Jefferson Township Public Schools Board of Education

Superintendent Search Calendar

Jan 21, 2026	NJSBA Field Service Representative meets with Board to discuss NJSBA search processes
Feb. 11, 2026	Refine process, board criteria and search calendar development
End of Feb., - Early March 2026	Meetings with students, staff, and community. Online survey available.
Feb. 13 – March 13, 2026	Ad appears online via district's website and social media accounts. Information to be distributed to associations, colleges, county superintendents, etc. and posted on NJSBA and other websites and social media outlets.
March 13, 2026	Deadline for receipt of applications
March BOE meeting *(Date pending DOE Budget Calendar)*	Consultant delivers weighted pool and congruent criteria to Board Board approves interview schedule
April 14, 2026	Board reviews applications, selects candidates and questions for interviews
April 20, 22, 24, 2026	Board conducts first round interviews – last night of 1st round board selects candidates for 2nd round interviews
April 29 & 30, 2026	Board conducts second round interviews – last night of 2nd round board selects – selects candidates for 3rd round interviews (if needed)
May 4 or 7, 2026	Board conducts 3rd round interviews – selects finalist(s); begins checking references on the finalist after receiving candidate clearance for reference check by **Middle of May**
Mid-May, 2026	Board selects finalist and begins contract negotiations (no meeting)
Late-May, 2026	Board submits new contract to Executive County Supt. for approval
June 15, 2026	Board hires, publicly approves the new superintendent and introduces superintendent to staff and community
August 15, 2026	New superintendent begins work in the district, 60 days after appointment date (or other contract release date)
Aug./Sept., 2026	Transition Workshop (Expectations & Goal Setting)

All dates are tentative and subject to change.