

**SCHOOL DISTRICT OF CRIVITZ**  
**400 SOUTH AVENUE**  
**CRIVITZ, WISCONSIN 54114**

**OFFICIAL MINUTES**

Regular Meeting of the Board of Education.....January 26, 2026

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Sonny Graese, Kris Heidewald, Kim Hanson, Kaitlin Deschane, and Cory Siebert were present. Lyle Cherry was absent. Others present: Kelly Robinson – District Administrator, Bob Berndt – MS/HS Principal Sub, Kam Dama – Elementary Principal, Sarah Jones – Finance Manager, Tom White – Director of Buildings, Grounds and Transportation, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Julie Patefield – Community Ed Supervisor, Aaron Patefield – Maintenance, Crystal Dorschner – Elementary Teacher. Also attending were community members Justin Pusick and Jake Roberts as registered public comments, as well as a few unregistered.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Hanson to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
  - A. MINUTES OF REGULAR MEETING DECEMBER 17, 2025
  - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Deschane, seconded by Siebert to approve consent agenda as read, including ACH numbers 252600111-25260133 in the amount of \$64,136.02, checks 110226-110426 in the amount of \$439,694.23, wire transfers 202500081-202500099 in the amount of \$223,897.28, voids of 109936 and 110411 in the amount of \$1,144.42, and donations of \$507.15 from Knights of Columbus, \$10,022.58 from the Nolan Family, and \$3,500 from Witt’s Piggly Wiggly for a total of \$726,583.11. Motion carried 6-0.
- VI. PUBLIC INPUT: There were public input comments by Justin Pusick with thanks to a few individuals, and from Jake Roberts on the 3<sup>rd</sup> party investigation.
- VII. CORRESPONDENCE/RECOGNITION: There was none
- VIII. REPORTS
  - A. ADMINISTRATIVE REPORTS
    - 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on the upcoming shared in-service in Wausaukee on 2/6, the Lions Club vision screening coming soon, and on the WASB State Education Convention, attended by herself and 4 of the board members.
    - 2. BOB BERNDT – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Berndt reported that Marinette County officers with K-9s were in the building recently to patrol for banned substances, state representative Tony Wied visited the 7<sup>th</sup> grade social studies class on December 22, on a donation of a new welder to the Tech Ed department, on fire drills, exam finals, the choir class visiting New Care residents, Holiday Bingo and a fresh start to the new year on 1/5, and on the 1/23 in-service.
    - 3. KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama recognized Aaron Patefield as Staff Member of the Month of December, congratulated the first grade students for winning the quarterly horse race for best attendance for 2<sup>nd</sup> Quarter, on the Read-a-Thon that kicked off on January 5, thanked the Crivitz Area Women’s Club for the amazing book give-away to our students on January 13, and thanked the Middle Inlet Fire and Dive Team for their presentation on January 22.

4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on preparations for the upcoming renovation phase at the elementary school. He also reported that renovation contractors have begun HVAC-related work in the boiler room and auxiliary gym, and welcomed back his maintenance team member Leonard Lutzow from a medical leave.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm updated the board on the launch of the new website that was launched on December 30, and will now be shifting focus to the replacement inventory and resource management system, with hopes to complete that implementation before the busy springtime begins. Finally, he noted that he and his team have been helping prepare the technology for the upcoming wrestling tournaments.
6. JULIE PATEFIELD – COMMUNITY EDUCATION SUPERVISOR: Mrs. Patefield reported on current programs, including cheer and theater. She will be postponing starting the STEP program until next year so volunteers will receive credit for a full year. She continues to offer fun classes in February and March, including guitar and piano lessons, and will have a piano recital in the spring.

IX. INFORMATION/DISCUSSION

- A. 2026-2027 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: This is an item that is required to be voted on every January. Mrs. Robinson reminded the board members on the procedures that are used to determine Special Education Open Enrollment limits, and that they should make a motion later in the meeting to approve no limits on regular education, and to use the DPI's caseload recommendations for Special Education limits.
- B. STUDENT TRANSPORTATION CONTRACTS: Mrs. Robinson explained that the current student transportation contracts end on 6/30/2026, and presented the proposed 3-year contracts for approval. The contracts have been discussed with Lamers and with the 2 other drivers with SLK Bussing.
- C. DISTRICT VISION AND MISSION: Mrs. Robinson sent out a survey to staff and community members, and will use feedback to create a new mission, vision, and values. The results were included in the packets.

X. ITEMS SCHEDULED FOR ACTION

A. RESIGNATIONS

1. FULL TIME ELEMENTARY FOOD SERVICE EMPLOYEE: Motion by Hanson, seconded by Siebert to approve the resignation of Shellie Wieting at the end of the school year. Motion carried 6-0.

B. APPOINTMENTS

1. SHORT TERM SUBSTITUTE TEACHER: Motion by Heidewald, seconded by Hanson to approve Michelle Gieryn as short term substitute teacher. Motion carried 6-0.
2. VOLUNTEERS/CHAPERONES: Motion by Hanson, seconded by Deschane to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

- C. 2026-2027 OPEN ENROLLMENT LIMITS FOR REGULAR AND SPECIAL EDUCATION: Motion by Siebert, seconded by Heidewald to set the 2026-2027 Open Enrollment limits for Special Education per DPI caseload recommendations, and not limit regular education as discussed earlier in the meeting. Motion carried 6-0.

- D. STUDENT TRANSPORTATION CONTRACTS: Motion by Hanson, seconded by Siebert to approve the student transportation contracts as presented earlier in the meeting. Motion carried 6-0.

XI. RECESS TO CLOSED SESSION AS PROVIDED BY STATE STATUTE 19.85(1)(c)(f)  
CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.  
CONSIDERING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS...

A. PERFORMANCE EVALUATIONS

1. PRINCIPALS
2. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR

Motion by Heidewald, seconded by Siebert to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Graese-Yes, Heidewald-Yes, Cherry-Absent, Hanson-Yes, Deschane-Yes, and Siebert-Yes. Motion carried and closed session began at 6:32 pm.

XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATE STATUTE 19.85(2)

A. CONTRACT EXTENSIONS

1. PRINCIPALS
2. SCHOOL PSYCHOLOGIST/STUDENT SERVICES DIRECTOR
3. SUPERINTENDENT

Motion by Graese, seconded by Siebert to reconvene into open session at 6:50 pm. Motion carried 6-0.

Motion by Heidewald, seconded by Hanson to extend contracts to 6/30/2028 for Kam Dama - ES Principal, Stacey Caine - School Psychologist/Student Services Director, and Kelly Robinson - Superintendent. Motion carried 6-0.

XIII. ADJOURNMENT: Motion by Siebert, seconded by Heidewald to adjourn at 6:51 pm. Motion carried 6-0.

Prepared by:

Jannie Marsolek  
Recording Secretary

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Kris Heidewald  
Clerk

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Amy Grandaw  
President