

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, November 19, 2025, in the All-Purpose Room located in the Manor Elementary School, 1590 Washington Avenue in Seaford, New York.

PRESENT: Ms. Trisha Matulewicz - Vice President
Mr. Jimmy Chwe – Trustee
Ms. Heather Umhafer – Trustee
Ms. Melissa Whidden – Trustee
Matthew Kind, Ex-Officio Student Member

ABSENT: Ms. Lisa Herbert – President
Michael Kofod, Alternate Ex-Officio Student Member

ALSO PRESENT:

Dr. Adele V. Pecora
Dr. Sheena Jacob
Ms. Carrie Anne Tondo - Attorney

At 6:06 p.m., the Vice President of the Board of Education opened the Regular Meeting. Ms. Matulewicz then advised that she needed a motion to adjourn the public portion of the meeting and convene an executive session for the purpose of discussing legal matters, employment relative to particular employees, particular student matters and non-aligned employee contracts.

OPEN MEETING

A motion was made by Ms. Umhafer, second by Mr. Chwe, to adopt the following resolution:

MOTION FOR EXECUTIVE SESSION

RESOLVED, that the Board of Education of the Seaford Union Free School District enter into executive session for the purpose of discussing legal matters, employment relative to particular employees, particular student matters and non-aligned employee contracts and upon completion of discussion respecting the foregoing to return to open session.

No Discussion
All Ayes
Motion Carried.

Executive Session concluded at 7:30 p.m.

EXECUTIVE SESSION ENDS

At 7:37 p.m., the Vice President of the Board of Education re-opened Public Session. As the first order of business, Board Vice President Trisha Matulewicz led those present in the Pledge of Allegiance.

OPEN PUBLIC SESSION

Topics covered in Matthew Kind's report included:

EX-OFFICIO STUDENT MEMBER REPORT

Upcoming week - open houses in the high school where parents have the opportunity to meet and talk to their children's teachers.

- This opportunity is a great experience in my opinion as it connects the student body's home life and families with their educational lives and school experiences.

With the exception of one fall sport, all fall sports have officially come to an end and the winter teams have already begun practicing and training; a very exciting time of the year!

One fall sport still remaining - come out and support the varsity football team at Hofstra Friday Night for the County Championship against Plainedge.

- Come out and support and wear your Seaford Vikings gear!!

December 6th, the annual Hot Chocolate Run will be held here at Seaford.

Renee Fassano and Justin Benoit of Energia presented a proposed Energy Performance Contract. Areas covered included:

PRESENTATION ENERGIA - ENERGY PERFORMANCE CONTRACT

Energy Performance Contract Opportunity Seaford Union Free School District

Introduction to Energia
An Innovative Solution – Energy Performance Contracting
Potential Energy Conservation Projects
Why Partner with an Energy-Savings Engineering Firm?
Energia's Points-of-Difference
Proposed Timeline

Superintendent Adele Pecora and Mary Catherine Culella-Sun, Executive Director for Student Support Services gave a presentation on the State of the District. Areas covered included:

PRESENTATION STATE OF THE DISTRICT

Board of Education Goals 2025-2026

Financial

- Managing Fiscal Stress & Strong Financial Condition/Foundation
- Keeping Budget within the Tax Cap
- Prudent Savings/Prudent Spending
- Growing Reserves
- Self-Funding Projects

PRESENTATION – STATE OF THE DISTRICT (cont'd)

Teaching and Learning

- Seaford Scholars
- The Power of Mindful Innovations in Every Seaford Scholar
- Innovative Minds, Mindful Hearts & Connected Seaford Community
- Cultivating Empowered, Innovative & Resilient Learners
- Building A Future of Innovation & Excellence Through Strategic Recruitment & Hiring
- Our Commitment to Professional Development
- The Viking Effect Is Real...
- Blue Ribbon Commission Changes From NYSED
- Filling The Portrait of a Graduate Bucket
- UPK Program
- Empowering Innovative and Mindful Scholars at The Elementary Level
- Empowering Innovative and Mindful Scholars at The Secondary Level
- Assessment Data Snapshot: A Look Back At 2024-2025
- ELA & Math NYS Exams: Participation and Proficiency Grades 3 – 8
- NWEA Map Achievement RIT Scores Seaford / National Norms Fall 2025
- 2025 Humanities Regents: Percent Proficient Seaford Vs. Region
- 2025 Math and Science Regents: Percent Proficient Seaford Vs. Region
- Elective Regents Exams Summary 2025
- Proactive Measures to Improve Student Performance on Elective Regents Exam
- Percent Of Seaford Graduates Earning Regents Diploma with Advanced Designation: Seaford Vs. Region Vs. NYS
- Percent Of Seaford Graduates Earning Regents Diploma with Advanced Designation: Seaford Vs. Region Vs. NYS
- Electrical Training Center & Emergency Medical Services
- Number Of Tests Taken by Grade Level and Per Student: 2024-2025
- Distribution Of AP Scores & Number of AP Tests by Subject Area: 2025
- A Point of Pride: Participation in AP Exams and The Number of Students Enrolled in AP Courses
- Participation In Ap Courses And # Of Tests - A Point of Pride
- Seal Of Civic Readiness & Seal of Biliteracy
- Historical Graduation Data
- Student Support Services
- Every Viking, Every Day

Social Emotional Learning & Safety

- Advancing Excellence, Inclusion, And Well-Being
- Bridging Learning and Social-Emotional Wellness
- Northwell Partnership

Operations & Facilities

- Modernizing & Beautifying Our Campus: High School
- Modernizing & Beautifying Our Campus: Middle School
- Modernizing & Beautifying Our Campus: Manor Elementary School
- Modernizing & Beautifying Our Campus: Harbor Elementary School
- Safety & Security Remain a Priority
- Security Technology
- Security Hardware
- Security Staffing

Communication

- Keeping Our Seaford Community Informed
- Parent Square
- Viking POPS
- District Website
- School Newsletters
- Instagram
- Liaison Meetings
- Booster Club/Seaford Symphony
- Parent Representation Hiring Committees
- District-wide Committees
- Superintendent/PTA Presidents' Meetings

Motion by Ms. Umhafer, second by Mr. Chwe, to accept the recommendation to approve the Personnel Action Report – Instructional:

**PERSONNEL ACTION
REPORT - INSTRUCTIONAL**

A. Instructional (dated November 19, 2025):

- | | | |
|------|---------------------|------------------------|
| P-1: | POSITION ABOLITION: | No Recommended Actions |
| P-2: | POSITION CREATION: | No Recommended Actions |
| P-3: | RESIGNATIONS: | No Recommended Actions |

PERSONNEL ACTION REPORT – INSTRUCTIONAL (cont'd)

P-4: LEAVES:

1. JULIA MERTZ
 Position: Elementary Education Teacher
 Assignment: Seaford Middle School
 Effective Date: March 2, 2026
 Sick Leave: March 2, 2026 - April 15, 2025 (using 25 available days)
 Leave without Pay: April 16, 2026 - June 26, 2026
 Expiration Date: June 26, 2026
 FMLA: March 2, 2026 - May 29, 2026
 Reason: Child Care Leave

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS:

1. JULIA COBEN
 Position: .4 Secondary Teacher - Social Studies
 Type of Appointment: Substitute
 Assignment: Seaford High School
 Certification: Social Studies 7-12 Initial, Social Studies 5-6 Extension Initial
 Effective Date: January 26, 2026
 Expiration Date: March 27, 2026
 Tenure Eligibility: N/A
 Tenure Area: N/A
 Salary: BA Step 2 = \$62,964 (prorated) January 26, 2026 - March 27, 2026
 Reason: Leave Replacement for Jenna Ammon
2. JULIA COBEN
 Position: .6 Permanent Substitute
 Type of Appointment: Substitute
 Assignment: Seaford High School
 Certification: Social Studies 7-12 Initial, Social Studies 5-6 Extension Initial
 Effective Date: January 26, 2026
 Expiration Date: March 27, 2026
 Tenure Eligibility: N/A
 Tenure Area: N/A
 Salary: BA = \$36,000 (prorated)
 Reason: Leave Replacement for Jenna Ammon

P-8: OTHER:

- a) Recommend the Board of Education amend the expiration date for Jenna Ammon's Child Care Leave of Absence from January 23, 2026, to March 27, 2026, as approved at the June 30, 2025, Board of Education Meeting.
- b) Recommend the Board of Education amend the expiration date for Christine Cozzolino's Medical Leave of Absence from November 4, 2025, to November 28, 2025, as approved at the November 5, 2025, Board of Education Meeting.
- c) Recommend the Board of Education approve the appointment of the following coaches for the High School and Middle School sports for the 2025-2026 school year:

<u>HS WINTER</u>	<u>COACHING POSITION</u>	<u>STEP</u>	<u>SALARY</u>
Jay Lynch	Varsity Boys Basketball	5/A	\$9,303

<u>MS SPRING</u>	<u>COACHING POSITION</u>	<u>STEP</u>	<u>SALARY</u>
Stephanie Lucia Cheatham	MS Girls Track	5/C	\$6,561

- d) Recommend the Board of Education amend the dates of Marisa DeGross's Medical Leave of absence as approved at the November 5, 2025, Board of Education Meeting:

<u>MARISA DEGROSS</u>	<u>ORIGINAL DATES</u>	<u>REVISED DATES</u>
Position:	Elementary Education Teacher	Elementary Education Teacher
Assignment:	Seaford Harbor School	Seaford Harbor School
Effective Date:	March 30, 2026	March 30, 2026
Sick Leave:	March 30, 2026 - April 24, 2026 (using 12 available days)	March 30, 2026 - May 13, 2026 (using 25 available days)
Leave without Pay:	April 25, 2026 - June 26, 2026	May 14, 2026 - June 26, 2026
Expiration Date:	June 26, 2026	June 26, 2026

PERSONNEL ACTION REPORT – INSTRUCTIONAL-DEGROFF (cont'd)

FMLA:	March 30, 2026 - June 26, 2026	March 30, 2026 - June 26, 2026
Reason:	Child Care Leave	Child Care Leave
		No Discussion All Ayes Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to amend the agenda to include as Agenda Item 5.1.a., Instructional Personnel Actions #2.

**ADD INSTRUCTIONAL
 PERSONNEL
 ACTIONS #2**

No Discussion
 All Ayes
 Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to accept the recommendation to approve the Personnel Action Report – Instructional #2:

**PERSONNEL ACTION
 REPORT –
 INSTRUCTIONAL #2**

A. Instructional Personnel Actions #2 (dated November 19, 2025):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS:
 - 1. ALISON OFFERMAN-CELENTANO
 Position: Assistant Superintendent for Curriculum and Assessment
 Assignment: Central Administration
 Effective Date: December 18, 2025
 Reason: Resignation
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: No Recommended Actions
- P-8: OTHER: No Recommended Actions

No Discussion
 All Ayes
 Motion Carried.

Motion by Ms. Umhafer, second by Mr. Chwe, to accept the recommendation to approve the Personnel Action Report – Non-Instructional.

**PERSONNEL ACTION
 REPORT –
 NON-INSTRUCTIONAL**

B. Non-Instructional (dated November 19, 2025):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RETIREMENTS:
 - 1. JAMES O'CONNELL
 Position: Security Aide Part Time
 Civil Service Title: Security Aide Part Time
 Location: District
 Effective Date: October 30, 2025
- P-4: RESIGNATIONS:
 - 1. ANGELA WEBER
 Position: Account Clerk
 Civil Service Title: Account Clerk
 Location: Central Administration
 Effective Date: November 26, 2025
 - 2. JANINE SORIANO
 Position: Teacher Aide Part Time
 Civil Service Title: Teacher Aide Part Time
 Location: Seaford Manor School
 Effective Date: November 19, 2025
- P-5: TERMINATIONS: No Recommended Actions

PERSONNEL ACTION REPORT – NON-INSTRUCTIONAL (cont'd)

P-6: APPOINTMENTS: (*) ALL employee appointments are subject to approval by the Nassau County Civil Service Commission.

- (*) 1. ANGELA LYNCH
Position: School Monitor
Civil Service Title: School Monitor
Type of Appointment: Part Time
Location: Seaford Manor School
Salary: \$16.50
Reason: To Meet District Needs
Effective Date: November 20, 2025
- (*) 2. COLLEEN WOESSNER
Position: Teacher Aide Part Time Substitute
Civil Service Title: Teacher Aide Part Time Substitute
Type of Appointment: Substitute
Location: District
Salary: \$16.50
Reason: To Meet District Needs
Effective Date: November 20, 2025
- (*) 3. JANINE SORIANO
Position: Teacher Aide Part Time Substitute
Civil Service Title: Teacher Aide Part Time Substitute
Type of Appointment: Substitute
Location: District
Salary: \$16.50
Reason: To Meet District Needs
Effective Date: November 20, 2025

P-7: LEAVES:

1. ROKEYA SHAHID
Position: Teacher Aide - Part Time
Assignment: Seaford Manor School
Effective Date: January 3, 2026
Expiration Date: January 23, 2026
Reason: Personal Leave (Unpaid)

P-8: OTHER: No Recommended Actions
No Discussion
All Ayes
Motion Carries.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve acceptance of the determinations of the Special Education Committee Meetings of: **CSE**

School Year 2025-2026:
10/14/25, 10/30/25.

No Discussion
All Ayes
Motion Carries.

Motion by Ms. Umhafer, second by Mr. Chwe, to approve acceptance of the determinations of the Pre-School Special Education Committee Meetings of: **CPSE**

School Year 2025-2026:
10/24/25, 10/27/25, 10/29/25, 11/6/25.

No Discussion
All Ayes
Motion Carries.

None

RESIDENTS' COMMENTS

All correspondence has received a response

CORRESPONDENCE

Motion by Ms. Umhafer, second by Mr. Chwe, to approve entering into a lease agreement with Seaford Youth Wrestling for November 20, 2025, through February 5, 2026, and authorize the Board President to sign this agreement.

No Discussion
All Ayes
Motion Carries.

**NEW BUSINESS
CONTRACT
11/20/2025 – 02/05/2026
SEAFORD YOUTH
WRESTLING**

CONTRACTS (cont'd)

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the following agreements for related services for the 2025-2026 school year and authorize the Board President to execute said agreements on its behalf:

Horizon Healthcare Staffing
Sensory Stars Pediatric Therapy

No Discussion
All Ayes
Motion Carries.

**CONTRACTS 2025/2026
SPECIAL EDUCATION**

**HORIZON HEALTHCARE
SENSORY STARS
PEDIATRIC THERAPY**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve a tuition services agreement between Seaford UFSD and Brookville Center for Children's Services for the 2025-2026 school year and authorize the Board President to sign this agreement.

No Discussion
All Ayes
Motion Carries.

**CONTRACT 2025/2026
SPECIAL EDUCATION
BROOKVILLE CENTER
FOR CHILDREN'S
SERVICES**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve a consulting services agreement between Seaford UFSD and Edgewater Consulting, LLC for the 2025-2026 school year and authorize the Board President to sign this agreement.

No Discussion
All Ayes
Motion Carries.

**CONTRACT 2025/2026
SPECIAL EDUCATION
EDGEWATER CONSULTING**

Motion by Ms. Umhafer, second by Mr. Chwe, to authorize the Board President and Superintendent of Schools to sign a 2025-2026 transportation contract with Nassau BOCES to provide transportation from Seaford to Special Education locations.

No Discussion
All Ayes
Motion Carries.

**CONTRACT 2025/2026
TRANSPORTATION
BOCES**

Motion by Ms. Umhafer, second by Mr. Chwe, to table Agenda Item 9.B.1 - approve the first reading of Policy 1500 and 1500 R – Use of Facilities – Review Revised Policy.

No Discussion
All Ayes
Motion Carries.

**TABLE FIRST READING
POLICY #1500 AND
1500R**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the second reading and adoption of Policy 6700 – Purchasing – Review Revised Policy.

No Discussion
All Ayes
Motion Carries.

**SECOND READING AND
ADOPTION - POLICY #6700**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the second reading and adoption of Policy 6710 – Purchasing Authority – Abolish Policy.

No Discussion
All Ayes
Motion Carries.

**SECOND READING AND
ADOPTION - POLICY #6710
ABOLISHMENT**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the second reading and adoption of Policy 6740 – Purchasing Procedures – Abolish Policy.

No Discussion
All Ayes
Motion Carries.

**SECOND READING AND
ADOPTION - POLICY #6740
ABOLISHMENT**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the second reading and adoption of Policy 6740R - Purchasing Procedures – Abolish Regulation.

No Discussion
All Ayes
Motion Carries.

**SECOND READING AND
ADOPTION - POLICY #6740R
ABOLISHMENT**

Motion by Ms. Umhafer, second by Mr. Chwe, to accept a donation of 40 helmets purchased by the Seaford Vikings Lacrosse Club to be used by the boys' varsity lacrosse team during lacrosse season.

No Discussion
All Ayes
Motion Carries.

DONATION

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the disposal request on November 3, 2025, of a broken dryer and washing machine at Seaford High School.

No Discussion
All Ayes
Motion Carries.

**OBSOLETE ITEMS
SEAFORD HIGH SCHOOL**

OBSOLETE ITEMS (cont'd)

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the disposal request on November 7, 2025, of an obsolete fax machine at Seaford High School.

No Discussion
All Ayes
Motion Carries.

OBSOLETE ITEMS

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the High School's field trip request for the Music Department students to attend a Broadway Musical on January 28, 2026.

No Discussion
All Ayes
Motion Carries.

FIELD TRIP

Motion by Ms. Umhafer, second by Mr. Chwe, to adopt the following resolution:

WHEREAS, the Board of Education of the Seaford Union Free School District administers the Seaford Union Free School District; and

WHEREAS, the School District has been advised of the need for the creation of a scholarship fund for the benefit of Seaford students known as "The Dr. John Loose Viking Voyage Scholarship Fund" from various donors to the Fund (hereinafter the "Donors"); and

WHEREAS, Education Law §§ 1709(12-a) authorize the Board of Education: to take and hold in trust for the purpose of awarding scholarships in the schools any real estate transferred to it by gift, grant, bequest or devise, or any gift, legacy or annuity, of whatever kind, given or bequeathed to the board and apply the same, or the interest and proceeds thereof, according to the instructions of the donor or testator.

NOW, THEREFORE, BE IT RESOLVED, THAT the Board of Education of the Seaford Union Free School District creates the above-named Scholarship Fund as set forth below, based upon the understanding between the parties:

1. The Donors shall deliver to the School District, for deposit in the scholarship account in the bank designated by the Board of Education the sum of \$5,000.00, which the Donor hereby gives to the Board forever and unconditionally, except as hereinafter set forth.
2. The scholarship shall be named The Dr. John Loose Viking Voyage Scholarship Fund.
3. The scholarship shall be awarded annually in the amount of \$1,500.00 per recipient to three students.
4. The funds allocated to said scholarship shall come from such income or interest as is accumulated in a particular year plus such invasion of the principal as is necessary to issue said scholarships.
5. The details of the organization and administration of the Scholarship Fund will be left to the discretion of the Board of Education.

No Discussion
Trisha Matulewicz - Aye
Jimmy Chwe - Aye
Heather Umhafer - Aye
Melissa Whidden - Aye
Motion Carried.

**RESOLUTION
THE DR. JOHN LOOSE
VIKING VOYAGE
SCHOLARSHIP FUND**

Motion by Ms. Umhafer, second by Mr. Chwe, to approve the appointment of Board Vice President Trisha Matulewicz as the Seaford School District's representative for the Nassau BOCES Budget Review Committee for 2026-2027.

No Discussion
Trisha Matulewicz - Aye
Jimmy Chwe - Aye
Heather Umhafer - Aye
Melissa Whidden - Aye
Motion Carried.

**RESOLUTION 2026/2027
NASSAU BOCES
BUDGET REVIEW
COMMITTEE**

RESOLUTIONS (cont'd)

Motion by Ms. Umhafer, second by Mr. Chwe, to adopt the following resolution:

BE IT RESOLVED, based upon a recommendation from the Superintendent, that the Board of Education authorize Change Order No. G-001 Gymnasium Ceiling Project at Seaford Middle School in the amount of a credit of \$(1,698) from Renu Contracting & Restoration, Inc. and request the Board President's signature on the attached documents.

**RESOLUTION
CHANGE ORDER NO. G0991
MS GYMNASIUM
CEILING PROJECT**

	No Discussion
Trisha Matulewicz -	Aye
Jimmy Chwe -	Aye
Heather Umhafer -	Aye
Melissa Whidden -	Aye
	Motion Carried.

None

DISCUSSION ITEMS

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Thank you for the presentations
- ◆ Congratulations to the Football team on their well-deserved win; exciting to watch
Looking forward to Friday night's playoff game at Hofstra
- ◆ High School Drama production of Puffs this weekend
- ◆ Happy Thanksgiving to everyone

There being no further business, a motion was made by Ms. Umhafer, second by Mr. Chwe, to adjourn the Regular Meeting at 8:46 p.m.

**ADJOURN REGULAR
MEETING**

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Heather Umhafer
Vice District Clerk