

From the Office of
MAYOR JIM DONCHESS
CITY OF NASHUA

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December 22, 2025

To: Daniel Healey, City Clerk
Tim Cummings, Director, Administrative Services
Liz Hannum, Director, Economic Development
Dawn Enwright, Chief Financial Officer
Steve Bolton, Corporation Counsel
Bobbie Bagley, Director, Public Health and Community Services
Matt Sullivan, Director, Community Development
Jennifer McCormack, Director, Library
Kevin Rourke, Chief of Police
Steve Buxton, Chief, Nashua Fire Rescue
Lisa Fauteux, Director, Public Works
Dr. Mario Andrade, Superintendent of Public Schools
Emily Martuscello, Director, Emergency Management

CC: Kevin Burgess, Chairman, Board of Fire Commissioners
James Tollner, Chairman, Board of Police Commissioners
Linda Laflamme, Chairman, Board of Library Trustees
Jennifer Bishop, President, Board of Education

Re: FY2027 Budget Guidelines

Dear Directors, Chairmen, and Commissioners:

Like many municipalities, Nashua continues to face financial challenges. In addition to contractual obligations, step increases, rising procurement costs, and other fixed costs, we are anticipating a 12% increase in medical benefits. With fringe benefits accounting for approximately 25% of our operating budget, this equates to a substantial increase and a significant overall impact.

We know our residents are also experiencing financial pressures during these uncertain economic times. The goal is to propose a budget that would deliver a tax rate increase of less than 6%. To achieve this, I am requesting that each department submit its proposed budget with an increase of no more than 3%, excluding fringe benefits.

Given our contractual obligations and fixed costs, we recognize that adhering to this guideline will be challenging for all departments. As a result, it is essential to thoroughly review our budgets and collaborate to identify cost-saving opportunities and allocate resources wisely.

Thank you in advance for your time and cooperation in preparing your FY2027 proposed budgets.

Sincerely,

A handwritten signature in cursive script, reading "Jim Donchess". The signature is written in dark ink and is positioned to the left of the typed name.

Jim Donchess
Mayor, City of Nashua

cc: Board of Aldermen