Santa Rosa Independent School District

C/O Marisa Cuevas, CFO

P.O. Box 395, Santa Rosa, Tx 78593

102 Jesus R. Cruz Street, Room #A129, Santa Rosa Tx. 78593

Phone: (956) 636-9800 ext 115 Fax: (956) 636-1439

RFP #26-PROP05

E-Rate Year 2026-2027

Internal Connections

Scope of Work

Respondent Instructions:

1. Vendors responding to RFP #26-PROP25 via overnight services must submit using 102 Jesus R. Cruz Street, Room #A129, Santa Rosa, Texas 78593
2. Vendors must clearly include RFP #26-PROP25 when submitting their response on the envelope or box.

Corresponding with the district:

1. All vendor inquiries during the RFP period must be via email to Lee Gonzalez – lee.gonzalez@srtx.org and Roy Lanier - rlanier@stx.rr.com

Part 1:E-Rate Category 2:

The District reserves the right to downsize the project as needed.

Vendor must use format for cost sheets and all other pricing sheets.

Each campus is considered a project (FRN). The campuses are listed as follows:

This project includes hardware and installation as per specifications.

Vendor Grading Table:

Factor	Weight
Price	35
Prior experience	15
Personnel qualifications	10
Local Network Engineers	15
Meets District Standards	25
Total	100

*Note: The district will also consider appropriate State of Texas criteria.

Table 1

Summary and General Information for each Project
ERATE - YEAR 2026-2027

UPS and Installation

This section is for UPS and installation at the District Core. The specifications will be at the end of the RFP. The approval of the section is dependent on the campus Erate budget that is available.

District requires the Vendor that is selected to help District Staff with Erate Budget and options to purchase hardware that exceeds the Erate budget by campus if needed.

Campus Name:	**Santa Rosa ISD CORE**
Scope of Work:	Two UPS with extended battery and Installation

Santa Rosa ISD reserves the right not to proceed with any part or the entire project.

Vendor must provide 1 original and 3 copies of RFP. Original must state it is the original. Make sure original and copies of RFP have a table of contents, **page numbers and tabs. Also include a signed contract.**

1. *DISTRICT PREFERS VENDORS THAT ARE STATE OF TEXAS Co-Op VENDORS FOR CISCO AND CISCO GOLD PARTNERS, APC or equivalent. SUBMIT PROPER DOCUMENTATION TO SUPPORT VENDORS STATUS. VENDOR MUST ALSO PROVIDE AN E-RATE SPIN NO. AND FCC REGISTRATION NUMBER WITH RFP. Vendor must also provide a list of CO-OPs.*

2. This RFP requests manufacturer specific equipment (ex. Aruba, Cisco, APC, Commscope.) Santa Rosa ISD is standardized on this equipment and cable throughout all campuses and is providing these manufacturer specific parts lists as they insure the maximum interoperability with the rest of the District's infrastructure. Santa Rosa ISD will consider proposals for equipment and cable that is equivalent or equal to the makes and models of the equipment in this RFP.

3. **Vendors will have to coordinate work schedules with Lee Gonzalez. Work schedule may vary, during school hours, after school, on weekends, and on district holidays.**

4. **Signing contracts with vendors is non-binding until the determination of award from the SLD and Santa Rosa ISD budget availability the scope may change depending upon the amount of money granted by the SLD. Santa Rosa ISD has the right to downsize any or all projects.**

5. **Vendor must give at least 5 references for Districts of similar scope with the dollar amount of the project within the last three Erate. Please provide the contact person and phone number.**

6. **Vendor must provide a list of all districts that have been awarded Erate projects with the vendor in the last 3 years. The list must include the district name, dollar amount, and Erate year.**

7. **Vendor must provide a list of staff with certifications that will be working on this project.**

8. **Vendor must provide all tools and equipment to complete Project.**

9. **Engineer Qualifications: Vendor must submit proof of qualifications if needed.**
   A. Santa Rosa ISD prefers that the vendor have a Cisco Certified Network Associate (CCNA), Cisco Certified Network Associate Wireless (CCNA Wireless), Cisco Certified Network Associate Voice (CCNA Voice), Cisco Certified Network Professional (CCNP) and Cisco Certified Internetworking Engineer (CCIE).

   B. Cisco Certified Internetworking Engineer (CCIE) on staff that will be available for training, configuration, and/or troubleshooting the project. If a CCIE is not on staff, the vendor must provide the name of the CCIE that will work on the project at the vendor's expense. The Santa Rosa ISD will require that a CCIE be accessible.

   C. APC Certified

10. **Vendor must provide the distance and location of engineers that will be dispatched for maintenance work or to work on this project. Engineers should be dispatched within 50 miles of Santa Rosa ISD with a response time of 4 hours.**

11. **Vendor must provide a signed contract with RFP.**

12. **By vendor signing the contract, the vendor agrees to extend the pricing of this RFP once the district is funded by the SLD and agrees to hold pricing and agree to extend the contract past the Erate funding year with approved extensions from the SLD.**

13. **Vendor must sign all district documents that are included in this RFP**

14. **This calls for an "all or none" RFP, this will be a turn-key project.**

15. **Vendor must be available during the evaluation process should there be any questions or should the district request the Best and Final Offer (BAFO).**

16. **All questions must be addressed via email to the contact persons listed on RFP. The last day to ask questions is 7 days before the RFP due date**

17. **Proposed Timeline (subject to revision):**

- Release of RFP and Posting of F-470 — February 19, 2026
- Deadlines for Receiving RFP: — March 24, 2026, at 11:00 am
- Evaluate and Negotiate: — March 24 – 25, 2026

18. Proposals received after the deadline will not be considered.
19. Unsigned proposals will not be considered. The person signing the offer must be authorized to bind their company to the contract.
20. All items are to be F.O.B., destination, Freight Prepaid (inside delivery) to Santa Rosa ISD.
21. Vendor is responsible for obtaining all permits associated with the project.
22. If, through any cause, the Santa Rosa ISD determines that the successful Vendor has failed to fulfill, in a timely and proper manner, the obligations agreed to, the Santa Rosa ISD shall have the right to terminate the contract by specifying the date of termination in a written notice to the Vendor at least thirty (30) days before the termination date. Santa Rosa ISD shall have the right to cancel all or any part of the undelivered portion of this order if the vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies that the District may have in law or equity.

III. GENERAL REQUIREMENTS: (Applicable to Parts 1 of this RFP as applicable and as required).

Payment Conditions

1.1 All payments will be made in accordance with Chapter 2251 of the Texas Government Code. The project(s) will be deemed accepted when the vendor delivers to the Santa Rosa ISD that is fully functional to the District's specifications and satisfaction.

1.1. On Universal Service Fund projects, the Santa Rosa ISD is responsible only for the Santa Rosa ISD's portion of the total cost. The Santa Rosa ISD will submit appropriate documentation to the Schools and Libraries Division (SLD) so that the vendor can be paid for the portion that the Santa Rosa ISD is not responsible for paying directly. The vendor is responsible for requesting their portion of the payment from SLD. In the case where subcontractors or shared billing is in place, the vendor is responsible for insuring that all parties are promptly paid (within 10 days of receiving SLD reimbursement).

1.2. Acceptance shall be further defined as beneficial use by the Santa Rosa ISD.

WARRANTY

If the vendor procures equipment and material under the contract, the vendor shall obtain for the benefit of the District's equipment and material, warranties against defects in material and workmanship to the extent such warranties are reasonably obtainable.

The vendor shall pass along to the District any additional warranties offered by the manufacturers, at no additional cost to SANTA ROSA ISD. This warranty shall in no manner cover equipment that has been damaged or rendered unserviceable due to negligence, misuse, acts of vandalism or tampering by the district or anyone other than employees or agents of the vendor.

The vendor's obligation under its warranty is limited to the cost of repair of the warranted item or replacement thereof, at the vendor's option. Insurance covering said equipment from damage or loss is to be paid by the vendor until full acceptance of equipment and services:

- Vendor must install and configure new or current hardware, as required.
- Vendor must provide electronic schematic drawings by room and campus building of all hardware with the model number of the hardware. (PAYMENT WILL BE MADE ONCE DRAWINGS ARE TURNED IN TO IT STAFF)

Project will be considered complete upon:

- Completion of all "Punch List" items as noted during a "Walk Through" of campus upon the Contractor indicating Substantial Completion. **All punch list items must be completed within 15 days or payment will not be released.**
  Warranty paperwork, test results and As-Builds have been turned in to Technology Department to the attention of Lee Gonzalez.

SUPPORT AGREEMENT COSTS

- List all support agreement cost by type of hardware / software.
- List cost for after-hour support.

- A list discount maintenance charges for every hour hardware is out of service or for every hour that the maintenance personnel are late according to contract response time.
- List onsite response time.
- List if there is a "depot" agreement.
- List of telephone support hours.
- List date when warranties start and date when warranties ends. (This is the warranty that is at no cost to the district)
- Include copies of support contracts with start dates and end dates.

TRAINING

Vendor must provide on-site training and manuals to SANTA ROSA ISD at no cost to personnel selected by the District network operating system, routers and switches. Include schedule and time length of training.

VARIATION IN QUANTITIES AND CONFIGURATIONS

Equipment and capacity requirements are the best estimates currently available. The district reserves the right to modify quantity and configuration requirements. The vendor agrees to sell the district the revised quantity of items at the unit price or lower as stated in the RFP.

PROJECT MANAGER

The vendor will provide a full-time Project Manager who will act as a single point of contact for all activities regarding this project. The Project Manager will be required to make on-site decisions regarding the scope of the work and implement any changes required. The Project Manager will be totally responsible for all aspects of the work and shall have the authority to make immediate decisions regarding implementation on changes to the work with approval of the School District Project Manager. Project Manager must submit a mandatory written report on a weekly basis on the progress of the project and meet with District Staff and or District Technology Consultant.

VENDOR REFERENCES

Vendors must provide a minimum of five school district references. These references must be for projects that are similar in scope and design and have been completed by the vendor within the last three (3) years. References which cannot be confirmed will be grounds for vendor disqualification. References must include company name, address, and phone number contact person. Also a brief summary of the actual projects performed for the customer should be included as well as the total cost of the last project.

The District may, with full cooperation of the vendors, visit client installations to observe equipment operations and consult with references. Specified visits and discussions shall be arranged through the vendors; however, the vendor personnel shall not be present during discussions with references.

LICENSING

The vendor must provide a list of all applicable licenses currently held by installation personnel or certifications.

WORKING HOURS

Vendor must be **prepared to work on weekends and after school hours** to complete job or meet deadlines as needed at no additional cost to the district. YES _____ NO_____

MANPOWER

Due to the implementation plan of this project, a large contingent of manpower may be required for limited durations. Provide a description of manpower availability and how this requirement will be met.

COMPLIANCE WITH LAWS AND REGULATIONS

The vendor's performance of work shall comply with applicable federal, state, and local laws, rules, and regulations. In the event of violation, the vendor shall pay all fines and penalties, including attorney's fees, other defense costs, and expenses in connection: including any expense in cabling or hardware. ***Vendor must also comply with all ERATE requirements and regulations.***

FEDERAL COMMUNICATIONS COMMISSION:

Equipment requiring FCC registration or approval shall have received such approval and shall be appropriately identified prior to installation in the District's property and/or final acceptance by the District.

SAFETY

The vendor shall take the necessary precautions and bear the sole responsibility for the safety methods employed in performing the work. The vendor shall always comply with the regulations set forth by federal, state, and local laws, rules and regulations concerning "OSHA" and all applicable state labor laws, regulations and standards. The vendor shall identify and hold harmless the District from and against all liabilities, suits, damages, costs and expenses (including attorney's fees and court costs) which may be imposed on the district because of the vendor, subcontractor, or supplier's failure to comply with the regulations stated herein.

Part 1:

Internal Connections

Qty	Part Number	Description	Unit Cost	Ext Cost	Est. District Cost 15%
2	SMX3000RMLV2UNC	SCHNEIDER ELECTRIC SMX3000RMLV2UNC APC Smart-UPS X, Line Interactive, 3kVA, Rack/tower convertible 2U,100V-127V, 3x 5-15R+3x 5-20R+1x L5-30R NEMA, NMC, Extended runtime, W/rail kit			
2	SMX120RMBP2U	Smart-UPS External Battery Pack Rack, Rack/Tower 2U,120Vdc, W/rail kit, Lead-Acid battery, Black, 2 years repair or replace, Compatible with Smart-UPS SMX extended runtime models above 2kVA			
		Installation and Configuration			
		Total Cost			

_____

Signature of Vendor

Vendor Contact Information for questions and BAFO

Print Name _____

Email Address _____

Cell Phone # _____