



MAYFIELD SENIOR SCHOOL

of the Holy Child Jesus

English Teacher

Mayfield Senior School of the Holy Child Jesus

Pasadena, California

Mayfield Senior School, an independent Catholic girls' high school, seeks a mission-driven, dynamic, and student-centered **English Teacher** for the 2026–2027 school year. This is a full-time, 10-month, exempt faculty position.

Position Overview

Rooted in the Holy Child commitment to educating the “whole child” and launching young women for success, Mayfield Senior seeks an experienced English educator with strong content knowledge in literature and writing, pedagogical expertise, and a deep understanding of how students learn best in discussion-driven, reading- and writing-intensive classrooms.

The successful candidate will inspire curiosity, confidence, and critical thinking while fostering a classroom community grounded in respect, collaboration, and intellectual engagement. This teacher will be an integral member of the school community, contributing fully to the life of the school. Responsibilities include teaching four to five sections of English (which may include honors and/or AP-level courses) and fulfilling other duties as assigned.

Successful Candidates Will Demonstrate:

- Positivity and enthusiasm for all aspects of school life
- Deep expertise and passion for literature, writing, and inquiry-based learning
- Commitment to cultivating student voice, discussion, and critical thinking
- Patience, persistence, and adaptability
- Excellent communication and interpersonal skills

Key Responsibilities

- Model and promote the mission, values, and Holy Child charism of the school
- Employ diverse instructional strategies to support a range of learners
- Create a safe, inclusive, and supportive classroom environment
- Design and deliver engaging, rigorous English curricula for high school students
- Teach college-preparatory, honors, and/or AP English courses across grades 9–12
- Facilitate close reading, analytical writing, research, and discussion-based learning
- Provide individualized student support, including writing conferences and additional help

outside of class time

- Respond thoughtfully to individual learning needs using a student-centered approach
- Collaborate with colleagues on curriculum alignment and instructional practices
- Participate fully in school life, including advisory, faculty meetings, grade-level initiatives, and student programs
- Maintain regular on-campus presence during the academic year (except school breaks)
- Participate in evening and weekend events as required
- Engage in ongoing professional development to advance inclusive and effective teaching practices

Qualifications

- Bachelor's degree in English, Literature, or Education (master's degree preferred)
- Minimum of five years of teaching experience (independent and/or girls' school experience preferred)
- Ability to build collaborative relationships with students, colleagues, administrators, and families
- Commitment to the mission and core values of a Holy Child school
- Demonstrated commitment to fostering a culturally responsive classroom where all students feel seen, valued, challenged, and supported
- Demonstrated commitment to student safeguarding, maintaining appropriate professional boundaries, and upholding ethical conduct consistent with the mission of a Catholic educational institution
- Experience with differentiated instruction for diverse learners
- Strong classroom management skills emphasizing engagement and positive reinforcement
- Proficiency with educational technology and digital learning tools

Physical Requirements

- Ability to lift up to 20–25 pounds
- Ability to stand or walk for extended periods during events and student activities
- Ability to supervise students in varied environments, including classrooms and outdoor settings

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

Salary & Benefits

Annual salary range: \$64,100–\$82,500, commensurate with experience and qualifications and aligned with Mayfield's faculty salary scale.

Mayfield offers a comprehensive benefits package, including medical, dental, vision, retirement (403(b)), and professional development support.

Employment Conditions

Employment is contingent upon successful completion of a background check, Live Scan fingerprint clearance, TB clearance, and verification of employment eligibility.

Application Process

Interested candidates should submit:

- Cover letter
- Résumé
- Statement of educational philosophy
- Three professional references

Please send materials to:

Denise Cruz Magallanes
Human Resources Manager
HR@mayfieldsenior.org

Equal Employment Opportunity

Mayfield Senior School is an equal opportunity employer and does not discriminate on the basis of race, color, ancestry, national origin, citizenship, religion, sex, gender, gender identity or expression, sexual orientation, marital status, age, disability, medical condition, genetic information, military or veteran status, or any other characteristic protected by law.

At-Will Employment

Employment at Mayfield Senior School is at-will and may be terminated by either the employee or the School at any time, with or without cause or notice, subject to applicable law.