



Parent Advisory Committee (PAC) Meeting Minutes

Date: Wednesday, December 10, 2025

Time: Called to order at 5:00 PM

Location: El Camino, Cafetería



Meeting Norms:

- Start and end on time
- Silence Cell Phones
- Stay on Topic
- Be respectful

Call to Order:

- Time: 5:00
- Facilitator: Buck Ellingson. PAC Chairman
- The meeting was called to order by the Chair. Roll call was completed via the sign-in sheet. Due to time constraints, the Committee agreed to forgo verbal introductions.

Review of PAC Membership and Vacant Positions

- The Committee reviewed existing vacancies. Clarifications were made:
 - Albert - Member at Large
 - Kelly- Teacher Representative
 - Chrystal-Member at Large
- Members discussed the need to increase Native teacher involvement across the district. A suggestion was made to send a districtwide survey to San Juan teachers, potentially through CTA or SJTA. Called out that HR and the teacher union does not collect this information, so it may be hard to find this out.

Approval of Previous Meeting Minutes

- Several corrections were identified, including:
 - Correcting member name spellings
 - Updating attendance accurately
 - Correcting capitalization
- **Motion:** To approve minutes with corrections
- **Seconded:** Yes
- **Outcome:** Motion carried

Old Business

- **Bylaws and Brown Act Training**
 - Brown Act training for PAC members and administrators is scheduled for January 14, to be facilitated by the district's legal department.
- **Community Service Worker Hiring update**
 - The newly hired Community service worker is scheduled to begin work on Monday December 15.
 - PAC raised concerns regarding the new hire.
 - The Community Service worker's limited familiarity with Native Communities, traditions, customs
 - The Community Service worker's reported knowledge of private or internal matters, including
 - Details about other applicants
 - Knowledge of PAC members applications
 - Asked about educational level of a PAC member in terms of applying for the position
 - PAC members expressed that this represented a breach of trust, potential improper disclosure of confidential information, and a contradiction to prior statements that the candidate had no district relationships.
 - The PAC will prepare a written letter outlining these concerns for formal submission.
 - The district acknowledged the concerns and provided the following information
 - The job offer cannot be rescinded due to equitable hiring requirements.
 - The position cannot be reclassified as temporary at this stage.
 - All new hires serve a probationary period.
 - The district is committed to providing cultural training to the New hire, investigating how confidential information may have been shared, and implementing measures to restore trust and ensure improved communication.
 - Training Recommendations for the Community Service worker
 - Ally training offered at American River College by Professor Vallis.
 - The administrative team is scheduled to participate in cultural humility training in February.

Treasurer's Report

- **Financial update reported by Amber**
 - Tutoring funds have been shifted under career & College Prep (Account 4770)
 - Tutoring status:
 - Yvonne: 4 active students
 - Chrystal: 1 active student
 - No major program changes reported.
 - Total expenditures for support staff (Veronica and Samantha) since July 1 are approximately \$6,073.66. PAC and district staff clarified that Veronica worked additional hours while Samantha was on leave and some hours were compensated at time-and-a-half. Veronica has also been working after hours to support while the position has been vacant.
 - Pac Members raised questions regarding:
 - Outreach effectiveness since July
 - Missing paperwork and inconsistent communication with families
 - Gaps in service to elementary level students.
 - High expenses relative to perceived program outcomes
 - District Staff in attendance provided an overview of Veronica's recent work
 - Outreach to new families
 - Assistance with 506 Forms
 - Scholarship communication for high school students
 - Support for weekend/evening events

Program Budget Items

- **GATE/ Gifted Educational Support (\$1,500)**
 - Funds are designated to reduce barriers for Native students participating in gifted or advanced academic programs. Potential uses include:
 - Program Materials
 - Registration fees
 - Transportation support
 - Field trip costs
 - Additional clarification is needed regarding reimbursement procedures and allowable expenditures.

Additional Discussion

- Buck discussed the necessity of planning expenditures for the remaining budget prior to the June 30 fiscal deadline.
- Questions were raised regarding past summer programming (e.g., outdoor education/camping trips). Topics to be revisited in future meetings.

Adjournment

- The meeting was adjourned at 6:00 PM.