MINUTES
PARK RAPIDS AREA SCHOOL BOARD
Re-Organizational Meeting – 7:30am – Monday, January 12th, 2026
Park Rapids School District Board Room

Chairperson Safratowich Called the Meeting to order. Members present and order to vote was Morgan, Diekmann - Absent, Hoyt, Pike, Kocka & Safratowch. Principals Jeff Johnson, and Mike LeMier were present, as well as Superintendent Lance Bagstad, Business Manager Kent Fritze, along with staff and community members.

RECITED The Pledge of Allegiance.

APPROVED Agenda with changes and additions: Kocka/Pike

PRESENTATION High School Student of the Month for December – Kaitlin Wheeler

RE-ORGANIZATIONAL MEETING:
Election of Officers: Chairperson- Sherry Safratowich;
Vice Chairperson-Clayton Hoyt;
Clerk-Dana Kocka;
Treasurer-Andrea Morgan
Kocka motions to approve items A through M while pulling item C off for more discussion, Morgan seconded this motion with Pike recusing himself from line item E4.

SET Board Member Compensation to stay the same being $150.00 per pay period with the board chair receiving an extra $50 per pay period.

SET Date and Time of Regular School Board Meetings to be discussed Mon. January 26th @ 6PM, Mon. February 9th @ 7:30AM, Mon. February 23rd @ 6PM, Mon. March 9th @ 7:30AM, Mon. March 23rd @ 6PM, Tues. April 7th @ 7:30AM, Mon. April 20th @ 6PM, Mon. May 4th @ 7:30AM, Mon. May 18th @ 6PM Kocka/Pike

DESIGNATED As our Official Newspaper- Park Rapids Enterprise.

DESIGNATED of Official Depositories for School District Funds.
- Checking Account – Citizen's National Bank (Chair, Clerk, Treasurer)
- Imprest Fund – Citizen's National Bank
- Minnesota Liquid Asset Fund
- Scholarship Fund – Edward Jones & CD's at Citizen's National Bank – The full board determined there is no conflict of interest with Jay Pike as an employee of Edward Jones, Jay recused himself from voting at this time.
- Cafeteria Account – Northview Bank
- Student Activities Account – Northview Bank

DESIGNATED Official Depositories for Investment of School District Funds.
- Citizen's National Bank

TruStar Credit Union
Northview Bank
Northwoods Bank
Minnesota Liquid Asset Fund

APPROVED Facsimile Signatures on Computer Generated Checks at Citizens National Bank. Treasurer – Andrea Morgan; Chairperson – Sherry Safratowich; Clerk – Dana Kocka

APPROVED Organizational Memberships.
Minnesota School Boards Association
Northwest Service Cooperative
North Country Vocational Cooperative
MREA – Minnesota Rural Education Association
Hubbard County Family Collaborative
Joint Powers ~City and County Fueling Facility ~City and County Community Center
PAWN Special Education
Sourcewell
Up North Learning Center

ASSIGNED Board Member Committees & Policies. See Attached Board Committee assignments 2026

APPROVED Board Agenda Calendar for 2026

AUTHORIZED Superintendent Lance Bagstad, Business Manager Kent Fritze, Accounting Technician Teresa Jensen and Payroll Technician RJ McCarthy to make electronic fund transfers as recommended by our audit firm.

AUTHORIZED Superintendent Lance Bagstad, Business Manager Kent Fritze, Accounting Technician Teresa Jensen and Payroll Technician RJ McCarthy to sign checks on Imprest account

AUTHORIZED Business Office Online Access for Student Activity Account.

APPROVE Consent Items: Morgan/Kocka
a. Approve Minutes of the December 15, 2025 Regular Board Meeting
b. Approve donations made to the Park Rapids School District
c. Approve Long Term Substitute Secondary English - Kris Geer effective through 25-26 SY
d. Approve Volunteer Anthony Schiller JH Boys Basketball Coach

APPROVED New Business:
a. Approve First Reading 2026-2027 School Calendar Morgan/Kocka
b. Approve First Reading 2027-2028 School Calendar Morgan/Pike
c. Approve 2025-2027 Contracts Pike/Morgan
   c1. Principals
   c2. Business Manager

c3. Community Education Director
c4. Director of PRAVA, Learning & Curriculum
c5. District Office Certified Staff
c6. Food Service Supervisor
c7. Network Systems Coordinator
c8. Special Education Director
c9. Transportation Supervisor
c10. Certified Nurse Specialists
c11. Certified Occupational Therapist Practitioner
c12. Indian Education Coordinators
c13. Intervener
c14. Social Work & Behavioral Interventionist

THANKED the following for Donations Received and Appreciated

TO	FROM	AMOUNT
Century School – M. Marcussen	Thom & Cathy Peterson	$250
Century School – B. Johnson	Two Old Crows Food truck	$50
Park Rapids HS – John Cook	Wolf Lake Wolf Pack	$2900/Tuba
Century School – M. Rykhus	Itasca Mantrap Round Up Grant	$150
Park Rapids ALC	Wolf Lake Wolf Pack	$3000/Drivers Ed/Art beads
Park Rapids HS – T. Coborn	Wolf Lake Wolf Pack	$2900/Welding Program
Park Rapids School – Comm Ed	Mary Rhodes	$500/Community Garden

ADJOURNED at 7:42am Morgan/Pike