SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

January 14, 2026
5:00 P.M.
Meeting # 943

Personnel Commission Members	Arrived
Kathleen Hobiger, Chairperson	5:00 P.M.
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Kathleen Hobiger, Chairperson. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

Agenda
On a motion by Ms. Rhoades, seconded by Ms. Handin, and carried, the Personnel Commission approved the Agenda, as amended. Motion #26.0114.1
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda
On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the Consent Agenda, as presented. Motion #26.0114.2
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Minutes
On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of December 17, 2025, as presented. Motion #26.0114.3
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

No comments. Commission Comments

No comments. Public Comments

Personnel Items
Ms. Henson discussed the current trends in resignations, retirements (increase due to early tell deadline approaching) and upcoming career fairs employees in the department will attend as well as desk studies and new job descriptions that are in the process. Ms. Henson also shared information regarding new HR laws going into effect. Director's Report

General Items
The 2025-2026 Budget Status was reviewed and discussed. 2025-2026 Budget Status

2026-2027 Calendar of Regular Meetings was reviewed. 2026-2027 Calendar of Regular Meetings

On a motion by Ms. Rhoades, seconded by Ms. Handin and carried, the Personnel Commission approved the Request to Reclassify One Community Liaison Position, as presented.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Request to Reclassify One Community Liaison Position
Motion #26.0114.4

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Request for Creation of Classification Specification Educational Programs Facilitator, as presented.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Request for Creation of Classification Specification Educational Programs Facilitator
Motion #26.0114.5

Closed Session

The Commission met in Closed Session at 6:08 p.m., in accordance with provisions in Government Code Section 54957, Public Employment: Matters-Performance Evaluation, Director of Classified Personnel Services.

The Commission returned to Open Session at 7:21 p.m., Public Employment Matters-Performance Evaluation, Director of Classified Personnel Services. New Director contract and performance evaluation were signed.

Information
Meeting Dates

Future Commission meeting dates were announced:
February 18, 2026 ..... March 18, 2025..... April 15, 2026..... 5:00 p.m. Board Room

Job Opportunities

Cafeteria Services Specialist; Lead Groundskeeper; Senior Accounting Technician.

Future Consideration

2026 CSPCA Conference.

Adjournment
Motion #26.0114.6

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 7:26 P.M.
Vote 3-0; Aye-Handin, Hobiger and Rhoades; No-None; Abstained-None; Absent- None.

Kathleen Hobiger, Chairperson

Lori Rhoades, Vice Chairperson

Sandy Handin, Member