Douglas County School District
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Please complete by December 19, 2025

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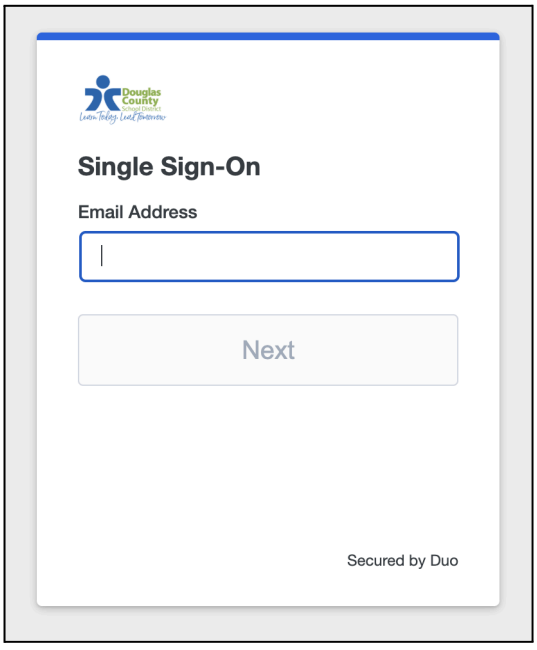
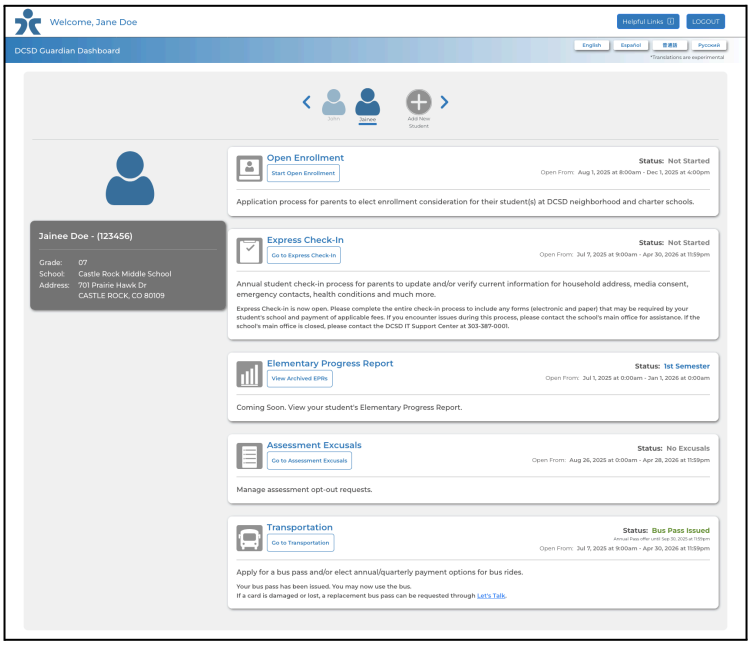
How to log in and submit an assessment excusal:
To use the parent portal, you must have an active parent portal account. If you do not have a parent portal login, please contact your school to request an activation key.

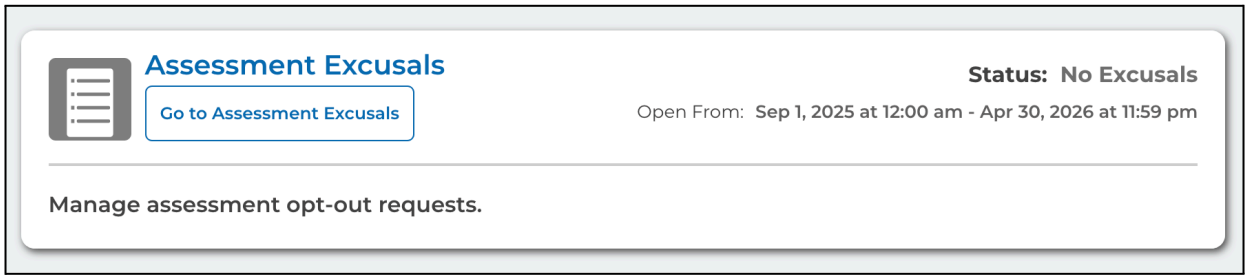
1. Go to https://engaged.dcsdk12.org
2. Please review the information about the proper format for your email and password presented on the splash page and outlined below. Once you have reviewed, click the "Proceed to Login" button.

> *To log in, you will enter an email address comprised of your **username** followed by **@p.dcsdk12.org** on the login screen that follows. For example: if **jsmith** is your username, you will enter **jsmith@p.dcsdk12.org**.*
>
> *Your password is the same as you use for accessing Infinite Campus (current parent).*
>
> ***If you need assistance with your username or password, please go to password.dcsdk12.org.***

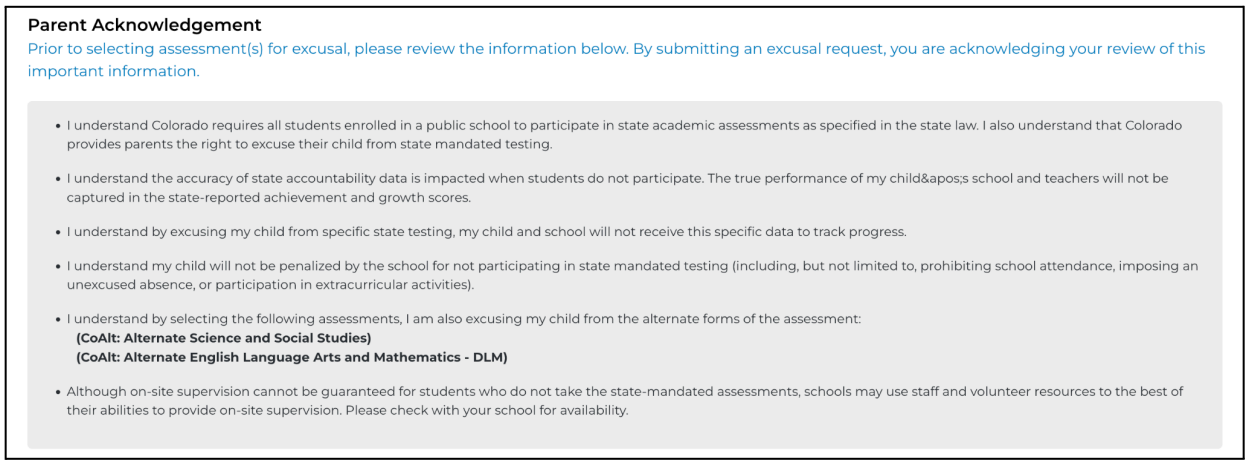




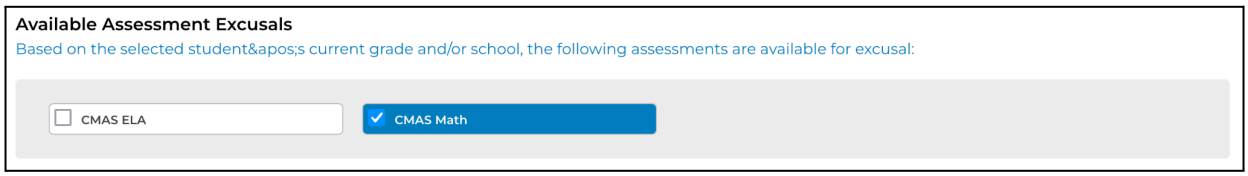
3. For each student that you wish to excuse from an assessment, please locate the Assessment Excusals section and click the "Go to Assessment Excusals" link to access the State Assessment Excusal Form. Repeat the process for additional students. You may also click "Go to Assessment Excusals" link to make any changes for assessment excusals already submitted.



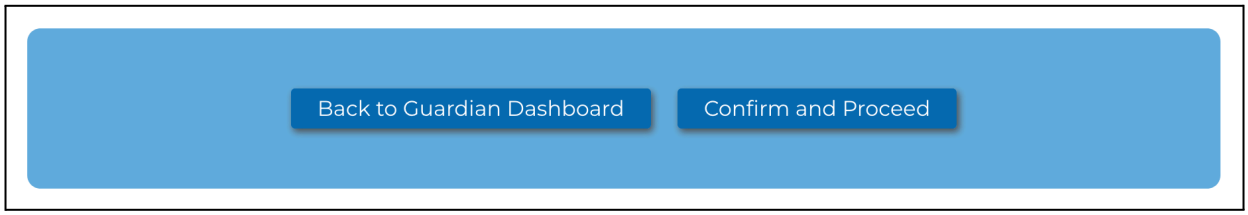
4. Review Parent Acknowledgement section for information about the student assessment excusal process.



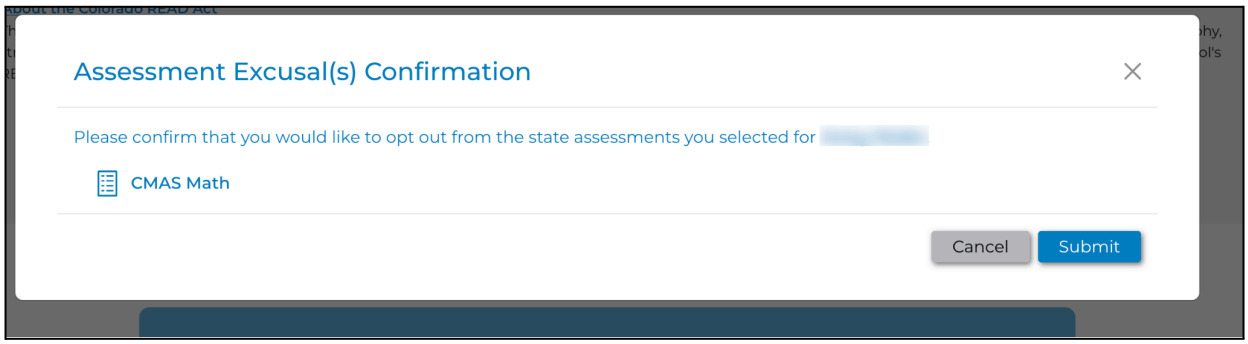
5. Click the box for any available assessment you wish your student to be excused from for the current academic year. All assessments you select for excusal will be highlighted in blue with a checkmark.



6. Once you have selected the assessment(s) for excusal, you will click the “Confirm and Proceed” button.



6a. After clicking the “Confirm and Proceed” button, you will see a pop-up confirmation that lists the assessment(s) you selected for excusal. Once you have reviewed, you will click “Submit” to complete your excusal request. <u>Please note, if you later need to update/remove any previously submitted excusal requests, you will follow steps 3-6.</u>



7. For information about DCSD Policy, Colorado Statute and Legislation, scroll to the bottom of the State Assessment Excusal Form for available links and resources.

Links to DCSD Policy, Colorado Statute and Legislation

The following links provide additional information about state assessments and the excusal process.

- DCSD Board Policy (IK)
- Colorado Assessment Program (C.R.S. 22-7-409 (d)(I)(A))
- The Role of State Assessments in Increasing Academic Achievement
- About the Colorado READ Act

  The **Colorado Reading to Ensure Academic Development Act (Colorado READ Act)** was passed by the Colorado legislature in 2012, giving the state the guiding philosophy, structure and resources to get children reading at grade level by the time they enter the fourth grade. For specific excusal requests, parents should reach out to their school's READ Contact. Thank you.

  - Learn more about the READ Act with this overview
  - Read the READ Act legislative report
  - Spanish READ Act Parent Fact Sheet