

FOX CHAPEL AREA SCHOOL AUTHORITY  
Business Meeting Agenda – Staff Development Room  
February 23, 2026 - 8:00 AM

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. BUSINESS ITEMS UPDATE
  - A. Hartwood Elementary HVAC Project
  - B. Fairview Elementary Window Replacement Project
  - C. High School Lighting & Tennis Court Replacement Projects
- V. ACTION ITEMS
  - A. Approval of Minutes:
    - Approval of the January 20, 2026 Authority Reorganization Minutes and the January 20, 2026 Authority Business Meeting Minutes
  - B. Approval of February 23, 2026 Disbursements totaling: \$112,086.46
    - Fund 10: \$ 4,952.50
    - Fund 31: \$107,133.96
  - C. Solicitor's Report
- VI. OTHER BUSINESS
- VII. NEXT MEETING:
  - Monday, March 23, 2026 – 8:00 AM Staff Development Room
- VIII. EXECUTIVE SESSION
- VIII. ADJOURNMENT

Fox Chapel Area School Authority  
Reorganization Meeting Minutes  
January 20, 2026

The reorganization meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room, on Tuesday, January 20, 2026. The meeting was called to order at 8:00 a.m.

Roll Call

Members were present as follows: Warner Macklin and Richard Ranii. Additionally, Bob Saunders was present via telephone.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Ryan Manzer, Paul Giuffre, Marybeth Dadd, Ron Frank, Adam Goode, Ariel Zych, Jon Thomas, George McMillan, Paul Montagna, Dan Macek, Ben Simpson, and Linda Casile. There were no members of the public present.

Public Comments

There were no public comments.

Reorganization Items

A. Appointment of Officers for 2026

On motion by Mr. Ranii and seconded by Mr. Macklin, the appointment of the following slate of officers for 2026 were unanimously approved:

Chairman – Richard Ranii  
Vice-Chairman – Keith Fenton  
Treasurer – Warner Macklin  
Assistant Treasurer/Secretary – Bob Saunders

B. Approval of Meeting Dates for 2026

On motion by Mr. Ranii and seconded by Mr. Macklin, the following meeting dates for 2026 were unanimously approved:

- Monday, February 23, 2026
- Monday, March 23, 2026
- Monday, April 27, 2026
- Monday, May 18, 2026
- Monday, June 29, 2026
- Monday, July 27, 2026
- Monday, August 31, 2026
- Monday, September 28, 2026
- Monday, October 26, 2026
- Monday, November 23, 2026
- Monday, December 21, 2026
- Tuesday, January 19, 2027

Adjournment

On motion by Mr. Ranii, it was unanimously resolved to adjourn the meeting at 8:04 a.m.  
All were in favor.

Respectfully submitted,

Bob Saunders  
Assistant Treasurer/Assistant Secretary

Fox Chapel Area School Authority  
Business Meeting Minutes  
January 20, 2026

A meeting of the Fox Chapel Area School Authority was held in the Administrative Staff Development Room, on Tuesday, January 20, 2026. The meeting was called to order at 8:05 a.m.

Roll Call

Members were present as follows: Warner Macklin and Richard Ranii. Additionally, Bob Saunders was present via telephone.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Daniel Breitreutz, Ryan Manzer, Paul Giuffre, Marybeth Dadd, Ron Frank, Adam Goode, Ariel Zych, Jon Thomas, George McMillan, Paul Montagna, Dan Macek, Ben Simpson, and Linda Casile. There were no members of the public present.

Public Comments

There were no public comments.

Business Items Update

A. Hartwood Elementary School HVAC Project

Mr. Thomas reported that Right Electric installed the new main disconnect on 12/27/25. The preliminary commissioning documentation has been given by Ark Ultra. All closeout documentation for the general contractor have been received by Thomas & Williamson and the final pay application has been executed and forwarded to the district for the contract.

B. Fairview Elementary Window Project

Mr. Macek said that the two windows that were installed and have been approved by the district. The remaining eighty-three units will be delivered to the site by early March, with a completion date in May.

C. High School Stadium Site Lighting plan and Tennis Court Replacement Project

Mr. Simpson communicated that the district finds that there are discrepancies between the proposal from GeoSport Lighting and the bid documentation. The district is reviewing the proposal and evaluating the proposed change order from GeoSport Lighting.

## Action Items

- A. Approval of Minutes  
On a motion made by Mr. Ranii and seconded by Mr. Macklin, the business meeting minutes from November 24, 2025 were unanimously approved. All were in favor.
- B. Approval of the January 20, 2026 Disbursements  
On a motion made by Mr. Ranii and seconded by Mr. Saunders, the disbursements from Fund 10 and Fund 31 totaling \$181,876.50 were unanimously approved. All were in favor.
- C. On motion by Mr. Ranii and seconded by Mr. Macklin, a recommendation was made to accept change orders: HC-006, EC-001, EC-002, EC-003, and EC-004, totaling of \$58,547.34 for the Hartwood HVAC project. All were in favor.
- D. Solicitor's Report  
No report was given.

## Other Business

H.F. Lenz presented information on a proposed Fox Chapel Area High School HVAC renovation project.

## Adjournment

On motion by Mr. Ranii and seconded by Mr. Macklin, it was unanimously resolved to adjourn the meeting at 9:30 a.m. All were in favor.

## Executive Session

An executive session was held immediately following the regular business meeting.

Respectfully submitted,

Bob Saunders  
Assistant Treasurer/Assistant Secretary

**Fund 10 Disbursements for the period of 1/21/2026 - 2/23/2026**

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046003501905000	CONSTR-FACILITY GRNT-FV	330	PROFESSIONAL SERVICES	\$721.87
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046000001905000	CONSTRUC-FV	330	PROFESSIONAL SERVICES	\$240.63
MCKINLEY ARCHITECTURE & ENGINEERING	1046000003912550	CONSTR-HS-ATHLETICS	330	PROFESSIONAL SERVICES	\$2,625.00
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$1,365.00
<b>Total Disbursements</b>					<b>\$4,952.50</b>

**Fund 31 Disbursements for the period of 1/21/2026 - 2/23/2026**

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
RIGHT ELECTRIC, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$84,060.36
WAYNE CROUSE, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$23,073.60
<b>Total Disbursements</b>					<b>\$107,133.96</b>