Parent/Family Advisory Committee Meeting

February 17, 2026

MT. DIABLO
UNIFIED SCHOOL DISTRICT



- Welcome & Introductions
- Goals for PAC
- LCAP Goals
- Updates from Dr.Clark
- Food Services
- Maintenance, Operations & Facilities

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UNIFIED SCHOOL DISTRICT

Introductions



- Name
- School Site
- Student’s grade level
- New to PAC?

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PAC Goals for 2025 - 26

The purpose of the Committee is to support, encourage and improve the quality of education and the well-being of all students within Mt. Diablo Unified School District through shared information and collaboration.

The Parent Advisory Committee's mission is to engage families to help shape education policy and represent diverse parent voices in the statewide decision-making process.

The PAC is committed to helping close gaps in achievement and to create authentic engagement opportunities that will result in transformative outcomes for California students.

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The purpose of this committee shall be to review, recommend, and advise the district on matters pertaining to the Local Control Accountability Plan (LCAP) and Local Control Funding Formula (LCFF).

- Advise administration and staff on parents/families' views on any matter related to schools programs, practices policies, plans, and activities
- Communicate with parents/guardians and to promote parent/guardian engagement between home and school in providing for the education of their children
- Assist parents/families in access the system and to facilitate advocacy support for individual children and their parents/ family
- Assist in the planning, development, implementation and evaluation of the LCAP, using data to inform discussions.
- Assist with efforts to make parents aware of the district's policy and procedures relating to the programs and actions within the LCAP and other critical district plans.

LCAP Goals

1. All students will receive a high quality education in a safe and welcoming environment with high expectations and rigorous instruction in the California State Standards that prepare them for college and career.

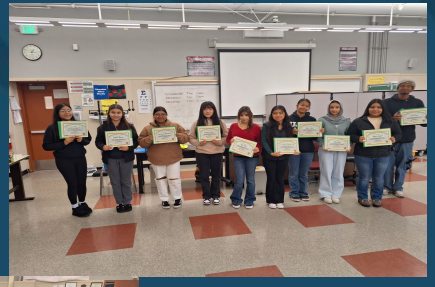
2. Highly qualified, culturally proficient, and responsive staff will create a safe and engaging learning environment respectful of all students' backgrounds ensuring they are college and career ready when they graduate.

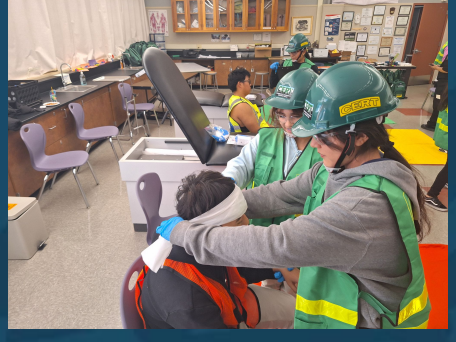
3. Families and community members will be informed, and empowered as partners with Mt. Diablo Unified to support student learning and improve student outcomes.

4. Focal scholars, specifically African American students, Foster Youth, students experiencing homelessness, students with IEPs and multilingual students, will experience culturally responsive practices and be provided rigorous instruction within an educational environment that builds trust and inclusive partnerships between the students, families, and staff.

5. All students at Crossroads High School and Olympic High School will demonstrate a 6% increase in attendance rate and a 6% increase in on-pace graduation rate by June 2026, leading to an increase of 6% in graduation rates.

ccee
California Collaborative
for Educational Excellence





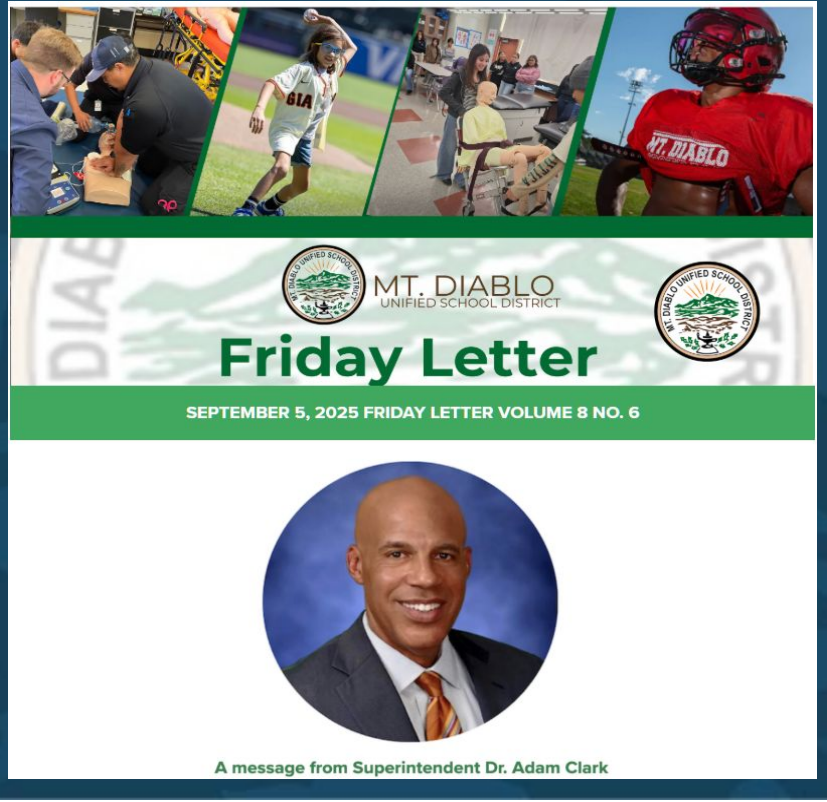
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District Updates from Dr. Adam Clark





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Food and Nutrition Services Program Update

February 17, 2026

Alexandra Emmott, Director of Food & Nutrition Services

Agenda

1. **About FNS**
   a. Vision, Mission, Goals
2. **Universal Meals and Program Funding**
3. **Menu & Nutritionals**
   a. Meal Pattern
   b. Farm to School & Menu Development
4. **Waste Reduction**
5. **Investing in Infrastructure**



MT. DIABLO
UNIFIED SCHOOL DISTRICT

26,000 +

Meals Served Daily





185+

Food Service Employees



4,500,000+

Meals Served

Annually



MT. DIABLO UNIFIED SCHOOL DISTRICT

FOOD & NUTRITION SERVICES

FNS Mission and Vision

MISSION *What we do everyday*

Everyday, we nourish students for academic success.

VISION *Our North Star; where we want to be in the next 10-15 years*

Food and Nutrition Services is an industry leader with a thriving and positive team that serves our students delicious, diverse, scratch cooked, locally sourced meals in modern and efficient facilities, while embodying the values of equity, sustainability, collaboration, and innovation.

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FNS Goals: How We Will Achieve Our Vision

1. **Transform facilities** at all schools and the Central Kitchen to have modernized and efficient equipment that allows scratch cooking to scale and creates dignified built environments for students and staff.
2. **Increase scratch cooking** at all sites by investing in facilities and staff and leveraging the Central Kitchen to prepare and distribute fresh ingredients.
3. **Invest in our team** by (1) increasing full time benefited positions; (2) increasing hiring, especially of historically disadvantaged groups; and (3) creating a robust staff training program and career growth opportunities for all employees.
4. **Invest in the local economy** by doubling our procurement of foods from local, BIPOC owned, and small/medium family businesses and farms.
5. **Reduce waste** and improve the student experience by implementing compostable packaging and utensils and reducing packaging wherever possible

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California Universal Meals & Program Funding

- California became the first state in the Nation to adopt Universal Meals in the 2022-23 school year; the program has continued to be funded in each subsequent year.
  - **No registration needed - all students can receive 1 no cost breakfast and 1 no cost lunch every school day; simply get in line!**
- The State of California supplements the funding from the US Department of Agriculture (USDA).
- Universal Meals funds 1 breakfast and 1 lunch per day per student; second meals show up on student accounts as negative balances. Starting 2/1/26, we are requesting payment for negative balances.

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What About Meal Applications?

- We no longer accept Meal Applications at any schools - Household Income Forms are collected for all students via Aeries & are important for LCFF funding.
- For SUN Bucks (previously called P-EBT), families should complete a Universal Benefits Application (UBA) on our website - available in April-May 2026 for Summer 2026.
  - No need to apply if you are direct-certified.

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Menus and Nutritionals

Menus and Nutritionals

- Meat and Vegetarian menu options daily
- All meals come with fresh fruits and vegetables and optional milk
- Menus are on our website.
- Nutritional and Allergen Information available on Linq.
- Special dietary requirements? Complete and submit a medical form



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Meal Pattern - What can we serve?

- Complex rules set by USDA and vary by grade level
  - Program funding is tied to compliance
- 5 food groups required (grains, proteins, fruits, vegetables, milk)
  - “Vegetable Subgroups” required - dark green, red/orange, beans & peas, starchy, and other
- Students must take a fruit or vegetable with every meal
- Calorie, sodium, saturated fat minimums and maximums
- MDUSD team develops and test recipes; Software system used to track inventory and calculate nutritionals
- Various facilities and equipment across the District impacts options





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Menu Highlights

- *School Food is providing students with familiar favorites AND exposing them to new flavors and produce they might never have tried before.*
- *We prioritize scratch cooking and ensuring our menus reflect our District's cultural diversity.*
- Besides pizza, some examples of our most popular menu items include:
  - Buckhorn **Tri Tip Sandwiches**
  - **Sweet Chili Teriyaki Wings/Hot Honey Wings**
  - **Banh Mi Sandwiches**
  - **Smoothie Bowls**
  - **Pastas of all kinds**
  - **Birria Tacos** and **Birria Quesadillas**
  - **Whole Grain Crepes with Fresh Fruit**
    - *And much more…*



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Farm to School & Local Vendors

- We invested $3.7M in the local economy in the 2024-25 School Year
- Over 40% of our Produce is organic and we're working to increase this
- We served for the first time last year: passion fruit, persimmons, pomegranates, and Brentwood corn
- FNS supports over 30 food vendors - our Warehouse allows us to buy everything from strawberries to yogurt and whole wheat flour directly from local farms and businesses
- Currently working with the Center for Good Food Purchasing to do a deep procurement analysis

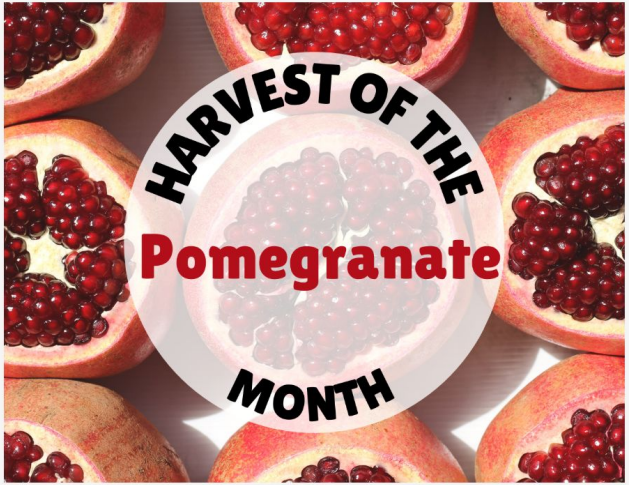


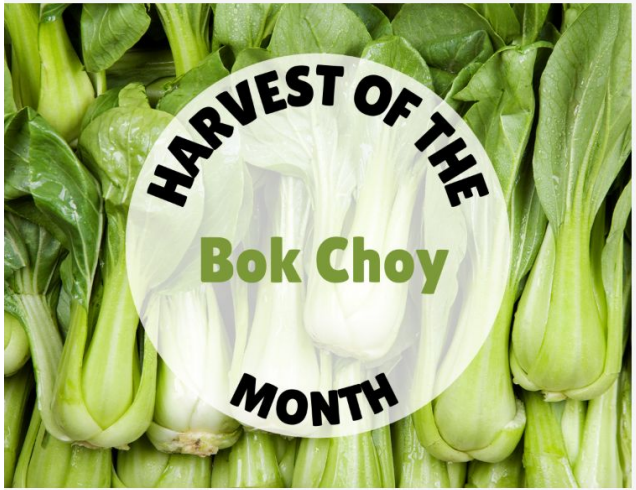
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Harvest of the Month

- November: Organic Warren Pears; Brentwood, CA
- December: Pomegranates; Lodi, CA
- January: Bok Choy; Salinas, CA
  - *Served with Ramen Bowls/General Tso's Chicken and Rice Bowls*
- *February:* Organic Cara Cara Oranges; Reedley, CA

➔ Monthly taste tests in partnership with the CARES program & Growing Healthy Kids





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Waste Reduction

- In partnership with Maintenance and Operations, we are working on implementing waste sorting at all schools to comply with State rules. Elementary School launched in 2025-26 and Secondary Schools will launch next year.
- FNS transitioned to 100% compostable packaging in August 2024.
- Share Tables available in all schools.
- We eliminated “sporks” and individually wrapped cereal this year.
- We are piloting bulk milk at 9 schools to further reduce food and landfill waste.





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Investing in Infrastructure & Equipment - Building the Future of School Meals

- Combination of Bond, Cafeteria, and Grant Funds
  - Serving lines - 12 schools
  - Cafeteria/Serving Area Redesigns - 7 schools
  - Central Kitchen Infrastructure - walk-ins, blast chillers, vacuum sealers
  - New kitchens at El Dorado and Valley View
  - Refrigerated truck and van
  - Over 150 new ovens, freezers, fridges, milk coolers, etc.





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Thank You

Contact: foodservicessec@mdusd.org

925-682-8000 extension 3775

Food & Nutrition Services Website

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Maintenance, Operations & Facilities

MT. DIABLO UNIFIED SCHOOL DISTRICT

Presented by:

Melanie Koslow, Executive Director of Maintenance, Operations & Facilities

What is the Maintenance, Operations & Facilities Department

The Maintenance, Operations & Facilities Department works behind the scenes every day to ensure MDUSD students learn in safe, clean, and well-maintained schools. Our work directly supports student health, safety, and learning readiness.

Below is an overview of some (but not all) of the department's core responsibilities:

Maintenance

Landscape

Custodial Operations

Security Operations

Pest Control

Facilities/Construction

Workplace Safety

Volunteer Projects & Civic Use

Special Projects (Site Requests)

What This Means for Families:

Safe classrooms and playgrounds

Clean, healthy learning environments

Properly functioning heating, cooling, and ventilation

Secure campuses during and after school

Transparent processes for improvements and repairs



MAINTENANCE DIVISION

The Maintenance Division is responsible for making sure your school's buildings and systems are safe, functional, and well-maintained. It covers everything from HVAC and plumbing to electrical and structural repairs. Think of maintenance as the team that keeps your campus running behind the scenes—fixing what breaks, preventing problems before they happen, and responding quickly when urgent issues arise.

Key Responsibilities:

- **Routine Repairs:** Fixing electrical issues, plumbing leaks, broken fixtures, locks, and lighting.
- **Systems:** Maintaining and repairing your HVAC, Plumbing, Electrical, Electronics systems.
- **Emergency Response:** Handling urgent facility issues like gas leaks, broken windows, vandalism, or alarm problems.
- **Preventive Maintenance:** Regular inspections to keep systems functioning and prevent breakdowns.
- **Structural Work:** Repairing walls, flooring, roofing, and ensuring building safety.
- **Inspections & Compliance:** Assisting with Facility Inspection Tool (FIT) reports, fire inspections, and Williams Act compliance.

Work Order Process:

- **Standard Requests:** Submit via TMA Work Order System (used by Office Managers and Principals).
- **Urgent/Emergency Needs:** Call M&O Dispatch at Ext. 3884 for immediate assistance (e.g., no heat, leaks, vandalism, pest issues).

Why This Matters to Families:

Classrooms stay comfortable and safe year-round
Emergency issues are addressed quickly to prevent disruption
Preventive maintenance reduces unexpected closures or learning interruptions
Facilities remain compliant with state safety standards (FIT, Fire Marshal, Williams Act)

Key Contacts

Maintenance Manager
Paul Lundholm - lundholmp@mdusd.org

Maintenance Secretary
Connie Hernandez-Race - hernandezracec@mdusd.org

Facilities Technician
Heather Johnston - johnstonh@mdusd.org

Dispatcher
Patty Zaldana - zaldanap@mdusd.org

LANDSCAPE DIVISION

The Landscape Division helps ensure your school's curb appeal, safety, and student wellness. Well-maintained outdoor areas reduce injury risks, support outdoor instruction, and reflect pride in your campus.

Key Responsibilities:

Grounds Maintenance: Lawn care, tree trimming, weed control, and upkeep of planters and flower beds.
Irrigation & Water Conservation: Monitoring and repairing sprinkler systems, promoting efficient water use.
Pest & Allergen Control (Outdoor): Managing exterior pests and minimizing outdoor allergens that impact student health.
Support for Garden & Outdoor Learning Spaces: Working with school sites and programs to maintain functional outdoor classrooms or gardens.
Event Prep: Ensuring outdoor areas are ready for community events, ceremonies, and clean-up days.
Scheduled Groundworks: Ongoing rotation of grounds visits, seasonal care, and long-term planning.

Why This Matters to Families:
Safe playgrounds and athletic fields
Reduced allergens and outdoor hazards
Water-efficient practices that model environmental responsibility
Attractive campuses that reflect community pride
Well-maintained outdoor spaces support student wellness and outdoor learning.

Key Contacts:

Landscape Manager
Mike Hoesch - hoeschm@mdusd.org

Operations Secretary
Lewy Madrigal - madrigall@mdusd.org

CUSTODIAL OPERATIONS DIVISION

Each school has assigned custodial staff who understand the specific needs of that campus. Custodians protect your learning environment—a clean school reduces absenteeism, supports student health, boosts staff morale, and leaves a positive impression on families and visitors. Their work also helps your school meet state health and safety standards, including Cal/OSHA requirements.

Key Responsibilities:

- Daily Cleaning: Classrooms, restrooms, hallways, cafeterias, and office spaces.
- Sanitizing High-Touch Areas: Door handles, desks, railings, and shared equipment to reduce illness.
- Basic Maintenance Support: Addressing minor fixes (e.g., light bulb changes, faucet tightening), and reporting larger maintenance needs.
- Event Setup & Breakdown: Arranging furniture and equipment for school events and assemblies.
- Supply Monitoring: Managing inventory of paper goods, soap, and cleaning supplies.
- Emergency Response: Cleaning and support during spills, accidents, or weather-related issues.

Why This Matters to Families:

Daily cleaning reduces illness and absenteeism
High-touch sanitizing supports student health
Restrooms are monitored and stocked daily
Schools meet Cal/OSHA and public health standards
Add a Transparency Line:

Site-specific Custodians: Assigned staff who understand your building's needs and routines.
Custodial Master Plan: Updated cleaning routes and schedules in progress to make coverage more efficient.
Coordination with Admin & Maintenance: We work closely with you and other departments to stay responsive.

CUSTODIAL OPERATIONS COORDINATORS & ASSIGNMENTS



Patrick Reed

(925) 542-8066 (cell)
(925) 825-7440 Ext. 3829
reedp@mdusd.org

Elementary Schools
Bel Air
Delta View
Wren Ave
Monte Gardens
Rio Vista
Shore Acres
Sun Terrace
Sunrise & Shadelands

Middle Schools
Riverview
Glenbrook

High Schools & Centers
Dent Center
Loma Vista Adult Center
Olympic High & Crossroads



Miguel Soza

(925) 542-8120 (cell)
(925) 825-7440 Ext. 3821
sozam@mdusd.org

Elementary Schools
Ayers
Cambridge
Highlands
Meadow Homes
Mountain View
Silverwood
Westwood

Middle Schools
Diablo View
El Dorado
Pine Hollow

High Schools & Centers
Concord
Mt. Diablo High

Debbie Robertson

(925) 542-8118 (cell)
(925) 825-7440 Ext. 3860
robertsond@mdusd.org

Elementary Schools
Fair Oaks
Gregory Gardens & Robert Shearer
Hidden Valley
Pleasant Hill Elem
Sequoia Elem
Strandwood
Valhalla
Holbrook

High Schools & Centers
College Park High
Willow Creek Center
Central Services

Middle Schools
Pleasant Hill Middle
Sequoia Middle
Valley View



Samuel Perez

(925-381-9152 (cell)
(925) 825-7440 Ext. 3801
perezse@mdusd.org

Elementary Schools
Bancroft
El Monte
Mt. Diablo Elem
Valle Verde
Walnut Acres
Woodside
Ygnacio Valley Elem

High Schools & Centers
Northgate
Ygnacio Valley High

Middle Schools
Foothill
Oak Grove



Key Contacts:

Custodial & Operations Manager
Luis De La O - delaol@mdusd.org

Custodial Secretary
Anabelle Anading - anadinga@mdusd.org

SECURITY OPERATIONS DIVISION

Even when your school is closed, security operations help protect your campus from vandalism, theft, and unauthorized access. They also help ensure a faster response to alarms, which reduces potential damage or risk.

Key Responsibilities:

- After-Hours Monitoring: Patrolling school sites during evenings, nights, weekends, and holidays.
- Alarm Response: Responding to intrusion and fire alarms when triggered at your site.
- Site Surveillance: Performing scheduled checks to deter trespassing, vandalism, or theft.
- Incident Documentation: Investigating and reporting on incidents that occur outside school hours.
- Community Call Response: Addressing urgent concerns reported by neighbors or staff after hours.

Why This Matters to Families:

- Campuses are monitored after hours to prevent vandalism and theft
- Rapid alarm response reduces damage and risk
- Security supports safe return to school each morning
- Incidents are documented and investigated
- Security works in coordination with local law enforcement when needed.

Key Contacts:

security@mdusd.org
Extension: 925-682-8000 x 3836 (Voicemail)
Direct Dial: 925 798-2269 (*No Voicemail)

Assistant Director, Maintenance, Operations, & Facilities
Chris Hansen - hansenchris@mdusd.org

Custodial & Operations Manager
Luis De La O - delaol@mdusd.org

PEST CONTROL MANAGEMENT

Pest issues—if left unchecked—can become serious health and safety concerns. Our pest control process ensures Classrooms, kitchens, offices, playgrounds and fields are protected; Students with allergies or sensitivities are safe; Your school stays compliant with state pest management and notification laws. We also make it easy for sites to report concerns and get quick support when needed.

Key Responsibilities:
Prevention First: Sealing entry points, reducing food/waste exposure, and routine inspections to avoid infestations.
Collaborative Effort: Works closely with custodial, maintenance, and landscape teams to keep conditions clean and unattractive to pests.
Safe Treatment: When needed, the district contracts with licensed pest control vendors who follow strict health and safety rules.
Required Notifications: The district provides advance notice of certain pesticide applications, per state law (especially near students).
Record Keeping & Compliance: All treatments and inspections are tracked for transparency and regulatory compliance.
Rapid Response to Infestations: When pests are reported, the team acts quickly to resolve the problem and protect the learning environment.

Why This Matters to Families:
Preventative strategies reduce exposure to pests
Safe, regulated treatments protect children's health
Families are notified in advance of certain pesticide applications
All treatments follow strict state regulations

Key Contacts:

Landscape Manager
Mike Hoesch - hoeschm@mdusd.org

Custodial & Operations Manager:
Luis De La O - delaol@mdusd.org

Operations Secretary
Lewy Madrigal - madrigall@mdusd.org

Facilities Construction

Facilities Construction refers to the planning, design, and execution of major building projects across the school district. This includes new construction, renovations, modernizations, and upgrades—all aimed at improving learning environments, ensuring safety, and keeping schools up to current standards. It's about turning long-term facility needs into reality through careful planning, compliance, funding, and project oversight.

Key Responsibilities:
New Construction: Building new classrooms, wings, or school sites based on enrollment growth or instructional needs.
Modernization Projects: Upgrading aging infrastructure—HVAC systems, roofs, lighting, restrooms, electrical panels, ADA accessibility, etc.
Long-Range Planning: Implementing the district's Facility Master Plan and aligning work with projected enrollment, community needs, and educational priorities.
Bond-Funded Projects: Managing projects funded through General Obligation Bonds (e.g., Measure J), developer fees, or state matching funds.
School Coordination: Working closely with principals during all phases—planning, construction, and site impact—to minimize disruption to learning.
Compliance & Permitting: Ensuring all construction meets state building codes, safety laws, and educational regulations.

Why This Matters to Families:
Schools are upgraded for safety, accessibility, and modern learning
Bond funds are used responsibly and transparently
Projects are aligned with long-term enrollment and instructional needs
Construction is planned to minimize impact on students

Key Contacts:

Executive Director
Melanie Koslow - koslowm@mdusd.org

Facilities Technician
Han Phan - phanh@mdusd.org

Administrative Secretary
Marie Hill - hillm@mdusd.org

WORKPLACE SAFETY

Safety is a shared responsibility between district teams and site leadership. We're responsible for ensuring your campus is safe and compliant. Workplace safety helps reduce injuries, avoid liability, and create a secure learning environment. When issues arise (e.g., fire marshal citations, unsafe conditions, or health complaints), a sites first call should be to the MOF team for support.

Key Focus Areas:

Fire Safety & Emergency Readiness
Regular checks of alarms, extinguishers, evacuation procedures, and emergency equipment.

Hazard Identification & Prevention
Routine inspections for unsafe conditions (trip hazards, broken equipment, exposed wiring, etc.).

Safe Handling of Chemicals & Materials
Ensuring that custodians and staff follow proper safety procedures for cleaning supplies and hazardous materials.

Facility Hygiene & Equipment Maintenance
Clean, well-maintained restrooms, ventilation, lighting, and working equipment.

ADA Accessibility & Code Compliance
Keeping schools inclusive and legally accessible to students and staff with disabilities.

Energy & Utility Safety
Managing electrical, HVAC, and plumbing systems to avoid malfunctions or unsafe conditions.

Collaboration with Site Leadership
Supporting principals when safety concerns arise—from injuries to structural hazards to health department complaints.

Why This Matters to Families:

Fire alarms and emergency systems are regularly inspected
ADA compliance ensures accessibility for all students
Schools are evaluated for hazards and corrected quickly
HVAC and utilities are maintained for safe operation

Key Contacts:

Executive Director
Melanie Koslow - koslowm@mdusd.org

Assistant Director
Chris Hansen - hansenchris@mdusd.org

VOLUNTEER PROJECTS

Volunteer projects are a great way to engage your school community, build pride, and make visible improvements to your site. The process exists to support creativity while protecting students, staff, and facilities.

What Counts as a Volunteer Project?

- Painting murals or U.S. maps on pavement
- Garden planting or landscaping
- Brick/tile installations or mosaics
- Campus clean-up days
- Benches, planter boxes, or shade structures
- Athletic facility touch-ups or minor upgrades
- Eagle Scout or Senior Projects

Key Contacts:
Executive Director
Melanie Koslow - koslowm@mdusd.org

Administrative Secretary
Vacant

Why Is Approval Needed?
Even small projects can have long-term implications—such as code compliance, safety risks, or future maintenance costs. The approval process ensures projects, Meet district safety standards; Doesn't conflict with long-term facilities plans; Are equitable across schools; Use safe and appropriate materials.

How the Process Works:

Submit a Project Request
Principals or project leads email basic details to the MOF contacts (see below).

Review by Volunteer Committee
A district-wide committee—made up of MOF staff and Teamsters union members—meets every two weeks to review applications.

Feedback or Approval Given
The committee may request changes or clarification. Once approved, the project can proceed!

Plan & Execute Safely
The district may assist with coordination, materials guidance, or supervision support as needed.

How Parents & Community Can Partner:

Campus beautification | Garden projects | Student-led projects | Scout projects:

CIVIC CENTER ACT - FACILITY USE/USE PERMITS

The Facility Use Program helps schools build stronger connections with the community, while ensuring all after-hours use is safe, fair, and well-managed.

Key Purposes:

Community Access: Schools act as "civic centers" for public benefit.

Youth & Enrichment Programs: Local sports leagues, Scouts, after-school enrichment groups, etc.

Recreation & Culture: Fitness classes, cultural events, community forums, and educational seminars.

Permitted Use by Nonprofits & Faith Groups: If aligned with community benefit and approved.

What Principals Should Know:

Use Is Scheduled Through the Permit Office - The district handles scheduling and approvals centrally to avoid conflicts and ensure consistent oversight. Sites do not manage these directly however they are apart of the approval process steps.

Fee Structure Is Set by the District

Fees may cover custodial, security, utilities, and wear-and-tear. Some nonprofits and youth groups may qualify for reduced or waived fees.

Safety & Supervision Are Required

All groups must follow district rules and provide proof of insurance. The district ensures events do not interfere with school operations or pose safety risks.

Permit Visibility

Sites will receive copies of approved permits. It's helpful to keep your front office and custodial staff aware of who's using the facility and when. Your Custodial Coordinator will be responsible for ensuring custodial services if they are required for the use.

Common Examples of Facility Use:

- Youth soccer or basketball practices
- PTA family movie nights
- Scout troop meetings
- Community blood drives
- City-sponsored town halls or workshops

Key Contacts:

Use Permit Technician
Sara Baca -bacas@mdusd.org

permitoffice@mdusd.org
Facility Use

SPECIAL PROJECT REQUESTS/SITE REQUESTED FACILITY IMPROVEMENTS

Special projects give you a pathway to improve a campus in ways that directly support teaching, safety, or community pride. The process ensures changes are sustainable, compliant, and aligned with district-wide priorities—so your site's vision becomes part of the bigger picture.

Examples of Special Projects: (*Note: These are not routine work orders (like fixing a sink or replacing a light). They involve planning, funding, and sometimes permits or contractors.)*

- Adding or modifying campus fencing or gates
- Building storage sheds, shade structures, or modular upgrades
- Converting office or classroom space for new use
- Site beautification involving construction (not volunteer-based)
- Electrical upgrades for new tech or equipment
- Restroom reconfiguration or accessibility upgrades

Why It Goes Through a Review Process:
Every project request must be reviewed for *Budget availability; *Building code and safety compliance; *Equity across school sites; *Alignment with the District's Master Plan; *Impact on ongoing or future construction projects;

How Schools Request Improvements:
Projects reviewed for safety and budget
Ensures equity district-wide
Aligns with long-term master planning

1. Email a brief description of the project, including:
   What is being requested; Why the project is needed; Where it would take place; Any urgency or timeline requests

2. The Maintenance, Operations & Facilities (MOF) team will:
   Review your request; Coordinate with facilities staff, architects, or vendors if needed; Get back to you with next steps or a project timeline

Key Contacts:

Executive Director
Melanie Koslow - koslowm@mdusd.org

Assistant Director
Chris Hansen - hansenchris@mdusd.org

Thank You

MOF Website

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Future PAC Dates

- March 17th: IT & AI information
- April 28th: Fiscal & HR
- May 19th: LCAP Feedback Workshop

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Thank You

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