



Tri-Met Ticket Order Form

General Education Special Programs



Student Transportation - Portland Public Schools

Instructions:

- 1) Complete all the required fields including chartfield
- 2) Sign & date form
- 3) **Submit completed form to Student Transportation -- E: transportation@pps.net, F: 503-916-2707**

SCHOOL _____ PHONE _____ EMAIL _____

SCHOOL ADDRESS _____

AUTHORIZED BY (Print) _____ SIGNATURE _____ DATE _____

CHARTFIELD	FUND	PROGRAM	ACCT	LOCATION	AREA/CLS	SUB-CLS	DEPT

Orders without a complete chartfield will not be processed.

Submission of this request authorizes Student Transportation to charge costs to the above chartfield.

****Preferred Delivery Method (check one):****

- Send by PPS Pony Pick up at Student Transportation (716 NE Marine Dr., Portland)

Transportation will notify you when your order is ready. Transportation is not responsible for damaged or lost orders.

TICKET or PASS TYPE	UNIT PRICE	QTY	TOTAL PRICE
Youth 2.5 Hour Book	\$1.40		
Youth Day Pass	\$2.80		
Youth/Student Month Pass (loaded onto Hop Card)	\$28.00/month		
Adult 2.5 Hour Book	\$2.80		
Adult Day Pass	\$5.60		
Adult Day Month Pass (loaded onto Hop Card)	\$100/month		
Honored Citizen 2.5 Hour Book	\$1.40		
Honored Citizen Day Pass	\$2.80		
Honored Citizen Month Pass (loaded onto Hop Card)	\$28.00/month		
TOTAL COST			

NOTE:

- Passes are good for the calendar month of issue & can only be added to a Hop Card.
- Passes cannot be carried over to the next month and prices are not prorated for partial months. - The last day a month pass can be loaded to a Hop card (for that month) is the 10th of the requesting month (e.g. If ordering for the month of May, then May 10th is the last day to order. If the order is placed on May 11th, then the month pass will be for June).
- Ticket & pass prices are subject to change without notice.
- This order form is for General Education Special Programs only; NOT for use by K-12 schools.