

PALMERTON AREA SCHOOL DISTRICT

Palmerton, PA

Tuesday, May 6, 2025

SPECIAL BOARD MEETING MINUTES

A special board meeting of the Palmerton Area School District Board of School Directors was held in the Boardroom of the Administration Building, 680 Fourth Street, Palmerton, PA, on Tuesday, May 6, 2025, immediately following the board workshop, and called to order at 6:12 p.m. President Earl Paules presided. The meeting was viewable via livestream on the district’s Facebook page.

An executive session was held today, May 6, 2025, immediately following the workshop for personnel matters from 5:57 p.m. to 6:12 p.m. A second executive session was held immediately following the special board meeting for personnel matters.

ROLL CALL

Present: Directors Connell, Haas, King, Krawchuk, Mazepa, Danielle Paules, Earl Paules, Schaible, and Snyder

OTHER ATTENDANCE

Angela Friebolin – Superintendent, Ryan Kish – Assistant Superintendent for Finance and Facilities, Daniel Heaney – Assistant Superintendent for Academic Programs and Technology, Jacqueline McCandless – Board Secretary, and Shawn Lochinger – Solicitor

PUBLIC PARTICIPATION:

- None

CONSENT AGENDA

Director Snyder moved, seconded by Director Danielle Paules, to approve the consent agenda.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

CONSENT AGENDA:

LCCC SHINE-MEALS

Approved the Sponsor-to-Sponsor Agreement with Lehigh Carbon Community College SHINE Program for purchasing meals from the district

HS BIOLOGY

Approved Katie Steigerwalt as High School Biology Teacher at Bachelor’s +24, Step 1, at an annual salary of \$50,222 prorated effective May 15, 2025. Ms. Steigerwalt will be approved on a Provisional Intern Teaching Certificate through Kutztown University and will be employed with an educational obligation.

HOMEBOUND INSTRUCTION

Approved retroactively Brandyn Miller to teach five (5) hours a week of homebound instruction at the Professional Services rate per the PAEA Collective Bargaining Agreement through the remainder of the 2024-2025 school year effective April 23, 2025

MENTORS

Approved the following Mentors for the remainder of the 2024-2025 school year effective May 15, 2025:

Jeanne Knepper, Co-Mentor	<i>for Katie Steigerwalt</i>	\$752.50 prorated
Andrew Remsing, Co-Mentor	<i>for Katie Steigerwalt</i>	\$752.50 prorated

SUB TEACHER

Approved Michael Noyola as Substitute Teacher at the prevailing substitute teacher rates effective May 7, 2025 pending receipt of a Prospective Educator Substitute Teaching Permit

PAMPA CHAPERONE

Approved Linda Marlatt as a Palmerton Area Music Parents’ Association (PAMPA) Volunteer Chaperone for the remainder of the 2024-2025 school year effective May 7, 2025

RESCIND COACH Rescinded the September 17, 2024 approval of Francis Gough as Track Assistant Coach for the 2024-2025 school year

RESIGNATIONS Accepted the resignation of Justin Petersen, High School Biology Teacher, effective at close of business on May 14, 2025. He will begin in the Act 93 Group effective May 15, 2025.

Accepted the following resignations:

Eric Strohl	Stage Crew Advisor	Effective at close of business April 17, 2025
Shawn Leadbetter	Football Assistant Coach (1/2)	Effective for the 2025-2026 school year
Logan Leshar	Football Volunteer Assistant Coach	Effective for the 2025-2026 school year
Sage Nalesnik	Track Volunteer Assistant Coach	Retroactively effective for the 2024-2025 school year
Justin Petersen	Computer Coach	Effective at close of business May 14, 2025

COACHES Approve the following Coaches:

Shawn Leadbetter	Football Assistant Coach	\$4,284.00	Effective for the 2025-2026 school year
Logan Leshar	Football Assistant Coach (1/2)	\$2,142.00	Effective for the 2025-2026 school year
Sage Nalesnik	Track Assistant Coach	\$2,798.00	Effective retroactively for the 2024-2025 school year

CLIU#21 INTER'GOV. TITLE 1 Approved retroactively the Intergovernmental Agreement for Title I Equitable Services with the CLIU #21 for the 2024-2025 school year effective March 27, 2025

IUP AGREEMENT Approved retroactively the Educator & Clinician Preparation Field Experience Agreement with Indiana University of Pennsylvania effective April 23, 2025

BUS DRIVER Approved retroactively Angel Delgado as George's Transportation bus driver for the remainder of the 2024-2025 school year effective April 21, 2025

FIELD TRIPS Approved the following field trip requests:

PA Media & Design Competition	Elizabethtown College	May 19, 2025 through May 20, 2025
Boys' basketball team tournament	East Stroudsburg University	June 27, 2025 through June 28, 2025
FBLA National Leadership Conference	Anaheim, CA	June 28, 2025 through July 3, 2025

1ST READINGS POLICIES 006-008 Approved the first reading of the following policies:

- 1) Policy #006 Meetings
- 2) Policy #008 Organization Chart

2ND READINGS & ADOPTION POLICIES 103-104-112-234-252 Approved the second reading and adoption of the following policies:

- 1) Policy #103 Discrimination/Harassment Affecting Students
- 2) Policy #104 Discrimination/Harassment Affecting Staff

- 3) Policy #112 School Counseling
- 4) Policy #234 Pregnant/Parenting/Married Students
- 5) Policy #252 Dating Violence

END OF CONSENT AGENDA

**CHANGE ORDER-
BRUCE GEORGE
PAVING-PALMER
PARKING LOT**

Director Schaible moved, seconded by Director Haas, to accept Change Order #1 from Bruce George Paving & Excavating, Inc., for existing fence removal work and installation of one (1) new parking bollard in the amount of \$5,000.00.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

**WRESTLING
HEAD COACH**

Director Schaible moved, seconded by Director Danielle Paules, to approve Erick Kresge as Boys' Wrestling Head Coach effective for the 2025-2026 school year with a stipend of \$6,544.00.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

PUBLIC PARTICIPATION:

- Marlie Moninghoff, student – questioned school dress code and the specific length required for wearing shorts

FOR THE GOOD OF THE ORDER:

- Ms. Friebolin congratulated the fifth grade Towamensing first-place Envirothon winners; Big Bomber Braniacs were Hailey Pisulak, Carter Richardson, Matthew May, Andrew Rodgers, and Aiden Timko
- Director Earl Paules mentioned May 1 was National School Principals Day. He thanked all principals for what they do in the district; Teachers Appreciation Week is this week so thank a teacher when you see one
- Director King stated the Buddies Club and High School Life Skills class participated in the Spartan Games today at North Schuylkill High School; a supervisor there stated our student helpers and volunteers were the best
- Director Snyder congratulated Director King on her son's acceptance into West Point
- Director Earl Paules announced there will be an executive session immediately after this special meeting for personnel matters

ADJOURNMENT

Director Haas moved, seconded by Director King, to adjourn the meeting at 6:17 p.m.

Aye Votes: All Directors Present.
Nay Votes: None. Motion Carried.

Respectfully submitted,

Jacqueline McCandless
Board Secretary