

APPROVED PUBLIC MINUTES

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>
Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Regular Board Meeting
July 14, 2025
4:53 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Mark Sherwood, Marianne Springer, Brienna Woodworth, Alyssa Kowalczyk, Shauna Manthorn, Jack Sapia, Don Woodworth, Katie Knutsen

Excused Absence: Paul LeCain

Seated at the Board Table

Justin Krieger, Superintendent
Sandra Allaire, Assistant Superintendent
Chris Martin, Executive Director
Cameron Stack, Student Representative

Mrs. Knutsen called the meeting to order at 4:53 pm.

APPROVAL OF MINUTES

MOTION: Mr. Sherwood motioned to approve the public minutes of 6/19/25 as amended. Seconded by Mrs. Woodworth Motion passed: 8-0-0

MOTION: Mrs. Manthorn motioned to approve the non-public minutes of 6/19/25. Seconded by Mr. Sherwood Motion passed: 8-0-0

DELEGATES & INDIVIDUALS

State Representatives Debra DeSimone and Jay Markell of Atkinson, NH spoke to the Board concerning the new bill that passed, SB 206, regarding cell phone use in school. The new law prohibits cell phone use in school. There are some exceptions to that bill for students with an IEP or 504. Rep. DeSimone said the only concerns with this new law is that School Districts

APPROVED PUBLIC MINUTES

don't know what to do. It will be up to the School Board to create a policy. The law goes into effect on August 27, 2025. They both offered their assistance to the School Board.

Rep. DeSimone referred to the other bill, the Parental Rights bill, which they don't believe the School Board will have much of an issue with.

Chris True of Sandown spoke to the assessment proficiency results which he states is nothing short of shocking. He stated the School Board is responsible for ensuring that the children of the School District are educated. He read through the proficiency results and feels the School Board has been negligent in their job function. It is his expectation for school year 2025, the School Board will establish policies so that the superintendent is charged and held responsible to bring about the constant improvement in the test results.

MOTION: Mr. Sapia motioned to move the remaining 15 minutes to the end of the meeting. Seconded by Mrs. Springer Motion passed: 8-0-0

CURRENT BUSINESS

a. Request for Proposals (RFP's): Waste Removal

Dr. Martin presented the results of the Waste Removal RFP. Four companies submitted bids. She is recommending entering into a 3-year contract with K-Town Disposal for a total of \$157,405.00. She provided the costs for years 1, 2, and 3. She received positive recommendations from other school districts who also use K-Town Disposal. Dr. Martin stated there is no additional cost for Waste Management to collect their dumpsters or for K-Town Disposal to add their dumpsters.

MOTION: Mrs. Manthorn motioned to approve entering into a 3-year contract with K-Town Disposal for the District's waste management services at a total of \$157,405.00. Seconded by Mrs. Kowalczyk. Motion passed: 8-0-0

b. Request for Proposals (RFP's): Pest Control

Dr. Martin made the recommendation to continue using Pest End with a 3-year contract. She explained they know the buildings and where the problems have been in the past.

Mr. Woodworth commented on how dissimilar the pricing is among the bidders.

Mr. Krieger said they have concerns with the prices from the other companies and believes they do not have a full understanding of what our needs are. The contract for Pest End has expired and they have given us to the end of July to make a determination.

APPROVED PUBLIC MINUTES

Mrs. Springer stated that she understands they were moving toward 3-year contracts to see if there was a cost savings. In this case, the annual cost remains the same for all 3 years. She asked if it is possible to have a 1-year contract with Pest End.

MOTION: Mr. Sherwood motioned to approve entering into a 1-year contract with Pest End for the District's pest mitigation services at a total of \$17,580.00. Seconded by Mrs. Springer. Motion passed 7-0-1 (Mrs. Woodworth abstained)

c. School Board Goals

The School Board reviewed their goals for the Academic Year 24-25 and made edits for the School Board Goals Academic Year 2025-2026.

They reviewed the goals under Community, Connection and Communication.

It was the consensus of the Board to remove goals 1 and 2 and to keep goal 3. Mrs. Knutsen explained the goals should be broad reaching and not too specific.

Mr. Sapia would like for the Board to challenge the administration and all of us to work together along with the community to set a goal and a stretch goal for those proficiencies, for example, to raise them by a certain percentage each year.

Mrs. Knutsen asked if they should possibly develop a goal that regularly we can get information out as to the other measures of success they use. With regards to putting a percentage on the improvement of assessments, the goals should be broad reaching and the percentage can be done after the fact in directing Mrs. Allaire and give them time to figure that out.

The Board moved on to the Learning section of their goals. This section has 3 goals.

It was the consensus of the Board to keep goal 1 as is.

Mrs. Kowalczyk suggested changing Pre-K in goal 2 to Preschool.

Mrs. Manthorn suggested goal 2 to read: "Approve professional development opportunities that align with enhancing personalized learning for all students of the Timberlane Regional School District." It was the consensus of the Board in favor of that wording.

The Board discussed goal 3. Rather than have K-12 instruction, change it to district-wide instruction. Another suggestion would be to add standardized and non-standardized assessment.

APPROVED PUBLIC MINUTES

Mrs. Woodworth made a suggestion instead of “monitor the alignment”, change it to “monitor and communicate the alignment”. She wants to get all the facts instead of looking at this one thing and making a goal for one thing.

Mrs. Springer suggested adding a goal to read: “Use a comparison group of New Hampshire school districts to evaluate recent state proficiency data and establish TRSD goals for the upcoming years.” She believes this should go under the Learning category.

Mrs. Knutsen said they will keep goal 3 and the only thing they will change is to have “district wide instruction” instead of K-12 instruction.

They added a 4th goal under Learning to read: “Use a comparison group of New Hampshire school districts to evaluate recent State proficiency data and establish goals for the academic year of 26/27.” The Board was in favor of this new wording.

The Board moved on to Personnel of the goals. The Board agreed to keep goal 1 as is. The Board agreed to keep goal 2 as is because it is an on-going goal.

Mrs. Knutsen referred to the Community, Connection and Communication section. They will remove goals 1 and 2 and will keep goal 3, 4, 5 and 6 because those goals are from prior years and are on-going. These will be renumbered as goal 1, 2, 3 and 4.

Mrs. Springer would like to split up goal 5 into two goals. Goal 5 should read: “Address subcommittee work through regular updates at School Board meetings to improve communication.” Goal 6 should read: “Increase engagement with stakeholders, students, staff and community.”

Mrs. Springer referred to the Delegates & Individuals portion of the public school board meetings. It is not intended to be a back and forth with the School Board. However, there are times when the individual asks a question of the Board. She would like someone from the Board to respond to those questions via an email.

Mrs. Knutsen said they can establish something like that.

Mr. Sherwood would be hesitant to put in writing that we are committing to responding to everything.

Mrs. Knutsen agrees that goal 5 could be split up but believes goal 5 could be reworded.

Mrs. Manthorn suggested goal 5 to read: “Increase engagement with stakeholders, student, staff and community including, but not limited to, regular subcommittee work, updates at school board meetings to improve communication and responsiveness to queries.” The Board was in agreement with this wording.

APPROVED PUBLIC MINUTES

For goal 6, the board would like to add the words “and learning”. It would read “Develop opportunities for parents, students, staff, stakeholders, and community to engage in activities to support improved mental health/wellness and learning.”

Mrs. Knutsen moved on to the last section of the goals Facilities and Learning Environments.

It was the consensus of the Board to keep goal 1 as is and they agreed to leave goal 2 the same for this year.

Mrs. Woodworth suggested possibly reviewing the Strategic Plan bi-annually.

MOTION: Mr. Woodworth motioned to approve the 25/26 School Board goals as amended. Seconded by Mr. Sapia Motion passed 8-0-0

OTHER BUSINESS

Mrs. Woodworth asked about whether they may need a cell phone subcommittee.

Mr. Krieger let the Board know that they are all set and he is already moving on it. Mrs. Knutsen requested to have an update from the Policy Committee.

Mrs. Allaire informed the Board the Policy Committee met today and they received a sample policy from the NH School Board Association regarding the cell phone RSA. They have a plan and are actively working on it. They will be looking it over at their next policy meeting on August 14th.

Mr. Sapia is concerned about the parents and students getting this information last minute. He said something should be in place by the meeting on August 14th.

Mrs. Allaire stated the policy will align to the law.

ADJOURNMENT

Mrs. Knutsen closed the public meeting at 6:32 PM

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on August 14,2025