

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY - FEBRUARY February 10 and 17, 2026

- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – January 13, 2026; Regular Meeting – January 20, 2026 **APPROVED**
- Monthly Financial Reports: **APPROVED**
 - a. Treasurer’s Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports
- Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- Resolution approving the sale of Stewart Elementary School building and property, being Tax Parcels 17-03-15-0-356, 17-03-15-0-382, 17-03-15-0-115, 17-03-15-0-357 to David Zicarelli, as presented **APPROVED**
- Award the following bids for the Bon Air Elementary School Additions and Alterations Construction Project using Food Service Funds in the amount of \$400,000 for Contract 5 and Capital Project Funds for all remaining costs: **NO ACTION TAKEN**

Contract No 1 – General Construction to	_____	\$ _____
Contract No 2 – HVAC Construction to	_____	\$ _____
Contract No 3 – Plumbing Construction to	_____	\$ _____
Contract No 4 – Electrical Construction to	_____	\$ _____
Contract No 5 – Food Service Equipment to	_____	\$ _____

- Ratify the Collective Bargaining Agreement between Burrell School District and Burrell Service Employees’ International Union, Local 32BJ that shall be in full force and effect from February 1, 2026 through and including June 30, 2030 as presented and Approve a signing bonus of \$300 to be paid to each bargaining unit member with no retroactivity for the period prior to February 1, 2026 **APPROVED**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Contract with Grade Point Resources for Extended School Year Services 2026 **APPROVED**
- Services Agreement and Memorandum of Understanding with Hope’s Road Youth Bereavement Program to provide grief and emotional support services for period of 1 year **APPROVED**
- PERSONNEL: Personnel Log dated February 17, 2026 **APPROVED**

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- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **RECEIVED**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **HEARD**
- PSBA Liaison Report - Mrs. Watson **HEARD**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **NONE**
- Tax settlement and exoneration of Upper Burrell and Lower Burrell Tax Collectors from Per Capita and Real Estate taxes **APPROVED**
- Report of discarded equipment from Stewart Elementary School by sale and disposal **RECEIVED**
- Transfer of \$220,000 from General Fund to Capital Project Fund **APPROVED**
- Bond Issue 2026 Information **HEARD**
- Advertise for bids for E-rate eligible Structured Cabling Installation 2026 Project **APPROVED**
- Board Meeting – Budget Workshop - April 7, 2026 at 7:00 PM Information **ANNOUNCED**
- Communications **NONE**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Comments from Public **NONE**

Burrell School District

Personnel Log - February 17, 2026

APPOINTMENTS

PROFESSIONAL

- | | | |
|---|--------------|---|
| 1 | Travis Bitar | Type 06 Day to Day Substitute Teacher - Emergency Teaching Permit
Subject K-12 All Instructional Areas, (pending clearances) |
|---|--------------|---|

CLASSIFIED

- | | | |
|---|-------------|-------------|
| 1 | Lisa Duncan | Recess Aide |
|---|-------------|-------------|

SUPPLEMENTALS 2025-2026

- | | | |
|---|----------------|---|
| 1 | Kaylen Sharrow | Track - 1st Assistant, \$3,000 |
| 2 | Jared Geist | Track - 3rd Assistant, \$2,000 (pending clearances) |
| 3 | Emilie Basile | Track - MS Head Boys, \$2,500 |

VOLUNTEERS

- | | | |
|---|--------------------|--|
| 1 | Samuel Santucci | Athletic Volunteer, retroactive to February 10, 2026 |
| 2 | Justine Damico | Athletic Volunteer-Pending Clearances |
| 3 | Justin Hartung | General Volunteer-Pending Clearances |
| 4 | Daniel Boda | General Volunteer |
| 5 | Ashley Helgert | General Volunteer, retroactive to February 13, 2026 |
| 6 | Joshua Helgert | General Volunteer-Pending Clearances |
| 7 | Christina Huckabaa | General Volunteer |

SUPPLEMENTALS

- | | | |
|---|---------------------|--|
| 1 | Jason Moore | Athletic Events, retroactive to January 28, 2026 |
| 2 | Alexander Moses | Athletic Events, retroactive to January 28, 2026 |
| 3 | Christopher Harkins | Athletic Events, retroactive to January 28, 2026 |

LEAVE OF ABSENCE

PROFESSIONAL

- | | | |
|---|-----------------|--|
| 1 | Ronald Spiering | FMLA - Paid/Unpaid Intermittent, December 1, 2025 - June 5, 2026 |
| 2 | Amanda Pagnotta | FMLA - Unpaid, February 25 - April 2, 2026 |
| 3 | Zoe Menhart | FMLA - Paid/Unpaid, March 2 - May 28, 2026 |

TERMINATIONS

SUPPLEMENTALS 2025-2026

- | | | |
|---|----------------|---|
| 1 | Rebecca Fisher | Resignation - Elem. Grade Level Leader 1, effective January 1, 2026 |
| 2 | Justin Miller | Resignation - Track - 1st Assistant |
| 3 | Kaylen Sharrow | Resignation - Track - 3rd Assistant |

CLASSIFIED

- | | | |
|---|------------------|---|
| 1 | Merry Koscianski | Retirement - Clerical Secretary, effective February 1, 2026 |
|---|------------------|---|