SCHOOL DISTRICT OF HOLMEN
SCHOOL BOARD COMMITTEE MEETING NOTES
EXCELLENCE IN EDUCATION COMMITTEE
Monday, October 20, 2025 5:00 p.m.
Frederic D. Frick Administrative Center
Boardroom
1019 McHugh Road
Holmen, Wisconsin 54636

01. CALL TO ORDER

B. Todd-Robbins called the meeting to order at 5:00pm

02. ROLL CALL & NOTICE OF QUORUM

Committee members present were Bridget Todd-Robbins, Lindsay Nied, Dr. Kristin Mueller, Heidi Feuerhelm, Martha Hauser Hage, Abigail Holthe, Anita Jagodzinski, Caitlin Leary, Mark Lee, Daniel Ott, Kelly Remus, Wayne Sackett, Julie Shea Absent: Jennifer Lulloff, Jennifer Gimmer, and Hallie Weibel. Guest: Jennifer Dieck

03. APPROVAL OF AGENDA

The agenda was approved by consensus.

04. PUBLIC PARTICIPATION

No one addressed the committee.

05. COMMITTEE MEETING DATES FOR 2025-26

The Excellence in Education Committee is scheduled to meet October 20, December 8, February 9, and April 13.

06. COMMITTEE PURPOSE

Bridget shared the purpose of the committee is to advance achievement and educational outcomes for all students by promoting equity, inclusion, and access to exceptional academic instruction and learning opportunities.

07. COMMITTEE NORMS

Dr. Mueller reviewed norms for the committee, which the committee approved by consensus.

08. HABRT UPDATE

The high school HABRT team reported out on goals. This year, the team consists of 8 members and is expanded to the middle school. A platform has been created for anonymous reporting by students. The team is able to respond to student needs in a timely fashion. This reporting tool is different from StopIt. The team tracks the data to determine themes and provide educational learning to staff and students along with individualized sessions. A new model of Repair, Learn, Serve is being implemented this year. Goals for the HABRT this year are:

- By June 2026, at least 80% of staff will report increased awareness of HABRT processes, supports, and strategies (via end-of-year survey), and staff will have access to ongoing resources for responding to hate/bias.
- By June 2026, HABRT will have clearly defined roles, responsibilities, and timelines, with 90% of members reporting clarity in their function and reduced after-school meeting conflicts.
- By June 2026, at least 150 students will have engaged in listening sessions or advisory discussions, and HABRT will have documented key student concerns/themes to inform staff PD and policy.
- By June 2026, HABRT will have established outreach with at least five community or family partners and will maintain ongoing communication with caregivers around HABRT purpose and support.

09. PARENT/FAMILY LIAISON TEAM DISCUSSION

Members of the committee reviewed a slide of input from the prior year. Members then got into smaller groups for discussion around the role and the purpose of a parent/family liaison team. Each small group reported out. Some key themes were:

- Find people with specific expertise in an area. For example, an advocate for special education.

- Think through the lens of who is not speaking up so an area of need is not missed
- Confirmed the role of the team is direct family support/navigation, community connection, resource mobilization and equity, representation, and strategic feedback.
- Picture a team of 6-8 members similar to the HABRT.
- Create a form parents/guardians can submit with questions or needs.
- Build a tiered system similar to other MTSS systems. Tier 1 is community connection and resources with learning opportunities and build a sense of belonging. Tier 2 is next level with possibly identifying who to connect with parent.
- For strategic feedback, someone from the district could go to groups and hear concerns and gather input.
- Other idea: Event with a guest speaker list. Excellence in Education series. Could align with other events already being attended by families. Challenge of times for families being available therefore could stream and save for future viewing.

10. CLARIFY/REVIEW ACTIONS & DISCUSSION

Reviewed committee dates, purpose, norms, received an update from HABRT, and had discussion around the Parent/Family Liaison Team. A model will be brought for review to the next meeting.

11. ADJOURNMENT

The October 20, 2025 Excellence in Education Committee meeting adjourned at 6:15 pm.