026

Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LJ Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LJ Jul 6, 2023

Jul 6, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HS DURATION (52150) | Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
RAA#44-552, 30, 9/5/25											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

09/17/2025

Lesley Jiang, AIC for Terri Lyttaker, Controller — Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: AB110 ARPA CSPP Round 2 (78170) | Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
RAA#44-557, 33, 9/5/25											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT Program: AB131 CSPP (50590) Date Prepared: September 24, 2025

C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
RAA#44-559, 34, 9/5/25											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT Program: AB185 ARPA CSPP (50660) Date Prepared: September 24, 2025

C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
RAA#44-560, 35, 9/5/25											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802



Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: CSPP SB140 One Time for Centers (78173) | Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
CSPP SB140 One Time for Centers:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-256, 13, 12/09/24							11,553				11,553
RAA#44-562, 36, 9/5/25											-
											-
											-
											-
											-
											-
											-
											-
Total CSPP SB140 One Time for Centers Funds		$ -	$ -	$ -	$ -	$ -	$ 11,553	$ -	$ -	$ -	$ 11,553

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: SB140 Plus Rate CSPP (78172) | Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
SB140 Plus Rate CSPP:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-255, 12, 12/6/24		15,000	10,000			5,660					30,660
RAA#44-564, 37, 9/5/25											-
											-
											-
											-
											-
											-
											-
											-
Total SB140 Plus Rate CSPP Funds		$ 15,000	$ 10,000	$ -	$ -	$ 5,660	$ -	$ -	$ -	$ -	$ 30,660

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		**2025**-26	**01/06/2026**	**07/01/2025**
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic LCE	**One-Time**	**9**	**45-170**	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Grantee initiated recapture of HS Basic LCE ($2,062,924) VA

   a1. Program Managers & content Area Experts $8,581
   a2. Teachers/Infant Toddler Teachers $81,599
   a5. Teacher Aides & Other Education Personnel ($47,113)
   a6. Health/Mental Health Services Personnel $16,120
   a7. Disabilities Services Personnel ($10,906)
   a8. Nutrition Services Personnel ($9,536)
   a9. Other Child Services Personnel $4,277
   a10. Program Managers & content Area Experts ($40,634)
   a11. Other Family & community Partnerships Personnel ($98,994)
   a13. Head Start/Early Head Start Director $2,746
   a14. Managers ($8,864)
   a16. Clerical Personnel $10,818
   a17. Fiscal Personnel $8,007
   a18. Other Administrative Personnel $14,546
   a19. Maintenance Personnel $14,376
   a20. Transportation Personnel ($9,293)
   a21. Other Personnel ($35,707)
   b1. Social Security (FICA), State Disability, UI ($184,431)
   b2. Health/Dental/Life Insurance ($424,533)
   b3. Retirement ($305,606)
   b4. Other Fringe ($15,000)
   d2. Classroom/Outdoor ($4,026)
   e1. Office Supplies ~~($40,334)~~ ($25,354)
   e2. Child & Family Svc Supplies ~~($37,253)~~ ($102,253)
   e3. Food Service Supplies $16,073
   e4. Other Supplies ~~($36,176)~~ ($51,156)
   h4. Utilities, Telephone ($37,782) VA
   h5. Building & Child Liability ($683)

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

h6. Building Maint & Rep ~~($263,060)~~ ($202,183)
h7. Alteration/Renovation ($513,603)
h8. Local Travel ($11,209)
h9. Nutrition Services ($30,000)
h10. Child Services Consultants ($114,435)
h13. Parent Services ($5,130)
h15. Publications/Ads/Printing
~~$10,855~~ $14,978
h16. Training or Staff Develop $9,625
h17. Other $23,761

VA
VA

VA
VA

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   Yes.

3. What alternative(s) were considered before proposing the changes?

   N/A

4. How will the alternative chosen improve the delivery of services to children and families?

   N/A

5. Describe how the proposed changes conform to Federal and/or State regulations.

   N/A

Grantee Generated

Maria Villarosa

Lovell Alford

APPROVALS	
	Grantee Program Office and Date Signed 01/12/2026
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed 01/26/2026
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed 01/26/2026

CA 01/26/2026

ERC

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		**2025**-26	**01/09/2026**	**07/01/2025**
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
EHS Basic LCE	**One-Time**	**11**	**45-176**	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Grantee initiated recapture of Early Head Start LCE ($663,237)

   a1. Program Managers & content Area Experts $285 VA
   a2. Teachers/Infant Toddler Teachers ($6,744)
   a4. Home Visitors ($43,961)
   a5. Teacher Aides & Other Education Personnel $10,660
   a6. Health/Mental Health Services Personnel $5,630
   a7. Disabilities Services Personnel ($922)
   a8. Nutrition Services Personnel ($814)
   a9. Other Child Services Personnel $364
   a10. Program Managers & content Area Experts ($3,546)
   a11. Other Family & community Partnerships Personnel $4,170
   a13. Head Start/Early Head Start Director $305
   a14. Managers ($18,162)
   a16. Clerical Personnel $1,513
   a17. Fiscal Personnel $366
   a18. Other Administrative Personnel ($1,048)
   a19. Maintenance Personnel ($43,528)
   a21. Other Personnel ($1,973)
   b1. Social Security (FICA), State Disability, UI ($92,386)
   b2. Health/Dental/Life Insurance $10,611
   b3. Retirement ($35,106)
   b4. Other Fringe ($25,000)
   c1. Travel Costs ($3,500)
   d2. Classroom/Outdoor ($33,138)
   e1. Office Supplies ($51,632)
   e2. Child & Family Svc Supplies ($31,715)
   e3. Food Service Supplies ($29,682)
   e4. Other Supplies ($35,394)
   h4. Utilities, Telephone ($79,463)

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

h5. Building & Child Liability ($500)
h6. Building Maint & Rep $11,965
h7. Alteration/Renovation ($75,000)
h8. Local Travel ($2,235)
h9. Nutrition Services ($35,000)
h10. Child Services Consultants ($15,226)
h13. Parent Services ($2,040)
h15. Publications/Ads/Printing ($19,072)
h16. Training or Staff Develop ($7,888)
h17. Other ($14,431)

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   Yes.

3. What alternative(s) were considered before proposing the changes?

   N/A

4. How will the alternative chosen improve the delivery of services to children and families?

   N/A

5. Describe how the proposed changes conform to Federal and/or State regulations.

   N/A

Grantee Generated

Maria Villarosa

Lovell Alford

APPROVALS	Grantee Program Office and Date Signed 01/12/2026
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed 01/14/2026
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed 01/14/2026

CA 01/14/2026

ERC

Docusign Envelope ID: 0C6B7F46-5A74-4007-AFB5-2F316B884798

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		**2025** -26	**01/09/2026**	**07/01/2025**
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic Carryover I LCE	**One-Time**	**10**	**45-175**	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Grantee initiated recapture of HS Basic CO I ($181,851)

   a19. Maintenance Personnel ($44,000)
   b1. Social Security (FICA), State Disability, UI ($5,000)
   b3. Retirement ($1,000)
   ~~d1. Office Equipment ($5,407)~~ d2. Classroom/OUtdoor/Home-based/FCC ($5,407)
   e2. Child & Family Svc Supplies ($3,581)
   f8. Other Contracts ($24,500)
   h6. Building Maint & Rep ($73,951)
   h7. Alteration/Renovation ($8,712)
   h15. Publications/Ads/Printing ($11,231)
   h17. Other ($4,469)

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   Yes.

3. What alternative(s) were considered before proposing the changes?

   N/A

4. How will the alternative chosen improve the delivery of services to children and families?

   N/A

5. Describe how the proposed changes conform to Federal and/or State regulations.

   N/A

Grantee Generated

Maria Villarosa

Lovell Alford

APPROVALS

Grantee Program Office and Date Signed	
	01/12/2026
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed
	Carol Tsuruoka 01/16/2026
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed
	Anthony Zou 01/16/2026

CA 01/16/2026

ERC

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

C-23439-A15:23:26

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 15
TO

HEAD START/ EARLY HEAD START/INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650, hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-14 and Revised Exhibit E are hereby issued and incorporated herein to extend the end date of the funding for AB110 ARPA CSPP Round 2, AB 131 CSPP, AB 185 ARPA Rate Sup CSPP, SB 140 CSPP One Time for Centers, and SB 140 Plus Rate CSPP to June 30, 2026 in accorance wiht the fully approved Budget Adjustment Request (BAR) #44557, BAR #44-559, BAR #44-560, BAR #44-562, and BAR #44-564, attached hereto, incorporated herein and made a part hereof.

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
David D. Hart
Chief Financial Officer

Date _____

lm 10-15
ROC 10/22/25

NORWALK-LA MIRADA UNIFIED
SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...

Estuardo A. Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 10/27/2025

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REVISED EXHIBIT B2-14

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
RAA#44-557, 33, 9/5/25											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
RAA#44-559, 34, 9/5/25											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB185 ARPA CSPP (50660)

Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
RAA#44-560, 35, 9/5/25											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: CSPP SB140 One Time for Centers (78173)

Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
CSPP SB140 One Time for Centers:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-256, 13, 12/09/24							11,553				11,553
RAA#44-562, 36, 9/5/25											-
											-
											-
											-
											-
											-
											-
Total CSPP SB140 One Time for Centers Funds		$ -	$ -	$ -	$ -	$ -	$ 11,553	$ -	$ -	$ -	$ 11,553

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: SB140 Plus Rate CSPP (78172)

Date Prepared: September 24, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
SB140 Plus Rate CSPP:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-255, 12, 12/6/24		15,000	10,000			5,660					30,660
RAA#44-564, 37, 9/5/25											-
											-
											-
											-
											-
											-
											-
											-
Total SB140 Plus Rate CSPP Funds		$ 15,000	$ 10,000	$ -	$ -	$ 5,660	$ -	$ -	$ -	$ -	$ 30,660

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/24/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-233, 11, 10/31/24						322,651			199,000		521,651	-
BAR#44-371, 17, 3/28/25						65,000			(65,000)		-	-
RAA#44-548, 28, 9/5/25											-	-
Total HS Basic Funds		$ 4,616,311	$ 2,988,566	$ -	$ 47,288	$ 703,171	$ -	$ -	$ 1,538,797	$ -	$ 9,894,133	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
RAA#44-550, 29, 9/5/25											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: HS DURATION (52150) Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
RAA#44-552, 30, 9/5/25											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT — Program: EARLY HEAD START (52120) — Date Prepared: September 17, 2025

C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
BAR#44-288, 14, 1/3/25									7,500		7,500	-
RAA#44-553, 31, 9/5/25											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 441,554	$ -	$ 4,958,506	$ 371,752

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2026

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: Head Start Basic Carryover I (52101) Date Prepared: September 17, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
BAR#44-232, 10, 10/30/24		44,000	6,000								50,000	-
BAR#44-290, 16, 1/3/25						4,500	45,000		30,500		80,000	-
RAA#44-555, 32, 9/5/25											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ 44,000	$ 6,000	$ -	$ 87,263	$ 4,500	$ 45,000	$ -	$ 178,269	$ -	$ 365,032	$ -

Lesley Jiang, AIC for Terri Lyttaker, Controller

09/17/2025
Date

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
AB110 ARPA CSPP Round 2	One-Time	33	44-557	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting AB110 ARPA CSPP Round 2 contract ending date extend to 6/30/2026. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/19/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/24/2025
	Controller's Office – Financial Operations Consultant and Date Signed 09/24/2025

CA
CA
09/24/2025

ERC
ERC

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB 131 CSPP/C~~CTR~~	One-Time	34	44-559	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting AB 131 CSPP C~~CTR~~ contract ending date extend to 6/30/2026. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

MV Maria Villarosa

LA Lovell Alford

APPROVALS

	Grantee Program Office and Date Signed 09/19/2025
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed Carol Tsang 09/24/2025
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou 09/24/2025

CA
CA
09/24/2025

ERC
ERC

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB185 ARPA Rate Sup CSPP	One-Time	35	44-560	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting AB185 ARPA Rate Sup CSPP contract ending date extend to 6/30/2026. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS	
	Grantee Program Office and Date Signed 09/19/2025
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed Carol Tsang 09/24/2025
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou 09/24/2025

CA
CA
09/24/2025

ERC
ERC

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 2024	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
SB140 One Time for Center	One-Time	36	44-562	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting SB140 CSPP One Time for Centers contract ending date extend to 6/30/2026. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/19/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/24/2025
	Controller's Office – Financial Operations Consultant and Date Signed 09/24/2025

CA
CA
09/24/2025

ERC
ERC

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-2026 ~~2024~~	09/05/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
CSPP SB140 Plus Rate	One-Time	37	44-564	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting SB140 Plus Rate CSPP contract ending date extend to 6/30/2026. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

GRANTEE GENERATED

Maria Villarosa

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed 09/19/2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed 09/24/2025
CA 09/24/2025	Controller's Office – Financial Operations Consultant and Date Signed 09/24/2025

ERC

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

EXHIBIT E – FY 2025-2026 REQUIRED REPORTS

MONTHLY REPORTS

Each report listed in this section is due monthly on or before the calendar day identified in the "DUE DATE" column.

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
3rd	Monthly Child Care Population Information Collection Form No. CDD-801-A (3-02)	Electronic	cp_support@lacoe.edu	PDRM
6th	ChildPlus Data Entry must be completed on a monthly basis for all areas: A. Attendance (attendance must be reconciled and entered in ChildPlus by the 5th calendar day of the month) B. Disabilities & Mental Health C. Health & Nutrition D. Meal Counts E. Education Data F. Family Community Partnerships Data G. Personnel H. Program Information Report (PIR) I. Supplemental Service Area Data (recently added to CPS) J. Distance Virtual Learning (DVL) Refer to ChildPlus System Implementation GIM, ChildPlus Manuals, and applicable LACOE Service Area Manuals for data entry requirements.	Electronic	ChildPlus	All Teams
12th	Fiscal Cost Reports: A. Invoice for Reimbursement B. Food Program Expenditure Report (Non-Profits only) C. Certificate of Compliance with Tax Regulations (Non-profits only) D. Supplemental Expenditure Report Summary Page E. Supplemental Expenditure Report Line Item Detail F. Functional Allocation Percentages G. Detailed Budget Report H. Detailed Cost Report I. Personnel Vacancy Report	Electronic	HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu cc Assigned Delegate Fiscal Lead	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
	J. Non Federal Match (NFM) Contribution Detail List K. Attach trial balance to support data L. Equipment Detail List Monthly Budget Projections Tier I Monitoring Tool	 Electronic Electronic	 Electronic Submission: HS_CostReport@lacoe.edu Assigned Delegate Fiscal Lead Electronic Submission: Assigned Delegate Fiscal Lead	
12th	*Applicable only for sub-recipients who are currently approved for cash advance* Cash Advance Requests: Whenever a Cash Advance is requested or Other Special Circumstances – Submit A and B A. Cash Projection Request B. List of Estimated Expenditures for Cash Requested for the Month C. Backup Documentation of Estimated Expenditures	Electronic	Electronic Submission: HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

SPECIFIC REPORTS

Each report listed in this section is due on or before the calendar day identified in the "DUE DATE" column.

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
7th calendar day of the month	Attendance: Attendance Analysis Report This report is only to be submitted when: 1. ADA falls below 85% for EHS and/or HS center-based and family childcare program options; and/or 2. Home visit participations fall below 85% for home-based programs	Electronic	Assigned Program Control Consultant Subject line: Analysis of Absenteeism Report, [Agency Name]	PDS
Upon receipt from issuing agency and prior to commencement of Head Start services at the location.	Child Care Site Licenses (if changed or new)	Electronic	Facilities Planning Officer	FCA
Prior to commencement of Head Start/Early Head Start at the new location.	Agency Site Request (Refer to RAA/BAR Manual)	Electronic RAA/BAR System	Grantee Program Office Attention Fiscal Controls and Accountability Unit, Facilities Planning Officer	FCA
Prior to execution.	Leases: All proposed lease drafts. Submit to Grantee for review and prior approval.	Electronic	Facilities Planning Officer	FCA
Within 30 calendar days of signing final lease.	Leases: Copies of All new/renewed executed Facility Leases.	Electronic	Division Secretary Facilities Planning Officer	FCA
Within 30 calendar days of opening of a new child care center or family child care (FCC), and by August 30th of the start of year 1 of a 5-year	OHS Health and Safety Screener with signed certification	Electronic	Facilities Planning Officer Assigned Facilities Planning Specialist	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
grant period for all centers and FCC.				
Upon receipt from issuing agency.	Fire Inspection Fire inspection report issued by local fire authority.	Electronic	Facilities Planning Officer Assigned Facilities Planning Specialist	FCA
Within 45 calendar days at the start of the project period. Or at the launch of a new delegate agency within the current project period.	Governance and Leadership Capacity Screener	Electronic	Electronic Submission: Head Start Enterprise System (HSES)	DLTL
Within 24 hours of receipt.	Fiscal: Report of Funding loss Other Than Head Start	Electronic	Grantee Program Office Division Secretary hs_doc_submission@lacoe.edu Subject line: Report of Funding Loss, [Agency Name]	FCA
*Prior to funding.	Original endorsement and Certificates of Insurance	Electronic	LACOE's Insurance Compliance PO Box 12010-LA, Hemet, CA 92546-8010 ContractsStaff@lacoe.edu Division Secretary hs_doc_submission@lacoe.edu Subject line: Certificates of Insurance, [Agency Name]	FCA LACOE
Within 24 hours of notification of planned termination	Insurance Termination Notice: Written Insurance Termination Notice	Electronic	LACOE's Procurement Services and Operations/Administrative Services ContractsStaff@lacoe.edu	FCA LACOE

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
			Grantee Program Office Division Secretary hs_doc_submission@lacoe.edu Subject line: Insurance Termination Notice, [Agency Name]	
Within 10 working days of filing of report with insurance provider	Insurance Report & Claim	Electronic	Grantee Division Secretary, FCA Unit, LACOE Risk Management Officer / Controller hs_doc_submission@lacoe.edu Subject line: Insurance Report & Claim, [Agency Name]	FCA LACOE
Within 24 hours of receipt.	Lawsuits follow Steps in Exhibit M (Including Legal Case Analysis, if appropriate)	Electronic	Grantee Program Office Assistant Director, FCA hs_doc_submission@lacoe.edu Subject line: Legal Case Analysis [Agency Name]	FCA
Within 24 hours of receipt	Reports: Other Regulatory Agencies (i.e., USDA/CACFP, CCLD, CDE, Health Dept., Fire Dept., Building and Safety, Environmental Health, etc.).	Electronic	hs_doc_submission@lacoe.edu Subject line: [Regulatory Agency] Report, [Agency Name]	DLTL FL FPO
Within 24 hours of injury, incident or death	Death and Serious Injury: Report of Unusual Incident and Injury (Refer to LACOE UI GIM for details)	Electronic	DLTL on the LACOE issued Incident Report Tracking Sheet via e-mail	DLTL

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
			mailto:hs_doc_submission@lacoe.edu HSEL eCollaboration: Delegate Folders Subject line: Unusual Incident and Injury Report, [Agency Name]	
Telephone call to PDE Assistant Director and electronic copy submitted within 24 hours	A designation of "Deficiency" by any Federal, State or local regulatory agency.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Deficiency Designation, [Agency Name]	DLTL
Telephone call to FCA Assistant Director and electronic copy of report submitted within 3 working days	A Sub Recipient has been determined by any Federal, State or local regulatory agency or by an independent audit to be at risk of failing to continue functioning as a going concern.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Going Concern Risk, [Agency Name]	FCA
Telephone call to FCA Assistant Director and electronic copy submitted within 3 working days	A Sub Recipient that files for bankruptcy	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Bankruptcy Filing, [Agency Name]	FCA
Telephone call to FCA Assistant Director and electronic copy submitted within 3 working days	Sub Recipient or its subcontractors has been debarred from receiving Federal, State or local funds from any Federal, State or local agency or has been disqualified from the Child and Adult Care Food Program (CACFP), National School Lunch Program or the status of Sub Recipient certification for compliance with debarment has changed.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Debarment, [Agency Name]	FCA
Telephone call to FCA Assistant Director and electronic copy submitted within 3 working days	Suspension notification or report of funding loss of its Head Start, Early Head Start or State Preschool program by a Federal, State or local regulatory agency.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency Funding Loss, [Agency Name]	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
Telephone call to PDE Assistant Director and electronic copy submitted within 24 hours	The placement on probation and/or the revocation of its license to operate a Head Start, Early Head Start or State Preschool center or program by a Federal, State or local regulatory agency.	Electronic	hs_doc_submission@lacoe.edu Subject line: Agency License Probation/Revocation, [Agency Name]	DLTL
Within 24 hours of receipt	All contacts with the media relative to LACOE programs	Electronic	Legerton_Colin@lacoe.edu	Admin
Immediately	Notification of any plan to schedule site visits for federal, state, and/or local elected officials at LACOE grantee-funded facilities	Electronic	Bautista_Luis@lacoe.edu	Admin

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

STATE PROGRAMS ONLY

DUE DATE	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
May 1	Annual Report: Program Self-Evaluation for California State Preschool Program (CSPP) and General Child Care (CCTR) i 1.	Electronic	Program Control Consultant hs_ERSEA@lacoe.edu Subject line: Annual Report – State Program Self-Evaluation, [Agency Name]	PDE PDS ELO FDL
	•			
	•			
September 12th	CLASS Fall Observation Schedule	Electronic	Assigned DAE Child Development and Education Specialist Subject line: CLASS Observation Schedule, [Agency Name]	DAE
January 9th	CLASS Spring Observation Schedule	Electronic	Assigned DAE Child Development and Education Specialist hs_doc_submission@lacoe.edu Subject line: CLASS Observation Schedule, [Agency Name]	DAE
July 12 following the end of this contract year	Final Cost Report	Electronic	Electronic Submission: HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu Assigned Delegate Fiscal Lead	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

Monthly Report due on the 3rd	Monthly Child Care Population Information Collection Form No. CDD-801-A) (3-02)	Electronic	cp_support@lacoe.edu	PDRM

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR JULY 2025 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
12th	State Preschool and CCTR Final Cost Report	Electronic	Electronic Submission: HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu Assigned Delegate Fiscal Lead	FCA
14th	Program Information Report (PIR) Complete PIR data entry into ChildPlus	Electronic	ChildPlus	DLTL
19th	Human Resources: A. Staff and Consultant Qualification Verification Form	Electronic	Delegate Liaison Team Leader hs_doc_submission@lacoe.edu Subject line: Staff and Consultant Qualification Verification Form, [Agency Name]	PDE

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR AUGUST 2025 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
1st	Fiscal: *Agency Board Authorized Signatories for identified activities and as needed when changes occur. Insurance Deductible Waivers	Electronic Electronic	Grantee Program Office Division Secretary hs_doc_submission@lacoe.edu hs_doc_submission@lacoe.edu Assigned Delegate Fiscal Lead Subject line: Agency Board Authorized Signatories, [Agency Name] / Insurance Deductible Waivers, [Agency Name]	FCA FCA
1st	Fiscal: Policies and Procedures Vacation/Pension Policies and Procedures/payout plan Custodial Account Agreements Board Approved Policies and Procedures: A. Procurement B. Fiscal C. Personnel Activity Reports D. Procedures on Wages and Salary E. Vacation / Sick Leave Policy F. Salary Administration Plan G. Cost Allocation H. Determining Cost Principles I. Non-Federal Match J. On-Going Self Fiscal Monitoring K. Conflict of Interest Policy	Electronic	Grantee Program Office Division Secretary hs_doc_submission@lacoe.edu Assigned Delegate Fiscal Lead Subject line: Fiscal Policies & Procedures, [Agency Name]	FCA
18th~~22nd~~	Program Information Report (PIR) Final PIR Revisions into Head Start Enterprise System	Electronic	Head Start Enterprise System (HSES)	DLTL

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
31st	Fiscal **Final Cost Reports for the preceding contract year, if applicable: A. Invoice for Reimbursement B. Personnel Vacancy Report C. Food Program Expenditure Report (Non-Profits only) D. Equipment Detail List E. Supplemental Expenditure Report Summary Page F. Supplemental Expenditure Report Line Item Detail G. Certificate of Compliance with Tax Regulations (Non-profits only) H. Functional Allocation Percentages I. Detailed Budget Report J. Detailed Cost Report K. Non-Federal Match (NFM) Contribution Detail List L. Attach Final trial balance to support data Explanation for unliquidated balance	Electronic Electronic	Electronic Submission: HS_CostReport@lacoe.edu and ContlrHS_CostReport@lacoe.edu cc Assigned Delegate Fiscal Lead HS_CostReport@lacoe.edu and cc Assigned Delegate Fiscal Lead	FCA FCA

REPORTS FOR SEPTEMBER 2025 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
12th	CLASS Fall Observation Schedule	Electronic	Assigned DAE Child Development and Education Specialist Subject line: CLASS Observation Schedule, [Agency Name]	DAE

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR OCTOBER 2025 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
	No reports for October			

REPORTS FOR NOVEMBER 2025 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
7th	Consolidated School Readiness Report	Electronic	https://lacoe.sharepoint.com/sites/HSEL/HSELeCollaboration	PDE
15th	Fiscal Indirect Cost Rate Proposal	Electronic	Assigned Delegate Fiscal Lead	FCA
16th	PC Records: *Completed and signed Policy Committee Standardized Roster Form *Completed and signed Policy Council Representative Verification Form and Eligibility for Reimbursement Form	Electronic	hs_gov@lacoe.edu	DLTL

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR DECEMBER 2025 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
3rd	Sub Recipient Board of Directors Information: • Governing Body meeting schedule for the year (annually) • Written procedures for resolving internal disputes between the governing body and policy committee that included impasse procedures when revised. • Completed and signed Governing Body Verification Roster (annually) • Governing Body Conflict of Interest Policy (when revised)	Electronic	hs_gov@lacoe.edu	DLTL
7th	DRDP (2015) Assessment: Fall Rating Period Child Assessment Data Entry Cut-Off Date	Electronic	DCP Mobile	DAE ELO
7th	CLASS Assessment Results and Documentation Fall CLASS data	Electronic	Assigned DAE Education Specialist Designated CLASS folder in corresponding Delegate Agency folder on HSEL eCollaboration	DAE
15th	Fiscal: Annual A-133 Audit, 5500 and 990- Reports Internal Controls Questionnaire	Electronic	Division Secretary, FCA Unit hs_doc_submission@lacoe.edu cc Assigned Delegate Fiscal Lead Subject line: Annual Audit Documents, Internal Controls Questionnaire, [Agency Name]	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR JANUARY 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
12th	Substitute costs documentation	Electronic	Assigned Delegate Fiscal Lead	FCA
9th	CLASS Spring Observation Schedule	Electronic	Assigned DAE Child Development and Education Specialist Designated CLASS folder in corresponding Delegate Agency folder on HSEL eCollaboration	DAE
15th	Annual Physical Inventory and Reconcile Inventory, & Fixed Asset Listing Physical inventory count must be taken by September 30th. The inventory must be reconciled in preparation for the January 15th report submission. Inventory Report (Facilities, Equipment, Supplies – down to the classroom level), including evidence of physical count & reconciliation. Please submit the fixed asset listing (per your agency's capitalization threshold) as a separate Excel workbook or tab. Excel "Tangible Personal Property Report Template SF-428S" template is available at: http://www.prekkid.org/agencies/fiscal.php	Electronic and Paper	Assigned Delegate Fiscal Lead	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR FEBRUARY 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
	No reports for February			

REPORTS FOR MARCH 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
7th	DRDP (2015) Assessment: 2nd Period Child Assessment Data Entry Cut-Off Date	Electronic	CP Mobile	ELO

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR APRIL 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
				PDE

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR MAY 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
1st	Policies and Procedures for the 2024-25 Program Year (Management Systems and Service Areas – Except Fiscal)	Electronic	HSEL HSELe HSEL eCollaboration: Delegate Folders Subject line: Name of Procedures, [Agency Name]	DLTL PDSIST
7th	DRDP (2015) Assessment: Spring Rating Period Child Assessment Data Entry Cut-Off Date	Electronic	CP Mobile	DAE ELO
7th	CLASS Assessment Results and Documentation Spring CLASS data	Electronic	Assigned DAE Education Specialist Designated CLASS folder in corresponding Delegate Agency folder on HSEL eCollaboration	DAE
12th	Substitute costs documentation	Electronic	Assigned Delegate Fiscal Lead	FCA

REPORTS FOR JUNE 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
5th	Self-Assessment Documents: • Self-Assessment Tool • Board Approval Signature Forms • Delegate Activities Template	Electronic	HSEL eCollaboration: Delegate Folders 2024-2029 Self-Assessment Folder	DAE DLTL IAP

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.
Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).
Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR JULY 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
12th	State Preschool CDE CCTR Final Cost Report CDSS	Electronic	Electronic Submission: HS_CostReport@lacoe.edu ContlrHS_CostReport@lacoe.edu Assigned Delegate Fiscal Lead	FCA

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REPORTS FOR AUGUST 2026 IN ADDITION TO MONTHLY REPORTS:

Each report listed is due on or before the calendar day identified in the "DUE DATE" column.

DAY	REPORT	SUBMISSION FORMAT	SUBMIT TO	TEAM
31st	Fiscal **Final Cost Reports: A. Invoice for Reimbursement B. Personnel Vacancy Report C. Food Program Expenditure Report (Non-Profits only) D. Equipment Detail List E. Supplemental Expenditure Report Summary Page F. Supplemental Expenditure Report Line Item Detail G. Certificate of Compliance with Tax Regulations (Non-profits only) H. Functional Allocation Percentages I. Detailed Budget Report J. Detailed Cost Report K. Non-Federal Match (NFM) Contribution Detail List L. Attach Final trial balance to support data	Electronic	Electronic Submission: HS_CostReport@lacoe.edu and ContlrHS_CostReport@lacoe.edu cc Assigned Delegate Fiscal Lead	FCA
	Explanation for unliquidated balance	Electronic	HS_CostReport@lacoe.edu and cc Assigned Delegate Fiscal Lead	

Note:#1 *And when amended, **Unless otherwise stated in writing to agency by grantee.

Note:#2 Administration (ADM), Data Analysis & Evaluation (PRD), Fiscal Controls & Accountability (FCA), Governance (GOV), Planning & Resources Development (PRD), Program Data and Records Management (PDRM), Program Design & Effectiveness (PDE), Program Development Services (PDS), Workforce Development and Professional Learning (WDPL) . Delegate Fiscal Lead (DFL), Delegate Liaison Team Leader (DLTL).

Revised 5/10/24

Docusign Envelope ID: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Ramona- Early Education Program

Name of Vendor: Los Angeles County of Education

Description of Services/Products to be Provided.
Include why they are needed and/or what they will be used for.

Revised Exhibit B2-14 and Revised Exhibit E are hereby issued and incorporated herein to extend the end date of the funding for AB110 ARPA CSPP Round 2, AB 131 CSPP, AB 185 ARPA Rate Sup CSPP, SB 140 CSPP One Time for Centers, and SB 140 Plus Rate CSPP to June 30, 2026 in accorance wiht the fully approved Budget Adjustment Request (BAR) #44-557, BAR #44-559, BAR #44-560, BAR #44-562, and BAR #44-564, attached hereto, incorporated herein and made a part hereof.

Effective Dates of Contract:

First Day of Services to be Provided (Start Date): 7/1/23

Date Services to be Completed (End Date): 6/30/26

Total Contract Value: $ -

Funding Source(s):
Must be entered in BEST format
Fund . Sub Fund – Resource . Project Year – Goal – Function – Object - Location

12.0 _____ Amount -

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

If using ASB Funds, upload ASB Minutes approving the expenditure.

Yes X **No**

docusign

Certificate Of Completion

Envelope Id: 8ABE3F0F-CC57-44D9-BCE9-386A21EFD29A
Subject: LACOE C-23439-A15 Agreement with NLMUSD
Source Envelope:
Document Pages: 38
Certificate Pages: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 1
Initials: 0

Status: Completed

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.105

Record Tracking

Status: Original
10/15/2025 3:52:46 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Yessica Novaselec YNovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.105	Sent: 10/15/2025 3:55:45 PM Viewed: 10/15/2025 3:56:11 PM Signed: 10/15/2025 3:59:23 PM
Jennifer Sun jsun@nlmusd.org 10/13/2025 Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 10/15/2025 3:59:24 PM Viewed: 10/28/2025 10:15:28 AM Signed: 10/28/2025 10:16:00 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 10/28/2025 10:16:02 AM Viewed: 10/28/2025 6:03:21 PM Signed: 10/28/2025 6:03:27 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Lilibeth Morelos Morelos_Lilibeth@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:**	COPIED	Sent: 10/28/2025 6:03:29 PM

Carbon Copy Events	Status	Timestamp
Not Offered via Docusign		
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 10/28/2025 6:03:30 PM
Early Ed Directors earlyeddirectors@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 10/28/2025 6:03:31 PM
Karina De Loza KDeloza@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 10/28/2025 6:03:31 PM Viewed: 10/29/2025 9:27:32 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/15/2025 3:55:45 PM
Envelope Updated	Security Checked	10/28/2025 10:15:01 AM
Envelope Updated	Security Checked	10/28/2025 10:15:01 AM
Certified Delivered	Security Checked	10/28/2025 6:03:21 PM
Signing Complete	Security Checked	10/28/2025 6:03:27 PM
Completed	Security Checked	10/28/2025 6:03:31 PM

Payment Events	Status	Timestamps

Agenda Item Details

Meeting	Oct 27, 2025 - Board of Education Meeting
Category	14. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	I. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Recommended Action	Approve Amendment

Public Content

Amendment No. 15 to Contract with the Los Angeles County Office of Education to extend the term from June 30, 2025 to June 30, 2026 for funding for the management of the Head Start, Early Head Start, State Preschool (CSPP), and Infant-Toddler General Child Care (CCTR) programs. All other terms and conditions to remain as approved by the Board of Education on April 14, 2025.

Submitted by Dr. Lorena Sierra, Director, Early Education
Referred to the Superintendent by Tania Magaña, Assistant Superintendent Educational Services

C-23439-A15.pdf (1,975 KB) 20251016133529275.pdf (9,060 KB)

Administrative Content

Motion & Voting

That all items on the Consent Agenda (Items 11–19) be approved, with the exception of Item 18.B., Renumber and Amend Board Policy and Add Rule 6141, Recognition of Religious Beliefs and Customs, which was pulled by staff.

Motion by Norma Amezcua, second by Jose Rios.
Final Resolution: Motion Carries
Yes: Norma Amezcua, Jose Rios, Narcis Brasov, Lorena Vidaurre, Becky Langenwalter, Espie Free
No: Robert Cancio

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

C-23439-A14:23:25

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 14
TO

HEAD START/ EARLY HEAD START/INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650, hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-13 is hereby issued and incorporated herein to increase the total amount of the contract by Eighty Thousand Dollars ($80,000.00) for additional funding, in accordance with fully approved Budget Adjustment Request (BAR) #44-290, attached hereto, incorporated herein, and made a part hereof. The new total amount of the contract shall not exceed Sixteen Million Four Hundred Seventy-Four Thousand Six Hundred Sixty-One Dollars ($16,474,661.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By Karen Kimmel (May 26, 2025 12:04 PDT)
Karen Kimmel
Chief Financial Officer

Date 05/26/2025

Teri Lyttaker
Lesley Jiang
mc 3-21
ROC 3/26/25

NORWALK-LA MIRADA UNIFIED
SCHOOL DISTRICT

By DocuSigned by: Estuardo Santillan
4A74716ED8DD484...
Estuardo Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 04/14/2025

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

REVISED EXHIBIT B2-13

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: Head Start Basic Carryover I (52101)

Date Prepared: March 3, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
BAR#44-232, 10, 10/30/24		44,000	6,000								50,000	-
BAR#44-290, 16, 1/3/25						4,500	45,000		30,500		80,000	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ 44,000	$ 6,000	$ -	$ 87,263	$ 4,500	$ 45,000	$ -	$ 178,269	$ -	$ 365,032	$ -

Terri Lyttaker (Mar 3, 2025 12:38 PST)

Terri Lyttaker, Controller

Mar 3, 2025

Date

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: February 25, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
BAR#44-288, 14, 1/3/25									7,500		7,500	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 441,554	$ -	$ 4,958,506	$ 371,752

Terri Lyttaker (Feb 27, 2025 08:33 PST)
Terri Lyttaker, Controller

Feb 27, 2025
Date

Lesley Jiang
Feb 25, 2025

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: SB140 Plus Rate CSPP (78172)

Date Prepared: February 19, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
SB140 Plus Rate CSPP:	6238	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Approved Application		15,000	10,000			5,660					30,660
BAR#44-255, 12, 12/06/24											-
											-
											-
											-
											-
											-
											-
											-
Total SB140 Plus Rate CSPP Funds		$ 15,000	$ 10,000	$ -	$ -	$ 5,660	$ -	$ -	$ -	$ -	$ 30,660

Terri Lyttaker (Feb 19, 2025 15:40 PST)
Terri Lyttaker, Controller

Feb 19, 2025
Date

Lesley Jiang
Feb 19, 2025

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: CSPP SB140 One Time for Centers (78173)

Date Prepared: February 18, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
CSPP SB140 One Time for Centers:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-256, 13, 12/09/24							11,553				11,553
											-
											-
											-
											-
											-
											-
											-
Total CSPP SB140 One Time for Centers Funds		$ -	$ -	$ -	$ -	$ -	$ 11,553	$ -	$ -	$ -	$ 11,553

Terri Lyttaker (Feb 18, 2025 17:21 PST)
Terri Lyttaker, Controller

Feb 18, 2025
Date

Lesley Jiang
Feb 18, 2025

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HEAD START (52100)

Date Prepared: February 5, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-223, 11, 10/31/24						322,651			199,000		521,651	-
											-	-
											-	-
Total HS Basic Funds		$ 4,616,311	$ 2,988,566	$ -	$ 47,288	$ 638,171	$ -	$ -	$ 1,603,797	$ -	$ 9,894,133	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Feb 7, 2025 11:54 PST)
Terri Lyttaker, Controller

Feb 7, 2025
Date

LJ

Feb 7, 2025

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: January 14, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

Terri Lyttaker, Controller

Jan 16, 2025
Date

Jan 14, 2025

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB185 ARPA CSPP (50660)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LJ Jul 6, 2023

AZ Jul 6, 2023

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2024-25	01/03/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic Carryover I LCE	One-Time	16	44-290	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Norwalk-La Mirada USD requests $80,000 in Head Start CO 1 LCE funds for the following:-recruitment materials, banners, mailers, items to reflect re-branding of Program name; adverting banners in Cerritos and Lakewood malls; and new logo design--GABI line h.15 Publications/Advertising/Printing $21,000-a security buzz-in system for the LACOE Columbia site; and exterior NLMUSD signage for the Columbia site--GABI line h.7 Incidental Alterations/Renovations $9,500-a sound system for the Ramona MPR, used for parent meetings and trainings--GABI line e.2 Child and Family Services Supplies $4500-a consultant to create evacuation maps that meet the standards of best practices for emergencies--GABI line f.8 Other Contracts $45,000.There is no change to the organizational structure in terms of the agency's ability to deliver services.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   The projects and expenditures listed are allowable expenses that are necessary to ensure that the facilities are safe for all, and that staff and children have the tools needed to have a high-quality working and learning environment. The proposed request is reasonable and allocable per cost principles stated in 45 CFR 75 subpart E.

3. What alternative(s) were considered before proposing the changes?

   There are no alternatives to these changes.

4. How will the alternative chosen improve the delivery of services to children and families?

   The targeted funding will ensure that facilities are safe for all, and that staff have the tools they need to have high-quality learning and working environments.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   This expense conforms to 45 CFR 75 and to HSPPS 1302.31-Teaching and learning environment; HSPPS

WK LA Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed 1/17/25	Grantee Program Office and Date Signed Feb 19, 2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed Carol Tung Mar 3, 2025
	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Mar 3, 2025

CJ

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

1302.47(b)(1) and (b)(2) as well as CCR Title 22 1012389(e).

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed 1/17/25	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: 1E0044F1-BC9A-4E5D-BB91-C78C913D321F

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Preschool Program

Description of services to be provided:

to increase the total amount of the contract by Eighty Thousand Dollars ($80,000.00) for additional funding, in accordance with fully approved Budget Adjustment Request(BAR) #44-290.

$21,000 will be allocated for recruitment materials to reflect re-branding of Program name, adverting banners in Cerritos and Lakewood malls, and new logo design.

$9,500 for a security buzz-in system for the LACOE Columbia site; and exterior NLMUSD signage for the Columbia site.

$4,500 for a sound system for the Ramona MPR. $45,000 for a consultant to create evacuation maps

Effective Dates of Contract:

Start Date: 7/1/23

End Date: 6/29/25

Total Contract Value: -

Billing Rates:

☐ Per Hour Hourly Rate: _____

☐ Per Day Daily Rate: _____

☐ Per Month Monthly Rate: _____

☐ In Full Upon Completion of Services Rendered

☐ Other Please Specify _____

☐ Taxable

☐ Includes Fees and Other Charges

Funding Source(s):

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

C-23439-A13:23:25

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 13
TO

HEAD START/ EARLY HEAD START/INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650, hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-12 is hereby issued and incorporated herein to increase the total amount of the contract by Fifty-Seven Thousand Five Hundred Dollars ($57,500.00) for additional funding, in accordance with fully approved Budget Adjustment Request (BAR) #44-232 and #44-288, attached hereto, incorporated herein, and made a part hereof. The new total amount of the contract shall not exceed Sixteen Million Three Hundred Ninety-Four Thousand Six Hundred Sixty-One Dollars ($16,394,661.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By Karen Kimmel (Apr 16, 2025 07:10 PDT)
Karen Kimmel
Chief Financial Officer

Date Apr 16, 2025

Teri Lyttaker
Lesley Jiang
DD

mc 3-11
ROC 3/26/25

NORWALK-LA MIRADA UNIFIED
SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...
Estuardo Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 04/14/2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

REVISED EXHIBIT B2-12

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: Head Start Basic Carryover I (52101)

Date Prepared: February 25, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
BAR#44-232, 10, 10/30/24		44,000	6,000								50,000	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ 44,000	$ 6,000	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 285,032	$ -

Terri Lyttaker (Feb 27, 2025 08:36 PST)
Terri Lyttaker, Controller

Feb 27, 2025
Date

Lesley Jiang
Feb 25, 2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: February 25, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
BAR#44-288, 14, 1/3/25									7,500		7,500	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 441,554	$ -	$ 4,958,506	$ 371,752

Terri Lyttaker (Feb 27, 2025 08:33 PST)
Terri Lyttaker, Controller

Feb 27, 2025
Date

Lesley Jiang
Feb 25, 2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: SB140 Plus Rate CSPP (78172)

Date Prepared: February 19, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
SB140 Plus Rate CSPP:	6238	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Approved Application		15,000	10,000			5,660					30,660
BAR#44-255, 12, 12/06/24											-
											-
											-
											-
											-
											-
											-
Total SB140 Plus Rate CSPP Funds		$ 15,000	$ 10,000	$ -	$ -	$ 5,660	$ -	$ -	$ -	$ -	$ 30,660

Terri Lyttaker (Feb 19, 2025 15:40 PST)
Terri Lyttaker, Controller

Feb 19, 2025
Date

Lesley Jiang
Feb 19, 2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: CSPP SB140 One Time for Centers (78173)

Date Prepared: February 18, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
CSPP SB140 One Time for Centers:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-256, 13, 12/09/24							11,553				11,553
											-
											-
											-
											-
											-
											-
											-
Total CSPP SB140 One Time for Centers Funds		$ -	$ -	$ -	$ -	$ -	$ 11,553	$ -	$ -	$ -	$ 11,553

Terri Lyttaker (Feb 18, 2025 17:21 PST)
Terri Lyttaker, Controller

Feb 18, 2025
Date

Lesley Jiang
Feb 18, 2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: HEAD START (52100) Date Prepared: February 5, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-223, 11, 10/31/24						322,651			199,000		521,651	-
											-	-
											-	-
Total HS Basic Funds		$ 4,616,311	$ 2,988,566	$ -	$ 47,288	$ 638,171	$ -	$ -	$ 1,603,797	$ -	$ 9,894,133	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Feb 7, 2025 11:54 PST)
Terri Lyttaker, Controller

Feb 7, 2025
Date

LJ

Feb 7, 2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HS DURATION (52150) | Date Prepared: January 14, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

Terri Lyttaker, Controller

Jan 16, 2025
Date

LO

Jan 14, 2025

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB185 ARPA CSPP (50660)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: STATE PRESCHOOL MG (61050.9) | Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2024 -25	10/30/2024	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic Carryover I LCE	One-Time	10	44-232	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

Norwalk-La Mirada USD is requesting $50,000 for projects listed on the targeted funding letter. This project is facilities deep cleaning. This work will be completed through offering overtime to District custodians. NLMUSD is requesting to complete this project with funding in the following GABI lines:

a.19 Maintenance Personnel TOTAL: $44,000
- Maintenance Personnel for Facilities Deep Cleaning: **$44,000**

b.1 Social Security (FICA), State Disability, UI TOTAL: $5,000
- Fringe Benefits for Personnel: **$5,000**

b.3 Retirement TOTAL: $1,000
- Fringe Benefits for Personnel: **$1,000**

a) There will be no impact on program operations, as cleaning will be scheduled during non-student hours.

b) The This additional funding does not impact the organizational structure of the agency.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   Yes, the project listed above is an allowable expense that helps to ensure facilities are clean and safe for children, families, and staff. The proposed request is reasonable and allocable per cost principles stated in 45CFR 75 subpart E.

3. What alternative(s) were considered before proposing the changes?

WK

Lovell Alford

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed Leticia Spindola 11-15-24 Signature of Authorized Board Member and Date Signed	Grantee Program Office and Date Signed Feb 19, 2025 Controller's Office and Date Signed Carol Tsang Feb 25, 2025 Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Feb 25, 2025

CJ

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

There are no alternatives to this change.

4. How will the alternative chosen improve the delivery of services to children and families?

   Providing funding for a deep cleaning to all facilities will help ensure that all spaces are safe and healthy for children, families, and staff.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   45 CFR 75.308--Revision of Budge and Program Plans; HSPPS 1302.31-Teaching and learning environment; HSPPS 1302.47(b)(1), 1302.47 (s)(2); and CCT Title 22 101238(a).

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Leticia Spindola 11-15-24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2024 -25	01/03/2025	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
EHS Basic LCE	One-Time	14	44-288	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Norwalk-La Mirada USD requests $7,500 in EHS Basic LCE funding. The additional funds will be used to pay for recruitment materials for Early Head Start, specifically banners, mailers, and recruitment items to support the rebranding of NLMUSD Preschool Program to NLMUSD Early Education Program. NLMUSD will use the funds in the GABI line h.15 Publications/Advertising/Printing. There will be no impact to the organizational structure or on the agency's ability to deliver services. The additional marketing materials will support the agency's ability to recruit eligible Early Head Start families.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   This request is allowable and necessary to support the agency's ability to recruit eligible Early Head Start families. The proposed request is reasonable and allocable per cost principles stated in 45 CFR 75 subpart E.

3. What alternative(s) were considered before proposing the changes?

   There are no alternatives to these changes.

4. How will the alternative chosen improve the delivery of services to children and families?

   The funding will support purchasing new materials that reflect the Program's new name and revised logo. These items will help community members understand the age group NLMUSD serves and provides them with the information needed to apply for a spot in the Program. Having more applicants will ensure that there are more eligible families on the waitlist to enroll.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   This expense conforms to 45 CFR 75 subpart E.

WK LA Lovell Alford

APPROVALS

Grantee Program Office and Date Signed: Feb 19, 2025	
Parent Policy Committee (Auth. Rep.) and Date Signed: 1/17/25	Controller's Office and Date Signed: Carol Tsang Feb 25, 2025
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou Feb 25, 2025

CJ

Docusign Envelope ID: DE3240F9-8180-49A9-88AE-86770B24F637

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Preschool Program

Description of services to be provided:

Increase the total amount of the contract by $57,500 for additional funding, in accordance with fully approved Budget Adjustment Request(BAR) #44-232 and #44-288.

$50,000 pertaining to BAR #44-232: $50,000 will be allocated to pay the personnel cost to deep clean the program facilities. This work will be completed through offering overtime to District custodians.

$7,500 pertaining to BAR #44-288: $7,500 will be used to pay for recruitment materials for EHS, specifically banners, mailers, and recruitment items to support the rebranding of the NLMUSD Preschool Program to NLMUSD Early Education Program.

Effective Dates of Contract:

Start Date: 7/1/23

End Date: 6/29/25

Total Contract Value: -

Billing Rates:

☐ Per Hour Hourly Rate: _____

☐ Per Day Daily Rate: _____

☐ Per Month Monthly Rate: _____

☐ In Full Upon Completion of Services Rendered

☐ Other Please Specify _____

☐ Taxable

☐ Includes Fees and Other Charges

Funding Source(s):

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

C-23439-A12:23:25

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 12
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-11 is hereby issued to increase the total amount of the contract by Forty-Two Thousand Two Hundred Thirteen Dollars ($42,213.00) for personnel costs and mental health services, in accordance with fully approved Budget Adjustment Request (BAR) #44-255 and BAR #44-256, attached hereto, incorporated herein, and made a part hereof. The new total amount of the contract shall not exceed Sixteen Million Three Hundred Thirty-Seven Thousand One Hundred Sixty-One Dollars ($16,337,161.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY OFFICE OF EDUCATION	NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
By Karen Kimmel (Apr 16, 2025 07:10 PDT)	By DocuSigned by: Estuardo Santillan 4A74716ED8DD484
Karen Kimmel Chief Financial Officer	Estuardo Santillan Typed or Printed Name
	Title Asst. Superintendent Business Services
Date Apr 16, 2025	Date 04/14/2025

Terri Lyttaker
Lesley Jiang
DD

lm 2-26
ROC 3/19/25

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

REVISED EXHIBIT B2-11

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: SB140 Plus Rate CSPP (78172)

Date Prepared: February 19, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
SB140 Plus Rate CSPP:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-255, 12, 12/06/24		15,000	10,000			5,660					30,660
											-
											-
											-
											-
											-
											-
											-
Total SB140 Plus Rate CSPP Funds		$ 15,000	$ 10,000	$ -	$ -	$ 5,660	$ -	$ -	$ -	$ -	$ 30,660

Terri Lyttaker (Feb 19, 2025 15:40 PST)
Terri Lyttaker, Controller

Feb 19, 2025
Date

Lesley Jiang
Feb 19, 2025

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: CSPP SB140 One Time for Centers (78173)

Date Prepared: February 18, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
CSPP SB140 One Time for Centers:	6238										
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#44-256, 13, 12/09/24							11,553				11,553
											-
											-
											-
											-
											-
											-
											-
Total CSPP SB140 One Time for Centers Funds		$ -	$ -	$ -	$ -	$ -	$ 11,553	$ -	$ -	$ -	$ 11,553

Terri Lyttaker (Feb 18, 2025 17:21 PST)
Terri Lyttaker, Controller

Feb 18, 2025
Date

Lesley Jiang
Feb 18, 2025

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: February 5, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-223, 11, 10/31/24						322,651			199,000		521,651	-
											-	-
											-	-
Total HS Basic Funds		$ 4,616,311	$ 2,988,566	$ -	$ 47,288	$ 638,171	$ -	$ -	$ 1,603,797	$ -	$ 9,894,133	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Feb 7, 2025 11:54 PST)
Terri Lyttaker, Controller

Feb 7, 2025
Date

LJ

Feb 7, 2025

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: January 14, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

Terri Lyttaker, Controller

Jan 16, 2025
Date

LJ

Jan 14, 2025

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: September 27, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 371,752

Terri Lyttaker (Sep 27, 2024 13:24 PDT)

Terri Lyttaker, Controller

Sep 27, 2024
Date

LJ Sep 27, 2024

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ Sep 4, 2024

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: AB185 ARPA CSPP (50660) | Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ Sep 4, 2024

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: Head Start Basic Carryover I (52101)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 235,032	$ -

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: STATE PRESCHOOL MG (61050.9) | Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL (61050) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

LJ Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		**2024-25**	**12/06/2024**	**07/01/2024**
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
CSPP SB140 Plus Rate	**One-Time**	**12**	**44-255**	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Norwalk-La Mirada USD requests $30,660 in CSPP SB140 Plus Rate funding.

   The additional funds will pay a portion of the personnel costs for staff who support the LACOE CSPP program and also provide funds to purchase materials and supplies to enhance the learning environments.

   NLMUSD will use the funds in the following GABI lines:

   a.13 Head Start/Early Head Start Director $11,000
   a.17 Fiscal Personnel $2,000
   a.18 Other Administrative Personnel $2,000
   b.2 Health/Dental/Life Insurance $5,000
   b.3 Retirement $5,000
   e.2 Child and Family Services Supplies $5,660

   b) There will be no impact to the organizational structure or on the agency's ability to deliver services.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   This request is (a) allowable as the proposed changes are for staffing allocated to LACOE CSPP and required for CSPP services; (b) as per regulations (5 CCR 18013(s), 18033 2 CFR 200.404), these costs are necessary for NLMUSD to deliver the services and fulfill the contract; (c) reasonable as it is within our approved budget and staffing plan; and (d) allocable as NLMUSD follows the board approved Cost Allocation Plan and all costs are allocated to the LACOE CSPP program, and are in accordance with 45 CFR Part 75.403-75.405.

3. What alternative(s) were considered before proposing the changes?

   There are no alternatives to these changes.

WK LA

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed 1/17/25	Grantee Program Office and Date Signed Feb 13, 2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed Feb 19, 2025
	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Feb 19, 2025

CJ

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

4. How will the alternative chosen improve the delivery of services to children and families?

   The changes will ensure that staff are allocated appropriately in accordance with the work done in this funding source. It will also allow for the purchase of additional materials to support the students in their learning.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will help keep the program in compliance with State regulations, specifically CCR Title 22--101238(a).

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed 1/17/25	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year 2024 23-25	Date of Request	Effective Date
Norwalk-La Mirada Unified School District			12/09/2024	07/01/2024
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
SB140 One Time for Center	One-Time	13	44-256	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Norwalk-La Mirada USD requests $11,553 in SB140 One Time for Center funding. These funds will be used to support additional mental health services to staff and families.

   Specifically, NLMUSD will use the funds in the following GABI line:

   f.8 Other Contracts $11,553.

   The funds will support employee mental health activities such as consultations, support groups, and limited-session therapy. With increasing numbers of children with significant behavior challenges in classrooms, the staff needs additional mental health support to enhance their well-being so that they can continue to teach in a high-quality manner.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   The request is (a) allowable as the proposed change is for services allocated to LCSPP and required for LCSPP services; (b) as per regulations (5 CCR 18013(s), 18033 2 CFR 200.404), thees costs are necessary for NLMUSD to deliver the services and fulfill the contract; (c) reasonable as it is within our approved budge and staffing plan; and (d) allocable as NLMUSD follows board approved Cost Allocation plna and all costs that are allocated to the LACOE CSPP are in accordance with 45 CFR subpart E.

3. What alternative(s) were considered before proposing the changes?

   There are no alternatives to these changes.

4. How will the alternative chosen improve the delivery of services to children and families?

   Increasing accessibility to mental health services for employees is going to help them self-regulate, which means then that they will have more patience and resources within themselves to work with the children with

WK LA

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed 1/17/25	Grantee Program Office and Date Signed Feb 13, 2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed Feb 18, 2025
	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Feb 18, 2025

CJ

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

the most challenges.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will help keep the program in compliance with State regulations, specifically CCR Title 22--101238(a).

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed 1/17/25	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: B9A6B3AE-B826-4004-9EC0-1CD22C599007

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Preschool Program

Description of services to be provided:

Increase the total amount of the contract by $42,213 for personnel costs, classroom supplies and mental health services,in accordance with fully approved Budget Adjustment Request(BAR) #44-255 and #44-256.

$30,660 pertaining to BAR# 44-255: $25,000 will be allocated to pay a portion of the personnel cost for staff who support the LACOE CSPP program and were formerly allocated to IEEEP. $5,660 will be allocated to the purchase of materials and supplies to enhance the learning environments in the classrooms.

$11,553 pertaining to BAR# 44-256: $11,553 will be used to support additional mental health consultant services to staff and families.

Effective Dates of Contract:

Start Date: 7/1/23

End Date: 6/29/25

Total Contract Value: -

Billing Rates:

☐ Per Hour Hourly Rate: _____

☐ Per Day Daily Rate: _____

☐ Per Month Monthly Rate: _____

☐ In Full Upon Completion of Services Rendered

☐ Other Please Specify _____

☐ Taxable

☐ Includes Fees and Other Charges

Funding Source(s):

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

Agenda Item Details

Meeting	Apr 14, 2025 - Board of Education Meeting
Category	20. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	E. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	179,713.00
Recommended Action	Approve/ratify, authorize execution of Amendments, and receive additional funds.

Public Content

The following amendments 12, 13, and 14 to the contract with the Los Angeles County Office of Education will provide additional funding for the management of the Head Start, Early Head Start, State Preschool (CSPP), and Infant-Toddler General Child Care (CCTR) programs. Therefore, the contract value shall be increased by $179,713; from $16,294,948 to $16,474,661 additional funds. All other terms and conditions to remain as approved by the Board of Education on March 10, 2025.

Amendment No. 12 shall increase the total contract value by $42,213 for personnel costs and mental health services. $25,000 will be allocated to pay a portion of the personnel cost for staff who support the LACOE CSPP program and were formerly allocated to IEEEP. $5,660 will be allocated to the purchase of materials and supplies to enhance the learning environments in the classrooms. $11,553 will be used to support additional mental health consultant services to staff and families.

Amendment No. 13 shall increase the total contract value by $57,500. $50,000 will be allocated to pay the personnel cost to deep clean the program facilities. This work will be completed through offering overtime to District custodians. $7,500 will be used to pay for recruitment materials for Early Head Start; specifically banners, mailers, and recruitment items to support the rebranding of the NLMUSD Preschool Program to NLMUSD Early Education Program.

Amendment No. 14 shall increase the total contract value by $80,000. $21,000 will be allocated for recruitment materials to reflect re-branding of Program name, adverting banners in Cerritos and Lakewood malls, and new logo design. $9,500 for a security buzz-in system for the LACOE Columbia site; and exterior NLMUSD signage for the Columbia site. $4,500 for a sound system for the Ramona MPR. $45,000 for a consultant to create evacuation maps.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A12.pdf (5,122 KB)

C-23439-A13.pdf (4,741 KB)

C-23439-A14.pdf (3,924 KB)

Administrative Content

Motion & Voting

That all items on the Consent Agenda (Items 13 - 25) be approved, with the exception of 25.A., Personnel Report, which will be voted on separately.

Motion by Robert Cancio, second by Jose Rios.
Final Resolution: Motion Carries
Yes: Norma Amezcua, Jose Rios, Robert Cancio, Narcis Brasov, Lorena Vidaurre, Becky Langenwalter, Espie Free

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

C-23439-A11:23:25

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 11
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-10 is hereby issued to increase the total amount of the contract by Five Hundred Twenty-One Thousand Six Hundred Fifty-One Dollars ($521,651.00) for supplies, equipment, maintenance and minor repairs and renovations, in accordance with fully approved Budget Adjustment Request (BAR) #44-233, attached hereto, incorporated herein, and made a part hereof. The new total amount of the contract shall not exceed Sixteen Million Two Hundred Ninety-Four Thousand Nine Hundred Forty-Eight Dollars ($16,294,948.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date _____

lm 9-18
ROC 10/2/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

By DocuSigned by: Estuardo Santillan
4A74716ED8DD484...

Estuardo Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 03/10/2025

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

REVISED EXHIBIT B2-10

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: February 5, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
BAR#43-529, 34, 7/30/24		60,000				(220,000)			160,000		-	-
BAR#44-223, 11, 10/31/24						322,651			199,000		521,651	-
											-	-
											-	-
Total HS Basic Funds		$ 4,616,311	$ 2,988,566	$ -	$ 47,288	$ 638,171	$ -	$ -	$ 1,603,797	$ -	$ 9,894,133	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Feb 7, 2025 11:54 PST)
Terri Lyttaker, Controller

Feb 7, 2025
Date

LJ

Feb 7, 2025

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HS DURATION (52150) | Date Prepared: January 14, 2025

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
BAR#43-467, 29, 4/26/24											-	(103,000)
BAR#43-531, 36, 7/30/24		6,000							(6,000)		-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 293,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ -	$ -	$ 436,032	$ 6,008

Terri Lyttaker, Controller

Jan 16, 2025
Date

LD

Jan 14, 2025

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: September 27, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
BAR#43-466, 28, 4/26/24											-	(866,000)
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 371,752

Terri Lyttaker (Sep 27, 2024 13:24 PDT)

Terri Lyttaker, Controller

Sep 27, 2024
Date

LJ Sep 27, 2024

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: AB131 CSPP (50590) Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ Sep 4, 2024

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT Program: AB185 ARPA CSPP (50660) Date Prepared: September 3, 2024

C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ Sep 4, 2024

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: Head Start Basic Carryover I (52101) Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 235,032	$ -

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL MG (61050.9) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL (61050) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LO Jul 6, 2023 AZ Jul 6, 2023

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		**2024-25**	**10/31/2024**	**07/01/2024**
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic LCE	**One-Time**	**11**	**44-233**	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

Norwalk-La Mirada USD is requesting $521,651 for projects listed on the targeted funding letter. NLMUSD is requesting to complete these projects by realigning the budget per the GABI lines listed:

e.1 Office Supplies TOTAL: $246,500

- 70 laptops for all staff to use in daily work at all sites: **$175,000**
- 2 desktop computers for Chavez staff use: **$3,000**
- 1 all-in-one scanner printer copier for Chavez FSW use: **$1,000**
- 4 desktop computers for Columbia staff use: **$6,000**
- 1 all-in-one scanner printer copier for Columbia FSW use: **$1,000**
- 2 desktop computers for Foster Road staff use: **$3,000**
- 1 all-in-one scanner printer copier for Foster Road FSW use: **$1,000**
- 2 desktop computers for Glazier staff use: **$3,000**
- 1 all-in-one scanner printer copier for Glazier FSW use: **$1,000**
- 2 desktop computers for Huerta staff use: **$3,000**
- 1 all-in-one scanner printer copier for Huerta FSW use: **$1,000**
- 2 desktop computers for Johnston staff use: **$3,000**
- 1 all-in-one scanner printer copier for Johnston FSW use: **$1,000**
- 2 desktop computers for Moffitt staff use: **$3,000**
- 1 all-in-one scanner printer copier for Moffitt FSW use: **$1,000**
- 2 desktop computers for New River staff use: **$3,000**
- 1 all-in-one scanner printer copier for New River FSW use: **$1,000**
- Desk and cabinets for Mental Health Specialist's office: **$5,000**
- Tables and chairs, bookshelves for Ramona staff lounges/work areas: **$17,000**
- 8 desktop computers for Ramona staff use: **$12,000**
- 2 desktop computers for Sanchez staff use: **$3,000**
- 1 all-in-one scanner printer copier for Sanchez FSW use: **$1,000**

WK LA

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed Leticia Spindola 11-15-24	Grantee Program Office and Date Signed Feb 4, 2025
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed Carol Tsuyuki Feb 5, 2025
	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Feb 5, 2025

CJ

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

e.2 Child and Family Services Supplies TOTAL: $63,551

- Supplemental hands-on materials for Creative Curriculum units of study at all sites: **$25,521**
- Kodo Outdoors Comprehensive Kits for all sites: **$14,810**
- 2 printers for Chavez teacher use: **$800**
- 2 iPads for Chavez paraeducator use: **$920**
- 4 printers for Columbia teacher use: **$1,600**
- 4 iPads for Columbia paraeducator use: **$1,840**
- 2 printers for Foster Road teacher use: **$800**
- 2 iPads for Foster Road paraeducator use: **$920**
- 2 printers for Glazier teacher use: **$800**
- 2 iPads for Glazier paraeducator use: **$920**
- 2 printers for Huerta teacher use: **$800**
- 2 iPads for Huerta paraeducator use: **$920**
- 2 printers for Johnston teacher use: **$800**
- 2 iPads for Johnston paraeducator use: **$920**
- 2 printers for Moffitt teacher use: **$800**
- 2 iPads for Moffitt paraeducator use: **$920**
- 2 printers for New River teacher use: **$800**
- 2 iPads for New River paraeducator use: **$920**
- 8 printers for Ramona teacher use: **$3,200**
- 8 iPads for Ramona paraeducator use: **$3,680**
- 2 printers for Sanchez teacher use: **$800**
- 2 iPads for Sanchez paraeducator use: **$920**

e.4 Other Supplies TOTAL: $12,600

- 1 wet/dry vacuum for Ramona: **$1,500**
- 1 three-speed air mover for Ramona: **$300**
- 6 storage units/cubbies for Ramona MPR: **$9,000**
- 1 wet/dry vacuum for Sanchez: **$1,500**
- 1 three-speed air mover for Sanchez: **$300**

h.6. Building Maintenance/Repairs TOTAL: $124,000

- Install fencing to separate preschool area from greater campus at Huerta: **$14,000**
- Change playground entrance gate to self-closing at Johnston: **$15,000**
- Repair soft fall under swings at Ramona: **$5,000**
- Resurface asphalt in parking lot at Ramona: **$60,000**
- Regrade concrete or install additional drainage to storage sheds to eliminate flooding at Sanchez: **$30,000**

h.7 Incidental Alterations/Renovations TOTAL: $75,000

- Paint exteriors of all buildings, doors, and windows at Ramona: **$75,000**

a) There will be no impact on program operations as any projects will be scheduled for non-student time.

b) The proposed changes do not have an impact on the organizational structure.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Leticia Spindola 11-15-24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   Yes, the projects listed in the letter are allowable expenses that are necessary to ensure that the facilities are healthy and safe for all, and that children and staff have the tools they need to have high-quality learning and working environments.

   The proposed request is reasonable and allocable per cost principles stated in 45 CFR 75 subpart E.

3. What alternative(s) were considered before proposing the changes?

   There are no alternatives to these changes.

4. How will the alternative chosen improve the delivery of services to children and families?

   The targeted funding will ensure that the facilities are healthy and safe for all, and that children and staff have the tools they need to have high-quality learning and working environments.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   45 CFR 75.308-Revision of Budget and program plans; HSPPS 1302.31-Teaching and learning environment; HSPPS 1302.47(b)(1) and (b)(2) as well as CCR Title 22 101238(e).

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Leticia Spindola 11-15-24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Certificate Of Completion

Envelope Id: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5
Subject: Contract# C-23439-A11 Agreement with NLMUSD-Preschool
Source Envelope:
Document Pages: 14
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Signatures: 1
Initials: 0

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.109

Record Tracking

Status: Original
2/14/2025 1:59:55 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Yessica Novaselec ynovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.109	Sent: 2/14/2025 2:00:51 PM Viewed: 2/14/2025 2:01:09 PM Signed: 2/14/2025 2:02:45 PM
Jennifer Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 2/14/2025 2:02:47 PM Viewed: 2/18/2025 12:22:27 PM Signed: 2/18/2025 12:28:33 PM
Kristine Cvar kcvar@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/22/2024 11:36:54 AM ID: c9119133-b314-46d0-8ad6-effddf71c534	**Completed** Using IP Address: 174.240.23.96 Signed using mobile	Sent: 2/18/2025 12:28:36 PM Viewed: 2/18/2025 3:38:38 PM Signed: 2/18/2025 3:38:50 PM
Jennifer Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 2/18/2025 3:38:52 PM Viewed: 3/11/2025 9:45:44 AM Signed: 3/11/2025 9:46:26 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 3/11/2025 9:46:27 AM Viewed: 3/12/2025 12:57:08 PM Signed: 3/12/2025 12:57:13 PM

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Lilibeth Morelos Morelos_Lilibeth@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 3/12/2025 12:57:14 PM
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 3/12/2025 12:57:14 PM
Preschool Admin preschooladmin@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	COPIED	Sent: 3/12/2025 12:57:15 PM
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**
Envelope Summary Events	**Status**	**Timestamps**
Envelope Sent	Hashed/Encrypted	2/14/2025 2:00:51 PM
Envelope Updated	Security Checked	3/11/2025 9:45:28 AM
Envelope Updated	Security Checked	3/11/2025 9:45:28 AM
Certified Delivered	Security Checked	3/12/2025 12:57:08 PM
Signing Complete	Security Checked	3/12/2025 12:57:13 PM
Completed	Security Checked	3/12/2025 12:57:15 PM
Payment Events	**Status**	**Timestamps**

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Docusign Envelope ID: 7E7F23A4-A957-4916-82D3-D0478CE4B3C5

REQUEST FOR CONTRACT APPROVAL

School Site/Department: Preschool Program

Description of services to be provided:

to increase the total amount of the contract by Five Hundred Twenty-One Thousand Six Hundred Fifty-One Dollars ($521,651.00) for supplies, equipment, maintenance and minor repairs and renovations, in accordance with fully approved Budget Adjustment Request (BAR) #44-233.

Effective Dates of Contract:

Start Date: 7/1/23

End Date: 6/29/25

Total Contract Value: -

Billing Rates:

☐ Per Hour Hourly Rate: _____

☐ Per Day Daily Rate: _____

☐ Per Month Monthly Rate: _____

☐ In Full Upon Completion of Services Rendered

☐ Other Please Specify _____

☐ Taxable

☐ Includes Fees and Other Charges

Funding Source(s):

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

Agenda Item Details

Meeting	Mar 10, 2025 - Board of Education Meeting
Category	22. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	A. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	521,651.00
Recommended Action	Approve/ratify, authorize execution of Amendment and receive funds.

Public Content

Amendment No. 11 to Contract with the Los Angeles County Office of Education to increase the total funding by $521,651.00; from $15,773,297.00 to $16,294,948.00 for supplies, equipment, maintenance and minor repairs & renovations as listed in the attached Amendment to support the Early Education Division programs (Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR)). The Early Education Division will receive an additional $521,651.00. The Early Education Division will spend $310,051.00 to replace aging technology--laptops, computers, scanner/printer/copiers across all sites that are out of warranty and cannot be repaired, $12,600.00 for other supplies, including custodial cleaning machines such as wet/dry vacuums and air movers. This amount also includes six storage units for the Ramona Multi-Purpose Room, $124,000.00 for building maintenance/repairs to complete specific projects: fencing at Huerta, a new gate at Johnston, repair soft fall at Ramona, resurface parking lot at Ramona, and fix drainage issues at Sanchez, $75,000.00 to paint exteriors of buildings at Ramona. All other terms and conditions to remain as approved by the Board of Education on November 18, 2024.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Superintendent by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A11.pdf (816 KB)

Administrative Content

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

C-23439-A10:23:25

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 10
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Section 3.1 Effective Dates of the original Contract shall be extended through June 29, 2025 for AB110 ARPA CSPP, HS Duration, HS Basic, AB185 ARPA Rate SUP CSPP, HS T&TA, EHS Basic, HS Basic CO I, and AB 131 CSPP.

2. Revised Exhibit B2-9 is hereby issued to cover the contract extension as per approved Budget Adjustment Request (BAR) #43-607, BAR #43-608, BAR #43-609, BAR #43-610, BAR #43-611, BAR #43-612, and BAR #43-613, attached hereto, incorporated herein, and made a part hereof.

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY OFFICE OF EDUCATION	NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
By _____ Karen Kimmel Chief Financial Officer	By _____ _____ Typed or Printed Name Title _____
Date _____	Date _____

lm 9-18
ROC 10/2/24

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

REVISED EXHIBIT B2-9

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
BAR#43-249, 18, 11/20/23		23,258	14,211			(37,469)					-	-
RAA#43-606, 37, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,556,311	$ 2,988,566	$ -	$ 47,288	$ 535,520	$ -	$ -	$ 1,244,797	$ -	$ 9,372,482	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
RAA#43-607, 38, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
RAA#43-608, 39, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Sep 4, 2024 14:55 PDT)
Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ Sep 4, 2024

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
RAA#43-609, 40, 8/19/24											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
RAA#43-610, 41, 8/19/24											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ Sep 4, 2024

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
RAA#43-611, 42, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB185 ARPA CSPP (50660)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
RAA#43-612, 43, 8/20/24											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

Sep 4, 2024

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/29/2025

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: Head Start Basic Carryover I (52101)

Date Prepared: September 3, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
RAA#43-613, 44, 8/20/24											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 235,032	$ -

Terri Lyttaker (Sep 4, 2024 14:55 PDT)

Terri Lyttaker, Controller

Sep 4, 2024
Date

LJ

Sep 4, 2024

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

LD Jul 6, 2023

AZ Jul 6, 2023

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/19/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic LCE	One-Time	37	43-606	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Head Start Basic contract ending date extend to 6/29/2025 per NOA 09CH011157-05-04. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

GRANTEE GENERATED

WK

APPROVALS	
	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang, Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou, Sep 4, 2024

CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/19/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
HS T&TA LCE	One-Time	38	43-607	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Head Start T&TA contract ending date extend to 6/29/2025 per NOA 09CH011157-05-04. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

WK

GRANTEE GENERATED

APPROVALS	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang, Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou, Sep 4, 2024

CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023 -25	08/19/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Duration/Dosage LCE	One-Time	39	43-608	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting HS Duration/Dosage contract ending date extend to 6/29/2025 per NOA 09CH011157-05-04. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

WK

GRANTEE GENERATED

APPROVALS	
	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang, Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou, Sep 4, 2024

CA
CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/19/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
EHS Basic LCE	One-Time	40	43-609	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Early Head Start Basic contract ending date extend to 6/29/2025 per NOA 09CH011157-05-04. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

GRANTEE GENERATED

WK

APPROVALS	
	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang, Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Jou, Sep 4, 2024

CA
CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/19/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
AB110 ARPA CSPP Round 2	One-Time	41	43-610	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting AB110 ARPA CSPP Round 2 contract ending date extend to 6/29/2025. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

WK

GRANTEE GENERATED

APPROVALS	
	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang, Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Jou, Sep 4, 2024

CA
CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/20/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB 131 CSPP/CCTR	One-Time	42	43-611	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting AB131 CSPP contract ending date extend to 6/29/2025. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

WK

GRANTEE GENERATED

APPROVALS	
	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou Sep 4, 2024

CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/20/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB185 ARPA Rate Sup CSPP	One-Time	43	43-612	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting AB185 ARPA Rate Sup CSPP contract ending date extend to 6/29/2025. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Wilma Kung
Email: kung_wilma@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

WK

GRANTEE GENERATED

APPROVALS	
	Grantee Program Office and Date Signed: Aug 21, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed	Controller's Office and Date Signed: Carol Jiang Sep 4, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou Sep 4, 2024

CA
CA Sep 3, 2024

CJ

Docusign Envelope ID: 046CB874-35B2-428D-B906-07957B1E364C

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-25	08/20/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic Carryover I LCE	One-Time	44	43-613	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   We are requesting Head Start Basic Carryover I contract ending date extend to 6/29/2025 per NOA 09CH011157-05-04. There is no impact on the program operations currently in place or the organizational structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   No budget changes.

3. What alternative(s) were considered before proposing the changes?

   None.

4. How will the alternative chosen improve the delivery of services to children and families?

   Not Applicable.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   Not Applicable.

Signature: Luis Bautista
Email: bautista_luis@lacoe.edu

Signature: Carol Jiang
Email: JIANG_CAROL@LACOE.EDU

Wilma AIC for Lovell

WK

GRANTEE GENERATED

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed Wilma Kung Aug 21, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed Carol Jiang Sep 4, 2024
	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Sep 4, 2024

CA Sep 3, 2024

CJ

Agenda Item Details

Meeting	Nov 18, 2024 - Board of Education Study Session
Category	18. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	C. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Recommended Action	Approve/ratify and authorize execution of Amendment.

Public Content

Amendment No. 10 to Contract with the Los Angeles County Office of Education for delegation of operation of Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR) Programs. This Amendment shall extend the term through June 30, 2025. All other terms and conditions to remain as approved by the Board of Education on September 9, 2024.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A10.pdf (3,969 KB)

Administrative Content

Motion & Voting

That all items on the Consent Agenda (Items 15 - 23) be approved with the correction to Item 19.A. and the removal of Item 19.B.

Motion by Karen Morrison, second by Chris Staples.
Final Resolution: Motion Carries
Yes: Karen Morrison, Norma Amezcua, Chris Staples, Jose Rios, Robert Cancio, Narcis Brasov, Lorena Vidaurre

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

C-23439-A9:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 9
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-8 is hereby issued to increase the amount of the contract by One Hundred Five Thousand Seven Hundred Seventy-Two Dollars ($105,772.00) to provide one-time additional funding for the purchase of equipment, as per approved Budget Adjustment Request (BAR) #43-322, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fifteen Million Seven Hundred Seventy-Three Thousand Two Hundred Ninety-Seven Dollars ($15,773,297.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date Sep 10, 2024

lm 7-5
ROC 9/4/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716EDBDD484...

Estuardo Santillan
Typed or Printed Name

Title Interim Superintendent

Date 09/09/2024

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

REVISED EXHIBIT B2-8

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: June 27, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
BAR#43-322, 24, 1/29/24						105,772					105,772
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ 105,772	$ -	$ -	$ -	$ -	$ 353,624

Terri Lyttaker (Jun 28, 2024 12:02 PDT)

Terri Lyttaker, Controller

Jun 28, 2024
Date

Jun 27, 2024

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: June 25, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,533,053	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,372,482	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Jun 25, 2024 16:58 PDT)

Terri Lyttaker, Controller

Jun 25, 2024
Date

Jun 25, 2024

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: Head Start Basic Carryover I (52101)

Date Prepared: April 22, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 235,032	$ -

Terri Lyttaker (Apr 24, 2024 08:52 PDT)

Terri Lyttaker, Controller

Apr 24, 2024
Date

Apr 22, 2024

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL MG (61050.9) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: AB185 ARPA CSPP (50660) | Date Prepared: March 21, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Mar 22, 2024 08:41 PDT)

Terri Lyttaker, Controller

Mar 22, 2024
Date

Mar 21, 2024

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: AB131 CSPP (50590) Date Prepared: March 19, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Mar 19, 2024 17:03 PDT)

Terri Lyttaker, Controller

Mar 19, 2024
Date

LJ

Mar 19, 2024

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: November 9, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)

Terri Lyttaker, Controller

Nov 13, 2023

Date

Nov 9, 2023

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: STATE PRESCHOOL (61050) | Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	01/29/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB110 ARPA CSPP Round 2	One-Time	24	43-322	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Per LACOE HSEL's notification of additional one-time funding for AB110 ARPA in the amount of $105,772, NLMUSD is requesting the funds to support purchasing replacement computers, laptops, printers that are aging out of service. Specifically, the funds will be allocated as follows:

   e.1 office Supplies $ 50,000.00
   e.2 Child & Fam. Services Supplies $ 55,772.00
   Total: $105,772.00

   a) The impact of this change will be providing up-to-date technology for the many staff members whose devices are no longer functioning, increasing their efficiency.

   b). The change enhances the agency's ability to deliver services because the devices will enable employees to complete their work more quickly, not having to figure out work arounds for their existing computers or laptops to operate needed software or to communicate with the printers.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   (a) All amounts are allowable as computers are required to complete all tasks in ChildPlus, the electronic database required by LACOE.
   (b) The changes are necessary due to the aging devices.
   (c) The amounts for the purchase of the new devices are based upon reputable vendors vetted by the school district.
   (d) They are allowable in that they will enhance the program services.

3. What alternative(s) were considered before proposing the changes?

   The alternative is for employees to either have slow or poor functioning devices, or to not have a computer/laptop at all. This is not an acceptable alternative.

WK

LA

APPROVALS

Grantee Program Office and Date Signed: Jun 24, 2024	
Parent Policy Committee (Auth. Rep.) and Date Signed: 6/26/24	Controller's Office and Date Signed: Jun 27, 2024
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed: Jun 27, 2024

CA Jun 27, 2024

CJ

Docusign Envelope ID: 52C375A8-78BF-4398-90A8-20DD708BDC8E

4. How will the alternative chosen improve the delivery of services to children and families?

   The alternative chosen will greatly improve the delivery of services to children and families because employees will have the technology they need to communicate with families and to document the work that they do with them in ChildPlus.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will conform to all relevant Federal and/or State regulations. Specifically, Head Start Performance Standards 1302.47(1) and 1303.40 to 1303.53. In addition, it will help ensure that employees are following the data collection regulations for the CDMIS system set by the California Department of Education, Early Education Division.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Rubi Flores 2/16/24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

DocuSign

Certificate Of Completion

Envelope Id: 52C375A878BF439890A820DD708BDC8E
Subject: Contract C-23439-A9 Agreement with NLMUSD
Source Envelope:
Document Pages: 12
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 1
Initials: 0

Status: Completed

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.109

Record Tracking

Status: Original
8/16/2024 3:39:08 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 8/16/2024 3:41:11 PM Viewed: 8/16/2024 3:44:26 PM Signed: 8/16/2024 3:44:33 PM
Kristine Cvar kcvar@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/22/2024 11:36:54 AM ID: c9119133-b314-46d0-8ad6-effddf71c534	**Completed** Using IP Address: 68.4.42.67 Signed using mobile	Sent: 8/16/2024 3:44:35 PM Viewed: 8/18/2024 12:19:38 PM Signed: 8/18/2024 12:19:42 PM
Jennifer Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 8/18/2024 12:19:43 PM Viewed: 9/10/2024 9:59:42 AM Signed: 9/10/2024 10:00:00 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 9/10/2024 10:00:02 AM Viewed: 9/10/2024 10:51:53 AM Signed: 9/10/2024 10:51:58 AM
In Person Signer Events	**Signature**	**Timestamp**
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Yessica Novaselec ynovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 8/16/2024 3:41:10 PM
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 9/10/2024 10:52:00 AM
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/16/2024 3:41:10 PM
Envelope Updated	Security Checked	8/16/2024 3:44:07 PM
Envelope Updated	Security Checked	8/16/2024 3:44:07 PM
Envelope Updated	Security Checked	8/16/2024 3:44:08 PM
Certified Delivered	Security Checked	9/10/2024 10:51:53 AM
Signing Complete	Security Checked	9/10/2024 10:51:58 AM
Completed	Security Checked	9/10/2024 10:52:00 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	Sep 09, 2024 - Board of Education Meeting
Category	17. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	G. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	105,772.00
Recommended Action	Approve/ratify and authorize execution of Amendment.

Public Content

Amendment No. 9 to Contract with the Los Angeles County Office of Education for delegation of operation of Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR) Programs. This Amendment shall increase the total contract value by $105,772.00; from $15,667,525.00 to $15,773,297.00 for one-time additional funding for the purchase of equipment. All other terms and conditions to remain as approved by the Board of Education on August 5, 2024.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A9.pdf (975 KB)

Administrative Content

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

C-23439-A8:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 8
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-7 is hereby issued to increase the amount of the contract by Three Hundred Forty-Eight Thousand Two Hundred Fifty Dollars ($348,250.00) to provide one-time additional funding for staff incentives to support retention, as per approved Budget Adjustment Request (BAR) #43-468, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fifteen Million Six Hundred Sixty-Seven Thousand Five Hundred Twenty-Five Dollars ($15,667,525.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

LJ

AB

Date Sep 9, 2024
lm 7-5
ROC 7/24/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4AA7A716ED8DD4B4

Estaurdo Santillan
Typed or Printed Name
Interim Superintendent
Title

08/05/2024
Date

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

REVISED EXHIBIT B2-7

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HEAD START (52100)

Date Prepared: June 25, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
BAR#43-468, 30, 4/26/24		348,250									348,250	87,063
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,533,053	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,372,482	$ 2,343,121
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Jun 25, 2024 16:58 PDT)

Terri Lyttaker, Controller

Jun 25, 2024
Date

Jun 25, 2024

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: Head Start Basic Carryover I (52101) Date Prepared: April 22, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 235,032	$ -

Terri Lyttaker (Apr 24, 2024 08:52 PDT)

Terri Lyttaker, Controller

Apr 24, 2024
Date

LJ Apr 22, 2024

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL MG (61050.9) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: AB185 ARPA CSPP (50660) Date Prepared: March 21, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Mar 22, 2024 08:41 PDT)

Terri Lyttaker, Controller

Mar 22, 2024
Date

Mar 21, 2024

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: March 19, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Mar 19, 2024 17:03 PDT)

Terri Lyttaker, Controller

Mar 19, 2024
Date

Mar 19, 2024

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: February 28, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852

Terri Lyttaker (Feb 28, 2024 10:26 PST)

Terri Lyttaker, Controller

Feb 28, 2024
Date

LC Feb 28, 2024

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: EARLY HEAD START (52120) Date Prepared: November 9, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)
Terri Lyttaker, Controller

Nov 13, 2023
Date

LJ Nov 9, 2023

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023 -24	04/26/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic	One-Time	30	43-468	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   a.) Norwalk-La Mirada Unified School District is requesting funds in the amount of $381,000 to provide incentives to staff to support retention of the qualified staff through a stipend. See attached Form with complete list of employee name, position, and stipend amount. Each eligible Head Start or Early Head Start staff member will receive a stipend of up to $3,000 at the end of the 2023-24 program year, based upon the following:

   1) Per 45 CFR 75.431, written, Board approved policy and procedures must be in place prior to stipend disbursement to qualifying staff.
   2) Staff member employed as a Head Start/Early Head Start staff member of December 31st of the impacted program year. Employees hired after December 31st of the impacted year will receive prorated portion of the stipend based on the number of months of service paid at the rate of $250 per month.
   3) Prior to receiving the stipend, the staff member must sign a service agreement to complete a specified period of service (through the end of the specified program year) for receipt of the incentive.
   4) The incentive will be paid to the employee as a final lump-sum payment upon completion of the full-service period required by the service agreement.
   5) The payment of the stipend does not cause the employee to exceed the annual Executive Level II compensation threshold.

   b.) The impact of the retention stipend will be to retain employees. The change will not impact the organizational structure as there are no changes to the structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   The budget request is reasonable, allocable, and appropriate and meets the regulations under UAR 45 CFR75.403-75.405.This one-time funding received through the Consolidated Appropriations Act, 2021(P.L. 116-260)(CRRSA), and the American Rescue Plan Act of 2021 (P.L. 117-2) (ARP) (ACF-PI-HS-21-03)and encouraged per ACF-IM-HS-21-05 issued on September 27, 2021, to provide incentives to staff to support retention of the qualifying staff through a stipend for current and future openings in a highly competitive

WK

LA

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed	Grantee Program Office and Date Signed Sandra Williams (AIC for LB) Sandra Williams (AIC for LB) (Jun 14, 2024 14:18 PDT) Jun 14, 2024
Signature of Authorized Board Member and Date Signed CA CA Jun 25, 2024	Controller's Office and Date Signed Carol Tsuruoka Jun 25, 2024 Controller's Office – Financial Operations Consultant and Date Signed Anthony Jou Jun 25, 2024

CJ

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

environment as long as the funds are available.

3. What alternative(s) were considered before proposing the changes?

   N/A

4. How will the alternative chosen improve the delivery of services to children and families?

   This stipend will help retain qualified staff, ensuring that high-quality services continue to be delivered.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   This one-time funding received through the Consolidated Appropriations Act, 2021(P.L. 116-260) (CRRSA) ,and the American Rescue Plan Act of 2021 (P.L. 117-2) (ARP) (ACF-PI-HS-21-03)and encouraged per ACF-IM-HS-21-05 issued on September 27, 2021, to provide incentives to staff to support retention of the qualifying staff through a stipend for current and future openings in a highly competitive environment as long as the funds are available.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Signature of Authorized Board Member and Date Signed	Controller's Office and Date Signed Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	04/26/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic	One-Time	30	43-468	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   a.) Norwalk-La Mirada Unified School District is requesting funds in the amount of $381,000 to provide incentives to staff to support retention of the qualified staff through a stipend. See attached Form with complete list of employee name, position, and stipend amount. Each eligible Head Start or Early Head Start staff member will receive a stipend of up to $3,000 at the end of the 2023-24 program year, based upon the following:

   1) Per 45 CFR 75.431, written, Board approved policy and procedures must be in place prior to stipend disbursement to qualifying staff.
   2) Staff member employed as a Head Start/Early Head Start staff member of December 31st of the impacted program year. Employees hired after December 31st of the impacted year will receive prorated portion of the stipend based on the number of months of service paid at the rate of $250 per month.
   3) Prior to receiving the stipend, the staff member must sign a service agreement to complete a specified period of service (through the end of the specified program year) for receipt of the incentive.
   4) The incentive will be paid to the employee as a final lump-sum payment upon completion of the full-service period required by the service agreement.
   5) The payment of the stipend does not cause the employee to exceed the annual Executive Level II compensation threshold.

   b.) The impact of the retention stipend will be to retain employees. The change will not impact the organizational structure as there are no changes to the structure.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   The budget request is reasonable, allocable, and appropriate and meets the regulations under UAR 45 CFR75.403-75.405.This one-time funding received through the Consolidated Appropriations Act, 2021(P.L. 116-260)(CRRSA), and the American Rescue Plan Act of 2021 (P.L. 117-2) (ARP) (ACF-PI-HS-21-03)and encouraged per ACF-IM-HS-21-05 issued on September 27, 2021, to provide incentives to staff to support retention of the qualifying staff through a stipend for current and future openings in a highly competitive

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Rubi Flores 5/17/24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

environment as long as the funds are available.

3. What alternative(s) were considered before proposing the changes?

   N/A

4. How will the alternative chosen improve the delivery of services to children and families?

   This stipend will help retain qualified staff, ensuring that high-quality services continue to be delivered.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   This one-time funding received through the Consolidated Appropriations Act, 2021(P.L. 116-260) (CRRSA) ,and the American Rescue Plan Act of 2021 (P.L. 117-2) (ARP) (ACF-PI-HS-21-03)and encouraged per ACF-IM-HS-21-05 issued on September 27, 2021, to provide incentives to staff to support retention of the qualifying staff through a stipend for current and future openings in a highly competitive environment as long as the funds are available.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Rubi Flores 5/17/24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: BD9F27A4-C575-462C-BE1A-128E622BFB3D

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

ADDENDUM

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	06/13/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic etc)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
HS Basic	One-Time	30	43-468	

This addendum is to clarify the GABI line for the items listed in question #1 and to update the GABI line item budgets for this BAR/RAA. Retention Stipend not to exceed ~~$3,00~~ 5,000.00 per employee. 6/24/24

Line Item		This Request	Original Request
a.	**PERSONNEL**		
1	Program Managers & Content Area Experts	$ 9,000	$ 9,000
2	Teachers/Infant Toddler Teachers	$ 91,250	$ 96,000
5	Teacher Aides & Other Education Personnel	$ 81,000	$ 96,000
6	Health/Mental Health Services Personnel	$ 7,500	$ 9,000
7	Disabilities Services Personnel	$ 3,000	$ 3,000
8	Nutrition Services Personnel	$ 3,000	$ 3,000
9	Other Child Services Personnel	$ 3,000	$ 3,000
10	Program Managers & Content Area Experts	$ 6,000	$ 6,000
11	Other Family & Community Partnerships Personnel	$ 39,000	$ 39,000
13	Head Start/Early Head Start Director	$ 3,000	$ 3,000
14	Managers	$ 9,000	$ 9,000
16	Clerical Personnel	$ 27,000	$ 30,000
17	Fiscal Personnel	$ 18,000	$ 18,000
18	Other Administrative Personnel	$ 10,000	$ 12,000
19	Maintenance Personnel	$ 26,500	$ 33,000
20	Transportation Personnel	$ 3,000	$ 3,000
21	Other Personnel	$ 9,000	$ 9,000
	TOTAL:	**$348,250.00**	**$381,000.00**

Laurel Parker
Printed Name - Executive Director

Signature

Date: 6/14/24

DocuSign

Certificate Of Completion

Envelope Id: BD9F27A4C575462CBE1A128E622BFB3D
Subject: Contract C-23439-A8 and C-22523-A5 Agreement with NLMUSD
Source Envelope:
Document Pages: 28
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 2
Initials: 0

Status: Completed

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.109

Record Tracking

Status: Original
7/23/2024 4:08:06 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/23/2024 4:10:32 PM Viewed: 7/25/2024 8:38:31 AM Signed: 7/25/2024 8:41:41 AM
Kristine Cvar kcvar@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/22/2024 11:36:54 AM ID: c9119133-b314-46d0-8ad6-effddf71c534	**Completed** Using IP Address: 68.4.42.67 Signed using mobile	Sent: 7/25/2024 8:41:43 AM Viewed: 7/25/2024 9:21:29 AM Signed: 7/25/2024 9:21:38 AM
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/25/2024 9:21:39 AM Viewed: 8/6/2024 8:33:39 AM Signed: 8/6/2024 8:34:15 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 8/6/2024 8:34:17 AM Viewed: 8/6/2024 1:53:16 PM Signed: 8/6/2024 1:53:23 PM
In Person Signer Events	**Signature**	**Timestamp**
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Yessica Novaselec ynovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 7/23/2024 4:10:31 PM Resent: 8/6/2024 1:53:25 PM
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 8/6/2024 1:53:24 PM Viewed: 8/6/2024 2:16:40 PM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/23/2024 4:10:31 PM
Envelope Updated	Security Checked	7/25/2024 8:41:15 AM
Envelope Updated	Security Checked	7/25/2024 8:41:15 AM
Envelope Updated	Security Checked	7/25/2024 8:41:15 AM
Certified Delivered	Security Checked	8/6/2024 1:53:16 PM
Signing Complete	Security Checked	8/6/2024 1:53:23 PM
Completed	Security Checked	8/6/2024 1:53:24 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Electronic Record and Signature Disclosure created on: 7/6/2022 1:36:47 PM
Parties agreed to: Kristine Cvar

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	Aug 05, 2024 - Board of Education Meeting
Category	17. CONTRACTS/AGREEMENTS $4,000.00 & OVER
Subject	F. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	348,250.00
Recommended Action	Approve/ratify and authorize execution of Amendment.

Public Content

Amendment No. 8 to Contract with the Los Angeles County Office of Education for delegation of operation of Head Start/Early Head Start/State Preschool (CSPP)/Infant-Toddler General Child Care (CCTR) Programs. This Amendment shall increase the total funding by $348,250.00; from $15,319,275.00 to $15,667,525.00 for one-time additional funding for staff incentives to support retention. All other terms and conditions to remain as approved by the Board of Education on July 22, 2024.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A8.pdf (1,319 KB)

Administrative Content

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

C-23439-A7:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 7
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-6 is hereby issued to increase the amount of the contract by Two Hundred Thirty-Five Thousand and Thirty-Two Dollars ($235,032.00) to provide one-time additional funding for the purchase of supplies and equipment and minor repairs and renovation, as per approved Budget Adjustment Request (BAR) #43-304, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fifteen Million Three Hundred Nineteen Thousand Two Hundred Seventy-Five Dollars ($15,319,275.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date _____

lm 5-9
ROC 5/22/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...

Estuardo Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 07/22/2024

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

REVISED EXHIBIT B2-6

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: Head Start Basic Carryover I (52101) Date Prepared: April 22, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
Head Start Basic Carryover I:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
BAR#43-304, 22, 1/11/24					87,263				147,769		235,032	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total Head Start Basic Carryover I Funds		$ -	$ -	$ -	$ 87,263	$ -	$ -	$ -	$ 147,769	$ -	$ 235,032	$ -

Terri Lyttaker (Apr 24, 2024 08:52 PDT)

Terri Lyttaker, Controller

Apr 24, 2024
Date

Apr 22, 2024

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB185 ARPA CSPP (50660)

Date Prepared: March 21, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Mar 22, 2024 08:41 PDT)

Terri Lyttaker, Controller

Mar 22, 2024
Date

Mar 21, 2024

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: March 19, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Mar 19, 2024 17:03 PDT)

Terri Lyttaker, Controller

Mar 19, 2024
Date

Mar 19, 2024

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: February 28, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852

Terri Lyttaker (Feb 28, 2024 10:26 PST)

Terri Lyttaker, Controller

Feb 28, 2024
Date

LD Feb 28, 2024

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HEAD START (52100)

Date Prepared: November 13, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,024,232	$ 2,256,058
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Nov 13, 2023 16:39 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 13, 2023

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: November 9, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 9, 2023

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	01/11/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic Carryover I	One-Time	22	43-304	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Per LACOE HSEL's invitation on 12/1/23 to submit a BAR/RAA for Schedule L targeted funding projects, NLMUSD is requesting $271,554 to support the projects from Head Start Basic Carryover 1 funds. Specifically, the projects and their amounts are:

   Ramona: $30,022 to renovate the staff lounge, replace flooring and toilet fixtures, and paint it to create a welcoming wellness space.
   Ramona: $6,500 to renovate a small office to create a private space for mental health services.
   Ramona: $20,000 to install a permanent shade structure for the EHS playground
   Ramona: $100,000 to install a permanent shade structure for Yard 4, a Head Start playground.
   Ramona: $13,311 to purchase two handheld OAE screeners with dual probes
   Ramona: $18,226 to purchase two SPOT vision screeners
   Ramona: $10,000 to purchase and install two new built-in storage cabinets for staff use.
   Johnston: $7,769 to purchase and install a new panel for the playground structure to ensure child safety.
   Foster Road: $10,000 to purchase and install a replacement piece on the playground equipment. The part cost is $2,000 and labor is $6,000 plus tax and shipping.
   Columbia: $18.217 to purchase two SPOT vision screeners.
   Columbia: $13,309 to purchase two handheld OAE screeners with dual probes.
   All sites: $24,200 to purchase 11 Pronto Pulse Co-oximeters, which is a hemoglobin analyzer. Each Co-oximeter is $1,049 and the replacement sensor is $899. (These prices include tax.)

   The impact on the organizational structure is that the staff will have the tools to more efficiently screen EHS and HS students for the required vision and hearing assessments. In addition, the repairs to the sites will enhance their safety and beauty, which both positively impact wellness.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   a) All amounts requested for projects were reviewed with the NLMUSD Maintenance and Operations department to ensure that the amounts are accurate. The amounts for purchases are based upon quotes obtained from the vendors. They are allowable in that they will enhance the program facilities or services.

WK

LA

APPROVALS	
	Grantee Program Office and Date Signed: Apr 12, 2024
Parent Policy Committee (Auth. Rep.) and Date Signed: 1/19/24	Controller's Office and Date Signed: Apr 22, 2024
Signature of Authorized Board Member and Date Signed: N/A	Controller's Office – Financial Operations Consultant and Date Signed: Apr 22, 2024

CA Apr 22, 2024

CJ

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

b) They are necessary to ensure completion of the projects to enhance the safety of the sites and the efficiency of the staff.
c) They are reasonable, based upon recent similar projects completed or recent purchases.
d) They are allocable based upon the 2023-24 NLMUSD cost allocation plan and cost principles stated in 45 CFR 75 Subpart E.

3. What alternative(s) were considered before proposing the changes?

   The alternative is to keep the facilities as they are, doing minor repairs when needed, and to have staff do their work without these tools. However, in some cases, minor repairs are no longer sufficient given the age of the facility. For the other projects, they are needed to help ensure the safety and/or services for children.

4. How will the alternative chosen improve the delivery of services to children and families?

   The alternative chosen will greatly enhance the health and safety of the facilities for students and staff. The screening tools will speed up the process of screening children for hearing, vision, and hemoglobin, which will in turn increase PIR end of year results for these key indicators.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will conform to all relevant Federal and/or State regulations. Specifically, Head Start Performance Standards 1302.47(1) and 1303.40 to 1303.53. They will also help ensure that NLMUSD is following the health and safety regulations set by the California Department of Education, Early Education Division and the California Department of Social Services Licensing Division.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Araceli Lopez 1/19/24	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed N/A	Controller's Office – Financial Operations Consultant and Date Signed

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

ADDENDUM

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	03/11/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (GranteeUse)**	
HS Basic CO I	One-Time	22	43-304	

This addendum is to clarify the GABI line for the items listed in question #1 and total amount of Targeted Funding Round 2 Projects:

d.2 Equipment		$ 87,263
h.6 Building Main./ Repair & other Occupancy		$ 120,000
h.7 Incidental Alterations/Renovations		$ 17,769
~~h.16~~ Other		$ 10,000
h.17 yn 4/18/24	**Total:**	**$ 235,032**

d.2 Equipment $87,263
$ 18,217 two SPOT vision screeners *COLUMBIA*
$ 13,309 two handheld OAE screeners with dual probes *COLUMBIA*
$ 13,311 two handheld OAE screeners with dual probes *RAMONA*
$ 18,226 two SPOT vision screeners *RAMONA*
$ 24,200 eleven Pulse Co-oximeters (hemoglobin analyzer $1,049ea + sensor $899ea x *11 sites*)

h.6 Building Main./ Repair & other Occupancy $120,000
$ 20,000 permanent shade structure for the EHS playground *RAMONA*
$100,000 permanent shade structure for *RAMONA-Yard 4*

h.7 Incidental Alterations/Renovations $17,769
$7,769 new panel for the playground structure *JOHNSTON*
$10,000 replacement piece on the playground equipment. ($4,000 + $6,000 labor) *FOSTER RD.*

~~**h.16 Other $10,000**~~
h.17 $10,000 storage cabinets for educational materials and supplies *RAMONA*

yn 4/18/24

Laurel Parker
Printed Name - Executive Director

Signature

Date: 3/11/24

Revised

Docusign Envelope ID: 25E5B595-0470-4F97-8680-E413A377CF5D

Signature: ME (Apr 29, 2024 18:37 PDT)

Email: Espinosa_Marilou@lacoe.edu

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

ADDENDUM

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	03/11/2024	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (GranteeUse)**	
HS Basic CO I	One-Time	22	43-304	

This addendum is to clarify the GABI line for the items listed in question #1 and total amount of Targeted Funding Round 2 Projects:

d.2 Equipment	$ 87,263
h.6 Building Main./ Repair & other Occupancy	$ 120,000
h.7 Incidental Alterations/Renovations	$ 17,769
h.16 Other	$ 10,000
Total:	**$ 235,032**

d.2 Equipment $87,263
$ 18,217 two SPOT vision screeners *COLUMBIA*
$ 13,309 two handheld OAE screeners with dual probes *COLUMBIA*
$ 13,311 two handheld OAE screeners with dual probes *RAMONA*
$ 18,226 two SPOT vision screeners *RAMONA*
$ 24,200 eleven Pulse Co-oximeters (hemoglobin analyzer $1,049ea + sensor $899ea x *11 sites*)

h.6 Building Main./ Repair & other Occupancy $120,000
$ 20,000 permanent shade structure for the EHS playground *RAMONA*
$100,000 permanent shade structure for *RAMONA-Yard 4*

h.7 Incidental Alterations/Renovations $17,769
$7,769 new panel for the playground structure *JOHNSTON*
$10,000 replacement piece on the playground equipment. ($4,000 + $6,000 labor) *FOSTER RD.*

h.16 Other $10,000
$10,000 storage cabinets for educational materials and supplies *RAMONA*

Laurel Parker
Printed Name - Executive Director

Signature

Original

Date: 3/11/24

DocuSign

Certificate Of Completion

Envelope Id: 25E5B59504704F978680E413A377CF5D
Status: Completed
Subject: Contract C-23439-A7 and C-21229-A1 Agreement with NLMUSD
Source Envelope:
Document Pages: 17
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.109

Record Tracking

Status: Original
6/19/2024 12:52:26 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 6/19/2024 12:56:03 PM Viewed: 6/20/2024 1:10:03 PM Signed: 6/20/2024 1:13:31 PM
Kristine Cvar kcvar@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/22/2024 11:36:54 AM ID: c9119133-b314-46d0-8ad6-effddf71c534	**Completed** Using IP Address: 68.4.42.67 Signed using mobile	Sent: 6/20/2024 1:13:32 PM Viewed: 6/24/2024 7:29:51 AM Signed: 6/24/2024 7:30:21 AM
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 6/24/2024 7:30:22 AM Viewed: 7/23/2024 9:07:56 AM Signed: 7/23/2024 9:09:59 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Estuardo Santillan 4A74716ED8DD464... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 7/23/2024 9:10:00 AM Viewed: 7/23/2024 11:56:26 AM Signed: 7/23/2024 11:56:32 AM
In Person Signer Events	**Signature**	**Timestamp**
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Yessica Novaselec ynovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 6/19/2024 12:56:03 PM Resent: 7/23/2024 11:56:34 AM Viewed: 7/17/2024 2:51:09 PM
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 7/23/2024 11:56:33 AM Viewed: 7/23/2024 11:58:21 AM
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**
Envelope Summary Events	**Status**	**Timestamps**
Envelope Sent	Hashed/Encrypted	6/19/2024 12:56:03 PM
Envelope Updated	Security Checked	6/20/2024 1:12:46 PM
Envelope Updated	Security Checked	6/20/2024 1:12:46 PM
Envelope Updated	Security Checked	6/20/2024 1:12:46 PM
Certified Delivered	Security Checked	7/23/2024 11:56:26 AM
Signing Complete	Security Checked	7/23/2024 11:56:32 AM
Completed	Security Checked	7/23/2024 11:56:33 AM
Payment Events	**Status**	**Timestamps**

Electronic Record and Signature Disclosure

Electronic Record and Signature Disclosure created on: 7/6/2022 1:36:47 PM
Parties agreed to: Kristine Cvar

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	Jul 22, 2024 - Board of Education Meeting
Category	11. CONTRACTS/AGREEMENTS $4,000.00 & OVER
Subject	A. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	235,032.00
Recommended Action	Approve/ratify and authorize execution of Amendment.

Public Content

Amendment No. 7 to Contract with the Los Angeles County Office of Education for delegation of operation of Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR) Programs. This Amendment shall increase the total funding by $235,032.00; from $15,084,243.00 to $15,319,275.00 for one-time additional funding for the purchase of supplies & equipment and minor repairs & renovation. All other terms and conditions to remain as approved by the Board of Education on May 6, 2024.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A7.pdf (1,009 KB)

Administrative Content

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

C-23439-A6;23;24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 6
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-5 is hereby issued to increase the amount of the contract by Forty-Two Thousand Nine Hundred Twenty-Nine Dollars ($42,929.00) to provide one-time additional funding for mental health consultant services, as per approved Budget Adjustment Request (BAR) #43-256, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fifteen Million Eighty-Four Thousand Two Hundred Forty-Three Dollars ($15,084,243.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date _____

lm 4-8
ROC 4/24/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...
Estuardo Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 05/06/2024

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

REVISED EXHIBIT B2-5

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: March 19, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Mar 19, 2024 17:03 PDT)

Terri Lyttaker, Controller

Mar 19, 2024
Date

Mar 19, 2024

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: February 28, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852

Terri Lyttaker, Controller

Feb 28, 2024
Date

Feb 28, 2024

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: November 13, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,024,232	$ 2,256,058
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Nov 13, 2023 16:39 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

LJ Nov 13, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT — Program: EARLY HEAD START (52120) — Date Prepared: November 9, 2023

C-23439

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 9, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HS DURATION (52150) | Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-08816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL MG (61050.9) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant : Approved Application	6238	$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	12/01/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB 131 CSPP/CCTR AB131 CSPP	One-Time	19	43-256	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   a) NLMUSD is requesting approval of AB 131 CSPP funding in the amount of $42,929. The agency will use the funding to address the exceptional impact of the public health emergency declared for the COVID-19 pandemic. Funds are required to prevent, prepare for, and respond to COVID-19. Funding will be used to add Mental Health consultant services for students, families, and staff who have been impacted by the pandemic. The full amount will be allocated to GABI Line Item:

   H.10 Child Services Consultants $42,929

   b) This change will enhance the agency's ability to be responsive to the increased mental health needs post-pandemic for children, their families, and the staff.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   a)(b) The proposed request is allowable and necessary because AB 131 CSPP funds will allow NLMUSD to respond to the increased need for mental health services post-pandemic.(c)(d) The proposed request is reasonable and allocable per AB 131 CSPP funding terms.

3. What alternative(s) were considered before proposing the changes?

   The are no alternatives considered. AB 131 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for mental health services and helps NLMUSD continue to deliver high-quality services to children and their families.

4. How will the alternative chosen improve the delivery of services to children and families?

   AB 131 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for mental health services and

APPROVALS	
Parent Policy Committee (Auth. Rep.) and Date Signed: Lorraine Orozco 12/15/23	Grantee Program Office and Date Signed: Mar 1, 2024
Signature of Authorized Board Member and Date Signed: 12/11/23	Controller's Office and Date Signed: Mar 19, 2024
	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou Mar 19, 2024

CA Mar 19, 2024 Revised CJ

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

helps NLMUSD continue to deliver high-quality services to children and their families.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will conform to Assembly Bill 131 (AB 131) CSPP, with its stated purpose of supporting California State Preschool Programs in their efforts to meet the needs presented by the COVID-19 pandemic.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Lorraine Orozco 12/15/23	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed 12/11/23	Controller's Office – Financial Operations Consultant and Date Signed

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	12/01/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
AB 131 CSPP/CCTR	One-Time	19	43-256	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   a) NLMUSD is requesting approval of AB 131 CSPP funding in the amount of $42,929. The agency will use the funding to address the exceptional impact of the public health emergency declared for the COVID-19 pandemic. Funds are required to prevent, prepare for, and respond to COVID-19. Funding will be used to add Mental Health consultant services for students, families, and staff who have been impacted by the pandemic. The full amount will be allocated to GABI Line Item:

   H.10 Child Services Consultants $42,929

   b) This change will enhance the agency's ability to be responsive to the increased mental health needs post-pandemic for children, their families, and the staff.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   a)(b) The proposed request is allowable and necessary because AB 131 CSPP funds will allow NLMUSD to respond to the increased need for mental health services post-pandemic.(c)(d) The proposed request is reasonable and allocable per AB 131 CSPP funding terms.

3. What alternative(s) were considered before proposing the changes?

   The are no alternatives considered. AB 131 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for mental health services and helps NLMUSD continue to deliver high-quality services to children and their families.

4. How will the alternative chosen improve the delivery of services to children and families?

   AB 131 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for mental health services and

WK LA

APPROVALS

Grantee Program Office and Date Signed: Mar 1, 2024	
Parent Policy Committee (Auth. Rep.) and Date Signed: Lorraine Orozco 12/15/23	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed: 12/11/23	Controller's Office – Financial Operations Consultant and Date Signed

Original

CJ

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Signature: ME
ME (Mar 22, 2024 08:15 PDT)

Email: Espinosa_Marilou@lacoe.edu

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

C-23439-A5:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 5
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILDCARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-4 is hereby issued to increase the amount of the contract by One Hundred Fifty-Six Thousand Eight Hundred Two Dollars ($156,802.00) to provide one-time additional funding for supplies, training and consultant services, as per approved Budget Adjustment Request (BAR) #43-257, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fifteen Million Forty-One Thousand Three Hundred Fourteen Dollars ($15,041,314.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date _____

lm 4-8
ROC 4/24/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

By DocuSigned by: Estuardo Santillan
7A74710ED8DD464...

Estuardo Santillan
Typed or Printed Name

Title Asst. Superintendent Business Services

Date 05/06/2024

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

REVISED EXHIBIT B2-4

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB185 ARPA CSPP (50660)

Date Prepared: March 21, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB185 ARPA CSPP :	6238										
BAR#43-257, 20, 12/1/23		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802
											-
											-
											-
											-
											-
											-
											-
											-
Total AB185 ARPA CSPP Funds		$ -	$ -	$ 12,500	$ -	$ 68,500	$ -	$ -	$ 75,802	$ -	$ 156,802

Terri Lyttaker (Mar 22, 2024 08:41 PDT)

Terri Lyttaker, Controller

Mar 22, 2024
Date

Mar 21, 2024

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB131 CSPP (50590)

Date Prepared: March 19, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB131 CSPP:	6238										
BAR#43-256, 19, 12/1/23		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929
											-
											-
											-
											-
											-
											-
											-
											-
Total AB131 CSPP Funds		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,929	$ -	$ 42,929

Terri Lyttaker (Mar 19, 2024 17:03 PDT)

Terri Lyttaker, Controller

Mar 19, 2024
Date

Mar 19, 2024

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: February 28, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2:	6238										
BAR#43-258, 21, 12/1/23		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852

Terri Lyttaker, Controller

Feb 28, 2024
Date

Feb 28, 2024

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: November 13, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,024,232	$ 2,256,058
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Nov 13 2023 16:39 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 13, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: EARLY HEAD START (52120) Date Prepared: November 9, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 9, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HS DURATION (52150) | Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant :	6238										
Approved Application		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023 -24	12/01/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
AB185 ARPA Rate Supp CSPP	One-Time	20	43-257	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   (a) NLMUSD is requesting approval of AB185 CSPP funding in the amount of $156,802. The agency will use the funding to address the exceptional impact of the public health emergency declared for the COVID-19 pandemic. Funds are required to prevent, prepare for, and respond to COVID-19. The full amount will be allocated to GABI Line Items:

C.1 Staff Out-of-Town Travel	12,500
E.1 Child and Family Services Supplies	68,500
H.10 Child Services Consultants	34,200
H.16 Training or Staff Development	33,602
H.17 Other	8,000
GRAND TOTAL $156,802	

   (b) This change will enhance the agency's ability to be responsive with COVID-19 challenges. This proposed change will enhance the agency's ability to deliver quality service.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   a)(b) The proposed request is allowable and necessary because AB185 CSPP funds will allow NLMUSD to prevent, prepare for, and respond to the increased need for continued support post-pandemic. (c)(d) The proposed request is reasonable and allocable per AB185 CSPP funding terms.

3. What alternative(s) were considered before proposing the changes?

   The are no alternatives considered. AB185 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for quality services and helps NLMUSD continue to deliver high-quality services to children and their families

APPROVALS	
Parent Policy Committee (Auth. Rep.) and Date Signed Lorraine Orozco 12/15/23	Grantee Program Office and Date Signed Mar 1, 2024
Signature of Authorized Board Member and Date Signed 12/11/23	Controller's Office and Date Signed Carol Tsang Mar 21, 2024
	Controller's Office – Financial Operations Consultant and Date Signed Anthony Zou Mar 21, 2024

CA Mar 21, 2024 Revised CJ

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

4. How will the alternative chosen improve the delivery of services to children and families?

   AB185 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for quality services and helps NLMUSD continue to deliver high-quality services to children and their families.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will conform to Assembly Bill AB185 with its stated purpose of supporting California State Preschool Programs in their efforts to meet the needs presented by the COVID-19 pandemic.

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Lorraine Orozco 12/15/23	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed 12/11/23	Controller's Office – Financial Operations Consultant and Date Signed

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023 -24	12/01/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
AB185 ARPA Rate Supp CSPP	One-Time	20	43-257	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   (a) NLMUSD is requesting approval of AB185 CSPP funding in the amount of $156,802. The agency will use the funding to address the exceptional impact of the public health emergency declared for the COVID-19 pandemic. Funds are required to prevent, prepare for, and respond to COVID-19. The full amount will be allocated to GABI Line Items:

C.1 Staff Out-of-Town Travel	12,500
E.1 Child and Family Services Supplies	68,500
H.10 Child Services Consultants	34,200
H.16 Training or Staff Development	33,602
H.17 Other	8,000
GRAND TOTAL $156,802	

   (b) This change will enhance the agency's ability to be responsive with COVID-19 challenges. This proposed change will enhance the agency's ability to deliver quality service.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   a)(b) The proposed request is allowable and necessary because AB185 CSPP funds will allow NLMUSD to prevent, prepare for, and respond to the increased need for continued support post-pandemic. (c)(d) The proposed request is reasonable and allocable per AB185 CSPP funding terms.

3. What alternative(s) were considered before proposing the changes?

   The are no alternatives considered. AB185 CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for quality services and helps NLMUSD continue to deliver high-quality services to children and their families.

WK LA

APPROVALS

Parent Policy Committee (Auth. Rep.) and Date Signed Lorraine Orozco 12/15/23	Grantee Program Office and Date Signed Mar 1, 2024
Signature of Authorized Board Member and Date Signed 12/11/23	Controller's Office and Date Signed
	Controller's Office – Financial Operations Consultant and Date Signed

Original

CJ

DocuSign Envelope ID: AA1CEB89-2A09-4ACC-89F9-06816AA77185

Signature: ME
ME (Mar 22, 2024 18:34 PDT)

Email: Espinosa_Marilou@lacoe.edu

DocuSign

Certificate Of Completion

Envelope Id: AA1CEB892A094ACC89F906816AA77185
Subject: Contract C-23439 A5-A6 23:24 Agreement with NLMUSD
Source Envelope:
Document Pages: 25 Signatures: 2
Certificate Pages: 5 Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.109

Record Tracking

Status: Original
4/19/2024 2:31:23 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 4/19/2024 2:43:47 PM Viewed: 4/19/2024 3:03:38 PM Signed: 4/19/2024 3:07:16 PM
Kristine Cvar kcvar@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 4/22/2024 11:36:54 AM ID: c9119133-b314-46d0-8ad6-effddf71c534	**Completed** Using IP Address: 209.147.23.14	Sent: 4/19/2024 3:07:17 PM Viewed: 4/22/2024 11:37:37 AM Signed: 4/22/2024 11:37:52 AM
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 4/22/2024 11:37:53 AM Viewed: 5/7/2024 10:32:38 AM Signed: 5/7/2024 10:33:51 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Estuardo Santillan 4A74710ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 5/7/2024 10:33:53 AM Viewed: 5/7/2024 10:35:23 AM Signed: 5/7/2024 10:35:27 AM
In Person Signer Events	**Signature**	**Timestamp**
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Yessica Novaselec ynovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 4/19/2024 2:43:46 PM Resent: 5/7/2024 10:35:30 AM
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 5/7/2024 10:35:29 AM Viewed: 5/7/2024 10:36:17 AM
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**
Envelope Summary Events	**Status**	**Timestamps**
Envelope Sent	Hashed/Encrypted	4/19/2024 2:43:46 PM
Envelope Updated	Security Checked	4/19/2024 3:06:50 PM
Envelope Updated	Security Checked	4/19/2024 3:06:50 PM
Envelope Updated	Security Checked	4/19/2024 3:06:50 PM
Envelope Updated	Security Checked	4/19/2024 3:06:50 PM
Certified Delivered	Security Checked	5/7/2024 10:35:23 AM
Signing Complete	Security Checked	5/7/2024 10:35:27 AM
Completed	Security Checked	5/7/2024 10:35:29 AM
Payment Events	**Status**	**Timestamps**

Electronic Record and Signature Disclosure

Electronic Record and Signature Disclosure created on: 7/6/2022 1:36:47 PM
Parties agreed to: Kristine Cvar

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	May 06, 2024 - Board of Education Meeting
Category	21. CONTRACTS/AGREEMENTS $4,000.00 & OVER
Subject	B. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	199,731.00
Recommended Action	Approve/ratify and authorize execution of Amendments.

Public Content

Amendments No. 5 and No. 6 to Contract with the Los Angeles County Office of Education for delegation of operation of Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR) Programs. Amendment No. 5 shall increase the total contract value by $156,802.00 for one-time additional funding for supplies, training and consultant services. Amendment No. 6 shall increase the total contract value by $42,929.00 for one-time additional funding for mental health consultant services. The total amount increased shall be $199,731.00; from $14,884,512.00 to $15,084,243.00. All other terms and conditions to remain as approved by the Board of Education on March 25, 2024.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A5.pdf (2,456 KB) C-23439-A6.pdf (2,121 KB)

Administrative Content

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

C-23439-A3:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 4
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILD CARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-3 is hereby issued to increase the amount of the contract by Two Hundred Forty-Seven Thousand Eight Hundred Fifty-Two Dollars ($247,852.00) to provide one-time additional funding for substitutes, extra pay and overtime to prevent, prepare for and respond to COVID-19, as per approved Budget Adjustment Request (BAR) #43-258, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fourteen Million Eight Hundred Eighty-Four Thousand Five Hundred Twelve Dollars ($14,884,512.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date May 6, 2024

lm 2-16
ROC 3/6/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

By DocuSigned by: Estuardo Santillan
4A74746ED8DD484...

Estuardo Santillan
Typed or Printed Name
Asst. Superintendent
Title Business Services

Date 03/25/2024

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

REVISED EXHIBIT B2-3

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: AB110 ARPA CSPP Round 2 (78170)

Date Prepared: February 28, 2024

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
AB110 ARPA CSPP Round 2: BAR#43-258, 21, 12/1/23	6238	$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852
											-
											-
											-
											-
											-
											-
											-
											-
Total AB110 ARPA CSPP Round 2 Funds		$ 188,000	$ 59,852	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 247,852

Terri Lyttaker, Controller

Feb 28, 2024
Date

Feb 28, 2024

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: HEAD START (52100) Date Prepared: November 13, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, 14, 9/11/23					47,288				698,957		746,245	186,561
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,024,232	$ 2,256,058
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Nov 13 2023 16:39 PST)
Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 13, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: EARLY HEAD START (52120) | Date Prepared: November 9, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 9, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-96E7-B9984A3AF16B

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)

Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9884A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant : Approved Application	6238	$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	12/01/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
AB110 ARPA CSPP Round 2	One-Time	21	43-258	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   a) NLMUSD is requesting approval of AB110 ARPA CSPP funding in the amount of $247,852. The agency will use the funding to address the exceptional impact of the public health emergency declared for the COVID-19 pandemic. Funds are required to prevent, prepare for, and respond to COVID-19. The full amount will be allocated to GABI Line Items:

A.1 Program Managers & Content Area Exp	10,000
A.2 Teachers/Infant Toddler Teachers	45,000
A.5 Teacher Aides	50,000
A.11 Other Family & Comm	30,000
A.16 Clerical Personnel	15,000
A.19 Maintenance Personnel	10,000
A.21 Other Personnel	28,000
B.1 Social Security, State Disability, UI	22,000
B.3 Retirement	37,852

   GRAND TOTAL: $247,852

   b) This change will enhance the agency's ability to be responsive with COVID-19 challenges in regards to substitutes, extra pay, overtime, etc. This proposed change will enhance the agency's ability to deliver quality service.

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   a)(b) The proposed request is allowable and necessary because AB110 ARPA CSPP funds will allow NLMUSD to prevent, prepare for, and respond to the increased need for continued support post-pandemic. (c)(d) The proposed request is reasonable and allocable per AB 131 CSPP funding terms.

WK LA

APPROVALS

Grantee Program Office and Date Signed: Feb 23, 2024	
Parent Policy Committee (Auth. Rep.) and Date Signed: Lorraine Orozco 12/15/23	Controller's Office and Date Signed: Carol Tsang Feb 28, 2024
Signature of Authorized Board Member and Date Signed: 12/11/23	Controller's Office – Financial Operations Consultant and Date Signed: Anthony Zou Feb 28, 2024

CJ

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

3. What alternative(s) were considered before proposing the changes?

   The are no alternatives considered. AB110 ARPA CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for quality services and helps NLMUSD continue to deliver high-quality services to children and their families.

4. How will the alternative chosen improve the delivery of services to children and families?

   AB110 ARPA CSPP funds are authorized to be used for prevention, preparation for, and response to COVID-19. It strengthens NLMUSD's ability to meet the unprecedented increase in the need for quality services and helps NLMUSD continue to deliver high-quality services to children and their families.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will conform to Assembly Bill 110 (AB110 ARPA CSPP), with its stated purpose of supporting California State Preschool Programs in their efforts to meet the needs presented by the COVID-19 pandemic.

Signature: ME (Feb 29, 2024 13:12 PST)

Email: Espinosa_Marilou@lacoe.edu

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Lorraine Orozco 12/15/23	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed 12/11/23	Controller's Office – Financial Operations Consultant and Date Signed

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

C-23439-A3:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 3
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILD CARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and amendments thereto as follows:

1. Revised Exhibit B2-2 is hereby issued to increase the amount of the contract by Fifty-Five Thousand Dollars ($55,000.00) to provide one-time additional funding to support restroom renovations at the Ramona site, as per approved Budget Adjustment Request (BAR) #43-190, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fourteen Million Six Hundred Thirty-Six Thousand Six Hundred Sixty Dollars ($14,636,660.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date May 6, 2024

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

DocuSigned by:
By Estuardo Santillan
4A74716ED8DD484...

Estuardo Santillan
Typed or Printed Name
Asst. Superintendent Business Services
Title

Date 03/25/2024

lm 2-16
ROC 3/6/24

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

REVISED EXHIBIT B2-2

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: November 9, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
BAR#43-190, 15, 9/11/23									55,000		55,000	13,750
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 434,054	$ -	$ 4,951,006	$ 1,237,752

Terri Lyttaker (Nov 13, 2023 16:40 PST)

Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 9, 2023

DocuSign Envelope ID: A408374F-EA81-4F9A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ -	$ 572,989	$ -	$ -	$ 545,840	$ -	$ 8,277,987	$ 2,069,497
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

LD Oct 5, 2023

AZ Oct 5, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: STATE PRESCHOOL (61050) | Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC - TUAL 6000	CONSTRUC- TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool :	6238										
Approved Application	#24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: STATE PRESCHOOL MG (61050.9) Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant : Approved Application	6238	$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)
Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023-24	09/11/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	**Nature of Funding**	**ASR Number**	**BAR Number (Grantee Use)**	
EHS Basic	One-Time	16	43-190	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   a) Per LACOE's invitation on 8/10/23 to submit a RAA/BAR for Schedule L targeted funding projects, NLMUSD is requesting the amount of $55,000 to support restroom renovations at the Ramona site in two EHS classrooms from Early Head Start Basic One-time funds.

   h.7 Incidental Alternation/Renovations $55,000

   The impact on the program operations will be to enhance the health and safety of the site with improvements that are needed to serve the EHS children who occupy the classrooms. All work will be done in a manner to not disrupt the services provided.

   b) Funding for these projects has no impact on the organizational structure of the program. This request for funding is aligned with LACOE Goal 1, Objective 2, which states, "LACOE and its delegates will have maintained safe environments conducive to learning."

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

   (a) All funding levels were reviewed with the NLMUSD Maintenance and Facilities departments for each project to ensure that the amount provided is enough to support it. In some cases, that meant that the scope of work had to be reduced. These budget changes are allowable in that they will enhance the program facilities or services. (b) They are necessary to ensure the completion of the projects to enhance the safety of the sites. (c) They are reasonable, based upon recent similar projects completed in the District. (d) They are allocable based upon the 2023-24 NLMUSD cost allocation plan and cost principles stated in 45 CFR 75 Subpart E.

3. What alternative(s) were considered before proposing the changes?

   The alternative is to keep the facilities as they are, which are slightly too large/high for the toddlers and two-age group. They are currently being used with stepstools at the toilets and sinks.

CJ Nov 3, 2023 WK Oct 23, 2023 Lourdes Allard (Nov 1, 2023 11:58 PDT) Nov 3, 2023

APPROVALS

Grantee Program Office and Date Signed	
	Nov 3, 2023
Parent Policy Committee (Auth. Rep.) and Date Signed	**Controller's Office and Date Signed**
Laura Angeles 9/22/23	Carol Tsang Nov 9, 2023
Signature of Authorized Board Member and Date Signed	**Controller's Office – Financial Operations Consultant and Date Signed**
	Anthony Zou Nov 9, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

4. How will the alternative chosen improve the delivery of services to children and families?

   This project will greatly enhance the health and safety of the facilities for students and staff. It will increase the accessibility of the toilet facilities for the children, increasing the ability to toilet train them. In addition, it will lessen the physical strain on the staff, who currently have to assist children up and down the step stools currently being used.

5. Describe how the proposed changes conform to Federal and/or State regulations.

   The proposed changes will conform to all relevant Federal and/or State regulations. Specifically, Head Start Program Performance Standards 1302.47(1) and 1303.40 to 1303.56. They will also follow Health and Safety standards set by the California Department of Education, Early Education Division, and the California Department of Social Services, Licensing Division.

Signature: ME
ME (Dec 13, 2023 15:31 PST)

Email: Espinosa_Marilou@lacoe.edu

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Laura Angeles 9/22/23	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

C-23439-A2:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 2
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILD CARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 and Amendment No. 1 as follows:

1. Revised Exhibit B2-1 is hereby issued to increase the amount of the contract by Seven Hundred Forty-Six Thousand Two Hundred Forty-Five Dollars ($746,245.00) to provide one-time additional funding to support facility renovations and repairs at various sites, as per approved Budget Adjustment Request (BAR) #43-189, attached hereto, incorporated herein and made a part hereof. The new total amount of the Contract shall not exceed Fourteen Million Five Hundred Eighty-One Thousand Six Hundred Sixty Dollars ($14,581,660.00).

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date _____

lm 2-16
ROC 3/6/24

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

By DocuSigned by: Estuardo Santillan
4A747...

Estuardo Santillan
Typed or Printed Name
Asst. Superintendent Business Services
Title

Date 03/25/2024

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

REVISED EXHIBIT B2-1

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: November 13, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
BAR#43-189, .14, 9/11/23					47,288				698,957		746,245	186,561
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ 47,288	$ 572,989	$ -	$ -	$ 1,244,797	$ -	$ 9,024,232	$ 2,256,058
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker (Nov 13, 2023 16:39 PST)
Terri Lyttaker, Controller

Nov 13, 2023
Date

Nov 13, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: EARLY HEAD START (52120)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 379,054	$ -	$ 4,896,006	$ 1,224,002

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

LJ Oct 5, 2023

AZ Oct 5, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF18B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker (Oct 5, 2023 14:25 PDT)
Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

DocuSign Envelope ID: A408374F-EA61-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL (61050)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool : Approved Application	6238 #24	$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600
											-
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Funds		$ 80,711	$ 42,500	$ -	$ -	$ 14,000	$ -	$ -	$ 1,389	$ -	$ 138,600

Terri Lyttaker (Jul 6, 2023 17:16 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: STATE PRESCHOOL MG (61050.9)

Date Prepared: July 5, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL
State Preschool Mini Grant : Approved Application	6238	$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400
											-
											-
											-
											-
											-
											-
											-
Total State Preschool Mini Grant Funds		$ -	$ -	$ -	$ -	$ 71,400	$ -	$ -	$ -	$ -	$ 71,400

Terri Lyttaker (Jul 6, 2023 17:10 PDT)

Terri Lyttaker, Controller

Jul 6, 2023
Date

Jul 6, 2023

Jul 6, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		2023 -24	08/11/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic	One-Time	14	43-188	

Justification of Budget Adjustment and/or Request for Advance Approvals:

1. Describe the purpose of the proposed change(s), including:

   a) What is the impact of the proposed change on program operations currently in place?
   b) How will the change(s) impact the organizational structure in terms of the agency's ability to deliver services?

   Per LACOE's invitation on 8/10/23 to submit a RAA/BAR for Schedule L targeted funding projects, NLMUSD is requesting the amount of $945,745 to support facilities renovations and repairs at four sites from Head Start Basic One-time funds. Specifically, the projects and their amounts are:

   d.2- Equipment: Classroom/Outdoor/Home-Based/FCC $47,288
   - Ramona: $19,963 to purchase three handheld OAE screeners with dual probes.
   - Ramona: $27,324 to purchase three SPOT Vision Screeners.

   h.6 Other: Building Maintenance/Repair $166,057
   - Ramona: $166,057 to re-roof the 10 building, including rain gutters and fascia.

   h.7 Other: Incidental Alterations/Renovations $732,400
   - Huerta: $55,000 for an ADA-compliant path of travel for children to use when walking from the classroom to the playground.
   - New River: $199,500 to renovate the playground and add an age-appropriate climbing structure.
   - Ramona: $137,900 to remove and replace the asphalt located between the 10 and 20 wings and to pave with concrete the roundabout at the entrance of the parking lot, and to re-install the parking lot gates must be removed to pour the concrete.
   - Ramona: $60,000 to replace worn flooring in two classrooms.
   - Ramona: $45,000 to replace worn carpeting in three office spaces.
   - Sanchez: $65,000 to replace the wood chips on the playground with pour in place soft fall material.
   - Sanchez: $150,000 to install roof coverings for entry doors to all classrooms (six doors).

APPROVALS	Grantee Program Office and Date Signed
Parent Policy Committee (Auth. Rep.) and Date Signed Lauren Angeles 9/22/23	Controller's Office and Date Signed
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

- Sanchez: $20,000 for flooding mitigation of the Room 1 entrance.

The impact on the program operations will be to enhance the health and safety of the sites with improvements that are needed due to the age of the buildings or changing needs for program operations, such as ADA-compliance. All work will be done in a manner to not disrupt the services provided at those sites.

Funding for these projects has no impact on the organizational structure of the program. This request for funding is aligned with LACOE Goal 1, Objective 2, which states, "LACOE and its delegates will have maintained safe environments conducive to learning."

2. Do the budget changes that support the request meet fiscal accountability as they relate to (a) allowable, (b) necessary, (c) reasonable, and (d) allocable?

(a) All funding levels were reviewed with the NLMUSD Maintenance and Facilities departments for each project to ensure that the amount provided is enough to support it. In some cases, that meant that the scope of work had to be reduced. These budget changes are allowable in that they will enhance the program facilities or services. (b) They are necessary to ensure the completion of the projects to enhance the safety of the sites. (c) They are reasonable, based upon recent similar projects completed in the District. (d) They are allocable based upon the 2023-24 NLMUSD cost allocation plan and cost principles stated in 45 CFR 75 Subpart E.

3. What alternative(s) were considered before proposing the changes?

The alternative is to keep the facilities as they are, doing minor repairs when needed. However, in some cases, such as for the roof, minor repairs are no longer sufficient given the age and condition of the current roofing material, and thus NLMUSD will continue having leaks that impact classroom services. In addition, continuing to do minor repairs is going to cost more in the long run. For the other projects, they are needed to help ensure the safety and/or services for children.

4. How will the alternative chosen improve the delivery of services to children and families?

The alternative projects will greatly enhance the health and safety of the facilities for students and staff. For the screening tools, they will speed up the process of screening children for hearing and vision because the more equipment means the screening can be completed more efficiently.

5. Describe how the proposed changes conform to Federal and/or State regulations.

The proposed changes will conform to all relevant Federal and/or State regulations. Specifically, Head Start Program Performance Standards 1302.47(1) and 1303.40 to 1303.56. They will also follow Health and Safety standards set by the California Department of Education, Early Education Division, and the California Department of Social Services, Licensing Division.

CJ Nov 3, 2023 WK Oct 26, 2023 Nov 3, 2023

APPROVALS	
	Grantee Program Office and Date Signed Nov 3, 2023
Parent Policy Committee (Auth. Rep.) and Date Signed 9/22/23	Controller's Office and Date Signed Nov 13, 2023
Signature of Authorized Board Member and Date Signed	Controller's Office – Financial Operations Consultant and Date Signed Nov 13, 2023

DocuSign Envelope ID: A408374F-EA81-4F3A-95E7-B9984A3AF16B

Los Angeles County Office of Education
Budget Adjustment & Request for Advance Approvals
Head Start & State Preschool Delegate Agencies and School Districts

ADDENDUM

Name of Delegate Agency		Fiscal Year	Date of Request	Effective Date
Norwalk-La Mirada Unified School District		**2023**-24	09/11/2023	07/01/2023
Funding Source (HS Basic, HS T&TA, EHS Basic, etc.)	Nature of Funding	ASR Number	BAR Number (Grantee Use)	
HS Basic	**One-Time**	14	43-189	

Norwalk-La Mirada has elected to include the playground renovation at New River in its Measure G Bond project list for all District elementary schools. Thus, the Head Start funds in the amount of $199,500 to renovate the playground at New River Elementary will not be needed. This amount has been subtracted from the previous h.7 Other request of $732,400. The new total under h.7 Other: Incidental Alterations/Renovations is $532,900.

The revised total requested amount is $746,245, reduced by $199,500 from $945,745.

Signature: ME
ME (Oct 11, 2023 11:38 PST)

Email: Espinosa_Marilou@lacoe.edu

Laurel Parker
Printed Name - Executive Director

Laurel Parker
Signature

Date: 10/31/23

DocuSign

Certificate Of Completion

Envelope Id: A408374FEA814F3A95E7B9984A3AF16B
Subject: Contract# C-23439-A3:23:24 Agreement with NLMUSD
Source Envelope:
Document Pages: 26
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 3
Initials: 0

Status: Completed

Envelope Originator:
Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us
IP Address: 209.147.23.109

Record Tracking

Status: Original
3/12/2024 1:46:22 PM

Holder: Yessica Novaselec
YNovaselec@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 3/12/2024 1:51:43 PM Viewed: 3/12/2024 1:59:49 PM Signed: 3/12/2024 1:59:58 PM
Kristine Cvar kcvar@nlmusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 3/15/2024 3:06:21 PM ID: ed397a12-ac96-4e37-938c-baf34d8186ce	**Completed** Using IP Address: 209.232.146.25	Sent: 3/12/2024 2:00:00 PM Viewed: 3/15/2024 3:06:21 PM Signed: 3/15/2024 3:06:39 PM
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 3/15/2024 3:06:41 PM Viewed: 3/26/2024 8:38:07 AM Signed: 3/26/2024 8:39:20 AM
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	DocuSigned by: Estuardo Santillan 4A747 I6ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 3/26/2024 8:39:22 AM Viewed: 3/26/2024 1:15:03 PM Signed: 3/26/2024 1:15:13 PM
In Person Signer Events	**Signature**	**Timestamp**
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Yessica Novaselec ynovaselec@nlmusd.k12.ca.us Ramona Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 3/12/2024 1:51:42 PM Resent: 3/26/2024 1:15:15 PM
My Contracts mycontracts@lacoe.edu Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 3/26/2024 1:15:14 PM Viewed: 3/26/2024 1:17:35 PM
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/12/2024 1:51:42 PM
Envelope Updated	Security Checked	3/12/2024 1:59:24 PM
Envelope Updated	Security Checked	3/12/2024 1:59:24 PM
Envelope Updated	Security Checked	3/12/2024 1:59:24 PM
Envelope Updated	Security Checked	3/12/2024 1:59:24 PM
Certified Delivered	Security Checked	3/26/2024 1:15:03 PM
Signing Complete	Security Checked	3/26/2024 1:15:13 PM
Completed	Security Checked	3/26/2024 1:15:14 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

Electronic Record and Signature Disclosure created on: 7/6/2022 1:36:47 PM
Parties agreed to: Kristine Cvar

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	Mar 25, 2024 - Board of Education Meeting
Category	20. CONTRACTS/AGREEMENTS $4,000.00 & OVER
Subject	B. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	746,245.00
Recommended Action	Approve/ratify and authorize execution of Amendments

Public Content

Amendments No. 2, 3, and 4 to Contract with the Los Angeles County Office of Education to receive funds for delegation of operation of Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR) Programs. Amendment No. 2 shall increase the total contract value by $746,245.00 for one-time additional funding to support facility renovations and repairs at various sites. Amendment No. 3 shall increase the total contract value by $55,000.00 for one-time additional funding to support restroom renovations at the Ramona site. Amendment No. 4 shall increase the total contract value by $247,852.00 for one-time additional funding for substitutes, extra pay, and overtime to prevent, prepare for and respond to COVID-19. The total amount to be increased shall be $1,049,097.00; from $13,835,415.00 to $14,884,512.00. All other terms and conditions to remain as approved by the Board of Education on December 11, 2023.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

LACOE C-23439-A2.pdf (2,744 KB) LACOE C-23439-A3.pdf (1,894 KB)

LACOE C-23439-A4.pdf (1,209 KB)

Administrative Content

C-23439-A 1:23:24

LOS ANGELES COUNTY OFFICE OF EDUCATION

AMENDMENT NO. 1
TO

HEAD START/ EARLY HEAD START/ INFANT-TODDLER GENERAL CHILD CARE (CCTR) PROGRAMS/ STATE PRESCHOOL (CSPP)
HEAD START AND EARLY LEARNING DIVISION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT, whose address is 14616 Dinard Avenue, Norwalk, CA 90650 hereinafter referred to as "Subrecipient", mutually agree to amend Contract C-23439 as follows:

1. Revised Exhibit B2 is hereby issued to increase the amount of the contract by Nine Hundred Eighty-Seven Thousand Seven Hundred Forty-Six Dollars ($987,746.00). The new total amount of the Contract shall not exceed Thirteen Million Eight Hundred Thirty-Five Thousand Four Hundred Fifteen Dollars ($13,835,415.00)

This Amendment is effective upon execution. Any dates set forth in the original Contract and/or prior Amendment(s) shall be deemed updated/revised, if necessary, to be compatible with this Amendment. All other terms and conditions of the original Contract and/or prior Amendment(s) shall remain the same.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

By _____
Karen Kimmel
Chief Financial Officer

Date Dec 18, 2023

lm 9-19
ROC 10/2/23

NORWALK-LA MIRADA
UNIFIED SCHOOL DISTRICT

By _____
Eduardo Santillan
Typed or Printed Name
Title Asst. Superintendent Business Services

Date 12/11/2023

REVISED EXHIBIT B2

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 | Program: HEAD START (52100) | Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUCTION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Basic Funding:	6238											
Approved Application	#513	$ 4,184,803	$ 2,849,355	$ -	$ -	$ 261,682	$ -	$ -	$ 371,459	$ -	$ 7,667,299	$ 1,916,825
COLA & QI			125,000			311,307			174,381		610,688	152,672
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Basic Funds		$ 4,184,803	$ 2,974,355	$ -	$ -	$ 572,989	$ -	$ -	$ 545,840	$ -	$ 8,277,987	$ 2,069,497
Training & Technical Assistance:	6238											
Approved Application		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290		$ 15,390	$ 3,847
											-	-
											-	-
											-	-
											-	-
											-	-
Total T&TA Funds		$ -	$ -	$ -	$ -	$ 2,100	$ -	$ -	$ 13,290	$ -	$ 15,390	$ 3,847

Terri Lyttaker, Controller — Oct 5, 2023 (Date)

Oct 5, 2023

Oct 5, 2023

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT
C-23439

Program: HS DURATION (52150)

Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRAC-TUAL 6000	CONSTRUC-TION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
HS Duration Funding:	6238											
Approved Application		$ 287,651	$ 115,915	$ -	$ -	$ 8,354	$ -	$ -	$ 1,000		$ 412,920	$ 103,230
COLA						18,112			5,000		23,112	5,778
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total HS Duration Funding Funds		$ 287,651	$ 115,915	$ -	$ -	$ 26,466	$ -	$ -	$ 6,000	$ -	$ 436,032	$ 109,008

Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

HSB

	GABI Line Item	Cost for Program Operation	COLA & QI	TOTAL
a.	**PERSONNEL**			
	Child Health and Developmental Services Personnel			
1	Program Managers & content Area Experts	$ 161,113		$ 161,113
2	Teachers/Infant Toddler Teachers	$ 1,312,026		$ 1,312,026
3	Family Child Care Personnel	$ -		$ -
4	Home Visitors	$ -		$ -
5	Teacher Aides & Other Education Personnel	$ 799,868		$ 799,868
6	Health/Mental Health Services Personnel	$ 158,466		$ 158,466
7	Disabilities Services Personnel	$ 83,455		$ 83,455
8	Nutrition Services Personnel	$ 46,293		$ 46,293
9	Other Child Services Personnel	$ 41,015		$ 41,015
	Family and Community Partnerships Personnel			
10	Program Managers & content Area Experts	$ 119,627		$ 119,627
11	Other Family & community Partnerships Personnel	$ 509,506		$ 509,506
	Program Design and Management Personnel			
12	Executive Director/Other Supervisor of HS Director	$ -		$ -
13	Head Start/Early Head Start Director	$ 91,541		$ 91,541
14	Managers	$ 184,208		$ 184,208
15	Staff Development	$ -		$ -
16	Clerical Personnel	$ 183,476		$ 183,476
17	Fiscal Personnel	$ 77,609		$ 77,609
18	Other Administrative Personnel	$ 54,265		$ 54,265
19	Maintenance Personnel	$ 188,689		$ 188,689
20	Transportation Personnel	$ 43,446		$ 43,446
21	Other Personnel	$ 130,200		$ 130,200
	Other Write-In Line Items			
	TOTAL PERSONNEL (6a)	**$ 4,184,803**	**$ -**	**$ 4,184,803**
b.	**FRINGE BENEFITS**			
1	Social Security (FICA), State Disability, UI	$ 435,595		$ 435,595
2	Health/Dental/Life Insurance	$ 1,256,225	$ 70,000	$ 1,326,225
3	Retirement	$ 1,142,535	$ 55,000	$ 1,197,535
4	Other Fringe	$ 15,000		$ 15,000
	Other Write-In Line Items			
	TOTAL FRINGE BENEFITS (6b)	**$ 2,849,355**	**$ 125,000**	**$ 2,974,355**
c.	**TRAVEL**			
1	Staff Out-Of-Town Travel			$ -
	Other Write-In Line Items			
	TOTAL TRAVEL (6c)	**$ -**	**$ -**	**$ -**
d.	**EQUIPMENT**			
1	Office Equipment	$ -		$ -
2	Classroom/Outdoor/Home-based/FCC	$ -		$ -
3	Vehicle Purchase	$ -		$ -
4	Other Equipment	$ -		$ -
	Other Write-In Line Items			
	TOTAL EQUIPMENT (6d)	**$ -**	**$ -**	**$ -**

HSB

e. SUPPLIES				
1	Office Supplies	$ 55,000	$ 40,000	$ 95,000
2	Child and Family Services Supplies	$ 167,040	$ 222,000	$ 389,040
3	Food Services Supplies	$ 20,000	$ -	$ 20,000
4	Other Supplies	$ 19,642	$ 49,307	$ 68,949
	Other Write-in Line Items			
TOTAL SUPPLIES (6e)		**$ 261,682**	**$ 311,307**	**$ 572,989**

f. CONTRACTUAL				
1	Administrative Services (e.g., Legal, Accounting)	$ -		$ -
2	Health/Disabilities Services	$ -		$ -
3	Food Service	$ -		$ -
4	Child Transportation Services	$ -		$ -
5	Training & Technical Assistance	$ -		$ -
6	Family Child Care	$ -		$ -
7	Delegate Agency Costs			$ -
8	Other Contracts	$ -		$ -
	Other Write-in Line Items			
TOTAL CONTRACTUAL (6f)		**$ -**	**$ -**	**$ -**

g. CONSTRUCTION				
1	New Construction	$ -		$ -
2	Major Renovation	$ -		$ -
3	Acquisition of Buildings/Modular Units	$ -		$ -
	Other Write-in Line Items			
TOTAL CONSTRUCTION (6g)		**$ -**	**$ -**	**$ -**

h. OTHER				
1	Depreciation/Use Allowance	$ -		$ -
2	Rent	$ -		$ -
3	Mortgage	$ -		$ -
4	Utilities, Telephone	$ 120,000	$ 15,000	$ 135,000
5	Building & Child Liability Insurance	$ 2,100	$ -	$ 2,100
6	Building Maintenance/Repair and Other Occupancy	$ 20,000	$ 20,000	$ 40,000
7	Incidental Alterations/Renovations	$ 10,000	$ -	$ 10,000
8	Local Travel	$ 3,500	$ 10,000	$ 13,500
9	Nutrition Services	$ 30,000	$ -	$ 30,000
10	Child Services Consultants	$ 150,000	$ 100,000	$ 250,000
11	Volunteers	$ -	$ -	$ -
12	Substitutes (if not paid benefits)	$ -	$ -	$ -
13	Parent Services	$ 5,130	$ -	$ 5,130
14	Accounting & Legal Services	$ -	$ -	$ -
15	Publications/Advertising/Printing	$ 9,000	$ 10,000	$ 19,000
16	Training or Staff Development	$ 11,500	$ 9,381	$ 20,881
17	Other	$ 10,229	$ 10,000	$ 20,229
	Other Write-in Line Items			
TOTAL OTHER (6h)		**$ 371,459**	**$ 174,381**	**$ 545,840**

i. TOTAL DIRECT CHARGES	**$ 7,667,299**	**$ 610,688**	**$ 8,277,987**

j. INDIRECT COSTS			$ -

k. TOTALS - ALL BUDGET CATEGORIES	**$ 7,667,299**	**$ 610,688**	**$ 8,277,987**
	1,916,825	152,672	2,069,497

HSD

	GABI Line Item	Cost for Program Operation	COLA	TOTAL
a.	**PERSONNEL**			
Child Health and Developmental Services Personnel				
1	Program Managers & content Area Experts	$ 14,646		$ 14,646
2	Teachers/Infant Toddler Teachers	$ 84,396		$ 84,396
3	Family Child Care Personnel	$ -		$ -
4	Home Visitors	$ -		$ -
5	Teacher Aides & Other Education Personnel	$ 53,488		$ 53,488
6	Health/Mental Health Services Personnel	$ 14,184		$ 14,184
7	Disabilities Services Personnel	$ 7,321		$ 7,321
8	Nutrition Services Personnel	$ 4,061		$ 4,061
9	Other Child Services Personnel	$ 3,598		$ 3,598
Family and Community Partnerships Personnel				
10	Program Managers & content Area Experts	$ 10,727		$ 10,727
11	Other Family & community Partnerships Personnel	$ 27,569		$ 27,569
Program Design and Management Personnel				
12	Executive Director/Other Supervisor of HS Director	$ -		$ -
13	Head Start/Early Head Start Director	$ 10,171		$ 10,171
14	Managers	$ 15,643		$ 15,643
15	Staff Development	$ -		$ -
16	Clerical Personnel	$ 1,924		$ 1,924
17	Fiscal Personnel	$ 4,430		$ 4,430
18	Other Administrative Personnel	$ 2,975		$ 2,975
19	Maintenance Personnel	$ 21,190		$ 21,190
20	Transportation Personnel	$ -		$ -
21	Other Personnel	$ 11,328		$ 11,328
	Other Write-In Line Items			
TOTAL PERSONNEL (6a)		**$ 267,661**	**$ -**	**$ 267,661**
b.	**FRINGE BENEFITS**			
1	Social Security (FICA), State Disability, UI	$ 16,035		$ 16,035
2	Health/Dental/Life Insurance	$ 54,280		$ 54,280
3	Retirement	$ 44,600		$ 44,600
4	Other Fringe	$ 1,000		$ 1,000
	Other Write-In Line Items			
TOTAL FRINGE BENEFITS (6b)		**$ 115,915**	**$ -**	**$ 115,915**
c.	**TRAVEL**			
1	Staff Out-Of-Town Travel	$ -		$ -
	Other Write-In Line Items			
TOTAL TRAVEL (6c)		**$ -**	**$ -**	**$ -**
d.	**EQUIPMENT**			
1	Office Equipment	$ -		$ -
2	Classroom/Outdoor/Home-based/FCC	$ -		$ -
3	Vehicle Purchase	$ -		$ -
4	Other Equipment	$ -		$ -
	Other Write-In Line Items			
TOTAL EQUIPMENT (6d)		**$ -**	**$ -**	**$ -**

HSD

e.	**SUPPLIES**			
1	Office Supplies	$ 1,500	$ 5,112	$ 6,612
2	Child and Family Services Supplies	$ 5,950	$ 13,000	$ 18,950
3	Food Services Supplies	$ -		$ -
4	Other Supplies	$ 904		$ 904
	Other Write-In Line Items			
TOTAL SUPPLIES (6e)		**$ 8,354**	**$ 18,112**	**$ 26,466**

f.	**CONTRACTUAL**			
1	Administrative Services (e.g., Legal, Accounting)	$ -		$ -
2	Health/Disabilities Services	$ -		$ -
3	Food Service	$ -		$ -
4	Child Transportation Services	$ -		$ -
5	Training & Technical Assistance	$ -		$ -
6	Family Child Care	$ -		$ -
7	Delegate Agency Costs	$ -		$ -
8	Other Contracts	$ -		$ -
	Other Write-In Line Items			
TOTAL CONTRACTUAL (6f)		**$ -**	**$ -**	**$ -**

g.	**CONSTRUCTION**			
1	New Construction	$ -		$ -
2	Major Renovation	$ -		$ -
3	Acquisition of Buildings/Modular Units	$ -		$ -
	Other Write-In Line Items			
TOTAL CONSTRUCTION (6g)		$ -	$ -	$ -

h.	**OTHER**			
1	Depreciation/Use Allowance	$ -		$ -
2	Rent	$ -		$ -
3	Mortgage	$ -		$ -
4	Utilities, Telephone	$ -		$ -
5	Building & Child Liability Insurance	$ -		$ -
6	Building Maintenance/Repair and Other Occupancy	$ -		$ -
7	Incidental Alterations/Renovations	$ -		$ -
8	Local Travel	$ -		$ -
9	Nutrition Services	$ -		$ -
10	Child Services Consultants	$ -		$ -
11	Volunteers	$ -		$ -
12	Substitutes (if not paid benefits)	$ -		$ -
13	Parent Services	$ -		$ -
14	Accounting & Legal Services	$ -		$ -
15	Publications/Advertising/Printing	$ -		$ -
16	Training or Staff Development	$ -		$ -
17	Other	$ 1,000	$ 5,000	$ 6,000
	Other Write-In Line Items			
TOTAL OTHER (6h)		**$ 1,000**	**$ 5,000**	**$ 6,000**

i.	**TOTAL DIRECT CHARGES**	**$ 412,920**	**$ 23,112**	**$ 436,032**

j.	**INDIRECT COSTS**			$ -

k.	**TOTALS - ALL BUDGET CATEGORIES**	**$ 412,920**	**$ 23,112**	**$ 436,032**

103,230 5,778 109,008

Los Angeles County Office of Education
Head Start-State Preschool Contract Exhibit B2
7/1/2023 - 6/30/2024

Subrecipient Name: NORWALK LA MIRADA UNIFIED SCHOOL DISTRICT C-23439 Program: EARLY HEAD START (52120) Date Prepared: October 4, 2023

		PERSONNEL 1000	FRINGE BENEFITS 2000	TRAVEL 3000	EQUIPMENT 4000	SUPPLIES 5000	CONTRACTUAL 6000	CONSTRUCTION 7000	OTHER COSTS 8000	INDIRECT COSTS	TOTAL	NON-FEDERAL MATCH
EHS Basic Funding:	6238											
Approved Application	#204	$ 2,581,971	$ 1,412,825	$ 3,500	$ 33,138	$ 231,960	$ -	$ -	$ 278,666	$ -	$ 4,542,060	$ 1,135,515
COLA & QI			73,000			180,558			100,388		353,946	88,487
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
											-	-
Total EHS Basic Funds		$ 2,581,971	$ 1,485,825	$ 3,500	$ 33,138	$ 412,518	$ -	$ -	$ 379,054	$ -	$ 4,896,006	$ 1,224,002

Terri Lyttaker, Controller

Oct 5, 2023
Date

Oct 5, 2023

Oct 5, 2023

	GABI Line Item	Cost for Program Operation	COLA & QI	TOTAL
a.	**PERSONNEL**			
Child Health and Developmental Services Personnel				
1	Program Managers & content Area Experts	$ 14,646		$ 14,646
2	Teachers/Infant Toddler Teachers	$ 862,950		$ 862,950
3	Family Child Care Personnel	$ -		$ -
4	Home Visitors	$ 1,157,899		$ 1,157,899
5	Teacher Aides & Other Education Personnel	$ 108,358		$ 108,358
6	Health/Mental Health Services Personnel	$ 14,184		$ 14,184
7	Disabilities Services Personnel	$ 7,321		$ 7,321
8	Nutrition Services Personnel	$ 4,061		$ 4,061
9	Other Child Services Personnel	$ 3,598		$ 3,598
Family and Community Partnerships Personnel				
10	Program Managers & content Area Experts	$ 10,727		$ 10,727
11	Other Family & community Partnerships Personnel	$ 159,296		$ 159,296
Program Design and Management Personnel				
12	Executive Director/Other Supervisor of HS Director	$ -		$ -
13	Head Start/Early Head Start Director	$ 10,171		$ 10,171
14	Managers	$ 109,640		$ 109,640
15	Staff Development	$ -		$ -
16	Clerical Personnel	$ 11,341		$ 11,341
17	Fiscal Personnel	$ 4,430		$ 4,430
18	Other Administrative Personnel	$ 2,975		$ 2,975
19	Maintenance Personnel	$ 95,376		$ 95,376
20	Transportation Personnel	$ -		$ -
21	Other Personnel	$ 4,998		$ 4,998
	Other Write-In Line Items			
TOTAL PERSONNEL (6a)		**$ 2,681,971**	**$ -**	**$ 2,681,971**
b.	**FRINGE BENEFITS**			
1	Social Security (FICA), State Disability, UI	$ 226,475		$ 226,475
2	Health/Dental/Life Insurance	$ 604,275	$ 41,000	$ 645,275
3	Retirement	$ 557,075	$ 32,000	$ 589,075
4	Other Fringe	$ 25,000		$ 25,000
	Other Write-In Line Items			
TOTAL FRINGE BENEFITS (6b)		**$ 1,412,825**	**$ 73,000**	**$ 1,485,825**
c.	**TRAVEL**			
1	Staff Out-Of-Town Travel	$ 3,500		$ 3,500
	Other Write-In Line Items			
TOTAL TRAVEL (6c)		**$ 3,500**	**$ -**	**$ 3,500**
d.	**EQUIPMENT**			
1	Office Equipment	$ -		$ -
2	Classroom/Outdoor/Home-based/FCC	$ 33,138		$ 33,138
3	Vehicle Purchase	$ -		$ -
4	Other Equipment	$ -		$ -
	Other Write-In Line Items			
TOTAL EQUIPMENT (6d)		**$ 33,138**	**$ -**	**$ 33,138**

e.	SUPPLIES				
1	Office Supplies	$ 50,000	$ 22,000	$ 72,000	
2	Child and Family Services Supplies	$ 127,960	$ 128,000	$ 255,960	
3	Food Services Supplies	$ 30,000	$ -	$ 30,000	
4	Other Supplies	$ 24,000	$ 30,558	$ 54,558	
	Other Write-In Line Items				
TOTAL SUPPLIES (6e)		**$ 231,960**	**$ 180,558**	**$ 412,518**	

f.	CONTRACTUAL			
1	Administrative Services (e.g., Legal, Accounting)	$ -		$ -
2	Health/Disabilities Services	$ -		$ -
3	Food Service	$ -		$ -
4	Child Transportation Services	$ -		$ -
5	Training & Technical Assistance	$ -		$ -
6	Family Child Care	$ -		$ -
7	Delegate Agency Costs	$ -		$ -
8	Other Contracts	$ -		$ -
	Other Write-In Line Items			
TOTAL CONTRACTUAL (6f)		**$ -**	**$ -**	**$ -**

g.	CONSTRUCTION			
1	New Construction	$ -		$ -
2	Major Renovation	$ -		$ -
3	Acquisition of Buildings/Modular Units	$ -		$ -
	Other Write-In Line Items			
TOTAL CONSTRUCTION (6g)		**$ -**	**$ -**	**$ -**

h.	OTHER			
1	Depreciation/Use Allowance	$ -		$ -
2	Rent	$ -		$ -
3	Mortgage	$ -		$ -
4	Utilities, Telephone	$ 90,000	$ 8,000	$ 98,000
5	Building & Child Liability Insurance	$ 500	$ -	$ 500
6	Building Maintenance/Repair and Other Occupancy	$ 20,000	$ 11,000	$ 31,000
7	Incidental Alterations/Renovations	$ 20,000	$ -	$ 20,000
8	Local Travel	$ 16,000	$ 5,500	$ 21,500
9	Nutrition Services	$ 35,000	$ -	$ 35,000
10	Child Services Consultants	$ 75,000	$ 60,000	$ 135,000
11	Volunteers	$ -	$ -	$ -
12	Substitutes (if not paid benefits)	-	$ -	$ -
13	Parent Services	$ 2,040	$ -	$ 2,040
14	Accounting & Legal Services	-	$ -	$ -
15	Publications/Advertising/Printing	$ 7,000	$ 6,000	$ 13,000
16	Training or Staff Development	$ 4,000	$ 3,888	$ 7,888
17	Other	$ 9,126	$ 6,000	$ 15,126
	Other Write-In Line Items			
TOTAL OTHER (6h)		**$ 278,666**	**$ 100,388**	**$ 370,054**

i.	**TOTAL DIRECT CHARGES**	**$ 4,842,060**	**$ 363,946**	**$ 4,896,006**
j.	**INDIRECT COSTS**			$ -
k.	**TOTALS - ALL BUDGET CATEGORIES**	**$ 4,542,060**	**$ 363,946**	**$ 4,896,006**

1,135,515 88,487 1,224,002

Jennifer Sun

From:	Jennifer Sun
Sent:	Monday, December 18, 2023 11:00 AM
To:	'mycontracts@lacoe.edu'
Subject:	C-23439-A1;23;24
Attachments:	20231218100519127.pdf

Attached please find an executed copy of the above referenced Amendment. At your earliest convenience, please have an authorized representative counter sign and return a fully executed copy to me. Thank you.

Jennifer Sun
Administrative Assistant
Business Services
Norwalk-La Mirada Unified School District
12820 Pioneer Boulevard
Norwalk, CA 90650
(562) 210-2010

Los Angeles County Office of Education
Leading Educators • Supporting Students • Serving Communities

Debra Duardo, M.S.W., Ed.D.
Superintendent

Los Angeles County
Board of Education

Betty Forrester
President

James Cross
Vice President

Judy Abdo

Yvonne Chan

R. Michael Dutton

Stebley L. Johnson, Jr.

Monte E. Perez

October 6, 2023

Ms. Laurel Parker
Norwalk-La Mirada Unified School District
14616 Dinard Avenue
Norwalk, CA 90650

Dear Ms. Parker,

LACOE Contract #C-23439

Enclosed is/are unsigned copy/copies of the contract/amendment identified above. Please carefully follow the instructions below.

DISREGARDING THESE INSTRUCTIONS MAY DELAY PAYMENTS TO YOU!

- **SIGN** all contract documents attached to this email.
- **SCAN** the contract documents and **EMAIL** back to mycontracts@lacoe.edu immediately. A fully executed copy of the contract will be returned to you.
- LACOE **will not pay** for any services rendered until the contract has been fully and properly executed (signed by you and LACOE).

SERVICES CANNOT START WITHOUT A FULLY EXECUTED CONTRACT.

Any changes, revisions, additions, insertions, deletions, etc., made to the contract document will render the document null and void, **unless expressly agreed to by LACOE.**

Should you have any questions, please contact:

Lilibeth Morelos at (562) 401-5775, email: morelos_lilibeth@lacoe.edu

Sincerely,

Lilibeth Morelos

Lilibeth Morelos
Procurement Services Assistant
Controller's Office

Agenda Item Details

Meeting	Dec 11, 2023 - Board of Education Meeting
Category	16. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	C. Los Angeles County Office of Education
Access	Public
Type	Action (Consent)
Dollar Amount	987,746.00
Recommended Action	Approve/ratify and authorize execution of Amendment.

Public Content

Amendment No. 1 to Contract with the Los Angeles County Office of Education to receive funds for delegation of operation of Head Start/Early Head Start/State Preschool (CSSP)/Infant-Toddler General Child Care (CCTR) Programs. This Amendment shall increase the total Contract value by $987,746.00; from $12,847,669.00 to $13,835,415.00. All other terms and conditions to remain as approved by the Board of Education on August 14, 2023.

Submitted by Laurel Parker, Director, Preschool Programs
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

C-23439-A1.pdf (406 KB)

Administrative Content

Docusign Envelope ID: E21691A6-2552-42FB-AF4D-166F517070ED

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated 01/26/2026, by and between Momentum in Teaching, LLC, hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:

   Professional Development focused on ELA content standards delivered through Shared Reading, Grand Conversations, Language Wall, and Interactive Read Aloud. Content will be tailored to grades K-2nd.

   as outlined in the attached Momentum in Teaching Proposal dated 11/14/2025. Initial LMC
2. The Contractor will commence providing services under this AGREEMENT on 12/08/2025 and will diligently perform, as required, and complete performance by 01/08/2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. Initial LMC
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $4,600.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. Initial LMC
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: E21691A6-2552-42FB-AF4D-166F517070ED

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:		**DISTRICT:**	
Signature	Signed by: Leslie Courtney 0D2AAD066FB8425...	Signature	
Title	Treasurer		
Name	Leslie Courtney		Norwalk-La Mirada USD
Address	6950 E. Goldcrest St. Long Beach, CA 90815		12820 Pioneer Boulevard Norwalk, California 90650
Phone Number	562-260-9486		(562) 210-2000
		Date Approved	

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-26000.0-19500-10000-5810-2500000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☒ Yes ☐ No

Revised March 2024

Docusign Envelope ID: E21691A6-2552-42FB-AF4D-166F517070ED

MOMENTUM IN TEACHING
TEACHING BEYOND THE BOOK

PROPOSAL

To

Date: 11/14/25
#801

Brenda Rodriguez
Lampton Elementary
14716 Elmcroft Ave.
Norwalk, CA 90650
(562) 210-3255

Salesperson	Job	Payment Terms	Due Date
Leslie Courtney	Professional Development	Due upon services rendered	Within 2 weeks after invoiced

Date of Service	Description	Cost of Service	Line Total
12/8/25 1/8/26	Professional development focused on ELA content standards delivered through Shared Reading, Grand Conversations, Language Wall, and Interactive Read Aloud. Content will be tailored to grades K-2nd.	$2,300/presenter 1 presenter for 2 days	$4,600.00
		Total	**$4,600.00**

Make all checks payable to *Momentum in Teaching, LLC*

www.momentuminteaching.com | 6950 E. Goldcrest St., Long Beach, CA 90815 | (310) 963-2108

Docusign Envelope ID: 151D6C45-985D-419E-A9C0-557B9BABEB68

Price Quote

100 S. Mill Ave
Suite 1700
Tempe, AZ 85281
877-725-4257

Date	8/15/2025
Quote No.	Q-162494
Acct. No.	12215202
Total	454,773.70
Pricing Expires	12/22/2025

Norwalk-La Mirada Unified School Dist
12820 Pioneer Blvd
Norwalk CA 90650-2894
United States

Payment Term	Contract Start	Contract End
Net 30	8/1/2025	7/31/2026

Site	Description	End Date	Qty
Norwalk-La Mirada Unified School Dist			
	Imagine EdgeEX with Edgenuity 6-12 Comprehensive Concurrent User	07/31/2026	305
	Edgenuity Academic Integrity	07/31/2026	1
	MyPath New Reading and Math Reusable License	07/31/2026	75
	Edgenuity Exceptional Students Course Suite Concurrent User	07/31/2026	40
	eDynamic Electives Per Enrollment Per Sem (14 day drop/add grace period)	07/31/2026	200
	PL - Onsite Day	07/31/2026	1
	PL - CW/Supp/SS Virtual Session	07/31/2026	2

Subtotal	454,773.70
Tax Total	0.00
Total	454,773.70

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Terms and Conditions of Company Services ("Terms and Conditions"). These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential and may not be shared with third parties without Imagine Learning's written consent.

Please note that the paper used in our products and the paper and components included in our science and math kits are sourced from suppliers that may become subject to tariffs. While we are actively managing our supply chain to minimize the effect of any tariffs that may be imposed, we reserve the right to apply a tariff surcharge to offset increased costs if necessary. We will provide thirty (30) days advance notice regarding the imposition of any such surcharges.

Docusign Envelope ID: 151D6C45-985D-419E-A9C0-557B9BABEB68
ıddress if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

Norwalk-La Mirada Unified School Dist		**Imagine Learning Representative**
Signature:	_____	Megan Figueroa
Print Name:	_____	Account Executive -
Title:	_____	megan.figueroa@imaginelearning.com
Date:	_____	imaginethefutureoflearning.com

Docusign Envelope ID: 87DA893F-4673-48B1-80F1-ECC70EBFFB84

THREE OAKS OUTDOOR SCIENCE SCHOOL CONTRACT

NAME OF SCHOOL Benton Middle DISTRICT Norwalk- La Mirada USD

ADDRESS 15709 E. Olive Branch Dr. La Mirada, CA 90638 PHONE (562) 210-2500

DATE OF ARRIVAL Monday, November 2, 2026 DATE OF DEPARTURE Friday, November 6, 2026

CONTACT PERSON: Robin Ridgeway TOTAL STUDENTS: 80 MALE: 40 FEMALE: 40 GRADE: 6

COST PER TEACHER (1 FREE): $200.00 TOTAL TEACHERS: 3 COST PER STUDENT $439.00 TOTAL DAYS: 5

1. The school shall pay in full for 90% of the guaranteed number of students or for the number of students actually in attendance during the contract period, whichever is greater. School shall provide Three Oaks Outdoor Science School **(minimum one month prior to arrival)** a completed Cabin List, and bring to camp a signed **(by parent or guardian)** medication authorization and camp consent forms for each child under the age of 18.

2. The school acknowledges and accepts responsibility for providing transportation of its students and teachers to and from science camp and for providing a certificated employee to ride with and supervise students on the bus. The school and district shall retain responsibility for its students from time of departure from school to arrival at camp and from departure at camp to arrival back to school. The school shall provide at least one certificated employee who will remain at the site throughout the entire contract period.

3. The school acknowledges and agrees that final payment is due in full **and payable upon arrival at the site** unless other agreements have been made in advance. TOOSS will assess late charges of 8% late fee per day on any balance still owing after arrival date. Purchase orders will not be accepted as payment.

4. The school agrees to remit a non-refundable but transferrable deposit of **$1,000.00**, concurrently with the execution and return of the signed contract on or before **2/15/2026**, or others may book the site and week. The school and/or its officials agree to pay an additional deposit of **$8,780.00** (25% of estimated total charges) on or before **8/4/26 (90 days prior to arrival day)** All deposits are to be applied to the total charges incurred by the school. ***Should the second deposit be late for any reason, the total camp fee will be raised $5.00 per student attending.***

5. If the school or its district cancels school's reservation with less than ninety (90) days written notice, school shall pay 25% of the total, estimated charges unless the contract period is filled to TOOSS' satisfaction with another school.

6. TOOSS shall defend, indemnify and hold school, district and their officers, agents, employees and students harmless for any and all claims for damages and injuries resulting from the acts or omissions of TOOSS and its officers, agents and employees with respect to the program.

7. Subject to any restrictions or assignments contained in this agreement, this agreement shall be binding upon and inure to the benefit of the parties hereto and their respective representatives, successors and assigns. The school is responsible for payment in full for any cancellation including any act of God, weather, fire, pandemic or natural disaster, unless it's TOOSS that cancels.

8. School agrees to take responsibility for behavior problems that may occur on behalf of their students while on TOOSS campus, and will, if necessary, send a parent (or if parent refuses), other school official to remove said student from the premises. The school also agrees to abide by all rules and regulations of the TOOSS.

9. TOOSS will offer one free campership (student fee) and one free teacher for every 30 students. Each student is regular fee and each teacher will be at a rate of $200 per teacher over the 30/1 ratio. "Teacher" includes teacher, aides or parents that are necessary for the student (s) to attend camp. Each school will be afforded a minimum of (one) FREE Lead Teacher.

AUTHORIZED SIGNATURE FOR SCHOOL	TOOSS REPRESENTATIVE SIGNATURE
NAME/TITLE (PLEASE PRINT) DATE	Paige Amidon/Co-Owner 12/2/2025 NAME/TITLE (PLEASE PRINT) DATE

WHITE - TOOSS Copy **GOLDENROD - School Copy**

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

CIMI Toyon Bay Agreement

GUIDED DISCOVERIES, INC.

Jan 30, 2026

PROGRAM AGREEMENT

This CIMI Toyon Bay Agreement (this "Agreement"), dated as of _____ (the "Agreement Date") is entered into by and between **Benton Middle** ("Group") and Guided Discoveries, Inc. ("GDI").

WHEREAS, GDI operates CIMI Toyon Bay ("CAMP Program") at the camp site located at Catalina Island, CA ("Site"); and

WHEREAS, Group desires to participate in the CIMI Toyon Bay Program on the dates set forth herein and upon the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **PROGRAM DATES**: The program dates for Group's participation in the CIMI Toyon Bay Program (the "Program Dates") shall be 10/23/2026 (the "Arrival Date") through 10/25/2026 (the "Departure Date").

2. **SCHOOL PARTICIPANTS**:

i. Minimum Enrollment. Group must enroll at least sixteen (16) students and two (2) adult chaperones ("Chaperones"), of which one may be the Group Leader, to participate in the CAMP Program ("Minimum Enrollment"). If Group does not enroll to Minimum Enrollment, Group will be responsible for the full minimum tuition of the minimum enrollment (i.e. the applicable price for 16 students and 2 chaperones).

ii. Activity Groups. GDI will assign students to CAMP Program Groups ("Program Groups") of no more than sixteen (16) students per Program Group, with at least one (1) designated Chaperone per Program Group. Additional Chaperones may be enrolled if space provides, and/or adult to student ratio is required beyond the limits of this Agreement. Group must ensure that Chaperones are able to supervise any and all genders.

iii. Group Leader. In addition to the Chaperones designated to Program Groups, Group must designate one (1) additional Chaperone for the CAMP Program as the Group leader ("Group Leader") who will be available to supervise students but will not be assigned to any Program Group. Group Leader will not be charged tuition.

3. **PROGRAM COSTS**:

i. Program Fees. Group shall pay GDI the following rates for the CIMI Toyon Bay Program (the "Program Fees"): (i) **$410.00** per student participant; (ii) $0 for the Group Leader; (iii) **$205.00** for the Chaperone assigned to each Program Group; and (iv) **$410.00** for any additional Chaperones.

ii.Other Fees. Group shall pay GDI for additional fees incurred in connection with hosting the Camp Program, such as (but not limited to) commercially reasonable fees for: (i) Night Dive ($5.00 per student); (ii) Lunch on Arrival ($3.50 per person); (iii) loss of Deposit (i.e. the deposit amount applicable to the reduced participants); (iv) Cancellation Fees; (v)

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

Any other incurred fees outside the scope of this Agreement, that may result in GDI incurring costs (boat transfer to/from Avalon, etc.). These fees will be included on the Final Invoice (as defined below).

4. **HOLD PERIOD; DEPOSIT; EFFECTIVE DATE**:

i. Deposit Due Date. Group shall deliver to GDI a signed copy of this Agreement (including confirmation of the number of Estimated Participants) along with the Deposit (as defined below), no later than 3/15/2026 ("Deposit Due Date").

ii. Hold Period. GDI shall hold space in the CAMP Program for the Estimated Participants of Group during the Program Dates for thirty (30) days after the Deposit Due Date (the "Hold Period"). If Group does not deliver to GDI a signed copy of this Agreement (including confirmation of the number of Estimated Participants) together with the full Deposit (as defined below) within the Hold Period, then GDI shall have the right to terminate this Agreement upon written notice to Group, at which point this Agreement shall have no further force or effect.

iii. Payments. To secure Group's enrollment in the CIMI Toyon Bay Program, Group shall pay GDI a Deposit by check or ACH/Wire transfer of immediately available funds. Credit Card payments are available, but Group will be assessed a 2.8% transaction fee. GDI will not accept prepayment for Final Balance. Deposit: $65 per Estimated Participant. Deposit amount is listed on your "Deposit Invoice."

> Final Payment: Within 30 days following the Departure Date, GDI shall deliver to Group a Final Invoice ("Final Invoice") for the balance of Program Fees and Other Fees due under this Agreement ("Final Payment"). The Final Payment shall be due, in immediately available funds, no later than thirty (30) days after the Departure Date. It is the signatory's obligation to submit this invoice to the department, district, or administrator who is responsible for releasing funds. Delayed payment of your final balance may impact your ability to reserve dates in the future.
>
> Late Fees: If the Final Payment, in immediately available funds, is not received by GDI within thirty (30) days after the Departure Date, GDI shall have the right to charge a ten percent (10%) late fee on the Final Payment amount, which fee may be compounded monthly until the outstanding balance is paid in full.

iv. Effective Date. The date on which GDI has received both (i) a copy of this Agreement signed by an authorized representative of Group; and (ii) the Deposit in full, shall be the effective date of this Agreement (the "Effective Date").

5. **ADJUSTMENT PERIOD, CANCELLATION; CHANGES AFTER ADJUSTMENT DATE**: Any changes that Group desires to make to the number of Estimated Participants after the Effective Date must be communicated to GDI promptly, in writing (letter or email), with confirmation of receipt.

i. Adjustment Period. Group shall have the ability to increase or decrease the Estimated Participants, with GDI written confirmation, on, or before Jul 23, 2026 ("Adjustment Date"). Any additional Deposit amounts will be due along with a signed copy of the Adjustment Addendum (as hereinafter defined). Any Deposit amounts credited to Group will be shown on Final Invoice.

ii. Cancellation. Group shall be permitted to cancel this Agreement and Group's participation in the CAMP Program only if it notifies GDI of such cancellation prior to Arrival Date. In the event of cancellation within thirty (30) days of the Deposit Due Date ("Free Adjustment Period"), GDI shall refund or rollover all the Deposit in full and Group shall have no further payment obligations under this Agreement. In the event of cancellation any time after the Free Adjustment Period, the entire Deposit shall be forfeited to GDI, subject to extension of the Free Adjustment Period for force majeure

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

events. In the event of cancellation within thirty (30) days and up to the day before the Departure Date, Group shall incur an additional cancellation fee of $50 per Participant, in addition to the loss of Deposit.

iii. Reductions. If Group notifies GDI of a request to reduce the number of Group participants before the Adjustment Date, Group shall be permitted to request that GDI reduce the number of Estimated Participants without penalty and the total Program Fees shall be reduced accordingly. Any reductions of Estimated Participants (communicated to GDI after the Adjustment Date and up to thirty-one (31) days prior to Departure Date (regardless of the size of the reduction), shall be subject to loss of Deposit. Any reductions of Estimated Participants (communicated to GDI between thirty (30) days prior to and up to the day before Departure Date, shall incur an additional $50 fee per Participant, in addition to loss of Deposit. Upon arrival to camp, any reduction in Estimated Participants shall incur an additional $100 fee per reduced Participant, in addition to loss of Deposit.

iv. Increases. Group may request increases to the number of Estimated Participants which may or may not be granted by GDI in its sole discretion. Any such increases shall be billed at the full rate for the applicable Program Fees and Other Fees. Additional Deposit amounts will be due at the time of increasing the number of Estimated Participants.

6. **TRANSPORTATION**:

For travel to Catalina:
GDI contracts with Catalina Classic Cruises, a third party independent contractor, for transportation to and from our Catalina Island locations. Unless otherwise agreed to in writing, the cost of Group transportation between the Catalina Classic boat terminal and Site shall be paid for by GDI out of the Group's Program Fees. Any special transportation arrangements for Group on Catalina Island may result in additional charges, all at Group's sole cost and expense. Group shall be responsible, at its sole cost and expense independent from the Program Fees, for all transportation to/from the Catalina Classic Cruises boat terminal. Group assumes the risk of any liability resulting from transportation to or from Catalina Classic Cruises Terminal.

For travel to AstroCamp:
The drive to AstroCamp can be subject to snow, rain and poor road conditions. Please always check conditions through Caltrans and be prepared for alternate routes or instructions. Drivers should know how to apply snow chains and drive under these circumstances. Chains or snow tires must accompany your group in case the local authorities will require them.

7. **ADDITIONAL OBLIGATIONS OF GROUP**:
i. Supervision. GDI shall provide Group with the "Chaperone Information" in the planning packet guide which contains program policies, guidelines, liability disclaimers, and suggestions for safety and fun. Prior to the Arrival Date, the Group Leader shall be responsible for (i) providing a copy and reviewing the Chaperone Information materials with the Chaperones and all other leaders from the Group and (ii) reviewing all guidelines contained in the Chaperone Information materials with all students participating in the CIMI Toyon Bay Program. Group agrees that all Chaperones (including the Group Leader) will be responsible for enforcing all guidelines and policies applicable to the CIMI Toyon Bay Program. Students who are not actively and directly involved in CIMI Toyon Bay Program activities for health, personal, behavior or other reasons, must be supervised by a Chaperone. GDI shall not be responsible for supervision of any student who is not part of a CIMI Toyon Bay Program group or activity. Students may not be left unattended or unsupervised by Chaperones regardless of why the student is not participating in the CIMI Toyon Bay Program. Group assumes the risk of any liability resulting from failing to supervise its Students.

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

ii. Medications. Group and its Chaperones shall be solely responsible for storing and dispensing any medications needed by Group participants during the Program Dates. GDI will provide storage for all medications at school's request. All medication must be managed and dispensed by Chaperones. Group assumes the risk of any liability resulting from storing and dispensing any such medications during the Program Dates.

iii. Condition of Camp Facilities and Equipment. Group agrees to leave the Camp facilities and equipment as clean and orderly upon departure as they were upon arrival. Group participants will sleep within the buildings/dorms/cabins as assigned by GDI. Non-assigned buildings shall not be used by Group. No tents or camping are allowed on the beach or outside the designated areas. In order to determine the condition of the Camp facilities and equipment, representatives of Group and GDI shall conduct a walk-through inspection prior to the Departure Date to identify any damage, graffiti, vandalism, or breakage (beyond normal wear and tear). Following the walk-through inspection, GDI shall provide Group with a statement listing any charges for such damage and Group agrees to pay GDI for all such charges upon written demand therefor.

iv. Special Requirements. Group shall notify GDI at least ninety (90) days prior to the Arrival Date if Group has any participants with special requirements (e.g., mobility, unusual transportation arrangements, etc.) to determine whether GDI believes it is feasible to accommodate the special requirement. GDI will endeavor to accommodate the Group's requests; however, some circumstances may not lend themselves to a rustic camping environment, and GDI makes no guarantee that requested accommodations will be possible.

v. Personal Equipment. GDI provides all necessary equipment for the CIMI Toyon Bay Program; participants should not bring any personal equipment to Camp, outside of those items listed on the Packing List in the Teacher Planning Packet, which is typically delivered within six weeks of the trip. If any Group participants bring personal equipment to Camp, such personal equipment may only be used in accordance with GDI policies. Group hereby assumes all risk of loss or damage to, or injury or death resulting from, any personal equipment which any of its participants bring to Camp.

vi. Photo Release. Group agrees to allow the benefit of GDI to use a participant's voice, image, appearance, and/or photograph for any lawful purpose, including publicity, illustration, advertising, social media, and Website content. Group understands that no royalty, fee or other compensation shall become payable to participant or Group for such use.

vii. Compliance with Program Terms and Conditions. Group shall comply, and shall ensure that all Group participants comply, with all the terms and conditions set forth on Exhibit A attached hereto (the "CIMI Toyon Bay Program Terms and Conditions"), which may be amended by GDI by delivery to Group of an amended Exhibit A prior to the Arrival Date. The CIMI Toyon Bay Program Terms and Conditions are hereby incorporated into this Agreement.

8. **DISMISSAL**: GDI reserves the right to remove any student or Chaperone from the CIMI Toyon Bay Program with or without Group's consent at any time. Reasons may include, but are not limited to, behavior or health issues. Students who are removed from CIMI Toyon Bay Program may also be required to leave Camp and return to the mainland and must be accompanied by parent or Chaperone of the Group . Removal of a student or Chaperone will be dealt with on a case-by-case basis in GDI's sole discretion, and any costs incurred by CIMI Toyon Bay in connection with such dismissal shall be reimbursed by Group within thirty (30) days' of receiving a written invoice for such costs.

9. **COMMUNICABLE DISEASES**: Any participant of the CAMP Program that shows symptoms of chicken pox, measles, or any other communicable disease, including COVID-19, may, in GDI's sole discretion, be restricted from Camp Program participation and sent home at the earliest opportunity. Please do not bring any sick students or chaperones to the Camp Program. Fevers, flu, and colds are just an example. This policy is in consideration of the affected person's

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

comfort and the health and well-being of the remaining students and Camp Program staff. If a student or Chaperone is to be removed from the Site, GDI may prorate Program Fees for such affected participant(s), as GDI deems appropriate.

10. **INSURANCE REQUIREMENTS**: GDI agrees to maintain a policy of comprehensive general liability insurance covering the CIMI Toyon Bay Program operations during the Program Dates with policy limits of not less than $1,000,000 per claim and $3,000,000 in the aggregate.

Group shall procure and maintain, for the duration of the Program Dates, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the rental of the facilities and the activities of the "Group", their guests, agents, representatives, employees, or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury, and personal & advertising injury with limits no less than $1,000,000 per occurrence, with no sublimit for abuse or participant liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. GDI will be named as Additional Insured and endorsements evidencing primary coverage from the Group shall be provided along with a waiver of subrogation.

Accident Insurance
All participants other than employees shall be covered by accident insurance with a minimum of $25,000 for accidental medical expense.

Workers Compensation
Group shall also maintain a Workers Compensation policy, including a waiver of subrogation.

Group shall provide GDI a certificate of such insurance no later than thirty (30) business days prior to arrival. Further, any such policy maintained by Group shall include a provision requiring no less than thirty (30) days' notice prior to any modification, cancellation, or expiration of such policy.

Waiver of Subrogation. GDI and Group agree to have their respective insurance companies issuing insurance waive any rights of subrogation that such companies may have against GDI or Group, as the case may be. As long as such waivers of subrogation are contained in their respective insurance policies, or would have been contained in such insurance policies had the responsible party used commercially reasonable efforts to obtain such waivers and such waivers are routinely and customarily available, GDI and Group hereby waive any right that either may have against the other on account of policies of insurance required to be carried or maintained pursuant to this Agreement. If either party fails to carry the amounts and types of insurance required to be carried by it, such failure shall be deemed to be a covenant and agreement by such party to self-insure with respect to the type and amount of insurance which such party so failed to carry, with full waiver of subrogation with respect thereto.

11. **INDEMNIFICATION**: Group shall indemnify, defend and hold harmless GDI and its affiliates, and their respective employees, officers, directors, representatives, agents, successors and assigns from and against any and all damages, liabilities, claims, costs, expenses and attorney fees (collectively, "Losses") if such Losses directly or indirectly arise from or relate to the breach of any obligation of Group, its students, affiliates, invitees, licensees, agents, contractors, or

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

Chaperones (collectively, “Group Parties”) under this Agreement or any negligent or willful acts or omissions of the Group Parties while participating in, or in connection with, the CAMP Program.

12. **FORCE MAJEURE**: Neither party shall be liable to the other for failure to perform any of its non-monetary obligations under this Agreement during any time in which such performance is prevented by severe weather, fire, flood, or other natural disaster, pandemic, public health emergency, quarantine, communicable disease outbreak, war, embargo, riot, civil disobedience, or the intervention, requirements or order of any government authority, or any other cause outside of the reasonable control of the party so prevented, provided that such party uses its commercially reasonable best efforts to perform under this Agreement and provided further, that such party provides reasonable notice to the other party of such inability to perform. If a force majeure event prevents the CAMP Program from proceeding as scheduled, GDI will exercise its commercially reasonable efforts to reschedule the Group. If alternative dates are provided and agreed upon, an addendum to this Agreement, with new Program Dates will be executed. If Group cannot agree upon provided alternate dates, all other cancelation clauses will take effect. Information regarding payment and monetary obligations can be found in Section 4.

13. **AMENDMENT; WAIVER**: This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous courses of dealing, trade usage, agreements, understandings, and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties. The failure or delay of any party to exercise any right, power or privilege under this Agreement or the failure to strictly enforce any breach or default, shall not constitute a waiver with respect to it. No waiver of any breach or default of the terms hereof shall (i) be effective unless in writing and signed by the waiving party or (ii) constitute a waiver of any other or future breach or default hereof.

14. **ASSIGNMENT; SUCCESSORS**: Group may not assign this Agreement or any of its rights or obligations hereunder to a third party without the prior written consent of GDI. The terms and provisions of this Agreement and the respective rights and obligations of the parties hereunder shall be binding upon and inure to the benefit of the parties, their respective legal heirs, successors, permitted assigns, licensees, and legal representatives.

15. **GOVERNING LAW; ATTORNEYS’ FEES**: This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflict of laws principles. Any lawsuit brought in connection with this Agreement shall be brought exclusively in the state or federal courts sitting in California, the parties hereto waiving any claim or defense that such forum is not convenient or proper. In the event of any legal action or other proceeding arising in connection with this Agreement, the prevailing party shall be entitled to recover all reasonable attorneys’ costs and fees incurred by such party in such action or proceeding from the non-prevailing party, including any post-trial or appellate proceeding relating thereto.

16. **NOTICES**: All notices, requests and other communications hereunder shall be in writing and shall be delivered by courier or other means of personal service or sent by email or mailed by certified or registered mail. Such communications shall be deemed given on the date of actual receipt or delivery as evidenced by written receipt, acknowledgment or other evidence of actual receipt or delivery to the address and must be sent to the respective parties at the addresses set forth opposite their signatures to this Agreement (or at such other address for a party as shall be specified in a notice given in accordance with this Section).

17. **CHANGES**: If Group wishes to make any changes to the terms and definitions in this Agreement, Group may be responsible for any fees incurred by GDI counsel for reviewing and/or accepting changes. GDI reserves the right to change any items in this Agreement at any time, with notice to Group.

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

18. **ADDITIONAL AGREEMENTS**: If Group shall require any additional agreements to be made, outside of this Agreement, Group shall notify GDI on or before the Adjustment Date. This Agreement shall serve as the primary agreement between GDI and Group. If a conflict or inconsistency exists between the terms and provisions of this Agreement and the terms and provisions any additional agreements to be made outside of this Agreement, the terms and provisions of this Agreement shall control to the extent of any such conflict or inconsistency.

[The Remainder of this Page is Intentionally Left Blank]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by an

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

authorized representative as of the Effective Date.



By _____ By_____

Name Craig Turner, Chief Executive Officer Name_____

Date Jan 30, 2026 Date_____

Guided Discoveries, Inc.
302 North El Camino Real #206
San Clemente, CA 92672
Email: schools@gdi.org
Phone: (909) 625-6194
Fax: (909) 625-7305

Exhibit A

CIMI Toyon Bay Program Terms & Conditions

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

1. General Safety. A CIMI Toyon Bay staff member will provide a safety orientation upon arrival. All requested Participants are required to attend this orientation and to comply with all safety requirements.

2. Background Checks and Adult to Youth Interactions. GDI recommends strongly to all Groups that adult leaders with access to youth undergo appropriate screening. Groups are advised to provide training to all adult leaders to minimize the potential of one-on-one camper-adult situations when out of sight of others. Groups shall indemnify GDI from and against any claims, losses, or liabilities resulting from Group's selection of its adult leaders.

3. Fire Safety. Group participants shall not bring fireworks, flammable materials, or hand or power tools. The camp is in a high fire danger area and strict adherence to all fire and safety regulations shall always be observed. Fire drill procedures will be reviewed with Group upon arrival.

4. Smoking. Camp has designated smoking areas. Group will be provided information upon arrival.

5. Controlled Substances. The possession or use of alcohol, narcotics (including marijuana) or illegal substances of any kind is prohibited. Should such possession or use occur, the Group Leader will need to make immediate arrangements for transporting and returning the offender(s) from camp at the offender(s)' own expense. No refund of any kind will be given if such a situation should occur.

6. Weapons. No weapons of any kind (including, without limitation, firearms, ammunition, knives of any kind, and spear guns) are allowed at Camp at any time for any reason. If any weapons are discovered, the Group Leader will need to make immediate arrangements for transporting the offender(s) from camp at the offender(s)' own expense. No refund of any kind will be given if such a situation should occur.

7. Medical Facilities. CIMI Toyon Bay has a first aid station for the storage and dispensing of medications (provided that Group is responsible for storing and dispensing medications for all Group participants), and for the administering of First Aid. All emergency care and transportation will be arranged by a CIMI Toyon Bay director with emergency services.

8. Boundaries. Group shall have access to the facilities at CIMI Toyon Bay as agreed between the parties in writing. A site map will be provided for Group.

9. Water Conservation. California is under strict water conservation regulations. So that Camp will stay within the water allocation, showering and water usage is limited. Please be aware of any leaks or water waste and advise the CIMI Toyon Bay personnel of any repairs that may be necessary.

10. Pets/Animals. Group participants may not bring pets or any animals of any kind to Camp.

11. Communication. There are no public phone lines at CIMI Toyon Bay. Cell phone service is limited or nonexistent. GDI does have a link available in emergency situations for communication with a school representative not at camp. Group will not be able to receive incoming calls at CIMI Toyon Bay but will be given an emergency contact number. CIMI also has limited internet and details will be given to Group Leader upon arrival.

12. A $30 fee will be assessed on all returned checks.

13. Group will be given the opportunity to rebook available dates for the following year, upon checkout. Rebooking is not guaranteed until a new Agreement is executed.

Docusign Envelope ID: 0BADA2D0-3767-42B8-8BD1-4002708FFF84

INVOICE

Invoice No: 1488
Invoice Date: Jan 30, 2026
Benton Middle @ CIMI Toyon Bay
10/23/2026 to 10/25/2026

Bill To
Benton Middle
15709 Olive Branch Dr.
La Mirada CA 90638

Date	Name	Description	Quantity/Unit Price	Line Total
01/30/2026	26-27 CIMI 3-Day Student Tuition		70 @ $410.00	$28,700.00
01/30/2026	26-27 CIMI 3-Day Half Tuition Adult		5 @ $205.00	$1,025.00
01/30/2026	Free Group Leader	Free Leader	1 @ $0.00	$0.00

No payments received for this invoice.
$65.00 per person deposit: **$4875.00**
Deposit due date: 3/15/2026
Total payment amount: $0.00

SUBTOTAL $29725.00

PAYMENTS RECEIVED $0.00

Balance Due: $29725.00

Guided Discoveries
302 North El Camino Real, #206
San Clemente, CA 92672
(909) 625-6194 (Phone)

PALI INSTITUTE

Date: 2/5/2026
PO Box 2237
Running Springs, CA 92382
Phone (909) 939-0888

Contract #: 29505

Dates of Attendance: 04-17-2026 to 04-19-2026

SITE RESERVATION AGREEMENT

This is an agreement between Pali Institute, Inc. and Waite Middle School for the use of Pali Institute's Outdoor Education program for **PALI MOUNTAIN** in Running Springs, CA.

Waite Middle School
14320 Norwalk Blvd, Norwalk, California 90650
+15622104370

Trip Details: 3-day Trip

Attendee Type:	Quantity:	Price:	Total:
Student Payee	48	$450.00	$21,600.00
Student Scholarship	2	$0.00	$0.00
Teacher Scholarship	2	$0.00	$0.00
Teacher Payee	1	$225.00	$225.00
Zip Line	50	$15.00	$750.00
		Total Cost:	$22,575.00

Reservations & Deposits

Initials _____

Pali Institute (Pali) does not officially reserve space until the deposit and signed agreement are received. The deposit amount will be deducted from the final bill. There is a 25-student minimum to reserve site facilities. Full payment is due 30 days prior to check-in. Any changes to the standard due dates and payment structure are subject to Pali'ss approval. In exchange for the total payment listed, Pali will provide your students and staff with meals starting with Lunch on 04-17-2026 through Lunch on 04-19-2026, a ten (10) to one (1) student to staff ratio, as well as instruction and supervision administered by Pali Staff.

Pali recognizes that customers often need to add or delete the number of students or chaperones after the contract has been signed and deposits have been paid. Once Pali is advised of those changes, Pali will provide an updated invoice bearing the contract number provided above which shall be appended to this contract without re-issuing the contract.

Full Payment Deadline

Initials _____

Full payment is required no later than 30 days prior to the arrival date. Without exception, the final payment deadline for the last payment is three (3) business days prior to the arrival date. If payment is not received by the deadline, the trip shall be deemed cancelled and amounts on deposit shall be governed by the Cancellations provisions below. No arrivals shall be permitted at Pali for payments made after the three (3) day deadline.

Any last-minute contract changes incurring additional fees will be submitted to Waite Middle School, with payment due upon receipt.

Docusign Envelope ID: 5B240050-A8B2-4F8B-A849-4E4EFFA9CC1D

DEPOSIT SCHEDULE		
Payment Number	**Amount Due**	**Due Date**
1	$22,575.00	03-11-2026

All payments should be made out to Pali Institute, and mailed to:

Pali Institute
Attn: Relationship Manager
PO Box 2237, Running Springs, CA 92382

Hold Harmless Agreement **Initials** _____

The parties hereby agree to the following:

1. School (and the District of which the School is a part) and Pali hereby mutually release, waive, discharge and covenant not to sue the other, and release their respective directors, officers, shareholders, employees, and agents (hereinafter referred to as "Releasees") from all liability to each other, its employees, students, agents, personal representatives, assigns, heirs, and next of kin for any loss or damage, and any claim or demands therefor on account of injury to person or property or resulting in death, except if caused by the gross negligence or willful misconduct of the Releasees.
2. It is intended that the forgoing release is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
3. This agreement is the product of joint negotiation and drafting. No provision herein will be construed against either party on the basis that a party drafted the language in question.

No oral representations, statements, or inducement inconsistent with the foregoing written agreement have any force or effect unless contained herein.

Scholarships **Initials** _____

Pali will issue scholarships to both students and teachers. For students, one (1) scholarship will be allotted for every twenty-five (25) paying students. For teachers, one (1) scholarship will be allotted for every twenty-five (25) paying students. Additionally, for every teacher that attends above the 1:25 scholarship allotment the listed Rate per Teacher Payee will be incurred.

Cancellations **Initials** _____

Written cancellations received at least 120 days prior to check-in will be eligible for a full refund of all monies paid without offset. Any cancellation received less than 120 days prior to check-in will not be eligible for a refund**.** In those instances of a cancellation beyond 120 days from the arrival date and without No-Fault Cancellation or Post Insurance, there are no refunds. The Customer will be permitted to reschedule a trip using its initial deposits, plus a 25% Rescheduling Fee, provided that a rescheduled trip is accomplished within 12 months of the original arrival date and provided further that such rescheduling is subject to availability. If the Customer is unable to schedule a trip within that following 12-month period including the lack of availability at Pali, or any other reason, the Customer shall forfeit its deposit. All cancellations must be sent directly to the business office in writing either via mail or e-mail.

No-Fault Cancellation Insurance **Initials** _____

Pali offers a "No-Fault" cancellation insurance for the price of 15% of the contract price paid at signing of the contract. With the No-Fault Insurance in place, a customer may cancel at any time, and for any reason, after the 120-day cutoff with impunity and receive a full refund on all deposits paid to Pali. However, we do ask that you use your best efforts to notify us at least 72 hours in advance because of food inventories and staffing. (The No-Fault insurance also includes coverage for the risks of the Pandemic & Overstay Trip (Post) Insurance described below.)

Reductions **Initials** _____

The last day to reduce the number of students on your invoice is 3/3/2026 12:00:00 AM, which is 45 days prior to arrival. Any reduction in student attendance numbers received less than 45 days prior to

Docusign Envelope ID: 5B240050-A8B2-4F8B-A849-4E4EFFA9CC1D

arrival are only eligible for a refund of half (50%) the student cost when submitted with a doctor's note. Schools are unable to reduce their payment numbers below 25 students. Any proposed increase in student numbers is contingent upon availability and must be approved by Pali. **All refund requests are subject to the approval of Pali. A written refund request does not guarantee that a refund will be issued.**

If a student(s) cannot attend due to a last-minute illness, a refund of half (50%) the cost per student will be available if a written refund request is submitted within five (5) days of departure with an attached doctor's note. If Pali approves a refund, it will be submitted to the school or financially responsible organization. Refund requests may be submitted to billing@paliinstitute.com.

Guest Room Accommodations and Meals

Initials _____

Our guest rooms vary in size and type and are assigned to event participants based on a variety of factors. Cabins have built-in solid wood bunks, showers and full toilet and sink facilities as well as ample storage for personal belongings. The maximum number of guests in a cabin will not exceed 10 to 1 student to staff ratio.

Meals are served in our dining hall at the following times: Breakfast - 8:00 a.m., Lunch - 12:30 p.m., Dinner - 5:30 p.m. Mealtimes may change due to spacing limits in the dining hall or at the discretion of Pali.

Smoke Free Environment

Initials _____

Pursuant to state law, we have adopted a smoke-free policy in all buildings including guest cabins, meeting, social and dining rooms. Additionally, due to fire hazard in our mountain environment, smoking is prohibited anywhere at Pali Mountain.

Student Behavior and Facility Damage

Initials _____

The school agrees to take responsibility for behavior issues that may occur on behalf of their students while attending Pali. If a student violates the behavior policy of Pali and/or the attending school, administrators from Pali and the attending school may require a parent or guardian to remove their student. If the parent or guardian refuses to remove their student a school official will be responsible.

Pali is not responsible for lost or stolen articles, and there will be a charge for any damage to the facilities by your students.

Transportation

Initials _____

The attending school will be responsible for transportation to and from Pali Mountain. The scheduled arrival time will be between 10:30am and 11:00am, and busses should arrive on the day of departure between 9:00am and 10:00am to be loaded and departing by 11:00am.

Inclement Weather

Initials _____

During times of snowstorms and inclement weather, the Pali site remains open and operational. During these times Route 18 and 330, our chief access roads, remain open to buses with chains. It is therefore the responsibility of the Customer to reach Pali for scheduled programming. If the Customer is unable to reach the site due to the weather conditions when Routes 18 and 330 are open, no refund will be issued , and all deposits paid will be forfeited. If both Routes 18 and 330 are closed to all traffic for more than 4 hours on arrival day, Pali and the school shall use best efforts to reschedule a mutually convenient date, or Pali may implement a venue change to Pali's Sister Camp, recognizing that it will be dependent on Pali's remaining availability and may include weekend dates. If rescheduling or change of venue options do not exist and Pali is unable to accommodate the school before the end of the current school year in which the trip was scheduled for, a refund will be provided.

Docusign Envelope ID: 5B240050-A8B2-4F8B-A849-4E4EFFA9CC1D

Emergency Situations **Initials** _____

If a trip must be cancelled due to a declared emergency condition such as fire, flood, earthquake, or other cause, Pali shall communicate with the appropriate governmental agency(ies) having jurisdiction over Pali's location (U.S. Forest Service, California Highway Patrol, San Bernardino County Sheriff, or the San Bernardino County Health and Safety Department) to ascertain the accessibility and safe operation of the program. Based on the recommendations made by the agency(ies), Pali and the school shall mutually agree on a course of action regarding the health and safety of students and staff. If the site in question is deemed inaccessible and/or considered to be unsafe for use by both Pali and the school, the trip will be postponed and rescheduled or Pali may implement a venue change to Pali's Sister Camp. If the inaccessible and/or unsafe condition prohibits participation from the first (1st) day of the trip, the visit shall be rescheduled to a mutually convenient date as soon as practicable thereafter. It shall be the responsibility of school to update parents and school staff of such decisions.

Pandemic Cancellation and Overstay Trip Insurance **Initials** _____

Pali offers Pandemic & Overstay Trip (POST) Insurance for an additional fee of 8% of the Total Cost under this Site Reservation Agreement, paid at the time of the initial deposit. With POST Insurance, if a pandemic is declared by a governmental authority and Customer wishes to cancel its trip after the 120 days before arrival cutoff, but Pal remains open and operating, Pali would refund 100% of the amounts paid to Pali within (3) business days of such cancellation by Customer. Further, with POST Insurance, If Pali is required to cease operations and preventing Customer from attending Pali (after the Cancellation Period), Pali would refund 100% of the amounts paid to Pali within (3) business days of such cancellation by Customer. In the event POST Insurance is not purchased and the Customer is prevented from attending Pali after the Cancellation Period, no refund shall be issued, but Customer shall receive a credit for amounts paid, which credit must be used on a rescheduled trip within twelve months of Pali reopening to the public. In the event the credit is not used by Customer within the twelve-month period, all credit amounts shall be eliminated. Any rescheduled trip shall be subject to availability and may include weekends.

As used herein, "government authority" shall not include the school district of which Customer is affiliated or a part of and shall be limited to independent public health officials from the state agencies with the legal jurisdiction over public health decisions in the physical proximity of the school or Pali.

Overstay at Pali **Initials** _____

In the event of an overstay at Pali, for any reason at all, Pali will continue to house, feed, and supervise the children required to extend their stay at Pali. If a customer has purchased POST Insurance, there are no additional charges, and the POST insurance (and No-Fault Insurance) covers the charges for the extended stay. In those instances where a Customer has not purchased either insurance coverage, and events require an overstay, the Customer will be charged 75% of the daily rate under their agreement.

Force Majeure **Initials** _____

It is always possible that an event or circumstances will occur beyond the control of Pali, including but not limited to, acts of God, natural disasters, government regulations, labor shortages, supply chain disruptions, pandemics, or any other events that materially affect construction progress delaying safe access or occupancy to the site. In the event that Pali is unable to accommodate a scheduled trip due to such delays, Pali shall provide the Customer with written notice as soon as practicable and offer alternative solutions, which may include rescheduling the reservation to a later available date or a venue change. If Pali determines rescheduling or a venue change is not feasible, Pali shall issue a full refund of any amounts paid, which shall be the sole and exclusive remedy available to the Customer. Pali shall not be liable for any additional costs, damages, or losses incurred by the Customer as a result of such delays, and the Customer expressly waives any claims arising therefrom.

Venue Change **Initials** _____

In the event that Pali determines, in its sole discretion, it is necessary to relocate a scheduled trip due to unforeseen circumstances such as dual road closures, operational needs, or other considerations, Pali reserves the right to transfer the group to its Sister Camp if there is adequate space. Notice of such relocation will be provided as soon as reasonably practicable. The relocated camp will offer a similar program experience, and no refunds or adjustments will be provided solely due to a change in venue.

Late Payment Fees **Initials** _____

Docusign Envelope ID: 5B240050-A8B2-4F8B-A849-4E4EFFA9CC1D

For any additional charges, if accounts are not paid in full within 15 days following the trip, Pali shall be entitled to recover all expenses related to the collection of overdue invoices. Any amounts not paid when due shall bear interest at a rate of 1.5% per month or the maximum amount legally allowable, whichever is greater, until such time as all outstanding amounts (including all interest and collection-related expenses) have been paid in full.

School's Authorized Signature: _____ Date: _____

Printed Name: _____ Title: _____

Pali Institute's Authorized Signature: _____ Date: _____

Please ensure initial sections on all three pages are completed.

Contract Notes:

Docusign Envelope ID: 5B240050-A8B2-4F8B-A849-4E4EFFA9CC1D

PALI INSTITUTE

PO Box 2237
Running Springs, CA 92382
Phone (909) 939-0888
Fax (909) 867-1964

Bill to:

Waite Middle School
14320 Norwalk Blvd
Norwalk, California 90650
+15622104370

Invoice Date:	2/5/2026
Contract Number:	29505
Arrival Date:	4/17/2026
Departure Date:	4/19/2026

TRIP DETAILS –

Attendee Type	Quantity	Price	Total
Student Payee	48	$ 450.00	$ 21,600.00
Student Scholarship	2	$ 0.00	$ 0.00
Teacher Scholarship	2	$ 0.00	$ 0.00
Teacher Payee	1	$ 225.00	$ 225.00
Zip Line	50	$ 15.00	$ 750.00
		Contract Total:	$22,575.00

DEPOSIT SCHEDULE

Deposit Number	Due Date	Invoice Amount	Amount Paid	Amount Due	Paid Date
1	3/11/2026	$ 22,575.00	$ 0.00	$ 22,575.00	

Final payments are due 4 weeks prior to dates of attendance! The last day to reduce the number of students on your invoice is 03-03-2026, which is 45 days prior to arrival.

Total Paid	**$ 0.00**
Total Balance Due	**$ 22,575.00**

Pali Institute accepts ACH payments (electronic check), check and all major credit/debit cards. All payments made by credit card will include a 1.25% fee.

Please make checks payable to Pali Institute and mail to:

Pali Institute
Attn: Relationship Director
PO Box 2237, Running Springs, CA 92382

Docusign Envelope ID: B4D7E4BC-7D3F-4B16-8447-ACF5C47BF4C7

SPECIAL EVENTS

Event Contract

Today's Date: October 30, 2025 **Company Name:** John Glenn High School

Event Contact: Shanon Cruz **Contact Number:** 562-210-3000

Email: scruz@nlmusd.k12.ca.us **Address:** 13520 Shoemaker Avenue, Norwalk, CA 90650

Event Name: Prom 2026 **Event Date & Time:** Sat. May 23, 2026 7:00pm-11:00pm

Per Person Cost: $163.00pp minimum 150 **Maximum Occupancy:** 250 (seating will be limited)

Deposit: $8,500.00 **Deposit Due:** 1/26/26

Balance Due: $15,950.00 **Balance Due:** 05/15/26

Payment for additions Due: 05/20/26

***The balance amount is based on the minimum guarantee minus the total deposit. This will change if the final guest count increases and/or if any items are added to the package.**

Event Details:

- Four hours use of The Charleston – Fullerton (114 E Commonwealth Ave, Fullerton, CA 92832)
- Dinner Menu to include Dinner Buffet, Desserts, Menu set-up buffet style (Acrylic Service Ware) Desserts will be tray passed
- Ice Tea, Lemonade and water (Coffee for Chaperones)
- DJ with intelligent lighting system and upgraded sound system
- Dance Area
- **Complimentary use of PDSE centerpieces (rentals only, based on availability – list will be provided closer to event date)**
- Seating and Linens for up to 185 (based on minimum guarantee – includes 1 table for Chaperones)
- Event Coordination and on-site event staff for all items provided by PDSE
- Set Up and Tear Down (of all items provided by PDSE and its vendors)
- General Liability Insurance
- Complimentary Parking
- School will provide Security Personal to conduct Pocket Checks & Purse Checks; must confiscate items listed on PDSE provided Security Form
- 10 Complimentary chaperones (additional chaperones may be added at a discounted rate)

Your deposit of **$8,500.00** is due on **1/26/26** to confirm your event. The balance of your event based on the minimum guarantee will be due on **5/15/26**. Any additional guests or items ordered will be added to the balance. Payment for additional guests or items ordered is due 3 days prior to your event. Any additional staff or vendors brought by the Client may be subject to additional charges. A final count will be due 7 days prior to the event date. Your minimum must be met in order to receive the contracted pricing**. Cancelation policy**: Full minimum guarantee due if canceled within 18 months of event date. No portion of any payment is refundable. Please make checks payable to ***PD Special Events***.

This agreement is signed and thereby accepted on _____, 2026

By: _____ Signature: _____ Title: _____

19112 Gridley Rd. #224 Cerritos, Ca 90703
C: (562) 221-5951 F: (562) 800-0463 patty@pdspecialevents.com

Docusign Envelope ID: B4D7E4BC-7D3F-4B16-8447-ACF5C47BF4C7

SPECIAL EVENTS

Force majeure (unforeseen events): **In the event that either party is prevented from performing or is unable to perform any of its obligations under this contract (other than a payment obligation) due to any act of God, natural catastrophe, disaster, fire, flood, earthquake, unusually severe storm or weather condition, casualty, interruption or failure of public utilities, interruption or unavailability of goods or services, governmental or military act/rule/regulation/directive/law, war, terrorism, strike and labor dispute, lockout, epidemic, pandemic, public health crisis, national emergency/state of emergency/global emergency, quarantine, riot, insurrection, or any other cause beyond the reasonable control of the party invoking this provision (collectively, a "Force Majeure Event"), such party shall give no later than 7 days written notice of the Force Majeure Event in question to the other party along with the sufficient evidence of the Force Majeure Event and use reasonable efforts to mitigate the effect of the Force Majeure Event upon such party's performance and obligations under this Contract, such party's performance shall be excused, and the time for performance shall be extended for the period of delay or inability to perform due to such Force Majeure Event. The parties shall mutually seek a fair and good faith resolution of the delay to perform and rescheduling of the Event Date within (12) months. A Force Majeure Event does not relieve a client from liability for an obligation which arose before the Force Majeure Event, nor does the Force Majeure Event affect the obligation to pay money in a timely manner which matured prior the Force Majeure Event. All DEPOSITS and other monies paid to PD Special Events and the venue pursuant to this contract shall remain non-refundable.**

This agreement is signed and thereby accepted on _____, 2026 By: _____
(PRINT NAME)

Signature: _____Title: _____

19112 Gridley Rd. #224 Cerritos, Ca 90703
C: (562) 221-5951 F: (562) 800-0463 patty@pdspecialevents.com

Docusign Envelope ID: 77F9F6AB-A740-4930-9C8F-94626C3B63D6

PO1-26-0668
Original PO#_____

AMENDMENT NO. 1
TO

INDEPENDENT CONTRACTOR AGREEMENT

The Agreement, dated 07/02/2025 between the Norwalk – La Mirada Unified School District and HUSTON PERFORMING ARTS shall be amended as follows:

Increase contract value by $550 for Family Arts Night and $3,605.12 for materials used by students in dance class for a total increased amount of $4,155.12.

All other terms and conditions of the Agreement and any previous Amendments shall remain as approved by the Norwalk – La Mirada Unified School District on 07/08/2025.

CONTRACTOR:

Signature DocuSigned by: Kris Huston 1CC9DCE9EF244D7...
Title Owner
Name Kris Huston
Address 18165 Mollie Lane
Yorba Linda, CA 92886
Phone Number 714-343-9293

DISTRICT:

Signature _____

Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000

Date Approved _____

Docusign Envelope ID: 77F9F6AB-A740-4930-9C8F-94626C3B63D6

Huston Performing Arts
Shaping lives one student at a time

319 E. Palm Drive Suites A and C
Placentia, CA 92870
(714) 343-9293
hustonschoolofmusic@gmail.com

INVOICE

INVOICE # 001
Date: 01/07/2026

Expiration Date: N/A

To:
Jody Gardner
New River Elementary School and Norwalk-La Mirada School District
13432 Halcourt Ave.
Norwalk, CA 90650
(562) 210-3770

Salesperson	Job	Payment terms	Due date
Kris Huston	Family Arts Night		01/20/2026

Qty	Description	Unit price	Line total
1	Family Arts Night - Dance, Music, Theater		550.00
	01.0-26000.0-19500-10000-5810-200000		
		Subtotal	550.00
		Sales Tax	0.00
		Total	550.00

Thank you for your business!

Docusign Envelope ID: 77F9F6AB-A740-4930-9C8F-94626C3B63D6

Huston Performing Arts

Shaping lives one student at a time

INVOICE

319 E. Palm Drive Suites A and C
Placentia, CA 92870
(714) 343-9293
hustonschoolofmusic@gmail.com

INVOICE # 003
Date: 10/07/2025

Expiration Date: N/A

To:
Jody Gardner
New River Elementary School and Norwalk-La Mirada School District
13432 Halcourt Ave.
Norwalk, CA 90650
(562) 210-3770

Salesperson	Job	Payment terms	Due date
Kris Huston	2025 Dance Program		11/01/2025

Qty	Description	Unit price	Line total
30	Leotards, jazz shoes, ballet shoes, tights, skirts, shirts	92.43	2772.71
30	Dance Bags	16	480.00
30	Stretch Strap (299.10)	9.97	299.10
2	Boys athletic shorts (27.96)	13.98	27.96
1	Tax on straps and shorts	25.35	25.35
		Subtotal	3605.12
		Sales Tax	0.00
		Total	3605.12

Thank you for your business!

Docusign Envelope ID: CC2BEB79-234D-4F0E-A474-6D2239571A2F

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated JULY 2, 2025, by and between Huston performing arts, hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:
   MANY FAMILIES CANNOT AFFORD OUTSIDE DANCE CLASSES, AND THIS PROGRAM ENSURES EQUITABLE ACCESS TO HIGH-QUALITY ARTS EXPERIENCES. DANCE SUPPORTS PHYSICAL DEVELOPMENT, CREATIVITY, AND SELF-EXPRESSION WHILE ALSO BUILDING FOCUS, CONFIDENCE, AND SOCIAL-EMOTIONAL SKILLS. BRINGING THIS PROGRAM TO OUR SCHOOL HELPS PROMOTE WHOLE-CHILD LEARNING AND ENRICHES OUR SCHOOL CULTURE AND SUPPORTS OUR COMMITMENT TO GROW OUR VAPA OFFERINGS
   as outlined in the attached CONTRACT dated 07/02/205. DS kH
2. The Contractor will commence providing services under this AGREEMENT on AUGUST 14, 2025 and will diligently perform, as required, and complete performance by JUNE 4, 2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. DS kH
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $2,600 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. DS kH
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: CC2BEB79-234D-4F0E-A474-6D2239571A2F

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:

Signature DocuSigned by: Kris Huston
Title Owner
Name Kris Huston
Address 319 E Palm Drive Suite A
Placentia CA 92870
Phone Number 7143439293

DISTRICT:

Signature DocuSigned by: Estuardo Santillan
Asst. Superintendent Business Services
Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000
Date Approved 07/08/2025

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-26000.0-19500-10000-5810-2000000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☒ Yes ☐ No

Docusign Envelope ID: CC2BEB79-234D-4F0E-A474-6D2239571A2F

HUSTON PERFORMING ARTS

2025-2026 Dance Program Contract

THIS AGREEMENT is made 16th day of June 2025, by and between ASES/ELP After School Program at New River Elementary School, hereinafter referred to as "New River ASES/ELP" and the Huston Performing Arts, LLC located at 319 E. Palm Drive in Placentia, CA, hereinafter referred to as "Contractor".

1. **Duration and Termination** This Agreement shall continue in effect from the date of signing until final production in 2025.
2. **Responsibilities** Contractor agrees to the following services:
    1. Provide Rehearsal Schedule to ASES/ELP Lead, Play Chairperson(s) and/or Principal
    2. Meet with parents at Parent Meeting
    3. All interested Unduplicated Pupils will participate in the production.
    4. Conduct rehearsals as noted on the Rehearsal Schedule - if Instructor is unable to attend, Instructor must arrange for a qualified adult to conduct rehearsal.
    5. Ensure all blocking, choreography, and all artistic elements of dance routines are taught to every performer in their respective parts of the show
    6. Provide master music tracks for all rehearsals and performances
    7. Provide videos and any needed additional support for rehearsals
    8. Provide evidence of insurance
    9. Provide props and sets if needed
    10. Provide a list of dancewear and other materials needed for students to participate

    New River ASES/ELP agrees to provide the following arrangements/services
    1. Provide and pay for a mutually agreeable and adequate performance venue
    2. In conjunction with Elementary site staff, manage all communications between Contractor, Administration, Staff, and Parents
    3. In conjunction with Elementary site staff, produce performance flyers, advertising materials, and production programs
    4. In conjunction with Elementary site staff, provide backstage supervision as necessary during technical week and shows
    5. Provide and pay for dancewear and materials needed for students to participate in the program.
        i. $175 Per student: Leotard $45, skirt $25, jazz shoes $40, ballet shoes $30, tights $15, dance bag $20
    6. Organize volunteer committees to help with building and hauling sets, fitting and organizing costumes, gathering and managing properties, stage management, house management, and backstage workers during technical week and during all shows

3. **Rehearsals** Contractor agrees to conduct two-hour rehearsals one time per week until scheduled performance. Performance will be scheduled according to the space's availability.

4. **Payment** The amount payable under this contract is $2,600 plus $175 materials fee per student and is due in full by September 1st. Check should be made out to Huston Performing Arts and payment breakdown is as follows:
    1. Producer/Director $2600 due in full by July 31st
    2. Materials Fee $175 per student for 20 students. Need to order materials early as kids sign up.

5. **Indemnification Clause** The Norwalk-La Mirada Unified School District shall indemnify, hold harmless and defend at its expense, the Contractor and its respective owners, officers, directors, employees, agents, and other representatives, from an against any and all third-party claims, suits, proceedings, costs and expenses (including attorney's fees), liabilities, losses and damages. Contractor agrees to provide a certificate of liability insurance naming Norwalk-La Mirada School Unified District as additionally insured.
6. **Clearance** All staff to support the program must complete the LiveScan process through NLMUSD and be cleared before working with students. Additionally, staff must meet the district TB requirements and provide the necessary paperwork.
7. **Assignment** This contract may not be assigned or transferred by either party without the prior written consent of the other party.

By _____
Client Officer

Name _____

Title _____

Date: _____

Kris Huston
Huston Performing Arts

Name: Kris Huston

Title: CEO

Date: 7/2/2025

Docusign Envelope ID: CC2BEB79-234D-4F0E-A474-6D2239571A2F

INDEPENDENT CONTRACTOR QUESTIONNAIRE

STEP I – Employee Verification

Are you a part-time or full-time employee of the Norwalk-La Mirada Unified School District? ☐ Yes ☒ No

- If you responded affirmatively, **STOP**, you cannot be hired as an Independent Contractor. Have your school site/department representative contact Fiscal Services for other hiring arrangements.
- If you responded negatively, please continue.

Are you or have you ever been a member of STRS or PERS? ☐ Yes ☒ No

Are you retired from STRS or PERS? ☐ Yes ☒ No

STEP II – Form W-9

As instructed by the Internal Revenue Service and the California Franchise Tax Board, the Norwalk-La Mirada Unified School District must obtain Taxpayer Identification Numbers for every person or entity (other than Corporations) that performs services for the District.

Are you incorporated? ☒ Yes ☐ No

- If you responded negatively, please complete Form W-9 (attached).

STEP III – Form 590

As directed by California Revenue and Taxation Code, Section 18662, the Norwalk-La Mirada Unified School District is required to withhold income or franchise tax on payment of California source income made to nonresidents of California.

Are you a resident of California, or Do you have a permanent place of business in California? ☒ Yes ☐ No

All nonresidents who respond negatively and who do not complete and return Form 590 will be subject to the seven percent (7%) tax withholding.

- If you responded negatively, please complete Form 590 (attached), if applicable.

DocuSigned by:
Kris Huston
1CC9DCE9EF244D7...

Signature

7/4/2025 | 6:16 AM PDT

Date

Kris huston

Name (as shown on your Income Tax return)
(Business or Individual)

7/4/25

Phone Number

Docusign Envelope ID: CC2BEB79-234D-4F0E-A474-6D2239571A2F

REQUEST FOR CONTRACT APPROVAL

School Site/Department: NEW RIVER ELEMENTARY SCHOOL

Name of Vendor: HUSTON PERFORMING ARTS

Intended Board Meeting Date (if applicable): JULY 21, 2025
Contracts $4,000 and over require Board approval.

Description of Services to be Provided:

WE WOULD LIKE TO HIRE HUSTON PERFORMING ARTS TO OFFER A JAZZ AND BALLET DANCE CLASS AT NEW RIVER AS PART OF OUR COMMITMENT TO EXPANDING VAPA OPPORTUNITIES FOR ALL STUDENTS.

Why are these Services needed?

MANY FAMILIES CANNOT AFFORD OUTSIDE DANCE CLASSES, AND THIS PROGRAM ENSURES EQUITABLE ACCESS TO HIGH-QUALITY ARTS EXPERIENCES. DANCE SUPPORTS PHYSICAL DEVELOPMENT, CREATIVITY, AND SELF-EXPRESSION WHILE ALSO BUILDING FOCUS, CONFIDENCE, AND SOCIAL-EMOTIONAL SKILLS. BRINGING THIS PROGRAM TO OUR SCHOOL HELPS PROMOTE WHOLE-CHILD LEARNING AND ENRICHES OUR SCHOOL CULTURE AND SUPPORTS OUR COMMITMENT TO GROW OUR VAPA OFFERINGS

Effective Dates of Contract:

First Day of Services to be Provided (Start Date): AUGUST 14, 2025

Date Services to be Completed (End Date): JUNE 4, 2026

Rationale if Contract Start Date is BEFORE the intended Board Meeting:

N/A

Total Contract Value: $ 2,600

Funding Source(s):
Must be entered in BEST format
Fund . Sub Fund – Resource . Project Year – Goal – Function – Object - Location

01.0-26000.0-19500-10000-5810-2000000 Amount 2,600

_____ Amount _____

_____ Amount _____

_____ Amount _____

_____ Amount _____

If using ASB Funds, upload ASB Minutes approving the expenditure.

Yes	No
	X

Certificate Of Completion

Envelope Id: CC2BEB79-234D-4F0E-A474-6D2239571A2F
Subject: Huston Performing Arts Dance Agreement with the NLMUSD
Source Envelope:
Document Pages: 7
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 3
Initials: 3

Status: Completed

Envelope Originator:
Josefina Suazo
JSuazo@nlmusd.k12.ca.us
IP Address: 209.147.23.220

Record Tracking

Status: Original
7/2/2025 3:59:14 PM

Holder: Josefina Suazo
JSuazo@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Josefina Suazo jsuazo@nlmusd.k12.ca.us Secretary New River elementary Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.220	Sent: 7/2/2025 4:04:43 PM Viewed: 7/2/2025 4:05:13 PM Signed: 7/2/2025 4:08:37 PM
Jennifer Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/2/2025 4:08:39 PM Viewed: 7/2/2025 4:45:22 PM Signed: 7/2/2025 4:45:37 PM
Kris Huston hustonschoolofmusic@gmail.com Owner Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 7/4/2025 6:13:25 AM ID: 13e2a094-3200-4072-b782-dd49aca83aa8	DocuSigned by: Kris Huston 1CC9DCE9EF244D7... Signature Adoption: Pre-selected Style Using IP Address: 2a09:bac2:65c9:1246::1d2:8d Signed using mobile	Sent: 7/2/2025 4:45:40 PM Viewed: 7/4/2025 6:13:25 AM Signed: 7/4/2025 6:16:04 AM
Jennifer Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/4/2025 6:16:08 AM Viewed: 7/8/2025 11:20:19 AM Signed: 7/8/2025 11:24:33 AM

Signer Events	Signature	Timestamp
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None)	DocuSigned by: Estuardo Santillan 4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 7/8/2025 11:24:38 AM Viewed: 7/9/2025 8:14:36 AM Signed: 7/9/2025 8:14:42 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
In Person Signer Events	**Signature**	**Timestamp**
Editor Delivery Events	**Status**	**Timestamp**
Agent Delivery Events	**Status**	**Timestamp**
Intermediary Delivery Events	**Status**	**Timestamp**
Certified Delivery Events	**Status**	**Timestamp**
Carbon Copy Events	**Status**	**Timestamp**
Human Resources consultants@nlmusd.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 7/2/2025 4:45:39 PM Viewed: 7/10/2025 10:49:16 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/2/2025 4:04:43 PM
Envelope Updated	Security Checked	7/2/2025 4:08:07 PM
Envelope Updated	Security Checked	7/2/2025 4:08:07 PM
Envelope Updated	Security Checked	7/2/2025 4:08:07 PM
Envelope Updated	Security Checked	7/2/2025 4:08:07 PM
Envelope Updated	Security Checked	7/2/2025 4:08:07 PM
Envelope Updated	Security Checked	7/2/2025 4:44:53 PM
Envelope Updated	Security Checked	7/2/2025 4:44:53 PM
Envelope Updated	Security Checked	7/2/2025 4:44:53 PM
Envelope Updated	Security Checked	7/2/2025 4:44:53 PM
Envelope Updated	Security Checked	7/2/2025 4:44:53 PM
Envelope Updated	Security Checked	7/2/2025 4:44:53 PM
Certified Delivered	Security Checked	7/9/2025 8:14:36 AM
Signing Complete	Security Checked	7/9/2025 8:14:42 AM
Completed	Security Checked	7/9/2025 8:14:42 AM
Payment Events	**Status**	**Timestamps**

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Requisition Date:
Due Date:
Issued By: Jennifer G Sun
Requested By: Josefina Suazo
Suggested Vendor: 0000339445
HUSTON PERFORMING ARTS LLC

Requisition Form

NLM
NORWALK - LA MIRADA
UNIFIED SCHOOL DISTRICT

Requisition No:
260000000817-7000000-1
Phase: Draft
Function: New

Internal Header Comments:

Shipping Location: NLM200

NEW RIVER ELEMENTARY
13432 S. HALCOURT AVE.
NORWALK, CA 90650

CL No	COMM Code	Commodity Line Description	Qty	UOM	Unit Price	Tax Amt	Total Line Amt
1	64130000	CONTRACT	0.00		0.00	0.00	$2,600.00

Additional Commodity Information:
PER CONTRACT: TO PROVIDE NEW RIVER ES WITH DANCE CLASSES, INCLUDING BUT NOT LIMITED TO REHEARSALS, MASTER MUSIC TRACKS, PROPS, AND FINAL PRODUCTION.
EFFECTIVE 8/14/25 - 6/4/26

Subtotal:	$2,600.00
Freight:	$0.00
Tax:	$0.00
Total Amount:	$2,600.00

01.0-26000.0-19500-10000-5810-2000000 - $2,600.00

Docusign Envelope ID: 8948E012-1F10-4FCE-ACC6-C13AB425A4CD

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated December 1, 2025, by and between Dr. Olvera Psychology, A Professional Corporation, hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:

   To provide a Psychoeducational IEE and IEP meeting attendance for SN# 957569 .

   as outlined in the attached N/A dated N/A. DS DPOL
2. The Contractor will commence providing services under this AGREEMENT on December 1, 2025 and will diligently perform, as required, and complete performance by June 30, 2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. DS DPOL
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $ 5,500.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. DS DPOL
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: 8948E012-1F10-4FCE-ACC6-C13AB425A4CD

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:

DocuSigned by:

Signature Dr. Pedro Olvera, LEP

1D69690FF3EE45A...

Title Owner/Clinical Director

Name Dr. Pedro Olvera, LEP

Address 5211 E. Washington Blvd. Ste. 2-155
Commerce, CA 90040

Phone Number 714-609-3806

DISTRICT:

Signature _____

_____

Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000

Date Approved _____

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-65000.0-50010-21100-5850-6900000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☒ Yes ☐ No

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

Division of Financial and Business Services
Procurement Services

PROFESSIONAL SERVICES AGREEMENT

The "Parties" to this Professional Services Agreement ("Agreement") are the University of Southern California ("USC") and **NLMUSD** [***Norwalk-La Mirada Unified School District, 12820 Pioneer Blvd. Norwalk, CA. 90650]*** ("Supplier"). The Parties agree as follows:

1. **WORK TO BE PERFORMED.** USC hereby engages Supplier to perform the tasks described in the Agreement's Scope of Work attached hereto as Exhibit A (the "Scope of Work"), and Supplier hereby agrees to perform such tasks (the "Project"). Both Parties agree that Supplier engaged in providing services for the Project is strictly and at all times an "independent contractor" as further discussed in Section 7 below.

2. **PAYMENT AND INVOICES.** In consideration for the services to be performed by Supplier, Supplier shall be paid the amounts, and in the manner, set forth in the Scope of Work. Supplier shall be responsible for invoicing USC for services rendered or goods received. Payment shall be made by USC within thirty (30) days after USC's receipt of each invoice that certifies the occurrence of each event and USC's acceptance of the goods received and/or services rendered. USC is not responsible for paying invoices that are dated more than sixty (60) days after services were rendered or goods were received. Supplier is responsible for issuing invoices to USC in a timely manner to ensure payment.

3. **OPEN PAYMENT DATABASE.** Supplier agrees to notify USC if Supplier intends to report to Centers for Medicare and Medicaid Services ("CMS") any payments or other transfers of values for USC on the Open Payment database at least ninety (90) days prior to making such report.

4. **DELIVERY AND RISK OF LOSS**. All goods and/or services are to be provided in a timely manner, and to the reasonable satisfaction of USC. In the event of a delay in delivery, such delay must be communicated to USC, who shall have the option of canceling all or part of this Agreement without liability. Supplier assumes the risk of, and shall be responsible for, any loss or damage to the materials and/or services, and all portions thereof, until the materials and/or services have been accepted by USC.

5. **INSPECTION**. All work performed and all deliverable items are subject to inspection and acceptance at destination notwithstanding any payment or inspection at source. Final inspection and acceptance shall be conclusive except as to latent defects, fraud, such gross mistakes as amount to fraud, and the Supplier's warranty obligations. Supplies to be furnished hereunder shall be subject to inspection by USC upon the premises of the Supplier.

6. **REPRESENTATIONS AND WARRANTIES.** In connection with this Agreement, Supplier hereby, as appropriate, represents, warrants, affirms and agrees that:

A. Neither Supplier, nor any employee, contractor or agent of Supplier ("Supplier Staff") is bound by any agreement or arrangement which would preclude Supplier or any Supplier Staff from entering into, or from fully performing the services required under, this Agreement;

B. Neither Supplier's nor any Supplier Staff's license or certification in the state of California or in any other jurisdiction has ever been denied, suspended, revoked, terminated, or relinquished under threat of disciplinary action, or restricted in any way;

C. Neither Supplier nor any Supplier Staff has never been convicted of a criminal offense related to health care or listed by a federal agency as debarred, excluded or otherwise ineligible for federal program participation;

D. Any articles delivered hereunder shall be free from defects in labor, material and manufacture, and to be in compliance with any drawings or specifications incorporated or referenced herein and with any samples furnished by Supplier;

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

E. The products and services provided to USC shall not run any process, audit, or the like, that collects, retrieves, extracts or otherwise provides access to USC's data, system information, or the like, by Supplier, without USC's prior written consent. Supplier further represents and warrants that the products and services provided to USC shall contain no computer instructions, circuitry or other technological means whose purpose or effect is to disrupt, damage, extract information from or interfere with USC's computers, communications facilities or equipment and their use ("Harmful Code"), and Supplier will prevent the introduction of such Harmful Code to its products and services prior to delivery to USC. "Harmful Code" shall include, without limitation, any code containing viruses, Trojan horses, worms or like destructive code or code that self-replicates;

F. None of Supplier, its officers, directors, senior managers, partners, owners, or principals, or any person acting on Supplier's behalf is (i) an executive, official, employee or agent of a governmental department, agency or instrumentality, (ii) a director, officer, employee or agent of a wholly or partially government-owned or -controlled company or business, (iii) a political party or official thereof, or candidate for political office, (iv) an executive, official, employee or agent of a public international organization (e.g., the International Monetary Fund or the World Bank), or (v) an immediate family member or agent of any of the foregoing (collectively, "Public Official"). If subsequent developments cause the representations and warranties provided herein to no longer be accurate or complete, Supplier shall immediately notify USC of such developments, and in such case, USC shall have the right to terminate this Agreement;

G. Supplier and any person acting on Supplier's behalf shall comply with all applicable anti-corruption laws and regulations, including but not limited to the U.S. Foreign Corrupt Practices Act (the "FCPA") and the U.K. Bribery Act (the "UKBA"). In particular, Supplier and any person acting on Supplier's behalf shall not (i) directly or indirectly, give, offer or promise to give, authorize another party to give, offer or promise to give, any money or other thing of value to any person (regardless of whether that person is a Public Official) in order to induce such person to take any improper action or (ii) use any payments received from USC for any purpose that could constitute a violation of any applicable anti-corruption law or regulation; and

H. Notwithstanding any other provisions in the Agreement to the contrary, in no event shall USC be obligated to take any action or omit to take any action that USC believes in good faith would cause it to be at risk of (i) violating any anti-corruption laws of any country, including, without limitation, the FCPA and the UKBA, or (ii) being subject to any related allegations, investigations, or proceedings.

All warranties shall run to USC, its successors, transferees or subcontractors.

7. **INDEPENDENT CONTRACTOR RELATIONSHIP.** For all purposes, including but not limited to the Federal Insurance Contributions Act ("FICA"), the Social Security Act, the Federal Unemployment Tax Act ("FUTA"), income tax withholding requirements, California Personal Income Tax Withholding ("PIT"), California Unemployment Insurance taxes ("UI"), California Disability Insurance ("SDI"), the Worker's Compensation Code – California Labor Code §3200 et seq. ("WCC"), and all other applicable federal, state and local laws, rules and regulations, Supplier, and Supplier's respective employees, if any, shall be treated as independent contractors and not as employees of USC.

8. **NO BENEFITS.** Supplier agrees that Supplier and Supplier Staff are not entitled to any benefits that USC provides to its employees and Supplier hereby waives the right to participate in any such programs. Supplier also agrees that, consistent with independent contractor status, Supplier will not apply for any government-sponsored benefits that are intended to apply to employees, including, but not limited to, unemployment benefits.

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

9. **TAX REPORTING AND FILING.** Supplier acknowledges and agrees that Supplier shall be responsible for filing all tax returns, tax declarations, and tax schedules, and for the payment of all the taxes required, when due, with respect to any and all compensation earned by Supplier under this Agreement. USC will not withhold any employment taxes from compensation it pays Supplier. USC will report the amount it pays Supplier on IRS Form 1099 to the extent required to do so under applicable Internal Revenue Code provisions and state or local law.

10. **CALIFORNIA NONRESIDENTS.** Payments made to service Suppliers that do not have a permanent place of business in the state of California or that are not qualified through the Office of the Secretary of the State to do business in California are subject to **seven percent (7%) state income tax withholding** (California Revenue and Taxation Code Section 18662). Types of income subject to withholding include, but are not limited to, payments for services performed in California and payments of leases, rents and royalties for property (real or personal) located in California. No withholding is required on payments for goods. California non-residents that are exempt must complete California Withholding Exemption Certificate, Form 590 (https://sites.usc.edu/procurement/payments/tax-assessment/) in order to exempt California non-residents from this seven percent income tax withholding. **This Certificate needs to be submitted with the first invoice to USC.** The California Franchise Tax Board may reduce the withholding if the seven percent will result in substantial over-withholding or waive the withholding if the payee has a current history of filing California returns and/or making estimated payments when due. For more information or to request a waiver or reduced withholding rate, contact:

Non-Resident Withholding Section MS F F-265 California Franchise Tax Board	
P.O. Box 651	Telephone: (916) 845-4900
Sacramento, CA 95812-0651	Fax: (916) 845-4831

11. **EQUIPMENT AND TOOLS.** Supplier is responsible for the purchase and maintenance of Supplier's own equipment.

12. **LIABILITY FOR USC FURNISHED PROPERTY**. Supplier assumes complete liability for any tooling, articles or material furnished by USC to Supplier in connection with this Agreement and Supplier agrees to pay for all such tooling, articles or material spoiled by it or not otherwise accounted for to USC's satisfaction. The furnishing to Supplier of any tooling, articles, or material in connection with this Agreement shall not unless otherwise expressly provided, be construed to vest title thereto to Supplier.

13. **COMPLETION OF PROJECT ON TIME.** If and when Supplier chooses to accept a Project with USC, Supplier will be required to complete the assigned Project within the period specified in the Scope of Work. Supplier agrees to provide reports detailing the Project, if required in the Scope of Work. USC reserves the right to take remedial measures to successfully complete the Project and may charge Supplier if Supplier fails to successfully complete the Project in a timely manner.

14. **PROPRIETARY INFORMATION.** During the term of this Agreement, Supplier may have access to USC's internal records, systems and methods of operating its business, trade secrets, customer lists, price lists, contract information and other confidential or proprietary information. Supplier agrees that all such information, including the terms of this Agreement, is the exclusive property of USC, irrespective of whether such information was created or prepared by the Supplier or others. Supplier further agrees that Supplier will not, at any time, in any manner, directly or indirectly, disclose such information to any person or entity, or use such information other than in furtherance of the purposes of USC. Upon termination of this Agreement, Supplier will deliver to USC all property of USC, including any written memorial of, or documents relating to, the information described above, in whatever manner maintained or stored. The Parties agree that this Section shall survive the termination of this Agreement.

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

15. **INTELLECTUAL PROPERTY.** Supplier expressly acknowledges and agrees that all discoveries, inventions, processes, designs, plans, and trade secrets, whether of a technical nature or not, made or developed by Supplier alone or in conjunction with any other person or entity while accomplishing the Project ("Intellectual Property"), shall be the sole and exclusive property of USC and USC may use and reuse Intellectual Property, in whole or in part, in all media, whether now or later existing, throughout the universe, in perpetuity, including but not limited to the exclusive right to reproduce, perform and exploit the Intellectual Property, and all information regarding Intellectual Property, concurrent with the discovery or development of the Intellectual Property. If the Intellectual Property or the results and proceeds thereof constitute "works of authorship" within the scope of the U.S. Copyright Law, the foregoing shall be deemed "works for hire" and USC shall be considered the sole author and owner of all rights comprised in the copyright and/or patent thereof and shall have the exclusive right to seek patent and/or copyright protection in USC's name. In the event that any Intellectual Property does not constitute "works for hire," Supplier hereby assigns all rights thereto exclusively to USC for any and all purposes of USC. At all times during its term and after the termination of the Agreement, Supplier shall assist USC in obtaining and maintaining, for USC's benefit, copyrights and other relevant legal protections in such materials and Supplier shall execute and cause its subcontractors to execute such further instruments as USC may reasonably require as evidence of ownership of such rights. Supplier agrees that Supplier will not use or disclose any Intellectual Property owned by USC without the express written permission of USC.

16. **INDEMNIFICATION FOR INFRINGEMENT OF PROPRIETARY RIGHTS.** If any action or proceeding brought against USC is based on a claim of patent, copyright, trademark, trade secret or other proprietary right infringement arising out of USC's purchase or use of the materials or services provided by Supplier and, if USC promptly notifies Supplier in writing of any such action or proceeding, Supplier shall, at its own expense, do the following to assure continuation of USC's use of the material:

A. Defend such action or proceeding and indemnify and hold harmless USC, its officers, agents, employees, and assigns, from and against any and all liability, and pay all damages and costs, losses, claims, demands, attorney's fees and expenses arising out of such action or proceeding.

B. Procure for USC the right to continue to use the materials or services, or any part thereof, affected by such action or proceeding; or replace or modify, as approved by USC, the materials or services, or any portion thereof, such that the infringement is removed. The warranty provisions set forth in this Agreement shall apply to such replaced or modified materials and services.

17. **INDEMNIFICATION.** Supplier shall indemnify, defend, and hold harmless USC from and against any and all liabilities, losses, damages, claims or causes of action, and any related expenses including reasonable attorneys' fees that are caused, directly or indirectly, by or as a result of the performance by Supplier or Supplier Staff of the Project, provided that nothing herein shall be construed to require Supplier to indemnify USC from or against the gross negligent acts of USC or its employees. Supplier is not an employee and will indemnify and hold harmless USC for any injuries or claims suffered by Supplier or Supplier Staff that would otherwise be subject to the WCC. USC reserves the right to withhold from the payment due and owing to the Supplier any damages that are caused, directly or indirectly, by or as a result of the performance by Supplier or his/her employees or agents of the Project.

18. **CYBER SECURITY.** Supplier shall use reasonably prudent cybersecurity measures, consistent with industry best practices, at all times when performing work under this Agreement**.** If Supplier possesses or has access to USC data or information, Supplier shall use appropriate, reasonably prudent cybersecurity measures, consistent with industry best practices, to safeguard the USC data or information, taking into account the sensitivity of the data or information, its potential for misuse, and any legal requirements. In no instance shall Supplier use lesser cybersecurity measures for USC data or information as it does for its own comparable data or information. In addition to complying with applicable laws, Supplier shall immediately notify USC upon discovery of any possible breach or misuse of USC data or information. Following

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

termination of this Agreement, Supplier shall return or destroy any USC data or information in its possession, in a manner mutually agreed upon by the parties.

19. **TERMINATION.** The term of this Agreement shall be as stated in the Scope of Work. USC may terminate this Agreement at any time without cause on thirty (30) days written notice. In the case of a material breach of this Agreement by one Party, the other Party shall have the right to terminate this Agreement with no advance notice if, after providing the breaching Party with notice of the breach, the breaching Party fails to cure the breach within three (3) days after receipt of the notice of breach. If Supplier is engaged pursuant to a sponsored project, then USC may terminate this Agreement as directed under the provision of the sponsored project.

20. **NOTICES.** Any notice under this Agreement must be in writing and shall be effective upon delivery by hand or three (3) business days after deposit in the United States mail, postage prepaid, certified or registered, and addressed to USC or to Supplier. Supplier shall be obligated to notify USC in writing of any change in Supplier's address. Notice of change of address shall be effective only when done in accordance with this Section.

Notices to USC: Director, Contracts and Compliance, 3500 So. Figueroa Street, UGB Suite 210, Los Angeles, California 90089-8015, with copies to: Office of the General Counsel, 3551 Trousdale Parkway, ADM 352, Los Angeles, California 90089-5013

21. **ADDITIONAL REQUIREMENTS.** Supplier will comply with all USC policies and applicable requirements that may be communicated by USC, including but not limited to USC Policies for Suppliers set forth at https://suppliers.usc.edu/for-suppliers/usc-policies/ and USC Third Party Integrity and Accountability Code set forth at https://policy.usc.edu/third-party-integrity-and-accountability-code/. If Supplier is performing work pursuant to a sponsored project, all documents and records of Supplier pertaining to the Project shall be available for review and inspection by USC, the sponsors of the Project, and relevant government agencies.

22. **AMENDMENTS; WAIVERS; SEVERABILITY.** Except as otherwise set forth in Section 29, this Agreement may not be amended except by a written amendment, signed by each of the Parties. The Parties acknowledge that they are not relying on any statement that is not set forth in this Agreement. Failure to exercise any right under this Agreement shall not constitute a waiver of such right. If a court or arbitrator holds any provision of this Agreement to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.

23. **ANTI-DISCRIMINATION**. USC's procurement practices are administered consistent with the University's Notice of Non-Discrimination. Suppliers are chosen without regard to race, color, national origin, sex, sexual orientation, or any other prohibited characteristic. USC observes affirmative action obligations consistent with state and federal law.

24. **COMPLIANCE WITH ALL LAWS AND REGULATIONS; PERMITS.**

A. The goods and/or services provided pursuant to this Agreement shall comply with all applicable standards set forth by law or ordinance or established by the rules and regulations of any federal, state or local agency, department, commission, association or other pertinent governing, accrediting, or advisory body in effect at the time of delivery. In addition, the goods and/or services provided pursuant to this Agreement shall have been provided in compliance with the Fair Labor Standards Act, as amended, and regulations and Orders of the U.S. Department of Labor issued thereunder (collectively, the "Act"). By accepting this Agreement, Supplier agrees that it complies with the Act.

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

B. In performing any services at USC's facility, Supplier shall comply with all applicable laws, ordinances, rules and regulations including federal, state and municipal authorities and departments, including but not limited to the Occupational Safety and Health Act ("OSHA") and any laws, ordinances, rules and regulations concerning the provision or serving of food and beverages, including alcohol (if applicable), and shall secure and obtain any and all permits, licenses and consents as may be necessary in connection therewith. Supplier shall furnish to USC copies of said licenses and permits prior to the commencement of the services.

C. During its provision of services, Supplier shall comply with all of USC's safety procedures. Supplier shall at all times keep USC's premises free from accumulations of waste material or rubbish. Upon completion of the services, Supplier shall leave the site in a condition satisfactory to USC.

D. Supplier shall be responsible for all damages to persons or property that occurs during its performance of this Agreement or arising out of its acts or omissions. Supplier shall take proper safety precautions to protect the work, employees of the Supplier and USC, the public and the property of others.

25. **ATTORNEYS' FEES.** In any legal action, arbitration, or other proceeding brought to enforce or interpret the terms of this Agreement, the prevailing Party shall be entitled to recover reasonable attorneys' fees and costs.

26. **DISPUTE RESOLUTION; GOVERNING LAW.** This Agreement will be governed by the laws of the State of California without regard to its choice of law provisions. All disputes arising under or in connection with this Agreement shall be submitted to JAMS or successor organization for binding arbitration by a single arbitrator. The arbitrator shall be selected by JAMS in an impartial manner determined by it. The arbitration hearing will be commenced within one hundred eighty (180) days of the filing of an arbitration demand with JAMS by any party hereto, and a decision shall be rendered by the arbitrator within thirty (30) days of the conclusion of the hearing. The arbitrator shall have complete authority to render any and all relief, legal and equitable, appropriate under this Agreement. The arbitrator shall award costs of the proceeding, including reasonable attorney's fees, to the party determined to have substantially prevailed.

27. **INSURANCE.** Unless otherwise agreed, Supplier shall carry the following insurance coverages at its own expense, at all times during the term of this Agreement and a period thereafter (i.e., following the expiration or termination of this Agreement) sufficient to cover the applicable statutes of limitation. Upon reasonable request, Supplier shall furnish USC with certificates of insurance evidencing compliance with all requirements hereunder. All required coverages (with the exception of Workers Compensation and Professional Liability) are to include USC as additional insured. All required coverages shall have an A.M Best rating of not less than A- VII, and be primary and non-contributory to any insurance maintained by USC and shall waive any right of subrogation against the University of Southern California, their employees, directors, officers, agents, subsidiaries and shall specifically cover Supplier's obligations to defend, indemnify and hold University of Southern California, their employees, directors, officers, agents, subsidiaries harmless as provided herein. Notwithstanding coverages in the amounts specified, the type and limits of coverages stipulated will not, in itself, limit the liability of Supplier.

Insurance Type (if required)	Corresponding Insurance Details
Workers' Compensation and Employers Liability	Workers' compensation insurance with statutory limits if required to do so by California State law**.** Employers Liability in the amount of $1,000,000. To include a waiver of subrogation in favor of USC.

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

Comprehensive General Liability	Comprehensive General Liability coverage for death, bodily injury, and property damage, including products liability, with limits of no less than $1,000,000 per occurrence and $2,000,000 in aggregate. Must not exclude Sexual Molestation Liability coverage. Coverage is primary and non-contributory and include a waiver of subrogation in favor of USC.
Umbrella/Excess Liability	Umbrella Policy in excess of the General Commercial Liability Policy and Auto Liability policy with a minimum limit of $5,000,000 per occurrence.
Automobile Liability Insurance	Automobile Liability coverage of $1,000,000 each occurrence, for all owned, non-owned and hired vehicles. Coverage is primary and non-contributory and include a waiver of subrogation in favor of USC.
Professional Liability Insurance (Errors and Omissions)	If Supplier provides professional services subject to possible errors and omissions. Professional Liability in the amount of $2,000,000.
Cyber & Privacy Liability	Cyber & Privacy Liability in the amount of $5,000,000 for each claim if Supplier will have access to, store, handle, and/or transmit personally identifiable information, patient health information, credit card or other payment card information, and/or any other highly sensitive information.

Prior to performing services or deliverables, Supplier must deliver certificates of insurance evidencing insurance requirements herein.

It is understood that the insurance required in this section may not be inclusive of all types of insurance normally carried by entities in similar operation or size for their commercial activities. Therefore, compliance with the type and minimum limits of insurance stipulated in this section will not, in itself, be construed as a limitation of the liability of Supplier.

28. **FORCE MAJEURE.** Neither Party shall be liable for any damages or other losses resulting from failure to perform its obligations under this Agreement where such failure is the result of a cause beyond the Party's reasonable control.

29. **ASSIGNMENT**. This Agreement is assignable by USC, but is not assignable by Supplier without prior written approval from USC. In case such consent is given, it shall not relieve Supplier from any of the obligations of this Agreement and any transferee or subcontractor shall be considered the agent of Supplier and, as between the parties hereto, Supplier shall be and remain liable as if no such transfer or subletting had been made.

30. **CHANGES**. USC may make changes within the general scope of this Agreement by giving written notice to Supplier. If such changes affect the cost of or the period of performance of this Agreement, an equitable adjustment shall be made with Supplier's written claim for adjustment within thirty (30) days of the receipt of notification of such change. No change by Supplier shall be recognized without written approval of USC.

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

31. **WAIVER**. The failure of USC to enforce at any time any of the provisions of this Agreement, or to exercise any option herein provided, or to require at any time performance by the Supplier of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way to affect the validity of this Agreement or any part thereof, or the right of USC thereafter to enforce each and every such provision.

32. **ATHLETES AND AGENTS.** USC is committed to preventing any actions that threaten the NCAA eligibility of its student-athletes or the ability of USC to remain in compliance with NCAA rules and is committed to protecting student-athletes from any contact, communication, or conduct with individuals who seek to inappropriately contact or represent student-athletes before their eligibility is exhausted or voluntarily terminated. Accordingly, Supplier acknowledges and agrees to the following:

A. It is a violation of USC policy for any Supplier to take any actions that threaten the NCAA eligibility of a student-athlete or the ability of USC to remain in compliance with NCAA rules. Supplier must immediately disclose the facts about such actions in writing to USC's Associate Vice President for Athletic Compliance.

B. Any Supplier who holds itself out as directly or indirectly representing student-athletes for the purpose of marketing their name, image or likeness (**"NIL"**), or is otherwise involved in directly or indirectly supporting a student-athlete's NIL must immediately provide notification of such facts in writing to the USC Associate Vice President for Athletic Compliance for additional review.

USC shall have the right to immediately terminate any agreement with Supplier, or to revoke admission to any USC property or event to any Supplier, if Supplier fails to meet the requirements set forth herein.

33. **CONFLICT OF INTEREST**. USC does not enter into procurement agreements with business entities in which a USC employee or that employee's Close Relation has a personal, managerial, or substantial Financial Interest. Close Relation means spouses, domestic partners, intimate relations, parents, children, siblings and each of their respective spouses or domestic partners. Financial Interest includes (i) compensation for services performed; (ii) equity interests (i.e. stocks, options, warrants), with the exception of equity interests managed by a third party such as a mutual fund; or (iii) management role (director, officer, supervisors, or any other position that has significant decision-making authority).

Supplier represents to the best of Supplier's knowledge that Supplier does not employ or engage any current USC employees or any Close Relations (full time, part time or voluntary) (Supplier includes owners, directors, officers and anyone with significant decision-making authority) and no actual or potential conflict of interest exists between Supplier's family, business, or Financial Interests and Supplier's relationships with USC or Supplier's services relating to the Project. If any such actual or potential conflict of interest exists or arises, Supplier will notify USC immediately. Supplier agrees that in the event it does not make appropriate and timely disclosure of potential or actual conflicts of interest, USC has the right to terminate this procurement agreement in the manner described in **Section 19** of this Agreement.

34. **USE OF NAME AND TRADEMARKS.** Neither Party shall use the name, logo, trademark or symbol of the other Party or its affiliates without the prior written consent of the other Party. This Section shall survive any termination or expiration of this Agreement.

35. **ACCESS TO BOOKS AND RECORDS.**

A. If the value or cost of services rendered to USC pursuant to this Agreement is $10,000 or more over a twelve (12) month period, in accordance with Section 1861(v)(1)(I) of the Social Security Act, Supplier agrees as follows:

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

(1) Until the expiration of four (4) years after the furnishing of such services, Supplier shall, upon written request, make available to the Secretary of the United States Department of Health and Human Services (the "Secretary"), the Comptroller General of the United States, or their respective duly authorized representatives, such books, documents, and records as may be necessary to certify the nature and extent of the cost of such services; and

(2) If any such services are performed by way of subcontract with a related organization and the value or cost of such subcontracted services is $10,000 or more over a twelve (12) month period, such subcontract shall contain, and Supplier shall enforce, a clause to the same effect as Subsection 33.A.(1) above.

B. The availability of Supplier's books, documents, and records shall be subject at all times to all applicable legal requirements, including, without limitation, such criteria and procedures for seeking and obtaining access that may be promulgated by the Secretary by regulation. The provisions of this Section shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

36. **REQUIRED DISCLOSURES.** Supplier shall notify USC in writing within three (3) days after any of the following events occurs:

A. Supplier's or any Supplier Staff's professional license or certification in the State or any other jurisdiction lapses or is denied, suspended, revoked, terminated, relinquished, or made subject to terms of probation or other restriction;

B. An event occurs that substantially interrupts all or a portion of Supplier's or any Supplier Staff's ability to perform Supplier's or any Supplier Staff's obligations hereunder; or

C. Supplier or any Supplier Staff's conviction of a criminal offense related to health care or Supplier's or any Supplier Staff's listing by a federal agency as being debarred, excluded, or otherwise ineligible for federal program participation.

37. **STARK II COMPLIANCE.** Supplier shall comply with all federal laws that disallow specific types of financial arrangements between physicians and privately-owned entities or individuals that provide certain healthcare services. For purposes of this Section, the following definitions apply:

"Immediate family member" means the following individuals: husband or wife; birth or adoptive parent, child, or sibling; stepparent, stepchild, stepbrother, or stepsister; father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law; grandparent or grandchild; and spouse of a grandparent or grandchild.

"Physician" means a doctor of medicine or osteopathy, a doctor of dental surgery or dental medicine, a doctor of podiatric medicine, a doctor of optometry or a chiropractor.

If any of the following apply, Supplier will provide the name of the applicable physician, individual, or employee or contractor who may refer patients or treat patients at USC:

A. Supplier's business is owned in whole or in part by a physician (or an immediate family member of a physician) who may refer patients or treat patients at USC;

B. Suppliers business is owned in whole or in part by any individual (other than a physician or an immediate family member of a physician) who may refer patients to USC;

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

C. Contractor employs or contracts with a physician (or an immediate family member of a physician) who may refer patients or treat patients at USC; or

D. Supplier is contracting with USC as an individual or if an individual is the single owner of the Supplier's firm, and the individual is a physician or an immediate family member of a physician who may refer patients or treat patients at USC.

38. **HIPAA COMPLIANCE: PRIVACY & SECURITY.** If Supplier intends to interact with patients or will have access to patient records, USC must have on file a Business Associate Privacy and Security Addendum (the "Addendum") to be in compliance with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

39. **SUPPLIER ACKNOWLEDGMENT.** Supplier acknowledges that Supplier has read and understands this Agreement and has entered into it freely and voluntarily based on Supplier's own judgment and not on any representations or promises other than those contained in this Agreement.

40. **INTEGRATION.** This Agreement fully supersedes any and all prior agreements or understandings between the Parties hereto or any of their respective affiliates with respect to the subject matter hereof, and no change in, modification of or addition, amendment or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both Parties hereto subsequent to the execution of this Agreement. This Agreement's terms and conditions shall prevail should any contradiction arise between this Agreement and any content attached by Supplier.

41. **DIGITAL ACCESSIBILITY.** As applicable, Supplier warrants and agrees that products created, hosted, updated, provided and/or maintained meet WCAG 2.1, Level AA accessibility standards, and can be used by individuals with disabilities in as full, equal, and independent a manner as persons without disabilities. Supplier agrees to provide a roadmap for W3C-accepted WCAG updates when published to ensure compliance with WCAG 2.1, Level AA. Supplier agrees to indemnify and hold USC harmless for non-compliance with this provision.

42. **IMMIGRATION COMPLIANCE.** Supplier will at all times comply with all provisions of the immigration laws of the United States, including but not limited to the Immigration Reform and Control Act ("IRCA") of 1986, with respect to hiring and verification of employment authorization of employees, as set forth in Section 101 of IRCA (8 U.S.C. § 1324a). Supplier will at all times prepare and maintain Forms I-9 for all of its employees providing (goods or) services under this agreement, in full compliance with the requirements of Section 101(b) of IRCA (8 U.S.C. 1324a(b). Supplier agrees to indemnify, defend, and hold harmless USC, its agents, officers, and employees, from any liability, damages, or causes of action arising out of Supplier's failure to comply with this paragraph.

[SIGNATURE PAGE TO FOLLOW]

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

Acknowledged by Department Representative-University of Southern California	**Supplier**
Signature: _____	Signature:_____
Print Name:	Print Name:
Title:	Title:
Date: / /	Date: / /

Authorized Signatory-University of Southern California

Signature:_____

Print Name:

Title:

Date: / /

DocuSigned by:
Stephanie Collazo
691D611C90BC475...
1/12/2026 | 11:31 AM PST

Docusign Envelope ID: 22D2C117-744D-4F0F-91B6-6C7CA8738817

EXHIBIT A
STATEMENT OF WORK

PROJECT TASKS

The RecoverUSC project aims to train graduate level students within the Master of Social Work, Master of Science in Nursing, and Master of Addiction Sciences programs on issues related to substance use disorder. The project's goals are to develop a culturally competent and diverse SUD workforce that expands the knowledge of new behavioral health clinicians to provide age-appropriate SUD treatment. To that end, each student will take part in extra-curricular training that includes coursework and practicum experience within a community-based agency providing SUD services.

In order to complete the practicum requirements, the Suzanne Dworak-Peck School of Social Work has enlisted the support of several community-based SUD agencies that will provide internships that:

- Adhere to the goals of the School as presented in its practicum education manual except in any circumstances wherein a said goal conflicts with Agency's stated policy, rule, or procedure.
- Accept and treat the student's primary role as a learner and the practicum placement assignment as an educational experience. This includes the following:
    - permitting the student to receive needed support, assistance and instruction;
    - making available to the student appropriate cases and learning activities;
    - and permitting the student to participate in staff development and other training opportunities.
- Provide the student with the resources necessary to carry out assigned educational and service tasks.
- Provide qualified staff as Practicum Instructors for the student, subject to approval by the School.
- Provide exposure to and training on preventative and treatment modalities related to SUD.

To ensure that agencies have the appropriate supervision for the graduate level students, grant funds will be used to support individual agencies.

COMPENSATION

$6,000

TERM

Start Date:	**09/01/2024**	End Date:	**05/02/2025**

Docusign Envelope ID: 7174E83F-6BC3-4D6D-BBF7-522C6C6030E5

25-0152
Original PO#_____

AMENDMENT NO. 2
TO

Professional Service Agreement

The Agreement, dated July 1, 2024 between the Norwalk – La Mirada Unified School District and Vital Healthcare Inc. shall be amended as follows:

Increasing the contract/PO amount from $850,000.00 to $1,160,000.00 due to increased student needs. Also to cover the remainder of the life of the contract. This is a 2-year contract (2024 - 2026)

All other terms and conditions of the Agreement and any previous Amendments shall remain as approved by the Norwalk – La Mirada Unified School District on 08/18/2025.

CONTRACTOR:

Signed by:
Signature Taguhi Sogomonyan
69EE6F25FBF7490...
Title President
Name Taguhi Sogomonyan
Address 701 N. Brand Blvd, Suite 850
Glendale, CA 91203
Phone Number (818) 963-5648

DISTRICT:

Signature _____

Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000

Date Approved _____

Docusign Envelope ID: 5E6D683A-F58C-433E-89CD-1359CFDE6D7F

Original PO# 25-0152

AMENDMENT NO. 1
TO

Professional Service Agreement

The Agreement, dated July 1, 2024 between the Norwalk – La Mirada Unified School District and Vital Healthcare Inc. shall be amended as follows:

Increasing the contract/PO amount from $500,000.00 to $850,000.00 to cover the remainder of the life of the contract. This is a 2-year contract (2024 - 2026)

All other terms and conditions of the Agreement and any previous Amendments shall remain as approved by the Norwalk – La Mirada Unified School District on 5/20/2024.

CONTRACTOR:

Signature: Signed by: Taguhi Sogomonyan 69EE6F25FBF7490...
Title: President
Name: Taguhi Sogomonyan
Address: 701 N. Brand Blvd Ste 850
Glendale, CA 91203
Phone Number: (818) 254-8791

DISTRICT:

Signature: DocuSigned by: Estuardo Santillan 4A74716ED8DD484...
Asst. Superintendent Business Services
Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000
Date Approved 08/18/2025

docusign

Certificate Of Completion

Envelope Id: 5E6D683A-F58C-433E-89CD-1359CFDE6D7F
Status: Completed
Subject: Vital Healthcare Inc - 24-26 Professional Service Agreement - Amendment
Source Envelope:
Document Pages: 1
Signatures: 2
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Harmony J Gutierrez
HGutierrez@nlmusd.k12.ca.us
IP Address: 209.147.23.14

Record Tracking

Status: Original
7/17/2025 3:51:05 PM
Holder: Harmony J Gutierrez
HGutierrez@nlmusd.k12.ca.us
Location: DocuSign

Signer Events	Signature	Timestamp
Harmony J Gutierrez hgutierrez@nlmusd.k12.ca.us Educational Support Technician Special Education Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/17/2025 3:57:09 PM Viewed: 7/17/2025 3:57:40 PM Signed: 7/17/2025 4:02:54 PM
Jennifer Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/17/2025 4:02:55 PM Viewed: 7/21/2025 4:10:00 PM Signed: 7/21/2025 4:10:16 PM
Taguhi Sogomonyan tag@vitalnurseservices.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 7/24/2025 8:38:42 AM ID: f92ddd73-d544-49ab-a7cc-8ce2f04b2740	Signed by: Taguhi Sogomonyan 69EE6F25FBF7490... Signature Adoption: Pre-selected Style Using IP Address: 2603:8000:da40:f7a3:14d:7ae5:e487:4919	Sent: 7/21/2025 4:10:17 PM Resent: 7/22/2025 9:11:34 AM Viewed: 7/24/2025 8:38:42 AM Signed: 7/25/2025 9:16:26 AM
Jennifer G Sun jsun@nlmusd.org Interim Superintendent Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	**Completed** Using IP Address: 209.147.23.14	Sent: 7/25/2025 9:16:27 AM Viewed: 8/19/2025 9:48:33 AM Signed: 8/19/2025 9:48:49 AM

Signer Events	Signature	Timestamp
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None)	DocuSigned by:  4A74716ED8DD484... Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	Sent: 8/19/2025 9:48:51 AM Viewed: 8/19/2025 10:11:52 AM Signed: 8/19/2025 10:11:58 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/17/2025 3:57:09 PM
Certified Delivered	Security Checked	8/19/2025 10:11:52 AM
Signing Complete	Security Checked	8/19/2025 10:11:58 AM
Completed	Security Checked	8/19/2025 10:11:58 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	Aug 18, 2025 - Board of Education Meeting
Category	16. CONTRACTS/AGREEMENTS $4,000.00 & OVER (CA)
Subject	I. Vital Healthcare Inc.
Access	Public
Type	Action (Consent)
Dollar Amount	350,000.00
Budget Source	As per PO #25-0152, Special Education
Recommended Action	Approve Amendment

Public Content

Amendment No. 1 to Professional Service Agreement with Vital Healthcare Inc. to increase the total contract value from $500,000 to $850,000 for the provision of individualized student support as included in students' Individualized Education Plans (IEPs). Amendment is for Year 2 of the 2-year contract. All other terms and conditions to remain as approved by the Board of Education on May 20, 2024.

Submitted and referred to the Superintendent by Jim Wood, Executive Director, Student Support Services/Special Education

Amendment Template - For Docusign.doc.pdf (231 KB)

Administrative Content

DocuSign Envelope ID: 50EF0BE6-0906-42B9-BB35-6BF8A33A51E2

PROFESSIONAL SERVICES AGREEMENT

BETWEEN THE
NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
AND
VITAL HEALTHCARE, INC.

THIS AGREEMENT ("Agreement"), effective July 1, 2024 ("Effective Date"), is between the NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT ("DISTRICT"), and VITAL HEALTHCARE, INC. ("CONSULTANT"), a California corporation (collectively, "PARTIES" or individually, "PARTY").

RECITALS

A. CONSULTANT represents that it is, and will continue to be for this Agreement's duration, a California corporation which employs or otherwise engages physicians, physician assistants, nurse practitioners, nurses, paramedics, phlebotomists, other medical personnel, and behavioral health personnel (collectively, "Staff") who are duly registered or licensed to practice their respective professions in the State of California.

B. CONSULTANT possesses the competence, experience, expertise, skill, facilities, equipment, Staff, financial wherewithal, and other resources necessary to perform this Agreement's tasks in a professional and competent manner.

C. CONSULTANT desires to furnish and perform, and/or cause to be furnished and performed, professional services for DISTRICT, on the terms and conditions described in this Agreement. CONSULTANT has the legal authority to provide, engage in, and carry out, and/or cause to be provided, engaged in or carried out, the professional services set forth in this Agreement.

AGREEMENT

THEREFORE, DISTRICT engages CONSULTANT's services, and in consideration of the PARTIES' mutual promises, the PARTIES agree as follows:

1.0 INCORPORATION OF RECITALS

1.1. The Recitals constitute the factual basis upon which DISTRICT and CONSULTANT have entered into this Agreement. DISTRICT and CONSULTANT acknowledge the Recitals' accuracy and, therefore, incorporate them into this Agreement.

2.0 TERM

2.1. This Agreement shall commence on July 1, 2024, for a term of two (2) years, unless otherwise terminated or suspended ("Term"). DISTRICT may also extend this Agreement, at its sole discretion, for three (3) additional terms of one (1) year each on the same terms and conditions as set forth in this Agreement, not to exceed five (5) years total.

3.0 SERVICES

3.1. **Scope of Work.**

(A) CONSULTANT shall provide the following services upon DISTRICT's request ("Scope of Work"): Nasal Naloxone (Narcan) program oversight, including initial training of DISTRICT staff and continued medical director oversight; School medical services, including hearing, vision and other health screenings for students, employees, officials, representatives, volunteers, and other persons as directed by the DISTRICT.

(1) Under the direction and guidance of DISTRICT, provide licensed nursing and medical staff services that may be required by DISTRICT to perform medical services for students, employees, agents, volunteers, and other personnel directly or indirectly affiliated with DISTRICT.

(2) On an "as needed" basis, and upon advance notice from the authorized representative of DISTRICT, provide appropriately licensed and trained medical Staff at DISTRICT facilities or other locations as directed by DISTRICT.

(B) DISTRICT shall provide CONSULTANT Staff with an adequate location and/or facilities, as well as incidental items such as tables and chairs, necessary for the administration of services set forth in subsection (A). DISTRICT will provide CONSULTANT with laptop(s) and internet connection for use by CONSULTANT Staff to register, log, and organize confidential data for services. CONSULTANT shall return laptop(s) to DISTRICT each day.

(C) DISTRICT will use good faith efforts to provide CONSULTANT a request for service at least twenty-four (24) hours in advance of the desired commencement time to ensure appropriate Staff are assigned in a timely manner.

3.2. **Written Authorization.**

(A) CONSULTANT shall not make changes to the Scope of Work, perform any additional work, or provide any additional material, without first obtaining written authorization from DISTRICT.

3.3. **Professional Standard of Care.** During this Agreement's Term:

(A) CONSULTANT and its subconsultants, subcontractors, employees, and agents (collectively, "CONSULTANT PARTIES") shall perform all of the services in this Agreement in an expeditious and professional manner, using professionals properly licensed and duly qualified to perform the services.

(B) CONSULTANT PARTIES shall perform the work described in this Agreement in accordance with generally accepted professional practices and principles, and in a manner consistent with the level of care and skill ordinarily exercised under similar conditions by members of CONSULTANT PARTIES' profession currently practicing in California. By delivering the completed work, CONSULTANT PARTIES represent and certify that their work conforms to: the requirements of this Agreement; all applicable (federal, state, county, local, city) laws, rules, regulations, orders, and procedures; and the professional standard of care in California.

(C) When the Scope of Work requires or permits DISTRICT's review, approval, conditional approval, or disapproval, CONSULTANT acknowledges that DISTRICT's review, approval, conditional approval, or disapproval:

(1) Is solely for the purposes of administering this Agreement and determining whether CONSULTANT is entitled to payment for its services;

(2) Is not to be construed as a waiver of any breach, or acceptance by DISTRICT, of any responsibility— professional or otherwise— for the services or CONSULTANT's work product;

(3) Does not relieve CONSULTANT of the responsibility for complying with the standard of performance or professional care; or laws, regulations, or industry standards; and

(4) Does not relieve CONSULTANT from liability for damages arising out of CONSULTANT's: negligent acts, errors, or omissions; recklessness; willful misconduct; or noncompliance with industry standards.

(D) Without additional compensation to CONSULTANT and at no cost to DISTRICT, CONSULTANT shall correct or revise all errors, mistakes, or deficiencies in its work product, studies, reports, designs, drawings, specifications, or other services.

4.0 TIME FOR PERFORMANCE

4.1 **Force Majeure.** If an event or condition constituting a "force majeure"—including, but not limited to, an act of God, labor dispute, civil unrest, epidemic, or natural disaster— prevents or delays a PARTY from performing or fulfilling an obligation under this Agreement, the PARTY is not in Default, under Paragraph 13.1 of this Agreement of the obligation. A delay beyond a PARTY's control automatically extends the time, in an amount equal to the period of the delay, for the PARTY to perform the obligation under this Agreement.

5.0 PERSONNEL

5.1. **Project Management.** Each PARTY shall appoint a project manager. The project managers shall meet as needed to coordinate, review, and ensure CONSULTANT's performance under this Agreement. DISTRICT's project manager will oversee the administration of CONSULTANT's tasks under this Agreement.

5.2. **Staff.** CONSULTANT shall maintain a current list with the names, titles, and qualifications of its Staff who provide services under this Agreement. At any time, upon DISTRICT's request, CONSULTANT shall furnish that list to DISTRICT's project manager or a designee.

5.3. **Use of Agents or Assistants.** CONSULTANT may subcontract with or otherwise engage third parties ("Subconsultants") that CONSULTANT may deem proper to aid or assist in the proper performance of CONSULTANT's duties. CONSULTANT is as responsible for the performance of its Subconsultants as it would be if it had rendered the services itself. All costs of the tasks performed or the expenses incurred by the Subconsultants are chargeable directly to CONSULTANT. Nothing in this Agreement constitutes or creates a contractual relationship between DISTRICT and anyone other than CONSULTANT.

5.4. **Independent Contractor.**

(A) CONSULTANT understands and acknowledges that CONSULTANT is an independent contractor, not an employee, partner, agent, or principal of DISTRICT. This Agreement does not create a partnership, joint venture, association, or employer-employee relationship between the PARTIES. At its own expense, CONSULTANT is responsible for providing compensation; employment benefits; disability, unemployment, and other insurance; workers' compensation; training; permits and licenses; and office space for CONSULTANT and for CONSULTANT's employees and Subconsultants. CONSULTANT has, and shall retain, the right to exercise full control over the

employment, direction, compensation, and discharge of all persons whom CONSULTANT uses in performing the services under this Agreement. CONSULTANT shall provide the services in CONSULTANT's own manner and method, except as this Agreement specifies. CONSULTANT shall treat a provision in this Agreement that may appear either to give DISTRICT the right to direct CONSULTANT as to the details of doing the work, or to exercise a measure of control over the work, as giving CONSULTANT direction only as to the work's end result.

5.5. **Placement of Staff.** The PARTIES agree that the CONSULTANT is not an employment agency and this Agreement's intention is for temporary assignment of CONSULTANT Staff with DISTRICT, not permanent placement, nor employment of Staff with DISTRICT. CONSULTANT undergoes a rigorous human resources process to recruit and onboard highly qualified Staff to service various clients of CONSULTANT. In the event that DISTRICT procures the services of any Staff, Subconsultants or anyone employed directly or indirectly by CONSULTANT ("Hired Staff") outside the terms of this Agreement, including services that benefit District through a third-party agency or staffing company, beginning on the Effective Date until twelve (12) months after Hired Staff last provided services to DISTRICT, DISTRICT agrees to compensate CONSULTANT with a one-time placement payment ("Staff Placement Payment"). DISTRICT and CONSULTANT acknowledge that the Staff Placement Payment, as defined below, is fair compensation to CONSULTANT for the loss related to the financial and time investment associated with recruiting, training, and oversight of Hired Staff. Staff Placement Payment shall be calculated as eight (8) weeks of the prevailing hourly rate specified in Section 7.2 times forty (40) hours per week (8 x prevailing hourly rate x 40) of each Hired Staff.

5.6 **Non-Discrimination in Employment.** CONSULTANT shall not discriminate against any employee or person who is subject to this Agreement because of race, color, religion, age, sex, marital status, mental or physical disability, gender, gender identity, gender expression, sexual orientation, genetic information, ethnicity, ethnic group identification, national origin or nationality, ancestry, or a perception that a person has any of these characteristics or that the person is associated with a person who has, or is perceived to have, any of these characteristics.

5.7 **Prevailing Wage Laws.** Services by persons deemed to be employees of CONSULTANT possibly may be subject to prevailing wages under California Labor Code Sections 1770-1781. CONSULTANT's sole responsibility is to comply with those requirements, should they apply. If a dispute based upon the prevailing wage laws occurs, CONSULTANT, at its expense, shall indemnify, defend, and hold harmless DISTRICT, its officers, agents, employees, and representatives from and against all liability, claims, suits, demands, damages, fines, penalties, wages, costs, or expenses pertaining to the prevailing wage laws.

5.8. **Workers' Compensation.** CONSULTANT understands and acknowledges that all persons furnishing services to DISTRICT under this Agreement are, for the purpose of workers' compensation liability, employees solely of CONSULTANT and not of DISTRICT. In performing the services or the work under this Agreement, CONSULTANT is liable for providing workers' compensation benefits to CONSULTANT's

employees, or anyone whom CONSULTANT directly or indirectly hires, employs, or uses. DISTRICT is not responsible for any claims at law or in equity caused by CONSULTANT's failure to comply with this Paragraph.

6.0 FACILITIES

6.1. CONSULTANT shall travel to DISTRICT work locations to provide services pursuant to this Agreement.

7.0 PAYMENT

7.1. Payment for services to be rendered under this Agreement will be determined on a fee-for-service basis.

7.2. Charges are set forth below and shall be itemized separately on the invoices:

(A) CONSULTANT will bill up to the dollar rates in the table below, per Staff hour, or a fraction thereof, for services requested by the DISTRICT. Notwithstanding anything to the contrary, the Base Rate will apply to all health office and specialty care roles, including all assignments that are door-to-door, ventilator care, during field trips or are after school. CONSULTANT will bill the LVN Discounted Rate below per Staff hour, or fraction thereof, for semester-long regular 1-on-1 special needs care coverage, covered by Staff that are LVN or LPN, where the coverage is at least one month in length and the placement of the Staff continues uninterrupted through the end of the semester from when DISTRICT makes a formal semester-long request in writing. The Staff assigned for the formal semester-long request may remain in their original assignment, may be changed to an alternate similar assignment, or may be substituted by a different Staff member. CONSULTANT will determine the distinction between specialty care and regular 1-on-1 special needs care roles.

Medical Staff (Base Rate)	95
Certified Nurse Assistant (CNA)/Medical Assistant (MA)	49
Licensed Vocational Nurse Discounted Rate	63
Behavioral Interventionist Specialist/Behavior Technician (BII/BT)	49
Board Certified Assistant Behavior Analyst (BCaBA)	69-79
Board Certified Behavior Analyst (BCBA)	99-124
Credentialed School Nurse (CSN)	115-124
School Psychologist	115-124

(B) Additional hour(s) of service over the eight (8) hour workday or forty (40) hour workweek for each Staff will be billed at an overtime rate of one- and one-half times (1.5x) the prevailing hourly rate specified

in Section 7.2(A) per Staff hour, or a fraction thereof, as requested by an authorized representative of DISTRICT.

(C) In the event that DISTRICT requires the services of CONSULTANT on DISTRICT holidays, DISTRICT agrees to pay CONSULTANT a holiday rate of one- and one-half times (1.5x) the prevailing hourly rate per Staff specified in Section 7.2(A) per Staff hour, or a fraction thereof, for the first eight (8) hours of service. Any additional hour, or a fraction thereof, over the eight (8) hours will be billed at a holiday overtime rate of two- and one-quarter times (2.25x) the prevailing hourly rate specified in Section 7.2(A). DISTRICT holidays include but are not limited to New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.

(D) CONSULTANT will bill DISTRICT a minimum of eight (8) Staff hours for any request for service cancelled less than twenty-four (24) hours prior to the specified start time agreed upon by both PARTIES in advance.

(E) In the event DISTRICT makes a service request less than twenty-four (24) hours prior to its desired commencement time ("Short Notice Requests"), CONSULTANT will bill DISTRICT for a full eight (8) hour workday regardless of the actual length of the deployment, even if this service request is subsequently canceled by DISTRICT. Short Notice Requests incur an increase of twenty percent (20%) of fees listed in Section 7.2(A) through (F). In the event DISTRICT cancels a service request less than forty-eight (48) hours prior to its desired commencement time, CONSULTANT will bill DISTRICT for the full length of deployment originally scheduled. Notwithstanding anything to the contrary, rates related to Short Notice Requests are not eligible for the discounted rates in Section 7.2(A).

(F) Staff travel to DISTRICT designated location(s) will be reimbursed at the prevailing mileage rate based on the Internal Revenue Service Standard Mileage Rates.

(G) Time spent by CONSULTANT Staff for orientation and training will be billed at the prevailing hourly rate specified in Section 7.2(A) through (F). As required by California law, CONSULTANT is legally obligated to pay any staff their hourly pay rate equal to one additional hour of work for each meal and rest break the staff is required to stay on-site, at their designated placement locations, or on duty. CONSULTANT will bill DISTRICT one hour at the prevailing hourly rate specified in Section 7.2 (A) for each missed meal or rest break CONSULTANT is obligated to pay its staff.

(H) Provide audiometry and/or vision testing for students. CONSULTANT's rate for this service is comprised of the applicable Staff fees for the testing services, as defined in Section 7.2(A) through (G), plus Fifteen and 00/100 Dollars ($15.00) per audiometry test and Fifteen and 00/100 Dollars ($15.00) per vision test. For an additional fee, CONSULTANT will rent to DISTRICT required testing equipment for the audiometry and/or vision testing should the DISTRICT not have the required equipment available.

7.3. Except as set forth in Sections 7.1 and 7.2, CONSULTANT shall pay for all expenses, including reimbursable or out-of-pocket expenses, that CONSULTANT incurs in performing the services.

7.4. CONSULTANT may increase its rates at the beginning of each fiscal year by a percentage equal to the higher of 3% or the annual percentage change in the Consumer Price Index (CPI) for the Los Angeles-Long Beach-Anaheim, CA area. If the annual percentage change in the CPI is 3% or less, the rates shall be increased by 3%.

7.5. If DISTRICT requires additional work not included in this Agreement, CONSULTANT and DISTRICT shall negotiate the additional work, mutually agree on the amount of additional compensation, and memorialize the terms in either a separate written contract or an amendment to this Agreement.

7.6. **Taxes.** CONSULTANT shall pay all applicable (federal, state, county, local, city) excise, sales, consumer use, possessory interest, or other similar taxes required by law that are levied upon this Agreement or upon CONSULTANT's services under this Agreement.

7.7. **Invoices.** CONSULTANT shall submit invoices to DISTRICT for approval before receiving compensation. All invoices must include a summary of total costs.

8.0 AUDIT BY DISTRICT

8.1. During this Agreement's Term and for a period of twelve (12) months after the expiration, cancellation, or termination of this Agreement, or any extension of it, CONSULTANT shall:

(A) Keep and maintain, in their original form, all records, books, papers, or documents related to CONSULTANT's performance of this Agreement; and

(B) Permit DISTRICT or its authorized representatives, at all reasonable times, to have access to, examine, audit, excerpt, copy, photocopy, photograph, or transcribe all records, books, papers, or documents related to CONSULTANT's performance of this Agreement.

9.0 DATA, RECORDS, PROPRIETARY RIGHTS

9.1. **Copies of Data.** CONSULTANT shall provide DISTRICT with copies or originals of all data that CONSULTANT generates, uses, collects, or stores in relation to all work associated with this Agreement. Data that CONSULTANT generates, uses, collects, stores, or provides must be in a form acceptable to, and agreed upon by, DISTRICT.

9.2. **Ownership and Use.** CONSULTANT acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work. CONSULTANT makes no representation of the work product's application to, or suitability for use in, circumstances not contemplated by the Scope of Work.

9.3. **Intellectual Property.**

(A) If CONSULTANT uses or incorporates patented, trademarked, or copyrighted work, ideas, or products— in whole or in part— into CONSULTANT's work product in performing the services under this Agreement, CONSULTANT represents that:

(1) CONSULTANT holds the patent, trademark, or copyright to the work, idea, or product; or

(2) CONSULTANT is licensed to use the patented, trademarked, or copyrighted work, idea, or product.

9.4. **Confidentiality.** Both PARTIES shall not use any information obtained from the services performed in this Agreement for any purpose other than for fulfillment of CONSULTANT's Scope of Work. Without mutual agreement between DISTRICT and CONSULTANT, either PARTY shall not disclose or publish— or authorize, permit, or allow others to disclose or publish— data, drawings, designs, specifications, reports, or other information relating to the services or the work that DISTRICT assigns to CONSULTANT or to which CONSULTANT has access. Notwithstanding the foregoing, CONSULTANT may disclose the existence of this Agreement, its contents, and aggregated statistics regarding the services provided or any other information that may be required by law. CONSULTANT and DISTRICT shall maintain confidentiality of any protected health information that they each obtain and which is protected by the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"), or under similar California law, Protected Health Information (PHI).

10.0 CONFLICT OF INTEREST

10.1. **Conflict of Interest.** CONSULTANT represents and certifies that:

(A) CONSULTANT's Staff are not currently officers, agents, employees, representatives, or elected officials of DISTRICT;

(B) CONSULTANT will not employ or hire a DISTRICT officer, agent, employee, representative, or elected official during this Agreement's Term;

(C) DISTRICT officers, agents, employees, representatives, and elected officials do not, and will not, have any direct or indirect financial interest in this Agreement; and

(D) During this Agreement's Term, CONSULTANT will inform DISTRICT about any possible conflict of interest that may arise as a result of any change in circumstances.

11.0 INSURANCE

11.1. When CONSULTANT signs and delivers this Agreement to DISTRICT, and during this Agreement's Term, CONSULTANT shall furnish DISTRICT with insurance forms that fully meet the requirements of— and contain provisions entirely consistent with— all of the "Insurance Requirements."

CONSULTANT shall, at its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed insurer with an A minus, (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONSULTANT's fulfillment of any of its obligations under this Agreement or either PARTY's use of the work of any component or part thereof:

(A) Commercial Form General Liability Insurance, including both bodily injury and property damage, with limits as follows:

$1,000,000 per occurrence
$ 5,000 medical expenses
$1,000,000 personal & advertising injury
$2,000,000 general aggregate
$2,000,000 products/completed operations aggregate

(B) Workers' Compensation and Employers Liability Insurance in a form and amount covering CONSULTANT's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable State and Federal laws.

Part A—Statutory Limits
Part B—$1,000,000/$1,000,000/$1,000,000 Employers Liability

(C) Errors & Omissions (Professional Liability) coverage with the following limits:

$1,000,000 per occurrence/$1,000,000 aggregate

(D) CONSULTANT, upon execution of this Agreement and periodically thereafter upon request, shall furnish DISTRICT with certificates of insurance evidencing such coverage. The certificate of insurance shall include a thirty (30) day non-renewal notice provision. The policies of insurance providing the coverages referred to in clauses A and B above shall name DISTRICT as additional insureds with respect to any potential tort liability, irrespective of whether such potential liability might be predicated on theories of negligence, strict liability or products liability. Premiums on all insurance policies shall be paid by CONSULTANT and shall be deemed included in CONSULTANT's obligations under this Agreement at no additional charge.

(E) Waiver of Subrogation. CONSULTANT hereby grants to DISTRICT entities, a waiver of any right to subrogation which any insurer of said CONSULTANT may acquire against DISTRICT, its board of trustees, officials, employees, volunteers, and agents by virtue of the payment of any loss under such insurance. CONSULTANT shall obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not DISTRICT, its board of trustees, officials, employees, volunteers, and agents have received a waiver of subrogation endorsement from the insurer.

(F) The DISTRICT shall provide CONSULTANT a copy of its certificate of insurance, naming CONSULTANT as additional insured.

12.0 INDEMNITY

12.1 Notwithstanding any language to the contrary in this Agreement or any exhibit(s) to this Agreement, CONSULTANT shall indemnify DISTRICT and DISTRICT shall indemnify CONSULTANT as follows:

12.2 General Indemnity

(A) To the fullest extent allowed by the law, CONSULTANT shall indemnify and hold harmless DISTRICT against all liability, loss, damage and expenses (including reasonable attorney fees) that arises or may cause to arise by the gross negligence of CONSULTANT and its agents, employees, Subconsultants or anyone employed directly or indirectly by it. To the fullest extent allowed by the law, DISTRICT shall indemnify and hold harmless CONSULTANT against all liability, loss, damage and expenses (including reasonable attorney fees) that arises or may cause to arise by the negligence of DISTRICT and its agents, employees, Subconsultants or anyone employed directly or indirectly by it.

(B) This indemnification shall apply even in the event of the act, omission, fault, or negligence, whether active or passive, of the indemnitee(s), but shall

not apply to claims arising from the sole negligence or willful misconduct of the indemnitee(s).

13.0 DEFAULT, REMEDIES, AND TERMINATION

13.1. **Default.** Default under this Agreement occurs upon any one or more of the following events (each an "Event of Default"):

(A) CONSULTANT refuses or fails— whether partially, fully, temporarily, or otherwise— to:

(1) Provide or maintain enough properly trained Staff, or licensed Staff, or both, to perform the services that this Agreement requires;

(2) Pay for, obtain, maintain, or renew the insurance policies or coverages that this Agreement requires; or

(B) CONSULTANT, or its Staff, or both— whether partially, fully, temporarily, or otherwise:

(1) Disregards or violates a law, ordinance, rule, procedure, regulation, directive, or order applicable to the performance of the services hereunder or otherwise in connection with this Agreement;

(2) Refuses or fails to pay for, obtain, maintain, or renew requisite licenses;

(3) Refuses or fails to observe, perform, or fulfill a covenant, condition, obligation, term, or provision of this Agreement;

(4) Commits an unlawful, false, fraudulent, dishonest, deceptive, or dangerous act while performing the services under this Agreement; or

(C) CONSULTANT:

(1) Or another party for or on behalf of CONSULTANT: institutes proceedings under any bankruptcy, reorganization, receivership or other insolvency; or assigns or transfers assets to its creditors;

(2) Delegates— whether in whole, in part, temporarily, or otherwise— its duties or obligations under this Agreement,

without notifying DISTRICT, or without DISTRICT's written authorization;

(3) Assigns, transfers, pledges, hypothecates, grants, or encumbers— whether in whole, in part, temporarily, or otherwise— this Agreement or any interest in it, without notifying DISTRICT, or without DISTRICT's written authorization;

(4) Or one of its partners, directors, officers, or general managers, or a person who exercises managerial authority on CONSULTANT's behalf, is convicted under state or federal law, during this Agreement's Term, of embezzlement, theft, fraud, forgery, bribery, deceptive or unlawful business practices, perjury, falsifying or destroying records or evidence, receiving stolen property, or other offense indicating a lack of business integrity or business honesty; or

(D) DISTRICT, or its Staff, or both—whether partially, fully, temporarily, or otherwise refuses or fails to observe, perform, or fulfill a covenant, condition, obligation, term, or provision of this Agreement; or if DISTRICT institutes proceedings under any bankruptcy, reorganization, receivership or other insolvency proceeding.

13.2. **Notice of Default.** If an Event of Default has occurred, the non-defaulting PARTY may give written notice to the other PARTY specifying the Event of Default and the defaulting PARTY shall have thirty (30) days to remedy the Event of Default after receiving the notice. The Notice of Default will set forth one or more bases for any dissatisfaction and may suggest corrective measures.

13.3. **Remedies upon Default.** If, within thirty (30) days after receiving a Notice of Default, the defaulting PARTY has not remedied the Event of Default, or if the defaulting PARTY does not commence steps to remedy the Event of Default to the other PARTY's reasonable satisfaction, the non-defaulting PARTY may exercise any one or more of the following remedies:

(A) In whole or in part and for any length of time, immediately suspend this Agreement until such time as the defaulting PARTY has remedied the Event of Default;

(B) The non-defaulting PARTY may immediately terminate the Agreement upon written notice to the defaulting PARTY;

(C) The non-defaulting PARTY may exercise any other legal remedy, or equitable remedy, or both, including, but not limited to, filing and action in court:

(1) Seeking specific performance by the defaulting PARTY of all or any part of this Agreement; or

(2) Recovering damages resulting from the Event of Default; or

(D) The non-defaulting PARTY may pursue any other available lawful right, remedy, or action.

13.4. **Termination for Convenience.** Independent of the remedies provided in Paragraph 13.3, DISTRICT or CONSULTANT may terminate this Agreement at any time without cause and without liability upon sixty (60) days' prior written notice. Upon termination, CONSULTANT shall receive compensation only for that work which CONSULTANT had satisfactorily completed to the termination date. DISTRICT shall not pay CONSULTANT for de-mobilization, takedown, disengagement, wind-down, or other costs incurred arising out of this Agreement's termination.

14.0 GENERAL PROVISIONS

14.1. **Entire Agreement.** This Agreement represents the entire and integrated agreement between the PARTIES. This Agreement supersedes all prior and contemporaneous communications, negotiations, understandings, promises and agreements, either oral or written. Neither CONSULTANT nor DISTRICT has made any promises or representations, other than those contained in this Agreement or those implied by law. The PARTIES may modify this Agreement, or any part of it, by a written amendment with DISTRICT's and CONSULTANT's signature.

14.2. **Interpretation.** This Agreement is the product of negotiation and compromise by both PARTIES. Every provision in this Agreement must be interpreted as though the PARTIES equally participated in its drafting. Therefore, despite the provisions in California Civil Code Section 1654, if this Agreement's language is uncertain, the Agreement must not be construed against the PARTY causing the uncertainty to exist. In interpreting this Agreement and resolving any ambiguities, this Agreement will take precedence over any cover page or attachments.

14.3. **Headings.** All headings or captions in this Agreement are for convenience and reference only. They are not intended to define or limit the scope of any term, condition, or provision.

14.4. **Governing Law.** California's laws govern this Agreement's construction and interpretation. Unless this Agreement provides otherwise, any reference to laws, ordinances, rules, or regulations include their later amendments, modifications, and successor legislation.

14.5. **Waiver of Breach.** If a PARTY waives the other PARTY's breach of a term in this Agreement, that waiver is not treated as waiving a later breach of the term and does not prevent the PARTY from later enforcing that term, or any other term. A waiver of a term is valid only if it is in writing and signed by the PARTY waiving it. This Agreement's duties and obligations:

(A) Are cumulative (rather than alternative) and are in addition to (rather than a limitation on) any option, right, power, remedy, or privilege; and

(B) Are not exhausted by a PARTY's exercise of any one of them.

14.6. **Attorney's Fees.** If DISTRICT or CONSULTANT brings an action at law or in equity to enforce or interpret one or more provisions of this Agreement, the "prevailing party" is entitled to "reasonable attorney's fees" in addition to any other relief to which the prevailing party may be entitled. A "prevailing party" has the same meaning as that term is defined in California Code of Civil Procedure Section 1032(a)(4).

14.7. **Further Assurances.** Upon DISTRICT's request at any time, CONSULTANT shall promptly:

(A) Take further necessary action; and

(B) Sign, acknowledge, and deliver all additional documents as may be reasonable, necessary, or appropriate to carry out this Agreement's intent, purpose, and terms.

14.8. **Assignment.**

(A) This Agreement does not give any rights or benefits to anyone, other than to DISTRICT and CONSULTANT. All duties, obligations, and responsibilities under this Agreement are for the sole and exclusive benefit of DISTRICT and CONSULTANT, and are not for the benefit of another person, entity, or organization. Without DISTRICT's prior written authorization, CONSULTANT shall not do any one or more of the following:

(1) Assign or transfer a right or interest— whether in whole, in part, temporarily, or otherwise— in this Agreement; or

(2) Delegate a duty or obligation owed—whether in whole, in part, temporarily, or otherwise—under this Agreement.

(B) Any actual or attempted assignment of rights or delegation of duties by CONSULTANT, without DISTRICT's prior written authorization, is wholly void and totally ineffective for all purposes; and does not postpone, delay, alter, extinguish, or terminate CONSULTANT's duties, obligations, or responsibilities under this Agreement.

(C) If DISTRICT consents to an assignment of rights, or a delegation of duties, or both, CONSULTANT's assignee or legal representative shall agree in writing to personally assume, perform, and to be bound unconditionally by the covenants, obligations, terms, and conditions in this Agreement.

14.9. **Successors and Assigns.** Subject to the provisions in Paragraph 14.8, this Agreement is binding on the heirs, executors, administrators, successors, and assigns of the respective PARTIES.

14.10. **Time is of the Essence.** Except when this Agreement states otherwise, time is of the essence in this Agreement. CONSULTANT acknowledges that this Agreement's time limits and deadlines are reasonable for CONSULTANT to perform the services under this Agreement.

14.11. **Notices.**

(A) The PARTIES shall submit in writing all notices and correspondence that this Agreement requires or permits, and shall deliver the notices and correspondence to the places set forth below. The PARTIES may give notice by:

(1) Personal delivery;

(2) U.S. mail, first class postage prepaid;

(3) "Certified" U.S. mail, postage prepaid, return receipt requested; or

(4) Facsimile.

(B) All written notices or correspondence sent in the described manner will be presumed "given" to a PARTY on whichever date occurs earliest:

(1) The date of personal delivery;

(2) The third (3rd) business day following deposit in the U.S. mail, when sent by "first class" mail;

(3) The date on which the PARTY or its agent either signed the return receipt or refused to accept delivery, as noted on the return receipt or other U.S. Postal Service form, when sent by "certified" mail; or

(4) The date of transmission, when sent by facsimile.

(C) At any time, by providing written notice to the other PARTY, DISTRICT or CONSULTANT may change the place, or facsimile number, for giving notice.

DISTRICT: Norwalk-La Mirada Unified School District
Attn:

12820 Pioneer Blvd
Norwalk, CA 90650
Tel. No. (562) 210-2000

CONSULTANT: Vital Healthcare, Inc.
Attn: Taguhi Sogomonyan
President
701 North Brand Blvd., Suite 850
Glendale, CA 91203
Tel. No. (818) 963-5648
Fax. No. (818) 582-8207

14.12. **Survival.** This Paragraph and the obligations set forth in Paragraphs 5.5, 5.6, 5.7, 5.8, 5.9, 7.1, 7.6, 8.1, 9.1, 9.2, 9.3, 9.4, 11.1, 12.1, 12.2, 13.3, 14.5, 14.6, 14.7, 14.8, 14.9, and 14.11 survive this Agreement's expiration, cancellation, or termination.

14.13. **Severability.** The invalidity, in whole or in part, of any term of this Agreement will not affect this Agreement's remaining terms.

14.14. **Counterparts.** This Agreement may be executed in counterparts, each of which is an original, but all of which constitutes one and the same document.

14.15. **Representations – Authority.** The PARTIES represent that:

(A) They have read this Agreement, fully understand its contents, and have received a copy of it;

(B) Through their duly authorized representative, they are authorized to sign this Agreement, and they are bound by its term; and

DISTRICT:

DocuSigned by:
By: Estuardo Santillan 05/20/2024
4A74716ED9DD484...
Estuardo Santillan
Assistant Superintendent
Business Services

CONSULTANT:

By: _____
Taguhi Sogomonyan
President

01.0-65000.0-50010-21100-43000-6900000
Not To Exceed: $500,000.00

DocuSign

Certificate Of Completion

Envelope Id: 50EF0BE6090642B9BB356BF8A33A51E2
Subject: Vital Nurse Services - 24-25 Professional Services Agreement - 2024.07....
Source Envelope:
Document Pages: 17
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 1
Initials: 0

Status: Completed

Envelope Originator:
Harmony J Gutierrez
HGutierrez@nlmusd.k12.ca.us
IP Address: 209.147.23.14

Record Tracking

Status: Original
5/6/2024 1:18:56 PM

Holder: Harmony J Gutierrez
HGutierrez@nlmusd.k12.ca.us

Location: DocuSign

Signer Events	Signature	Timestamp
Harmony J Gutierrez hgutierrez@nlmusd.k12.ca.us Educational Support Technician Special Education Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 5/6/2024 1:22:12 PM Viewed: 5/6/2024 1:22:30 PM Signed: 5/6/2024 1:24:33 PM
Jennifer G Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 5/6/2024 1:24:35 PM Viewed: 5/7/2024 11:19:23 AM Signed: 5/7/2024 11:22:19 AM
kristine Cvar KCvar@nlmusd.k12.ca.us Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 3/22/2024 8:54:05 AM ID: b1cdd497-503e-4d03-8159-37214f81739c	**Completed** Using IP Address: 209.147.23.14	Sent: 5/7/2024 11:22:21 AM Viewed: 5/8/2024 11:00:06 AM Signed: 5/8/2024 11:00:11 AM
Jennifer G Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 5/8/2024 11:00:12 AM Viewed: 5/8/2024 11:02:44 AM Signed: 5/8/2024 11:05:18 AM
Jennifer Sun jsun@nlmusd.org Asst. Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	**Completed** Using IP Address: 209.147.23.14	Sent: 5/8/2024 11:12:41 AM Viewed: 5/22/2024 10:17:41 AM Signed: 5/22/2024 10:17:53 AM

Signer Events	Signature	Timestamp
Estuardo Santillan esantillan@nlmusd.org Assistant Superintendent Business Services Norwalk-La Mirada Unified School District Security Level: Email, Account Authentication (None)	DocuSigned by:  4A74716ED8DD484...	Sent: 5/8/2024 11:05:19 AM Resent: 5/22/2024 10:17:55 AM Viewed: 5/22/2024 11:26:10 AM Signed: 5/22/2024 11:26:16 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign	Signature Adoption: Pre-selected Style Using IP Address: 209.147.23.14	

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Taguhi Sogomonyan tag@vitalnurseservices.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 5/22/2024 11:26:18 AM Viewed: 5/22/2024 11:56:36 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/6/2024 1:22:12 PM
Envelope Updated	Security Checked	5/8/2024 11:04:47 AM
Envelope Updated	Security Checked	5/8/2024 11:04:47 AM
Envelope Updated	Security Checked	5/8/2024 11:12:40 AM
Envelope Updated	Security Checked	5/8/2024 11:12:40 AM
Envelope Updated	Security Checked	5/8/2024 11:12:40 AM
Envelope Updated	Security Checked	5/8/2024 11:12:40 AM
Certified Delivered	Security Checked	5/22/2024 11:26:10 AM
Signing Complete	Security Checked	5/22/2024 11:26:16 AM
Completed	Security Checked	5/22/2024 11:26:18 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Norwalk-La Mirada Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Norwalk-La Mirada Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: jsun@nlmusd.org

To advise Norwalk-La Mirada Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at jsun@nlmusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Norwalk-La Mirada Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to jsun@nlmusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Norwalk-La Mirada Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to jsun@nlmusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Norwalk-La Mirada Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Norwalk-La Mirada Unified School District during the course of your relationship with Norwalk-La Mirada Unified School District.

Agenda Item Details

Meeting	May 20, 2024 - Board of Education Study Session
Category	11. CONTRACTS/AGREEMENTS OVER $4,000 (CA)
Subject	B. Vital Healthcare, Inc.
Access	Public
Type	Action (Consent)
Dollar Amount	500,000.00
Budget Source	01.0-65000.0-50010-31400-5850-6900000, Special Education
Recommended Action	Approve and authorize execution of Agreement.

Public Content

Professional Services Agreement with Vital Healthcare, Inc. to provide Nasal Naloxone (Narcan) program oversigt, including initial training of District staff and continued medical director oversight. This Agreement is effective July 1, 2024 for a term of two (2) years. District may also extend this Agreement for three (3) additional terms of one (1) year each on the same terms and conditions as set for in this Agreement, not to exceed five (5) years total.

Submitted by Maricela Lopez-Harvin, Interim Executive Director, Special Education
Referred to the Board of Education by Dr. Kristine Cvar, Assistant Superintendent Educational Services, Elementary

Vital Nurse Services - 24-25 Professional Services Agreement - 2024.07.01.pdf (361 KB)

Administrative Content

Requisition Date: 07/01/2024
Due Date:
Issued By: Jennifer G Sun
Requested By: Harmony J Gutierrez
Suggested Vendor: 0000413733
VITAL HEALTHCARE INC.

Requisition Form

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

Requisition No:
250000000090-7000000-1
Phase: Pending
Function: New

Internal Header Comments:

Shipping Location: NLM777

NLMUSD (WAREHOUSE)
12820 PIONEER BLVD
NORWALK, CA 90650

CL No	COMM Code	Commodity Line Description	Qty	UOM	Unit Price	Tax Amt	Total Line Amt
1	64130000	CONTRACT	0.00		0.00	0.00	$500,000.00

Additional Commodity Information:
PER CONTRACT: TO PROVIDE NASAL NALOXONE (NARCAN) PROGRAM OVERSIGHT, INCLUDING INITIAL TRAINING OF DISTRICT STAFF AND CONTINUED MEDICAL DIRECTOR OVERSIGHT.
EFFECTIVE 7/1/24 - 6/30/26
DISTRICT MAY ALSO EXTEND THIS AGREEMENT FOR 3 ADDITIONAL TERMS OF 1 YEAR EACH ON THE SAME TERMS AND CONDITIONS AS SET FORTH IN THE AGREEMENT, NOT TO EXCEED 5 YEARS TOTAL.
BOARD APPROVED ON 5/20/24

Subtotal:	$500,000.00
Freight:	$0.00
Tax:	$0.00
Total Amount:	$500,000.00

01.0-65000.0-50010-31400-5850-6900000 - $500,000.00

Docusign Envelope ID: 67E40AF1-5048-405E-9779-5328C32E0011

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated January 27, 2026, by and between Dr.Robin Morris, hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:

   To provide a Psychoeducational IEE and up to 2 Hour IEP attendance for SN# 996486

   as outlined in the attached N/A dated N/A. Initial KLM
2. The Contractor will commence providing services under this AGREEMENT on January 27, 2026 and will diligently perform, as required, and complete performance by June 30, 2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. Initial KLM
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $6,400.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. Initial KLM
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: 67E40AF1-5048-405E-9779-5328C32E0011

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:		**DISTRICT:**	
Signature	Signed by: ROBIN L MORRIS AE124C7040CF499...	Signature	
Title	Dr. Robin Morris		
Name	ROBIN L MORRIS		Norwalk-La Mirada USD
Address	26691 Plza Drive Suite 221 Mission Viejo CA 92691		12820 Pioneer Boulevard Norwalk, California 90650
Phone Number	949-351-3770		(562) 210-2000
		Date Approved	

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-65000.0-50010-21100-5850-6900000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☒ Yes ☐ No

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated December 10, 2025, by and between Behavioral Emotional & Academic Mentoring, LLC, hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:

   To provide an FBA and IEP attendance for SN# 990031.

   as outlined in the attached N/A dated N/A. Initial ML
2. The Contractor will commence providing services under this AGREEMENT on December 10, 2025 and will diligently perform, as required, and complete performance by June 30, 2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. Initial ML
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $ 4,000.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. Initial ML
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: 5D081790-EB33-43F6-816A-8382FEE340B7

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:

Signature: Signed by: Nancy Aliff BAB8AD1CAE2E41F...
Title: COO
Name: Nancy Aliff
Address: 10900 183rd St, Suite 285, Cerritos, CA 90703
Phone Number: 562-273-5328

DISTRICT:

Signature: _____
_____
Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000
Date Approved: _____

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-65000.0-50010-21100-5850-690000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☒ Yes ☐ No

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT dated January 16, 2026, by and between CSM Consulting Inc., hereinafter referred to as "Contractor", and the Norwalk-La Mirada Unified School District, hereinafter referred to as "District".

WHEREAS, the District is in need of special services and advice in financial, engineering, educational, or administrative matters; and

WHEREAS, the Contractor is specially trained and competent to provide the special services and/or advice required; and

WHEREAS, such services are needed on a limited basis.

NOW, THEREFORE, the parties hereto agree as follows:

Contractor acknowledge and initial Section 1, 2 and 4.

1. SERVICES TO BE PROVIDED BY CONTRACTOR:

   Technology Funding Assistance as it relates to E - Rate processes, planning and execution for the Technology Services, Business Services, Facilities Planning, Purchasing, and Food Services Departments. Fee per fiscal year is not to exceed $28,560.00

   DS DTC

   as outlined in the attached Proposal dated June 19, 2025. _____
2. The Contractor will commence providing services under this AGREEMENT on July 1, 2025 and will diligently perform, as required, and complete performance by June 30, 2026. The Contractor will perform said services as an independent contractor and not as an employee of the District. Contractor shall be under the control of the District as to the result to be accomplished and not as to the means or manner by which such result to be accomplished. DS DTC
3. The District will prepare and furnish to the Contractor, upon request, such information reasonably necessary to the performance of the AGREEMENT.
4. The District shall pay the Contractor the total amount of $ 28,560.00 for services rendered pursuant to this AGREEMENT. Payment shall be made after approval of the Board of Education, completion of service, and submission of an invoice to the District thirty (30) days in advance of each payment due date. Receipts for expense reimbursements are required. DS DTC
5. The District may at any time, for any reason terminate this AGREEMENT and compensate Contractor only for services to the date of termination. Written notice by the District shall be sufficient to stop further performance of services by Contractor. The notice shall be deemed given when received or no later than three (3) days after the day of mailing, whichever is sooner.
6. The Contractor agrees to and shall hold harmless and indemnify the District, its Governing Board, officers, agents, and employees from every claim or demand made and every liability, loss, damage, expense or cost of any nature whatsoever, which may be incurred:
   a. For death or bodily injury to person, injury to property, or any other loss, damage or expense sustained, arising from, in connection with or in any way related to the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District, its officers, employees, or agents.

   The Contractor, at Contractor's expense, cost and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents, or employees on any such claim, demand, loss, damage, expense (including attorney fees), cost or liability and shall pay or satisfy any judgment that may be rendered against the District, it's officers, agents, or employees in any action, suit, or other proceedings as a result thereof.
7. This AGREEMENT is not assignable without written consent of the parties hereto.

Docusign Envelope ID: A8044D5B-FDBE-41F9-BA1B-B1F13A7DF49B

8. This Agreement supersedes and replaces any other existing agreement between the parties, is a fully integrated and complete agreement, and the parties expressly represent that there are no covenants, agreement, representations, or warranties which exist outside of this Agreement. All prior discussions and negotiations have been merged, integrated into, and superseded by this Agreement.
9. Contractor shall comply with all applicable Federal, state and local laws, rules, regulations, and ordinances including workers' compensation. If Contractor is an employee of another public agency, Contractor certifies that Contractor will not receive salary remuneration other than vacation pay, as an employee of another public agency, for the actual time in which services are being performed pursuant to this AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed.

CONTRACTOR:

Signature: DocuSigned by: David Cichella (F005823499E7487...)
Title: Vice President
Name: David Cichella
Address: 4671 Golden Foothill Pkwy, El Dorado Hills, CA 95762
Phone Number: 888-944-7798

DISTRICT:

Signature _____

Norwalk-La Mirada USD
12820 Pioneer Boulevard
Norwalk, California 90650
(562) 210-2000

Date Approved _____

FOR INTERNAL USE

Please provide the complete account string(s) of the funding source(s) that will fund this contract. If multiple strings are being used, please indicate the dollar amount for each string.

01.0-00000.0-00000-77000-5810-6700000

Please complete the following if using Categorical funding sources.

The above services are being contracted to meet the specific needs of the _____ funded program, _____component, activity _____, project page _____.

Do the services under this Agreement include interactions with or access to students in the District? ☐ Yes ☒ No

Docusign Envelope ID: A8044D5B-FDBE-41F9-BA1B-B1F13A7DF49B

CONTRACT FOR E-RATE COMPLIANCE SERVICES

This agreement is made and entered by and between **Norwalk-La Mirada Unified School District,** a local education agency ("District") and CSM Consulting, Inc., ("Consultant").

RECITALS

A. District desires to have a Consultant to prepare documentation, forms and applications regarding the Federal Communications Commission ("FCC") E-Rate program.

B. District has the authority to enter into an Agreement with a Consultant for purposes of complying with the FCC E-Rate program.

C. Consultant is duly qualified to provide the services called for in this Agreement in consideration for the fee stipulated in this Agreement.

I. CONSULTANT'S RESPONSIBILITIES – SCOPE OF SERVICE

1. Shall provide to District completed forms and processes related to all Category One and Category Two applications of the Federal Communications Commission E-Rate filings with the schools and library division ("SLD") during the term of this Agreement as shown in Section IV., 1. Services provided under this agreement to include the following:

    - Assist and coordinate the preparation and filing of FCC Forms: 470, 471, 486 and 500.
    - Assist and coordinate the preparation and filing of:

        - Form 472 (Billed Entity Applicant Reimbursement Form BEAR) and/or vendor specific discount forms (i.e. Data Gathering Form, Existing Services List, etc.)
        - Implementation Deadline Extension Request (ImDER)
        - Invoice Deadline Extension Request (IDER)
        - Service Provider Identification Number (SPIN) Change Requests
        - Service Substitution Requests
        - Service Certifications
        - Program Integrity Assurance (PIA)
        - Payment Quality Assurance (PQA) requests

2. Act as District's main point of contact with the SLD.

3. Assist District on E-Rate compliance including updates on rule or regulatory changes, as applicable.

II. DISTRICT RESPONSIBILITIES

1. Provide all required information and data for filing all forms with the SLD in a timely manner and all required and requested data for filing the Form 471 at least thirty (30) days prior to USAC's Form 471 filing deadline.
2. Adhere to E-Rate rules, procedures and regulations established by the FCC and other applicable regulatory agencies.
3. Take such official action, such as review of Consultant's drafts and promptly sign and return all forms required for filing with a third party in a timely manner so that Consultant can perform its obligations under this Agreement.
4. Promptly pay Consultant its fee for services rendered. All payments are due and payable within 30 days after delivery to the District of the invoice.
5. Sign, date and certify all forms filed by Consultant on District's behalf.

Docusign Envelope ID: A8044D5B-FDBE-41F9-BA1B-B1F13A7DF49B

III. COST

1. **Pricing.** The cost for services rendered regarding the E-Rate application process, as referred to in Section I of this agreement, will be invoiced and due to the Consultant as follows:

   Base contract amount ("Base Amount") of **$28,560** per annum

   Invoices for the Base Amount will be provided monthly (or quarterly) continuing through June 30 of each respective term of this Agreement.

   The amounts in this section do not include any costs related to additional Compliance Services offered by Consultant that may be requested by the District as shown in Section IV., 4. and 5 below.

IV. MISCELLANEOUS

1. **Term.** The initial term ("Term") of this agreement shall be one (1) year commencing as of July 1, 2025, or upon execution (whichever is later), through June 30, 2026. Thereafter, the Term of this Agreement shall automatically renew for successive one (1) year Term(s) unless one party provides written notice to the other party at least ninety (90) days in advance of the end of the existing Term that it does not wish to renew the Term of this Agreement.

2. **Modifications.** This Agreement may be modified only by a written amendment to this Agreement, executed by both parties.

3. **Independent Contractor.** While engaged in carrying out and complying with the terms and conditions of the Agreement, Consultant is an independent contractor and not an officer, employee, or agent of the District.

4. **Additional Compliance Services not included in SECTION I CONSULTANT RESPONSIBILITIES – SCOPE OF SERVICE.**
   A. Services and costs in this section are not included in Section I (Consultant Responsibilities – Scope of Service) and Section III (Cost). At the written request of the District, the Consultant may provide the additional Compliance Services listed below, based upon the following hourly rates.

Officer/Principal	$175 per hour
Information Technology Consultant/Director	$150 per hour
Lead Consultant	$120 per hour
Specialist	$80 per hour

An authorized agent of the District may request the services below via written request to the Consultant. The Consultant will provide the District with an estimate of the number of hours and rates to complete the requested task. Consultant will provide a quote in the form of an email, hard copy quote, electronic copy quote or other means, as appropriate and acceptable to the District and Consultant. These Compliance Services may include but are not limited to the following:

- Assist in the preparation of RFPs/RFIs/RFQs, etc., including technical specs
- Surveys (alternate discount method)
- Comprehensive Technology Plan Writing
- Coordination of response to Special Compliance Reviews
- Selective Review Information Request (SRIR)
- Preparation of USAC and/or FCC appeals
- Audit support, including Beneficiary Contributor Audit Program

Docusign Envelope ID: A8044D5B-FDBE-41F9-BA1B-B1F13A7DF49B

- Preparation of documentation/reports/presentations for Board meetings or other special meetings
- Assess and process issues with prior E-Rate applications not previously contracted by with Consultant (invoiced at ten percent 10% of amount recovered)
- Travel expenses for any on-site meetings including hourly rate, standard mileage reimbursement and actual accommodation/travel expense (including airfare if applicable)
- Other E-Rate related services

5. **Conflict of Interest.** No business or personal relationship exists between any school employee and the service provider.

6. **Attorney's Fees and Costs.** In any litigation, arbitration or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Agreement, each party shall bear its own attorney fees, together with any costs and expenses to resolve the dispute and to enforce the final judgment.

7. **Severability.** If any term of this Agreement is held by a court of competent jurisdiction to be void or unenforceable, the remainder of this Agreement shall remain in full force and effect and shall not be affected.

8. **Termination.** Except as otherwise provided in this Agreement, either Party may immediately terminate this Agreement, upon written notice to the other Party, if either Party materially breaches the responsibilities set forth in Section I, Consultant's Responsibilities and Section II, District Responsibilities, respectively.

9. **Notices.** All notices that are required to be given by one party to the other under this Agreement shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope postage prepaid and deposited with a United States Post Office for delivery by first class and certified mail addressed to the parties at the following addresses, unless such addresses are changed by notice, in writing, to the other party.

Norwalk-La Mirada Unified School District
12820 Pioneer Blvd.
Norwalk, CA 90650

CSM Consulting, Inc.
P.O. Box 4408
El Dorado Hills, CA 95762-0018

10. **Limitation of Liability**. The aggregate liability in connection with any claim arising out of or relating to this agreement whether in contract, tort or otherwise, shall be limited to an amount equivalent to the fee(s) paid by the District to Consultant for services performed pursuant to this Agreement. Consultant shall not in any circumstances be liable to District, whether in contract, tort or otherwise, for any special, indirect, incidental, or consequential damages of any kind whatsoever whether Consultant is made aware in any way due to, resulting from, or arising in connection with the services performed by Consultant pursuant to this Agreement. District's right to monetary damages listed above in that amount shall be in lieu of all other remedies that District may have.

11. **Governing Law.** The validity of this Agreement and each of its terms and provisions, as well as the rights and duties of the parties under this Agreement, shall be construed pursuant to and in accordance with the law of the State of California.

Docusign Envelope ID: A8044D5B-FDBE-41F9-BA1B-B1F13A7DF49B

12. **Authority**. The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to execute and contractually bind their respective legal entities.

13. **Entire Agreement.** This Agreement supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject of this Agreement. This Agreement contains all of the covenants and agreements between the parties with respect to the subject of this Agreement, and each party acknowledges that no representations, inducements, promises, or agreements have been made by or on behalf of any party except the covenants and agreements embodied in this Agreement. No agreement, statement, or promise not contained in this Agreement shall be valid or binding on the parties with respect to the subject of this Agreement.

Executed in _____, _____ This_____ day of _____, 2025.

_____, **Vice President**
David T. Cichella

_____, Title _____

_____Print Name
Norwalk-La Mirada Unified School District

Docusign Envelope ID: A8044D5B-FDBE-41F9-BA1B-B1F13A7DF49B

AUTHORITY TO COMMUNICATE – Letter of Agency (LOA)

This ATC/LOA (Agreement) entered into on this _____day of _____, 2025 by and between **CSM Consulting, Inc.**, *Consultant Registration Number 16043564*, ("Consultant") and **Norwalk-La Mirada Unified School District**, a local education agency ("District"). Consultant's authority to communicate shall remain in effect during the term of the "E-Rate Services" consulting contract.

Consultant and District determines it is necessary to prepare documentation, forms and applications regarding the Federal Communications Commission ("FCC") E-Rate program.

District grants to Consultant the authority to investigate and communicate, in any form, with any telecommunication company, service provider, the FCC or the Schools and Libraries Division with regard to the E-Rate Program on District's behalf. Consultant acknowledges that nothing contained herein shall constitute a principal and agent relationship or be construed to evidence the intention of the District to constitute such. The District represents and warrants that the officer executing this Agreement has been duly authorized.

The term of this assignment is from the date of final execution (above) until all issues with E-Rate Years 2004 through 2030 are resolved, or June 30, 2028. When executed, this agreement is authorization for all employees of Consultant to communicate on behalf of the District in performance of the duties outlined herein.

Norwalk-La Mirada Unified School District

Name: _____

Print Name: _____

Title: _____

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

CHARGE READY TRANSPORT PROGRAM PARTICIPATION AGREEMENT

This Charge Ready Transport Program Participation Agreement (Agreement) sets forth the terms and conditions for Program Participant to participate in the Charge Ready Transport Program. Pursuant to the terms of this Agreement, SCE will (1) design, procure, and install the Infrastructure (as defined herein) at no cost to the Program Participant; and (2) if applicable, remit the Charging Equipment Rebate and the Make-Ready Rebate after all terms and conditions have been met by the Program Participant.

All Program Participants are eligible for no-cost installation of the utility-side and customer-side make-ready infrastructure. Only Program Participants meeting one of the following requirements will be eligible for the Charging Equipment Rebate:

(1) Program Participant is installing Charging Equipment listed on the Approved Product List (APL) to service transit or school buses; or

(2) Program Participant is installing Charging Equipment listed on the APL at a project site that is located in a designated Disadvantaged Community (DAC) and the Program Participant is NOT listed on the Fortune 1000 list.

Program Participant hereby agrees to the following terms and conditions of the Charge Ready Transport Program (the "Program").

APPROVED CHARGING EQUIPMENT

1.

Total Number of Approved Charging Equipment:

The commitment to procure and install the approved Electric Vehicle Supply Equipment (EVSE) applies whether or not the Program Participant is eligible for the Charging Equipment Rebate, as SCE will design and install the Infrastructure based on this commitment.

The Program Participant is required to install the approved EVSE Count set forth in this Agreement. Failure to procure and install the agreed upon EVSE Count will constitute a breach of this Agreement, which may result in termination by SCE, at SCE's discretion, and a requirement for the Program Participant to reimburse SCE for certain costs (see Section 10 of Agreement).

Approved EVSE Count:

EVSE Count	Power Output Level
7	19.3 - 49.9 kW
1	50 - 149.9 kW

EVSE stands for Electric Vehicle Supply Equipment. For most sites, the EVSE consists of a charging station and the EVSE count is equal to the charging station count.

However, for modular DC systems, the EVSE consists of a power cabinet and dispensers. The power cabinets and dispensers will determine the EVSE count and power output level.

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

2. Charging Equipment Rebate Amount (if applicable):

If Program Participant is eligible for the Charging Equipment Rebate, the rebate amount paid to the Program Participant will be reduced to ensure that when combined with any other third-party rebates or incentives, the total rebate received by Program Participant does not exceed the Program Participant's total costs for procuring and installing the equipment. Following the successful installation of the Charging Equipment, the Program Participant will certify whether it has received any other third-party rebates or incentives, so that SCE can determine the appropriate Charging Equipment Rebate.

The following table provides the current charging equipment rebate amount categorized by power output level. These values will be used when calculating incentives for rebate eligible participants.

Power Output Rebate Category	Eligible Rebate Amount*
0 kW - 19.2 kW	50% of the cost of EVSE, up to $1,850
19.3 kW - 49.9 kW	50% of the cost of EVSE, up to $7,900
50 kW - 149.9 kW	50% of the cost of EVSE, up to $23,500
150+ kW	50% of the cost of EVSE, up to $39,600
*Rebate only covers hardware cost--no other costs such as installation or networking	

EVSE stands for Electric Vehicle Supply Equipment. For most sites, the EVSE consists of a charging station and the EVSE count is equal to the charging station count.

However, for modular DC systems, the EVSE consists of a power cabinet and dispensers. The power cabinets and dispensers will determine the EVSE count and power output rebate category. SCE will include the total cost of the power cabinet and dispensers in rebate calculation.

APPROVED SITE LOCATION AND DESIGN

3. Description of Approved Location at the Site: **Northeast corner of property**

4. Conceptual Design of the Charge Ready Transport deployment on Program Participant's Site: **Attached**

MAKE-READY INFRASTRUCTURE WORK

5. The Make-Ready infrastructure:
- ☑ **self-installed customer-side make-ready**
- ☐ **SCE-installed make-ready**

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

APPROVED VEHICLE ACQUISITION PLAN

The Program Participant agrees to adhere to the Electric Vehicle (EV) Acquisition Plan as described below. The Plan may only be modified with consent of SCE, in SCE's sole discretion. For Transport Refrigeration Units (TRUs), the Vehicle Acquisition Plan is a commitment that the stated number of unique TRUs will use the infrastructure within the estimated delivery date. These TRUs may be owned/leased by the customer or owned/leased by others using the site. For Truck Stop Electrification (TSE), the Vehicle Acquisition Plan is a commitment that the stated number of unique vehicles will use the infrastructure within the estimated delivery date. These vehicles may be owned/leased by the customer or owned/leased by others using the site.

Vehicle Acquisition Plan:

Delivery Date	Vehicle Class	Vehicle Count
April 2029	School bus	14
April 2027	School bus	2

PROGRAM PARTICIPATION TERMS AND CONDITIONS

Program Participant agrees that its participation in the Charge Ready Transport Program is subject to the following terms and conditions:

6. Definitions: Any capitalized terms used in this Agreement not otherwise defined herein shall have the meaning set forth in the Program Handbook, which is incorporated into this Agreement by reference.

AHJ – Authority Having Jurisdiction:
The responsible government entity having geographically-based jurisdiction that typically approves, inspects and permits construction projects (e.g., City, County, Fire, Division of State Architect, etc.).

Approved Product List:
The list of Charging Equipment qualified by SCE and meeting SCE's technical requirements. Program Participant must select Charging Equipment from the Approved Product List in order to receive a Charging Equipment Rebate (if available).

CalEnviroScreen:
The California Communities Environmental Health Screening Tool (CalEnviroScreen) was released by the Office of Environmental Health Hazard Assessment (OEHHA), on behalf of the California Environmental Protection Agency (CalEPA). CalEnviroScreen identifies California communities by census tract that are disproportionately burdened by, and vulnerable to, multiple sources of pollution. For more information, please visit https://oehha.ca.gov/calenviroscreen.

Charge Ready Portal:
The website where Program Participants can apply for the Program, check application status, and upload most required documents (https://chargereadytransport.sce.com).

Charging Equipment:
Qualifying Charging Equipment that meets the technical specifications set forth by SCE. Charging Equipment that qualifies for the Rebate, if available, are listed in the Approved Product List, which can be found through the Program's web portal (https://chargereadytransport.sce.com).

Charging Equipment Supplier:
The entity from which the Charging Equipment is purchased.

Charging Equipment Rebate:

Financial reimbursement paid to an eligible Program Participant, or its designee, pursuant to this Agreement, to off-set a portion of the purchase of approved Charging Equipment.

Charging Station:

An individual charging station unit that may contain one or more charging ports for the purpose of connecting the electric vehicle to a grid-connected power source capable of recharging the vehicle's battery pack. The individual connectors of the Charging Station are referred to as ports. Each charging station can charge one or more vehicles depending on the number of ports the unit is equipped with.

Commitment Period:

The 10-year period where Program Participant must maintain all Charging Equipment in working order at the Site. The Commitment Period will commence on the In-Service Date of the Charging Equipment.

Conceptual Design:

Map and related documents, as applicable, that show the proposed layout of the Infrastructure and Charging Equipment, including but not limited to, conduit routing and equipment placement.

California Public Utilities Commission (CPUC):

The California state regulatory agency that is responsible for regulating privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies.

CPUC's Transportation Electrification Safety Requirements Checklist:

The Safety Requirements Checklist applies to CPUC-Approved Transportation Electrification Programs and can be downloaded from: www.cpuc.ca.gov/WorkArea/DownloadAsset.aspx?id=6442458882.

Customer-Side of the Meter Infrastructure:

Necessary infrastructure on the customer's side of the meter.

Disadvantaged Communities (DACs):

Census tracts in SCE's service territory with a top quartile score according to the latest version of California Environmental Protection Agency's CalEnviroScreen tool.

Electric Vehicle Infrastructure Training Program (EVITP) Certification:

The document certifying an electrician has gone through the Electric Vehicle Infrastructure Training Program process. For more information, please visit https://www.evitp.org.

Electric Vehicle Supply Equipment (EVSE):

For most sites, the EVSE consists of a charging station. For modular DC systems, the EVSE consists of a power cabinet and dispensers.

Eligible TOU Rates:

All SCE TOU rate plans, which feature energy charges that vary based on the time of day, the day of the week, and the season. Some plans also include demand charges that are based on the maximum amount of electricity your business uses at once. For more information, please visit https://www.sce.com/business/rates/time-of-use", or https://www.sce.com/business/rates/electric-car-business-rates.

Final Design:

Map and related documents, as applicable, that show the proposed layout of the Infrastructure and Charging Equipment, including but not limited to, conduit routing and equipment placement. The Final Design is the engineered construction drawing submitted for permitting and will be completed after this Agreement is executed and prior to start of construction.

Final Invoice:

Statement of the total amount paid by Program Participant to Charging Equipment Supplier(s) for the purchase of Charging Equipment.

Grant of Easement:

A contractual agreement to grant right of way for SCE to construct, maintain, operate, and repair any SCE-installed infrastructure.

In-Service Date:

The date in which a Charging Equipment is installed and operational.

Infrastructure:

The necessary Infrastructure on both the utility-side and customer-side of the electric meter (i.e., "make-ready") that SCE will design, purchase, construct, and install at no cost to the Program Participant pursuant to this Agreement. Infrastructure, as defined herein, does NOT include (1) purchase or installation of the Charging Equipment; or (2) the customer-side portion of the make-ready infrastructure, if the Program Participant elects the Self-Installed Customer-Side Make-Ready option.

Make-Ready Infrastructure:

Infrastructure and Customer Side of the Meter Infrastructure are, taken together, also referred to as the make-ready infrastructure. The utility-side make-ready infrastructure includes all infrastructure work from SCE's distribution system to a new circuit panel that will be installed to support EV charging. SCE will ALWAYS be responsible for designing, procuring, installing and maintaining the necessary infrastructure located on the utility side of the meter. The Customer-Side Make-Ready infrastructure includes all infrastructure from the new panel that will be set as part of the utility-side infrastructure work, up to the first point of interconnection with the Participant's Charging Equipment.

Make-Ready Rebate:

The rebate intended to offset a portion of the Participant's costs if Participant elects to perform the customer-side make-ready infrastructure work, following the completed installation of the make-ready infrastructure and submission of required documentation.

Network Service Provider:

The third-party entity that will provide Network Services for the Charging Equipment. The Network Service Provider will be required to transmit port level data and other information to SCE complying with Program requirements. The specific requirements are further described in the Program Handbook.

Preliminary Design:

The set of engineered, working drawings of the Infrastructure. The design includes project specifications, conduit routing, electrical equipment specifications and calculations, project related Site improvements and construction details.

Program:

Also referred to as the Charge Ready Transport Program (CRTP). The Charge Ready Transport Program is designed to help Program Participants install the charging infrastructure needed to electrify their medium- and heavy-duty fleets and non-road vehicles.

Program Handbook:

The Charge Ready Transport Program Handbook is a document that provides a description of the Program offering, Program Participant obligations and related activities. The Program Handbook is incorporated into this Agreement by reference, and the Program Participant and SCE are required to follow the Program Handbook, as such document may be amended or supplemented from time to time.

Program Participant or Customer:

The SCE non-residential customer that enters into this Agreement.

Property Owner/Site Owner:

Individual or entity authorized representative of entity holding title in the Site where the Charging Equipment and Infrastructure will be located.

Rebate Payment:

The payment made by SCE to Program Participant, or its designated assignee, after the eligible Program Participant procures and installs the Charging Equipment or meets the requirements of the Make-Ready Rebate, in accordance with this Agreement, as verified by SCE, in SCE's sole discretion. The Rebate Payment may include the Charging Equipment Rebate, the Make-Ready Rebate, or both as applicable.

Reservation Approved Date:

Date on which the Agreement is executed by SCE, which will be after the Program Participant executes the Agreement. The Reservation Approved Date is set forth in Section 24 hereof.

Site:

The premises, owned, leased or operated by Program Participant, where the Charging Equipment will be installed.

Utility-side Infrastructure:

See "Make-Ready Infrastructure".

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

7. Eligibility:

Program Participant certifies that it meets, and will continue to meet throughout its participation in the Program, all eligibility requirements of the Program, including, but not limited to:

a. Program Participant agrees to purchase and install the Charging Equipment, as set forth in this Agreement. Program Participant agrees that the number of Charging Stations, the models and their charging level cannot be modified after execution of this Agreement, without express written consent of SCE, at SCE's discretion.

b. Program Participant agrees to adhere to the Electric Vehicle (EV) Acquisition Plan.

c. Program Participant is a non-residential SCE customer with at least one active service account with SCE.

d. The Site is located in SCE's service territory.

e. Program Participant agrees to provide, or cause the Site Owner to provide, SCE with the rights of way across public or private property (as applicable) and to obtain any necessary permits to install Charging Equipment, without cost to SCE.

f. Program Participant will comply with all Program requirements outlined in the Program Handbook.

8. Program Participant Obligations and Representations and Warranties:

a. Agrees that any Charging Equipment installed will either be listed on SCE's Approved Product List or, if not listed, meets SCE's requirements as outlined in the Program Handbook. Program Participant will ensure that ALL Charging Equipment selected for installation under this Program, and during the commitment period, is first approved by SCE.

b. Agrees to procure, own, install, operate, and maintain the Charging Equipment in good working order at the site for not less than ten (10) years from the In-Service Date of Charging Equipment ("Commitment Period").

c. Agrees that if at any time during the Commitment Period the Charging Equipment is replaced, all associated costs will be the responsibility of the Program Participant.

d. Agrees to adhere to its Electric Vehicle (EV) Acquisition Plan. The Plan included in this Agreement may only be modified with consent of SCE, in SCE's sole discretion. Program Participant understands and agrees that it is responsible to pay a pro rata share of SCE's costs of the Infrastructure constructed to accommodate the EV Acquisition Plan, and, if applicable, to pay back a pro rata share of the Charging Equipment Rebate and Make-Ready Rebate paid by SCE to Program Participant or its designated assignee, if applicable, to the extent that Program Participant does not acquire all of the EVs set forth in the EV Acquisition Plan.

e. Agrees to contract with a qualified electric vehicle charging equipment Network Service Provider to record and transmit EV charging usage data supporting on-road vehicles for not less than five (5) years from the In-Service Date of the Charging Equipment.

f. Agree to obtain the consent of its qualified Network Service Provider to provide SCE, or SCE's designated agent or vendor, with access to certain information required by the CPUC, including, but not limited to, the duration of each charge, rate, cost, and load.

g. Agrees that SCE, or SCE's designated agent or vendor, may collect or receive this data directly from the Program Participant's contracted EV Network Service Provider.

h. Authorizes SCE to act on Program Participant's behalf to share Program Participant's billing records, billing history and all meter usage data used for bill calculation for all meters participating in the Charge Ready Transport program with third-party program evaluators. This authorization expires five (5) years from the date Program Participant turns on service for the EVSE installed as part of Charge Ready Transport.

i. Acknowledges and agrees that the actual Infrastructure may vary from the Conceptual Design, if, in SCE's sole discretion, actual Site conditions or AHJ direction requires such changes. If the Customer elects the "SCE-installed make-ready" option in Section 5 hereof, then Customer:

    a. Acknowledges and agrees that SCE shall own all Make-Ready Infrastructure, including but not limited to, the Customer Side Of The Meter Infrastructure on the Program Participant's property.

    b. Acknowledges and agrees that Program Participant will convey to SCE all already-existing Make-Ready Infrastructure located on the property and that is owned by the Customer, as well as provide any necessary easements, as may be required by SCE on the Customers or third party property for SCE to install, access, and maintain the Make-Ready Infrastructure. Customer shall convey any such necessary Make Ready Infrastructure or easements to SCE, promptly and using SCE's standard conveyance and/or easement agreements, as applicable, found at https://www.sce.com/business/electric-cars/charge-ready-transport/charge-ready-transport-resources

    c. Agrees to allow SCE to secure such access to the Make Ready Infrastructure located before SCE will energize any of the Make-Ready Infrastructure.

j. Acknowledges that funding pursuant to this Agreement is only reserved after SCE receives a copy of this Agreement signed by Program Participant and Property Owner (if different from Program Participant) and SCE executes the Agreement. The Program Participant also acknowledges that reserved funding may be withdrawn and SCE may terminate this Agreement, both in SCE's sole discretion, if Program Participant breaches the Agreement, including, but not limited to, failing to follow the EV Acquisition Plan or failing to construct and install the customer-side make-ready infrastructure, if Program Participant elects the Self-Installed Customer-Side Make-Ready.

k. Agrees to comply with all requirements, including providing the required documentation in the established timelines, set forth in the Charge Ready Transport Program Handbook.

l. Represents and warrants, to the best of Program Participant's knowledge after reasonable investigation, that the Site is free of hazardous contamination, other safety hazards, and other environmental or physical conditions impacting the ability to perform work on or at the Site.

m. Represents and warrants that in the event that Program Participant has applied for or received any other incentives or rebates for the Charging Equipment, Program Participant shall notify SCE of any such incentives or rebates as soon as reasonably practicable. In the event that any such incentives or rebates, when combined with the Charging Equipment Rebate, would reimburse Program Participant for more than 100 percent of the cost of the Charging Equipment, SCE shall decrease the Charging Equipment Rebate amount if not yet paid, or if already paid, submit a reimbursement request to the Program Participant for the amount of the Rebate Payment exceeding 100 percent of the cost of the Charging Equipment.

n. Agrees to submit a completed IRS tax form W-9, and California Franchise Tax Board form 590 if applicable, in order for SCE to process any Rebate Payment. If the Program Participant does not qualify to receive any rebates under this program, these forms will not be required.

o. Represents and warrants that the execution and delivery of this Agreement, and the performance by Program Participant of its obligations under this Agreement, have been duly and validly authorized, and this Agreement is a legal, valid and binding obligation of Program Participant.

p. Agrees to ensure state-licensed and insured general contractors and installers of any Self-Installed Customer-Side Make-Ready infrastructure are IBEW-signatory and EVITP certified.

q. Represents and warrants that it has, or will, contract with a licensed Charging Equipment installer that meets all requirements of the Program.

r. Agrees to participate in Customer Satisfaction Surveys following completion of the Project, upon request of SCE.

s. Agrees to ensure information of newly installed and accessible to the general public Charging Equipment are registered with the US Department of Energy's Alternative Fuel Data Center (https://afdc.energy.gov/stations/#/analyze) and only one set of information is reported between the Program Participant and Charging Equipment Supplier.

t. Agrees to comply with all requirements included in the CPUC's Transportation Electrification Safety Requirements Checklist for customer-side make-ready infrastructure work.

u. Agrees to report any charging equipment that is publicly-accessible to the US Department of Energy's EV Charging Station Locations mapping tool, accessible at: https://www.afdc.energy.gov/fuels/electricity_locations.html#/find/nearest?fuel=ELEC.

9. SCE Obligations:

a. SCE, at its sole discretion and in accordance with its applicable tariffs, design standards, and AHJ permitting requirem ents, will locate, design, and install the Infrastructure. SCE is responsible for all costs associated with Infrastructure deployed by SCE pursuant to this Agreement, except as otherwise specifically set forth herein. Notwithstanding the foregoing, SCE is not responsible for any costs to remedy any environmental or safety conditions at the Site. To that end, before commencing any work, SCE may require the Program Participant to fully complete, to the best of its ability, an SCE questionnaire regarding the relevant condition and history of the Site; and SCE and/or its contractors shall have the right to visually inspect all of the Site. Based on the questionnaire and Site visual inspection and any other available information, SCE, in its reasonable discretion: (i) may decline to proceed with any further work at the Site; or (ii) may decline to proceed with any further work at the Site except with Program Participant's agreement to additional reasonable environmental and other review and investigation of the Site, at Program Participant's expense, and reasonable remediation or mitigation of any such identified environmental or safety conditions, at Program Participant's expense. If SCE at any time discovers any such environmental or safety conditions during the performance of work at the Site, then SCE in its reasonable discretion may decline to proceed with any further work at the Site, unless and until such conditions are remediated to SCE's reasonable satisfaction, at Program Participant's expense.

b. SCE will pay the Charging Equipment Rebate, if applicable, after SCE has verified correct installation of the Charging Equipment, consistent with this Agreement, subject to Program Participant meeting all Program requirements. The actual Charging Equipment Rebate Payment amount shall not exceed the actual reasonable costs of the Charging Equipment, as set forth in the Final Invoice and consistent with the Program Participant's contract with the Charging Equipment Supplier(s).

c. SCE will pay the Make-Ready Rebate, if applicable, in accordance with the terms and conditions of this Agreement and the Customer-Side Make-Ready Infrastructure Installation Addendum.

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

10. Term and Termination:

a. Term: The term of this Agreement shall begin upon the date that both Parties have signed the Agreement and end ten (10) years from the In-Service Date of the Charging Equipment, unless otherwise terminated earlier pursuant to this Agreement ("Term").

b. Termination by SCE: SCE, in its sole discretion, may terminate this Agreement, if (1) the Program Participant fails to comply with any terms and conditions of this Agreement, including the Program Handbook, and does not cure such default within five (5) business days after receiving notice, or (2) SCE determines, in its sole discretion, that the costs of designing and installing the Infrastructure will exceed the maximum allowable costs for such Infrastructure pursuant to the CPUC's guidance (3) if any hazardous environmental conditions, safety, and/or security concerns exist. In the event of a safety or security concern, SCE may cease work under the Agreement immediately and take all other necessary actions, including but not limited to, disconnecting power to the Charging Equipment, in SCE's sole discretion, to cure such safety or security violation(s).

c. Termination Costs: If this Agreement is terminated prior to the end of the Term because (1) Program Participant terminates its participation in this Program for any reason, (2) Program Participant, prior to the end of the Commitment Period, fails to install, or removes without replacing, the Charging Equipment or Program Participant-owned make-ready infrastructure, if applicable; or (3) SCE terminates this Agreement pursuant to Section 10.b.1 (Termination by SCE; Program Participant's Failure to Comply) hereof, the Program Participant shall pay (a) all costs actually incurred, or committed to be incurred, by SCE, as of the termination date, in connection with designing and deploying the Infrastructure at the Site; and (b) the Rebate Payment (if already paid). If the Charging Equipment or the Make-Ready Infrastructure, if applicable , are installed, the amount due to SCE for both (a) and (b) above ·will be prorated over a ten-year period, beginning from the In Servic,e Date of the Charging Equipment. SCE will invoice the Program Participant for such-costs, and Program Participant shall pay such invoice within 60 days of receipt.

11. Indemnification and Liability; No Representations or Warranties:

a. Program Participant understands that SCE makes no representations regarding manufacturers, dealers, contractors, materials or workmanship of the Charging Equipment or, if Program Participant chooses the "Self-Installed Customer-Side Make-Ready" option, the Customer-Side of the Meter Make Ready Infrastructure. Further, SCE makes no warranty, whether express or implied, including without limitation the implied warranties of merchantability and fitness for any particular purpose, use, or application of the products and services under the Program. Program Participant agrees that SCE has no liability whatsoever concerning (1) the quality, safety or installation of such products, including their fitness for any purpose, (2) the workmanship of any third parties, (3) the installation or use of the products. Program Participant hereby waives any and all claims against SCE, its parent companies, directors, officers, employees, or agents ("SCE Parties"), arising out of activities conducted by or on behalf of SCE under the Program. Without limiting the generality of the foregoing, none of the SCE Parties shall be liable hereunder for any indirect, incidental, consequential, exemplary, reliance, punitive, lost profit or other business interruption damages, or special damages, including damages for loss of use, by statute, in tort or contract or otherwise.

b. Indemnification of SCE. To the fullest extent permitted by law, Program Participant shall indemnify, defend, hold harmless and release SCE, and its parent company, subsidiaries, affiliates, and their respective shareholders, officers, directors, employees, agents, representatives, successors, and assigns (collectively, the "Indemnified Parties"), from and against any and all claims, actions, suits, proceedings, losses, liabilities, penalties, fines, damages, costs, or expenses, including without limitation reasonable attorneys' fees (a "Claim"), resulting from (a) any breach of the representations, warranties, covenants, or obligations of Program Participant under this Agreement, (b) any act or omission of Program Participant, whether based upon Program Participant's negligence, strict liability, or otherwise, in connection with the performance of this Agreement, (c) any third-party claims of any kind, whether based upon negligence, strict liability, or otherwise, arising out of or connected in any way to Program Participant's performance or nonperformance under this this Agreement; or (d) from any harm or cost, known or unknown, associated with any hazardous materials, conditions, or site contamination, including, but not limited to, harm to SCE personnel, third parties, or customer applicant's employees, contractors, agents, and assigns. This indemnification obligation shall not apply to the extent that such injury, loss, or damage is caused by the sole negligence or willful misconduct of SCE.

c. Defense of Claim. If any Claim is brought against the Indemnified Parties, Program Participant shall assume the defense of such Claim, with counsel reasonably acceptable to the Indemnified Parties, unless in the opinion of counsel for the Indemnified Parties a conflict of interest between the Indemnified Parties and Program Participant may exist with respect to such Claim. If a conflict precludes Program Participant from assuming the defense, then Program Participant shall reimburse the Indemnified Parties on a monthly basis for the Indemnified Parties' defense costs through separate counsel of the Indemnified Parties' choice. If Program Participant assumes the defense of the Indemnified Parties with acceptable counsel, the Indemnified Parties, at their sole option and expense, may participate in the defense with counsel of their own choice without relieving Program Participant of any of its obligations hereunder.

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

12. Miscellaneous:

a. Applicability of Tariffs and Program Handbook and Precedence. This Agreement incorporates, by reference, the Program Handbook and any applicable SCE Tariff, including but not limited to SCE's Tariff Schedule CRTP. No provision of this Agreement is intended to contradict or supersede any applicable SCE Tariff, or applicable laws, each of which shall control in the event of an apparent contradiction with this Agreement, except that the applicant payment responsibilities set forth in Rules 15 and 16 (Distribution Line and Service Extensions) do not apply to the Program. Other applicable provisions of Rules 15 and 16 are not waived.

b. Survival. Program Participant's obligation to pay Termination Costs and to indemnify the Indemnified Parties shall survive the expiration or termination of this Agreement.

c. Assignment. Program Participant shall not assign this Agreement without the prior written consent of SCE; to be granted or denied in SCE's sole discretion. Any assignment and assumption shall be in a form acceptable to SCE, in SCE's sole discretion.

d. This Agreement is subject to the jurisdiction of the California Public Utilities Commission (CPUC). This Agreement shall, at all times, be subject to such changes or modifications by the CPUC, as the CPUC may, from time to time, direct in the exercise of its jurisdiction.

e. The payee should consult its tax advisor concerning the taxability of the Rebate Payment.

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

CHARGE READY TRANSPORT PROGRAM – CUSTOMER-SIDE MAKE-READY INFRASTRUCTURE INSTALLATION ADDENDUM

This Charge Ready Transport Customer-Side Make-Ready Infrastructure Installation Addendum (Addendum) sets forth the additional terms and conditions that apply to Program Participants that elect the "Self-Installed Customer-Side Make-Ready" option for the Customer-Side Make-Ready Infrastructure. All of the terms and conditions of the Charge Ready Transport Program Participation Agreement (Agreement) also apply, and any capitalized terms used in this Addendum, and otherwise not defined, shall have the meaning given to such terms in the Agreement.

MAKE-READY INFRASTRUCTURE WORK

The Program Participant has elected to install the Customer-Side Make-Ready infrastructure, and, subject to meeting all of the applicable terms and conditions, will qualify to receive the Make-Ready Rebate, which will be the lesser of: (a) 80 percent of the Program Participant's actual installation cost or (b) 80 percent of the average utility estimated direct cost for installing Customer-Side Make-Ready infrastructure for the relevant sector.

The Make-Ready Rebate shall not exceed 80 percent of ($251,673.20), which also represents the Customer-Side Make-Ready infrastructure funds that will be reserved as of the Reservation Approved Date. This amount is based on SCE's average estimated installation cost, but the actual Rebate Payment may be less, if 80 percent of the Program Participant's actual recorded and documented installation costs are lower than the reserved amount.

The rebate amount paid to the Program Participant will be reduced to ensure that when combined with any other third-party rebates or incentives, the total rebate received by Program Participant does not exceed the Program Participant's total infrastructure costs.

ADDITIONAL PROGRAM PARTICIPANT REPRESENTATIONS APPLICABLE TO SELF-INSTALLED CUSTOMER-SIDE MAKE-READY OPTION:

1. The Program Participant agrees to:

   a. Complete Customer-Side of the Meter Make-Ready Infrastructure design and provide a copy to SCE for review and approval.

   b. Create a Base Map and a Site Plan, for location of the Customer-Side of the Meter Make-Ready infrastructure and Charging Equipment and provide copy of each to SCE within SCE's required timeframe, as set forth in the Program Guidelines.

   c. Provide to SCE a copy of the estimated construction costs for the Customer-Side of the Meter Make-Ready Infrastructure broken out by design and engineering costs, permitting costs, and construction costs in advance of performing any related work.

   d. Provide signed approval of SCE's Utility-Side of the Meter Infrastructure design.

   e. Obtain all required approval and permits for the Customer-Side of the Meter Make-Ready Infrastructure work.

   f. Obtain written approval from SCE before commencing construction of the Customer-Side Make-Ready Infrastructure. Should Program Participant begin construction without SCE's approval, Program Participant assumes all cost and risk associated with rework or removal of the Customer Side of the Meter Make-Ready Infrastructure and Charging Equipment.

g. Schedule and attend a preconstruction meeting with SCE and provide a detailed construction schedule.

h. Manage and coordinate all Customer-Side of the Meter Make-Ready infrastructure work.

i. Ensure installation contractor is C-10 state-licensed, insured and using IBEW-signatory labor.

j. Ensure compliance with electrician training certification (EVITP) and obtain copies of certificates in advance of work to be performed.

k. Comply with all applicable items included in the Safety Requirements Checklist for CPUC-Approved Transportation Electrification Programs.

l. Ensure final inspection process is complete after equipment installation.

m. Take any corrective actions, if SCE, in its sole judgment identifies any, to ensure that the Customer-Side of the Meter Make-Ready infrastructure complies with all of SCE's rules, regulations and safety requirements.

n. Own and maintain the Customer-Side of the Meter Make-Ready Infrastructure in working order for, at a minimum, the Commitment Period, at Program Participant's own expense and at no cost to SCE.

2. SCE Additional Representations

a. SCE will process the Customer-Side Make-Ready Rebate payment after SCE has verified correct installation of the Customer-Side Make-Ready and Charging Equipment, consistent with this Addendum and the Agreement, subject to Program Participant meeting all Program requirements and submitting the required documentation and after calculating the final rebate amount that will apply.

3. This Agreement can be signed electronically. Follwing signature, the Program Participant can upload the completed Agreement. SCE will verify completeness and accuracy and will execute the Agreement and reserve funding accordingly.

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

This Agreement will be signed electronically. After the Program Participant has uploaded the completed Agreement to the Charge Ready Portal, SCE will verify for completeness and accuracy and will execute the Agreement and reserve funding accordingly.

AGREEMENT BY PROGRAM PARTICIPANT

By signing in the space below, you represent that the information provided in this Agreement is true, accurate and complete, and that you will comply with the terms and conditions outlined in this Agreement. You also represent and warrant that you are a duly authorized representative of Program Participant with the requisite authority to enter into this Agreement. For federal government Program Participants, you must be a Contracting Officer authorized to enter into this Agreement.

13.	Does your organization own the property on which the site is located? ☑ Yes ☐ No
14.	Name of Property Owner Representative authorized to sign this Agreement (only required if your organization is not the property owner):
15.	Email address of Property Owner Representative authorized to sign this Agreement (only required if your organization is not the property owner):
16.	Are you the individual authorized to sign the Agreement? ☐ Yes ☑ No
17.	Authorized signer's email address: **ESantillan@nlmusd.k12.ca.us**
18.	Name of Program Participant Representative: **Estuardo Santillan**
19.	Title of Program Participant Representative: **Assistant Superintendent, Business Services**
20.	☐ I certify that the information provided is accurate and complete and that I have authority to sign this Agreement on behalf of Applicant.
21.	Date:

AGREEMENT BY PROPERTY OWNER

By signing in the space below, you represent and warrant that you are a duly authorized representative of the owner of the property on which the Site is located and that you have the requisite authority to consent to the use of the property in the manner set forth in this Agreement. You also represent that Property Owner hereby approves the installation and operation of the Infrastructure and the Charging Equipment, as well as any other necessary equipment to deploy the Charging Equipment pursuant to the Charge Ready Transport Program as described in this Agreement. You further agree to execute the Easement Agreement within 30 calendar days after Easement Agreement is provided by SCE.

22.	Name of Property Owner Representative:
23.	Title of Property Owner Representative:
24.	☐ I certify that I have authority to sign this Agreement on behalf of the Property Owner.
25.	Date:

SOUTHERN CALIFORNIA EDISON®
An EDISON INTERNATIONAL® Company

APPROVAL BY SCE AND RESERVATION OF FUNDS

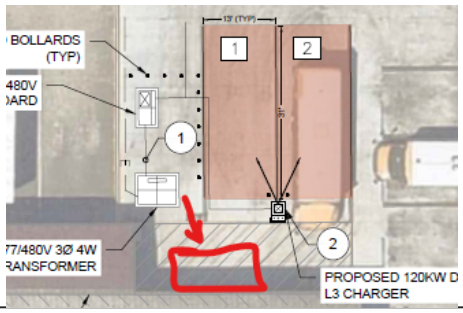
26.	Name of SCE Representative:
27.	Title of SCE Representative:
28.	☐ I certify that I have authority to sign this Agreement on behalf of SCE.
29.	Reservation Approved Date:

PROJECT DEVELOPER

SOUTHERN CALIFORNIA EDISON
Energy for What's Ahead

SOUTHERN CALIFORNIA EDISON CO.
CHARGE READY PROGRAM
2244 WALNUT GROVE AVE.
ROSEMEAD, CA 91770
TEL: (800) 655-4555

Transformer to be shifted to location as marked by redlines





NORWALK - LA MIRADA
UNIFIED SCHOOL DISTRICT
Every Student. Future Ready. Our Promise!

BOARD OF TRUSTEES
Dr. Robert Cancio, President
Dr. Lorena Vidaurre, Vice President
Norma Amezcua, Member
Dr. Narcis Brasov, Esq., Member
Espie Free, MPA, MLS, Member
Becky Langenwalter,MS,LMFT, Member
Jose M. Rios, Member

SUPERINTENDENT
Dr. Natasha Baker

Date: January 26, 2026

To: Steve Fericean, Director of Purchasing & Warehouse

From: Edith C. Florence, Director of Facilities Planning & Construction

Re: CHANGE OREDER NO. 001 REQUEST for Sanz Construction
Huerta Exterior Beautification
Bid No. 202526-1

Please process a Change Order for the above mentioned project due to the following:

CO #001: - $4,595.00 Change Order No. 001 is due to the following changes:

- Demolition of walkway and additional concrete to properly direct water runoff to driveway (Reference Change Order Request #1).

Please see the attachments provided for further information.

If you need further information or have any questions, please feel free to contact myself or Jerome Cygan.

Sincerely,

Edith C. Florence

Attachment: Change Order 001 – COR #1

CHANGE ORDER *(CO) No. 1*

School Name:	Huerta Community Resource Center	Date:	January 26, 2026
Project Name:	Huerta Exterior Beautification	Field CO Number:	1
Project Description::	Complete cosmetic upgrades to front exterior of admin building	Project Number:	202526-1
To *(Contractor)*:	Sanz Construction, Inc.	DSA Number:	NA
	2724 W. Main Street		
	Alhambra, CA 91801		

You are hereby directed to make the following change(s) in the Contract.

001 COR #1, removal of existing sidewalk and additional concrete to properly run the rain water to the driveway. **ADD** $9,595.00

Initiator of Change: ☑ Contractor ☐ Owner ☐ Architect
A/E Fee: ☐ Yes ☑ No Owner's Authorized Rep. Initials: JC

002 District allowance **DED** -$5,000.00

Initiator of Change: ☐ Contractor ☑ Owner ☐ Architect
A/E Fee: ☐ Yes ☑ No Owner's Authorized Rep. Initials: JC

Net Add this Change Order **$4,595.00**

The original Contract Sum was	$102,216.00
Total Amount of Change Order(s) to Date (excluding this change order)	$0.00
Contract Sum prior to this Change Order	$102,216.00
Amount of this Change Order	$4,595.00
New Contract Sum (including this Change Order)	$106,811.00

The Contract Amount due to this Change Order will be ☑ Increased ☐ Decreased ☐ Unchanged by $4,595.00

The Contract Time due to this Change Order will be ☐ Increased ☐ Decreased ☑ Unchanged by 0 days

The Substantial Completion date is 3/12/2026

☐ Milestone(s) in the Contract have been changed as per the attached Schedule

This change order amount is inclusive of any and all costs for this Change Order No. ___ inclusive of the items listed above only, including any and all extended overhead, general conditions, productivity cost impacts, insurances, overheads, and fees. Furthermore, this Change Order stipulates compensation includes payment for all work contained in the Change Order, plus all payment for the interruption of schedules extended overhead costs, delay and all impact, ripple effect or cumulative impact on all other work under the Contract.

	Name (Printed)	*Signature*	*Date*
Contractor	Ricardo Sanchez		1-27-26
Architect	NA		
Construction Manager	NA		
District Representative	Jerome Cygan	Jerome Cygan	1/27/26

State of California - Division of the State Architect, Application Number: NA DSA File Number: NA

CHANGE ORDER PROPOSAL REQUEST

(TO BE COMPLETED BY CONTRACTOR)
(NOT A CHANGE ORDER)

PROJECT: **Huerta - Exterior Beautification**

CHANGE PROPOSAL NO.: **001**

Bid NO.: 202526-1

Contractor: **Sanz Construction, Inc.**

DSA No.:

DATE: 1/16/2026

TO: Norwalk-La Mirada Unified School District

DATE DUE:

Please submit an itemized quotation for changes in your Subcontract sum and/or time on subject Project as described herein. This document, when fully executed, as accepted, shall constitute authorization to proceed with the work described herein. This COR shall include any additional time required to complete the project. Any additional time requested shall not be the number of days to make the proposed change, but must be based upon the impact to the Project Schedule as defined in paragraph 3.8 of the general contract. If contractor fails to request a time extension in a COR, then the contractor is thereafter precluded from requesting or claiming delay. This COR contains all cost compensation due the contractor for the scope of work as defined within contract change directive including all general conditions.

DESCRIPTION OF THE PROPOSED CHANGE:

Removal of the Existing Sidewalk to Properly Run the Rain Water to the Drive Way

ATTACHMENTS:

Net Amount of This Proposed Change (ADD) DEDUCT (NO CHANGE)* **$9,595.00**

Net Change in Working Days Due to This Proposed Change (ADD) DEDUCT (NO CHANGE) 0 DAYS

***Attach Detailed Cost Breakdown**

CONTRACTOR

BY: Ricardo Sanchez

DATE: 01/16/26

Architect's Review	**Owner's Review**
☐ Recommend Acceptance	☑ ACCEPT
☐ Do Not Recommend Acceptance	
☐ No Recommendation - Price Marginal	☐ DO NOT ACCEPT
☐	
BY:	BY: Jerome Cygan
DATE:	DATE: 1/20/26

CHANGE ORDER PROPOSAL REQUEST - COST BREAKDOWN

School: **Huerta ES_ Exterior Beautification**

Contractor: **Sanz Construction, Inc.**

CPR #: **001**
Date: 1/16/2026
Bid No.: 202526-1

LABOR (General Contractor Self-Performed) - *attach labor rate sheets*

Trade Description	Rate	Hours	Ext. Costs
			0.00
Cement Mason			5,700.00
			0.00
			0.00
			0.00
			0.00
		Labor Subtotal:	**$5,700.00**

MATERIAL & EQUIPMENT (General Contractor Self-Performed) - *attach invoices*

Item Description	Unit	$/Unit	Qty	Ext. Costs
				0.00
Materials				3,000.00
Equpiment Rental - Tractor				800.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Mat'l / Equip Subtotal:	**$3,800.00**

Subtotal Contractor (Self-performed) Costs: $9,500.00

Overhead/Profit on Direct Costs: (10% - see instructions)

General Contractor Total Costs: $9,500.00

SUBCONTRACTOR / SUPPLIER Cost Summary - *attach supporting proposals / invoices*

Company Name	Trade/Description	Costs
	Sub / Supplier Subtotal:	**$0.00**

General Contractor O/P on Sub/Supplier Costs: (5% - see instructions) *$0.00*

Subcontractor / Supplier Costs: $0.00

General Contractor Total Costs & Total Subcontractor/Suppliers Costs $9,500.00

Bond (1% Actual Cost) *$95.00*

Request for Change Order Total Cost: $9,595.00

Estimate

Date	Estimate #
1/16/2026	E02092

ALHAMBRA, CA 91801
LIC# 896113

Office: (626) 872-2150 Fax: (626) 872-2151
Email: sanzconstruction@gmail.com
Website: www.sanzconstructioninc.com

Owner:	Job Address:
Norwalk La Mirada Unified School District 12820 Pioneer Blvd Norwalk, CA 90650	Huerta Community Resoruce Center 15415 Pioneer Blvd Norwalk, CA 90650

Project

Channge Order No.1

Description	Total
Project Description: The Following Estimate is a Change Order So we Can Properly Run the Rain Water to the Drive Way. SCOPE OF WORK: 1) Saw cut the walkway and remove the existing concrete walkway approximate size (5' x 76') and dispose of all debris. 2) Place and additional eight inches (8") of class (2) base, then place additional (1/2") rebar along with approximately six (6) additional yards of concrete. Total Cost for Materials and Labor:	9,500.00

Estimate is valid for 7 days. Subject to change due to all unforeseen conditions and Change orders.	**Total**	$9,500.00

Customer Signature _____

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

STUDENT TRIP APPROVAL REQUEST

(Overnight, out-of-State, or out of Los Angeles/Orange Counties)

DATE SUBMITTED: 01-12-2026

SCHOOL NAME: LA MIRADA HIGH

Student Group or Grade Level:
BOYS WRESTLING

Teachers / Staff Coordinators:
DAVID OSTENDI - BOYS WRESTLING COACH

TRIP DATE(S): start 02-25-2026 end 02-28-2026

TRIP AND DESTINATION:
BAKERSFIELD, CA

Purpose of Trip: CIF MASTER TOURNAMENT

Type of Trip: ATHLETIC COMPETITION

ESTIMATED COST PER PARTICIPANT

	Cost per Participant	# of participants	Other Cost	Estimated Total Cost
1. Admission/Registration Fees				0.00
2. Transportation to trip				0.00
3. Transportation during trip				0.00
4. Lodging				0.00
5. Food				0.00
6. Other (specify):				0.00
7. Other (specify):				

TOTAL ESTIMATED TRIP COST $ 0.00

TOTAL FUNDING PROVIDED $ 0.00

Difference 0.00

PLEASE NOTE: If the Total Estimated cost and Total Funding Provided amounts do not match, the request will be sent back for corrections.

If using Title I funds, please include Activity/Goal/Page: _____

PROJECTED FUNDING SOURCES

ASB FUNDRAISERS	ASB PARENT DONATIONS	ASB/TRUST	DISTRICT STRING(S)	TOTAL ALL APPLICABLE
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
0.00	0.00	0.00	0.00	0.00

Fund	Resource	Goal	Funct	Object	Location	%	Bdgt Amt
00.0	00000.0	00000	00000	0000	0000000	000	0.00
Amount from additional strings (list attached)							

TOTAL $

SIGNATURES:

DORIS MARAVILLA 01-12-2026
Certificated Trip Coordinator or Secretary — Date

CHRISTOPHER E. MOTON 01-23-2026
Principal/ Director

TANIA MAGANA 01-23-2026
Ed Services Director/Asst Superintendent — Date

JENNIFER WILLIFORD 01-26-2026
Fiscal Services Assigner — Date

ALVA DIAZ
Fiscal Officer #1 — Fiscal Officer #2

Superintendent — Date

ST-26-1041

Click here for helpful tips on completing cost and funding tables

b.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

STUDENT TRIP APPROVAL REQUEST

(Overnight, out-of-State, or out of Los Angeles/Orange Counties)

DATE SUBMITTED: 01-12-2026

SCHOOL NAME: LA MIRADA HIGH

Student Group or Grade Level:
GIRLS WRESTLING

Teachers / Staff Coordinators:
JOSE RAMOS - WRESTLING COACH

TRIP DATE(S): **start** 02-12-2026 **end** 02-14-2026

TRIP AND DESTINATION:
ADELANTO HIGH SCHOOL

Purpose of Trip: CIF INDIVIDUAL FINALS

Type of Trip: ATHLETIC COMPETITION

ESTIMATED COST PER PARTICIPANT

	Cost per Participant	# of participants	Other Cost	Estimated Total Cost
1. Admission/Registration Fees				0.00
2. Transportation to trip				0.00
3. Transportation during trip				0.00
4. Lodging				0.00
5. Food				0.00
6. Other (specify):				0.00
7. Other (specify):				

TOTAL ESTIMATED TRIP COST $ 0.00

TOTAL FUNDING PROVIDED $ 0.00

Difference 0.00

PLEASE NOTE: If the Total Estimated cost and Total Funding Provided amounts do not match, the request will be sent back for corrections.

If using Title I funds, please include Activity/Goal/Page: _____

PROJECTED FUNDING SOURCES

ASB FUNDRAISERS	ASB PARENT DONATIONS	ASB/TRUST	DISTRICT STRING(S)	TOTAL ALL APPLICABLE
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
0.00	0.00	0.00	0.00	0.00

Fund	Resource	Goal	Funct	Object	Location	%	Bdgt Amt
00.0	00000.0	00000	00000	0000	0000000	000	0.00
Amount from additional strings (list attached)							
TOTAL						**$**	

SIGNATURES:

DORIS MARAVILLA 01-12-2026
Certificated Trip Coordinator or Secretary — Date

CHRISTOPHER E. MOTON 01-22-2026
Principal/ Director

TANIA MAGANA 01-23-2026
Ed Services Director/Asst Superintendent — Date

JENNIFER WILLIFORD 01-26-2026
Fiscal Services Assigner — Date

ALVA DIAZ
Fiscal Officer #1 — Fiscal Officer #2

Superintendent — Date

Form updated 12/16/19

ST-26-1046

Click here for helpful tips on completing cost and funding tables

C.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

STUDENT TRIP APPROVAL REQUEST

(Overnight, out-of-State, or out of Los Angeles/Orange Counties)

DATE SUBMITTED: 01-16-2026

SCHOOL NAME: LA MIRADA HIGH

Student Group or Grade Level:
VIRTUAL ENTERPRISE - 10-12

Teachers / Staff Coordinators:
DEREK WOODRENEE COOK

TRIP DATE(S): **start** 02-03-2026 **end** 02-05-2026

TRIP AND DESTINATION:
VE STATE CONFERENCE, BAKERSFIELD CA

Purpose of Trip: VE STATE CONFERENCE AND COMPETITIONS

Type of Trip: CO-CURRICULAR ACTIVITY

ESTIMATED COST PER PARTICIPANT

	Cost per Participant	# of participants	Other Cost	Estimated Total Cost
1. Admission/Registration Fees	50.00	14.00		700.00
2. Transportation to trip	382.94	16.00		6127.04
3. Transportation during trip				0.00
4. Lodging	190.59	17.00		3240.03
5. Food	105.00	2.00		210.00
6. Other (specify):				0.00
7. Other (specify):				

TOTAL ESTIMATED TRIP COST $ 10277.07

TOTAL FUNDING PROVIDED $ 10277.07

Difference 0.00

X

PLEASE NOTE: If the Total Estimated cost and Total Funding Provided amounts do not match, the request will be sent back for corrections.

If using Title I funds, please include Activity/Goal/Page: _____

PROJECTED FUNDING SOURCES

ASB FUNDRAISERS	ASB PARENT DONATIONS	ASB/TRUST	DISTRICT STRING(S)	TOTAL ALL APPLICABLE
				0.00
				0.00
				0.00
	2160.07			2160.07
			8117.00	8117.00
				0.00
0.00	2160.07	0.00	8117.00	10277.00

Fund	Resource	Goal	Funct	Object	Location	%	Bdgt Amt
01.0	72200.0	38000	10000	5889	4300000	000	6127.04
01.0	72200.0	38000	10000	5220	4300000	000	1290.00
01.0	72200.0	38000	10000	5220	4300000	000	700.00
Amount from additional strings (list attached)							
TOTAL							$

SIGNATURES:

DEREK WOOD — 01-16-2026
Certificated Trip Coordinator or Secretary — Date

BENJAMIN WEBSTER — 01-16-2026
Principal/ Director

TANIA MAGANA — 01-21-2026
Ed Services Director/Asst Superintendent — Date

JENNIFER WILLIFORD — 01-21-2026
Fiscal Services Assigner — Date

ALVA DIAZ — LUCIA LOPEZ
Fiscal Officer #1 — Fiscal Officer #2

Superintendent — Date

Form updated 12/16/19

ST-26-1043

Click here for helpful tips on completing cost and funding tables

d.

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT

STUDENT TRIP APPROVAL REQUEST

(Overnight, out-of-State, or out of Los Angeles/Orange Counties)

DATE SUBMITTED: 01-13-2026

SCHOOL NAME: NORWALK HIGH

Student Group or Grade Level:
GIRLS WRESTLING TEAM

Teachers / Staff Coordinators:
BRYAN DEVRIES, MIA FARR, RUBY HUBBARD

TRIP DATE(S): start 02-12-2026 end 02-14-2026

TRIP AND DESTINATION:
ADELANTO HIGH SCHOOL

Purpose of Trip: GIRLS VARSITY CIF INDIVIDUAL TOURNAMENT

Type of Trip: ATHLETIC COMPETITION

ESTIMATED COST PER PARTICIPANT

	Cost per Participant	# of participants	Other Cost	Estimated Total Cost
1. Admission/Registration Fees				0.00
2. Transportation to trip				0.00
3. Transportation during trip				0.00
4. Lodging			1768.80	1768.80
5. Food				0.00
6. Other (specify):				0.00
7. Other (specify):				

TOTAL ESTIMATED TRIP COST $ 1768.80

TOTAL FUNDING PROVIDED $ 0.00

Difference 1768.80

X

PLEASE NOTE: If the Total Estimated cost and Total Funding Provided amounts do not match, the request will be sent back for corrections.

If using Title I funds, please include Activity/Goal/Page: _____

PROJECTED FUNDING SOURCES

ASB FUNDRAISERS	ASB PARENT DONATIONS	ASB/TRUST	DISTRICT STRING(S)	TOTAL ALL APPLICABLE
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
0.00	0.00	0.00	0.00	0.00

Fund	Resource	Goal	Funct	Object	Location	%	Bdgt Amt
01.0	06000.0	15000	42000	5810	4500000	100	1768.80
Amount from additional strings (list attached)							
TOTAL						$	

SIGNATURES:

AMANDA CARDENAS 01-13-2026
Certificated Trip Coordinator or Secretary — Date

DAVID OLEA 01-15-2026
Principal/ Director

MAGANA TANIA 01-16-2026
Ed Services Director/Asst Superintendent — Date

JENNIFER WILLIFORD 01-16-2026
Fiscal Services Assigner — Date

ALVA DIAZ
Fiscal Officer #1 — Fiscal Officer #2

Superintendent — Date

Form updated 12/16/19

NORWALK-LA MIRADA UNIFIED SCHOOL DISTRICT
RECOMMENDATION SHEET
February 23, 2026

Explanatory Statement: NLMUSD Summer Programs will be held on the dates listed below.

HIGH SCHOOLS: (24 days)

Student Time:	June 10-12, 2026	(3 days)
8:00 am – 1:13 pm	June 15-18, 2026	(4 days)
Teacher Time:	June 22-26, 2026	(5 days)
7:30 am - 1:13 pm	June 29 – July 2, 2026	(4 days)
Locations: JGHS,	July 6-10, 2026	(5 days)
LMHS, NHS,	July 13-15, 2026	(3 days)
& ECHS		
SESSION 1: June 10-26	*(12 days)*	
SESSION 2: June 29- July 15	*(12 days)*	

JUMPSTART PROGRAM: (24 days)

Student Time: 8: 30 am – 11:40 am	June 10-12, 2026	(3 days)
Teacher Time: 8:15 am – 1:13 pm	June 15-18, 2026	(4 days)
Locations:	June 22-26, 2026	(5 days)
JGHS, LMHS, & NHS	June 29 – July 2, 2026	(4 days)
	July 6-10, 2026	(5 days)
	July 13-15, 2026	(3 days)

EXPANDED LEARNING SUMMER PROGRAMMING (17 days)

Student Time:	June 10-12, 2026	(3 days)
Summer School Days	June 15-18, 2026	(4 days)
One hour before school and	June 22-26, 2026	(5 days)
4.5 hours after dismissal		
Non-Summer School Days	Hub Dates: June 5, 8, 9, 29, 30 (5 Days)	
7:15 am - 4:15 pm		

Locations:
All elementary, middle school sites
and hub sites as needed

ADULT SCHOOL: (32 days)

Student & Teacher Times:	June 8-11, 2026	(4 days)
8:15 am – 12:00 pm	June 15-18, 2026	(4 days)
5:15 pm – 9:00 pm	June 22-25, 2026	(4 days)
	June 29 -July 2, 2026	(4 days)
	July 6-9, 2026	(4 days)
	July 13-16, 2026	(4 days)
	July 20-23, 2026	(4 days)
	July 27-30, 2026	(4 days)

MIGRANT ED: (10 Days)	June 10-12, 2026	(3 days)
Student Time: 8:30 am – 2:30 pm	June 15-18, 2026	(4 days)
Teacher Time: 8:00 am – 3:00 pm	June 22-24, 2026	(3 days)
Location: Huerta		

ESY FOR SPECIAL EDUCATION STUDENTS PER THE IEP

M/S High School & Adult Transition Program: (24 days)

Student Time: 8:00 am – 1:13 pm	June 10-12, 2026	(3 days)
Teacher Time: 7:45 am – 1:28 pm	June 15-18, 2026	(4 days)
Locations: JGHS	June 22-26, 2026	(5 days)
	June 29 – July 2, 2026	(4 days)
	July 6-10, 2026	(5 days)
	July 13-15, 2026	(3 days)

Elementary & Middle Schools: (18 Days)

Student Time: 8:00 am – 1:00 pm	June 15-18, 2026	(4 days)
Teacher Time: 7:45 am – 1:10 pm	June 22-26, 2026	(5 days)
Location: Sanchez Elementary,	June 29- July 2, 2026	(4 days)
Los Alisos Middle School	July 6 –10, 2026	(5 days)

Preschool: (18 Days)

Student Time: 8:00 am – 11:30 pm	June 15-18, 2026	(4 days)
Teacher Time: 7:45 am – 1:10 pm	June 22-26, 2026	(5 days)
Location: Nuffer & Sanchez	June 29-July 2, 2026	(4 days)
	July 6- 10, 2026	(5 days)

SUMMER GRADUATION:

Wednesday, August 5, 2026 5:00 pm at the Alternative Education Center

RECOMMENDED ACTION: That the Board approves the times and locations for the various 2025-2026 Summer Programs.

Submitted by: Mr. Mark Hunter, Director, Alternative Programs and Supports/Principal, El Camino High School

RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS **BP 6141.2**

The Governing Board recognizes that students' education would be incomplete without an understanding of the role of religion in ~~history. It is both proper and important~~ society. As appropriate for a particular course, teachers ~~to~~ may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with ~~society~~ culture, literature, or the arts. The Board expects that such instruction will ~~identify principles common to all religions and~~ foster respect for the ~~multiple creeds practiced by the peoples~~ diversity of religions and customs in the world and be consistent with the adopted instructional materials and ~~state~~ State standards, as applicable.

In order to respect each student's individual right to freedom of religious practice, religious indoctrination is ~~clearly~~ forbidden in public schools. The Superintendent or designee shall ensure that instruction about religion ~~must~~ does not ~~favor~~ promote or ~~demean~~ denigrate the beliefs or customs of any particular religion or sect nor that a preference be shown for one religious viewpoint over another. Teachers and other ~~district~~ District staff shall be highly sensitive to their obligation not to interfere with the religious development of any student in whatever tradition the student embraces, and treat all religions and religious convictions, including nonbelief, with fairness and respect.

Staff shall not endorse, encourage, or solicit religious or anti-religious expression or activities among students during ~~class~~ instructional time.

Staff shall not ~~lead~~ coerce students in prayer or ~~participate in student-initiated prayer~~ other religious activities as part of their official duties. However, staff are not prohibited, when acting in their private capacity, from encouraging students' participation in personal prayer or other religious activity. Additionally, staff shall not prohibit or discourage ~~a~~ any student from praying or otherwise expressing ~~his/her~~ the student's religious belief so long as this does not disrupt the classroom or other ~~district~~ District-sponsored activity.

Students may express their beliefs about religion in their homework, artwork, and other ~~written and oral reports~~ classwork if the expression is germane to the assignment. Such work shall be judged by ordinary academic standards, free of discrimination based on religious content, relevance, and other legitimate pedagogical objectives.

~~(cf. 5145.2 Freedom of Speech/Expression)~~
~~(cf. 6144 Controversial Issues)~~
~~(cf. 6145.5 Student Organizations and Equal Access) Religious Holidays~~

~~Whereas~~ ~~While teaching about religious holidays is a permissible part of the educational program, celebrating religious holidays is not allowed in the public schools district.~~ Acknowledging the religious aspects of holidays is permissible, but celebrating the holidays as religious events is not allowed. ~~School~~ District-sponsored programs shall not be, nor have the effect of being, religiously oriented or a religious celebration. School and classroom decorations may express seasonal themes that are not religious in nature. The use of religious symbols that are part of a religious holiday is permitted as a teaching aid or resource provided that such symbols are displayed as an example of cultural and religious heritage of the holiday and temporary in nature.

Classroom methods in instruction about religion shall not include religious role-playing activities or simulated religious devotional acts.

Music, art, literature or drama programs having religious themes are permitted as part of the curriculum for ~~district~~ District-sponsored activities and programs if presented in an objective manner and as a traditional part of cultural and religious heritage.

District schools shall not prohibit religious activities if the same or similar non-religious activities are permitted.

When required by law, the ~~district~~ District shall notify parents/guardians that they may, via written request, opt their students out of instruction on the basis of their religious beliefs as specified in the accompanying administrative regulation. Students whose parents/guardians opt them out of such instruction may be offered an alternative activity of similar educational value. Additionally, a student shall not be subject to disciplinary action, academic penalty, or other sanction on the grounds that the student was opted out of such instruction.

~~(cf. 5113 Absences and Excuses)~~

Norwalk-La Mirada Unified School District, Board Policy

~~*Legal Reference:*~~
~~EDUCATION CODE Policies and Bylaws~~
~~*51240, Excuse from health instruction and family life and sex education due to religious belief*~~
~~*51511, Religious matters properly included in courses of study*~~
~~UNITED STATES CODE, TITLE 20~~
~~*6061, School prayer*~~
~~COURT DECISIONS~~
~~*Walleye v. Gaffer (1985) 472 U.S. 38*~~
~~*Lemon v. Kurtzman (1971) 403 U.S. 602*~~

Adopted: November 17, 2003
Amended:

The Superintendent or designee shall ensure the following for the recognition of religious beliefs and customs in District schools:

1. The goal is for student awareness of religion in historical and contemporary societies;

2. The students may not be pressed to accept or reject any religion;

3. The school may include the study of religion as part of the curriculum, but the practice of religions may not be sponsored. The approach to religion shall be academic and not devotional; and

4. The students may be exposed to and educated about a diversity of religious views and beliefs, but a particular view or belief may not be imposed, nor may any one religion be promoted or denigrated.

Staff shall make every effort to schedule one-time events, such as examinations, District-sponsored trips, special laboratories, picture-taking days, and class parties, to minimize conflicts with major religious holidays of all faiths such that no one faith is disproportionately impacted.

Programs and Exhibits

When District programs and exhibits are in any way related to instruction about religion or religious holidays, the following guidelines shall be observed:

1. The principal or designee shall ensure that District-sponsored programs are presented in an objective manner, consistent with the accompanying Board policy;

2. The principal or designee shall be kept informed of the program's development; and

3. Program or exhibit planners shall take into consideration the diverse religious faiths represented in the community, student body, and staff.

Opt-Outs

When a parent/guardian submits a written request to opt the parent's/guardian's student out of instruction based on religious beliefs, customs, or practices, the request shall include the following:

1. The specific instructional content of which the student should be opted out; and

2. The specific religious belief(s), custom(s), and/or practice(s) with which the specific instructional content substantially interferes.

As necessary, the Superintendent or designee may work with District legal counsel to evaluate each opt-out request and determine whether it shall be granted.

Norwalk-La Mirada Unified School District, Regulation

Adopted:

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Mths	%	Scale/ Range	Step	Rate	Freq	Effective Date	Funding	Type
Nicole Kim	Paraeducator - Preschool	11	46.9	224	A	$3,487.00	Per Month	01/14/26	Child Dev - State Preschool	NP
Jessica Anaya	Paraeducator - Special Education	11	75	231	B	$4,000.00	Per Month	02/02/26	Gen - SpEd	NP
Claudia Rodriguez Ponce	Assessment Center Testing Aide	11	40	219	C	$3,620.00	Per Month	01/06/26	Adult - Adult ED ESL	RP
Estelita Amenero	Clerk Typist Jr. Bilingual	10.5	46.9	222	D	$3,950.00	Per Month	01/14/26	Child Dev - Head Start Local	RP
Julio A. Rivas	Communications Officer	12	100	250	B	$5,060.00	Per Month	01/26/26	Gen - Unrestricted	RP
Robyn Vera	Community Center Liaison	11	43.8	222	C	$3,758.00	Per Month	01/06/26	Gen - McKinney Vento	RP
Julissa Ruvalcaba	Paraeducator - Preschool	11	86.88	224	C	$3,852.00	Per Month	01/07/26	Child Dev - Head Start Local	RP
Kimberly L. Poff	Paraeducator - Regular Classroom	11	43.8	219	A	$3,276.00	Per Month	01/06/26	Gen - LCFF	RP
Ruben P. Luna	School Safety Officer	12	100	250	C	$5,319.00	Per Month	02/04/26	Gen - Unrestricted	RP
Eri J. Laguna	Security Assistant	11	43.8	237	B	$4,308.00	Per Month	01/28/26	Gen - Unrestricted	RP
Jovien F. Rodriguez	Supervision Aide/Noon Aide	11	39.6	214	A	$3,214.00	Per Month	02/04/26	Gen - LCFF	RP
Christin E. Sears	Technology Support Technician	12	100	253	D	$5,803.00	Per Month	01/06/26	Gen - LCFF	RP
Adriana L. Ramos	Temp TOSA: Preschool Curriculum Coach	11	100	23	8	$6,305.27	Per Month	08/04/25 - 06/04/26	Child Dev - Head Start Local	RP
Christie Nguyen	Temporary Teacher	11	100	1	6	$7,451.18	Per Month	01/05/26 - 06/05/26	Gen - Unrestricted	RP
Christina Rivera	Temporary Teacher	11	100	18	1	$3,493.18	Per Month	12/01/25 - 06/04/26	Child Dev - State Preschool	RP
Maritza Gonzalez	Substitute Teacher	11	100			$205.00	Per Day	01/20/26	Gen - Unrestricted	IP
Annette Hernandez	Substitute Teacher	11	100			$205.00	Per Day	01/16/26	Gen - Unrestricted	IP
Virginia V. Jimenez	Substitute Teacher	11	100			$205.00	Per Day	01/20/26	Gen - Unrestricted	IP

NP - New Position
RP - Replacement
IP - Increase Pool

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Mths	%	Scale/ Range	Step	Rate	Freq	Effective Date	Funding	Type
George A. Luna	Substitute Teacher	11	100			$205.00	Per Day	01/07/26	Gen - Unrestricted	IP
Breanna Mares	Substitute Teacher	11	100			$205.00	Per Day	01/08/26	Gen - Unrestricted	IP
Denise A. Norris	Substitute Teacher	11	100			$205.00	Per Day	12/01/25	Gen - Unrestricted	IP
Nathan D. Pelayo	Substitute Teacher	11	100			$205.00	Per Day	01/20/26	Gen - Unrestricted	IP
Elijhaa A. Penny	Substitute Teacher	11	100			$205.00	Per Day	01/05/26	Gen - Unrestricted	IP
George J. Guzman	Substitute Adult Teacher	11	100	11	1	$54.73	Per Hour	01/12/26	Adult - AEP	IP
Yvonne R. Aguilar Torres	Substitute Expanded Learning Aide	12	100	721	A	$19.61	Per Hour	01/06/26	Gen - ELO Grant	IP
Octavio Calderon	Substitute Expanded Learning Site Leader - Elementary	12	100	751	A	$24.64	Per Hour	01/06/26	Gen - ELO Grant	IP
Noemi M. Diaz	Substitute Paraeducator - Preschool	10	100	524	A	$20.04	Per Hour	01/06/26	Child Dev - Head Start Local	IP
Bhoomika C. Mehta	Substitute Paraeducator - Special Education	11	100	531	A	$21.88	Per Hour	01/30/26	Gen - SpEd	IP
Gabriela Chavez	Substitute Supervision Aide/Noon Aide	11	100	514	A	$18.48	Per Hour	01/26/26	Gen - LCFF	IP
Evelyn Perez	Substitute Supervision Aide/Noon Aide	11	100	514	A	$18.48	Per Hour	01/08/26	Gen - LCFF	IP
Jaycee A. Estrada	AVID Tutor	11	100	720	A	$22.06	Per Hour	01/15/26	Gen - Comm Schools	RP
Nina M. Torres	Expanded Learning Site Leader - Elementary	11	100	750	A	$27.73	Per Hour	01/26/26	Gen - ELO Grant	RP
Jordan Watts	Expanded Learning Site Leader - Elementary	11	100	750	A	$27.73	Per Hour	01/22/26	Gen - ELO Grant	RP
Destiny U. Joseph	Expanded Learning Site Leader - Middle	11	100	760	A	$30.80	Per Hour	01/26/26	Gen - ELO Grant	RP
Buoyheng Lim	Student Worker - Cafeteria	11	100	700	A	$16.90	Per Hour	01/06/26	Cafe - Nutrition	RP
Dean Triguero	Student Worker - Cafeteria	11	100	700	A	$16.90	Per Hour	01/06/26	Cafe - Nutrition	RP

NP - New Position
RP - Replacement
IP - Increase Pool

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Mths	%	Scale/ Range	Step	Rate	Freq	Effective Date	Funding	Type
Lexx Uribe	Student Worker - Cafeteria	11	100	700	A	$16.50	Per Hour	12/03/25	Cafe - Nutrition	RP
Lineah P. Bernardino	Student Worker - Workability	12	100	700	A	$16.90	Per Hour	01/01/26	Gen - Workability	RP
Karla Gomez	Student Worker - Workability	12	100	700	A	$16.90	Per Hour	01/22/26	Gen - Workability	RP
Armand E. Tomlin	Student Worker - Workability	12	100	700	A	$16.90	Per Hour	01/26/26	Gen - Workability	RP
Tracy L. Armour	Temporary Adult Teacher	11	100	11	10	$74.63	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
Yvette R. Barrios	Temporary Adult Teacher	11	100	11	9	$74.63	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Cynthia R. Bennett	Temporary Adult Teacher	11	100	11	3	$60.45	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
Tambre E. Berg	Temporary Adult Teacher	11	100	12	5	$68.00	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Briana M. Cannon	Temporary Adult Teacher	11	100	12	2	$59.21	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
Jazmin R. Cano	Temporary Adult Teacher	11	100	11	1	$54.73	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Alexxis V. Cardenas	Temporary Adult Teacher	11	100	11	1	$54.73	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Sherryl D. Carter	Temporary Adult Teacher	11	100	11	1	$54.73	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
Jorge Contreras	Temporary Adult Teacher	11	100	12	3	$62.30	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
America Cortez Amador	Temporary Adult Teacher	11	100	11	1	$54.73	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
Kristy A. Cota	Temporary Adult Teacher	11	100	11	11	$74.63	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Bruce J. Gevirtzman	Temporary Adult Teacher	11	100	12	2	$59.21	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Deanna A. Gross	Temporary Adult Teacher	11	100	12	12	$76.87	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Tiffany M. Hart	Temporary Adult Teacher	11	100	11	5	$66.09	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Mths	%	Scale/ Range	Step	Rate	Freq	Effective Date	Funding	Type
Kristy L. Huerta	Temporary Adult Teacher	11	100	12	2	$59.21	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
David H. Nishikawa	Temporary Adult Teacher	11	100	11	16	$74.63	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Susana Ochoa	Temporary Adult Teacher	11	100	12	1	$56.29	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Bryan Raber	Temporary Adult Teacher	11	100	13	3	$64.13	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Karin L. Reynoso	Temporary Adult Teacher	11	100	12	7	$74.01	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
William J. Sabia	Temporary Adult Teacher	11	100	13	3	$64.13	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Mihaela Trifa	Temporary Adult Teacher	11	100	13	4	$67.14	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Larice Washington	Temporary Adult Teacher	11	100	11	10	$74.63	Per Hour	01/05/26 - 06/30/26	Adult - ROP	RP
Silvia Wood	Temporary Adult Teacher	11	100	11	1	$54.73	Per Hour	01/05/26 - 06/30/26	Adult - AEP	RP
Parker Vititoe	Walk-On Coach/Freshman Soccer Head	3	100			$3,147.00	Per Assign	12/01/25 - 02/28/26	Gen - Athletics	RP
Hanna G. Gurrola	Walk-On Coach/Sophomore Volleyball Head	4	100			$3,147.00	Per Assign	08/01/25 - 11/28/25	Gen - Athletics	RP
Anthony Ward	Walk-On Coach/Varsity Basketball Assistant	3	100			$2,643.75	Per Assign	12/01/25 - 02/28/26	Gen - Athletics	RP

NP - New Position
RP - Replacement
IP - Increase Pool

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Action	Mths	%	Scale/ Range	Step	Rate	Effective Date	Funding	Type
Jazmin R. Cano	Temporary Adult Teacher @ 15%	Increase of Hours	11	32.5	11	1	$54.73	01/05/26 - 06/30/26	Adult - AEP	RP
Kimberly L. Salazar	To: Temporary C.K. Assistant From: N.S. Assistant II	Corr Temp Reclass	11	100	216	A	$3,233.00	12/11/25 - 12/16/25, 12/18/25 - 12/19/25	Cafe - Nutrition	RP
Lizbeth D. Corona	To: Grounds Leadperson From: Groundsperson	Reclass	12	100	246	D	$5,319.00	01/12/26	Gen - Routine Maintenance	RP
Elizabeth Gomez	To: School Safety Officer From: Communications Officer	Reclass	12	100	250	E	$5,878.00	01/26/26	Gen - Unrestricted	RP
Luz M. Arias Paz	To: Temporary C.K. Assistant Lead From: C.K. Assistant	Temp Reclass	11	100	225	C	$3,900.00	01/07/26 - 01/20/26	Cafe - Nutrition	RP
Joshua N. Botelho	To: Temporary Equipment Operator From: Groundsperson	Temp Reclass	12	100	243	B	$4,641.00	12/04/25 - 12/31/25	Gen - Unrestricted	RP
Lizbeth D. Corona	To: Temporary Grounds Leadperson From: Groundsperson	Temp Reclass	12	100	246	D	$5,319.00	01/01/26 - 01/11/26	Gen - Routine Maintenance	RP
Monica P. Garcia	To: Temporary Program, Administrator, Special Education From: TOSA: Early Childhood Special Education	Temp Reclass	12	100	44	A	$12,684.00	02/24/26 - 04/03/26	Gen - LCFF	RP
Jacqueline Gonzalez	To: Temporary Child Care Teacher II From: Child Care Teacher I	Temp Reclass	11	75	218	E	$3,950.00	12/13/25 - 12/19/25	Gen - Other	RP

NP - New Position
RP - Replacement
IP - Increase Pool

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Action	Mths	%	Scale/ Range	Step	Rate	Effective Date	Funding	Type
Mario Rodriguez	To: Temporary Lead Client Support Analyst From: Client Support Analyst	Temp Reclass	12	50	277	C	$7,440.00	12/15/25 - 01/30/26	Gen - Unrestricted	RP
Laura Rosales	To: Temporary Account Clerk Senior From: School Clerk	Temp Reclass	12	100	257	B	$5,520.00	01/08/26 - 02/27/26	Child Dev - Head Start Local	RP
Leticia Trinidad	To: Temporary C.K. Lead From: C.K. Assistant Lead	Temp Reclass	11	100	250	B	$5,060.00	01/07/26 - 01/20/26	Cafe - Nutrition	RP
Joshua Zeigler	To: Temporary Lead Client Support Analyst From: Client Support Analyst	Temp Reclass	12	50	277	B	$7,080.00	12/15/25 - 01/30/26	Gen - Unrestricted	RP
Jacqueline Gonzalez	To: Temporary Child Care Teacher II From: Child Care Teacher I	Ext Temp Reclass	11	75	218	E	$3,950.00	12/20/25 - 02/13/26	Gen - Other	RP
Orlando Reyes	To: Temporary Head of Plant - Adult Facilities From: Custodian	Ext Temp Reclass	12	100	258	B	$5,502.00	01/01/26 - 01/31/26	Adult - AEP	RP

NP - New Position
RP - Replacement
IP - Increase Pool

Norwalk-La Mirada Unified School District
Division of Human Resources
Personnel Report - Employments
February 23, 2026

Name	Position	Action	Effective Date
Angel D. Baugh	Student Worker - Cafeteria	Resignation	01/09/26
Jaylene R. Cesena-Lopez	Paraeducator - Special Education	Resignation	01/30/26
Elizabeth D. Gonzalez	Expanded Learning Aide	Resignation	08/21/25
Stacy J. Herbert	Crossing Guard	Resignation	01/30/26
Virginia V. Jimenez	Paraeducator - Reading/Math Tutor	Resignation	01/16/26
Rothany T. Kubis	Assessment Center Testing Aide	Resignation	01/28/26
Rachel L. Martin-Morales	Head Start Nutrition Specialist	Resignation	02/03/26
Bhoomika C. Mehta	Paraeducator - Special Education	Resignation	01/29/26
Jessica V. Moran	Attendance Clerk Junior	Resignation	01/22/26
Jennifer E. Perez-Funes	Supervision Aide/Noon Aide	Resignation	02/03/26
Leonore Reyes	Expanded Learning Site Leader - Elementary	Resignation	01/30/26
Christin E. Sears	Technology Support Technician	Resignation	02/20/26
Robyn Vera	McKinney Vento Tutor	Resignation	01/05/26
Eva Villarreal	Paraeducator - Special Education	Resignation	01/15/26
Gerardo Zuniga	Substitute Teacher	Resignation	03/25/25
Allyson H. Citizen	Permanent Teacher	Retirement	12/19/25
Nancy A. Manriquez-Dowell	Substitute Counselor	Retirement	05/23/24
Denise A. Norris	Substitute Teacher	Retirement	05/31/25

NP - New Position
RP - Replacement
IP - Increase Pool

Memorandum of Understanding
By and between
The Norwalk-La Mirada School District
and
California School Employees Association
and its
Norwalk-La Mirada Chapter #404

Regarding Attendance Clerk Positions at Benton Middle School

The **Norwalk-La Mirada Unified School District** (District), and the **California School Employees Association and its Norwalk-La Mirada Chapter 404** (CSEA), herein after referred to as "Parties," enter into this Memorandum of Understanding (MOU) concerning the effects of an increase in hours for one Attendance Clerk position, the elimination of one part-time Attendance Clerk, and the subsequent reduction of hours for the position that received the increase in hours.

WHEREAS, currently there are two (2) part-time three and a half (3.5) hour per day, 11-month (180-day calendar) per year Attendance Clerk positions assigned at Benton Middle School due to increased enrollment.

WHEREAS, one of the part-time positions is vacant and the other is occupied by an incumbent.

WHEREAS, the District has an interest in increasing the hours of the occupied position from three and a half (3.5) hours to six (6) hours while the enrollment exceeds 575 students and eliminate the vacant part-time position.

The Parties agree to the following:

1. The first workday after Board approval, the hours of the position will be increased to six hours (6) per day, ten (10) full months per year. Current incumbent: Tiffany Churchill

2. The compensation and fringe benefits (i.e., sick and vacation accrual, PERS, and health and welfare benefits) shall be upwardly adjusted accordingly.

3. Should the student enrollment at Benton Middle School fall below 575 students by the October census date of a subsequent school year, the position shall be reduced to three and a half (3.5) hours, effective July 1st of the following year.

    a. The District shall not transfer work performed by the above positions to certificated employees, volunteers, confidential, management, students, short-term, limited term, substitute employees, or any other non-bargaining employees.

    b. If work of the above position is to be redirected to other unit members due to a "lack of funds" layoff, then the District will meet with CSEA on request to explain how it plans to mitigate the workload.

4. The second part-time position, which is vacant, shall be eliminated.

5. The Parties agree that this MOU does not in any way alter or modify the existing, binding contract language in the CBA.

6. This MOU is non-precedent setting but will remain in effect even if the current incumbent vacates the position.

This MOU is entered into between the Parties on December 9, 2025, and is subject to District Board of Education approval, if applicable, and CSEA's 610 process.

Memorandum of Understanding
By and between
The Norwalk-La Mirada School District
and
California School Employees Association
and its
Norwalk-La Mirada Chapter #404

Regarding Attendance Clerk Positions at Benton Middle School

FOR THE DISTRICT (NLMUSD):

12-9-25

Michael R. Gotto, Ed.D. — Date
Assistant Superintendent, Human Resources

FOR THE ASSOCIATION (CSEA):

12.9.25

Martha Jauregui — Date
President, CSEA Chapter 404

FOR THE ASSOCIATION (CSEA):

1/20/26

Oladotun Hospidales — Date
Labor Relations Representative

Signed by Breanna Koehler,
Labor Relations Representative

Memorandum of Understanding
By and between
The Norwalk La Mirada School District
and
California School Employees Association
and its
Norwalk-La Mirada Chapter #404

Regarding Increase of Months for Child Care Aide/Bus Monitor HS (Head Start)

The **Norwalk-La Mirada Unified School District** (District), and the **California School Employees Association and its Norwalk-La Mirada Chapter 404** (CSEA), herein after referred to as "Parties," enter into this Memorandum of Understanding (MOU) concerning the effects of increase in months for a Child Care Aide/Bus Monitor HS.

WHEREAS, a position was inadvertently flown and, subsequently filled, as a Child Care Aide/Bus Monitor HS at three (3) hours, 180 days (student calendar); and

WHEREAS, the correct number of months for the vacant position was three (3) hours, ten and a half (10.5) months.

The Parties agree to the following:

1. Effective the first workday after Board approval, the Parties agree that the position will be increased to ten and a half (10.5) months per year. Current incumbent: Emily Osejo.

2. Any paid days in August 2025 will be counted towards the eleven (11) workdays required to receive full illness/vacation accruals for August 2025 only as provided in the Master Agreement.

3. The compensation and fringe benefits (i.e., sick and vacation accrual, PERS, and health and welfare benefits) shall be upwardly adjusted accordingly.

4. The Parties agree that this MOU does not in any way alter or modify the existing, binding contract language in the CBA.

5. This MOU is non-precedent setting.

This MOU is entered into between the Parties on December 9, 2025 and is subject to District Board of Education approval, if applicable, and CSEA's 610 process.

FOR THE DISTRICT (NLMUSD):

12-9-25
Michael R. Gotto, Ed.D. — Date
Assistant Superintendent, Human Resources

FOR THE ASSOCIATION (CSEA):

12-9-25
Martha Jauregui — Date
President, CSEA Chapter 404

FOR THE ASSOCIATION (CSEA):

1/20/26
Dotu Hospidales — Date
Labor Relations Representative

Signed by Breanna Koehler,
Labor Relations Representative