SCHOOL BOARD MEETING AGENDA

Meeting #13 - Tuesday, February 17, 2026 @ 6:00pm - District Office

1. **Call to Order (_____pm)**
   - **a.** Roll call, determination of quorum and pledge of allegiance
   - **b.** Adopt the agenda

     Motion by _____, second by _____, to approve the addition of item 4f to the agenda. **MC MF**

     Motion by _____, second by _____, to adopt the agenda. **MC MF**

2. **Recognize the public**

3. **School/Community Forum** *(Groups of individuals must contact the Board Chair or Superintendent by noon on the Friday prior to the board meeting)*
   - **a.** Public Discussion of the Commissioner's Review and Comment report as required by M.S.123B.71, Subd. 12

4. **Consent Agenda**
   - **a.** Approve minutes from the February 2, 2026 Board Meeting
   - **b.** Approve the fundraiser request from National Honor Society
   - **c.** Approve the retirement of Denise Trettel, Transportation, effective 5-22-2026 - *Thank you Denise for your 17 years of service to the Staples-Motley School District.*
   - **d.** Approve the list of spring coaches for 2026
   - **e.** Approve the hire of Chelsea Hahn, MS/HS full time food service
   - **f.** Approve the Penmac Service Agreement

     Motion by _____, second by _____, to approve the consent agenda. **MC MF**

5. **Donations and In-Kind Contributions**
   - **a.** Approve the Resolution to accept Grants and Donations in the amount of $21,500.

     Motion by _____, second by _____, to approve the Resolution to accept Grants and Donations in the amount of $21,500. **MC MF**

6. **Finance Items**
   - **a.** Financial Report by Business Manager Hill
     - i. Current Budget Update - 2025-2026 Revised Budget Update *(Action needed to approve a revised budget is later in the agenda)*
   - **b.** Approve the January disbursements

General Fund	$ 596,933.69
Food Service	$ 68,326.37
Community Service	$ 16,047.87
Construction Fund	$ 9.02
Debt Service	$ 3,615,765.00
Fund 21 Student Activities	$ 4,423.68
Fund 45	$ 0.00

     Motion by _____, second by _____, to approve the January disbursements. **MC MF**
   - **c.** Approve the January receipts

General Fund	$	1,314,273,.58
Food Service	$	76,419.98
Community Service	$	39,488.45
Construction Fund	$	0.00
Debt Service	$	83,850.27
Fund 21 Student Activities	$	4,314.29
Fund 45	$	0.00

Motion by _____, second by _____, to approve the January receipts. **MC MF**

d. Approve the revised 2025-2026 budget.
Motion by _____, second by _____, to approve the revised 2025-2026 budget. **MC MF**

e. Approve the resolution approving the Long-Term Facility Maintenance program budget and authorizing the inclusion of a proportionate share of those projects to Freshwater Education District #6004 in the District's application for fiscal year 2028 LTFM revenue. ***(ROLL CALL VOTE)***
Motion by _____, second by _____, to approve the resolution approving the Long-Term Facility Maintenance program budget and authorizing the inclusion of a proportionate share of those projects to Freshwater Education District #6004 in the District's application for fiscal year 2028 LTFM revenue. **MC MF**

7. **Cabinet Presentation -** Food Service Director Vangsness

8. **Other**
   - **a.** Approve the 2025-2027 negotiations settlement of the non-certified staff group.
     Motion by _____, second by _____, to approve the 2025-2027 negotiations settlement of the non-certified staff group. **MC MF**
   - **b.** Approve the sealed bids for miscellaneous items.
     Motion by _____, second by _____, to approve the sealed bids for miscellaneous items. **MC MF**

9. **Reports**
   - **a.** School Board:
     i. Freshwater - 1-28-2026 Minutes
     ii. Sourcewell - 12-16-2025 Minutes
   - **b.** Elementary Principal
   - **c.** Middle/High School Principal
   - **d.** Activities/Community Ed Director - CEAC Minutes 2-12-2026
   - **e.** SMEA
   - **f.** Superintendent
   - **g.** Other

10. **Adjournment** (_____pm)
    Motion by _____, second by _____, to adjourn the meeting. **MC MF**

<u>Upcoming Meetings & Events:</u>
February 23, 2026 - Finance Committee Meeting; District Office @ 2pm *(Freeman/Reeck)*
February 27, 2026 - Absentee voting opens
March 2, 2026 - School Board Meeting/Work Session; District Office @ 6pm
March 9, 2026 - Policy Committee Meeting; District Office @ 8am *(Reese/Trout)*
March 23, 2026 - School Board Meeting; District Office @ 6pm
April 3, 2026 - All offices Closed/No School
April 6, 2026 - School Board Meeting/Work Session; District Office @ 6pm
April 14, 2026 - Election Day