Central Cass Public Schools | Fargo Public Schools | Northern Cass School District | West Fargo Public Schools

Governing Board Annual Meeting

Wednesday, August 20, 2025 - 5:30 – 7:00 pm

Location: Career Innovation Center – 4320 64th Avenue South, Fargo ND 58104

Meeting Conference Room

Meeting Folder Materials (click for materials)

5:30 pm – Introductions and NDSCS Career Innovation Center Tour

6:00 pm - Call to order – Patti Stedman

Approval of Agenda

Governance Board Orientation

- Reorganization of Board – Chairperson and Vice Chairperson
- Cass County CTE website – Home - Cass County Career
- By-laws (link) & Joint Powers Agreement (link)
- Governance Board Handbook (link)
- Strategic Plan 2024-2029 (link)
    - Recommendations for 25-26 goal focus
    - Introducing potential C3TEC network coordination structure

Consent Agenda – Approval of items

- Governance Board – June 24, 2025 (approval of minutes)

Budget & Financial Report

- 24-25 Year-ending financial reports - June 30, 2025 (link)
    - Local Cost Share 2024-2025 review
- 25-26 C3TEC Budget 2 – by District, by Program, Local Assessment (link)
- 25-26 CIC Operations/Rent assessment – (link)
- ND CTE – New Funding Policy (website link)

Programming Updates

- ND CTE – Secondary Program Approval Policy (website link)
- 25-26 – School Bell Schedules and CIC Course Offerings (link)
- 25-26 - Course Sharing Handbook and schedules– (link)
    - Cell phone policy and CIC practices
    - $40 NDSCS parking fee at 19th Avenue & 64th Avenue sites.
        - Should we provide a flat fee to NDSCS and include in the C3TEC budget?

Unfinished business

- District Service Agreements – (link to DRAFTS) – pending final staffing

New Business

- Inquiries for ND New Program Applications
  - Fire Science – Firefighter I & Firefighter II
  - Health Science – meeting with Sanford
  - Skills Cutz Barber College
  - Plumbing, Electrical, HVAC

Announcements

- ND CTE Vision Visit — Fargo and C3TEC programs – September 29 – Oct. 2
- Grant – Commerce — Local 49 partnership application - $200,000
- Grant – Perkins V - — TBD 25-26 - $15,000 Xcel for simulators apply $50,000 + CIC Equipment
- Grant - ND CTE — Innovation in Agriculture – Meat Processing - $2,000
- Grant – Soybean Council — Greenhouse - TBD
- Grant - CHS Foundation — Agriculture equipment - $20,000

25-26 – C3TEC Member School - Semester 1 & Semester 2 Start & End Dates

Note unique start and end dates for individual school districts. (click name to go to detailed calendar)

- Central Cass Calendar
  a) Semester 1 — August 20 — December 19, 2025
  b) Semester 2 — January 5 — May 21, 2026
- Fargo Calendar
  a) Semester 1 — August 27 — January 15, 2026
  b) Semester 2 — January 20 — June 4, 2026
- Northern Cass
  a) Semester 1 — August 20 — December 19, 2025
  b) Semester 2 — January 5 — May 22, 2026
- West Fargo Calendar
  a) Semester 1 — August 21 — January 9, 2026
  b) Semester 2 — January 12 — May 21, 2026
- NDSCS Calendar
  a) Semester 1 — August 26 — December 19, 2025
  b) Semester 2 — January 13 — May 15, 2026

25-26 Meeting Schedule

Date	Board	Time	Location
August 1, 2025	Principal Advisory - Schedule	9:00 – 10:30 am	Career Innovation Center, 4230 64th Ave. South, Fargo
August 4, 2025	Business Managers Budget Review	9:30 – 10:30 am	Teams
August 20, 2025	Governance Board Orientation & Annual Meeting	5:30 – 7:00 pm	CIC, 4230 64th Ave. S, Fargo
September 18, 2025	C3TEC Career Development Connect	2:00 – 3:30 pm	CIC, 4230 64th Ave. S, Fargo
September 29 – Oct. 2	ND CTE – Vision Visit	TBD	School Sites based on Program
November 19, 2025	Governance Board	5:30 – 7:00 pm	Teams
November 20, 2025	Principal Advisory Group	2:30 – 3:30 pm	Teams
December 4, 2025	C3TEC Career Development Connect	2:00 – 3:30 pm	Teams
February 18, 2026	Governance Board	5:30 – 7:00 pm	Teams
March 26, 2026	Principal Advisory Group	2:30 – 3:30 pm	Teams
April 15, 2026	Governance Board	5:30 – 7:00 pm	Teams
April 30, 2026	Principal Advisory Group	2:30 – 3:30 pm	Teams
May 8, 2026	Business Managers	1:00 – 2:00 pm	Teams
June 10, 2026	Governance Board	5:30 – 7:00 pm	Teams