

# APPROVED

## Timberlane Regional School Board Meeting Minutes

**Non-Public Session 1**  
**August 15, 2024**  
**7:03 PM**

**Superintendent's Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Board Members Present:** Donald Woodworth, Jack Sapia, Katie Knutsen, Mark Sherwood, Alyssa Kowalczyk, Brie Woodworth, Paul LeCain

Excused Absences: Shauna Manthorn, Kim McCormick

**Administrators Present:**

Justin Krieger, Superintendent of Schools  
Sandra Allaire, Assistant Superintendent

**MOTION: Mr. Sherwood motioned to enter non-public under 91-A:3, Paragraph II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Mr. Sapia. Motion passed: 7-0-0.**

The Board was polled:

|                    |               |                 |             |
|--------------------|---------------|-----------------|-------------|
| D. Woodworth – yes | Knutsen – yes | Sherwood – yes  | Sapia – yes |
| B. Woodworth – yes | LeCain – yes  | Kowalczyk – yes |             |

**Motion passed 7-0-0 to enter non-public at 7:03 PM.**

7:05 PM Non-Public Session Commences:

Mr. Krieger presented the unassigned fund balance of \$16,390,237 to the Board. Chair Knutsen explained that the Board has the authority to retain up to 5%. Mr. Krieger suggested prepaying the \$25 million lease payment with the retained amount, which would result in a saving of \$1.4 million in interest payments.

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**MOTION: Mr. LeCain motioned to come out of non-public session. Seconded by Mrs. Woodworth. Motion passed: 7-0-0.**

The Board was polled:

|                    |               |                 |             |
|--------------------|---------------|-----------------|-------------|
| D. Woodworth – yes | Knutsen – yes | Sherwood – yes  | Sapia – yes |
| B. Woodworth – yes | LeCain – yes  | Kowalczyk – yes |             |

The motion carried 7-0-0 and the Board adjourned the non-public session at 7:19 PM.

Respectfully submitted,

Kelly Salovitch  
Chief Executive Assistant to the Superintendent

**Approved by the School Board on September 5, 2024.**