

# PARK TUDOR

Exceptional Educators. Extraordinary Opportunities.

**In order for Park Tudor Lower School or Middle School to release report cards or other educational records for any reason, an authorization statement must be signed and on file with Park Tudor School.**

## AUTHORIZATION TO RELEASE EDUCATIONAL RECORDS

I authorize the release of a copy of my official educational records required or requested by me, the parent or legal guardian, or another educational institute. Records approved for release include:

- Report Cards containing courses taken and grades earned
- Medical records;
- Standardized testing (PSAT, SAT, ACT, AP, ERB);
- Psychoeducational testing;
- Individual Learning Plan.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Grade

\_\_\_\_\_  
Parent Name-Printed

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**THIS SIGNED FORM MUST BE RETURNED TO PARK TUDOR SCHOOL BEFORE ANY REQUEST FOR RELEASE OF EDUCATIONAL RECORDS CAN BE PROCESSED.**

Please note: Requests for any records pertaining to a Park Tudor Upper School student, please contact the Upper School Registrar.