



Central Cass Public Schools | Fargo Public Schools | Northern Cass School District | West Fargo Public Schools

Governing Board Annual Meeting
Wednesday, February 18, 2026 - 5:30 – 7:00 pm
Location- Teams: [Join the meeting now](#)
Meeting Materials ([click for materials](#))

I) 5:30 pm - Call to order – Chair Patti Stedman

II) Introductions

III) Approval of Agenda

IV) Consent Agenda

- a) Approval of meeting minutes - Governance Board – November 19, 2025 ([document link](#))
- b) C3TEC financial report as of January 30, 2026 ([folder link](#))
 - Motion to approve agenda by _____ second by _____, motion _____.

V) Program Reports ([Strategic Plan Initiative 1 & 3](#))

- a) C3TEC Reporting through PowerSchool
 - i) 11 – Center Funded Programs, approximately 1,200 enrolled in courses, 4 member districts
- b) C3TEC - CIC Course Catalog 2026-2027 ([website link to Program of Studies](#))
- c) WDAY WAG video – (CTE Month 3.1 – Denise)
 - i) Career Innovation Center – Ag. Education [video tour](#) (11.59 start)
 - ii) Central Cass – February 19, 2026
- d) Heavy Equipment Operations & Ag. Advisory (3.2) – Semester 2 - Ryan
- e) Work-based Learning – Student Experience Update (2.2 & 3.3)- Shanda
- f) Social media update - follow us on Facebook & Instagram @C3TEC - Shanda

VI) Unfinished business

- a) Director's Feedback as of February 15, 2026 ([document link](#))
- b) C3TEC 25-26 Staffing Research update
 - i) Option to partner with Kindred to expand Agricultural Education
 - ii) Fire Fighter – community departments
 - iii) C3TEC Coordinator – Job Description link

VII) New business

- a) [Approval of Work-based Learning Agreement \(document link\)](#)
 - i) **Motion: To approve the Work-based Learning Agreement for use with Cass County CTE Center members schools.**
- b) [www.casscte.com](#) – 40 hours of additional web support – SEEC Service Agreement ([document link](#))
 - i) [Motion: To approve contracted services with SEEC for additional 40 hours website service support.](#)
 - Motion to approve, _____ second by _____, motion _____.
- c) Kindred Interest
 - i) Review Bylaws for C3TEC membership ([website link to By-laws](#))
 - ii) Option for first year student payment plan.

- d) 26-27 - C3TEC Budget DRAFT – preliminary budget will be presented at the April meeting
 - i) Update on NEW funding formula -
 - ii) Program staffing needs based on registration
 - iii) Expansion of Admin. Assist. Support from .5 to 1 FTE
- e) 26-27 Registration Process –
 - i) Infinite Campus – ND CTE will serve as a School for the Centers
- f) Schedules & CIC Program Flyers ([link to document](#))
 - i) 5 Block Option
 - ii) Start Date: August 27, 2026 – Start Date for C3TEC Courses
 - iii) Semester 1 End: December 18 or January 15 – dependent on school calendar.
 - iv) End Date: May 27, 2027 – C3TEC Courses
- g) New & Expanded Applications – Due April 1, 2026
 - i) Agriculture – Expand from .25 to 1 FTE
 - ii) Fire Fighter – New Program .5 FTE
 - iii) Construction Heavy Equipment – Expand from .25 - .50 FTE
 - iv) Health Sciences – TBD

VIII) Announcements

- i) Congratulations Supt. Forness – ND Board of Education and ND CTE Board member
- ii) Shanda Cool – selected as a member of the ACTE WBL Leadership Alliance Cohort for 2026-2027
- iii) Career Development Information Meeting was held - January 13, 2026 – 3:00 – 4:00 pm - Teams
- iv) Principal Meeting – March 26, 2026 and April 30, 2026
- v) NDSCS/C3TEC Supt. Meeting – March 27, 2026
- vi) Governance Board –
 - (1) April 15, 2026 – 5:30 – 7:00 pm – Teams
 - (2) June 10, 2025 – Optional – anticipate need for meeting.

25-26 – C3TEC Member School - Semester 2 Start & End Dates

Note unique start and end dates for individual school districts. (click name to go to detailed calendar)

- Semester 1 August 20 **December 19, 2025**
- Semester 2 **January 5** May 21, 2026

- Fargo Calendar Semester 1 August 27 January 15, 2026
- Semester 2 **January 20** June 4, 2026

- Northern Cass Semester 1 August 20 **December 19, 2025**
- Semester 2 **January 5** May 22, 2026

- West Fargo Calendar Semester 1 August 21 January 9, 2026
- Semester 2 **January 12** May 21, 2026

- NDSCS Calendar Semester 1 August 26 **December 19, 2025**
- Semester 2 **January 13** **May 15, 2026**