



PENN HILLS SCHOOL DISTRICT
ADMINISTRATIVE OFFICES
260 Aster Street
Pittsburgh, Pennsylvania 15235
412-793-7000 – Telephone
412-793-1787 – Fax
www.phsd.org

Dr. John Mozzocio
Superintendent
jmozzo@phsd.org

Rachel McCarthy
Dir. of Business Affairs
rmccar@phsd.org

Dominique Ansani
Dir. of Human Resources
dansan@phsd.org

February 18, 2026

Dear Parent or Guardian:

The Penn Hills School District is sending a reminder of the Community Eligibility Provision (CEP) in the 2025-2026 school year. This program is available to schools and districts that are participating in the National School Lunch and School Breakfast Programs.

All enrolled students of Penn Hills School District are eligible to receive a nutritional breakfast and lunch each school day at **no charge** to your household.

No further action is required of you. Your child(ren) will be able to participate in these meal programs without paying a fee or submitting an application. This notice is nothing new, just a quick reminder.

If we can be of any further assistance, please contact us at: Penn Hills School District; c/o Theresa Gelpi, 260 Aster Street, Pittsburgh, PA 15235.

Sincerely,

Rachel McCarthy

Rachel McCarthy
Director of Business Affairs
Penn Hills School District
rmccar@phsd.org

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

This institution is an equal opportunity provider.

ATTENTION: If you speak Spanish, language assistance services, free of charge, are available to you. Contact your child's school.

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Comuníquese con la escuela de su niño.