



Lisa August
Interim Superintendent

Erik Oden
Executive Director
Facilities, Maintenance, & Operations

7-11 Surplus Property Advisory Committee

Minutes of the Regular Meeting Conducted on
January 27, 2026 5:30 p.m.

Location: District Office Training Room
110 Stony Point Road, Suite 210, Santa Rosa, CA 95403

Meetings are subject to recordation, and that all or a portion of the recording may be posted on the District website or otherwise made available as required as law (i.e. the public records act).

A. Call to Order - 5:35 pm

B. Roll Call

- Introductions

Members each introduced themselves, spoke about their background and what drew them to participate in the committee. District consultants and staff each introduced themselves.

- Establishment of Quorum

Patti Cisco reviewed housekeeping items regarding the dispersal of meeting materials and requested that committee members RSVP for each meeting so that it can be anticipated whether a quorum will be met.

Staff clarified that questions that arise between meetings can be sent to facilities@srcs.k12.ca.us. Each meeting will be filmed and will be shared with members who miss the meeting for any reason. Members are requested to watch the recording of any meetings that they miss.

C. Public Comments—Agenda and Non-Agendized Items

No public comment was received.

D. Selection of Vice Chairperson

Jennie Bruneman nominated Hugh Futrell, seconded by Efren Carrillo. No other nominations. Jeffrey Tibbets was absent. All others in favor.

E. Overview of :

- **Committee Responsibilities**
- **Group Norms**
- **Brown Act**

Jennifer Gibb presented on the above topics. Shayna Kirk requested confirmation that Brown Act materials provided to the committee included the most recent legislative changes. Staff confirmed yes.

Jennifer Gibb provided an overview on the surplus process and allowances for the surplus proceeds.

Jennifer Bruneman asked who our state facilities funding consultants are and whether they will be attending the meetings. Staff answered that King Consulting are the district's state facilities funding consultants and it was unknown whether they would be attending future committee meetings.

Hugh Futrell asked for clarification on whether the purpose of the committee was to not only recommend the surplus or the lease of a property but also under what circumstances and for what potential uses. Jennifer Gibb confirmed yes.

Hugh Futrell asked a follow up question regarding the information presented about lease proceeds and whether it also applies to sale proceeds from a property. Jennifer Gibb confirmed yes.

Shayna Kirk asked whether there was current interest or offerings that has been made on the properties. Jennifer Gibb clarified that no, there was not concrete offering that had been made, staff would simply be presenting potential opportunities for the properties such as lease, workforce housing etc.

Efren Carrillo asked if a committee member had interest in any of the properties would they be conflicted out from participating in future discussions. Jennifer Bruneman requested that this question be answered by the district's legal counsel due to conflicting opinions on how to proceed. Hugh Futrell requested that the record show that his company would not be making any proposals of any kind regarding any of the properties. Jennifer Klose further requested the legal provide guidance on the timing of said interest or engagement with the properties.

F. Parking Lot Questions

Parking Lot questions were presented. Jennifer Gibb explained that answers to the questions would be generated and posted to the district's website for review. The goal would be to have answers posted and shared with the committee 72 hours prior to the next meeting.

Jennifer Bruneman expressed concern that the meetings were not scheduled long enough and that there be consideration to extending the meetings as needed.

Robert Chandler asked why Steel Lane and Slater Middle were not included in the current scope of the committee. Felicia Silveira answered that at this time the board has only tasked the committee with reviewing these three properties, and that as other

properties arise for review the committee may be reconvened.

Jennifer Bruneman asked whether there is a regulatory requirement to review a property once it is unoccupied. Jennifer Gibb explained no, there is a form required to submit to the state reporting that the property is unused, but no requirement to start the 7-11 process.

Jennifer Klose asked whether questions were required to be submitted in writing.

Jennifer Gibb clarified no, staff would be taking notes but it was encouraged to submit them in writing as a follow up.

Hugh Futrell expressed concern regarding the written responses and the limitations thereof not allowing for what he felt was proper discourse between the committee and relevant staff or amongst committee members themselves.

Jennifer Klose asked whether the committee's recommendations would include whether proceeds were to be allocated to the general fund or to facilities funds. Jennifer Gibb clarified that the committee is welcome to include it but it is not required.

Jennifer Klose requested general information be included in the next presentation regarding the facilities maintenance needs as outlined in the Facilities Master Plan.

Patti Cisco suggested that Parking Lot Questions remain as an agenda item for further discussion on future agendas.

Jennifer Bruneman asked where the parking lot questions are coming from? She also expressed a desire to have a weekly update on any potential questions or answers.

Hugh Futrell commented that the current parking lot questions came from him. Jennifer Bruneman further asked if there is a way for the community to ask questions or engage with the process. Felicia Silveira confirmed that there is a link to the

facilities@srcs.k12.ca.us email on the district's webpage pertaining to the 7-11 Committee process. This email is included for community members to send their questions to as they arise.

Ryan Partika asked whether recommendations would be made as a whole for all three properties or whether each property could have their own recommendation? Jennifer Gibb confirmed that each property could have their own outcome/ recommendation.

G. Next Steps

- February 10, 2026 - Facilities Information

Efren Carrillo mentioned that he has a conflict with the March 17, 2026 meeting due to Spring Break. Robert Chandler proposed moving it to the following week, March 24, 2026. Jennifer Bruneman motioned, and Shayna Kirk seconded. Jeffrey Tibbetts was absent. All others in favor.

Jenni Klose motioned that the chair or vice chair (in the chair's absence) act as spokesperson for the committee in regards to media inquiries, and that other committee members direct all media questions to the chair or vice chair for the duration of the process. Seconded by Hugh Futrell. Jeffrey Tibbetts was absent. All others in favor.



Lisa August
Interim Superintendent

Erik Oden
Executive Director
Facilities, Maintenance, & Operations

Robert Chandler asked for reading material regarding the transfer of sale or lease proceeds into the general fund. Jennifer Gibb and Felicia Silveira directed Robert to the education code 17642 and elaborated that more information would be provided on this in the next meeting.

H. Adjournment - 6:55 pm