

AMENDED AGENDA Work Session of
the St. Anthony-New Brighton School
Board
Tuesday, February 17, 2026 6:00 PM

MS/HS Media Center
3303 33rd Ave NE
Entry available at door #16
St. Anthony, MN 55418

Agenda

1. Call to Order School Board Work Session
Speaker(s): Dr. Cassandra Palmer - Chair
2. Approval of Agenda
Speaker(s): Dr. Cassandra Palmer - Chair
3. Announcements and Recognition
Speaker(s): Dr. Cassandra Palmer - Chair
4. Approval of Consent Agenda
Speaker(s): Dr. Cassandra Palmer - Chair
 - 4.1. Finalized Single Audit
Speaker(s): Dr. Renee Corneille - Superintendent
 - 4.2. School Board Meetings Dates
Speaker(s): Dr. Cassandra Palmer - Chair
5. Action Items
 - 5.1. 2026-2027 School Calendar Approval
Speaker(s): Dr. Renee Corneille - Superintendent
6. Building Reports
 - 6.1. Facilities Report
Speaker(s): Troy Urdahl, Director of Athletics, Activities, Facilities
 - 6.2. Facilities Rental
Speaker(s): Maggie Chandler, Facilities Coordinator and Troy Urdahl, Director of Athletics, Activities, Facilities
7. Discussion Items
 - 7.1. Board Goals
Speaker(s): Dr. Cassandra Palmer - Chair
8. Board Reports
 - 8.1. Superintendent Reports
Speaker(s): Hope Fagerland, Assistant Superintendent
9. Closed session pursuant to Minn. Stat. § 13D.05, subd. 2(a)(3) and Minn. Stat. § 13D.05, subd. 2(b) to discuss private educational data and to discuss the Superintendent.
Speaker(s): Dr. Cassandra Palmer - Chair
10. Adjourn closed session
Speaker(s): Dr. Cassandra Palmer - Chair
11. Reconvene regular meeting
Speaker(s): Dr. Cassandra Palmer - Chair
12. Approval of Amendment to Agenda
Speaker(s): Dr. Cassandra Palmer - Chair
13. Superintendent Transition
Speaker(s): Dr. Cassandra Palmer - Chair

14. Adjourn School Board Meeting

Speaker(s): Dr. Cassandra Palmer - Chair



**SCHOOL BOARD CONSENT AGENDA
02/17/2026**

PRESENTER(S): School Board Chair

1. Personnel

Hire(s)

Last Name	First Name	Position	School	Date Effective
Bulhan	Najma	SpEd Para	WP	02.11.26
Stumpf	Audrey	Assistant Golf Coach	SAVHS	02.02.26
Hout	David	SpEd Para	SAMS	02.17.26

Resignation/Separation(s)

Last Name	First Name	Position	School	Dates Effective
Arredondo	Taia	SpEd Para	SAVHS	01.28.26
Seward	William	SpEd Para	SAMS	01.30.26

2. Payment of Bills Checks Paid 01/30/2026

01- General Fund	\$245,741.11
02- Food Service Fund	\$29,786.91
03- Transportation Fund	\$128,517.19
04- Community Serv Fund	\$40,428.81
05- Capital Expenditure Fund	\$3,492.70
08- Agency Fund	\$2,500.00
09- Trust Fund	\$749.97
25- Student Activities	\$9,059.09
Total: \$	\$460,275.78

3. **Minutes - Regular Meeting Minutes of January 27, 2026, February 10, 2026 Policy meeting, and February 10, 2026 Professional Development meeting.**
4. **Finalized Single Audit.**
5. **Policy Updates**

(Policy 208 Development, Adoption, and Implementation of Policies Section IV Adoption of Policy, Letter D: In Policy 208 it states: D. If a policy is modified with minor changes that do not affect the substance of the policy or because of a legal change over which the school board has no control, the modified policy may be approved at one meeting at the discretion of the school board.)

Policy	Type of Policy	Update
Policy 417 - Chemical Use and Abuse	Mandatory	Removes duplicative phrase in Art. IV.C.2; updates a Cross Reference
Policy 513 - Student Promotion, Retention, and Program Design	Recommended	Updates References
Policy 519 - Interviews of Students by Outside Agencies	Local Control/ Recommended	Add a phrase from Minn. Stat. 260E.22, Subd. 2
Policy 612.1 - Development of Parent and Family Engagement Policies for Title I Programs	Mandatory	Adds a Resource
Policy 616 - School District System of Teaching and Learning for Accountability	Mandatory	Removes outdated language in Art.IV.C.2
Policy 709 - Student Transportation Safety Policy	Mandatory	Removes “handicapping condition” in Art. VIII.C and D.

**Listening Session + Regular Meeting of the St. Anthony-
New Brighton School Board**

Tuesday, January 27, 2026

MS/HS Media Center, 3303 33rd Ave NE, Entry available at door #16, St.
Anthony, MN 55418

Listening Session 6:00pm

Regular Meeting 6:30pm

www.isd282.org/discover/school-board

Minutes

Attendance Taken at 6:00 PM.

Annie Bosmans:	Present
Laura Haas:	Present
Laurel Hood:	Present
Cassandra Palmer:	Present
PJ Striker:	Present
Daniel Turner:	Present

1. Listening Session (6:00 pm)

Discussion: The floor was open to the public to bring concerns to the attention of the board.

2. Call to Order School Board Regular Meeting (6:30pm)

Discussion:

Chair Palmer called the meeting to order at 6:30 pm.

Staff in attendance include: Superintendent Dr. Renee Corneille, Assistant Superintendent Hope Fagerland, Laura Haupt-Coleman, Principals Tom Lee, Amy Kujawski and Conn McCartan, Director of Principal Leadership and Learning, Matt Menier.

3. Approval of Agenda

Action(s):

The recommended motion is to approve the January 27, 2026 agenda as presented. This motion, made by Haas and seconded by Hood, Carried.

Voting Detail:

Annie Bosmans:	Yea
Laura Haas:	Yea
Laurel Hood:	Yea
Cassandra Palmer:	Yea
PJ Striker:	Yea
Daniel Turner:	Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: The recommended motion to approve the January 27, 2026

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

regular meeting agenda as presented was approved.

4. Announcements and Recognition

Discussion: Dr. Palmer indicated there were no announcements to share.

5. Approval of Amended Consent Agenda

Action(s):

The recommended motion is to approve the consent agenda as presented, including: minutes from the January 20, 2026 meeting, personnel, and payment of bills. This motion, made by Bosmans and seconded by Turner, Carried.

Voting Detail:

Annie Bosmans: Yea

Laura Haas: Yea

Laurel Hood: Yea

Cassandra Palmer: Yea

PJ Striker: Yea

Daniel Turner: Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: The recommended motion to approve the Consent Agenda as presented was approved.

6. Action Items

6.1. Final Reading - Policy 522

Action(s):

The recommended motion is to approve Policy 522 as presented. This motion, made by Hood and seconded by Haas, Carried.

Voting Detail:

Annie Bosmans: Yea

Laura Haas: Yea

Laurel Hood: Yea

Cassandra Palmer: Yea

PJ Striker: Yea

Daniel Turner: Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: Dr. Palmer provided background information related to previous Title IX discussions. Hope Fagerland shared an update on the process and current status of gathering benchmarking information from similarly sized districts within the state. The Committee discussed the dual role of the Title IX Coordinator, including whether other districts have a reporting structure in which the Title IX Coordinator does not report directly to the Superintendent. Clerk Hood read the Title IX policy for the third and final time and stated the Committee's suggestion to approve the policy as presented. Director Bosmans and Turner expressed a desire to improve the processes.

6.2. Enrollment Target for Open Enrollment

Action(s):

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

The recommended motion is to approve the Resolution to limit the enrollment of nonresident pupils as presented. This motion, made by Striker and seconded by Haas, Carried.

Voting Detail:

Annie Bosmans:	Yea
Laura Haas:	Yea
Laurel Hood:	Yea
Cassandra Palmer:	Yea
PJ Striker:	Yea
Daniel Turner:	Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: Dr. Corneille reiterated the suggestion to keep the proposed enrollment target for 2026-2027 the same as was approved and implemented for the school year 2025-2026. Next step would be to look at the provided ADM of 1840 for the 2026-2027 school year.

7. Discussion Items

7.1. Wilshire/Middle School/High School Report

Discussion: Principals McCartan, Kujawski and Lee provided updates regarding each school's mid-year goals. Each of the principals indicated improvement is being made, but there is still room for growth.

7.2. Community Learning Committee Update

Discussion: Director of Principal Leadership and Learning, Matt Menier, provided an update from the Community Learning Committee. The purpose of the Committee is to fulfill state statute 120B.11, review School Board policies, and strengthen family and community engagement. Mr. Menier shared reflections from community members who participated in the Community Learning Committee meeting. Participants expressed that trust is being strengthened, partnerships are forming, and a bridge is being built between the district and the community. The next meeting will be held in early April, and anyone with an interest is encouraged to attend.

7.3. Board Vacancy

Discussion: Dr. Palmer reiterated that during the 1/20/26 work session Clerk Hood indicated she would be leaving the board due to leaving the district. Once Clerk Hood has provided the board with an update regarding timing, the board will begin the process of filling the vacancy. Board members were encouraged to share the information with community members indicating an interest in being a part of the school board. Discussion was held regarding appointment versus an application process. It was agreed that an application process is needed.

8. Board Reports

8.1. Superintendent reports

Discussion: School district achievements, events, and stories of students and staff were presented by Assistant Superintendent Hope Fagerland.

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

8.2. Board Update

Discussion:

School Board members shared their experiences and events they attended since the previous meeting.

9. **Closed Session in compliance with statute to discuss private educational data in compliance with Minn. Stat. Section 13D.05, subd. 2(a)**

Action(s) :

The recommended motion is to move to a closed session in compliance with statute to discuss private educational data in compliance with Minn. Stat. Section 13D.05, subd. 2(a). This motion, made by Striker and seconded by Hood, Carried.

Voting Detail:

Annie Bosmans: Yea

Laura Haas: Yea

Laurel Hood: Yea

Cassandra Palmer: Yea

PJ Striker: Yea

Daniel Turner: Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: The board moved to a closed session in compliance with statute to discuss private educational data in compliance with Minn. Stat. Section 13D.05, subd. 2(a) at 8:25 p.m.

10. **Adjourn Closed Session**

Discussion: Chair Palmer adjourned the closed session at 10:45 pm.

11. **Adjourn School Board Meeting**

Discussion:

Dr. Chair adjourned the regular meeting at 10:46 pm.

Approved by: School Board Clerk or Board Chair

Signature: _____ Date: _____

*Subject to Final Approval by Board



Policy Committee Meeting

Tuesday, February 10, 2026

8:00am

SANB District Office Conference Room , 3303 33rd Ave NE, Entry Door #1, St.
Anthony, MN 55418

www.isd282.org/discover/school-board

Minutes

Attendance Taken at 8:01 AM.

Renee Corneille: Present

Hope Fagerland: Present

Laura Haas: Present

Laurel Hood: Present

Cassandra Palmer: Present

Policy Committee Chair Hood called meeting to order.

1. Call to order

Discussion: Policy Chair Hood called the meeting to order at 8:01 a.m.

2. School Board Policy Discussion

Discussion: The Policy Committee discussed the policies that are currently in review. Policy 515 and Policy 621 will have a first reading at the March 3, 2026 regular meeting. Policies 417, 513, 519, 612.1, 616, and 709 will be presented through the Consent agenda at the Feb. 17 work session. The Committee agreed Policy 613 needs additional discussion.

3. Adjourn Policy Committee Meeting

Discussion: Policy Committee Chair Hood adjourned the meeting at 9:04 a.m.

Approved by: School Board Clerk or Board Chair

Signature: _____ Date: _____

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

Special Meeting/Professional Development

Tuesday, February 10, 2026

5:30 Dinner; 6:00 Presentations

MS/HS Media Center, 3303 33rd Ave NE, Entry available at door #16, St.

Anthony, MN 55418

www.isd282.org/discover/school-board

Minutes

Attendance Taken at 6:00 PM.

Annie Bosmans:	Present
Laura Haas:	Present
Laurel Hood:	Present
Cassandra Palmer:	Present
PJ Striker:	Present
Daniel Turner:	Present

1. Call to Order Professional Development Meeting

Discussion: Chair Palmer called the Professional Development meeting to order at 6:00 p.m. Staff in attendance include: Superintendent Dr. Renee Corneille, Assistant Superintendent Hope Fagerland, Laura Haupt-Coleman, Jada Richard, MSBA Speakers Terry Morrow, Esq. and Jay Bennett.

2. Approval of agenda

Action(s):

The recommendation motion is to approve the February 10, 2026 agenda as presented. This motion, made by Hood and seconded by Bosmans, Carried.

Voting Detail:

Annie Bosmans:	Yea
Laura Haas:	Yea
Laurel Hood:	Yea
Cassandra Palmer:	Yea
PJ Striker:	Yea
Daniel Turner:	Yea

Voting Summary: Yea: 6, Nay: 0

3. MSBA Mutual Expectations Training

Discussion: MSBA Jay Bennett presented regarding Board leadership and expectations.

4. MSBA Title IX Training

Discussion: MSBA Terry Morrow, Esq. presented on Title IX.

5. Closed Session in compliance with Minnesota Statute section 13D.03, to consider labor negotiations.

Action(s):

St. Anthony New Brighton
INDEPENDENT SCHOOL DISTRICT 282

The recommended motion is to move to a closed session in compliance with statutes to consider labor negotiations. This motion, made by Striker and seconded by Hood, Carried.

Voting Detail:

Annie Bosmans:	Yea
Laura Haas:	Yea
Laurel Hood:	Yea
Cassandra Palmer:	Yea
PJ Striker:	Yea
Daniel Turner:	Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: The recommended motion was to enter into closed session pursuant to Minnesota Statute section 13D.03, to consider labor negotiations. The board moved to closed session at 8:37 pm

6. **Adjourn closed session**

Discussion:

Chair Palmer adjourned the closed session at 9:46 p.m. on 2/10/26. The school board then reconvened the Professional Development meeting at 9:46 pm.

7. **Adjourn Professional Development meeting**

Discussion: Chair Palmer adjourned the meeting at 9:47 pm on 2/10/26.

Approved by: School Board Clerk or Board Chair

Signature: _____ Date: _____



Other Required Reports

Independent School District No. 282

St. Anthony, Minnesota

For the year ended June 30, 2025



Edina Office

5201 Eden Avenue, Ste 250
Edina, MN 55436
P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
Mankato, MN 56001
P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
Scottsdale, AZ 85260
P 480.864.5579

Independent School District No. 282
St. Anthony, Minnesota
Other Required Reports
Table of Contents
For the Year Ended June 30, 2025

	<u>Page No.</u>
Federal Financial Award Programs	
Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by <i>The Uniform Guidance</i>	4
Schedule of Expenditures of Federal Awards	7
Notes to the Schedule of Expenditures of Federal Awards	8
Schedule of Findings and Questioned Costs	9

FEDERAL FINANCIAL AWARD PROGRAMS
INDEPENDENT SCHOOL DISTRICT NO. 282
ST. ANTHONY, MINNESOTA

FOR THE YEAR ENDED
JUNE 30, 2025

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY *THE UNIFORM GUIDANCE***

Members of the District Board
Independent School District No. 282
St. Anthony, Minnesota

Opinion on Each Major Federal Program

We have audited the Independent School District No. 282, (the District) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2025. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements. We issued our report thereon dated November 26, 2025 which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Abdo
Minneapolis, Minnesota
January 22, 2026



Independent School District No. 282
St. Anthony, Minnesota
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2025

Administering Department	Grant Name	Federal Domestic Assistance Number	Federal Program Clusters	Federal Expenditures
U.S. Department of Education				
MN Department of Education	Special Education	84.027 ⁽¹⁾	\$ 465,243	
MN Department of Education	Special Education Preschool Grants	84.173 ⁽¹⁾	<u>10,730</u>	
	Total Special Education Cluster			\$ 475,973
MN Department of Education	ECIA, Chapter 1	84.010		192,024
MN Department of Education	COVID-19 - American Rescue Plan - Elementary and Secondary School Relief - Homeless Children and Youth	84.425W		981
MN Department of Education	Training/Retraining Teachers	84.367		49,454
MN Department of Education	English Language Acquisition State Grants	84.365		<u>21,656</u>
Total U.S. Department of Education				<u>740,088</u>
U.S. Department of Agriculture				
MN Department of Agriculture	School Breakfast Program	10.553 ⁽²⁾	89,616	
MN Department of Agriculture	National School Lunch Program	10.555 ⁽²⁾	467,132	
	Total Child Nutrition Cluster			<u>556,748</u>
U.S. Department of Health and Human Services				
MN Department of Health and Human Services	Medical Assistance Program	93.778 ⁽³⁾	<u>44,465</u>	
	Total Medicaid Cluster			<u>44,465</u>
Total U.S. Department of Health and Human Services				<u>44,465</u>
Total U.S. Department of Agriculture				<u>556,748</u>
Total				<u>\$1,341,301</u>

(1) - Denotes Special Education Cluster

(2) - Denotes Child Nutrition Cluster

(3) - Denotes Medicaid Cluster

Independent School District No. 282
St. Anthony, Minnesota
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2025

Note 1: Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs of the Independent School District No. 282, (the District), St. Anthony, Minnesota. The District's reporting entity is defined in Note 1A to the District's financial statements. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). All federal awards received directly from Federal agencies as well as Federal awards passed through other government agencies are included on the schedule.

Note 2: Summary of Significant Accounting Policies for Expenditures

Expenditures reported on this schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-122, Cost Principles for Non-Profit-Organizations, or the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3: Pass-Through Entity Identifying Numbers

Pass-through entity identifying numbers, if any, are presented where available.

Note 4: Subrecipients

No federal expenditures presented in this schedule were provided to subrecipients.

Note 5: Indirect Cost Rate

During the year ended June 30, 2025, the District did not elect to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Independent School District No. 282
St. Anthony, Minnesota
Schedule of Findings, Responses and Questioned Costs
For the Year Ended June 30, 2025

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	Unmodified
Internal control over financial reporting	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	No
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major programs	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	None reported
Type of auditor's report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with section 516(a) of Uniform Guidance?	No

Identification of Major Programs/Projects

Assistance Listing

Special Education Cluster Program	
Special Education	84.027
Special Education Preschool Grants	84.173
Dollar threshold used to distinguish between Type A and Type B Programs	\$ 750,000
COVID-19 - American Rescue Plan -	
Auditee qualified as low-risk auditee?	Yes

Section Elementary and Secondary School Relief - Homeless Children and Youth

There are no significant deficiencies, material weaknesses, or instances of noncompliance that are required to be reported.

Section III - Major Federal Award Findings and Questioned Costs

There are no significant deficiencies, material weaknesses, or instances of noncompliance including questioned costs that are required to be reported in accordance with Uniform Guidance.



FINAL School Board Meeting Dates: 2025-2026

- August 19, 2025 - Work Session - Media Center
- August 28, 2025 (Thursday) - Regular Meeting - Media Center, without NineNorth
- September 16, 2025 - Work Session - Media Center
- September 30, 2025 - Joint City Council Meeting/Professional Development - CS City Chambers
- October 7, 2025 - Regular Meeting - CS City Chambers
- October 21, 2025 - Work Session - Media Center
- October 28th - Regular Meeting - Media Center, without NineNorth
- November 13, 2025 (Thursday) - Special Meeting Certify Election - Media Center
- November 18, 2025 - Work Session - Media Center
- December 2, 2025 - Regular Meeting - CS City Chambers
- December 16, 2025 - Work Session - Media Center
- January 6, 2026 - Regular Meeting - CS City Chambers
- January 20, 2026 - Work Session - Media Center
- Tuesday, January 27th- Regular Meeting - Media Center, without NineNorth
- February 10, 2026 - Professional Development Meeting - Media Center
- February 17, 2026 - Work Session - Media Center
- March 3, 2026 - Regular Meeting - CS City Chambers
- March 10, 2026 - Policy Committee Meeting, 8:00 a.m. at District Office
- ~~-March 17, 2026 - Work Session - Media Center [Spring Break]~~
- March 24, 2026 - Work Session - Media Center
- March 31, 2026 - Joint City Council Meeting/Professional Development - CS City Chambers
- April 7, 2026 - Regular Meeting - CS City Chambers
- April 14, 2026 - Policy Committee Meeting, 8:00 a.m. at District Office
- April 21, 2026 - Work Session - Media Center
- May 5, 2026 - Regular Meeting - CS City Chambers
- May 12, 2026 - Policy Committee Meeting, 8:00 a.m. at District Office
- May 12, 2026 - Professional Development Meeting - Media Center
- May 19, 2026 - Work Session - Media Center
- June 2, 2026 - Regular Meeting - CS City Chambers
- June 9, 2026 Policy Committee Meeting, 8:00 a.m. at District Office
- June 16, 2026 - Work Session - Media Center

= change from standard day/location as outlined in Organizational Meeting

2026-2027 Potential Draft Calendar

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Aug. 31	District PD or Sept. 11
Sept. 11	District PD or Aug. 31
Oct. 30	School for Gr. 6-12 only
Nov. 6	District PD Day
Nov. 23	½ Grading/ ½ Bldg PD
Nov 24	Conferences
Jan 22	Semester Grading Day
Feb. 8	Summer flex day
Feb. 15	District PD Day
Mar. 26	District PD Day
April 2	School for Gr. 6-12 only
April 5	½ Grading/ ½ Bldg PD
June 4	Semester Grading Day

Sept. 11	Rosh Hashanah
Feb. 8	Tibetan New Year
Mar. 10	Eid
Mar. 26	Good Friday
First Day	Sept. 1
Qtr 1	Sept. 8-Nov. 5: 45
Qtr 2	Nov. 9-Jan. 21: 40
Qtr 3	Jan. 25-April 2: 42
Qtr 4	Apr. 6-June 3: 42
Last Day	June 3
Total Days:	169

Teacher Work Days

5 Workshop Days: Aug. 24-28
 2 Conference Days: Nov. 24
 (plus 8 hours--4 in fall & 4 in spring)
 3 Grading/collaboration days:
 1/2 day Nov. 23 & April 5
 Full Day Jan. 22 & June 4
 4 District PD Days:
 (Aug. 31 or Sept. 11), Nov. 6, Feb. 15, Mar 26
 2 Building PD Days:
 ½ day on Nov. 23, April 5, Feb. 8 Summer Flex Day
 16 days (15 in calendar)

Facilities Update

SANB School Board

February, 2026

Facilities Update

Agenda

1. 2026 Summer Projects
2. LTFM Budget
3. Energy Curtailments

LTFM Budget

Funding

- Approximately \$760,000 per year

What is LTFM?

The 2015 Legislature created a new program to support facilities maintenance needs for school districts. The program, Long-Term Facilities Maintenance Revenue, is a per pupil, formula-driven revenue source that replaced health and safety revenue, alternative facilities revenue, and deferred maintenance revenue.

What is LTFM?

Long Term Facilities Maintenance is used for deferred capital and maintenance projects, increasing facility accessibility, health and safety purposes, and debt service. This includes work such as our planned single-user restroom projects.

What is LTFM?

LTFM may not be used for new construction, the purchase of portable classrooms, to finance lease purchase agreements, for energy-efficiency projects, or for violence prevention and facility security, ergonomics, or emergency communication devices.

What is LTFM?

School districts are required to annually update their LTFM ten-year plan and submit approved plans to MDE for approval by July 31.

Examples of LTFM Expense Codes

Health and Safety	Accessibility
Building Envelope	Building Hardware and Equipment
Electrical	Interior Surfaces
Mechanical Systems	Plumbing
Professional Services	Roof Systems
Site Surfaces	

Summer 2026 Projects and LTFM Budget

- **HS/MS Door Replacement project - \$55k**
- **HS/MS Toilet Room Renovation - \$532k**
- **HS/MS Retaining Wall and Stair project - \$170k**
- **Replace Pool Heat exchangers - \$30k**
- **WP RTU replacement project - \$400k**
- **WP Floor replacement 5th grade wing - \$35k**
- **Science room cord drops - \$40k**

Did you know ...

Utility Service Curtailments and Cost Savings

CenterPoint Energy Dual-Fuel (Interruptible) Natural Gas Service

Both the HS/MS building and the elementary building are equipped with dual-fuel boilers capable of operating on either natural gas or fuel oil. Under normal conditions, the boilers operate on natural gas because it is cleaner, more efficient, and economical.

The HS/MS building is supported by a 10,000 gallon underground fuel oil storage tank, and the elementary building is supported by a 4,000 gallon underground fuel oil storage tank. Both tanks are safely located outside of their respective boiler rooms.

Continued

The district is classified as an interruptible natural gas customer with CenterPoint Energy. This classification allows the district to receive reduced natural gas rates throughout the year. In exchange for these lower rates, during periods of extremely high natural gas demand, typically during very cold weather, CenterPoint Energy may issue a curtailment

A curtailment requires the district to discontinue the use of natural gas and temporarily switch boiler operations to fuel oil. Because both buildings are equipped with dual-fuel boilers, heating operations can continue safely and without interruption during these periods.

During a CenterPoint Energy natural gas curtailment, the following steps are required to transition the boilers from natural gas to fuel oil operation:

Step 1

Open the main fuel oil valves to allow oil to enter the building from the underground storage tank. Leave the final fuel oil valve at each boiler closed. This allows the oil to reach room temperature prior to entering the boiler, which helps ensure reliable boiler startup.



Step 2

Shut off the power disconnect at each boiler.



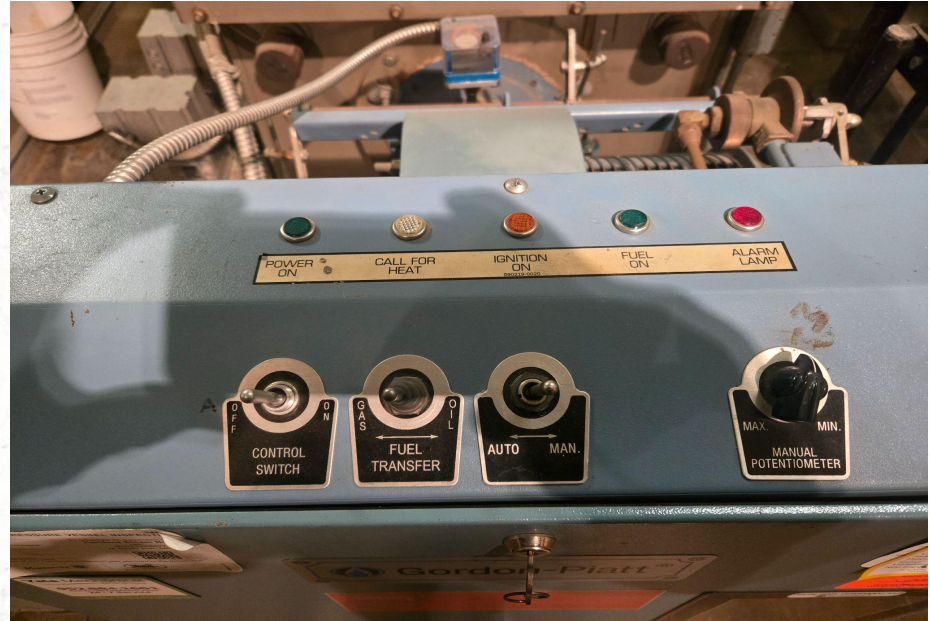
Step 3

Close the main gas valve to each boiler.
The small gas valve used for ignition
remains open.



Step 4

Move the fuel transfer toggle switch on each boiler controller from gas to oil.



Step 5

Start the main fuel oil pump located in the north east corner of the boiler room.



Step 6

Restore power to the boilers one at a time, allowing each boiler to start and stabilize before energizing the next boiler.



Curtailment - Electrical

Xcel Energy Peak Controlled Electric Service

Both the HS/MS and elementary schools participate as peak controlled electric customers with Xcel Energy. Under this program, the district receives reduced electric rates in exchange for limiting electrical demand during peak control periods.

As part of this program, the district is required to establish a Peak Demand Limit (PDL). The PDL represents the level of electrical demand, measured in kilowatts (kW), that the district agrees to reduce to during a curtailment event. The lower the PDL, the greater the electric rate discount received throughout the year.

The HS/MS building has two electrical services: one 480 volt service and one 208 volt service. The district has established a PDL of 25 kW for the 480 volt service and 50 kW for the 208 volt service. These intentionally low limits were selected to maximize annual cost savings.

Continued

The elementary building has a 208 volt electrical service with a PDL of 15 kW, which similarly allows the district to receive the highest possible rate benefit under the program.

During a curtailment event, most electrical equipment can be shut down remotely through the building's automation system. However, some equipment must be manually shut down at the equipment itself to ensure compliance with the established PDLs.

It's a rarity that Centerpoint issues a gas curtailment, and Xcel Energy issues an electric curtailment on the same day, but it has happened.

Demand Monitors

kW's prior to curtailment meter notification



Demand Monitors

kW's during curtailment after reducing our electrical load to reach our PDL's of 50 and 25



Questions?

Thank you!

Utility Service Curtailments and Cost Savings

CenterPoint Energy Dual-Fuel (Interruptible) Natural Gas Service

Both the HS/MS building and the elementary building are each equipped with three dual-fuel boilers capable of operating on either natural gas or No. 2 fuel oil. Under normal conditions, the boilers operate on natural gas because it is cleaner and more efficient.

The HS/MS building is supported by a 10,000-gallon underground fuel oil storage tank, and the elementary building is supported by a 4,000-gallon underground fuel oil storage tank. Both tanks are located outside of their respective boiler rooms.

The district is classified as an interruptible natural gas customer with CenterPoint Energy. This classification allows the district to receive reduced natural gas rates throughout the year. In exchange for these lower rates, during periods of extremely high natural gas demand, typically during very cold weather, CenterPoint Energy may issue a curtailment.

A curtailment requires the district to discontinue the use of natural gas and temporarily switch boiler operations to fuel oil. Because both buildings are equipped with dual-fuel boilers, heating operations can continue safely and without interruption during these periods.

During a CenterPoint Energy natural gas curtailment, the following steps are required to transition the boilers from natural gas to fuel oil operation:

1. Open the main fuel oil valves to allow oil to enter the building from the underground storage tank. Leave the final fuel oil valve at each boiler closed. This allows the oil to warm prior to entering the boiler, which helps ensure reliable boiler startup.
2. Shut off the power disconnect at each boiler.
3. Close the main gas valve to each boiler. The small gas valve used for ignition remains open.
4. Move the fuel selection toggle switch on each boiler controller from gas to oil.
5. Start the main fuel oil pump at the point where the oil enters the boiler room.
6. Restore power to the boilers one at a time, allowing each boiler to start and stabilize before energizing the next boiler.

Xcel Energy Peak Controlled Electric Service

Both the HS/MS and elementary schools participate as peak-controlled electric customers with Xcel Energy. Under this program, the district receives reduced electric rates in exchange for limiting electrical demand during peak control periods.

As part of this program, the district is required to establish a Peak Demand Limit (PDL). The PDL represents the level of electrical demand, measured in kilowatts (kW), that the district agrees to reduce to during a curtailment event. The lower the PDL, the greater the electric rate discount received throughout the year.

The HS/MS building has two electrical services: one 480-volt service and one 208-volt service. The district has established a PDL of 25 kW for the 480-volt service and 50 kW for the 208-volt service. These intentionally low limits were selected to maximize annual cost savings.

The elementary building has a 208-volt electrical service with a PDL of 15 kW, which similarly allows the district to receive the highest possible rate benefit under the program.

During a curtailment event, most electrical equipment can be shut down remotely through the building's computer control system. However, some equipment must be manually shut down at the equipment itself to ensure compliance with the established PDLs.

It's a rarity that CenterPoint issues a gas curtailment, and Xcel Energy issues an electric curtailment on the same day, but it has happened.

St. Anthony–New Brighton

Public Schools

Facilities Use Process and Recommendations

Prepared by TeamWorks International

Date: October 2025

Executive Summary: Facilities Use Process and Recommendations

Over the past several months, St. Anthony–New Brighton Public Schools partnered with TeamWorks International to review, analyze, and improve the district’s facilities use procedures, fee structures, and scheduling protocols. This work was initiated in response to increasing community demand, inconsistencies in fee application, and questions regarding legal compliance under Minnesota’s Public Purpose Doctrine.

Purpose and Process

The goal of the project was to ensure equitable, transparent, and legally sound management of district facilities. The Design Team—composed of district leaders representing Community Services, Athletics and Activities, and Administration—met four times between March and August 2025. Their work followed a structured process that included:

1. Reviewing current practices, facility scheduling systems, and fee classifications.
2. Gathering comparative data from peer districts and assessing facility utilization.
3. Seeking a legal opinion regarding the district’s authority to charge—or waive—fees for nonprofit use.
4. Developing and refining recommendations for revised procedures, policy alignment, and communication protocols.

Key Findings

- **Complex Scheduling Systems:** The district currently uses three overlapping systems (Activities, Boosters, Community Services), which has led to confusion, incongruent access, and difficulties in space utilization.
- **Fee Inconsistencies:** Nonprofit and community groups have historically received free access to district facilities. While this practice supported youth engagement, it also created disparities in how costs were absorbed and managed.
- **Legal Compliance:** The district's attorney confirmed that while Minnesota law allows school districts to waive facility fees at their discretion, doing so without cost recovery risks violating the Public Purpose Doctrine by subsidizing private entities with public resources. The recommendation was to implement a minimum cost-recovery fee for all users, including nonprofits.

Recommendations Developed by the Design Team

- **Minimum Cost-Recovery Fee:** All groups, including nonprofits, contribute at least the cost of utilities, custodial, and wear-and-tear expenses.
- **Refined Classification System:** Four-tier user classification maintained but clarified, with clearer definitions for "in-season" and "out-of-season" sports and associated fees.
- **Standardized Scheduling Protocols:** Strengthened alignment across departments to reduce duplication and improve transparency in scheduling.
- **Insurance and Compliance Updates:** Clearer insurance requirements and a standard damage deposit structure to ensure accountability and risk management.
- **Phased Implementation:** Recommended gradual rollout with clear communication to affected groups to support understanding and compliance.

Outcomes and Next Steps

This process produced a comprehensive draft of updated Facility Use Procedures and Fees for board consideration. The document reflects alignment with state law, operational equity, and fiscal prudence.

The next steps include:

- Administrative review and refinement of fee tables.
- Stakeholder feedback collected
- Superintendent presentation to the School Board for policy approval and implementation planning.
- Communication and onboarding for community organizations to ensure smooth transition to the new system.

Summary Statement

This effort represents a thoughtful, collaborative process designed to align district operations with both community values and statutory obligations. The resulting recommendations establish a sustainable model for how St. Anthony–New Brighton Schools manages community access to its facilities—balancing public benefit, fairness, and fiscal responsibility.

2011-2012 Actual	2012-2013 Actual	2013-2014 Actual	2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Actual	2023-2024 Budget	2024-2025 Budget
Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses	Revenue Expenses
\$13,354 \$18,860	\$11,000 \$17,461	\$23,972 \$15,495	27,042 16,662	\$21,238 \$18,625	\$22,597 \$29,430	\$19,852 \$27,001	\$24,510 \$24,480	\$13,833 \$26,700	\$25,541 \$28,780	\$41,277 \$36,301	\$49,707 \$49,391	\$70,464 \$58,347	\$122,201 \$74,938
-\$5,506	-\$6,461	\$8,477	\$10,380	\$2,613	-\$6,833	-\$7,149	\$30	-\$12,868	-\$3,239	\$4,977	\$316	\$12,117	\$47,263

Net from 2011-2025

\$44,116

Net without 2024-2025 revenue

-\$3,147

Details on each budget year

- 2020-21
A newly formed church began renting a classroom at St. Anthony Community Center.
- 2021-22
The growing church began renting additional space at St. Anthony Community Center.
- 2022-23
The growing church outgrew space at the Community Center and began renting space on Sundays at Wilshire Park.
- 2023-24
An adult soccer group began renting the west gym at Wilshire Park on Sundays throughout the winter. The organizers do not live in St. Anthony so they paid the non-resident rate for the facility rental generating additional income.
- 2024-25
Two adult soccer groups rented the west gym at Wilshire Park on Sundays and the upper gym at the high school throughout the winter. The organizers of each group do not live in St. Anthony so they paid the non-resident rate for the facility rental generating additional income.



FACILITY USE PROCEDURES (DRAFT to be effective July 1, 2026)

The St. Anthony-New Brighton School Board encourages maximum use of school district facilities and equipment for community purposes if, in its judgment, that use will not interfere with use for school purposes. The classes outlined below also indicate prioritization of facility use.

Policy 902 is available online: www.isd282.org/sites/default/files/policies/902PublicUseofBuildings.pdf

- All users of school district and city facilities are required to furnish proof of liability insurance according to Minnesota State Statute 466.03, Subd. 23.
Private Rentals: A copy of homeowners or renter's insurance will be collected with the minimum amount of personal liability coverage totaling \$1,500,000.
Organizations/Groups: A Certificate of Liability Insurance stating St. Anthony-New Brighton Community Services as a certificate holder will be collected with the minimum amount of general liability coverage totaling \$3,000,000.
- Non-profit organizations are required to maintain a current IRS tax-exempt status as as searchable through: <https://apps.irs.gov/app/eos/>

Step 1: Review Availability of Space

Visit <https://stanthony.ce.eleyo.com/facilities/calendar> to look at space availability or call 612-706-1172.

Step 2: Determine Class of Facilities Users

Class 1:

- ISD 282 school district sponsored activities and City of St. Anthony sponsored activities including caucusing and elections
 - Individual School District or City staff members, who are utilizing school district or city facilities outside their work day for personal use that may or may not involve charging a fee, are required to rent the space, provide insurance and pay fees in accordance with Class 3 or 4, depending on their address of residence.
- St. Anthony-based organizations where all funds raised benefit SAMS and SAVHS student activities and students or are deposited into the High School student activity account.
- Saint Anthony-New Brighton Education (SANBE) Foundation

Note for class 2, 3, 4 and 5: *Weekend use and weekdays when custodians are not working require a building supervisor at the current hourly rate.* Circumstances may require additional fees, such as custodial personnel, and hours depend on the set up and clean up needs of the event.

Class 2:

- St. Anthony Village Sports Boosters
 - Class 2 fees apply to ["in season" sports which is defined in this Sports Boosters policy language](#). Class 4 fees apply to "out of season" sports—remaining months of the year.
 - Ten (10) weeks before the 'in season' starting date, camps and clinics can be held for a maximum of 50 hours and will not be prioritized over existing facility reservations. Additional hours will be charged as Class 4.



Class 3

- Non-profit youth development organizations (Scouts organizations) composed of 75% or more school district students
 - Class 3 fees apply to 24 hours per year.
 - Additional hours will be charged as Class 4.
- Any requests beyond the parameters listed above become private rentals, requiring an organization to pay fees in accordance with Class 4 or 5, depending on their registered organizational address.

Class 4

- District 282 resident rentals
- St. Anthony youth sports organizations that are not St. Anthony Village Sports Boosters
- 'Out of season' St. Anthony Sports Boosters sports including camps or clinics that exceed 50 hours or are more than 10 weeks prior to the start of the Sports Booster 'in season' starting date
- Non-profit organizations with registered 501(c)3 addresses and St. Anthony civic organizations
- Businesses and commercial groups located in District 282
- Churches and religious organizations located in District 282

Class 5:

- Non-District 282 resident individual rentals
- Non-St. Anthony sports organizations
- Businesses and commercial groups not located in District 282
- Churches and religious organizations not located in District 282
- All other rentals

Timeline for Facility Reservations by Season for Class 2, 3 and 4

Class 2 'in season' sports will have priority when requests are submitted during the timelines indicated below.

Winter Season (use in November-February):

Facility requests due to Community Services by October 1 to be confirmed by October 30.

Spring Season (use in March-June):

Facility requests due to Community Services by February 1 to be confirmed by February 28.

Summer Season (use in April-July):

Facility requests due to Community Services by March 1 to be confirmed by March 30.

Fall Season (use in July-October):

Facility requests due to Community Services by July 1 to be confirmed by July 30.

Step 3: Determine Rental Fee

High School/Middle School (Hourly Rates)					
Space	Class 1	Class 2	Class 3	Class 4	Class 5
(HS/MS) Auditorium	Free	\$14	\$14	\$55	\$110
HS/MS Auditorium Foyer	Free	\$3	\$3	\$10	\$20
Upper Gymnasium	Free	\$12	\$12	\$60	\$120
Lower Gymnasium	Free	\$12	\$12	\$40	\$80



(HS/MS) Commons	Free	\$9	\$9	\$30	\$60
(HS/MS) Classrooms	Free	\$2	\$2	\$25	\$50
(HS/MS) Pool 1-25	Lifeguard charges only	\$25	\$25	\$100	\$150
Community Center (Hourly Rates)					
Space	Class 1	Class 2	Class 3	Class 4	Class 5
(CC) Multipurpose Room	Free	\$5.50	\$5.50	\$20	\$40
(CC) Lobby	Free	\$8.25	\$8.25	\$30	\$60
(CC) Room CS9	Free	\$6.85	\$6.85	\$25	\$50
(CC) Gymnasium	Free	\$5.50	\$5.50	\$20	\$40
Wilshire Park Elementary (Hourly Rates)					
Space	Class 1	Class 2	Class 3	Class 4	Class 5
(WP) Multipurpose Room	Free	\$3	\$3	\$20	\$40
(WP) Cafeteria	Free	\$4	\$4	\$20	\$40
(WP) Classroom	Free	\$2	\$2	\$25	\$50
(WP) East Gymnasium	Free	\$7	\$7	\$20	\$40
(WP) West Gymnasium	Free	\$10	\$10	\$40	\$80
(WP) Soccer Field	Free	\$12	\$12	\$25	\$50
(WP) Baseball Field	Free	\$12	\$12	\$25	\$50
Park Fields & Amphitheater (Hourly Rates)					
Space	Class 1	Class 2	Class 3	Class 4	Class 5
Fields: Central Park C1, C2, C3, C4 Emerald & Silver Point Parks	Free	\$12	\$12	\$25	\$50
Water Tower Park Tennis Courts	Free	\$12	\$12	\$25	\$50
Stadium *Building supervisor required	Free	\$25	\$25	\$75	\$150
Salo Park Amphitheater	Free	\$12	\$12	\$30	\$60

Park Shelters (Half day 9 AM - 3 PM or 4 PM - 9PM, Full Day 9 AM - 9 PM) <i>Class 1, 2 & 3 users also pay a \$30 cleaning fee for use of indoor shelters.</i> <i>*Class 1, 2 & 3 rates apply Monday-Friday, May-September; summer weekend use is Class 3.</i>					
Space	Class 1	Class 2	Class 3	Class 4	Class 5
Central Park Inside & Outside Shelter Half Day	Free	\$25*	\$25*	\$100	\$200
Central Park Inside & Outside Shelter Full Day	Free	\$50*	\$50*	\$175	\$350
Emerald Park Inside Shelter Half Day	Free	\$10*	\$10*	\$60	\$120
Emerald Park Outside Shelter Half Day	Free	\$10*	\$10*	\$15	\$30
Emerald Park Inside Shelter Full Day	Free	\$20*	\$20*	\$120	\$240
Emerald Park Outside Shelter Full Day	Free	\$20*	\$20*	\$30	\$60
Personnel (Hourly Rates subject to change based on wage agreements)	Class 1	Class 2	Class 3	Class 4	Class 5
AV Supervisor (Auditorium or Stadium)	\$23/hour	\$23/hour	\$23/hour	\$23/hour	\$23/hour
Building* or Stadium Supervisor	\$23/hour	\$23/hour	\$23/hour	\$23/hour	\$23/hour
Custodian** (Sundays)	\$90/hour	\$90/hour	\$90/hour	\$90/hour	\$90/hour
Custodian** (Saturdays)	\$65/hour	\$65/hour	\$65/hour	\$65/hour	\$65/hour
Lifeguard***	\$25/hr/lifeguard	\$25/hr/lifeguard	\$25/hr/lifeguard	\$25/hr/lifeguard	\$25/hr/lifeguard
Park Cleaner	\$30/Reservation	\$30/Reservation	\$30/Reservation	\$30/Reservation	\$30/Reservation
*Building supervisors are required for facility use at St. Anthony Community Center, Wilshire Park, St. Anthony Middle School/Village High School. Weekend use and weekdays when custodians are not working require a building supervisor at the current hourly rate. **1 custodian is required for every 50 people. ***1 Lifeguard is required for every 25 people					



Equipment (Hourly Rates)					
Air conditioning (upon request)		\$15/hour	\$15/hour	\$15/hour	\$15/hour
Gym Equipment	Free	\$10 flat fee	\$10 flat fee	\$10 flat fee	\$10 flat fee

Step 4: Provide Proof of Insurance

INSURANCE REQUIREMENTS

2012 State Statute 466.03 Subd. 23: **"Recreational use of school property and facilities."**

(a) Any claim for a loss or injury arising from the use of school property or a school facility made available for public recreational activity.

(b) Nothing in this subdivision:

- (1) limits the liability of a school district for conduct that would entitle a trespasser to damages against a private person; or
- (2) reduces any existing duty owed by the school district.

Any individual or group using a school district facility is required to furnish proof of liability insurance.

Private Rentals: A copy of homeowners or renter's insurance will be collected with the minimum amount of personal liability coverage totaling \$1,500,000.

Organizations/Groups: A Certificate of Liability Insurance stating St. Anthony-New Brighton Community Services as a certificate holder will be collected with the minimum amount of general liability coverage totaling \$3,000,000.

DAMAGE DEPOSIT

Class 2, 3, or 4 users renting district facilities may be required to provide a damage deposit. The deposit is fully refundable upon inspection of the facility after use.

OTHER FEES

Additional fees may be incurred depending on the type of use as well as group needs. Additional fees may include, but are not limited to the following: equipment (recreational, electronic, A/V), personnel, air conditioning, field maintenance, etc.

Q&A for Community Use of School Facilities Presentation

Q. What is the function of Community Services in regards to district facility use?

A. In accordance with MN Statute 123B.51, subdivision 2, school boards may allow school buildings to be used for non-school purposes if they do not interfere with the use for school purposes. Across the state of Minnesota, the work of reserving spaces for these purposes are usually placed under the jurisdiction of Community Education departments of school districts. In District 282, we call our Community Education department, "Community Services." Community Services is responsible for reserving district spaces on behalf of users after 6pm, on weekends, in the summer, and on non-school days when use does not conflict with school or school-related purposes. In addition to reserving school district spaces, Community Services is also responsible for reserving city facilities such as park fields, park shelters, and the community center.

Q. What is Policy 902?

A. Policy 902 details the use of school district facilities and equipment. ISD 282's 902 Policy (see attachment in Boardbook) follows the model 902 Policy from the Minnesota School Boards Association.

Q. What is the Facilities Use Procedures document?

A. The Facilities Use Procedures document (see attachment in Boardbook) outlines the procedures, requirements, scheduling timelines, rates, and fees for reserving school district spaces.

Q. How do our current procedures conflict with the Public Use Doctrine?

A. In our current procedures, St. Anthony-based non-profits do not pay a fee to utilize school district facilities. As stated in the opinion provided by our School District attorney Peter Martin, "Providing free use of public-school property imposes real costs on the School District. These include, but are not limited to, the costs of maintenance and repair, utilities, supplies, cleans, and labor costs (i.e. custodians and groundskeepers). When such costs are waived, the School District is, in essence, subsidizing the operations of these non-profits with public resources because such organizations are being relieved of operational costs they would otherwise be required to pay." To be in alignment with the Public Use Doctrine, the recommendation is to recoup the costs (costs of utilities and custodial time) to operate the spaces the non-profit groups use.

Q. What is changing?

A. In our current procedures, non-profit organizations with registered locations within St. Anthony New Brighton School District 282 do not incur fees to use school district facility spaces. Once we learned of the Public Use Doctrine, we created a fee structure which allows the school district to recapture the costs (costs of utilities and custodial time) to operate spaces in which the non-profit groups use. Fees will begin to be assessed for all non-profit groups starting July 1, 2026, which is the start of the new fiscal year. Our recommendation is for Class 2 fees to begin September 1, 2026.

Whereas, currently, there are currently four classes of rates on the Facilities Use Procedures document, starting July 1, 2026, there will be five. This is to accommodate a separate strand for the St. Anthony Village Sports Boosters organization.

Q. Who will be impacted by this change?

A. Non-profit organizations located in the Saint Anthony New Brighton School District including non-profit youth organizations will be the primary groups impacted by this change.

Q. Why is this change happening now?

A. In 2005, the High School Activities Department and Community Services began meeting to discuss uses of school district space during non-school hours and align facility use processes. We worked with a consultant to review current practices and decide what changes might need to be made. In this process, we learned about the Public Use Doctrine, and that we would need to change our procedures to ensure that we are not inadvertently financially subsidizing non-profit organizations.

Q. Why are we proposing rates for St. Anthony Youth Boosters that are different from those applied to other St. Anthony non-profit organizations?

A. There are several reasons the district has determined a separate class be designated for the St. Anthony Village Sports Boosters non-profit.

1. Longevity of relationship - St. Anthony Village Sports Boosters began in the 1960's, after the high school was built, in order to provide youth sports options for children in St. Anthony. Sports Boosters provides an introduction to football, soccer, softball, baseball and basketball for students beginning in prek/K through grade 8.
2. Mutuality of relationship - Sports Boosters is mindful of the cost of the use of space and has maintained an orientation of reciprocity over many years. Sports Boosters has invested over \$200K in funding to make improvements to school district facilities.
3. Alignment of Philosophy & Practice - Sports Boosters guidelines define seasons for each sport creating guardrails to ensure start and end dates. This practice aligns with the values of our district's Activities Department.

Q. How do other school districts capture operational costs with their non-profits youth sports organizations?

In a review of neighboring and metro area school districts,

District	Class	Hourly Rates for Youth Sports Organizations		
		<i>Gym</i>	<i>Grass Field</i>	<i>Turf Field/Stadium</i>
Eden Prairie	II	\$11	\$11	\$28
Mounds View	II	\$6-10 per court	\$10	\$30
Richfield	II	\$10	\$20	\$40

Roseville	II	\$45/60	na	\$50-75
Wayzata	II	\$15	\$15	\$140
White Bear	II	\$5/court	na	\$25

SMART Goal 1: Strengthen Board Use of Data to Drive Student Success

Goal Statement:

By June 2026, the school board will strengthen its ability to understand, interpret, and use district data to guide policy, budget, and strategic decisions that support improved student outcomes.

Specific & Measurable:

The school board will:

1. Review one key student success metric (e.g., academic proficiency, attendance, belonging, behavior) at (monthly, monthly work session, quarterly, other) board meeting.
2. Participate in at least one professional development session on data literacy (what is school level data and why/how is it relevant to the work the board does) and governance-level data interpretation.
3. Collaborate with the superintendent and staff to refine a district data dashboard for use in board discussions and public reporting.
4. Incorporate student success metric data references into major board decisions (policy, budget, or strategic plan updates).

Achievable:

District leadership will provide clear, accessible data summaries and professional learning to ensure board members can effectively use information to inform governance.

Relevant:

Grounding board decisions in data advances accountability, transparency, and equitable outcomes for all students.

Time-Bound:

Progress will be monitored through monthly board agendas and a final review of board work through June 2026.

Measures of Success:

- (monthly, monthly work session, quarterly, other) board meetings include a data review item

- At least one professional development sessions completed
 - Data dashboard refined and in active use
 - Begin to reference relevant data during major board decisions.
-

SMART Goal 2: Deepen Community Engagement and Build Shared Understanding of Student Outcomes

Goal Statement:

By June 2026, the school board will strengthen authentic engagement with families, staff, and community members to build shared understanding of student success data and district priorities. The school board will increase community engagement in district decision-making by enhancing two-way communication and providing transparent, accessible, and timely information—with a specific emphasis on expanding outreach to underrepresented and historically disengaged stakeholders to ensure all voices are heard.

Specific & Measurable:

The school board will:

1. Host **four quarterly, topic-driven community conversations** to share student data insights, gather feedback, and promote transparency.
2. Pilot a **Board Engagement Committee** by November 2025 to coordinate outreach, track participation, and recommend improvements.
3. Conduct **monthly engagement visits** attended by 2–3 board members with underrepresented community groups (e.g., multilingual families, apartment communities, early childhood programs). *(starting January 2026)*
4. Produce an **annual public engagement report** summarizing participation, feedback themes, and resulting school board considerations.

Achievable:

Board members will coordinate with district communications staff, interpreters, and community partners to ensure inclusive access and participation.

Relevant:

This goal supports the district's commitment to equity, transparency, and collaborative governance, ensuring board decisions reflect the voices of the full SANB community.

Time-Bound:

The engagement plan will launch by **November 2025**, with quarterly forums beginning **January 2026** and the end-of-year engagement report through **June 2026**.

Measures of Success:

- ≥4 community conversations held annually (2 for 2026)
- Engagement Committee establishment and review for process change and Engagement Committee continuation
- Increasing community participation through monthly engagement
- Annual end of school year public engagement report
-

SMART Goal 3: Strengthen School Board Cohesion and Governance Norms

Goal Statement:

By June 2026, the school board will strengthen its cohesion, clarity of roles, and shared governance practices through the development of board norms, structured mentorship, and participation in professional learning.

Specific & Measurable:

The school board will:

1. Attend Professional Development during which the board will review the **Board Handbook** and discuss agreed-upon governance norms and expectations for communication, decision-making, and conduct by **March 2026**.

2. Participate in a **Board Team-Building professional development session** facilitated by the Minnesota School Boards Association (MSBA) or a comparable governance organization by **June 2026**.
3. Establish a **Board Mentorship Program** pairing each new board member with an experienced member within **30 days of taking office**.

Achievable:

The board chair, superintendent, and MSBA (or equivalent facilitator) will collaborate to design relevant, efficient professional learning and provide the handbook as a template for board norms and mentorship.

Relevant:

This goal supports effective governance by fostering trust, consistent communication, and shared understanding of the board's collective responsibilities—key elements for stability and strategic decision-making.

Time-Bound:

All components of the goal will be completed by **June 30, 2026**, with progress checkpoints after each milestone (handbook review and update, training session, mentorship implementation).

Measures of Success:

- Updated and board-approved handbook with defined norms
- Completion of at least one team-building PD session
- 100% of new board members assigned a mentor within 30 days

Strategic Plan

Mission: The mission of the St. Anthony-New Brighton School District is to educate, prepare and inspire a community of life-long learners in our small, caring environment.

Vision: We are committed to the success of all learners. We will engage, inspire, challenge and support each learner through innovation and collaboration.

Values: Academics, Accountable, Challenging, Character, Community, Creative, Diverse, Engaged, Equity, Global, Inclusive, Innovative, Integrity, Relevant, Respect, Responsible, Supportive, and Welcoming

Strategic Directions: Students – Staff - Community We are guided by our strategic directions of high expectations matched with high support for students and staff, and strong communication and relationships with our families and community.



Success Metrics

What success looks like at St. Anthony-New Brighton Schools

St. Anthony-New Brighton defines success as a student who has acquired both the *academic skills* and *life skills* to *positively contribute* to society. They have a *love for learning* and are able to meet the *social-emotional needs* of themselves and others. A successful student becomes a *thriving citizen*.

Student Wellness	Academic Skills & Love of Learning	Positive Contributor & Thriving Citizen
Students holistically develop an adaptive skill-set that includes empathy, self-advocacy, teamwork, communication, inclusion and interpersonal abilities, and coping skills to thrive in a constantly changing world. Students are equipped to navigate demands and opportunities they encounter, enabling them to enjoy meaningful, productive, healthy lives.	Students think critically and apply their acquired knowledge and skills to solve problems. Even when confronted with challenges, students have the capacity, motivation, and persistence to acquire new knowledge and skills, creatively seek out solutions, and confidently take action.	Students understand their brilliance as well as their rights and responsibilities as an individual, and as a member of society. Students can reflect on the needs of a diverse community, activating their resourcefulness, intellect, and skills to positively and authentically contribute to and serve their community.



Scan the QR code to learn how we nurture the brilliance of every child.

St. Anthony New Brighton will provide an inclusive educational environment so each student knows they belong; this will provide students the support they need to be successful.