



# Parent Faculty Club (PFC) Minutes

Date: 2/16/2026 @ 6:00 PM

Location: In Person (Parkview LMC) and Virtual

Meeting ID: [meet.google.com/uvm-aitm-fjc](https://meet.google.com/uvm-aitm-fjc)

Attendees: ( ✓ )

| Standing Members:              |   |                              |   |
|--------------------------------|---|------------------------------|---|
| Kris Hucek (Principal)         | ✓ | Sarah Allen (President)      | ✓ |
| Alissa Davis (Assoc Principal) | ✓ | Ashley Horn (Vice President) | ✓ |
| Drew Meinel (Faculty)          |   | Megan Vitrano (Secretary)    | ✓ |
| Jamie Lasee (Faculty)          | ✓ | Katherine Trone (Treasurer)  | ✓ |
|                                |   |                              |   |
|                                |   |                              |   |
|                                |   |                              |   |

| Guests:           |   |  |  |
|-------------------|---|--|--|
| Gwen Boucher      | ✓ |  |  |
| Michelle Boland   | ✓ |  |  |
| Colleen Hansen    | ✓ |  |  |
| Kim Dziatkewich   | ✓ |  |  |
| Jessica Cook      | ✓ |  |  |
| Jasmine Christnot | ✓ |  |  |
|                   |   |  |  |
|                   |   |  |  |

**Mission/Vision:**

The PFC exists to promote open communication and understanding between parents and staff of Parkview Middle School. Our united efforts serve to enhance and maximize the education of every student and thus, aid them in achieving their highest potential. The PFC holds fundraisers to obtain the monies necessary to provide our students with supplemental educational materials and experiences. It is our belief that the team effort of the PFC will offer the best possible learning opportunities and environment for our students.

| Agenda Items            | Agenda Leader                                | Est Time | Notes/Action Items  |
|-------------------------|--|----------|---|
| Welcome, Introductions  | Sarah Allen<br>Kris Hucek                    |          | <ul style="list-style-type: none"> <li>Welcome!</li> </ul>  |
| What's New at Parkview? | Kris Hucek<br>Alissa Davis                   |          | <p><a href="#">What's Happening at Parkview?</a></p>  |
| Secretary's Report      | Megan Vitrano                                |          | <ul style="list-style-type: none"> <li><a href="#">Link to January Minutes</a></li> </ul>   |
| Treasurer's Report      | Katherine Trone, Ashley Horn, and Kris Hucek |          | <p>Notes:</p> <ul style="list-style-type: none"> <li>Balance in Account: \$19,064.62</li> <li>Expenses and Deposits               <ul style="list-style-type: none"> <li>April 9 and 10 - PBIS Guest Speaker - Tanner Clark - PFC approved \$3,000. Tanner will present to parents the evening of April 9. He will present to students on April 10. Sixth grade will have a 45 minute presentation and 7th and 8th grade will have a combined 45 minute presentation.</li> </ul> </li> <li>Approval of Funding Requests:               <ul style="list-style-type: none"> <li>6th Gr Field Trip Request - \$1,200 for Badger Sports Park</li> <li>7th Gr Field Trip Request - \$1,750 request for Urban Air</li> <li>8th Gr Field Trip Request - \$2,050 request for Mt. Olympus Motion passed</li> </ul> </li> </ul> |

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|---------------------------------------|---|----------|---|
| Security Camera Update                | Kris Hucek & Alissa Davis                                     |          | <ul style="list-style-type: none"> <li>Kris and Alissa met with the district technology coordinator. He shared information about why security cameras and installation are so expensive. At the last meeting, PFC approved an amount not to exceed \$10,000. Camera Corner provides walk-throughs and detailed maps. Parkview has one network closet in a split level building which means we have a lot of cable to run. Camera Corners quotes are in line with what other companies have quoted.</li> </ul>   |
| Fundraisers                           | Sarah Allen, Katherine Trone, Megan Vitrano, Molly Schweitzer |          | <p>Upcoming Fundraisers-Megan Vitrano checked with Kristin LaChance/AHS Music Dept. about their fundraisers - they usually do their restaurant fundraisers the first or second Monday of the month. Parkview usually does our fundraisers the second or third Tuesday of the month. We do not have any conflicting dates for this year and said we would check in with her heading into next year.</p> <ul style="list-style-type: none"> <li>Taste of India: 2/17/25 - they are donating 25% of proceeds from lunch and dinner. Mention Parkview - information in Weekly Wednesday</li> <li>Red Robin: 3/10/26 - All Day (Molly)</li> <li>Noodles: 4/14/26 - 4-8pm (Megan)</li> <li>May - Date TBD - Riverside Pizza (Megan)</li> <li>*Smart Cow for 2026 School Year: 9/22/26* (Megan)</li> </ul> <p>Prior Take Out Tuesday Revenue:</p> <ul style="list-style-type: none"> <li>(Cleared in September: Smart Cow = \$312)</li> <li>(Cleared in October: Panera = \$146.39)</li> <li>(Cleared in November: Chipotle = \$225.59)</li> <li>(Cleared in December: Dave's Hot Chicken = \$189.93)</li> <li>(Cleared in January: Panda Express = \$113.53)</li> </ul> |
| Upcoming Events                       | Ashley Horn and Megan Vitrano                                 |          | <ul style="list-style-type: none"> <li>March Conferences - <ul style="list-style-type: none"> <li>March 10 - Megan is currently working with Not By Bread Alone. 8 pans of Lasagna will be \$440.</li> <li>March 12 - Ashley has secured Arby's for \$300.</li> <li>Sign-Up Genius for conference meal donations</li> </ul> </li> </ul>   |
| Jag Jog                               | Sarah Allen   |          | <ul style="list-style-type: none"> <li>Teachers will receive link for Fund Hub on Tuesday, February 24, 2026</li> <li>Sarah Allen and Katherine Trone will be in charge of Fund Hub</li> <li>Jag Jog Kick-off on Tuesday, March 3, 2026 - have students registered by March 5, 2026</li> <li>Order Shirts by April 28, 2026</li> </ul>  |
| Date Change for March Meeting?        |   |          | <ul style="list-style-type: none"> <li>Due to the "Taste of Ashwaubenon" fundraiser on March 16, the March PFC meeting will be 3/23/26.</li> </ul>  |
| Meeting Adjourned                     |   |          | <ul style="list-style-type: none"> <li>Meeting Adjourned at 6:49pm</li> </ul>   |
| List Agenda Items for future meetings |   |          | <ul style="list-style-type: none"> <li>Jag Jog update</li> <li>Security camera update</li> <li>Conference meals update</li> <li>Update on 8th grade events - Dance is Friday, May 29, 2026</li> <li>Next meeting is March 23, 2026</li> <li>Future Meetings: 4/20, 5/18</li> </ul>  |

If you are interested in helping the PFC at any time, please contact Megan Vitrano @[mvitrano@ashwaubenonk12.org](mailto:mvitrano@ashwaubenonk12.org) OR Kris Hucek @ [khucek@ashwaubenonk12.org](mailto:khucek@ashwaubenonk12.org).

Thank you for your support!