



SAN DIEGO SOUTH COUNTY
SPECIAL EDUCATION LOCAL PLAN AREA
680 L Street, Ste. E, Chula Vista CA 91911

**South County SELPA
Community Advisory Committee (CAC)
Meeting**

April 24, 2025

MEETING LOCATION:
SCREC 800 National City Blvd., National City, CA 91950

Meeting Minutes

CAC Members in Attendance

Jayrell Ringpis – CVESD
Stephanie Kenyon-CVESD
Marjam Lopez – NSD
Shelby Carswel-NSD
Jacqueline Chan – SYSD
Maricela Cali – SYSD
Melissa Dolo – SBUSD
Linette Salome – SBUSD
Sally Sachrison-SUHSD
Erika Avery-SUHSD

1.0 OPENING PROCEDURES

- 1.1 CAC Chairperson called the meeting to order at 9:12 am
- 1.2 CAC Chairperson entertained a motion to approve a secretary pro tem due to permanent secretary absence.
M/S/C: Melissa / Linette/ Unanimous
- 1.3 CAC Chairperson conducted role call and quorum was verified
- 1.4 March 13, 2025, CAC Meeting Minutes were not reviewed and approved. They will be reviewed at the next meeting on May 22, 2025.

2.0 CAC BUSINESS INFORMATION/ACTION ITEM

2.1 Autism Society Overview

- 2.1.1 Presenters shared information about the different types of support groups both virtual and in person. The program is all over San Diego County. Monthly events, camps and website information were shared.

2.2 CAC Membership Update- Two members of the board have stepped down due to personal reasons.

2.3 Demographics of the South County SELPA Districts

Demographics reviewed with a total of 122 schools in all the 7 school districts.

2.4 CAC 25/26 Officer Nominations- Chairperson, chairperson-elect, and secretary

- 2.4.1 Chairperson entertained a motion to approve a secret ballot for upcoming CAC officer nominations.

M/S/C: Linette/Stephanie/Unanimous

- 2.4.2 Overview of the positions' responsibilities and duties reviewed.

- 2.4.3 Nomination of Jaqueline Chan as Chairperson.

M/S/C: Linette/Maricela

- 2.4.4 Nomination of Melissa Dolo as Chairperson elect.

M/S/C: Linette/Stephanie

- 2.4.5 Nomination of Rosemary Lowry as Secretary.

M/S/C: Melissa/Jayrell

2.4.6 Nomination of self by Jacqueline Chan as secretary.

M/S/C: Marjam/Jayrell

2.5 Discussed CAC Subcommittee Overview and each committee presented subcommittee lead, a brief description of the subcommittee, and goals to accomplish by June 30, 2025. No subcommittee can have majority of CAC or CAC quorum.

2.5.1 Staff Education

2.5.2 Parent Education: Community lead is Jayrell Ringpis. CVESD Neurodiversity training announced as an opportunity geared toward parents by Brain Balance.

2.5.3 Community Involvement: Committee lead is America Ellis. Subcommittee no longer has more than one district. An event in National district 5K run shared.

2.5.4 Special Education Student Inclusion: Committee lead is Elizabeth Alvarado. Survey to follow and gather information at each grade level and school.

2.5.5 SELPA CAC Handbook: Committee lead is Melissa Dolo. Survey was sent to student services/SPED directors with 299 volunteers. Survey results shared.

2.5.6 CAC members debriefed on subcommittee presentations, including having another update in the next meeting on any deliverables or progress made.

2.6 Community Calendar

2.6.1 Community events shared and discussion of community calendar management.

3.0 PUBLIC COMMENTS

Two members of the audience addressed the Community Advisory Committee and provided public comments.

4.0 ADJOURNMENT: Meeting was adjourned at 10:46 am

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