

A **Regular** Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, November 5, 2025, in the Manor Elementary School All-Purpose Room, 1590 Washington Avenue in Seaford, New York.

PRESENT: Ms. Lisa Herbert – President
Ms. Trisha Matulewicz - Vice President
Mr. Jimmy Chwe – Trustee
Ms. Heather Umhafer - Trustee
Ms. Melissa Whidden - Trustee
Matthew Kind- Ex-Officio Student Member

ABSENT: Michael Kofod – Alternate Ex-Officio Student Member

ALSO PRESENT:

Dr. Adele V. Pecora
Dr. Sheena Jacob
Dr. Alison Offerman-Celentano
Ms. Rhonda L. Meserole
Ms. Ellen Vega - Attorney

At 6:06 p.m., the President of the Board of Education opened the Regular Meeting. Ms. Herbert then advised that she needed a motion to adjourn the public portion of the meeting and convene an executive session for the purpose of discussing the employment history of a particular employee, legal matters, employment relative to particular employees, particular student matters and a particular student and related discipline matter.

OPEN MEETING

A motion was made by Ms. Matulewicz, second by Ms. Umhafer, to adopt the following resolution:

MOTION FOR EXECUTIVE SESSION

RESOLVED, that the Board of Education of the Seaford Union Free School District enter into executive session for the purpose of discussing the employment history of a particular employee, legal matters, employment relative to particular employees, particular student matters and a particular student and related discipline matter and upon completion of discussion respecting the foregoing to return to open session.

No Discussion.
All Ayes.
Motion Carried.

Executive Session concluded at 7:31 p.m.

EXECUTIVE SESSION ENDS

At 7:37 p.m., the President of the Board of Education re-opened the Public Session. As the first order of business, Board President Lisa Herbert led the audience in the Pledge of Allegiance.

RE-OPEN PUBLIC SESSION

No Discussion.
All Ayes.
Motion Carried.

Topics covered in Dr. Pecora's Administrative Report dated October 31, 2025 included:

ADMINISTRATIVE REPORT

Congratulations to the Girl's Soccer team becoming County Champions
- Really proud of everything they accomplished; they are amazing Vikings
Very special football game on Friday, November 7th
- 2 memorial events going on; both ceremonies will begin at 5:30 p.m.
- The first is in honor of Joey Herman who tragically passed earlier this year; he was an amazing Viking when he was here in Football and Lacrosse
- Also be honoring our veterans; if you know a veteran have them come
- Information regarding these ceremonies is all over
On tonight's agenda, teacher Dan Maricondo will be awarded tenure
- Dr. Pecora briefly spoke about Dan and his time in Seaford
- Mr. Maricondo was presented with a green crystal apple in honor of his tenure
- Ms. Bisulca and Ms. Culella also spoke about Mr. Maricondo
Very successful Superintendent's Conference Day yesterday
- Focus and emphasis was on well-being, mindfulness, mental health as well as our social emotional programs

Areas covered in Matthew Kind's report:

EX-OFFICIO STUDENT MEMBER REPORT

1st Quarter of school approaching the end this week; all going well with students
Last week the school district and students celebrated Red Ribbon Week and the decision to be drug-free
Halloween was last week with the students having a blast dressing up and showing school spirit

EX-OFFICIO STUDENT MEMBER REPORT (cont'd)

Peer tutoring program at the High School a huge success; 50 National Honor Society students are in the process of tutoring other students

- Additional Requests are coming in each and every day
National Honor Society is also in the process of coordinating service events district-wide providing NHS members with opportunities to volunteer at the Middle School and elementary schools as well

- This is an opportunity I believe is extremely beneficial for the whole school district and the student bodies

Fall Sport season coming to an end; congratulations to the Girl's Soccer team

- Football team has their first round of play-offs; come out on Friday and support them

Motion by Ms. Matulewicz, second by Ms. Umhafer, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

No Discussion.
All Ayes.
Motion Carried.

**CONSENT AGENDA
ITEMS 4.A.-E.
(detailed below)**

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the Board of Education Minutes of the September 30, 2025 Regular Meeting, the October 8, 2025 Regular Meeting, the October 16, 2025 Special Meeting and the October 22, 2025 Regular Meeting.

No Discussion.
All Ayes.
Motion Carried.

MINUTES

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the Budget Transfers, as indicated in the Board's documentation.

No Discussion.
All Ayes.
Motion Carried.

BUDGET TRANSFERS

Motion by Ms. Matulewicz, second by Ms. Umhafer, to acknowledge acceptance for audit of the Treasurer's Report dated September 30, 2025.

No Discussion.
All Ayes.
Motion Carried.

TREASURER'S REPORTS

Motion by Ms. Matulewicz, second by Ms. Umhafer, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated October 15, 2025.

No Discussion.
All Ayes.
Motion Carried.

**EXTRACURRICULAR
FUND ACTIVITY REPORT**

Motion by Ms. Matulewicz, second by Ms. Umhafer, to acknowledge acceptance for audit of the Revenue Status Report dated September 30, 2025.

No Discussion.
All Ayes.
Motion Carried.

**REVENUE STATUS
REPORT**

Motion by Ms. Matulewicz, second by Ms. Umhafer, to acknowledge acceptance for audit of the Budget Status Report dated September 30, 2025.

No Discussion.
All Ayes.
Motion Carried.

**BUDGET STATUS
REPORT**

Motion by Ms. Matulewicz, second by Ms. Umhafer, to acknowledge acceptance for audit of the Budgetary Transfer Report dated September 30, 2025.

No Discussion.
All Ayes.
Motion Carried.

**BUDGETARY TRANSFER
REPORT**

Motion by Ms. Matulewicz, second by Ms. Umhafer, to accept the recommendation to approve the Personnel Action Report – Instructional:

**PERSONNEL ACTION
REPORT**

A. Instructional (dated November 5, 2025):

INSTRUCTIONAL

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

PERSONNEL – INSTRUCTIONAL (cont'd)

P-3: RESIGNATIONS:

1. DIANA IMPEMBA
 Position: Permanent Substitute/Per Diem Substitute
 Assignment: Seaford High School
 Effective Date: October 24, 2025
 Reason: Resignation
2. KATHRYN TRUNZ
 Position: Leave Replacement/Per Diem Substitute
 Assignment: Seaford High School
 Effective Date: November 3, 2025
 Reason: Resignation

P-4: LEAVES:

1. CHRISTINE COZZOLINO
 Position: Permanent Substitute
 Assignment: Seaford Harbor School
 Effective Date: October 13, 2025
 Sick Leave: October 14, 2025 - October 27, 2025
 Leave without Pay: October 28, 2025 - November 4, 2025
 Expiration Date: November 4, 2025
 FMLA: October 13, 2025 - January 12, 2026, A.M.
 Reason: Medical Leave
2. CHRISTINA URSO
 Position: Secondary Education Teacher
 Assignment: Seaford High School
 Effective Date: October 22, 2025
 Sick Leave: Intermittent Leave (10 Family Sick Days Available)
 Leave without Pay: Intermittent Leave
 Expiration Date: January 21, 2026 A.M.
 FMLA: October 22, 2025 - January 21, 2026 A.M.
 Reason: Family Medical Leave
3. MARISA DEGROFF
 Position: Elementary Education Teacher
 Assignment: Seaford Harbor School
 Effective Date: March 30, 2026
 Sick Leave: March 30, 2026 - April 24, 2026 (using 12 available days)
 Leave without Pay: April 25, 2026 - June 26, 2026
 Expiration Date: June 26, 2026
 FMLA: March 30, 2026 - June 26, 2026
 Reason: Child Care Leave
4. AMANDA FUSCO
 Position: Elementary Education Teacher
 Assignment: Seaford Harbor School
 Effective Date: March 30, 2026
 Sick Leave: March 30, 2026 - May 13, 2026 (using 25 available days)
 Leave without Pay: May 14, 2026 - June 19, 2026
 Expiration Date: June 19, 2026
 FMLA: March 30, 2026 - June 16, 2026
 Reason: Child Care Leave
5. LAURIE SCHUTZ
 Position: Secondary Education Teacher
 Assignment: Seaford Middle School
 Effective Date: December 22, 2025
 Sick Leave: December 22, 2025 - February 3, 2026 (using 23 available days)
 Leave without Pay: February 4, 2026 - March 27, 2026
 Expiration Date: March 27, 2026
 FMLA: December 22, 2025 - March 27, 2026
 Reason: Child Care Leave

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS:

1. DANIEL MARICONDO
 Position: Teacher - Physical Education -LIFT
 Effective Date: October 31, 2025
 Tenure Area: Physical Education and Recreation

P-7: APPOINTMENTS: No Recommended Actions

PERSONNEL – INSTRUCTIONAL (cont'd)

P-8: OTHER:

- a) Recommend the Board of Education amend the dates of Katharine Black's Medical Leave of absence as approved at the August 6, 2025, Board of Education Meeting:

<u>KATHARINE BLACK</u>	<u>ORIGINAL DATES</u>	<u>REVISED DATES</u>
Position:	Elementary Teacher	Elementary Teacher
Assignment:	Seaford Harbor School	Seaford Harbor School
Effective Date:	October 14, 2025	September 3, 2025
Sick Leave:	October 14, 2025 - November 25, 2025 AM	September 3, 2025 - December 5, 2025 A.M.
Leave without Pay:	November 25, 2025 P.M. - February 12, 2026	December 5, 2025 P.M.- December 22, 2025
Expiration Date:	February 12, 2026	December 22, 2025
FMLA:	October 14, 2025 - January 13, 2026 PM	September 3, 2025 - December 3, 2025 A.M.
Reason:	Child Care Leave	Child Care Leave

- b) Recommend the Board of Education amend the dates of Jessica Wilson's Leave Replacement position (Katharine Black) from the original dates as approved at the August 20, 2025, Board of Education meeting.

<u>JESSICA WILSON</u>	<u>ORIGINAL DATES</u>	<u>REVISED DATES</u>
Position:	Elementary	Elementary
Type of Appointment:	Substitute	Substitute
Assignment:	Seaford Harbor School	Seaford Harbor School
Certification:	Childhood Education 1-6 Initial	Childhood Education 1-6 Initial
Effective Date:	October 14, 2025	September 3, 2025
Expiration Date:	February 12, 2026	December 22, 2025
Tenure Eligibility:	N/A	N/A
Tenure Area:	N/A	N/A
Salary:	\$125 per day October 14, 2025 - November 25, 2025, AM, MA Step 1 = \$73,005 November 25, 2025 PM - February 12, 2026.	\$125 per day September 3, 2025 - December 5, 2025, A.M., MA Step 1 = \$73,005 December 5, 2025 P.M. -December 22, 2025
Reason:	Leave Replacement for Katharine Black	Leaver Replacement for Katharine Black

- c) Recommend the Board of Education approve the following teachers for Seaford High School January Regents Academies. The hourly stipend as per UTS contract.

Steven Roveto	Algebra I	3 hours
Jessica Delguercio	Geometry	3 hours
Kevin O'Reilly	Algebra II	3 hours
Alexis Charles	Living Environment	3 hours
Caitlyn Wigand	Earth Science	3 hours
Champ LaRocca	Physics	3 hours
Lily Alaimo	Chemistry	3 hours
Savannah Weilert	English	5 hours
Tania Cintorino	English	5 hours
Kimberly Flood	English	5 hours
Marissa Greenberg	Global History	3 hours
Marissa Greenberg	US History	1.5 hours
Mike Sheedy	US History	1.5 hours
Mike Wimmer	Special Education (English Regents)	5 hours

- d) Recommend the Board of Education approve the following teachers for the Summer Curriculum Writing for the 2025-2026 school year. Hourly stipend as per the UTS Contract.

Ann Marie Crisci	ELA Unit of Study Alignment	4 hours
Alexa Livingston	ELA Unit of Study Alignment	4 hours

- e) Recommend the Board of Education approve the appointment of the following coaches for the High School and Middle School sports for the 2025 - 2026 school year:

<u>HS WINTER</u>	<u>COACHING POSITION</u>	<u>STEP</u>	<u>SALARY</u>
Douglas Goetz	Winter Track Assistant	1B	\$5,080

No Discussion.
All Ayes.
Motion Carried.

PERSONNEL – NON-INSTRUCTIONAL (cont'd)

Motion by Ms. Matulewicz, second by Ms. Umhafer, to accept the recommendation to approve the Personnel Action Report – Non-Instructional:

PERSONNEL ACTION REPORT

A. Instructional (dated November 5, 2025):

NON-INSTRUCTIONAL

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RETIREMENTS: No Recommended Actions

P-4: RESIGNATIONS: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS: No Recommended Actions

P-7: LEAVES:

1. KIM DONOFRIO-RUDEN

Position: Teacher Aide - Part Time
Assignment: Seaford Harbor School
Effective Date: September 22, 2025
Expiration Date: December 1, 2025
Reason: Medical Leave (Unpaid)

P-8: OTHER:

- a. Recommend the Board of Education amend the expiration date for Patricia Buttigieg's medical leave of absence from October 17, 2025, to November 7, 2025 as approved at the September 30, 2025, Board of Education meeting.
- b. Recommend the Board of Education amend Richard Brennan's appointment as a Custodian from probationary to permanent effective November 6, 2025.

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve acceptance of the determinations of the Special Education Committee Meetings of:

CSE

School Year 2025-2026:

9/29/25, 10/6/25, 10/7/25, 10/9/25, 10/10/25, 10/14/25, 10/15/25, 10/16/25, 10/21/25, 10/22/25, 10/24/25.

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve acceptance of the determinations of the Pre-School Special Education Committee Meetings of:

CPSE

School Year 2025-2026:

10/14/25, 10/16/25, 10/17/25, 10/22/25, 10/28/25.

No Discussion.
All Ayes.
Motion Carried.

None

RESIDENTS' COMMENTS

All correspondence has received a response

CORRESPONDENCE

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve an Intermunicipal agreement between the Levittown UFSD, the Bellmore-Merrick Central High School District, the Farmingdale UFSD, the Freeport UFSD, the Herricks UFSD, the Massapequa UFSD, the Seaford UFSD and the Syosset Central School District for the 2025-2026 school year and authorize the Board President to sign this agreement.

INTERMUNICIPAL AGREEMENT 2025/2026

No Discussion.
All Ayes.
Motion Carried.

CONTRACTS (cont'd)

Motion by Ms. Matulewicz, second by Ms. Umhafer, to enter into a license agreement with Long Island University (LIU POST) and Seaford UFSD for use of the Tilles Center Facilities during the 2025-2026 school year and authorize the Board President to sign said agreement.

**LICENSE AGREEMENT
2025/2026 – LIU POST
TILES CENTER**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the following agreements for tuition services for the 2025-2026 school year and authorize the Board President to execute said agreements on its behalf:

**CONTRACTS 2025/2026
SPECIAL EDUCATION
TUITION SERVICES**

Developmental Disabilities Institute
Eden II for Autistic Children, Inc.
Harmony Heights

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the following agreements for academic tutoring services for the 2025-2026 school year and authorize the Board President to execute said agreements on its behalf:

**CONTRACTS 2025/2026
SPECIAL EDUCATION
ACADEMIC TUTORING**

Metro Therapy, Inc.
Set 4 Success Tutoring Services, Inc.

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to postpone Agenda Item 7.B.1. (First Reading of Policy 1500 and 1500R) to the next meeting.

**POSTPONE AGENDA
ITEM 7.B.1**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the first reading of Policy 6700 – Purchasing – Review Revised Policy

**FIRST READING
POLICY #6700
REVIEW REVISED**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the first reading of Policy 6710 – Purchasing Authority – Abolish Policy

**FIRST READING
POLICY # 6710
ABOLISH POLICY**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the first reading of Policy 6740 – Purchasing Procedures – Abolish Policy.

**FIRST READING
POLICY #6740
ABOLISH POLICY**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the first reading of Policy 6740R - Purchasing Procedures – Abolish Regulation.

**FIRST READING
POLICY #6740R
ABOLISH REGULATION**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Policy 4526.1 Internet Safety – Review Revised Policy.

**SECOND READING &
ADOPTION
POLICY #4526.1
REVISED**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Regulation 4526.1R Internet Safety – Abolish Regulation

**SECOND READING &
ADOPTION
REGULATION #4526.1R
ABOLISHMENT**

No Discussion.
All Ayes.
Motion Carried.

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Policy 5140 School Admissions and Entrance Age – Abolish Policy

**SECOND READING &
ADOPTION
POLICY #5140
ABOLISHMENT**

No Discussion.
All Ayes.
Motion Carried.

POLICIES – SECOND READING (cont'd)

Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Regulation 5140R School Admissions and Entrance Age – Abolish Regulation	No Discussion. All Ayes. Motion Carried.	SECOND READING & ADOPTION REGULATION #5140R ABOLISHMENT
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Policy 5150 School Admissions/Residency Requirements – Review Revised Policy	No Discussion. All Ayes. Motion Carried.	SECOND READING & ADOPTION POLICY # 5150 REVISED
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Regulation 5150R Admission of Students – Abolish Regulation	No Discussion. All Ayes. Motion Carried.	SECOND READING & ADOPTION REGULATION #5150R ABOLISHMENT
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Regulation 5152 Admission of Non-Resident Students – Abolish Policy	No Discussion. All Ayes. Motion Carried.	SECOND READING & ADOPTION REGULATION #5152 ABOLISHMENT
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Policy 5154 Assignment of Students to Classes – Abolish Policy	No Discussion. All Ayes. Motion Carried.	SECOND READING & ADOPTION POLICY #5154 ABOLISHMENT
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the second reading and adoption of Policy 6410 Authorized Signatures – Review Revised Policy.	No Discussion. All Ayes. Motion Carried.	SECOND READING & ADOPTION POLICY #6410 REVISED
Motion by Ms. Matulewicz, second by Ms. Umhafer, to accept the donation of \$1,000.00 from NYSIR for the Harbor Elementary School to purchase Decodables to develop phonics and decoding skills.	No Discussion. All Ayes. Motion Carried.	DONATION
Motion by Ms. Matulewicz, second by Ms. Umhafer, to accept the donation of \$3,241.00 from the Seaford Wellness Council to support the growth of the Seaford Middle School Competitive Robotics team.	No Discussion. All Ayes. Motion Carried.	DONATION
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the High School's field trip request for the wrestling team to attend a wrestling tournament from December 26 th -28 th , 2025 at Arlington High School in Lagrangeville, New York.	No Discussion. All Ayes. Motion Carried.	FIELD TRIP HIGH SCHOOL
Motion by Ms. Matulewicz, second by Ms. Umhafer, to approve the High School's field trip request for the computer club to visit the GOOGLE offices in New York City on December 12, 2025.	No Discussion. All Ayes. Motion Carried.	FIELD TRIP HIGH SCHOOL
None		MISCELLANEOUS DISCUSSION ITEMS

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Congratulations to Mr. Maricondo on your tenure
- ◆ Thank you to NYSIR and the Seaford Wellness Council for your very generous monetary donations to our schools and our students
- ◆ Congratulations to the Girl's Varsity Soccer team; a very fierce team
- ◆ Bad calls are part of playing sports; there were more than a couple bad calls they were very one-sided
The parents noticed and shared their feedback with the Refs from the stands
The girls did not miss a beat; they were so resilient, they didn't let it bother them. They just played their hearts out; they were professional and worked so hard.

At 7:52 p.m., a motion was made by Ms. Matulewicz, second by Ms. Umhafer, to enter into Executive Session for the purpose of discussing the employment history of a particular employee, legal matters, employment relative to particular employees, particular student matters and a particular student and related discipline matter.

EXECUTIVE SESSION

No Discussion.
All Ayes.
Motion Carried.

The Board of Education President re-opened the Regular Meeting at 8:47 p.m.

**RE-OPEN PUBLIS
SESSION**

There being no further business, a motion was made by Ms. Matulewicz, second by Ms. Umhafer, to adjourn the Regular Meeting at 8:47 p.m.

**ADJOURN
MEETING**

No Discussion.
All Ayes.
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette,
District Clerk

Heather Umhafer,
Vice District Clerk