BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING ANNEX BOARD ROOM

3015 WEST 163RD STREET MARKHAM, ILLINOIS

November 17, 2025

A. Call to Order and Pledge of Allegiance (2:220)

B. Roll Call (2:220)
The following members were present: Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff (By Zoom) and Dr. Sylinda Musaindapo, Absent: Ms. Vicki Walker and Ms. Sharron Davis.

Also, present were: Superintendent, Dr. Kanisha Brown, and Assistant Superintendent of Curriculum, Instruction & Equity, Dr. Jamie Crosen.

C. President Report (3:60 & 8:30) Board President, Dr. Musaindapo, shared that she was so grateful and thankful to our Administration team for the Board event she also thanked our sponsors Kriha Boucek.

D. Superintendent Report (3:60 & 8:30)1. Monthly Fund Balance 2. Tax Collection Update Superintendent Dr. Kanisha Brown, shared information about the monthly fund balance also provided copies for the Board of education as she stated that more information would be forthcoming, she also shared that the tax bills went out on November 14, 2025 and thank the Hills Parent Advisory Council for being present. The remaining of her report she stated as presented.

E. Discussion-None

F. Presentations:

1.TAW Presentation: Superintendent Dr. Brown, Provided the Board of Education with her presentation, and shared information about the tax assistance ley with the Board of Education

2.PHESD 144 Interfund Loan Approval: Dr. Brown share information about the interface loan on how it works and how it would be beneficial for the district if we move forward with it.

3.Tax Levy: Dr. Brown share information about the tax Levy and stated that she would provide keep the Board of Education update.

4. Lit in The Hills: Mr. Kendall Smith share information about Lit in The Hills and the incentives that are gear toward the children

5. Highland School Mr. Hurd/Mr. Etheridge: Mr. Hurd and Mr. Etheridge share with the Board of Education things that were taken place within their school. They provided handouts to the Board of Education for presentation provided

6. Athletic Department-Mr. Hurd informed the Board of Education that the Athletic department was off to a great start. He shared information about up coming tournament and how the kids have just been doing a great job all around.

7. SY 25-26 School Improvement-Dr. Hylton shared information and provided the Board of Education with a PowerPoint presentation on 25-26 School Improvement

8. SY 25-26 Summative School Designations- Dr. Hylton shared information and provided the Board of Education with a PowerPoint presentation on the SY 25-26 Summative School Designations

G. Department Updates:

1.Curriculum Updates-Dr. Crosen Assistant Superintendent of CIE shared information on

2.Specialized Services- Ms. Winter shared that her and her team is working diligently on student records and making sure students are place where need be. She also shared that the rooms have been placed in the buildings and completely furnished.

3.Human Resource-Dr. Oliver share information about the total of teacher that are still needed she shared that the number has decreased significantly.

4. Family and Community Engagement -Mr. Franklin, shared that he is looking for qualified vendors to serve those who will have an interest in the children of our community and able to provide stability.

5. Technology-Mr. Leonard Hill as presented.

6. Operation (Transportation and Food Service) – As Presented

I. Board of Education Action Items

1.Approve TAW- Ms. Ratliff moved and it was seconded by Ms. Crain to approve TAW. **On roll call voting** Aye: Ms. Aubry Crain, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Nay: Ms. Juanita Jordan. Absent: Ms. Vicki walker, Ms. Sharron Davis.

Motion Carried

2.PHESD 144 Interfund Loan Approval: - Ms. Crain moved and it was seconded by Ms. Jordan to approve **PHESD 144 Interfund Loan Approval: On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, Ms. Sharron Davis.

Motion Carried

3. Approve Tax Levy. Ms. Jordan moved and it was second by Ms. Ratliff to approve the Tax Levy. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

4. Approve Personnel Recommendation. Ms. Matthews moved and it was second by Ms. Ratliff to Table Personnel Recommendation. Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

5. Approve Press Plus Adoption 117, 118 and 119: Ms. Jordan moved and it was seconded by Ms. Crain to Approve **Press Plus on consent**.

Ms. Jordan moved and it was seconded by Ms. Crain to place Items I 5, I 8, I 9, I 10, I11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, and Ms. Sharron Davis.

Motion Carried

Ms. Crain moved and it was seconded by Ms. Walker to approve items I 5, I 8, I 9, I 10, I 11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

6. Approve Invoices: Ms. Crain moved and it was seconded by Ms. Jordan to Approve **Invoices & Supplemental**. On roll call voting Aye: Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Nay: Ms. Carlene Matthews, Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

7. Approve Payroll- Ms. Matthews moved and it was seconded by Ms. Crain to Approve **Payroll. On roll call voting Aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

8.Approve School Yr. 25/26 School Improvement- Consent Agenda
Ms. Jordan moved and it was seconded by Ms. Crain to place Items I 5, I 8, I 9, I 10, I11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, and Ms. Sharron Davis.

Ms. Crain moved and it was seconded by Ms. Walker to approve items I 5, I 8, I 9, I 10, I 11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

9.Approve New Vendors - Curlink
Ms. Jordan moved and it was seconded by Ms. Crain to place Items I 5, I 8, I 9, I 10, I11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, a n d Ms. Sharron Davis,

Ms. Crain moved and it was seconded by Ms. Walker to approve items I 5, I 8, I 9, I 10, I 11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

10.Approve New Vendor – Identity Force-Transunion
Ms. Jordan moved and it was seconded by Ms. Crain to place Items I 5, I 8, I 9, I 10, I11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, a n d Ms. Sharron Davis,

Ms. Crain moved and it was seconded by Ms. Walker to approve items I 5, I 8, I 9, I 10, I 11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

11.Approve New Vendor – The Chicago Wolves
Ms. Jordan moved and it was seconded by Ms. Crain to place Items I 5, I 8, I 9, I 10, I11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, a n d Ms. Sharron Davis.

Ms. Crain moved and it was seconded by Ms. Walker to approve items I 5, I 8, I 9, I 10, I 11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

12.Approve New Vendor - Ms. Matthews moved and it was seconded by Ms. Jordan to Approve **New Vendor I-Hire- On roll call voting aye:** Dr. Sylinda Musaindapo, **Nay:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews and Ms. Joyce Ratliff. Absent: Ms. Vicki Walker and Ms. Sharron Davis.

Motion Not Carried

13.Approve New Vendor - Ms. Matthews moved and it was seconded by Ms. Jordan to Approve **New Vendor Prime Food- On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki Walker and Ms. Sharron Davis.

Motion Carried

14.Approve Professional Development - Ms. Jordan moved and it was seconded by Ms. Crain to Approve **Professional Development- On roll call voting aye: :** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki Walker and Ms. Sharron Davis.

Motion Carried

Consent Agenda: - Ms. Jordan moved and it was seconded by Ms. Crain to place Items I 5, I 8, I 9, I 10, I11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker, a n d Ms. Sharron Davis.

Motion Carried

Consent Agenda: - Ms. Crain moved and it was seconded by Ms. Walker to approve items I 5, I 8, I 9, I 10, I 11, on Consent Agenda. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

J. Policy-

1. Approve Press Plus Updates – Press Plus 117, 118, 119

Ms. Crain moved and it was seconded by Ms. Walker to approve Policy 117,118, and 119. **On roll call voting aye:** Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

K. FOIA Request

L. Executive Session Ms. Crain moved and it was seconded by Ms. Matthews to go into Executive Session. On roll call voting Aye: Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried 8:06pm

Ms. Jordan moved and it was seconded by Ms. Crain to come out of Executive Session.
Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried 9:56p.m

Ms. Matthews moved and it was second by Ms. Ratliff to Approve with amendment Personnel Recommendation. Ms. Aubry Crain, Ms. Juanita Jordan, Ms. Carlene Matthews, Ms. Joyce Ratliff and Dr. Sylinda Musaindapo. Absent: Ms. Vicki walker and Ms. Sharron Davis.

Motion Carried

J. Adjournment

MOTIONED CARRIED 9:58p.m.

Submitted by:

Dr. Sylinda Musaindapo., President

Aubry Crain, Board Secretary