

APPROVED

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Organizational Meeting
March 20, 2025
7:00 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Katie Knutsen, Mark Sherwood, Marianne Springer, Brienna Woodworth,
Donald Woodworth, Alyssa Kowalczyk, Shauna Manthorn, Jack Sapia, Paul LeCain

Seated at the Board Table

Justin Krieger, Superintendent
Sandra Allaire, Assistant Superintendent
Chris Martin, Director of Operations
Abigail Robinson, Student Representative

Superintendent Krieger called the meeting to order at 7:00 pm.

The Board was polled:

D. Woodworth – yes Knutsen – yes Sherwood – yes Sapia – yes Manthorn – yes
McCormick – yes Kowalczyk – yes B. Woodworth - yes

ELECTION OF OFFICERS

a. Chair

MOTION: Mr. Sherwood motioned to appoint Mrs. Knutsen as School Board Chair.
Seconded by Mr. LeCain Motion passed: 8-0-1 (Knutsen abstained)

Mrs. Knutsen presided over the meeting.

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- b. Vice Chair

MOTION: Mrs. Knutsen motioned to appoint Mr. Sherwood as Vice Chair of the School Board. Seconded by Mr. LeCain Motion passed: 8-0-1 (Sherwood abstained)

APPOINTMENTS

- a. District Clerk

MOTION: Mrs. Manthorn motioned to nominate Heather Greenfield as District Clerk. Seconded by Mr. Woodworth Motion passed: 9-0-0

- b. School Board Recording Secretary

MOTION: Mrs. Manthorn motioned to nominate Linda Mahoney as School Board Recording Secretary. Seconded by Mr. Sherwood Motion passed: 9-0-0

- c. School Treasurer

MOTION: Mr. Sherwood motioned to nominate Kathy Beattie as School Treasurer. Seconded by Mrs. Manthorn Motion passed 9-0-0

- d. Assistant School Treasurer

MOTION: Mr. Sapia motioned to nominate Debra DeSimone as Assistant School Treasurer. Seconded by Mrs. Manthorn Motion passed: 8-0-1 (Sherwood abstained)

BONDING

MOTION: Mr. Sherwood motioned to bond School Treasurer and Assistant School Treasurer in accordance with RSA 197:22 and Policy DH. Seconded by Mrs. Manthorn Motion passed: 9-0-0

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DESIGNATING BANKS

MOTION: Mr. Sherwood motioned to designate TD Bank as the School District Bank Depository. Seconded by Mrs. Woodworth Motion passed 9-0-0

REVIEW & REAFFIRM POLICIES DFA, EI AND PROCEDURE BCA-R

MOTION: Mr. Sapia motioned to reaffirm policies DFA and EI. Seconded by Mr. Sherwood Motion passed 9-0-0

Mr. Krieger requested that Board members sign procedure BCA-R and return to him.

DESIGNATING DATES, TIMES, AND PLACE FOR MONTHLY MEETINGS

MOTION: Mrs. Springer motioned to approve the 2025-26 School Board Calendar. Seconded by Mr. Woodworth Motion passed 9-0-0

ADJOURNMENT

MOTION: Mrs. Manthorn motioned to adjourn the Organizational Meeting. Seconded by Mrs. Kowalczyk Motion passed: 9-0-0

The organizational meeting adjourned at 7:10 PM.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on April 3, 2025