

**SOUTH HARRISON SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES**

Date: December 15, 2025
Time: 7:00 p.m.
Location: Cafeteria
904 Mullica Hill Road
Harrisonville, NJ 08039

A. Meeting Called To Order

Meeting called to order at 7:00 p.m. by Board President, Joan Pino-Talbot.

B. Flag Salute

C. Open Meeting Statement

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

D. Roll Call

Carrie Selb, Dana Carfaro, Cheryl Easterling, Janice Huggins, Howard Mattson, Christian Albadine, School Business Administrator/Board Secretary, Elizabeth Winterburn, Chief School Administrator

Absent: Joan Pino-Talbot, Toni Buckley, Jennifer McIlvaine, Joseph Talbot

E. Student Recognition

PreK	Mackenzie Albert
Kindergarten	Julia Scott
1st Grade	Jack Vukosavljevic
2nd Grade	Cody Ragone
3rd Grade	Logan Mickel
4th Grade	Miranda Hoover
5th Grade	Frankie Reino
6th Grade	Peyton Nixon
Art	Brendan Hemphill
Physical Education	Scarlett Monaghan
World Cultures	Andrew Bennett
Music	Tessa Pepe

Superintendent's List

Alyssa Almeida	Brendan Hemphill	Violet Morris	Corbin Baker	Amelia Himmer
Andrew Bennett	Makenzie Hennigan	Anastasia Morrow	Austin Beach	Jack Kettinger
Mason Bonzella	Chase Heston	Nolan O'Leary	Cassidy Brun	Harrison Lin
Reed Brown	Alexa Kevil	Mical Obiri-Yeboah	Natalie Cannella	Magdalena Paraskevas
Ava Easterling	Hannah Laigaie	Jax Pandorf	JosephDamminger	Theresa Pepe
Emma Easterling	Molly Lewis	Landon Selb	Caleb Eisenhart	Anthony Ross
Aspen Fife	Ally Little	Naeva Wolfinger	Grayson Forosisky	Braedon Ward

Principal's List

Harrison Adams	Adalyn McKeever	Abraham Perez	Logan Borger	Dillon Pride
Brooklyn Battista	Marlayna Mendez	Frank Reino	Grayson Gabler	Alexandria Richardson
Daniel Castellini	Cole Mickel	Lilly Sbraga	Athena Greeny	Jeremy Rubino
Francesco Cennamo	Annabelle Murao	Riley Scolpino	Kristine Kilgus	Michael Sharp
Asher Green	Samantha Musick	Kristoff Yurchenko	Riley Lane	Jeremy Young
Theodore Gular	Riley Nixon	Giovanni Alberici	Vincent Linden	
Peyton Lewis	Jacob Patterson	Kaitlyn Beckley	Xander Meade	

F. Presentations & Discussions**G. Public Comment**

No public comments were made.

H. Executive Session

None at this time.

I. Approval of Minutes

Motion by Ms. Huggins, seconded by Mrs. Easterling
 All in Favor? Aye
 Motion Carried

RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the minutes of the following meetings:

1. Regular Meeting Minutes from November 17, 2025

J. Correspondence

Approval of Agenda Items

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve K-1 through N-6 as follows:

Motion to open discussion of agenda items.
 Motion by Mr. Mattson, seconded by Mrs. Carfaro

All in Favor? Aye

K. Personnel

1. Appointments and Reappointments

BE IT RESOLVED, that the following personnel recommendations be retroactively approved, as recommended by the Superintendent:

Name	Position	Compensation	Reason	Effective Date
Melissa LaBarbera	Social Media Manager	\$600/year	Appointment	9/1/2025-6/30/2026

L. General Administration

1. Enrollment Reports as of November 30, 2025

i. Enrollment Report

Grade Level	Current Totals	June 30, 2025
PK	51	59
K	42	32
1	33	41
2	43	49
3	49	37
4	36	46
5	48	35
6	34	51
Resident Students	310	326
Choice Students	26	24
District Total	336	350

2. Emergency Drills/Calls

School/ Date	Time	Drill Description
South Harrison November 18, 2025	8:45 AM 8:55 AM	Building Evacuation Drill
South Harrison November 24, 2025	9:05 AM 9:15 AM	Fire Drill

3. Student Discipline, Violence/Vandalism, HIB as of November 30, 2025

Infraction Reports	No. of Incidents this Month	2025-2026 Total-To-Date	2024-2025 Total
Detentions	2	15	89
Suspensions	0	0	4
Violence, Vandalism, Substance Abuse	0	0	0
Harassment/Intimidation/Bullying Non-affirmed	0	0	1
Harassment/Intimidation/Bullying Affirmed	0	0	3

4. HIB Grades Self- Assessment

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education recommend Board approval of the 2024/2025 HIB Grades Self-Assessments. These assessments were completed by each school’s Anti-Bullying Specialists (ABSs) in accordance with the Anti Bullying Bill of Rights.

5. Educational Field Trips/Assemblies:

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following Educational Field Trips/Assemblies, as recommended by the Chief School Administrator:

Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to Students
Kindergarten	Please Touch Museum	4/30/2026	41	13	\$0

6. School Calendar for the 2025/2026 School Year

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the School Calendar for the 2025/2026 school year, as recommended by the Chief School Administrator.

7. Hiring of Vacant Positions

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education give the Superintendent the authority to hire for any vacant positions before the January 5, 2026 Board meeting, as needed.

M. Curriculum & Instruction

1. Meeting of the Curriculum & Instruction Committee - The committee did not meet.

Objective: Evaluate decisions that are data-driven and fiscally responsible that further support QSAC.

2. Professional Development

BE IT RESOLVED that the following staff professional development be approved as recommended by the Superintendent. Tuition reimbursement will be paid on June 15th each school year. In the event that the total amount of reimbursement exceeds the available amount, the reimbursement will be pro-rated on a per credit basis.

Title of Program	Location	Date(s)	Attendee(s)	Educational Purpose	Tuition Cost
ECE 606 ECE 611 ECE 654	NJ City University	Spring 2026	Laura Hirst	Early Childhood Continuing Education	\$5,493.54
ECE 634 ECE 633	NJ City University	Spring 2026	Kylie Goodrich	Early Childhood Continuing Education	\$5,493.54

N. Financial

1. Meeting of the Facilities & Finance Committee - The committee did not meet.

Objective: Prioritize preventative maintenance needs to sustain safe operational facilities while maintaining a well-supported educational environment with fiscally responsible activity.

2. BE IT RESOLVED to approve the following:
 - i. Approval of Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2025. The Cash Reconciliation Report and Secretary’s Report are in agreement for the month of October 2025.
 - ii. Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
 - iii. October 2025 Line Item Transfers for the 2025-2026 fiscal year as recommended by the Chief School Administrator.
 - iv. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
 - v. Board of Education Certification-pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Payment of Claims

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the following payment of bills:

12/31/2025	\$361,772.28	December Bills
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4. Student Activity Financial Report

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the Student Activity Financial Report as of October 31, 2025.

5. Minimum Wage Increase

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education approve the state mandated increase in minimum wage to \$15.92, effective January 1, 2026.

6. Acceptance of Annual Audit

BE IT RESOLVED, that the South Harrison Township Elementary School District Board of Education motion to approve the acceptance of the district's Annual Comprehensive Financial Report (audit) for the 2024/2025 school year.

Motion to approve agenda items K-1 through N-6:

Motion by Mrs. Carfaro, seconded by Mr. Mattson

ROLL CALL:

Roll Call Vote:

Aye - 5

Nay - 0

Abstained- 0

O. Policy

1. Meeting of the Policy & Communication Committee - The committee did not meet.

Objective: Prioritize expectations and accountability pertaining to relevant policy updates that will support student learning in a safe environment, as well as effectively communicate with all stakeholders.

P. Old Business

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

Goal 1- Safety

By January 30,2026, the District will discuss costs and opportunities to improve school safety in an effort to strengthen partnerships with local law enforcement and emergency management officials. Exploration will be focused on improvement to have a School Resource Officer at South Harrison.

Goal 2- Facilities and Finance

During the 2025-2026 school year, the District will work to create a comprehensive Maintenance Plan in order to prioritize long-term capital planning for aging infrastructure and sustainability.

Goal 3- Student Achievement/Instruction

During the 2025-2026 school year:

Student Achievement

- Students who have achieved **Principal's List** and **Superintendent's List** honors will be formally recognized at Board of Education meetings. A recognition schedule will be developed and shared with the BOE for October 2025-April 2026.

Date & Instructional Progress Sharing

- Student instructional and assessment data will be presented to the BOE three times annually (after fall, winter, and spring benchmarks) to review progress toward district academic goals and guide instructional planning.

Q. New Business

R. Executive Session

None at this time.

S. Adjournment

Motion by Mrs. Easterling, second by Mr. Mattson, that the Board of Education adjourn the meeting at 7:25 PM.

Motion carried unanimously.

Respectfully submitted,

Christian Albadine
School Business Administrator