

## **School-Level Parent and Family Engagement Plan/Policy**



### **School Parent and Family Engagement Policy** *Wilkinson Gardens Elementary* *School Year 2025-2026* *Revision Date 03/11/2025*

In support of strengthening student academic achievement, **Wilkinson Gardens** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **Wilkinson Gardens** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL  
PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

**JOINTLY DEVELOPED**

**Wilkinson Gardens** will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- ***Parents will ...***
  - Meet to yearly to give input on the parental engagement policy.
  - Encourage reading at home in all subjects by utilizing leveled readers and content-specific materials.
  - Stay informed with school-provided websites either at home or in the school's Parent Resource Center.
  - Monitor my child's progress on the I-Ready, First in Math, and IXL.
  - Require my child(ren) to complete homework as independently as possible, but I will give help when needed.
  - Ask for resources that my child(ren) teacher(s) for resources that will help to remediate or enrich as need.

**ANNUAL TITLE I MEETING**

**Wilkinson Gardens** will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

***Wilkinson Gardens will host the Annual Title I meeting on September 11, 2025 at 5:00 pm in the media center.***

**COMMUNICATIONS**

**Wilkinson Gardens** will take the following actions to provide parents of participating children with the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.

- Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand:

<b>Wilkinson Gardens Elementary School maintains communication with parents through:</b>	
Infinite Campus	Phone Calls
ClassDojo	Parent Conferences
Homework folders/agendas	School Website
Shout Points	Class Newsletters

**SCHOOL-PARENT COMPACT**

**Wilkinson Gardens** will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards.

- The school will...*
- Encourage reading in all subjects by providing leveled readers and content-specific materials.
  - Provide websites to promote reading & math: I-Ready, First in Math, and IXL.
  - Keep parents informed of student needs, progress, and assignments.
  - Communicate homework expectations to students and parents.
  - Share how to help struggling students and enrichment resources.

**RESERVATION OF FUNDS**

If applicable, **Wilkinson Gardens** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

The budget will be shared with the parents during the yearly input and revisions meeting. Parents will be given guidelines for using the funds. Also, using a survey, parents will be given an opportunity to give input on how they want the funds to be used in the classroom.

## **COORDINATION OF SERVICES**

**Wilkinson Gardens** will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

**Wilkinson Gardens Elementary School promotes parental engagement through various events and programs such as:**

- Training & Volunteering
- Academic Nights
- Conferences
- Parent Resource Room

## **BUILDING CAPACITY OF PARENTS**

**Wilkinson Gardens** will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - The challenging State's academic standards
  - The State and local academic assessments, including alternate assessments
  - The requirements of Title I, Part A
  - How to monitor their child's progress
  - How to work with educators to improve the achievement of their child

### ***2025-2026 School Goals***

- By May 2026, the percentage of students scoring developing to higher on the state EOG reading assessment will increase from 42% to 50%.
- By May 2026, the percentage of students scoring on grade level or higher on the EOY iReady Math diagnostic will increase from 30% to 40%.
- By May 2026, the percentage of teachers scoring at level 3 on TKES standard 3 will increase leaders will increase by 5%.
- By May 2026, a Parent Teacher Organization will be developed and implemented designed to create an increase in parental engagement.

## **BUILDING CAPACITY OF SCHOOL STAFF**

**Wilkinson Gardens** will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

### **Annual Title I Meeting– September 11, 2025**

We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the school-wide plan, the school-parent compacts, and the requirements for parents.

### **Orientation – September 11, 2025**

Parents will learn about the grade level academic expectation.

### **Academic Parent Night (K-5<sup>th</sup>) STEAM- October 9, 2025**

We invite you to an evening of learning and sharing about our school's STEAM program.

### **Academic Parent Meeting (K-2<sup>nd</sup>) - November 13, 2025**

Parents will learn how to support their students academically and discover helpful resources.

**Academic Parent Night (K-5<sup>th</sup>) ELA – December 11, 2025**

Parents will learn how to help develop the students' interest in STEAM.

**Academic Parent Night (3<sup>rd</sup> - 4<sup>th</sup>) - January 8, 2026**

Parents will learn how to help their students with academics, and they will learn about helpful resources.

**Academic Parent Night (5<sup>th</sup>)- February 26, 2026**

Parents will learn how to support their students academically and discover helpful resources.

**Input and Revision Meeting – March 12, 2026**

A forum for parents and family members to participate in roundtable discussions with the principal and staff regarding the schoolwide plan, parent and family engagement policy, school-parent compacts, and the family engagement budget.

**Academic Parent Night (Testing Tips) - April 2, 2026**

Parents will learn how to support their children as they prepare for the end-of-year diagnostic and state testing.

**Wilkinson Gardens** will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

***Parent and Family Engagement Activities:***

- Academic Parent Nights
- Conferences with Teachers
- Weekly grade-level newsletters
- Class Pages on the School's Website

**DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT  
POLICY COMPONENTS**

*NOTE TO SCHOOLS: The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESSA.*

*Indicate which of the following discretionary (optional) school parent and family engagement policy components the school will implement to improve family-school partnerships:*

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.

- Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the engagement of other parents.
- To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Establish a districtwide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.

***NOTE TO THE SCHOOLS:*** Describe how each discretionary item checked above will be implemented.