



New Hartford School Utilization Task Force: How to Stay Informed

1. Subscribe to Email Alerts

The best way for you to ensure you have all the information you're looking for is by subscribing to updates on the town website. Here's the process you should follow:

1. Click this link to go to the subscriptions page on the town website:
<https://www.newhartfordct.gov/subscribe>
2. Enter the email address that should receive the communications, and then confirm with the exact same email address. If you'd like multiple email addresses to be subscribed, follow this process twice.
3. Select the checkbox of any communication types you're interested in receiving. A brief description of these options is below this checklist.
4. Complete the CAPTCHA to confirm you are a real person
5. Click the "Subscribe Me" button

There are 6 types of communications:

- **Urgent Alert Updates**
- **News or Announcement Updates**
- Free-form Document Updates
- **Meeting Agenda Updates**
- **Meeting Minutes Updates**
- Special Events Around Town

Under each communication TYPE, you can check the box of the entity that you want to receive updates from. The **Board of Education**, **New Hartford** and the **School Facility Utilization Task Force** are separate entities, so you will need to select both checkboxes per communication type if you want to be fully informed. We have 4 different types of communications we might send out through these channels, so if you want all communications for both entities, you will wind up selecting **eight total checkboxes**. Don't worry, it's not an overload of emails.

2. Check the Website

There is a dedicated page for the Task Force on the New Hartford Public Schools website.

The website has everything that is publicly available: background, the timeline for the work with the consultant, the schedule of meetings. Meeting agendas, minutes and recordings will be updated on this page as they become available, so people who come to the process late will be able to easily access what came before.

<https://www.newhtfd.org/board-of-education/school-facility-utilization-task-force>

3. Follow New Hartford Public Schools on Facebook

The New Hartford Public Schools Facebook page will broadcast relevant information via its page, located here:

<https://www.facebook.com/NewHartfordCTSchools>. The posts will be shareable, so if you're on Facebook and would like to distribute the posts more widely, please do so. Comments are disabled intentionally - please contact the School Facility Utilization Task Force via email at NHTaskForce@newhtfd.org with questions or comments.



4. Watch Meeting Recordings on our YouTube page

Starting from the meeting on February 19, 2026, all meetings will be recorded and published to our YouTube channel. You can subscribe here: <https://www.youtube.com/@schoolfacilityutilization>