



Eagle Zone Summer 2026

**PARENT
HANDBOOK**





EAGLE ZONE
School Age Care

Eden Prairie Community Education

-  952-975-6940
-  8100 School Road
Eden Prairie, MN 55344
-  Communityed@edenpr.org

General Program Contact Information

Billing/Registration

952-975-6940
eagle_zone@edenpr.org

Program Supervision

Cedar Ridge

Shayla Schonning, Youth Programs Supervisor
952-975-2654
sschonning@edenpr.org

Forest Hills

Molly Lange, Youth Programs Supervisor
952-975-2655
mlange@edenpr.org

Eden Lake

Kelsey Beerling, Youth Programs Supervisor
952-975-2656
kbeerling@edenpr.org

Student Accommodation Support

Ellie Melson, Inclusion Supervisor
952-975-6931
emelson@edenpr.org

**District Administration
Contact Information**

Director

Krista Konopa, Director of Youth Programs
952-975-6943
krista_konopa@edenpr.org

Superintendent's Cabinet

Dr. Shawn Hoffman-Bram, Executive
Director of Community Education
952-975-6948
shawn_hoffmanbram@edenpr.org

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General Program Information

PROGRAM SITES



Cedar Ridge Elementary

8905 Braxton Dr

Kindergarten-1st Grade

612-391-9404

summer_ezcrk1@edenpr.org

2nd-5th Grade

612-422-1369

summer_ezcr25@edenpr.org



Eden Lake Elementary

12000 Anderson Lakes Pkwy

Kindergarten-1st Grade

612-391-9402

summer_ezelk1@edenpr.org

2nd-5th Grade

612-525-2244

summer_ezel25@edenpr.org



Forest Hills Elementary

13708 Holly Rd

Kindergarten-5th Grade

612-391-9354

FH_EagleZone@edenpr.org

Eagle Zone Mission

Eagle Zone will provide a fun, safe, and enriching environment that is respectful and inclusive for school-age youth in the Eden Prairie community.

Philosophy

We strive to provide a safe, engaging program where children have the freedom to explore their interests, be active, and socialize with their peers. Eagle Zone is committed to providing a fun, safe, and enriching environment that is respectful, inclusive, and nurturing in order to promote the love of learning during out-of-school time programs.

Eagle Zone will:

- Establish a program that fosters a sense of belonging for all who are involved
- Encourage students to explore their personal interests and individual strengths
- Provide meaningful engagement between students and staff
- Continuously introduce new activities that allow children to have fun and experience new things
- Foster social, academic, physical, and emotional development for all children involved
- Establish connections between families, community members, staff, and children
- Cultivate a culture that provides a positive educational experience for all involved

Activities Offered by Eagle Zone

Daily Activities

- Outdoor Activities and Gym Time
- Coordinated Activities (Arts & Crafts Projects, STEM Experiments, Cooking Activities, etc.)
- Social Interaction/Social Skill Building Activities
- Creative Thinking Activities (Building with Manipulatives and Giant Blocks)
- Special Events
- Theme-Based Days and Weeks
- Special Event Activities (Scavenger Hunts, Talent Shows, Bingo, etc.)
- Guest Appearances (Community Organizations, On-Site Presentations, etc.)
- Service-Learning Activities and Leadership Games

Registration & Financial Policies

Summer 2026 Programming

Registration Process

Schedules are created by picking your days in the system. Half days are required to be an entire week Monday-Thursday each week of Targeted Services (TS) or ESY and your student must be enrolled in TS or ESY. Families need at least one day on the schedule to create a contract. Additional full days can be added at no extra cost with a fourteen calendar days notice. Any schedule addition within the fourteen day window must be added as a drop-in day. Contact your site leaders for drop-in day requests.

Cost & Fees

Daily fees for Eagle Zone are charged per student per session as follows. Various fees with the program are described below and may be charged to your childcare account as applicable.

Where to Register

We require families to enroll at one location for the entire summer that best suits their needs. Please see below for more information on which neighborhood schools will host each grade level for the 2026 summer.

If you have questions, please contact our Youth Programs Specialist at (952) 975-6952 or email the program at eagle_zone@edenpr.org with your request.

Summer Program Withdrawal

Withdrawing from the program is a permanent option in your online contract/account. A fourteen day notice is required for the withdrawal to take effect. In the event of a change of plans, another registration fee will be charged if you decide to use Eagle Zone again in the same school year.

Alternatively, you can remove all remaining days outside the fourteen day notice window and leave the contract active until the end of the school year. You are billed only for days on your contract.

HOST SITE	Cedar Ridge Elementary	Eden Lake Elementary	Forest Hills Elementary
Registration Options	Full Day Programming Only: Incoming K-1st or Incoming 2nd-5th	Full Day Programming Only: Incoming K-1st or Incoming 2nd-5th	Full Day Programming: Incoming Kindergarten-5th Half Day Eagle Zone Programming (Monday-Thursday): Incoming Kindergarten-5th
Programming Hours	7:00 a.m.–6:00 p.m.	7:00 a.m.–6:00 p.m.	Full Day: 7:00 a.m. - 6:00 p.m. Half Day Programming: 12:00 p.m - 6:00 p.m
Rates	Full Day: \$55 per day Drop-In Care: \$64 per day	Full Day: \$55 per day Drop-In Care: \$64 per day	Full Day: \$55 per day Full Day Drop-In Care: \$64 per day Half Day: \$135 per week (Monday-Thursday)

Registration Fees

A non-refundable registration fee is required for each student registering for the program. The registration fee is charged once the contract is accepted. The fee is based on how many students are registered. If a student withdraws and restarts in the same summer, the registration fee will again be applied.

One-time registration fee for 2026 Summer Eagle Zone

- February 23 – March 23, 2026: Fee waived
- March 23 – August 13th, 2026: \$50/student non-refundable fee

Registration & Financial Policies

Summer 2026 Programming

Cost & Fees Continued

Schedule Change Fee

All schedule changes made after the time of registration acceptance will be \$10 per schedule change per student.

Schedule Change Fees will begin on June 1st, 2026, 14 calendar days prior to the first day of Summer Eagle Zone.

Billing and Invoices

Billing is done monthly. Invoices will be sent out the first week of the month for the care that was provided the month prior. Payments are due on the 15th of each month. For example, June bills will be sent out the first week of July and due on July 15th. That includes all care provided by Eagle Zone in the month of June. Fees are based on the days that a child is registered for, not based on attendance. Additional fees accrued throughout the month will be added to the next invoice.

Late Payment Fees

Full tuition payment is due on or before the 15th of each month. A \$15 late fee will be assessed to accounts if payment has yet to be received by the 20th of the month. Automatic payments are required to ensure timely payment. If your automatic payment fails, a \$20 failed payment fee will be applied.

Care will be suspended until the account is paid in full at the end of the last business day of the month the bill was due. The suspension of care will remain in effect until payment in full is received.

Repetitive late payments may result in the dismissal of childcare

Absences/ Finders Fees

If your child is scheduled to attend but will not be attending, please contact the site directly to notify them of your intended absence. If your student is scheduled to attend Eagle Zone in the afternoon after Targeted Services or ESY program, you must notify the Eagle Zone site if they will be absent. If site staff are not notified and have to attempt to locate your student after their morning programming, a \$10 finders fee will be charged to your account.

Changes to Schedule

The deadline to make changes to your schedule that was entered at the time of registration for which a student will be attending Eagle Zone is fourteen calendar days before the date the change is needed. This includes the termination of a contract. Additions within the fourteen-day window must be requested as drop-in days. Once the changes have been reviewed and accepted, an email notification will be provided confirming the changes. All changes must be completed through your account's online portal.

Person Responsible, with Multiple-Party Payments

Please note that the person listed as the responsible party for the bill must ensure that all payments are made according to the agreement in place. If multiple people contribute to the tuition, the person listed on the registration form is responsible for the timely payment of the bill. EZ autopay allows families additional flexibility for multi-party payments.

Receipts

All payment receipts are available in your online account portal. If you need more information about a Flexible Spending Plan, you can contact our team at 952-975-6952 or eagle_zone@edenpr.org.

Tax Information

Tax statements for school-age care are available after January 1 for the previous tax year and can be found online in your account portal. Use the 'Download Tax Information' button from the Account Management Tools menu bar on the left to obtain a copy of the tax statement.

The tax ID # for Eden Prairie Schools is 41-6001462.

Forms of Payment

Families must enroll in EZ autopay through the registration management website and their online account portal. Payments are automatically made on the 15th of every month.

ACH Checking accounts and credit or debit cards are accepted.

Credit or debit cards are subject to a standard processing fee. ACH checking accounts will not be charged a processing fee.

The processing fee will be listed as a 'program fee' on your invoice. This fee is charged by our payment providers and is not collected by Eden Prairie Schools.

Fee Assistance

Eagle Zone welcomes fee assistance provided by the county in which your family resides. Families seeking care must initiate the process directly with the agency. Feel free to contact us for more information.

- County Childcare Assistance
 - Hennepin County 612-348-5937
 - Carver County 952-361-1721
 - Scott County 952-496-8686
 - Dakota County 651-431-4848

General Policies

Family Communication

Start of Summer

A non-refundable registration fee is due at the time of registration and payment will be processed when your contract has been accepted, securing enrollment for your child. The owner of the contract will receive an email stating your contract has been approved. Before your first day of care, will receive a welcome email with all need-to-know information at your registered site for summer with all details.

Weekly Communication

Each week, you will receive email communication directly from your site. This communication will include any need-to-know information for the coming week and any information highlighting what students will be participating in and what to expect.

Family Feedback

We value family feedback in Eagle Zone. At the end of the summer, you will receive a survey to complete to share any feedback you have for Eagle Zone.

You are also welcome to share any feedback on our ongoing feedback form, linked in all weekly newsletters. We'd like to encourage you to reach out more than this to improve the quality of our programming consistently.

Parent/Guardian Grievance Procedure

If you have a grievance or a concern, please follow the procedures below:

- Please share your concern with your Youth Programs Supervisor.
- If it is still unresolved, please contact the Director of Youth Programs.
- If it is still unresolved, please contact the Executive Director of Community Education.

Transporting Students

Eagle Zone does not offer transportation to or from any of our locations. Transportation is limited to Eden Prairie Schools buses to off-site field trip locations. At no time is a staff member able to transport our students in personal vehicles.

Drop-in Care

Drop-in care is for currently enrolled families that need to add a session of care that is not regularly scheduled. Drop-in care can be requested within 14 days before the required session up until 60 minutes before the session starts. The Drop-In Care will be approved or denied by the Eagle Zone Program Leads, depending on the space available. Families should not bring their student/s to Eagle Zone without expressed approval of the Program Leads on site. We are required to meet specific ratios by the Department of Children, Youth, and Families. Drop-in Care is intended to be used occasionally or for emergencies only.

Additional Program Info

Student's Belongings and Clothing

A student should be adequately dressed for both indoor and outdoor activities. In addition, it is strongly recommended that:

- All belongings are labeled with the student's name
- Students are responsible for their belongings and only bring necessary belongings
- Students and parents check the lost and found area periodically for missing items
- Students should leave all toys and electronics at home unless the information has been provided by Eagle Zone staff indicating the importance of bringing such items. This includes phones and smart watches.
- Students should not bring money to Eagle Zone unless notified differently by Eagle Zone staff.
 - If students are asked to bring money for field trips, students only bring what is requested. Staff will not hold money for students, so please plan accordingly.

Eagle Zone, Community Education, and Eden Prairie Schools are not responsible for lost, stolen, or damaged items. Students should leave all toys, valuables, and non-essential items at home.

Sunscreen and Bug Spray Policy

The following sunscreen policies apply to Eagle Zone during the school year:

- Eagle Zone will provide sunscreen for students upon request.
- If parents prefer that their student/s bring their sunscreen, it must be labeled with first and last names.
- Staff are not allowed to apply lotion sunscreen to students. Staff may assist in applying spray sunscreen.

The following bug spray policies apply to Eagle Zone:

- Eagle Zone will not provide bug spray, nor will staff apply bug spray.
- Students are welcome to bring bug spray to the program and use it themselves.

Outdoor Play

Eagle Zone students will engage in outdoor play regularly. There will be outdoor play scheduled daily unless conditions are poor. Eagle Zone abides by the Eden Prairie School District outdoor weather policies. The conditions that may prevent or limit time for students to be outside for play may be rain, a heat index exceeding 95 degrees, or air quality above 201 AQI.

Group Placement

Eagle Zone students may be combined into various groups during programming. Group placement is determined based on multiple factors that allow us to provide the most enriching and safe program possible. Due to this, Eagle Zone will not honor any parent/guardian or student requests for group placement, preferred student pairing, or group staff members.

General Policies

Safety and Security

Emergencies

If an emergency occurs, families will be notified. Eagle Zone follows Eden Prairie School district emergency procedures and trains all staff for appropriate emergency responses both on and off-site.

Use of Photos

As part of Eden Prairie Schools, Eagle Zone will use photos for school-approved publications, such as calendars, newsletters, flyers, brochures, or related items. Photos are considered "directory information," and parents who do not wish for this information to be released must indicate their preference on their registration. Eagle Zone does not give out photos or directory information to third parties. Photos will be used to promote the Eagle Zone program, Community Education, and Eden Prairie Schools.

Child Abuse and Neglect

All Eagle Zone staff are mandated by law to report any suspected child abuse or neglect cases.

Weather-Related Closing

The following weather policies apply to Eagle Zone:

In the event of severe weather, communication will be sent to parents via email and text message. If children need to be picked up, or the program is going to be closed, parents will be notified. If the communication method for weather or emergency notifications changes, all parents will be notified.

No refunds or credits will be given for closings that are a result of the weather.

Student Supervision

Eagle Zone's number one priority is the safety of all students. Eagle Zone staff undergo Active Supervision Training and follow a 1:15 staff-to-student ratio.

Data Privacy

Eagle Zone complies with data privacy laws and will exchange information with school staff to the extent that it is educationally or childcare-relevant. We prioritize the privacy of our families. Eagle Zone does not share account data with external sources or individuals who are not account owners.

Legal guardians who are not account owners do not have the right to access any billing or financial information about the account or the account owner. However, they can receive information specific to their student, such as attendance records. Eagle Zone is not responsible and will not facilitate communication between multiple parent/guardian households.

Parents/guardians must work together to determine the logistics of each Arux Child Care Account for shared students. Eagle Zone will not change accounts at the request of parents who do not own the Arux Child Care account. Families are responsible for determining how the accounts will be managed. This includes but is not limited to, creation, schedule management, and billing.

Field Trip Safety

Eagle Zone does not allow parents/guardians to pick up or drop off at the field trip destination.



Attendance Policies

Sign-In & Sign Out

Authorized pick-ups must sign students in every morning and out every afternoon. This safety procedure is designed to protect your student and is required by the Department of Children, Youth, and Families as part of our Child Care Certification. Failure to sign your student in or out of Eagle Zone may result in a suspension of care. Students cannot sign out for their parent/guardian/approved pickup person.

Students who attend approved services outside of Eagle Zone (classes, tutoring, therapy, etc.) must be signed out of Eagle Zone and have permission from a parent/guardian.

Authorized Pick-Ups

You may be asked to provide identification when you arrive to pick up your student/students. This will happen until the staff becomes familiar with you and the people you have authorized to pick up your student. The safety of your student/students is our biggest concern, so please be patient if you encounter a staff member who does not recognize you. You must provide permission for anyone other than a parent/guardian to pick up your student. Registering for Eagle Zone online will allow you to name persons authorized to pick up your student. You can add authorized individuals for pick-up on your online account portal as you need. Staff will always ask for photo identification from anyone unfamiliar attempting to pick up a student. If you have an authorized individual picking up your student/students in your place, please ensure they have a form of photo identification with them.

Infinite Campus is Eden Prairie Schools' student data base and will be used in emergency situations if necessary.

Unauthorized Pick-Ups

Unless Eden Prairie Schools has legal documentation on file that limits a parent's right to pick up a student, staff will release the student to either a legal parent or guardian. Outside of parents/legal guardians, only individuals on the authorized pick-up list may pick-up your student.

Late Pick-Up Procedure

Eagle Zone ends at 6:00 pm, and all students are expected to be picked up by 6:00 pm. If an emergency delays you and you will be late picking up your student/students, please make alternative plans for an authorized individual to pick up your student on time. Also, please call program staff immediately to notify them of the situation. If your student is still in the program after closing and the staff has not heard from you, the following steps will be taken:

1. Attempt to reach parents/guardians using all the numbers provided
2. Call the individuals listed as Emergency Contacts and Authorized Individuals for Pick-Up
3. If it is 6:30 pm and staff has not been contacted, and no one listed in the above roles can be reached, students may be released to the local police department

A late fee of \$1/minute per student will be assessed beginning at 6:00 pm, and this fee will appear on your next invoice. Continued late pick-up will result in a warning and could result in suspension or termination of childcare services. Continuous late pick-ups will follow the following steps:

1. After three (3) late pick-ups, a written warning will be provided.
2. If another late pick-up occurs, a one-day suspension from the program will be implemented.
3. After the 4th late pick-up, the contract may face termination.

Unscheduled Absences (for TS and ESY)

Parents/guardians are responsible for letting the site staff know when a student will not attend on a scheduled day. We take your student's safety seriously, and our staff is trained to follow appropriate procedures to locate a student who is scheduled to be at Eagle Zone but is absent. Searching for absent students can result in program interruptions for staff and other students. You may notify site staff by email, text message, or voicemail. Please see your monthly newsletter for your site to get the direct contact information, including the cell phone number for the site your student is attending. If site staff are not notified and have to attempt to locate your student, a \$10 finders fee will be charged. Families are charged for the scheduled days on their contract, as staff are expected per site based on the number of students enrolled per day.



Inclusion Policies

Accommodations

Eagle Zone welcomes individuals of all abilities. The program will provide reasonable accommodations to make physical and social integration successful. Our goal for all students is to have independent, meaningful participation. Your start date may be dependent on the implementation of these accommodations. As necessary, Eagle Zone can provide additional staffing to ensure successful accommodation.

ADA

Our program aligns with the Americans with Disabilities Act (ADA) by creating an accommodating environment for students with disabilities. Our program is committed to providing an accommodating and inclusive environment for all students needing care. However, per ADA, there are times when it is not reasonable to accommodate the needs of a particular student.

All students accepted for enrollment must consistently demonstrate the ability to follow adult directions and show readiness for large-group child care, including displaying proper and safe behavior and following safety rules set forth by the program. These rules align with what would be considered reasonable behavior by a student enrolled in a school-age care program.

Enrollment

If your student has a health or inclusion need, their start date will be determined by the program's ability to accommodate your student's needs. Failure to identify your student's needs may result in temporary removal from the program while we assess and place appropriate accommodations. By law, accommodations cannot change the nature of the program, cause an undue financial burden, or put any student or staff at risk. If a workable solution cannot be reached, families may withdraw their student from the program on a timeline the program and parents agreed upon.

Eagle Zone may also determine that our program is not an appropriate fit for your student. Because of these circumstances, we will refer you to other resources but reserve the right to discharge a student from the program. You must update your emergency contact information and return calls to site staff reporting illness or other urgent situations in a reasonable amount of time. Failure to do so may jeopardize your care.



**If you have questions about the accommodation process,
please call our Inclusion Supervisor,
Ellie Melson, at 952-975-6931**

Health Policies

Illness & Sending Students to Eagle Zone

Eagle Zone follows the district policies regarding absences for illness. Parents are expected to be familiar with these policies for individual illnesses on the district website. This includes keeping students at home if they exhibit any of the following symptoms:

- If a student has a fever of 100 degrees or more, the student should stay home for 24 hours after the temperature returns to normal without the use of fever reducing medication
- If the student vomited or had diarrhea, the student should stay home until 24 hours after the last episode without the use of diarrhea treatment medication
- If the student has any rash that may be disease-related or the cause is unknown, check with your family physician before sending the student to school
- If the student has a severe cold, sore throat, or bad cough

Handling Illness/Injury

Eagle Zone makes every effort to maintain a safe environment for students. Staff members are trained in CPR, first aid, and crisis management. If a student has a minor injury, first aid will be administered, and a family member will be informed. When a student cannot remain in the program due to illness or injury, a parent or emergency contact will be notified. Please ensure that the listed emergency contacts are updated in your online account.

If first aid is administered by Eagle Zone staff and parents are notified, it is up to the parent to decide whether or not a medical provider should be contacted. If the parent wishes for the student to visit a medical provider, an authorized individual must pick up the student and provide transportation to be assessed by a medical provider. Staff are not allowed to transport a student in their personal vehicle.

If an injury occurs on a field trip and is not considered an emergency, a parent/guardian must pick up the student to see a medical provider. Staff will notify emergency services in an emergency, and 9-1-1 may be called before parental notification.

Allergies

During registration, families are required to provide information regarding a student's allergy. This includes the description of the allergy, any avoidance techniques, symptoms of the allergy, medication taken, and the medical provider's contact information related to the allergy. All emergency medication for the allergy must be brought to Eagle Zone before the student's first day of care.

Medication in Eagle Zone

When necessary, Eagle Zone will administer prescription medications. Eagle Zone staff may be able to administer medications when all of the following conditions are met, according to school district policy:

- A medical permission form signed by the parent and doctor is on file with Eagle Zone
- Medicine is brought in the original container with the student's name, directions, and the appropriate dosage clearly marked
- Parents must provide emergency medication to Eagle Zone staff, along with the completed medication form. Staff will then be trained in how to administer emergency medicine

Families are required to transport the medication that is needed. Staff are unable to transport students' medication.

Parents/guardians must complete and submit the Out-Of-School Time Medication Authorization form prior to a student's first day of care. The form can be found on the Eden Prairie Schools district [website here](#).

Students are not permitted to carry their medication.

Toileting and Accidents

All students accepted for enrollment must be able to toilet independently.

- Students can communicate their need to go to the bathroom before an accident.
- Students can pull down and pull up their underwear and pants.
- Students can seat themselves on the toilet and sit there comfortably.
- Students can wipe their bottoms.
- Students can wash their own hands.
- Students can briefly postpone going to the bathroom if they must wait for another student to finish or if they are outside and need to walk in from the playground.
- Students who are independent in toileting do not wear diapers or pull-ups to the program.

We understand that students may periodically have bathroom accidents while at Eagle Zone. We approach accidents as opportunities for the student to learn how to clean up and get dressed while being warm and supportive. Assisting a student can look like getting them wipes and fresh clothes and talking them through steps in what to do.

If a student cannot get themselves clean or is refusing to change, parents will be called for them to either assist the student onsite or to take the student home.

If a student requires toileting accommodations, medical documentation will be needed.

Behavior Guidelines

Student Discipline Policy

Per Eagle Zone's goal of providing a safe, secure, and nurturing environment for all students, the program abides by the Eden Prairie School District Student Discipline Policy as applicable to Eagle Zone. A copy of the policy can be found by visiting www.edenpr.org.

Staff Expectations

To minimize disruptive or unacceptable behavior, Eagle Zone uses various techniques such as preventative measures, reinforcing positive behaviors, role modeling, redirection, verbal intervention, guiding restorative conversations, de-escalation techniques, and providing natural and appropriate consequences.

Staff are expected to uphold the rules of Eagle Zone and will work to provide an environment that seeks to enhance and support each student's emotional, social, intellectual, and physical development. Staff are expected to show respect for all students and build healthy relationships.

Eagle Zone staff are expected to keep parents/guardians informed regarding their student's struggles and successes through regular communication.

Student Expectations

All students accepted for enrollment must consistently demonstrate the ability to follow adult directions and show readiness for large-group child care, including displaying proper and safe behavior and following safety rules set forth by the program.

General Safety Rules

- Respect program staff and follow all adult directions
- Respect school, program and other students' property
- Follow all program rules shared with students on-site
- Follow all school districts behavior guidelines

Parent / Guardian Expectations

We want to partner with families to ensure that each student has opportunities to be successful at Eagle Zone. We ask that Parents/Guardians:

- Stay informed by reading the handbook, emails, Family Information Area, posters, and other information about events, Eagle Zone updates, and keep the contract/schedule up-to-date.
- Reinforce Eagle Zone expectations at home.
- Share information with Eagle Zone staff members about your student's needs and suggestions regarding how to help best your student be successful.
- Keep emergency contact information updated and return calls to site staff reporting behavior situations in a reasonable amount of time. Failure to do so may jeopardize your care.

Minor Behavior Procedure

The following procedures will be used when students display unacceptable behavior:

1. Warning: A verbal or visual reminder of the rule or inappropriate behavior will be given by program staff
2. Redirection: Students will be directed to leave an activity or area where they display unacceptable behaviors. Students will be provided with an alternative activity.
3. Break and Restorative Conversation: Students will be asked to take a break from the group and be allowed to think or sit quietly for a few minutes. Staff will discuss with the student what happened, acceptable alternatives to their behavior, what they could do differently next time, and why it is essential to make the appropriate choice.
4. Parent Notification: The student takes a break with program staff, and the parent is notified about the next steps.

Major Behavior Procedure

Eagle Zone is responsible for ensuring the safety of all students and staff. If a student exhibits major behavior immediate pickup and a suspension of one to five days may be implemented. The program reserves the right to discontinue care immediately depending on the severity of the student's actions.

Suspensions

Students suspended from Targeted Services or EPIC are also automatically suspended from Eagle Zone. However, students suspended from Eagle Zone may still attend Target Services or EPIC at the Supervisor's discretion.

Damages

Intentional damage to the building or program property may result in a charge for replacement or repair.





EDEN PRAIRIE SCHOOLS
Inspiring each student every day®

Eden Prairie Schools
8100 School Road
Eden Prairie, MN 55344
Main Office: 952-975-7000
Fax: 952-975-7020
Email: enroll@edenpr.org
www.edenpr.org

Summer Program Contract Addendum

This enrollment option is available only to families with students participating in Targeted Services (TS) or Extended School Year (ESY) summer programming.

Additional Eagle Zone Site Enrollment

Students enrolled in TS or ESY programming may maintain enrollment at one additional Eagle Zone summer site in addition to their primary summer site of Forest Hills.

Approved additional Eagle Zone sites include:

- Cedar Ridge
- Eden Lake

Enrollment at additional Eagle Zone sites is subject to space availability and staffing capacity.

Additional Contract Registration Fee

A \$200 registration fee per contract per child will be assessed for each additional Eagle Zone contract/site upon acceptance.

Family Responsibilities

Families enrolled in both TS/ESY programming and an additional Eagle Zone site are responsible for:

- Maintaining accurate and current schedules within both contracts
- Reviewing schedules regularly for accuracy

Schedule additions, cancellations, or changes must follow standard Eagle Zone scheduling deadlines of 14 calendar days and policies outlined in the Summer Contract.

Program Administration

This addendum is intended to support enrollment flexibility for families participating in TS or ESY programming while maintaining appropriate staffing and enrollment management across summer program locations.