

Procedure - Grading and Progress Reports

The grade point averages for grades 9-12 will be calculated in the following manner:

- A. Each student's "grade point average" will be the sum of the point values of all the marks/grades received for all courses attempted divided by the sum of the credits for all courses attempted. The grade point value will be calculated by multiplying the numerical value of the mark/grade earned by the number of credits assigned to the course.

The numerical value of grades are:

A	=	4.0
A-	=	3.7
B+	=	3.3
B	=	3.0
B-	=	2.7
C+	=	2.3
C	=	2.0
C-	=	1.7
D+	=	1.3
D	=	1.0
E or F	=	0.0

- B. The minimal passing mark/grade is D = 1.0. Nonnumerical marks/grades such as pass/fail, credit/no credit, and satisfactory/unsatisfactory marks may also be used. A mark/grade of "W" will be used to indicate a withdrawal from a course.
- C. Grade point averages will be rounded to the third decimal place and reported for each trimester/semester or other term and for the cumulative credits earned for all courses attempted in high school.
- D. Marks/grades for each course taken will be included in the calculation of grade point averages with the following exceptions.
 1. Nonnumerical marks/grades will be excluded from the calculation of grade point averages.
 2. Only the highest mark/grade for a class/course taken more than once to improve a mark/grade will be included in the calculation of grade point averages. This doesn't apply to marks/grades for recurring courses, which are courses taken to further develop a student's understanding and skills in a subject (e.g., journalism, advanced art or drama, concert band, etc.) or is taken by the student more than once to satisfy different credit requirements (e.g. advanced drama taken three times to meet an elective requirement, an art requirement, and the occupational education requirement).

3. Credits attempted for classes taken more than once to improve a grade/mark may count only once toward the number of credits required for graduation. However, they may count toward the number of credits required for graduation on the condition that the letter grades earned for all attempts are included in the calculation of the student's grade point average. The district will not convert letter grades to nonnumerical grades/marks for the purpose of this exception.

The district will use the standardized high school transcript as described in WAC 392-415-070.

Adopted: **05/24/21**

Classification: **Important**

Revised Dates: **12.01; 12.11; 12.25**