

MARLBOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING Thursday, February 26, 2026 - Library 6:30 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: <https://meet.google.com/stf-rgsx-zte?hs=122&authuser=1>

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlbrough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

1. Call to Order and Roll Call by Chairperson
2. Pledge of Allegiance
3. Celebrations
 - Student Council Presentation
4. Public Comments*
5. Additions to the Agenda

Additional business may be considered at a regular meeting upon a 2/3 vote of those members of the board present and voting, per state statute.

6. Consent Agenda

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 6.1 Minutes of 01/29/26 Regular Business Meeting (Encl. 6.1);
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following document: monthly enrollment report (Encl. 6.3).

7. Oral Reports

7.1 Advisory Groups

- PTO – Kristen Trahan/Paula Graef
- SAC – Kristen Trahan/Paula Graef
- Operations, Wellness & Safety – John Mercier
- Board of Finance Liaison – William Guzman
- AHM – Chip Morris

7.2 Subcommittees

- Policy
- Personnel
- Communications

7.3 Chairperson

7.4 Superintendent and Administrative Team

- FY27 Budget Update
 - Incoming Kindergarten Enrollment Update
- New Greenhouse Update

8. Unfinished Business

8.1 MES Facilities Project Update

9. New Business

9.1 February Financial Report - (Encl. 9.1)

10. Communications

10.1 Staff Vacancy Summary - (Encl. 10.1)

11. Future Meetings & Topics

- Next Regular Business Meeting, Thursday, March 26, 2026, 6:30 p.m.

REMINDER: Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, March 17, 2026.

12. Public Comments*

13. Adjournment

** Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boe@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.*

MARLBOROUGH BOARD OF EDUCATION
Regular Business Meeting Minutes
Thursday, January 29, 2026 @ 6:30 p.m.
Elmer Thienes-Mary Hall Elementary School – Library

1. Call to Order & Roll Call:

Amy Kuhrt, Vice Chairperson, called the meeting to order at 6:32 pm

BOE Members Present: Amy Kuhrt, Jean Wilson, Jamie Smigel, Louise Concodello, Linda Earley and William Guzman. Chip Morris attended remotely.

Administration Present: Dr. Holly Hageman, Superintendent
John Mercier, Director of Operations
Michele Demicco, Business Manager

2. Pledge of Allegiance

3. Celebrations: No Report

4. Public Comments: None

5. Additions to the Agenda: None

6. Consent Agenda:

- 6.1 Minutes of 1/22/26 Regular Business Meeting;
- 6.2 Personnel Actions - No Report
- 6.3 Reports – No Report

L. Earley made a motion that the Board approve the following Consent Agenda items 6.1-6.3, seconded by L. Concodello. C. Morris voted yes remotely. Unanimously approved by all present. MOTION CARRIED

7. Oral Reports:

7.1 Advisory Groups

- PTO – No Report
- SAC – No Report
- Operations, Wellness & Safety – No Report
- Board of Finance Liaison – No Report
- AHM – No Report

7.2 Subcommittees

- Policy - No Report
- Personnel - No Report
- Communications - No Report

7.3 Chairperson: No Report

7.4 Superintendent and Administrative Team: No Report

8. Unfinished Business:

- 8.1 MES Facilities Project Update - No Report**
- 8.2 Continue Review, Discussion and Take Possible Action Re: FY2026-27 Proposed Budget and Capital Improvement Plan -** The Board of Education continued its review and the FY 2026–2027 Superintendent’s Proposed Budget and Capital Improvement Request. Superintendent Hageman addressed Board members’ questions.

L. Earley made a motion that the Board approve of the Operating Budget in the amount of \$9,245,184 and the Capital Improvement request of \$210,000 for FY27, seconded by J. Wilson.

C. Morris voted yes remotely. Unanimously approved by all present. MOTION CARRIED

9. New Business: None

10. Communications: None

11. Future Meetings & Topics:

- Board of Finance Meeting: BOE Budget Presentation, Monday, February 9, 2026, 6:30PM at Town Hall
- No Policy Committee Meeting, Thursday, February 26, 2026, 6:00 p.m.
- Regular Business Meeting, Thursday, February 26, 2026, 6:30 p.m.

12. Public Comments: None

13. Adjournment:

L. Earley made a motion to adjourn the meeting at 7:15 p.m., seconded by J. Smigel.

C. Morris voted yes remotely. Unanimously approved by all present. MOTION CARRIED

Respectfully Submitted,
Carmela Monte

Marlborough, Connecticut

February 1, 2026

Grade	Enrollment Local Classrooms				Grade Total	Change	# of Rooms	Class Size Avg./Room
	AM 1	AM 2	PM 1	PM 2				
PS	10	9	13	13	45	0	2	AM 9.5/ PM 13
K	18	17	17		52	0	3	17.3
1	16	16	15	15	62	-1	4	15.5
2	17	18	18		53	+2	3	17.7
3	19	18	20		57	-1	3	19.0
4	18	18	18	18	72	0	4	18.0
5	19	18	17		54	0	3	18.0
6	17	17	17	16	67	1	4	16.8
Total					462			
Special Education Full Time Outplaced								
			1					
Special Education Part time Services Provided								
GRAND TOTAL					463			

2025-2026 General Fund

February Summary

- **Salaries (51111-51190)**
 - For fiscal year 2026 our total budget in our salary accounts is \$6,332,840 which is about 71% of our total budget. Salary accounts include certified and non-certified, related services, and sub wages. For February we are forecasting a reserve in our salary accounts of \$98,241.77. The change here over last month is an increase in forecasted expenditures in our Non Certified Sub account and a decrease in expenditures in our constables account. Our constables account forecast is based on actual invoices that we received to date.
- **Benefits (52005-52060)**
 - Benefits include medical, dental, vision, life, and long term disability insurance. This object code also includes employer taxes, tuition reimbursements, unemployment, workers' compensation, and pension benefits. Our total budget in this object code is \$1,189,108 which is 13% of our total budget. We are currently anticipating a deficit in our benefit accounts of (\$13,731.33). This is due to some enrollment changes we've had during open enrollment and over the summer.
- **Professional Services (53140-53260)**
 - Professional services are in the 3000 object codes. Professional services are budgeted items such as professional development for staff, contracted services, and purchased services. Some examples of purchased services or contracted services are our annual audit costs, attorney fees, Occupational and Physical Therapy, school medical advisor, medicaid reimbursements, Behavioral Analysts, Social Worker services, Psych services, and diagnostic evals. Our total budget in Professional Services is \$172,070 which is about 2% of our overall budget. We are currently forecasting a deficit of (\$34,919.28) in these accounts due to the reclassification of salaries to professional purchased services.
- **Plant Operations (54160-54520)**
 - All of the 4000 object codes refer to plant operations and utilities. Items coded here would be electricity, maintenance agreements, facility repairs, and trash removal. Our budget for this fiscal year is \$347,846 which is about 4% of our budget. For February we are anticipating an overall deficit in these accounts of (\$53,426.93) due to an increase in electricity expenditures and an unanticipated expenditure in relation to the Day Tank. Additionally the change from last month was an increase in the forecasted expenditure for our copier machines based on our invoices received for our per copy costs and increase in expenditures in our contingency account for snow removal. We will use other available funding sources, such as the MECCA fund, if any of these accounts continue to have increased overages.
- **Transportation / Tuition / Insurance / Communication (55000-55170)**
 - The 5000 object codes cover contracted transportation, tuition, insurance (Property, liability, cyber, etc.), printing and binding, postage, telephone, and advertising. Our total budget in these object codes for this fiscal year is \$599,171 which is about 7% of our overall budget. We are currently forecasting these accounts to have a reserve of \$24,981.85 due to anticipating the rates of Magnet school tuition to be capped at 58%.
- **Supplies (56080-56904)**
 - Supply accounts will be found in the 6000 object codes. Supplies can be for instructional supplies, office supplies, nurse supplies, custodial supplies, building supplies including Heat, transportation supplies such as gas and diesel, library books, and textbooks. Our budget in our supply accounts is \$269,277 for this fiscal year. This is about 3% of our overall budget. We currently are anticipating a reserve in these accounts of \$5,285.70 but that is due to the forecast

amount being between 50% and 75% additional spent. We will continue to monitor these accounts as we move through the year.

- **Dues & Fees (58900)**

- o All dues and fees accounts are coded in the 8000 object codes. Dues and Fees are for memberships to professional organizations and for conference fees. Our total budget for this fiscal year in our Dues & Fees accounts is \$16,113 which is less than 1% of our overall budget. We are currently forecasting these accounts to be fully spent.

Overall, our total spent to date for fiscal year 26 is \$5,288,268.03 which is about 59% of our total budget of \$8,926,425.

Marlborough Elementary School February FY26 Update

Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance
Salary								
51111 - Admin	\$ 427,651.00	\$ -	\$ 427,651.00	\$ 283,075.99	\$ 149,863.77	\$ (5,288.76)	\$ 0.24	\$ (5,289.00)
51112 - Teacher	\$ 4,117,489.00	\$ -	\$ 4,117,489.00	\$ 2,256,228.87	\$ 1,810,119.36	\$ 51,140.77	\$ 62,479.17	\$ (11,338.40)
51113 - Stipend	\$ 3,744.00	\$ -	\$ 3,744.00	\$ -	\$ -	\$ 3,744.00	\$ 3,744.00	\$ -
51114 - Curriculum	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 2,347.00	\$ -	\$ 3,153.00	\$ -	\$ 3,153.00
51115 - Teacher Subs	\$ 58,969.00	\$ -	\$ 58,969.00	\$ 26,736.83	\$ -	\$ 32,232.17	\$ 32,232.17	\$ -
51116 - Sick Day Payout	\$ 26,534.00	\$ -	\$ 26,534.00	\$ -	\$ -	\$ 26,534.00	\$ 10,725.00	\$ 15,809.00
51118 - Summer School Teacher	\$ 13,118.00	\$ -	\$ 13,118.00	\$ 10,439.04	\$ -	\$ 2,678.96	\$ -	\$ 2,678.96
51120 - OT/PT - Related Services	\$ 69,860.00	\$ -	\$ 69,860.00	\$ 17,690.56	\$ 11,630.08	\$ 40,539.36	\$ (773.64)	\$ 41,313.00
51123 - Office Support	\$ 337,728.00	\$ -	\$ 337,728.00	\$ 216,622.10	\$ 121,757.21	\$ (651.31)	\$ 202.87	\$ (854.18)
51124 - Paraprofessionals	\$ 704,423.00	\$ -	\$ 704,423.00	\$ 354,266.41	\$ 309,345.97	\$ 40,810.62	\$ (11,355.48)	\$ 52,166.10
51125 - Custodian	\$ 314,231.00	\$ -	\$ 314,231.00	\$ 223,730.60	\$ 89,265.80	\$ 1,234.60	\$ 7,442.10	\$ (6,207.50)
51126 - Nurse	\$ 69,767.00	\$ -	\$ 69,767.00	\$ 44,747.08	\$ 30,000.00	\$ (4,980.08)	\$ 1,177.92	\$ (6,158.00)
51127 - Tech Coordinator	\$ 76,400.00	\$ -	\$ 76,400.00	\$ 49,953.48	\$ 26,445.96	\$ 0.56	\$ 0.06	\$ 0.50
51128 - Summer Paraprofessional	\$ 4,735.00	\$ -	\$ 4,735.00	\$ 6,569.16	\$ -	\$ (1,834.16)	\$ -	\$ (1,834.16)
51129 - Subs - Non Certified	\$ 23,630.00	\$ -	\$ 23,630.00	\$ 32,046.82	\$ -	\$ (8,416.82)	\$ -	\$ (8,416.82)
51190 - Constables	\$ 79,061.00	\$ -	\$ 79,061.00	\$ 32,622.46	\$ -	\$ 46,438.54	\$ 23,219.27	\$ 23,219.27
Total Salary	\$ 6,332,840.00	\$ -	\$ 6,332,840.00	\$ 3,557,076.40	\$ 2,548,428.15	\$ 227,335.45	\$ 129,093.68	\$ 98,241.77
Benefits								
52005 - SS/Med	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 108,913.28	\$ -	\$ 66,086.72	\$ 70,659.69	\$ (4,572.97)
52012 - Pension	\$ 67,000.00	\$ -	\$ 67,000.00	\$ 42,538.91	\$ -	\$ 24,461.09	\$ 24,461.09	\$ -
52000 - Health Insurance	\$ 868,117.00	\$ -	\$ 868,117.00	\$ 586,655.42	\$ -	\$ 281,461.58	\$ 300,461.82	\$ (19,000.24)
52025 - LTD/Life Insurance	\$ 20,798.00	\$ -	\$ 20,798.00	\$ 15,330.28	\$ -	\$ 5,467.72	\$ 5,467.72	\$ -
52027 - GASB45	\$ 6,100.00	\$ -	\$ 6,100.00	\$ -	\$ -	\$ 6,100.00	\$ 6,100.00	\$ -
52035 - Unemployment Compensation	\$ 8,600.00	\$ -	\$ 8,600.00	\$ 86.00	\$ -	\$ 8,514.00	\$ -	\$ 8,514.00
52040 - Workers' Comp	\$ 35,493.00	\$ -	\$ 35,493.00	\$ 53,650.79	\$ -	\$ (18,157.79)	\$ (19,485.67)	\$ 1,327.88
52060 - Tuition	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -
Total Benefits	\$ 1,189,108.00	\$ -	\$ 1,189,108.00	\$ 807,174.68	\$ -	\$ 381,933.32	\$ 395,664.65	\$ (13,731.33)
Professional Services								
53140 - Audit	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 25,333.00	\$ -	\$ (10,333.00)	\$ -	\$ (10,333.00)
53180 - School Physicians	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 700.00	\$ 300.00
53190 - OT/PT	\$ 59,096.00	\$ -	\$ 59,096.00	\$ 36,790.29	\$ -	\$ 22,305.71	\$ 47,269.71	\$ (24,964.00)
53200 - Consultant	\$ 27,150.00	\$ -	\$ 27,150.00	\$ 20,277.76	\$ -	\$ 6,872.24	\$ 5,154.18	\$ 1,718.06
53210 - Legal Consult	\$ 14,400.00	\$ -	\$ 14,400.00	\$ 2,127.05	\$ -	\$ 12,272.95	\$ 12,272.95	\$ -

Marlborough Elementary School February FY26 Update

Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance
53240 - Professional Development	\$ 7,675.00	\$ -	\$ 7,675.00	\$ 555.00	\$ -	\$ 7,120.00	\$ 7,120.00	\$ -
53260 - AHM Youth Services	\$ 47,749.00	\$ -	\$ 47,749.00	\$ 24,694.67	\$ -	\$ 23,054.33	\$ 24,694.67	\$ (1,640.34)
Total Professional Services	\$ 172,070.00	\$ -	\$ 172,070.00	\$ 109,777.77	\$ -	\$ 62,292.23	\$ 97,211.51	\$ (34,919.28)
Property Services								
54160-70, 54325-40 - Utility Services	\$ 176,734.00	\$ -	\$ 176,734.00	\$ 126,107.40	\$ -	\$ 50,626.60	\$ 66,080.10	\$ (15,453.50)
54XXX - Contracted Repair Services	\$ 171,112.00	\$ -	\$ 171,112.00	\$ 177,236.20	\$ 11,760.00	\$ (17,884.20)	\$ 20,089.23	\$ (37,973.43)
Total Property Services	\$ 347,846.00	\$ -	\$ 347,846.00	\$ 303,343.60	\$ 11,760.00	\$ 32,742.40	\$ 86,169.33	\$ (53,426.93)
Purchased Services								
55000 - Telephone	\$ 7,404.00	\$ -	\$ 7,404.00	\$ 4,819.64	\$ -	\$ 2,584.36	\$ 2,584.36	\$ -
55005 - Email / Webhosting	\$ 15,500.00	\$ -	\$ 15,500.00	\$ 12,688.99	\$ -	\$ 2,811.01	\$ 2,811.01	\$ -
55110 - Advertising & Legal Notices	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 69.00	\$ -	\$ 1,031.00	\$ -	\$ 1,031.00
55120 - Tuition	\$ 71,000.00	\$ -	\$ 71,000.00	\$ 66,936.89	\$ -	\$ 4,063.11	\$ (4,839.79)	\$ 8,902.90
55125 - Magnet School Tuition	\$ 47,881.00	\$ -	\$ 47,881.00	\$ 20,258.71	\$ -	\$ 27,622.29	\$ 10,000.00	\$ 17,622.29
55130 - Postage	\$ 3,900.00	\$ -	\$ 3,900.00	\$ 2,095.11	\$ -	\$ 1,804.89	\$ 1,804.89	\$ -
55140 - Property & Liability Insurance	\$ 40,287.00	\$ -	\$ 40,287.00	\$ 21,430.67	\$ -	\$ 18,856.33	\$ 21,430.67	\$ (2,574.34)
55160 - Student Regular Transportation	\$ 267,045.00	\$ -	\$ 267,045.00	\$ 140,429.29	\$ -	\$ 126,615.71	\$ 126,615.71	\$ -
55170 - Special Ed Transportation	\$ 145,054.00	\$ -	\$ 145,054.00	\$ 39,691.60	\$ -	\$ 105,362.40	\$ 105,362.40	\$ -
Total Purchased Services	\$ 599,171.00	\$ -	\$ 599,171.00	\$ 308,419.90	\$ -	\$ 290,751.10	\$ 265,769.25	\$ 24,981.85
Supplies								
56080 - Heat	\$ 70,634.00	\$ -	\$ 70,634.00	\$ 35,421.17	\$ -	\$ 35,212.83	\$ 35,212.83	\$ -
56090 - Diesel & Gasoline	\$ 28,943.00	\$ -	\$ 28,943.00	\$ 15,792.40	\$ -	\$ 13,150.60	\$ 13,150.60	\$ -
56095 - Propane	\$ -	\$ -	\$ -	\$ 1,082.96	\$ -	\$ (1,082.96)	\$ -	\$ (1,082.96)
56111 - Instructional Supplies	\$ 68,500.00	\$ -	\$ 68,500.00	\$ 47,842.79	\$ 2,229.30	\$ 18,427.91	\$ 6,820.93	\$ 11,606.98
56113 - Technology Supplies	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 15,027.39	\$ -	\$ (11,027.39)	\$ -	\$ (11,027.39)
56211 - Instructional Technology	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 10,279.31	\$ 4,500.02	\$ 220.67	\$ 165.50	\$ 55.17
56410 - Textbooks	\$ 18,100.00	\$ -	\$ 18,100.00	\$ 10,939.81	\$ 78.40	\$ 7,081.79	\$ -	\$ 7,081.79
56421 - Library Books	\$ 5,300.00	\$ -	\$ 5,300.00	\$ 5,078.47	\$ 248.98	\$ (27.45)	\$ (20.59)	\$ (6.86)
56901 - Office Supplies	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 6,935.12	\$ -	\$ (2,935.12)	\$ -	\$ (2,935.12)
56902 - Health Office Supplies	\$ 5,300.00	\$ -	\$ 5,300.00	\$ 5,769.10	\$ -	\$ (469.10)	\$ (469.10)	\$ -
56903 - Other Supplies	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 896.65	\$ 9.25	\$ 1,594.10	\$ -	\$ 1,594.10
56904 - Custodial Supplies	\$ 47,000.00	\$ -	\$ 47,000.00	\$ 39,435.63	\$ 695.94	\$ 6,868.43	\$ 6,868.43	\$ -
Total Supplies	\$ 269,277.00	\$ -	\$ 269,277.00	\$ 194,500.80	\$ 7,761.89	\$ 67,014.31	\$ 61,728.61	\$ 5,285.70

Marlborough Elementary School February FY26 Update									
Object Code	Budget	Transfers	Adj Budget	YTD Expended	Encumbered	Balance	Forecasted Adjustment	Forecasted Balance	
Equipment									
57301 - Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
57390 - Non-Instructional Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Dues & Fees									
58900 - Dues & Fees	\$ 16,113.00	\$ -	\$ 16,113.00	\$ 7,974.88	\$ 2,088.00	\$ 6,050.12	\$ 6,050.12	\$ -	-
Total Dues & Fees	\$ 16,113.00	\$ -	\$ 16,113.00	\$ 7,974.88	\$ 2,088.00	\$ 6,050.12	\$ 6,050.12	\$ -	-
Total Fiscal Year 2026	\$ 8,926,425.00	\$ -	\$ 8,926,425.00	\$ 5,288,268.03	\$ 2,570,038.04	\$ 1,068,118.93	\$ 1,041,687.15	\$ 26,431.78	

ENCLOSURE: 10.1
February 26, 2026

February

UPDATED 2/20/2026

