

MEETING MINUTES – DAG #2

PROJECT: Berthoud Elementary School
ED10417.2501.00

MEETING: Design Advisory Group Meeting #2

DATE AND TIME: January 13, 2026

LOCATION: Berthoud Elementary School

MATERIALS USED: PowerPoint presentation

ATTENDEES:	<p>Jason Buckley Michelle Oster James Wiggins Ami Storle Lindsay Rashid Carrie Crespo Stu Boyd Tammie Knauer Kristen Battige Todd Piccone Dalton Njos Anthony Durst Austin Mouw Zach Chambers Becky Roussin Lamb Caro Patrick Johnson Scott Dangel Danielle Latza Juliet Bibla Corinne Sage</p>	<p>Dean 3rd grade teacher Head Custodian 4th grade teacher Health aid & parent Parent BoE member (Berthoud rep) Bond Director Director of Operations - TSD COO - TSD AP Superintendent AP Vice President AP Senior Precon Manager TSD Bond PM BES Principal Director of Early Childhood Treanor Project Manager Treanor Lead Designer Treanor Project Architect Treanor Architect Treanor Interior Designer</p>
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DISTRIBUTION: All present

ITEM	DISCUSSION	ACTION
1.1	Scott introduced the agenda of DAG #2.	
1.2	Recap of DAG #1	

ITEM	DISCUSSION	ACTION
1.3	<p>1. Scott gave a recap of the existing floor plan and the needs for the renovation and addition.</p> <p>Guiding Principles</p> <p>1. Patrick gave a recap of the sticky note activity from DAG #1 and the districts facility principles (from the district long range plan)</p> <ul style="list-style-type: none"> a. District staff were asked to review the guiding principles on their own and confirm the language used is accurate and inclusive of what was discussed at DAG #1 b. There was a desire to include the principles regarding flexible classroom / learning spaces c. The principles should include more regarding 21st century learning environments d. Address the social emotional part of learning and needs of kids <ul style="list-style-type: none"> i. Belonging ii. Culture iii. Climate iv. Pride v. Diversify needs vi. Safe and secure vii. How does the design support/enable those items 	
1.4	<p>Additional Information</p> <p>1. The bus loop was reviewed</p> <ul style="list-style-type: none"> a. Fence <ul style="list-style-type: none"> i. Currently shown as 8' wide sidewalk with an adjacent fence and gates on the east side of the bus drop ii. The development plans from TAIT are current showing trees 10'-0" from the fence, and the relocated walking path 20'-0" from the fence <ul style="list-style-type: none"> A) Landscape materials should be carefully considered here for plowing and mowing b. Road <ul style="list-style-type: none"> i. The designed road will have a parking lane (7'-0"), two drive lanes (12'-0" each), and a dedicated bus parking lane (9'-0") ii. There was a concern regarding the garage locations of the Habitat houses backing up directly onto the new proposed road iii. The bus lane will need to be delineated from the rest of the road – options could include striping, signage, curb cuts c. Walkway <ul style="list-style-type: none"> i. A concern was raised regarding the distance students must walk from the bus loop to the school ii. A request for a covered walkway was mentioned 	

ITEM	DISCUSSION	ACTION
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|-----|---|--|
| | <ul style="list-style-type: none"> d. Street lighting will be alternating on the new Aspen Drive (east and west sides) e. The goal post is used by the students and needs to be moved – the DAG did not believe that there were any regulation sizes that needed to be followed f. Confirm the location of the current green house & garden – if the new sidewalk impacts it, look at its relocation rather than its removal | |
| | 2. Scott reviewed the new versus existing programs | |
| | 3. Danielle discussed existing conditions of the building | |
| | <ul style="list-style-type: none"> a. During the site walk, a 2020 storm drain manhole was noted by the Architects. The new proposed plans are to work through options with the Contractor to limit removal / relocation of this. b. Fixture counts <ul style="list-style-type: none"> i. A preliminary fixture count was done by the Architects and currently shows no need for additional water closets; however, the lavatory (sink) count is below current need ii. Existing school has 4 bottle fillers (likely no need for new fillers, Architects to confirm) iii. Staff desires additional adult single use restrooms to be located in the building – the current plan shows (2) additional staff restrooms in the addition | |
| 1.5 | Building Options | |
| | <ul style="list-style-type: none"> 1. Juliet discussed two options for the addition/renovation <ul style="list-style-type: none"> a. Changing the PT/OT/Speech space to be smaller if they are still shared will not work for their current functions/behaviors <ul style="list-style-type: none"> i. Speech cannot share a space for testing/calls ii. Speech sees 2-6 kids at a time iii. OT would benefit from more space than speech b. Sensory room would best function with two doors – one off the ILC and the other off the corridor c. Conference room would be a very useful addition <ul style="list-style-type: none"> i. 12-14 people ii. The current resource room could be a good option to make a conference room iii. Could act as a teacher collaboration room d. Becky was concerned at the PK and Kindergarten rooms shifting based on how they currently function/current behaviors of students <ul style="list-style-type: none"> i. Classes are 20-22 students currently ii. Other members of the DAG were advocating for the switch of the PK and Kinder based on new licensure needs and counts available to the district | |

ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> iii. If PK stays in the current room, the restroom door will need to be flipped into the classroom for access per license requirements iv. If PK stays in their current room and grows to 20 students, an additional restroom will need to be added, and square footage regulations would need to be confirmed e. LC should not be a space with windows from the corridor f. No current classrooms have window coverings <ul style="list-style-type: none"> i. There is a desire from some staff members to not have visibility into classrooms from corridors due to distraction and security ii. A member of the DAG was concerned that window coverings break & that staff will just cover their windows in posters or film g. Need to confirm with Becky if a 2nd ILC room is needed (call a flex space and sized similar to a classroom) h. Juliet discussed current location of GT in the new addition – there was a thought to see if the GT could be more central of a space since every grade uses this space <ul style="list-style-type: none"> i. 	
1.6	<p>Secure Vestibule Options</p> <ul style="list-style-type: none"> 1. Danielle showed two options for the vestibule and admin areas 2. Option A is preferred by the group 	
1.7	<p>Interior Design</p> <ul style="list-style-type: none"> 1. Corinne showed images of pre/post interior renovations 2. There is hope that the classrooms along with the common spaces will also receive new flooring, paint, and ceilings 	
1.8	<p>Site Options</p> <ul style="list-style-type: none"> 1. Scott review what will change with the site 2. The staff liked the direction of the playground design <ul style="list-style-type: none"> a. This will be fine-tuned during user group meetings 	
1.9	<p>Next Steps</p> <ul style="list-style-type: none"> 1. DAG #3 will be 02/03 2. User Groups in February 3. Schematic Design 02/27 	

END OF MEETING MINUTES

The contents of these minutes are assumed to be correct unless Treanor is notified, in writing, of any additions, corrections, or deletions within three (3) calendar days of receipt.



Berthoud Elementary School

Design Advisory Group #2





- **Recap of DAG #1**
- **Guiding Principles**
- **Additional Information**
- **Building Options**
- **Secure Vestibule Options**
- **Interior Design**
- **Site Options**
- **Next Steps**





Existing

Modulars

- (1)* Intensive Learning Center (ILC)
-Sensory/Calm Room adjacent
-Accessible restroom
- (1) Learning Center (LC)
- (1) Speech & OT shared room
- (1) Coach room (instead of 2)
- (1) Gifted/Talented room
-Needs full teaching wall
- Psychologist and ELD will move to smaller spaces in main building
- Modulars will remain for YMCA and storage only

*for future flexibility, try to accommodate a 2nd ILC



PLACE



Spaces designed to support diverse learning needs, enhancing **FUNCTIONALITY AND FLEXIBILITY** for students and staff

Upgraded facilities that are **ADAPTABLE, EFFICIENT, AND CAPABLE OF SUPPORTING FUTURE CAPACITY**, systems, and programmatic needs

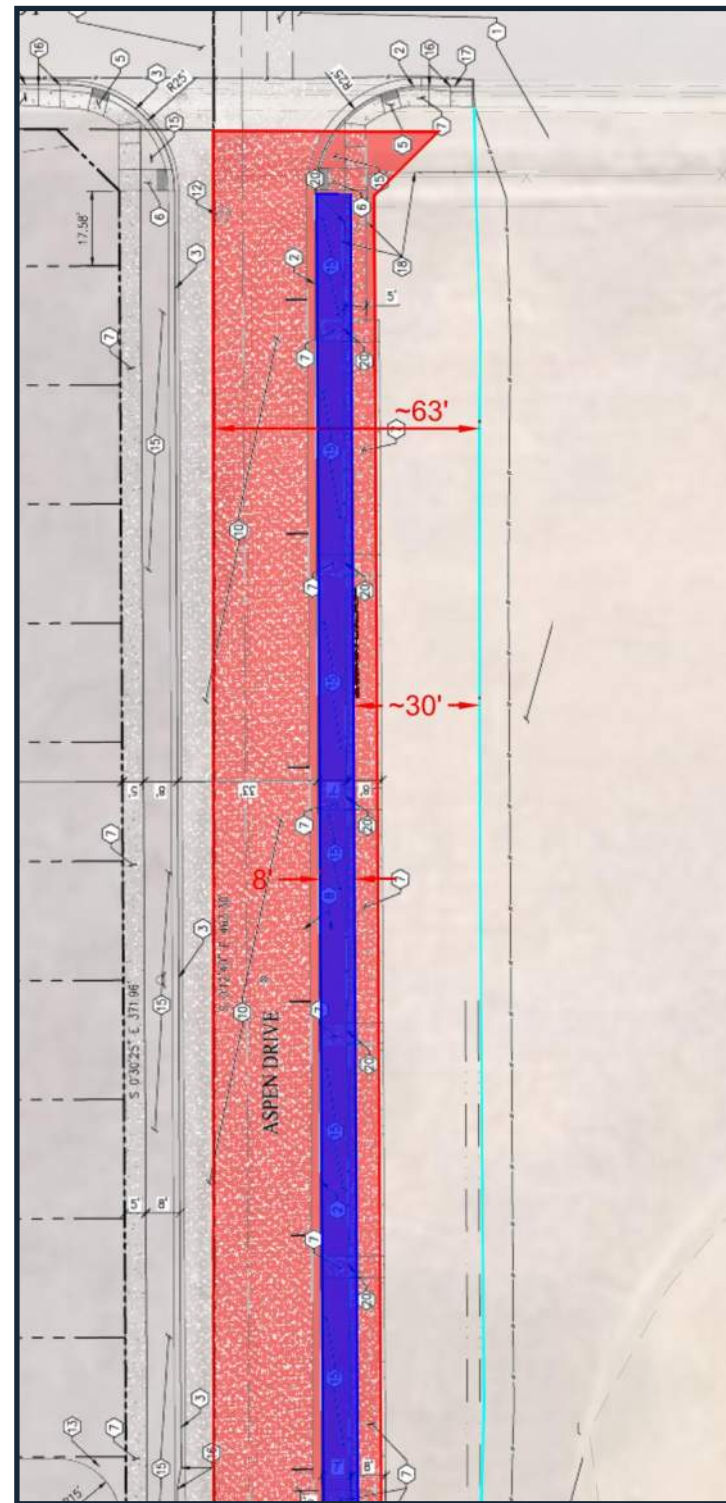
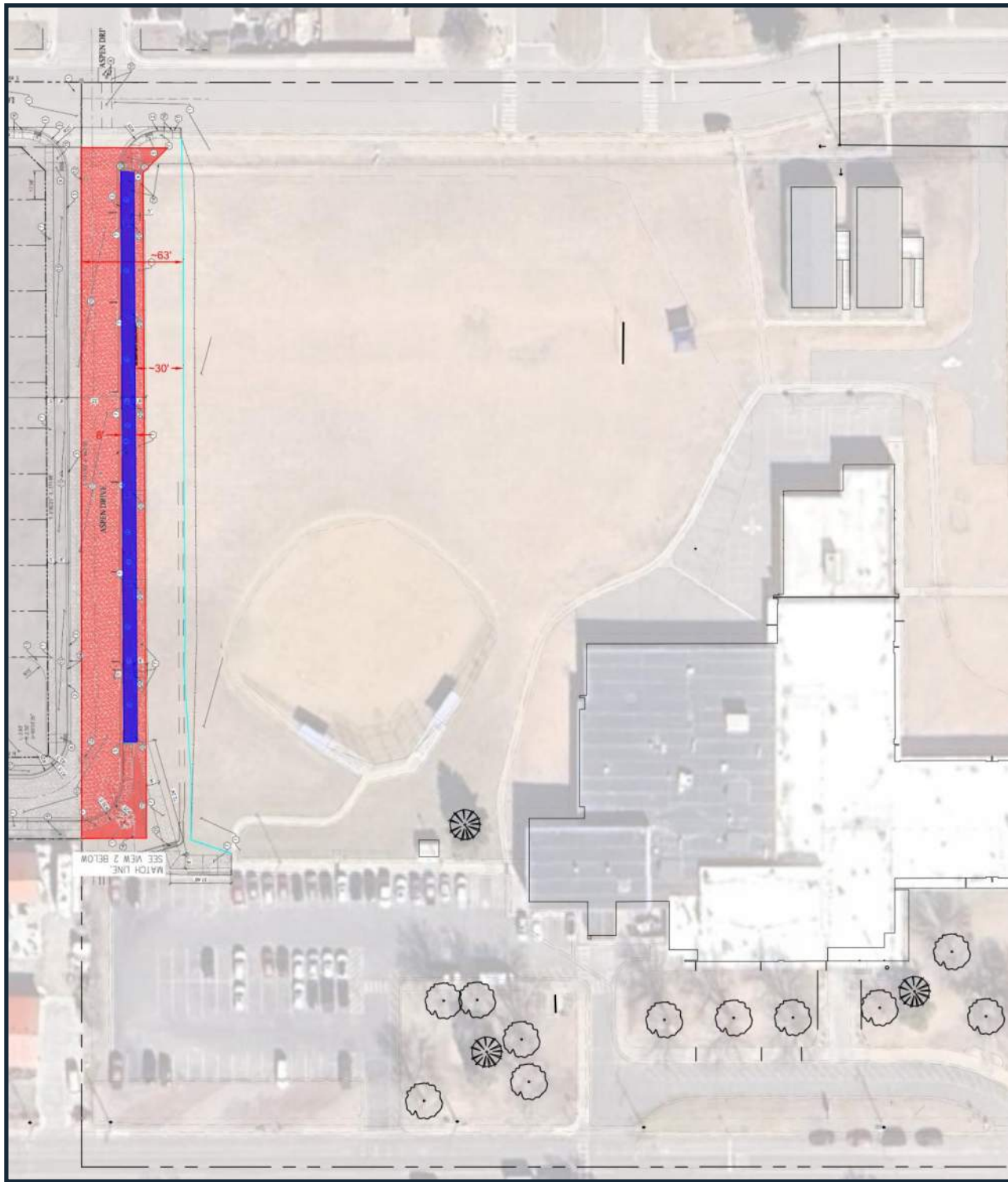
SAFE AND SECURE facilities designed with school pride at the forefront, where individuals feel welcomed and valued

Learning environments promoting **COLLABORATION, TEAMWORK, AND STRONG CONNECTIONS** with the broader community

Resources are managed responsibly to ensure **DURABLE, ENVIRONMENTALLY SUSTAINABLE, AND COST-EFFECTIVE FACILITIES**

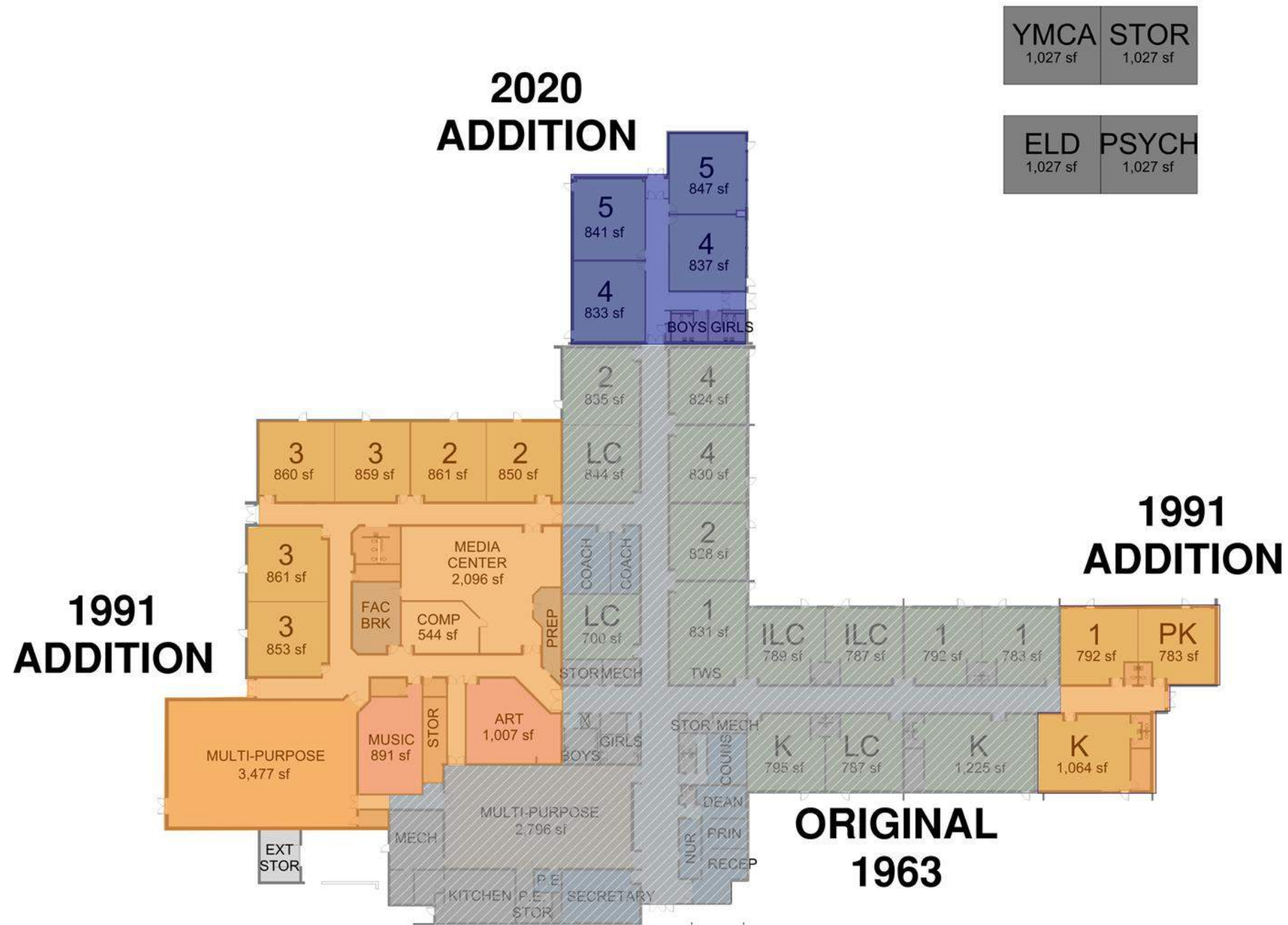
A photograph of a school building with a large tree in the foreground, overlaid with a blue tint and the text "ADDITIONAL INFORMATION". The building is a single-story structure with a flat roof and large windows. A large tree stands in the center-left foreground, casting shadows on the building. A signpost with a "NO PARKING NO STOPPING" sign is visible near the tree. The text "ADDITIONAL INFORMATION" is centered over the image in a large, white, sans-serif font.

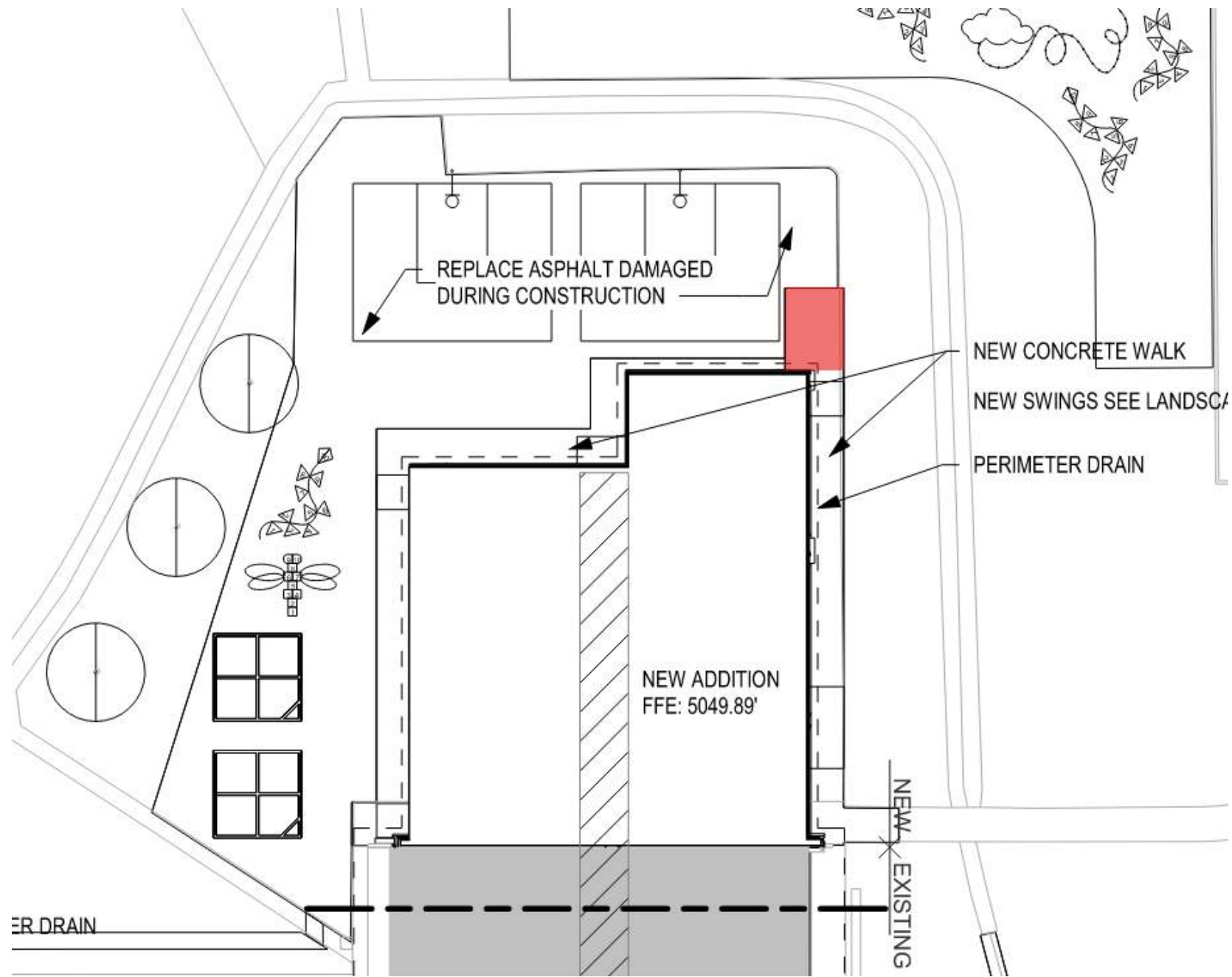
ADDITIONAL INFORMATION

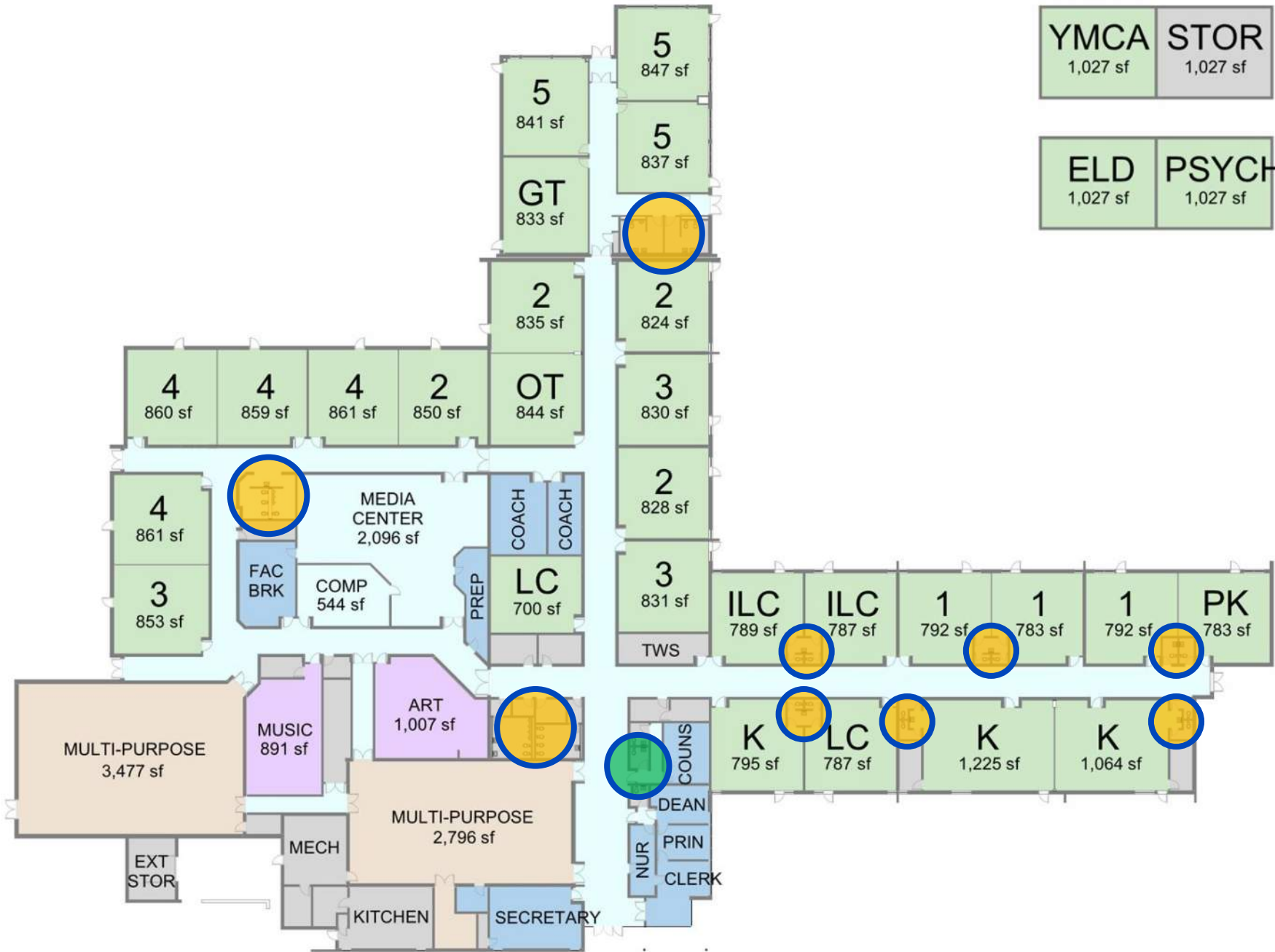


Existing Administration	Existing Area	Comments
Reception Area	323	
Principal Office	178	
Dean	213	
Nurse Room	177	
Nurse Restroom	35	
Staff Toilet	42	
Staff Toilet	42	
Secretary	560	
Secretary Storage	34	
Teacher Break	468	
Counselor Room	282	
Occupational Therapy (OT)	844	
Psychologist	1,027	Currently in modular
Total	4,225	

NEW Administration	NEW Area
Reception Area	323
Secure Vestibule	130
Principal Office	178
Dean	213
Nurse Room	177
Nurse Restroom	35
Staff Toilet	42
Staff Toilet	42
Resource	560
Resource Storage	34
Teacher Break	468
Counselor Room	282
Occupational Therapy (OT)	425
Psychologist	205
Total	3,114







Typical School Day (1388 occupants):

- Required # of toilets: 14
- Provided # of toilets: 14

- Required # of sinks: 14
- Provided # of sinks: 9

Event in the Gyms (896 occupants):

- Required # of toilets - M: 4
- Required # of toilets - F: 7
- Provided # of toilets - M: 4
- Provided # of toilets - F: 7
- Provided # of toilets - FAU: 3

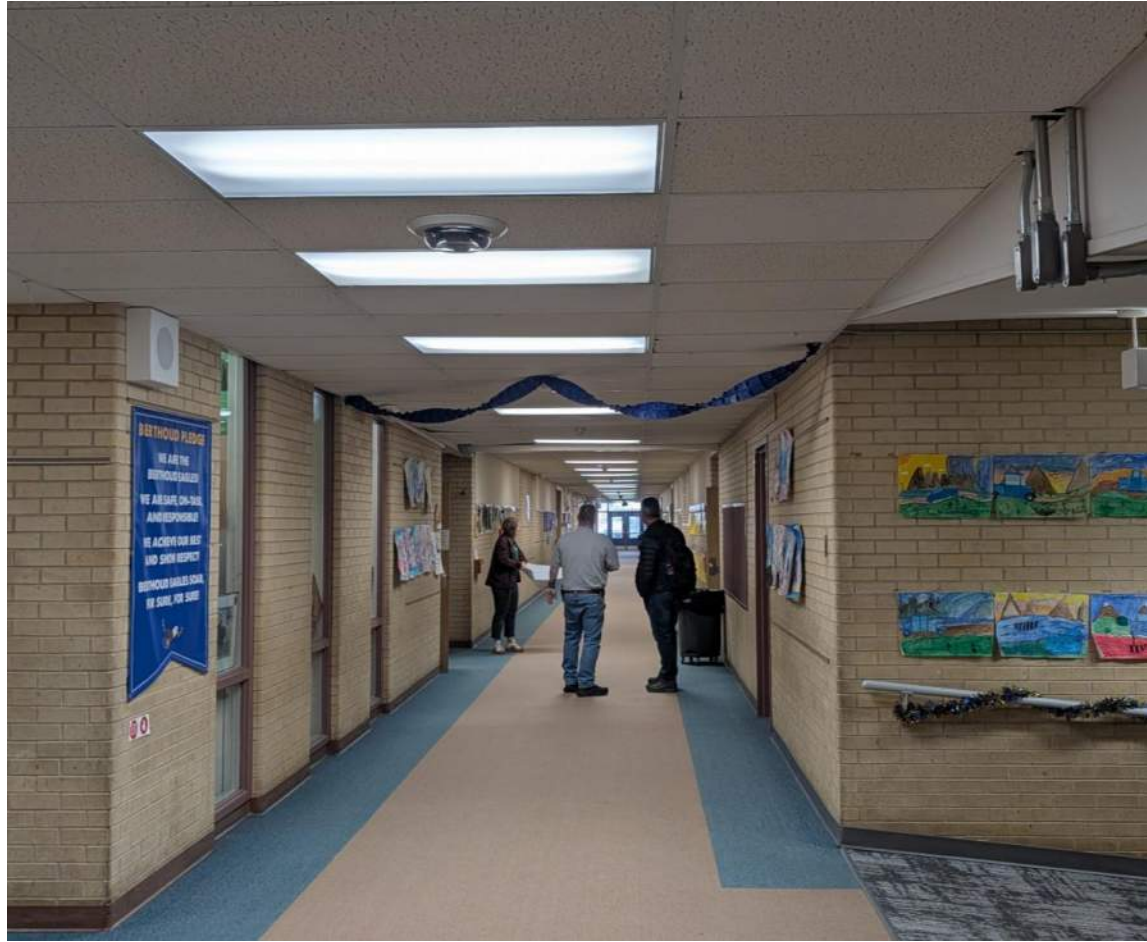
- Required # of sinks: 3
- Provided # of sinks: 3

Discussion

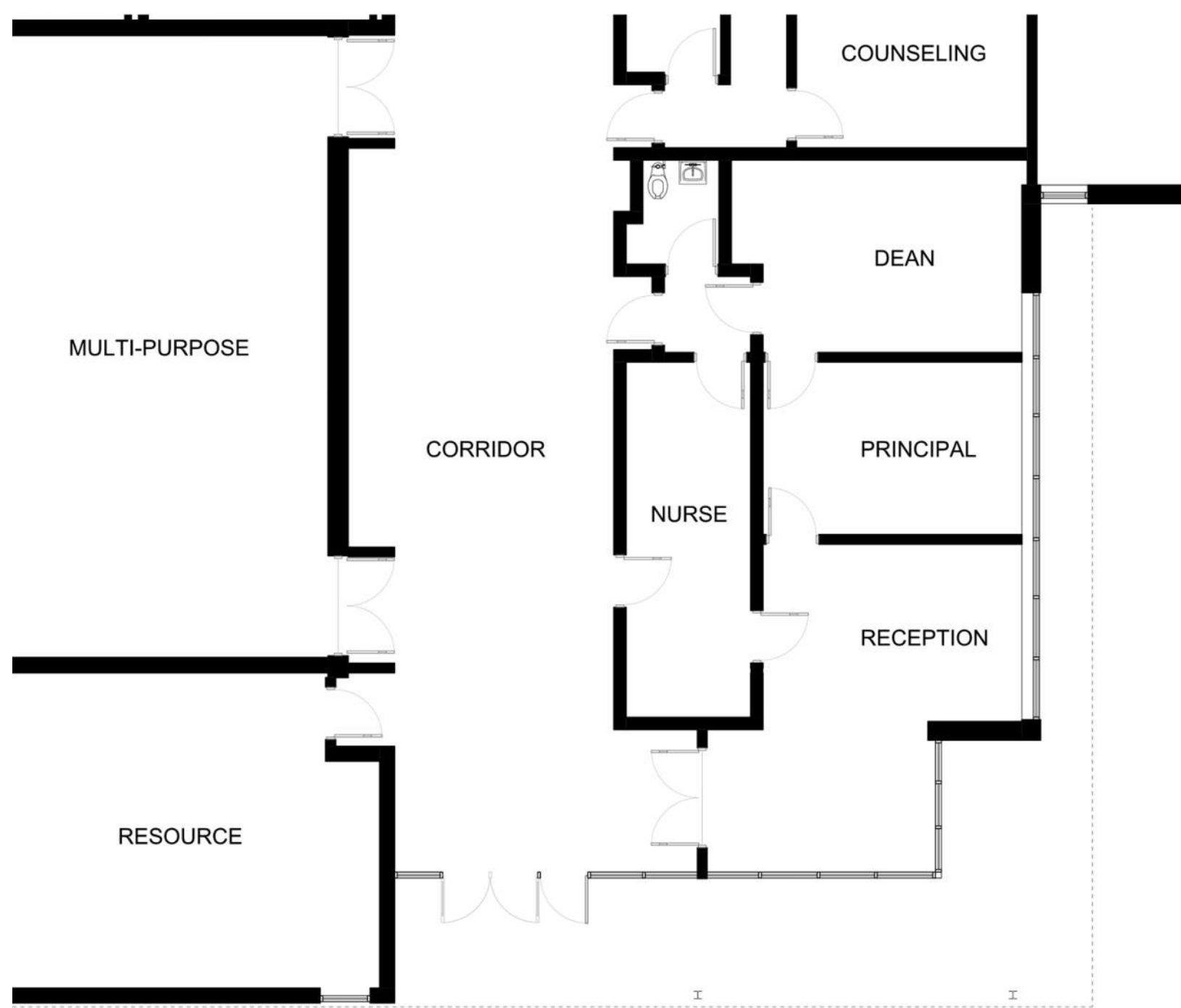
- 3 existing staff toilets...
- Drinking fountains

A photograph of a school building with a large tree in the foreground and a sign that reads "BUILDING OPTIONS" overlaid in white text. The scene is captured in a blue-tinted, dusk-like atmosphere. The building is a single-story structure with a flat roof and large windows. A large, leafy tree stands prominently in the center-left foreground, casting shadows on the building. A signpost with a "NO PARKING NO STOPPING" sign is visible near the tree. The ground is a mix of grass and gravel landscaping with some plants. A paved walkway leads towards the building's entrance on the right side. The overall mood is quiet and professional.

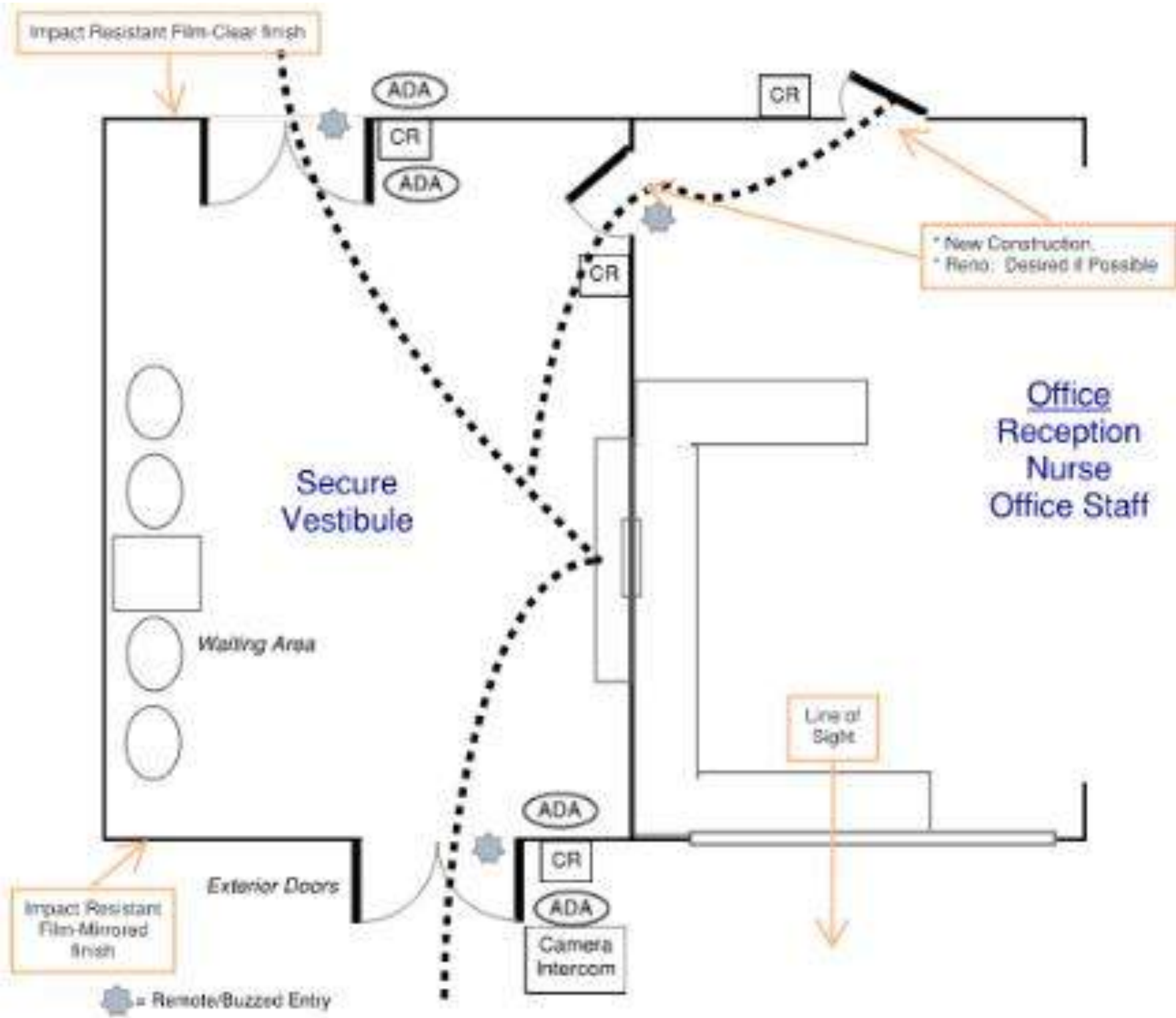
BUILDING OPTIONS

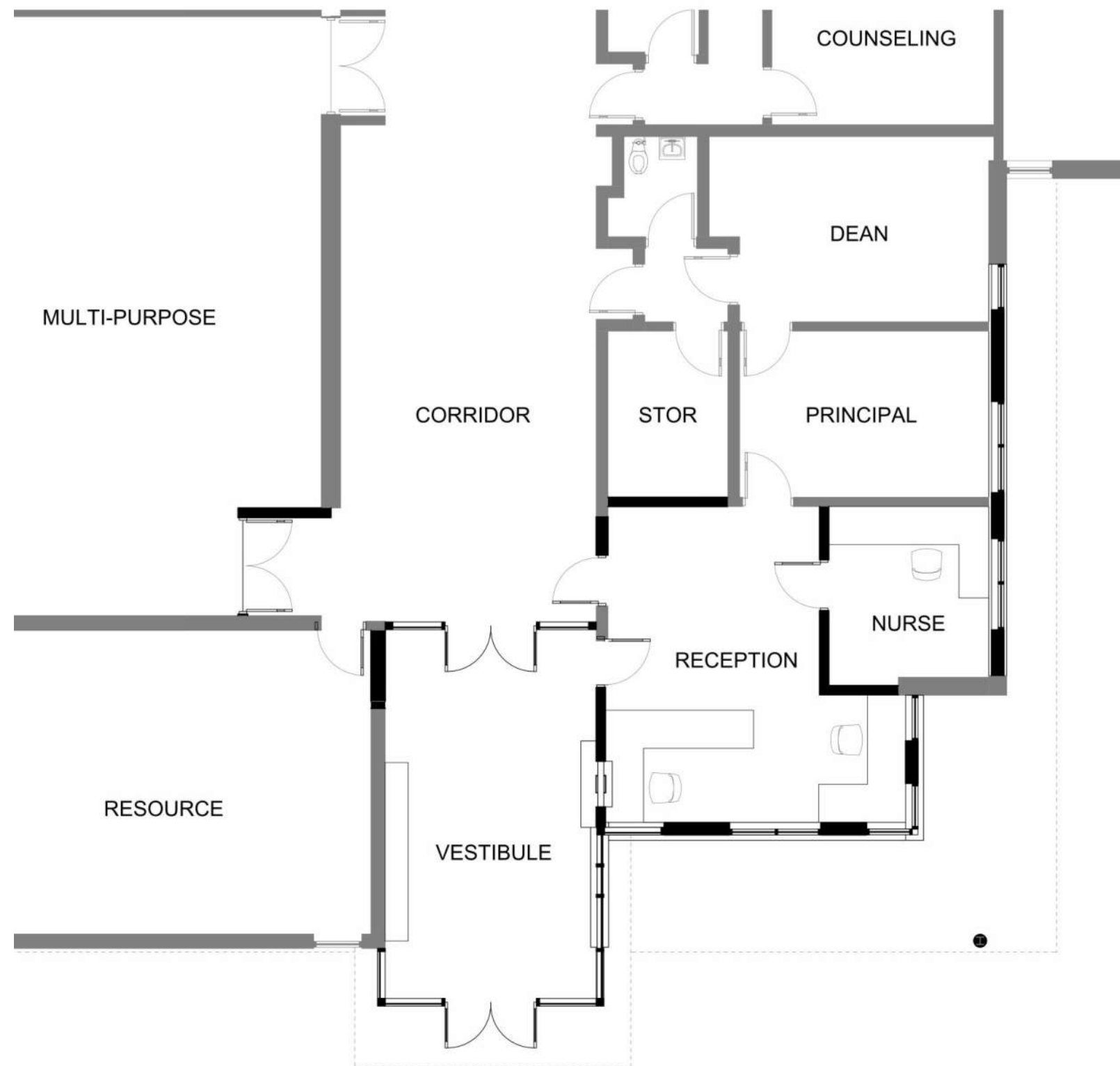
















The image shows the exterior of a school building with a large tree in the foreground. A sign on a pole reads "NO PARKING NO STOPPING" and "SCHOOL BUS LOADING ZONE". A logo for "THOMPSON SCHOOL DISTRICT" is visible on the building. The text "INTERIOR DESIGN" is overlaid in white. The background shows a clear sky and a paved walkway leading to a set of glass doors.

INTERIOR DESIGN



RE-5J Before



RE-5J After



Northridge High School Before



Northridge High School After



Meeker High School Before



Meeker High School After



BES Before



BERTHOUD PLEDGE
WE ARE THE
BERTHOUD EAGLES!
WE ARE SAFE, ON-TASK,
AND RESPONSIBLE!
WE KEEVE OUR BEST
AND SHOW RESPECT!
BERTHOUD EAGLES SOAR,
FOR EVER, FOR SURE!

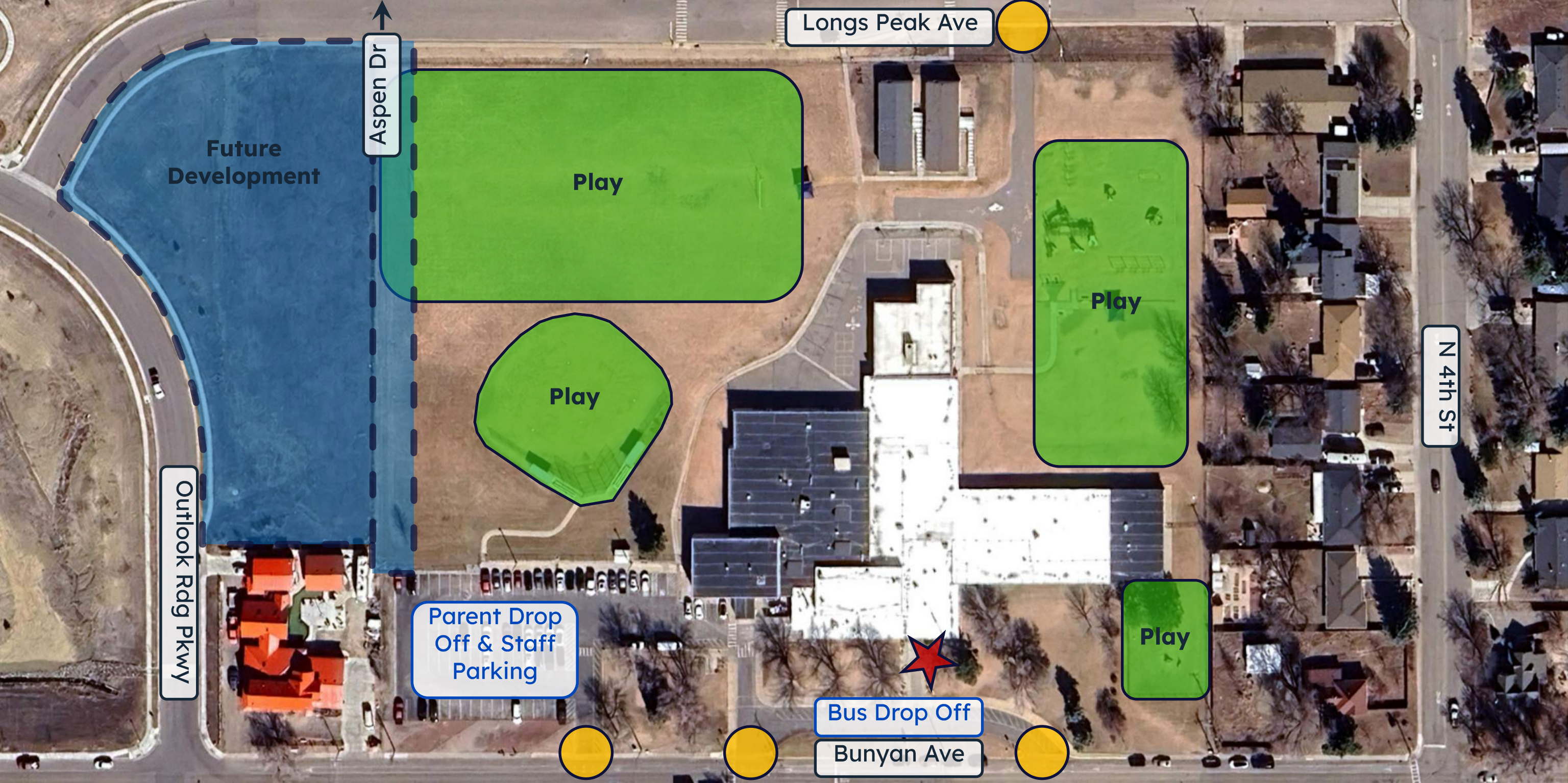
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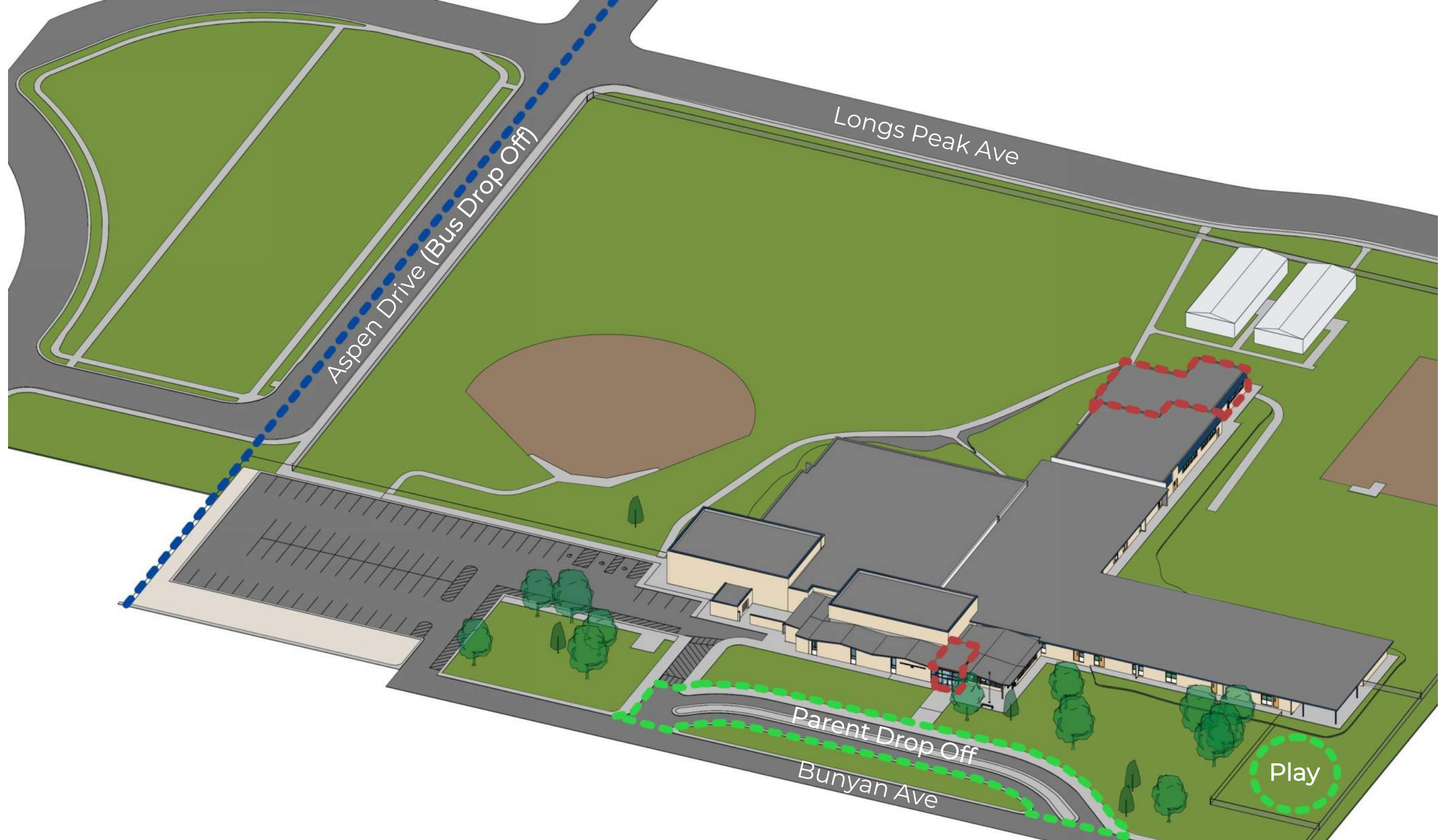
CHICKEN
CROSSING

RECYCLE
SUPPLY

SITE OPTIONS











- **DAG #3**
- **User Group Meetings**
- **Schematic Design**

02/03/26
2 wk of Feb
02/27/26

Next Steps

