



Jefferson School District 14J

BOARD OF DIRECTORS' REGULAR MEETING

February 19, 2026 – JSD Board Room

4:30 PM - Executive Session 5:30 PM - Regular Session

AGENDA

"We will prepare all students to successfully navigate their transition to life beyond high school by providing qualified, rigorous instruction, providing a safe environment, and fostering a culture of student learning."

1. Call Meeting to Order/Flag Salute

Chair Mitchell

2. Roll Call

Chair Mitchell

3. Review/Adjust/Approve agenda & consent items

4. Consent Agenda Items:

- a. Board meeting minutes 1/15/26 & 1/26/26.....Board Members
Information/Action Page(s) 7-9
- b. Enrollment.....Board Members
Information Page(s) 10
- c. First Student Update.....Melody Rossitier
Information Page(s) 11-12
- d. Personnel Recommendations.....Board Members
Information/Action Page(s) 13
- e. Licensed Renewals Resolution 2025-2026 (26.02.002).....Board Members
Information/Action Page(s) 14-15
- f. Administrative Renewals Resolution 2025-2026 (26.02.003).....Board Members
Information/Action Page(s) 16

5. Adjourn to Executive Session pursuant to ORS 192.660 (2)(i)

Board Chair: The Jefferson School Board will now meet in executive session for the purpose of ORS 192.660(2)(i) to review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. Representatives of the news media and designated staff shall be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. This session is not open to the public therefore no public viewing access will be provided. The board will not conduct regular business during this session.

6. Adjourn Executive Session back to Regular Session.....Board Chair

**7. Superintendent Summative Evaluation Report & Contract Extension.....Board Members
*Information/Action Page(s) 17***

8. Reports:

- a. Financial ReportHattie Truett
Information Page(s) 18-37
- b. Superintendent Update.....Dawn Moorefield
Information Page(s) 38-49

c. Administrator Reports.....Doug Naugle, Katrina Womack, Richard Crane, Sharon Short
Information Page(s) 50-54

9. Comments from the Audience:

10. New Business:

- a. Classified Appreciation Week (Resolution 26.02.001).....Board Members
Information/Action Page(s) 55
- b. 2026-2027 JSD Staff and Student/Parent Calendars.....Dawn Moorefield
Information/Action Page(s) 56-57
- c. 2025-2026 Budget Committee Calendar.....Hattie Truett
Information/Action Page(s) 58
- c. 2025-2026 Budget Committee Roster.....Hattie Truett
Information Page(s) 59-61

11. Old Business:

12. Submitted Public Comments.....Board Chair
The Jefferson School District Board accepts public comments via email submission. If you would like to submit a comment, please email it and any supporting documents you may have to jennifer.oertel@jefferson.k12.or.us by 1:00 p.m. on the day of the meeting. Comments will be sent to the JSD Board prior to their meeting and may or may not be read at the board meeting.

13. Board Comments

a. General.....Board Members

14. Adjourn Meeting

Chair Mitchell

Upcoming Meeting(s):

****NEW****

Board meetings will now be held on the 3rd Thursday of the month.

Regular Monthly - JSD Board Mtg
March 19, 2026
5:30pm
JSD Board Room

Regular Monthly - JSD Board Mtg
April 16, 2026
5:30pm
JSD Board Room

Regular Monthly - JSD Board Mtg
May 21, 2026
5:30pm
JSD Board Room



2025-2026 Board of Directors

Position 1:
Teri Mitchell, Chair
Term Expires: 6.30.2027

Position 2:
Terry Kamlade, Director
Term Expires: 6.30.2029

Position 3:
Carole Vickery, Director
Term Expires: 6.30.2027

Position 4:
Kevin Smith, Director
Term Expires: 6.30.2029

Position 5:
Tracy Roe, Director
Term Expires: 6.30.2029

2025-2026 Subcommittee / Representation

Finance Subcommittee (2):
Kevin Smith
Carole Vickery

Bargaining Subcommittee (2):
Terry Kamlade
Teri Mitchell

Willamette ESD Budget Representation (1):
Tracy Roe

Policy Subcommittee (2):
Tracy Roe
Carole Vickery

Strategic Pillars:

- Together, the Jefferson Community, and the Jefferson School District will prioritize funding to provide sufficient staffing, appropriate curriculum, and key programs that will equip our students to succeed.
- Jefferson School District will improve community engagement by focusing on creating purposeful, authentic parent involvement through a shared culture where everyone feels welcomed, respected and appreciated.
- Students will be encouraged to reach their goals using methods that include discovery, self-awareness, self-advocacy, credible choices, and learning collaboration.
- In preparation for their future, students are encouraged to be present and engaged in our safe, welcoming environment as they learn to set goals and adapt to discover their passion.



The Jefferson School Board 14J 2025-2026 Board Goals

1. The school board members will attend at least 4 school activities annually.
2. The school board members will visit or virtually attend another district's board meeting.
3. The school board will use collaborative processes with the community and district that result in well-informed problem solving and decision making.
4. The school board will work to improve transparency and communication.

2025-2026 Board Work Sessions

January 26, 2026 – Strategic Plan



PUBLIC PARTICIPATION AT BOARD MEETINGS

During each regularly scheduled meeting of the Jefferson School District Board, the agenda will include an item titled “Comments from the Audience.” It is during this portion of the agenda that the public can comment. If requesting to speak, when called on, comments should be limited to three (3) minutes.

Public participation is a time for the Board to listen, not a time for in-depth discussion or to respond to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to administrative staff to respond to after the meeting.

As a reminder, the Board cannot review complaints about specific personnel during an open meeting. If a patron has a specific complaint against personnel, please review and follow the process as outlined in Board Policy [KL](#).

The Jefferson School District Board accepts public comments also via email submission. If you would like to submit a comment, please email it and any supporting documents you may have to Jennifer.Oertel@jefferson.k12.or.us by 1:00 p.m. on the day of the board meeting. Submitted comments will be emailed to the Board prior to their meeting and may or may not be read at the Board Meeting. You can also submit comments during a board meeting by clicking on the following link <https://www.jefferson14j.com/live-meetings-and-events> and then selecting “Public Comment.” Comments submitted by the same timeline regarding the 2024-25 Jefferson School District Budget will be read into the record.

The meeting will be live streamed on our website and You Tube, with a link on Facebook. Here is the [link](#) to view the meeting: <https://www.jefferson14j.com/live-meetings-and-events>

If you have any additional questions, please contact Jennifer.Oertel@jefferson.k12.or.us and thank you for taking an interest in the Jefferson School District.



Jefferson School District 14J

BOARD OF DIRECTORS' REGULAR MEETING: *Motion Samples*

February 19, 2026 - Board Room & Zoom

4:30 PM Executive Session 5:30 PM Regular Public Session

Board Motion Samples

- I move to accept the agenda and consent items as presented.
- I move to approve the Superintendent Evaluation for Dawn Moorefield for the 2025-2026 school year.
- I move to extend Superintendent Moorefield's contract.....
- I move to accept Resolution 2025-2026 (26.02.001) to Proclaim Classified Appreciation Week the week of March 2–6, 2026.
- I move to accept the 2026-2027 Jefferson School District Staff and Student/Parent Calendars as presented.
- I move to accept the 2025-2026 Jefferson School District Budget Calendar for fiscal year 2026-2027 as presented.



Jefferson School District
BOARD OF DIRECTORS' REGULAR MEETING
January 15, 2026, Board Room
4:30 PM Executive Session 5:30 PM Regular Session

MINUTES

PRESENT: Teri Mitchell, Terry Kamlade, Carole Vickery, Tracy Roe, Kevin Smith.

1. **CALL TO ORDER:** Chair Mitchell called the meeting to order at 4:24 PM.
2. **ADJOURN TO EXECUTIVE SESSIONS PURSUANT TO ORS 192.660 (2)(i)**
3. **RECONVENED TO REGULAR SESSION:** 5:31PM
4. **REVIEW/ADJUST AGENDA AND CONSENT ITEMS:**
 - a. Motion to accept the agenda and consent items as presented.
MOTION Carole Vickery, **SECOND** Tracy Roe, **VOTE** all aye's motion carried.
5. **REPORTS:**
 - a. Financial Report: Hattie Truett spoke about the ending fund balance and answered questions from the board pertaining to comp time, overtime and budget processing.
 - b. Superintendent Update: School Board Recognition, PERS, Enrollment, Inclement Weather, School and District Report Cards.
 - c. Administrator update:
 - Kymberlee Rhodes: Attendance report clarifications, PTO, PAX, Food drive, Reading program.
 - Laura Pierce-Cummings: Toy Drive, Wreath Fundraiser, sports and music highlights, WCA, Career Pathways, Spirit Week & Winter Formal, Monday/Friday fun days, At A Glance reports, attendance.
6. **COMMENTS FROM THE AUDIENCE:**
 - a. Chair Mitchell read aloud the Jefferson School Board guidelines for Public Participation at Board Meetings.
 - There were no comments from the audience at the board meeting.
7. **NEW BUSINESS:**
 - a. Student Health Survey ORS 329.078(2023) Overview & discussion. Add to the February agenda for further discussion.
8. **OLD BUSINESS:**
 - a. Run-off OSBA Election, Marion Region, Board Position 11.
Motion to nominate Karina Guzmán Ortiz for the OSBA Board of Director position 11.
MOTION Terry Kamlade, **SECOND** Tracy Roe, **VOTE** all aye's motion carried.
 - b. Financial: Update on check – banking update. We recovered our funds.



Jefferson School District
BOARD OF DIRECTORS' REGULAR MEETING
January 26, 2026, Board Room
5:30 PM Work Session

MINUTES

PRESENT: Teri Mitchell, Terry Kamlade, Carole Vickery, Kevin Smith.

ABSENT: Tracy Roe

1. **CALL TO ORDER:** Chair Mitchell called the meeting to order at 5:30 PM.
2. **REVIEW/ADJUST AGENDA AND CONSENT ITEMS:**
 - a. Motion to accept the agenda and consent items as presented.
MOTION Carole Vickery, **SECOND** Kevin Smith, **VOTE** all aye's motion carried.
3. **NEW BUSINESS:**
 - a. Strategic Plan:
 - Superintendent Moorefield reviewed the current 2022-2025 Jefferson Strategic Plan highlighting the mission statements, core values and beliefs and strategies. Kymberlee Rhodes, Eric Clendenin and Laura Pierce-Cummings gave an overview of their individual schools' scorecards.
 - The board would like Superintendent Moorefield and her admin team to guide our district through creating a new strategic plan and re-branding. They do not want to hire an outside consultant for this.
 - Discussion around Fall 2026 implementation with the first planning session to take place at the end of February.
 - The board requested community, parent, staff, and board involvement in the process.
4. **COMMENTS FROM THE AUDIENCE:** None
5. **BOARD COMMENTS:** Executive session starting time discussed and agreed upon for the February 5, 2026 meeting. The meeting will begin at 4:30 PM.
6. **ADJOURN MEETING:** 7:00 PM.

9. SUBMITTED PUBLIC COMMENT: None

10. BOARD COMMENTS: None

11. ADJOURN TO EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f) AND ORS 332.061: 7:01PM

12. RECONVENED TO REGULAR SESSION: 8:12PM

13. KL COMPLAINT:

- a. Motion to uphold the Superintendent's decision on the Complainant's Policy KL appeal considered in Executive Session and take no further action on the complaint.

MOTION Terry Kamlade, **SECOND** Tracy Roe, **VOTE** all aye's motion carried.

14. ADJOURN MEETING: 8:13pm

DRAFT



Jefferson School District 14J

BOARD OF DIRECTORS' REGULAR MEETING

February 19, 2026 – JSD Board Room

4:30 PM - Executive Session 5:30 PM - Regular Public Session

District Enrollment by Grade Level
2020-21, 2021-22, 2022-23, 2023-24, 2024-25, 2025-26

GRADE	S-22	S-23	S-24	S-25	O22	O23	O24	O25	N-22	N-23	N-24	N-25	D-22	D-23	D-24	D-25	J-22	J-23	J-24	J-25	J-26	F-22	F-23	F-24	F25	M-22	M-23	M-24	M-25	A-22	A-23	A-24	A-25	M-22	M-23	M-24	M-25	J-22	J-23	J-24	J-25		
K	57	42	41	37	59	42	40	36	59	39	41	36	58	38	41	37	52	56	38	41	37	37	50	56	38	41	49	55	36	41	50	55	36	41	50	56	36	41	49	55	36	42	
1	54	49	38	41	53	50	38	40	51	50	38	39	51	50	37	39	49	50	51	37	39	39	47	50	51	37	45	50	51	37	48	50	51	36	50	52	50	37	49	51	49	37	
2	49	49	45	37	48	53	46	37	48	52	47	38	47	52	47	38	55	47	53	48	38	38	56	48	54	47	57	48	51	47	58	47	49	46	58	47	49	46	58	47	50	46	
3	59	45	50	49	58	45	49	46	56	46	47	46	54	46	46	45	65	54	45	47	45	45	64	54	46	48	65	54	46	47	65	54	46	46	64	54	46	46	65	53	45	46	
4	66	51	47	49	66	51	46	49	66	50	46	49	67	52	46	49	49	68	52	46	49	49	69	53	47	48	67	50	46	48	67	51	46	46	67	51	47	46	66	50	47		
5	50	62	51	47	51	64	49	47	49	63	49	47	49	63	47	47	66	49	64	48	48	67	50	64	49	67	50	61	49	67	50	61	50	66	49	62	49	66	49	62	49		
6	64	57	59	52	65	58	59	51	65	57	59	51	65	58	60	51	63	65	55	60	51	61	67	55	61	59	68	54	61	61	66	54	60	60	66	54	60	60	66	54	60		
7	59	67	55	58	59	68	55	57	59	68	55	57	59	67	56	58	62	57	67	56	58	62	57	68	56	61	57	68	56	63	57	68	56	63	58	68	55	51	58	68	55		
8	67	56	64	54	68	58	64	56	66	57	64	55	66	54	63	56	64	65	57	64	59	58	68	57	63	61	68	56	63	60	70	51	59	60	67	51	59	60	68	50	59	59	
9	62	64	57	59	61	64	58	59	57	64	58	59	58	63	59	59	70	57	67	59	58	68	57	63	61	68	56	63	60	70	51	59	60	67	51	59	60	68	50	59	59		
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11	58	63	55	61	60	63	55	59	55	63	56	60	53	58	57	61	62	52	63	54	60	59	52	63	54	59	53	63	52	60	53	63	52	57	53	62	50	57	53	63	49		
12	57	57	69	59	58	57	69	59	56	56	71	59	56	67	72	60	56	57	55	70	58	56	53	54	67	56	51	53	66	58	50	48	67	57	50	49	66	53	49	0	0		
TOTAL	766	716	694	658	774	728	693	651	752	720	696	651	748	725	696	655	780	743	721	694	649	769	746	717	696	760	740	719	688	775	732	694	685	765	736	693	681	757	729	641	615		

As of January 31, 2026

Jefferson School District

Date: January 31, 2026

Dear: Jefferson School Board Members:

We're pleased to provide you with an update on activities at our location. This Month's report includes the status of driver staffing and progress made on open issues. Summaries of community activities and other noteworthy events are also included.



Driver staffing

We are working diligently to increase the applicant flow through recruiting campaigns.

- \$23.64 – 25.11 DOE
- Paid Training
- \$500 Employee Referral Bonus



Recruiting

We have a trainee who already has a CDL and used to drive for First Student several years ago. However, Oregon rules say that if a driver has not driven a school bus for over a year, they must complete training again as if they were a new driver. We are hopeful to have this new driver up and running in the next couple of weeks.

Route Count	12
GenEd	9
SpEd	3
Driver Staffing Goal	16
Drivers Assigned to a Route	10
Cover Drivers	5
Borrowed Drivers	1
Total Drivers	15
<small>Excluding staff or borrowed drivers</small>	
CDL	16
Over/(Short) for Route Coverage	0
Drivers in Training/Testing	1
Apps this Month	4
Permit Pending	1
Total # in Training (Classroom)	0
Behind-the-Wheel Training	1
Leave/Unavailable	1



Customer issues/resolutions

- We have not had any issues this month.

Successes of the Month

- The 12 routes have been running well.
- We had MS and HS Basketball away several times this month and also early in February 2nd grade traveled to OMSI for the day.
- Our new dispatcher, Kelsey Peake is doing a great job as she is learning her new role.



Technology Updates

- **First View District Dashboard and Parent Tracking App**- now active and we have 57 parent users, and 98 students belonging to the 57 parents.
- **Driver Hub Training** – Driver turn-by-turn directions and onboard job aid.



Routing updates

- A new route to a specialized school in Corvallis was added and also a temporary sped route for a student requiring a wheelchair lift was added this month.



Latest news

- This month, we have had a driver come back to work off LOA, we are ready to welcome Ed Cushman back to work. He is completing make up classroom that was missed while he was out and will have an evaluation with a trainer out on the road and will soon be back in the seat of a school bus.
- Our Area Training Manager, Angelique Laduke, visited us last week and reviewed new procedures coming up, she brought with her our “Senior Certified Trainer.” James works with trainers and completes the trainer evaluation. He spent a couple days mentoring our newest trainer, Roland Young as he began training our new trainee, Victor. I am thankful that corporate invests in our small location and supports us as needed with expertise and experience. We are very well supported.
- Our ODE Safety Instruction is scheduled the morning of February 19th. Drivers are required to instruct their regular riders, on emergency and evacuation procedures, during the 2nd semester of each year and this will be taking place this week.

Board Members,

Thank you for letting us serve the Jefferson School District, I appreciate all you do as a Board Member to serve our students – your work is not unnoticed.

Melody Rossiter
First Student, Location Manager

Jefferson School District 14J

Monthly Personnel Report – January 2025

RECOMMENDED FOR HIRE

Name	Title	FTE	Comments
Semanski, Meagan	IA – SpEd EGC - JES	1.0	

RECENT RESIGNATIONS, RETIREMENTS, DISMISSALS, LAY OFFS

Name	Title	Comments
Aloi, Cortney	IA – SpEd EGC - JES	

CURRENT JOB POSTINGS

LICENSED	Hrs. per wk./ Days per year	CLASSIFIED	Hrs. per wk./ Days per year	SUPERVISOR MANAGER CONFIDENTIAL	Hrs. per wk./ Days per year	ADMINISTRATOR	Hrs. per wk./ Days per year





**JEFFERSON SCHOOL DISTRICT
LICENSED PERSONNEL
Resolution No. 2025-2026 (26.02.002)**

BE IT RESOLVED the Jefferson School District 14J Board of Education moves to approve the licensed staff renewal list, as presented and recommended by the administration for the 2026-27 school year.

PROBATIONARY STATUS – 2ND YEAR FOR THE PERIOD OF JULY 1, 2026 – JUNE 30, 2027

Name	Building	Current Status
Amador, Anne	Jefferson Elementary School	Probationary Teacher, 1 st year
Hoehne, Dustin	Jefferson Elementary School	Probationary Teacher, 1 st year
Sandeen, Noel	Jefferson Elementary School	Probationary Teacher, 1 st year
Shell, Sydney	Jefferson Elementary School	Probationary Teacher, 1 st year
Palmer, Shelbe	Jefferson Middle School	Probationary Teacher, 1 st year
Sietz, Lilla	Jefferson High School	Probationary Teacher, 1 st year

PROBATIONARY STATUS – 3RD YEAR FOR THE PERIOD OF JULY 1, 2026 – JUNE 30, 2027

Name	Building	Current Status
Gallardo-Rosas, Dulce	Jefferson High School	Probationary Teacher, 2 nd year
Hasbrouck, Jennifer	Jefferson Elementary School	Probationary Teacher, 2 nd year

INITIAL CONTRACT FOR THE PERIOD OF JULY 1, 2026 – JUNE 30, 2028

Name	Building	Current Status
Allaback, Katy	Jefferson Elementary	Probationary Teacher, 2 nd year
Bober, Michael	Jefferson High School	Probationary Teacher, 3 rd year
Broadhurst, Sara	Jefferson Middle School	Probationary Teacher, 3 rd year

CONTRACT EXTENSION FOR THE PERIOD OF JULY 1, 2026 – JUNE 30, 2028

Name	Building	Current Status
Auerbach, Taryn	Jefferson High School	Contract Teacher
Benz, Paul	Jefferson Middle School	Contract Teacher
Brons, Darcy	Jefferson Middle School	Contract Teacher
Campbell, Rick	Jefferson Middle School	Contract Teacher
Chitwood, Beth	Jefferson Middle School	Contract Teacher
Darby, Abigail	Jefferson Elementary School	Contract Teacher
Engberg, Lorie	Jefferson Elementary School	Contract Teacher
Hart, Anna	Jefferson Middle School	Contract Teacher

Hatfield, Rebecca	Jefferson Elementary School	Contract Teacher
Hormann, Kayla	Jefferson Elementary School	Contract Teacher
Johnson, Spencer	Jefferson High School	Contract Teacher
Jones, Rachael	Jefferson High School	Contract Teacher
Lake, David	Jefferson Elementary School	Contract Teacher
Lake, Kevin	Jefferson Elementary School	Contract Teacher
Lampman, Baylee	Jefferson Elementary School	Contract Teacher
Lang, Sonya	Jefferson High School	Contract Teacher
Larson, Chris	Jefferson Middle School	Contract Teacher
Lloyd, Meghan	Jefferson High School	Contract Teacher
Maison, Brian	Jefferson High School	Contract Teacher
Martin, Darren	Jefferson High School	Contract Teacher
Martin, Richard	Jefferson High School	Contract Teacher
McCaffrey, James	Jefferson Elementary School	Contract Teacher
Mellison, Mellisa	Jefferson Elementary School	Contract Teacher
Merriman, Angela	Jefferson Elementary School	Contract Teacher
Morse, Timothy	Jefferson High School	Contract Teacher
Murtha, Poul	Jefferson High School	Contract Teacher
Naugle, Douglas	Jefferson High School	Contract Teacher
Neys, Emily	Jefferson Elementary School	Contract Teacher
Nielsen, Inger-Lis	Jefferson High School	Contract Teacher
Pye-Ficker, Wendy	Jefferson Elementary School	Contract Teacher
Rahn, Holly	Jefferson High School	Contract Teacher
Rummel, Alicia	Middle/Jefferson High School	Contract Teacher
Rushing, Brenda	Jefferson Elementary School	Contract Teacher
Stewart, Sean	Jefferson Middle School	Contract Teacher
Strahan, Nancy	Jefferson Elementary School	Contract Teacher
Ward, Renee	Jefferson Elementary School	Contract Teacher
Weber, Elizabeth	Jefferson Middle School	Contract Teacher
Whaley, Joseph	Jefferson Middle School	Contract Teacher



**JEFFERSON SCHOOL DISTRICT
ADMINISTRATOR PERSONNEL
Resolution No. 2025-2026 (26.02.003)**

BE IT RESOLVED the Jefferson School District 14J Board of Education moves to approve the administrative staff renewal list, as presented and recommended by the administration for the 2026-27 school year.

1. Administrators currently in their first probationary year to be renewed and offered a one-year contract for the period of July 1, 2026 – June 30, 2027.

Name	Building
Clendenin, Eric	Jefferson Middle School

2. Administrators currently in their second probationary year to be renewed and offered a one-year contract for the period of July 1, 2026 – June 30, 2027.

Name	Building
Rhodes, Kymberlee	Jefferson Elementary School

3. Contract administrators currently in their first year of a three-year contract for the period of July 1, 2025 – June 30, 2028, will continue in the second year of their contract for the 2026-27 school year.

Name	Building
Naugle, Douglas	Jefferson High School
Pierce-Cummings, Laura	Jefferson High School
Womack, Katrina	Jefferson School District Office

2025-26 Jefferson School District Superintendent Evaluation - Process & Timeline

Date	Activity
Sept. 8	Public Meeting <ul style="list-style-type: none"> Board and superintendent will receive overview of superintendent evaluation criteria, process, and timeline. Board approves/adopt evaluation criteria.
Oct. 16	Public Meeting <ul style="list-style-type: none"> Board approves/adopts evaluation process and timeline, ensuring the superintendent's contract and district policy for any applicable deadlines.
Jan. 15	Executive Session* <ul style="list-style-type: none"> Superintendent self-evaluation and artifacts presented. Superintendent exits executive session. Individual board member standard/ratings completed on your own, bring to the Feb 5th mtg.
Feb. 5	Executive Session* - Finalize Evaluation <ul style="list-style-type: none"> Superintendent not present Board members discuss superintendent's performance standards and goals (if applicable), reaching consensus on ratings. Draft summative evaluation report. Board <i>discusses</i> whether to extend the current contract for one additional year or to non-extend the current contract. Board chair informs board that the draft summative evaluation report will be shared with the superintendent on February 20th and closes executive session.
Feb. 19	Executive Session* - Evaluation Results Discussion <ul style="list-style-type: none"> Board meets with the superintendent to review the evaluation results. Superintendent exits executive session. Board discusses evaluation further, if needed. Board exits executive session and opens public meeting to approve final summative evaluation report; reads public evaluation summary. Board notifies the Superintendent of contract extension or non-extension. A copy of the adopted summative evaluation report is placed in the superintendent's personnel file.
April 16	Public Meeting <ul style="list-style-type: none"> The board and superintendent discuss the process, including superintendent goal setting for the next evaluation cycle.

**Evaluation meetings may be held in executive session unless otherwise requested by the superintendent to be done in open session ORS 192.660(2)(i). This adopted process and timeline shall serve as notice to the superintendent of the pending stated executive sessions within this document.*

EXAMPLE QUESTIONS ASKED BY BOARD MEMBERS OF A BUSINESS MANAGER DURING A FINANCIAL REVIEW SESSION

- 1) Are the books balanced and reconciled?
- 2) Are all cash and investment accounts reconciled to the general ledger?
- 3) Does the adopted budget reflect expected expenditures?
- 4) Have payroll reports been filed and have all payroll liabilities been paid timely?
- 5) Have all federal and state reimbursement requests as well as required financial reporting forms been filed timely?
- 6) Are there any suspected cases of fraud that we need to be aware of?
- 7) Are there any suspected changes to the internal control system?
- 8) Have there been any significant changes to the internal control system?
- 9) Is the business office adequately staffed to allow for proper segregation of duties?
- 10) Have there been any changes to the accounting system or accounting policies that are significant?
- 11) Has the accounting software and related IT systems been subject to review by an IT professional to ensure seamless backup in the event of a malware, ransomware, or other compromise of computer security?
- 12) Are there any other financial-related matters we should be aware of?
- 13) Are there any new pronouncements on the horizon that may require additional staff time or disbursement of funds to properly implement?
- 14) Are all financial statements that have been provided to the Board accurate and complete to the best of your knowledge?
- 15) Have you been asked by the Superintendent to do anything that makes you uncomfortable or to present any information you feel is inaccurate?

Jefferson School District 14J
 General Fund: Statement of Revenues Budget Vs. Actual
 For the Fiscal Year 2025-2026 As of 1/31/2026

Source	2025-26 Budget	Actual YTD Rev. 1/31/2026	Projected through 6/30/2026	Total Estimated 2025-26	(Over)/Under Budget	2024-25 Budget	*Actual YTD Rev. 6/30/2025
SSF Funding							
1111 Current Year Property Taxes- Marion	2,629,871	2,600,336	29,535	2,629,871	-	2,504,536	2,598,698
1111 Current Year Property Taxes- Linn	201,874	197,986	3,888	201,874	-	191,874	197,843
1112 Prior Year's Property Taxes- Marion	65,178	53,161	12,017	65,178	-	65,178	61,233
1112 Prior Year's Property Taxes- Linn	3,970	2,544	1,426	3,970	-	3,970	3,729
1114 Payment in Lieu of Property Taxes- Marion	8,000	1,576	6,424	8,000	-	7,523	2,401
1114 Payment in Lieu of Property Taxes- Linn	-	-	-	-	-	-	-
2101 County School Funds- Marion	23,000	-	23,000	23,000	-	23,000	8,145
2101 County School Funds- Linn	3,000	555	2,445	3,000	-	3,000	-
2199 Other Intermediate Sources	-	-	-	-	-	-	-
2800 Revenue in Lieu of Taxes	6,000	1,461	4,539	6,000	-	-	3,041
3101 State School Support Funds	7,812,666	5,164,494	2,648,172	7,812,666	-	7,650,525	7,517,664
3101 SSF May Payback	-	-	-	-	-	-	109,326
3103 Common School Fund- Marion	96,531	-	96,531	96,531	-	108,000	152,485
3103 Common School Fund- Linn	-	-	-	-	-	-	-
3104 State Timber- Marion	750	-	750	750	-	750	-
3104 State Timber- Linn	250	-	250	250	-	250	281
3150 Small HS Grant	50,000	-	50,000	50,000	-	50,000	41,437
4801 Federal Forest Fees- Marion	-	-	-	-	-	-	-
4801 Federal Forest Fees- Linn	-	-	-	-	-	-	204
Total SSF Funding	10,901,090	8,022,113	2,878,977	10,901,090	-	10,608,606	10,696,488
Total SSF Revenue	\$ 10,901,090	\$ 8,022,113	\$ 2,878,977	\$ 10,901,090	\$ -	\$ 10,608,606	\$ 10,696,488
Non State School Support Formula Sources							
Local Sources							
1510 Earnings on Investments	120,000	53,674	66,326	120,000	-	120,000	109,050
1512 Local Tax Interest	1,000	-	1,000	1,000	-	1,000	846
1910 Rentals	7,000	1,300	5,700	7,000	-	7,000	2,217
1920 Donations from Private Sources/SB1149	-	-	-	-	-	-	-
1941 Other LEA Services	-	-	-	-	-	-	-
1960 Recovery of Prior Year	-	7,356	-	7,356	(7,356)	-	3,294
1980 Indirect from Grants	-	-	-	-	-	-	-
1990 Miscellaneous Local Revenue	15,000	4,746	10,254	15,000	-	15,000	7,365
1991 Medicaid	-	-	-	-	-	-	-
Total Non Formula Local Sources	143,000	67,076	83,280	150,356	(7,356)	143,000	122,772
Intermediate Sources							
2900 WESD Transit Funds	-	-	-	-	-	-	-
State/Federal Sources							
3190 High Cost Disability	120,000	-	120,000	120,000	-	90,000	135,781
Total State/Federal Sources	120,000	-	120,000	120,000	-	90,000	135,781
Other Sources							
5200 Interfund Transfers	-	-	-	-	-	-	-
5400 Beginning Fund Balance*	1,000,000	1,276,843	-	1,276,843	(276,843)	575,000	675,929
Total Other Sources	1,000,000	1,276,843	-	1,276,843	(276,843)	575,000	675,929
Total Non SSF Revenue	\$ 1,263,000	\$ 1,343,918	203,280	\$ 1,547,199	\$ (284,199)	\$ 808,000	\$ 934,481
Total Resources	\$ 12,164,090	\$ 9,366,031	\$ 3,082,258	\$ 12,448,289	\$ (284,199)	\$ 11,416,606	\$ 11,630,969
				Less Estimated Requirements			Less Estimated Requirements
				\$ (11,289,314)			\$ (11,289,314)
				Estimated Ending Fund Balance			Estimated Ending Fund Balance
				\$ 1,158,975			\$ 1,158,975

Jefferson School District 14J

General Fund: Statement of Expenditure Budget Vs. Actual

For the Fiscal Year 2025-2026

As of 1/31/2026

Function	2025-26 Budget	Actual YTD Exp. 1/31/2026	Projected Through 6/30/2026	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	2024-25 Budget	Actual* YTD Exp. 6/30/2025
Instruction								
1111 Elementary, K-5 or K-6	1,839,995	746,793	1,064,074	1,810,868	29,127	98.42%	1,658,088	1,481,803
1113 Elementary/Extracurricular	6,092	6,092	2,447	5,872	220	96.38%	5,332	5,390
1121 Middle/Junior High Programs	1,001,298	396,334	559,881	956,215	45,083	95.50%	1,003,159	976,208
1122 Middle/Junior High School Extracurricular	62,803	29,740	32,641	62,381	422	99.33%	53,041	56,897
1131 High School Programs	1,603,788	684,768	871,534	1,556,302	47,486	97.04%	1,561,040	1,493,616
1132 High School Extracurricular	115,441	55,520	59,865	115,386	55	99.95%	112,826	113,566
1210 Programs for the Talented and Gifted	5,402	1,720	3,532	5,252	150	97.22%	5,521	4,686
1220 Restrictive Pgms for Students w/Disabilities	639,404	267,343	330,376	597,719	41,685	93.48%	605,275	492,764
1221 Learning Centers	-	-	-	-	-	0.00%	-	-
1227 Early School Year Program	13,271	7,630	-	7,630	5,641	57.49%	-	11,408
1229 Other Pgms for Students w/Disabilities	-	-	-	-	-	0.00%	-	100
1250 Programs for Students w/Severe Disabilities	884,357	328,302	372,171	700,473	183,884	79.21%	713,703	677,943
1281 Public Alternative Programs	3,750	-	-	-	3,750	0.00%	4,000	-
1283 District Alternative Programs	-	-	-	-	-	0.00%	10,000	-
1284 JCA	-	-	-	-	-	0.00%	-	-
1291 English Second Language Programs	282,789	106,805	158,106	264,911	17,878	93.68%	260,958	249,550
1292 Teen Parenting	400	-	-	-	400	0.00%	-	-
Total Instruction	\$ 6,458,790	\$ 2,627,401	\$ 3,455,606	\$ 6,083,007	\$ 375,783		\$ 5,993,143	\$ 5,563,932
Support Services								
2112 Attendance Services	-	-	-	-	-	0.00%	-	-
2115 Student Safety	7,335	553	5,000	5,553	1,782	75.70%	3,500	2,718
2122 Counseling Services	260,350	105,249	147,410	252,658	7,692	97.05%	237,107	228,694
2134 Nurse Services	76,528	30,611	45,917	76,528	-	100.00%	141,062	141,062
2140 Behavior Consultant	73,120	29,248	43,872	73,120	-	0.00%	-	-
2148 Psychological Services	59,900	12,636	47,265	59,901	(1)	100.00%	115,666	43,375
2152 Speech Pathology Services	-	-	-	-	-	0.00%	-	849
2160 Other Student Treatment Services	-	-	-	-	-	0.00%	-	-
2190 Service Directions, Student Support Svcs	145,952	80,290	57,400	137,690	8,262	0.00%	116,382	83,411
2213 Curriculum - Health	50,000	17,480	-	17,480	32,520	0.00%	-	687
2219 Improvement of Instruction Services	-	-	-	-	-	0.00%	-	-
2222 Library/Media Center	6,809	-	1,702	1,702	5,107	0.00%	34,466	7,417
2223 Multimedia Services	-	-	-	-	-	0.00%	-	-
2230 Assessment and Testing	-	-	-	-	-	0.00%	5,080	-
2240 Staff Development	20,000	10,729	20,000	30,729	(10,729)	0.00%	20,000	14,633
2310 Board of Education	140,938	62,396	66,041	128,437	12,501	0.00%	128,640	107,895
2320 Executive Administration	244,498	133,504	91,501	225,005	19,493	0.00%	201,131	214,206
2410 Office of the Principal Services	1,022,095	471,938	504,853	976,791	45,304	95.57%	998,984	894,833
2510 Direction of Business Services	167,653	97,036	70,687	167,722	(69)	100.04%	157,031	152,860
2520 Fiscal Services	185,456	92,737	101,066	193,803	(8,347)	104.50%	164,716	172,696
2528 Other General Professional and Technological Servi	1,500	1,705	410	2,115	(615)	141.01%	1,500	2,190
2540 Operation & Maintenance of Plant Services	166,500	160,351	292	160,643	5,857	96.48%	154,000	148,918
2542 Care and Upkeep of Building Services	958,440	460,100	422,199	882,300	76,140	92.06%	877,950	844,920
2543 Care and Upkeep of Grounds Services	137,093	67,531	46,020	113,551	23,542	82.83%	129,454	110,321
2544 Maintenance	199,367	89,670	64,295	153,964	45,403	77.23%	184,978	138,688
2546 Security Services	6,000	1,676	4,324	6,000	-	100.00%	10,000	3,445
2550 Student Transportation Services	-	-	-	-	-	0.00%	-	-
2552 Vehicle Operation Services	823,500	388,931	485,569	874,500	(51,000)	106.19%	705,500	802,426
2558 Transportation/Special Educationb	60,000	45,394	14,606	60,000	-	100.00%	105,000	41,494
2573 Warehouse & Distribution Services	30,350	11,912	11,319	23,231	7,119	76.54%	39,800	21,967
2574 Printing, Publishing and Duplicating Services	40,000	17,692	23,156	40,848	(848)	102.12%	45,000	38,950
2643 Human Resources	2,000	9,361	-	9,361	(7,361)	468.03%	68,987	133,943
2649 Other Staff Services	-	-	-	-	-	0.00%	-	-
2662 Technology- Systems Analysis Services	248,076	143,297	96,850	240,146	7,930	96.80%	246,682	220,804
2663 Technology- Programming Services	92,667	9,532	10,532	20,064	72,603	21.65%	74,247	60,957
2669 Technology- Telephone	35,000	33,293	-	33,293	1,707	95.12%	-	-
Total Support Services	\$ 5,261,127	\$ 2,584,850	\$ 2,382,284	\$ 4,967,134	\$ 293,993		\$ 4,966,863	\$ 4,634,358
Enterprise and Community Services								
3360 SIT Team	5,000	5,000	-	-	-	-	-	-
Total Enterprise and Community Services	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -		\$ -	\$ -
Other Requirements								
5100 Debt Service	-	-	-	-	-	-	-	-
5200 Transfers of Funds	239,173	-	239,173	239,173	-	100.00%	256,600	238,808
6000 Contingency	50,000	-	-	-	50,000	0.00%	50,000	-
7000 Unappropriated Ending Fund Balance	150,000	-	-	-	150,000	0.00%	150,000	-
Total Other Requirements	\$ 439,173	\$ -	\$ 239,173	\$ 239,173	\$ 200,000		\$ 456,600	\$ 238,808
Total Requirements	\$ 12,164,090	\$ 5,217,251	\$ 6,077,063	\$ 11,289,314	\$ 869,776		\$ 11,416,606	\$ 10,437,097

Jefferson School District 14J
 Appropriations
 For the Fiscal Year 2025-2026
 As of 1/31/2026

General Fund (100)	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
1000 Instruction	\$ 6,458,790	\$ -	\$ 2,627,401	\$ 3,455,606	\$ 6,083,007	\$ 375,783
2000 Support Services	\$ 5,261,127	\$ -	\$ 2,584,850	\$ 2,380,582	\$ 4,965,432	\$ 295,695
3000 Community Services	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
5200 Transfers	\$ 239,173	\$ -	\$ -	\$ 239,173	\$ 239,173	\$ -
6000 Contingency	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Sub Total	\$ 12,014,090	\$ -	\$ 5,217,251	\$ 6,075,360	\$ 11,292,612	\$ 721,478
Special Revenue Funds						
1000 Instruction	\$ 1,944,507	\$ -	\$ 698,644	\$ 817,495	\$ 1,516,139	\$ 428,368
2000 Support Services	\$ 287,149	\$ -	\$ 82,899	\$ 89,349	\$ 172,249	\$ 114,901
3000 Community Services	\$ 600,084	\$ -	\$ 291,879	\$ 220,908	\$ 512,787	\$ 87,297
Sub Total	\$ 2,831,740	\$ -	\$ 1,073,422	\$ 1,127,753	\$ 2,201,175	\$ 630,565
ASB Funds						
1000 Instruction	\$ 297,950	\$ -	\$ 65,311	\$ 20,297	\$ 85,608	\$ 212,342
5200 Transfers	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500
Sub Total	\$ 310,450	\$ -	\$ 65,311	\$ 20,297	\$ 85,608	\$ 224,842
Debt Service						
5100 Debt Service	\$ 1,900,344	\$ -	\$ 401,140	\$ 1,523,538	\$ 1,924,678	\$ (24,334)
6000 Contingency	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
7000 Unappropriated	\$ 77,160	\$ -	\$ -	\$ -	\$ -	\$ 77,160
Sub Total	\$ 2,047,504	\$ -	\$ 401,140	\$ 1,523,538	\$ 1,924,678	\$ 122,826
Capital Fund						
2000 Support Services	\$ 41,926	\$ -	\$ -	\$ -	\$ -	\$ 41,926
4000 Facilities Acquisition	\$ 345,656	\$ -	\$ 18,549	\$ -	\$ 18,549	\$ 327,107
5000 Facilities Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 387,582	\$ -	\$ 18,549	\$ -	\$ 18,549	\$ 369,033
Total Appropriations	\$ 17,591,366	\$ -	\$ 6,775,673	\$ 8,746,948	\$ 15,522,621	\$ 2,068,745
Total Unappropriated	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ 17,741,366	\$ -	\$ 6,775,673	\$ 8,746,948	\$ 15,522,621	\$ 2,218,745

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: From Check Date: 01/01/2026 To: 01/31/2026 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 999

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
580	A&E Security	Basic Monitoring - District Wide	\$116.22
0	Amazon Capital Services, Inc	Supplies/Gen Class - Office supplies & Staff room supplies	\$21.16
0	Amazon Capital Services, Inc	Supplies/Gen Class - Office supplies & Staff room supplies	\$162.00
0	Amazon Capital Services, Inc	Supplies/Gen Class - Office supplies & Staff room supplies	\$30.59
0	Amazon Capital Services, Inc	Supplies for DO	\$39.88
0	Amazon Capital Services, Inc	Supplies for DO	\$59.88
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$317.94
0	Amazon Capital Services, Inc	Elem Paper Supplies/envelopes - Copy Paper	\$101.45
0	Amazon Capital Services, Inc	Elem Paper Supplies/envelopes - Copy Paper	\$62.00
0	Amazon Capital Services, Inc	Supplies/Gen Class	(\$54.99)
0	Amazon Capital Services, Inc	Supplies/Gen Class - Office supplies & Staff room supplies	\$44.63
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year.	\$89.97
0	Amazon Capital Services, Inc	Custodial Supplies	\$20.99
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$69.29
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year	\$91.10
0	Amazon Capital Services, Inc	Supplies/Gen Class- Office supplies	\$52.99
0	Amazon Capital Services, Inc	Open PO for office supplies & supplies for meetings for the school year.	\$163.84
0	Amazon Capital Services, Inc	Custodial Supplies	\$59.98
0	Amazon Capital Services, Inc	Supplies/Gen Class - Small white boards, supplement materials., misc	\$28.21
0	Amazon Capital Services, Inc	Supplies/Gen Class - Office supplies & Staff room supplies	\$26.99
552	Arc Electric Group, Inc	MS/Repairs & Maintenance Services	\$406.25
552	Arc Electric Group, Inc	MS/Repairs & Maintenance Services	\$267.15
611	Brass Plumbing, Inc.	HS/Repairs & Maintenance Services	\$415.85
553	Canon Financial Services	DO Printing	\$3,149.41

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 01/01/2026 **To:** 01/31/2026 **Voucher:** ALL
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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
612	Canon Financial Services	DO Printing	\$2,542.70
0	Cardmember Services	Computer Software - Special Programs	\$136.69
0	Cardmember Services	Maintenance Supplies	\$294.00
613	Carolina Biological Supply	blood typing kit	\$155.16
554	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$481.81
555	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$48.37
614	Century Link	Voice Over IP portion for phone service - remaining on Century Link	\$75.15
556	CitiBank	Office supplies	\$162.44
556	CitiBank	Office supplies	\$98.43
557	City Of Jefferson	Water and Sewer Elementary School	\$696.04
557	City Of Jefferson	Water and Sewer Middle School	\$679.53
557	City Of Jefferson	Water and Sewer High School	\$679.53
558	D & W Automotive	Supplies/Auto: Parts and Supplies for Student Automotive Related Projects: Hand tools, nuts, bolts, paints, welding gas & supplies, batteries, power tool consumables (cutting/grinding discs), lubricants, glues/epoxies, silicone gasket maker, air compressor accessories, markers, electrical wiring, other parts/supplies as needed	\$31.04
0	First Student, Inc.	Van Fuel Charge	(\$57.37)
0	First Student, Inc.	Home to School	\$67,498.13
0	First Student, Inc.	Transportation Special Ed	\$12,033.59
0	First Student, Inc.	Reim Trans Gen Class Elementary School	\$306.00
0	First Student, Inc.	Reim Trans Gen Class Middle School	\$239.00
0	First Student, Inc.	Reim Trans Gen Class High School	\$420.25
0	First Student, Inc.	Nonreim Tran MS Athletics	\$1,185.23
0	First Student, Inc.	Home to School	\$3,081.85
560	Freres Building Supply	Repairs and Maintenance District Wide	\$59.30
561	Garrett Hemann Robertson P.C.	Legal Services Sped	\$2,144.00

Jefferson School District 14J

Approval of Bills Report

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
585	Garrett Hemann Robertson P.C.	Legal Services Sped	\$772.00
585	Garrett Hemann Robertson P.C.	Legal Services Sped	\$281.00
562	Garten Services Inc.	Confidential Shred Service	\$365.00
563	Government Ethics Commission	Annual billing for Oregon Government Ethics Commissions - Based on Senate Bill 10	\$1,684.40
565	Home Depot Credit Services	Maintenance Supplies	\$197.19
616	IXL Learning	IXL subscription	\$831.25
586	Lawrence Company	Quarterly Unemployment Services	\$100.00
617	Linguistic Services	SPED Translation Services	\$544.00
617	Linguistic Services	SPED Translation Services	\$570.60
568	Northwest Regional ESD	CRIS Background Checks	\$302.85
569	NW Natural Gas	DO-Old MS / Oil and Gas	\$2,407.32
569	NW Natural Gas	ES Oil and Gas	\$1,974.42
569	NW Natural Gas	MS Oil and Gas	\$1,224.48
569	NW Natural Gas	HS Oil and Gas	\$733.33
570	Office Depot	Construction Paper, Copy Paper	\$251.03
619	Pacific Power	DO Electricity	\$2,625.12
619	Pacific Power	ES Electricity	\$7,364.00
619	Pacific Power	MS Electricity	\$2,309.38
619	Pacific Power	HS Electricity	\$17,212.79
571	Pacific Sanitation	ES Garbage	\$369.95
571	Pacific Sanitation	MS Garbage	\$575.00
571	Pacific Sanitation	HS Garbage	\$549.50
571	Pacific Sanitation	ES Garbage	(\$369.95)
571	Pacific Sanitation	MS/Garbage	(\$575.00)
571	Pacific Sanitation	HS Garbage	(\$549.50)
573	Purchase Power	District Wide Postage	\$756.00

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 01/01/2026 **To:** 01/31/2026 **Voucher:** ALL
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Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
0	Pye-Ficker, Wendy Bea	Supplies/Gen Class general Classroom material/ student supplies. Please direct deposit	\$100.00
592	Sidney Irrigation Co-Op	OTHER CONTRACTED SERVICES	\$370.00
574	Sierra Springs	Water and Cooler Rental District Office Wide	\$74.94
0	Strahan, Nancy Ann	Supplies/Gen Class-As needed throughout the year	\$100.00
575	Truax Corporation	Dist Vehicles Pupil Trans	\$242.97
575	Truax Corporation	Maint Vehicles Fuel	\$136.16
575	Truax Corporation	Grounds - Fuel	\$33.85
577	Valley Fire Control	Repairs and Maintenance District Wide	\$316.00
577	Valley Fire Control	Repairs and Maintenance District Wide	\$301.25
577	Valley Fire Control	Repairs and Maintenance District Wide	\$456.50
577	Valley Fire Control	Repairs and Maintenance District Wide	\$406.75
578	Verizon Wireless	JHS Principal Cell 503.509.8302	\$39.58
578	Verizon Wireless	Superintendent Cell Phone 541.971.7973	\$39.58
621	Verizon Wireless	JHS Principal Cell 503.509.8302	\$39.60
621	Verizon Wireless	Superintendent Cell Phone 541.971.7973	\$39.60
579	Willamette ESD	Nurse Services - Sped	\$22,958.25
579	Willamette ESD	Psych Services	\$9,477.12
579	Willamette ESD	behavior services	\$21,935.85
595	Willamette ESD	Sub Services - Elementary	\$5,049.30
595	Willamette ESD	Sub Services - Middle	\$1,662.96
595	Willamette ESD	Sub Services - High School	\$4,638.35
595	Willamette ESD	Instr Serv/-Spec Ed	\$3,678.36
595	Willamette ESD	Sped	\$277.16
595	Willamette ESD	Sub Services - Elementary	\$573.14
595	Willamette ESD	Sub Services - Middle	\$424.72
595	Willamette ESD	Sub Services - High School	\$2,914.02
595	Willamette ESD	Instr Serv/-Spec Ed	\$2,862.49

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: From Check Date: 01/01/2026 To: 01/31/2026 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 999 Page Break

Exclude Invoice Description

Check Number	Vendor	Description	Amount
100 - General Fund			
595	Willamette ESD	Sped	\$554.32
595	Willamette ESD	Sub Services - Elementary	\$3,464.50
595	Willamette ESD	Sub Services - Middle	\$1,681.78
595	Willamette ESD	Sub Services - High School	\$4,188.18
595	Willamette ESD	Instr Serv/-Spec Ed	\$2,302.19
595	Willamette ESD	Sped	\$3,190.79
595	Willamette ESD	Sub Services - Elementary	\$2,060.32
595	Willamette ESD	Sub Services - Middle	\$3,064.15
595	Willamette ESD	Sub Services - High School	\$3,880.02
595	Willamette ESD	Instr Serv/-Spec Ed	\$1,021.60
595	Willamette ESD	Sped	\$1,057.56
595	Willamette ESD	Sub Services - Elementary	\$3,160.83
595	Willamette ESD	Sub Services - Middle	\$354.16
595	Willamette ESD	Sub Services - High School	\$1,344.74
595	Willamette ESD	Instr Serv/-Spec Ed	\$314.80
595	Willamette ESD	Sped	\$850.23
597	Willamette ESD	Sub Services - Elementary	\$3,464.50
597	Willamette ESD	Sub Services - Middle	\$5,017.13
597	Willamette ESD	Sub Services - High School	\$5,657.05
597	Willamette ESD	Instr Serv/-Spec Ed	\$2,893.94
597	Willamette ESD	Sped	\$1,415.25
Total for 100 - General Fund			\$271,326.35
210 - Title 2A - Quality Teacher			
0	Cardmember Services	Travel/registration - Hotel expences for 2 nights = \$347.52, Food expencc = \$40.00	\$379.03
Total for 210 - Title 2A - Quality Teacher			\$379.03
215 - IDEA Part B			

Jefferson School District 14J

Approval of Bills Report

Fiscal Year: 2025-2026

Criteria: **From Check Date:** 01/01/2026 **To:** 01/31/2026 **Voucher:** ALL
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Exclude Invoice Description

Check Number	Vendor	Description	Amount
215 - IDEA Part B			
595	Willamette ESD	IDEA Sub Costs	\$2,840.90
595	Willamette ESD	IDEA Sub Costs	\$138.58
595	Willamette ESD	IDEA Sub Costs	\$494.44
597	Willamette ESD	IDEA Sub Costs	\$315.66
Total for 215 - IDEA Part B			\$3,789.58
222 - Title IV Safe Drug Free Schools			
0	Amazon Capital Services, Inc	HeartStart Philips AED Defibrillator - JHS	\$1,522.00
0	Amazon Capital Services, Inc	AED Defibrillator Cabinet - JES	\$75.99
Total for 222 - Title IV Safe Drug Free Schools			\$1,597.99
235 - Measure 98			
0	Amazon Capital Services, Inc	snacks/supplies for clubs	\$70.15
578	Verizon Wireless	JHS - TOSA/Dean 541.971.7978	\$39.58
621	Verizon Wireless	JHS - TOSA/Dean 541.971.7978	\$39.60
595	Willamette ESD	High School Success	\$277.16
596	Willamette ESD	Willamette Promise	\$822.16
Total for 235 - Measure 98			\$1,248.65
250 - Child Nutrition Programs			
0	Cardmember Services	Supplies	\$137.40
559	Franz Bakery	Franz bread products	\$45.64
615	Franz Bakery	Franz bread products	\$595.82
0	Short, Sharon D	Supplies	\$24.00
0	Sysco	Sysco foods	\$4,986.58
0	Sysco	Sysco foods	\$3,989.09
0	Sysco	Sysco foods	\$4,321.41
576	Umpqua Dairy Products Co.	Dairy milk products	\$567.86
593	Umpqua Dairy Products Co.	Dairy milk products	\$1,268.85

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Check Number	Vendor	Description	Amount
250 - Child Nutrition Programs			
620	Umpqua Dairy Products Co.	Dairy milk products	\$426.75
595	Willamette ESD	Food Service	\$49.49
595	Willamette ESD	Food Service	\$69.28
595	Willamette ESD	Food Service	\$69.28
597	Willamette ESD	Food Service	\$69.28
Total for 250 - Child Nutrition Programs			\$16,620.73
252 - Student Success Act			
564	Graduation Alliance Inc	Online Computer Software	\$3,411.04
594	Verizon Wireless	Hot Spots for Alt Ed	\$75.10
Total for 252 - Student Success Act			\$3,486.14
255 - Co-Curricular Fund			
0	Cardmember Services	Supplies/Materials	\$192.00
583	David Douglas High School	Referees/Officials	\$150.00
0	First Student, Inc.	Nonreim Trans HS Athletics	\$1,809.30
584	Game One	Repairs/Equipment	\$251.90
566	Jano's Trophies	Supplies/Materials	\$260.00
588	OCCA - Tracy Brandt	Referees/Officials	\$225.00
590	Philomath High School	Referees/Officials	\$150.00
591	Scio High School	Referees/Officials	\$250.00
Total for 255 - Co-Curricular Fund			\$3,288.20
272 - Middle School ASB			
0	Broadhurst, Sara L	Counseling Exp	\$49.99
582	Bulk Bookstore	Library Books for LA Classes	\$850.95
556	CitiBank	MS/Gotcha Supplies for the Gotcha store for the year as needed	\$103.44
556	CitiBank	MS/ASB Open PO for purchases throughout the year	\$30.12
556	CitiBank	8th Grade Class Account Deposit for Oaks Park Trip on June 4, due 12/18	\$630.00

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Check Number	Vendor	Description	Amount
272 - Middle School ASB			
0	Hart, Anna Marie	MS/ASB	\$83.76
567	Mendez, Brooke A	MS Parent Teacher Committee Supplies	\$74.46
618	Mendez, Brooke A	MS Parent Teacher Committee Supplies	\$16.87
618	Mendez, Brooke A	MS Parent Teacher Committee Supplies	\$58.04
Total for 272 - Middle School ASB			\$1,897.63
273 - High School ASB			
0	Amazon Capital Services, Inc	JAC/Jefferson Auto Club- Tools & Supplies for student automotive projects and activities: Safety Glasses x80, LED rechargeable WORKLIGHTS x10 (\$161), UPHOLSTERY threads, bobbins, bobbin cases & springs, walking feet for sewing piping (\$220), SUPPLIES, scuff pads, body filler spreaders (\$167), TOOLS: air reel rollers, ratcheting crimping tool, wire cutters/strippers, knife sharpeners, drill bit sharpener, digital camera for documenting student project progress (\$570)	(\$9.99)
0	Amazon Capital Services, Inc	mini marshmallows	\$7.00
0	Amazon Capital Services, Inc	JAC/Jefferson Auto Club- Tools & Supplies for student automotive projects and activities: Safety Glasses x80, LED rechargeable WORKLIGHTS x10 (\$161), UPHOLSTERY threads, bobbins, bobbin cases & springs, walking feet for sewing piping (\$220), SUPPLIES, scuff pads, body filler spreaders (\$167), TOOLS: air reel rollers, ratcheting crimping tool, wire cutters/strippers, knife sharpeners, drill bit sharpener, digital camera for documenting student project progress (\$570)	\$86.97
0	Amazon Capital Services, Inc	10 pack of masking tape	\$53.18
0	Amazon Capital Services, Inc	100 pack of wooden dowels	\$57.98
0	Amazon Capital Services, Inc	10 pack of blank records	\$38.94
0	Amazon Capital Services, Inc	HS/YEARBOOK	\$55.15
0	Amazon Capital Services, Inc	120 pack of cups	\$8.58

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Exclude Invoice Description

Check Number	Vendor	Description	Amount
273 - High School ASB			
0	Amazon Capital Services, Inc	JAC/Jefferson Auto Club- Tools & Supplies for student automotive projects and activities: Safety Glasses x80, LED rechargeable WORKLIGHTS x10 (\$161), UPHOLSTERY threads, bobbins, bobbin cases & springs, walking feet for sewing piping (\$220), SUPPLIES, scuff pads, body filler spreaders (\$167), TOOLS: air reel rollers, ratcheting crimping tool, wire cutters/strippers, knife sharpeners, drill bit sharpener, digital camera for documenting student project progress (\$570)	(\$9.99)
581	Blick Art Materials	One Pound Yarn	\$21.58
581	Blick Art Materials	Dowels - Pkg of 12, 1/2" x 36"	\$35.07
0	Cardmember Services	Concessions	\$200.00
0	Cardmember Services	Concessions	\$486.48
0	Cardmember Services	box of a dozen krispy kreme doughnuts	\$576.00
0	Cardmember Services	Life Skills High School Culinary	\$94.68
556	CitiBank	HS/YEARBOOK	\$639.99
556	CitiBank	HS/LIONS DEN	\$542.23
587	Mid-Willamette Valley YMCA	HS/GRAD NITE/deposit on site	\$1,000.00
572	Petty Cash - Jeri Blomberg	\$50 for a cash box	\$50.00
589	Petty Cash - Jeri Blomberg	HS/ASB	\$30.00
Total for 273 - High School ASB			\$3,963.85
300 - Debt Service Funds			
0	Oregon Department of Energy	SELP Loan Interest	\$242.96
0	Oregon Department of Energy	SELP Loan Principal	\$5,507.04
Total for 300 - Debt Service Funds			\$5,750.00
Grand Total:			\$313,348.15

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
271.0000.9701.013.701.000 ASB	6,475.66	.00	.00	6,475.66	.00	6,475.66
271.0000.9701.013.702.000 Library	1,488.63	585.00	(1,566.78)	506.85	.00	506.85
271.0000.9701.013.703.000 Faculty Account	701.10	.00	.00	701.10	.00	701.10
271.0000.9701.013.704.000 JES 1st Grade Field Trip - Fund Bal	410.50	711.00	(278.50)	843.00	(275.00)	568.00
271.0000.9701.013.705.000 JES 2nd Grade Field Trip - Fund bal	214.00	642.00	.00	856.00	(446.00)	410.00
271.0000.9701.013.706.000 PE - Beg Fund Bal	3,292.44	.00	.00	3,292.44	.00	3,292.44
271.0000.9701.013.707.000 5th Grade Promotion	708.50	.00	.00	708.50	.00	708.50
271.0000.9701.013.708.000 JES 5th Grade Field Trips - Fund Bal	425.00	641.50	.00	1,066.50	.00	1,066.50
271.0000.9701.013.709.000 JES KG Field Trip - Fund Balance	566.65	737.00	(300.50)	1,003.15	.00	1,003.15
271.0000.9701.013.710.000 PTO Field Trip funds	399.64	.00	.00	399.64	(377.00)	22.64
271.0000.9701.013.711.000 BFB Keegan's Garden	429.69	.00	.00	429.69	.00	429.69
271.0000.9701.013.712.000 JES 3rd Grade Field Trip - Fund Bal	657.13	641.50	.00	1,298.63	.00	1,298.63
271.0000.9701.013.713.000 Field Trips-Beg Balance	893.94	.00	.00	893.94	.00	893.94
271.0000.9701.013.714.000 JES Garden - Beg Balance	611.84	.00	.00	611.84	.00	611.84
271.0000.9701.013.715.000 JES 4th Grade Field Trip - Beg Balance	395.00	642.00	.00	1,037.00	.00	1,037.00
271.0000.9701.013.716.000 Explore - Sullivan	723.56	.00	249.99	973.55	.00	973.55
271.0000.9701.013.717.000 JES Life Skills Field Trip - Fund Bal	65.00	135.00	.00	200.00	.00	200.00
271.0000.9701.013.730.000 Music	6,128.95	173.40	(1,099.37)	5,202.98	.00	5,202.98
271.0000.9701.013.731.000 Donation - United Way	2,452.84	.00	.00	2,452.84	.00	2,452.84
271.0000.9701.013.732.000 Carnival	.00	.00	.00	.00	.00	.00
271.0000.9701.013.733.000 Read-a-Thon fund raising	459.69	.00	.00	459.69	.00	459.69

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271.0000.9701.013.734.000 Social & Emotional Learning - Fund Bal	.00	.00	(16.97)	(16.97)	(45.99)	(62.96)
GRAND TOTALS	27,499.76	4,908.40	(3,012.13)	29,396.03	(1,143.99)	28,252.04

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273.0000.9701.002.170.000 Hardship Athletics	3,300.00	.00	.00	3,300.00	.00	3,300.00
273.0000.9701.002.217.000 Student Technology Fee	80.00	.00	.00	80.00	.00	80.00
273.0000.9701.002.230.000 Athletics	10,438.27	3,564.52	(10,319.45)	3,683.34	(1,151.00)	2,532.34
273.0000.9701.002.231.000 Baseball	2,824.09	1,736.00	(500.00)	4,060.09	(550.11)	3,509.98
273.0000.9701.002.232.000 Boys Basketball	(389.79)	210.00	.00	(179.79)	(140.00)	(319.79)
273.0000.9701.002.233.000 Girls Basketball	1,613.60	840.00	(500.00)	1,953.60	(945.00)	1,008.60
273.0000.9701.002.234.000 US Hispanic Leadership Institute	.00	.00	.00	.00	.00	.00
273.0000.9701.002.235.000 Football	2,926.88	2,821.30	(700.80)	5,047.38	(1,784.83)	3,262.55
273.0000.9701.002.236.000 Rally	1,946.78	6,753.00	(2,613.86)	6,085.92	(1,200.00)	4,885.92
273.0000.9701.002.237.000 Softball	4,871.06	125.00	(500.00)	4,496.06	.00	4,496.06
273.0000.9701.002.238.000 Track	1,391.27	1,840.00	(490.00)	2,741.27	.00	2,741.27
273.0000.9701.002.239.000 Volleyball	9,519.11	75.00	(2,170.87)	7,423.24	.00	7,423.24
273.0000.9701.002.240.000 Wrestling	194.52	400.00	.00	594.52	(100.00)	494.52
273.0000.9701.002.241.000 Track Go Fund Me	1,044.74	1,668.00	.00	2,712.74	.00	2,712.74
273.0000.9701.002.243.000 Girls Soccer	.00	.00	.00	.00	.00	.00
273.0000.9701.002.244.000 Boys Soccer	1,615.63	.00	(500.00)	1,115.63	.00	1,115.63
273.0000.9701.002.290.000 College Credit Now BFB	2,460.50	570.00	(20.00)	3,010.50	.00	3,010.50
273.0000.9701.002.728.000 AVID	13,200.15	.00	.00	13,200.15	.00	13,200.15
273.0000.9701.002.730.000 Media Productions	158.24	.00	.00	158.24	.00	158.24
273.0000.9701.002.731.000 Life Skills High School	1,877.70	494.00	(775.73)	1,595.97	(1,724.27)	(128.30)
273.0000.9701.002.732.000 Jefferson Auto Club	333.90	2,000.00	(990.85)	1,343.05	(127.15)	1,215.90
273.0000.9701.002.740.000 Concessions	2.73	6,329.50	(5,751.36)	580.87	(2,534.88)	(1,954.01)
273.0000.9701.002.741.000 ASB	9,095.56	1,970.00	(3,755.27)	7,310.29	(553.54)	6,756.75

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273.0000.9701.002.742.000 Library	1,649.59	542.12	(99.28)	2,092.43	(50.72)	2,041.71
273.0000.9701.002.743.000 Faculty Account	382.84	.00	.00	382.84	.00	382.84
273.0000.9701.002.745.000 Class of 2026	2,878.48	75.00	(149.15)	2,804.33	(300.00)	2,504.33
273.0000.9701.002.747.000 Class of 2029	.00	.00	452.99	452.99	.00	452.99
273.0000.9701.002.748.000 Class of 2028	250.00	.00	126.00	376.00	.00	376.00
273.0000.9701.002.749.000 Grad Nite	1,930.10	2,687.52	(1,000.00)	3,617.62	(1,010.00)	2,607.62
273.0000.9701.002.751.000 Book Security	.00	.00	.00	.00	.00	.00
273.0000.9701.002.752.000 Towel & Locker	2,095.74	180.00	.00	2,275.74	.00	2,275.74
273.0000.9701.002.753.000 Hardship	4,657.93	.00	(300.00)	4,357.93	.00	4,357.93
273.0000.9701.002.754.000 Revolving Office	202.97	126.00	(125.28)	203.69	.00	203.69
273.0000.9701.002.761.000 Horticulture	.00	.00	.00	.00	.00	.00
273.0000.9701.002.762.000 Drama	1,742.81	.00	.00	1,742.81	(460.00)	1,282.81
273.0000.9701.002.763.000 FFA	25,756.75	1,638.00	(2,799.00)	24,595.75	(916.42)	23,679.33
273.0000.9701.002.765.000 Metals	2,315.80	140.00	.00	2,455.80	.00	2,455.80
273.0000.9701.002.766.000 Music	2,893.21	1,215.00	(1,950.00)	2,158.21	(485.00)	1,673.21
273.0000.9701.002.767.000 MEChA Club	232.50	.00	.00	232.50	.00	232.50
273.0000.9701.002.768.000 Equestrian	.00	.00	.00	.00	.00	.00
273.0000.9701.002.769.000 Woods	8,217.47	190.00	.00	8,407.47	.00	8,407.47
273.0000.9701.002.770.000 Yearbook	2,316.85	108.20	(695.14)	1,729.91	(51.85)	1,678.06
273.0000.9701.002.772.000 Math	234.84	.00	.00	234.84	.00	234.84
273.0000.9701.002.773.000 Staff Development	2,114.79	.00	.00	2,114.79	.00	2,114.79
273.0000.9701.002.774.000 Beginning Foods	100.00	20.00	.00	120.00	.00	120.00
273.0000.9701.002.775.000 Art Club	2,204.26	500.00	(737.13)	1,967.13	(69.99)	1,897.14

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273.0000.9701.002.776.000 Class of 2027	345.08	.00	130.00	475.08	.00	475.08
273.0000.9701.002.777.000 HS/FBLA	.00	.00	.00	.00	.00	.00
273.0000.9701.002.779.000 Honor Society	333.09	1,010.85	(716.38)	627.56	(93.42)	534.14
273.0000.9701.002.780.000 Spanish Club	3,438.86	205.00	.00	3,643.86	.00	3,643.86
273.0000.9701.002.781.000 Science Club	213.40	300.00	.00	513.40	.00	513.40
273.0000.9701.002.782.000 Lions Den	8,420.41	4,300.00	(7,129.86)	5,590.55	(1,105.42)	4,485.13
273.0000.9701.002.783.000 Wellness	873.63	.00	(65.33)	808.30	(34.67)	773.63
GRAND TOTALS	144,306.34	44,634.01	(44,645.75)	144,294.60	(15,388.27)	128,906.33

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272.0000.9701.001.000.000 ASB Beginning Fund Balance	88.00	.00	.00	88.00	.00	88.00
272.0000.9701.001.242.000 Life Skills - Lions Mart	800.00	.00	.00	800.00	.00	800.00
272.0000.9701.001.710.000 MS Parent Teacher Committee	2,089.79	356.41	(701.16)	1,745.04	(842.34)	902.70
272.0000.9701.001.721.000 ASB	2,844.78	480.85	(1,266.98)	2,058.65	(1,586.12)	472.53
272.0000.9701.001.722.000 Library	1,497.85	6.00	(1,624.09)	(120.24)	(222.61)	(342.85)
272.0000.9701.001.723.000 Faculty Account	505.67	.00	.00	505.67	.00	505.67
272.0000.9701.001.724.000 JMS Band Camp	150.00	.00	.00	150.00	.00	150.00
272.0000.9701.001.725.000 General Fees	138.07	710.00	(100.00)	748.07	.00	748.07
272.0000.9701.001.726.000 School Wide Fundraiser	.00	.00	.00	.00	.00	.00
272.0000.9701.001.727.000 Gotcha	1,108.91	901.25	(761.96)	1,248.20	(535.85)	712.35
272.0000.9701.001.728.000 MS - Hardship	20.00	.00	.00	20.00	.00	20.00
272.0000.9701.001.729.000 Whaley - Elective	706.14	310.00	.00	1,016.14	.00	1,016.14
272.0000.9701.001.730.000 Music	2,084.79	2,095.00	(4,940.93)	(761.14)	(14.61)	(775.75)
272.0000.9701.001.731.000 Counseling	360.06	.00	(139.98)	220.08	(175.01)	45.07
272.0000.9701.001.732.000 Larson-Art	1,311.37	820.00	(875.73)	1,255.64	(124.27)	1,131.37
272.0000.9701.001.733.000 Chitwood-Pottery	820.57	250.00	(1,660.02)	(589.45)	(625.01)	(1,214.46)
272.0000.9701.001.734.000 National Junior Honor Society-NJHS	376.99	386.03	(70.94)	692.08	(379.06)	313.02
272.0000.9701.001.737.000 Choir	60.00	100.00	.00	160.00	.00	160.00
272.0000.9701.001.739.000 Hart-Elective	1,078.95	310.00	(849.68)	539.27	(350.32)	188.95
272.0000.9701.001.740.000 Hasty-Elective	601.64	945.00	(268.56)	1,278.08	(31.44)	1,246.64
272.0000.9701.001.741.000 8th Grade Class Account	1,754.61	.00	(712.83)	1,041.78	.00	1,041.78
272.0000.9701.001.742.000 JMS Art Fund	.00	.00	.00	.00	.00	.00

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272.0000.9701.001.743.000 7th Grade Class Account	15.00	.00	.00	15.00	.00	15.00
272.0000.9701.001.745.000 6th Grade Class Account	.00	.00	.00	.00	.00	.00
272.0000.9701.001.747.000 Donations	.00	2,040.00	(89.99)	1,950.01	(410.01)	1,540.00
272.0000.9701.001.770.000 Yearbook	1,587.23	.00	.00	1,587.23	.00	1,587.23
GRAND TOTALS	20,000.42	9,710.54	(14,062.85)	15,648.11	(5,296.65)	10,351.46

End of Report



Superintendent Update – February 2026

Hart's Nursery

I wanted to take this opportunity to publicly thank Harts Nursery for their recent donation to the high school. A couple of weeks ago, they spent two days updating the greenhouse for the high school's agriculture program. The poly film covering was removed and replaced on the 20 x 40-foot greenhouse and a new blower fan was installed. Additionally, new ground cover cloth was also installed in the greenhouse and along the outside walkways of the greenhouse. Mrs. Pierce-Cummings did send out a post thanking them for their donations and for supporting our high school, but I wanted to make sure that you were aware of the project, and I wanted to publicly thank them for their donation as well. We appreciate the support and donations!!!

Advocacy Day

February 17, 2026, is Advocacy Day at the Oregon State Capitol and I will be spending the day with other superintendents and educational leaders learning about COSA's Legislative Priorities, receiving advocacy training, and meeting with key elected leaders. I will provide an oral report of the day's activities at the board meeting.

Strategic Plan

I have included in the board packet a presentation that I will be sharing regarding my suggestions on how to proceed with the strategic planning process.

PACE Board of Trustees

As you know, I am currently serving as the Chair for the PACE Board of Trustees. I will be attending the Association for Governmental Risk Pools Governance Conference in Nashville, Tennessee from March 1 – 4. I will be out of the office beginning February 27 and will return on March 5. As always, I will be available via phone, email or text if needed during this time.

Jefferson School District

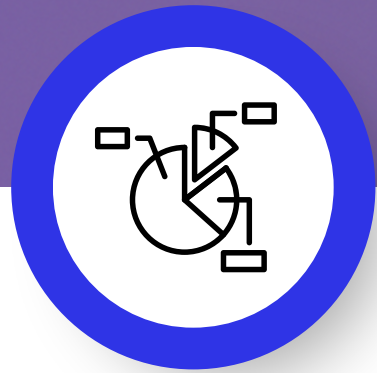
2026-2031 STRATEGIC PLAN: PROCESS & TIMELINE

STEPS FOR THE STRATEGIC
PLANNING PROCESS

Dawn Moorefield



PROCESS DEFINED



Data Collecting

Determine data to be collected

STEP 01



Connect with Audiences

Identify key groups and begin collecting data

STEP 02



Mission and Vision Statements

Review and revise mission and vision statements

STEP 03



Set Priorities and Goals; Develop Strategies

Set priorities and establish goals; develop strategies to meet goals

STEP 04

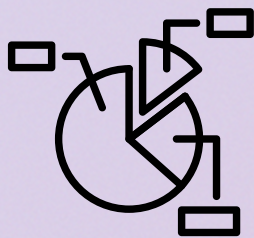


Board Approval

Present strategic plan to board for approval

STEP 05

DATA TO BE COLLECTED



Data Collection

Determine what questions to ask and data to collect

Describe what we believe is important as we educate our students

What do we want/value for our students?

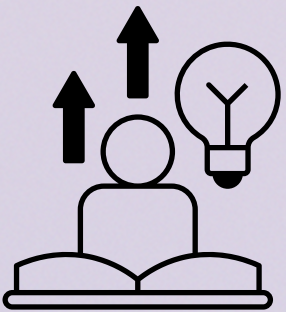


What do we do well?

Share current data. Groups identify what we are currently doing well.

Share current data. Groups identify what we need to improve upon.

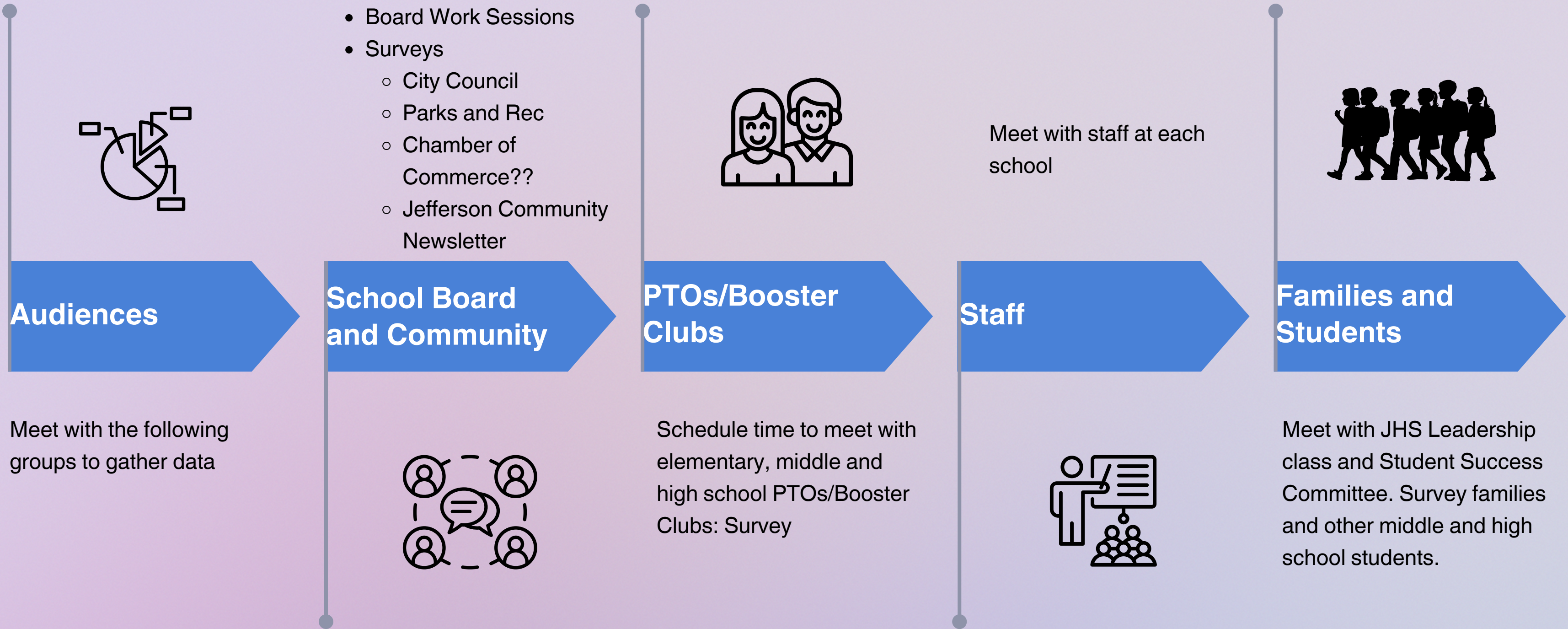
What do we need to improve?



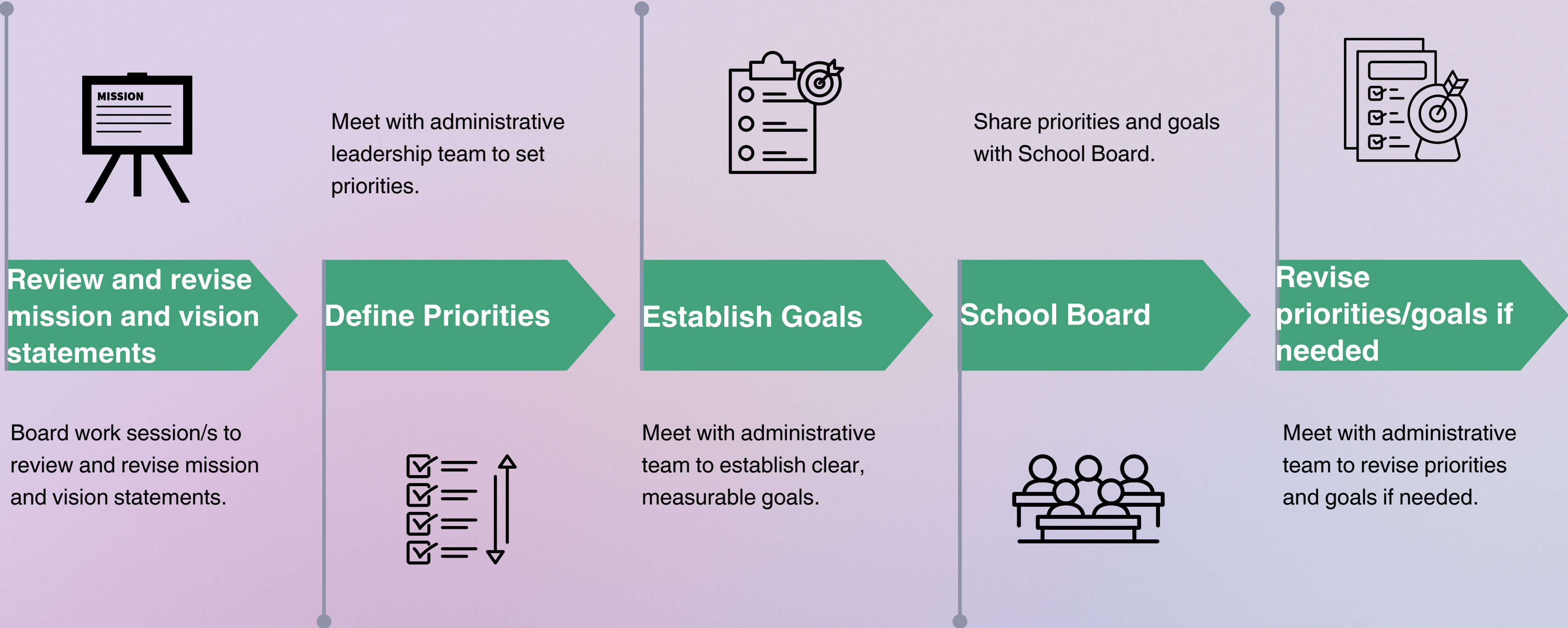
Uncover opportunities for innovation

Groups identify if there are opportunities to do things differently or be innovative.

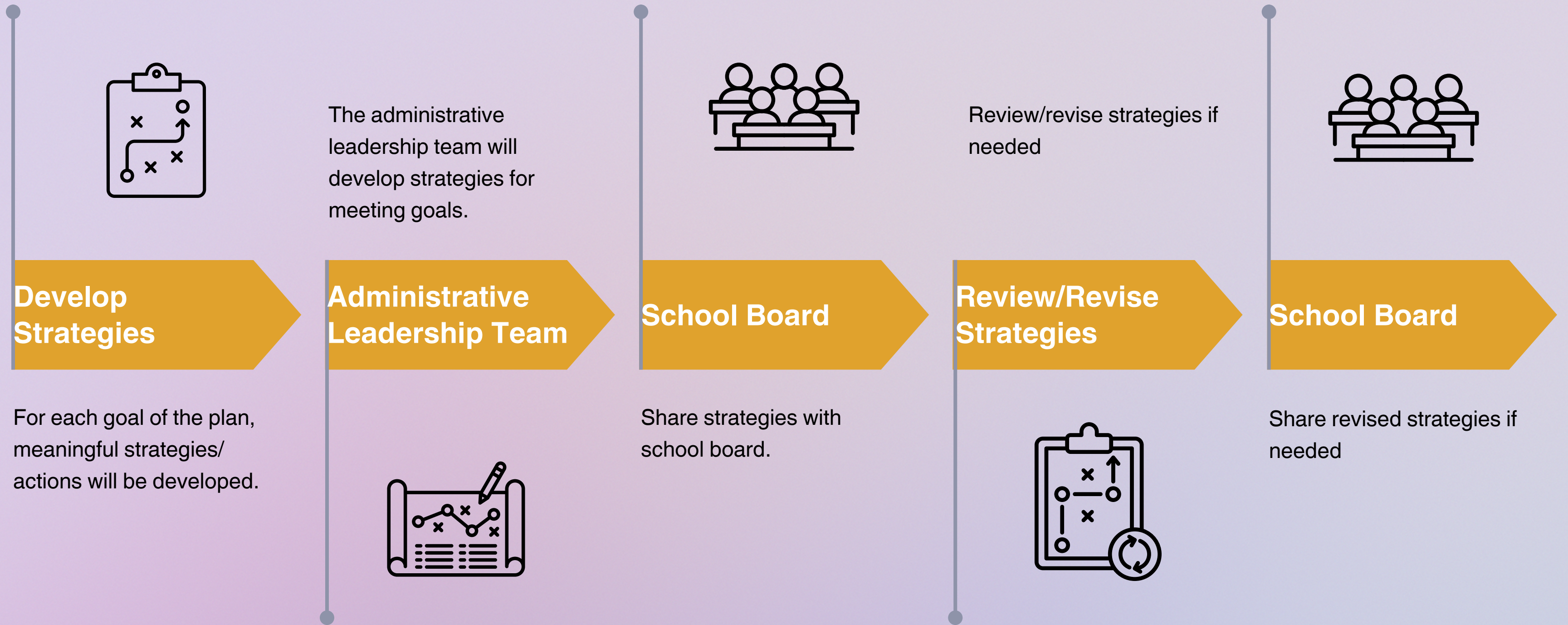
AUDIENCES



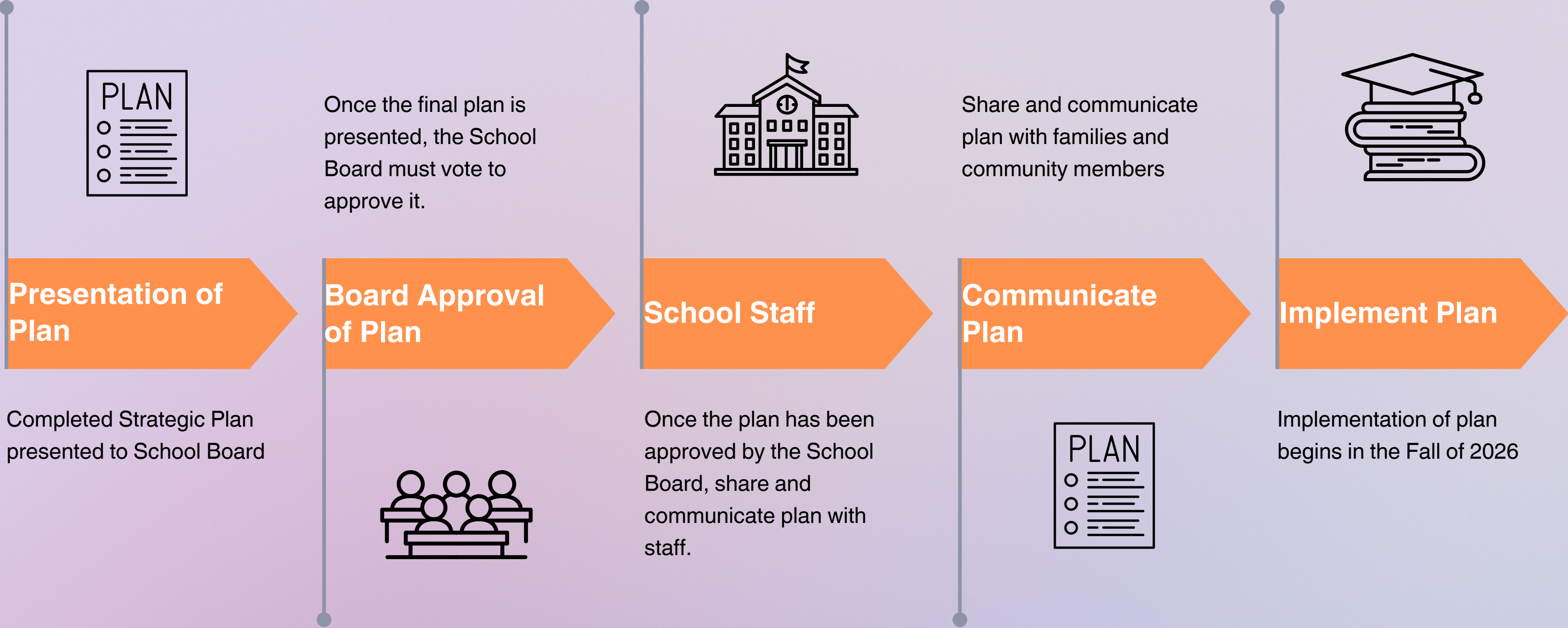
MISSION, VISION, PRIORITIES AND GOALS



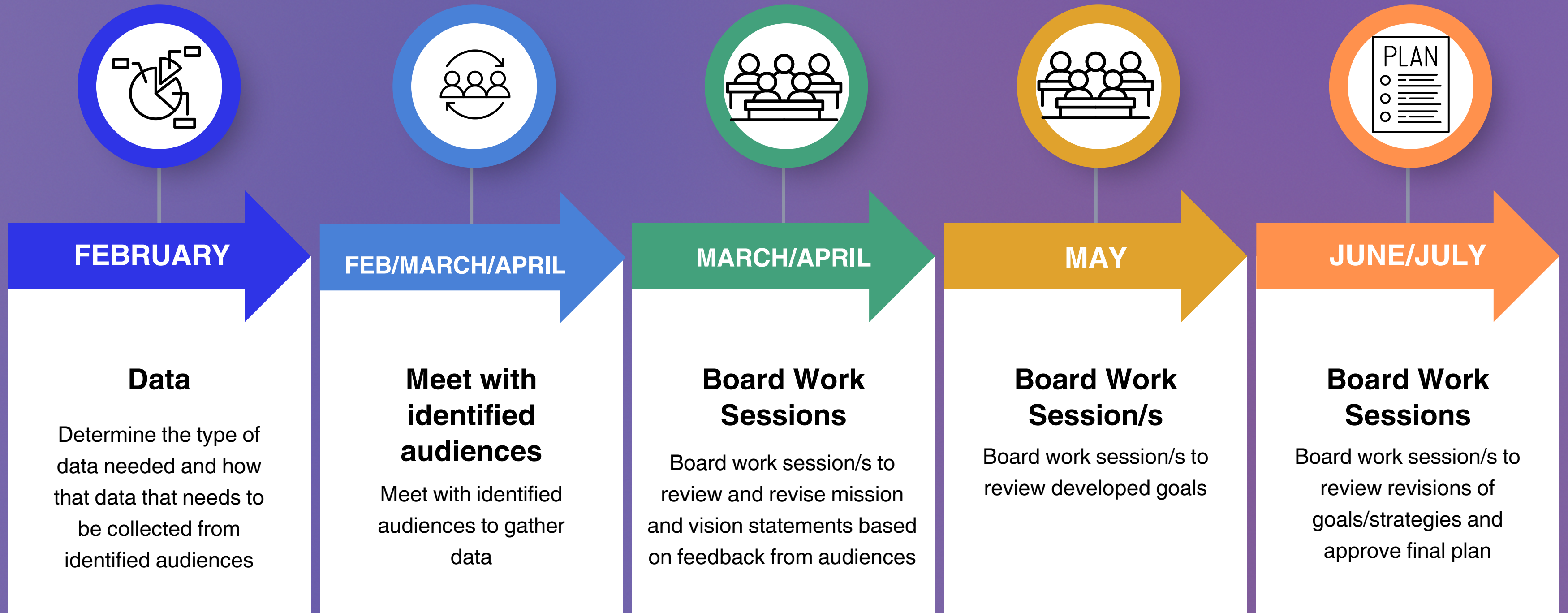
STRATEGY DEVELOPMENT



FINAL STRATEGIC PLAN



STRATEGIC PLANNING PROCESS TIMELINE



AUGUST



Present final and
approved plan to
staff and
community

SEPTEMBER





Jefferson School District 14J

1328 N 2nd Street
Jefferson, OR 97352
541.327.3337 - phone
541.327.2960 - fax

Building Administrators Update – Student Services / Special Education

This report provides an update on key metrics and ongoing initiatives within the Student Services and Special Education departments for February 2026

Special Education

- **Current Enrollment:** As of this report, there are **123 students** identified under the Individuals with Disabilities Education Act (IDEA).
- **Nine students** are currently being evaluated for special education.
- The Oregon Department of Education’s Cyclical Monitoring findings are being reviewed by the SPED team.
- Incoming Kinder transition IEP meetings are currently being scheduled.
- MANDT training is ongoing.

Section 504

- **Current Enrollment:** There are currently **33 students** identified under Section 504, receiving accommodations to ensure equitable access to education.
- 504 Case management training and check-ins occur monthly.

McKinney-Vento Homeless Assistance Act

- **Current Enrollment:** there are currently **8 students** qualified for McKinney-Vento and receiving services.
- Students must be requalified at the beginning of each school year.
- Student qualification is an ongoing process throughout the academic year.

Talented and Gifted (TAG) Program

- **Currently Identified Students:** 9 students are formally identified within the Talented and Gifted program.
- **In process of identification:** 7 students are in the process of being identified under TAG
- New TAG coordinator training is being developed and will soon be implemented in order to increase TAG identification.

Katrina Womack

Student Services Director
Jefferson School District
Phone: 541-327-3337 ext. 2000



Nutrition Services Department

Board Report

February 19th, 2026

To: The Board Chair and Board of Directors,

When visiting our schools and touring through the cafeteria at breakfast or lunch, you may have noticed the wide variety of fruits and vegetables the meal program offers students to enhance their student health experience each day. The Garden Bar not only looks fresh and enticing, it is surrounded by a very complex system of compliance, controls and nutrition targets. The Garden Bar is an essential part of our school meal program, designed to increase student consumption of fruits and vegetables while adhering to strict federal and state regulations. It is a carefully managed offering that prioritizes ODE compliance, cost control and waste reduction. The fruits and vegetables offered must strictly align with requirements of the USDA National School Lunch Program and ODE Child Nutrition Programs.

It is a daily balancing act that includes but not limited to:

- Following the offer vs serve $\frac{1}{2}$ cup requirement on each tray
- Navigating the meal pattern for daily and weekly nutrition requirements with fruit and vegetable subgroups such as : dark green, red/orange, legumes, starch and other
- Monitoring student take rates to increase favorites when possible and seasonal
- Planning and rotating items to keep things enticing for students.
- Maintaining all food safety and handling protocols
- Ordering only from approved vendors
- Maximizing fresh fruit and vegetable selections through USDA DOD Fresh
- Watching the fluctuating market to ensure the best prices when ordering fruits and vegetables to align with budget targets
- Implementation of waste reduction strategies for day to day operations

Our Garden Bars have a kid friendly focus ensuring students are offered a balanced nutrient dense diet.

With the ever rising cost of food and the changing environments, like weather, many things can alter the financial landscape for a Garden Bar. Prices for produce can fluctuate from one week to the other. I adjust and flex to keep the bars within our budget when possible. High cost, low-yield or non-compliant items sometimes requested are specifically excluded because they are not reimbursable, may put the entire program at risk in an audit and could strain lean budgets.

While fully complying with state and federal regulations and maintaining the fiscal health of the nutrition program, our Garden Bars are so much more than meets the eye. Careful planning goes into the choices available with concerted effort to provide students with appealing, nutritious options.

This fall the Nutrition Department and a devoted team of JES staff planned and implemented new breakfast strategies with our goal to feed more student's breakfast. JES breakfast became a focus area especially where last year statistics show daily lunch participation of 69.02%, was 31% higher on average than breakfast. When all first breakfasts are free to students during the school day, a breakfast participation of 37.58% was very low. Knowing the importance and impact breakfast has for improving cognitive function and academic performance, we set out to align our goals only to see substantial results. More to come in the slide report during the board presentation.

Good news: JSD received additional CEP incentive payment funds in August \$11,335.30 and September \$11,229.25 These payments address the gap between federal free and paid rates, covering both the remaining 10% of meals not previously eligible and claims from the quarter where full supplementation was approved.

Plus, in August, the Nutrition Department received a Farm to CNP grant of \$3,500.00 to reimburse us for local food purchases.

We are excited to announce that in December, ODE awarded us an **additional \$2,023.00 equipment grant** for JES! These funds will go directly toward enhancing our equipment at JES, providing even better resources for our students.

Thank you for your time and your continued investment in our school nutrition initiatives.

Sincerely,

JSD Child Nutrition Director

Sharon Short

JSD 14J FACILITIES REPORT

February 19, 2026

1. Completed Projects and Purchases

- Crow's Nest renovation
- 2x new electric basketball hoists at JHS gymnasium
- New sump pump installed at JES old boiler room
- JES office remodel
- Key machine purchased and operating – cutting costs
- JHS gymnasium partial roof repair
- Welding shop lighting replacement/cleaning with scissor lift
- Major tree trimming in front of JES
- IPM statewide training hosted at JHS this year

2. Ongoing projects

- JHS exclusion work – exterior kitchen completed, interior weight room completed

3. Upcoming projects

- JES rooms 1-5 window safety film installation – planned for Spring Break
- Stump grinding at JES playground

4. Important Information

- ODE has completed our school facility condition assessments. We will be receiving a report soon outlining all our facility needs to include deferred maintenance and capital outlay. The assessment focused on all aspects of our facilities including roofing, flooring, HVAC, plumbing, lighting, and machinery.



Jefferson High School

2200 Talbot Rd SE
Jefferson, OR 97352
541.327.3337 - phone
541.327.1867 - fax

Jefferson High School Athletics - Board Report, February 2026

Team Reports -

Boys Basketball - Winless on the year but much improvement from beginning to the end. We were in the toughest league top to bottom in the state and we played a lot of underclassmen. We are looking forward to them getting better in the coming years.

Wrestling -

7 Boys placed at the district meet with 4 of them going to state. The girls will have their district meet on Saturday February 21 at Molalla High School. We have 8 girls participating and all of them have a great chance of placing at district in the top 5 of their weight classes. We are thinking that 3-4 might have a good chance to make it to state. The state wrestling meet takes place on February 27-28 at Memorial Coliseum in Portland.

Cheer -

They competed at the OSAA Championships and competed well for a team that only had a few weeks to adjust their routine after people stepped away from the team for various reasons. They will compete at the OCCA Championships at the Salem fairgrounds on Sunday February 22. They invite all to come and watch them perform.

Girls Basketball -

Ranked #10 in the state right now. They will compete at Amity High School on Saturday February 21. They are in a good position to make the state playoffs whether they win or lose. We will know when and who they play on Sunday February 22.

Soccer Team -

We will know what classification we will be participating in soon (like April or May). If the boys soccer stays 3A/2A/1A, we will coOp with Crosshill Christian and keep that relationship going. If OSAA decides that we will go in the 3A division only, Santiam Christian has reached out for a cooperative team sponsorship as they do not have enough for a team. It is also possible that OSAA says we cannot co-op with Crosshill, meaning we would work with Santiam Christian if that scenario arises.

Facilities -

Weight Room - We are looking at March to give the weight room our new look with different weight lifting stations that allow for more access and easier flow.

Team Room - Girls Side

Lockers have been started and once we have the weight room done we will install those and look at giving that room a fresh coat of paint.

Track/Stadium/Field Update -

We have found a videographer to come out and interview our alumni, current athletes, and future High School athletes about the importance of having a new track/stadium, field facility. This process could be done by April and then we will look at opportunities to get this video out to the public. One of them is the Heroes Day Parade.

Parks and Rec may be interested in partnering for a bond in the near future for our track/stadium/field and some of their needs.

Doug Naugle
JHS Athletics Director



RESOLUTION NO. 2025-2026 (26.02.001)

TO PROCLAIM CLASSIFIED APPRECIATION WEEK

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson School District Board of Directors proclaims March 2-6, 2026, to be CLASSIFIED EMPLOYEE APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the Jefferson School District 14J Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted this 19th day of February 2026.

VOTE:

_____ In Favor

_____ Opposed

_____ Abstention

_____ Absent

Chair, Jefferson School District Board of Directors

Attest: _____

2026-27 SCHOOL CALENDAR

PARENTS/STUDENTS



Jefferson School District
1328 N. 2ND St – Jefferson, OR 97352
jefferson14j.com

JULY 2026						
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- ★ Aug 31 First Day of School (Grades 1-5, 6 & 9)
- ★ Sept 1 First Day of School (Grades 7, 8 & 10-12)
- Aug 31-Sept 3 Kindergarten Assessments/Soft Start
- Sept 4 No School
- Sept 7 Labor Day – No School
- ★ Sept 8 First Day of School (Kindergarten)
- Oct 9 Inservice Day – No School
- Oct 14 Early Release – P/T Conferences 4pm-8pm
- Oct 15 Parent/Teacher Conferences 8am – 8pm
- Oct 16 No School
- Nov 6 Grading Day – No School
- Nov 11 Veteran’s Day- No School
- Nov 23-27 Thanksgiving Break – No School
- Dec 21 – Jan 1 Winter Break – No School
- Jan 18 Martin Luther King Jr. Day – No School
- Jan 29 Grading Day – No School
- Feb 15 President’s Day – No School
- March 10 Early Release – P/T Conferences 4pm-8pm
- March 11 Parent/Teacher Conferences 8am – 8pm
- March 12 No School
- March 22-26 Spring Break – No School
- Apr 12 Grading Day – No School
- May 31 Memorial Day – No School
- June 4 JHS Graduation
- ★ June 8 8th Grade Promotion
- June 9 JES Last Day of School – 12:30 Dismissal
5th Grade Promotion (AM)
- June 10* JMS/JHS Last Day of School – 12:30 Dismissal

No School
 Early Release

*Dates may be extended due to unplanned closures

2026-27 SCHOOL CALENDAR

STAFF



Jefferson School District
1328 N. 2ND St – Jefferson, OR 97352
jefferson14j.com

JULY 2026						
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July 3	Independence Day Observed
Aug 24	Teacher Work Day – Licensed only
Aug 25	District Inservice Day – All Staff
Aug 26	Professional Development – All Staff
Aug 27	Professional Development – Licensed only
Aug 28	Teacher Work Day – Licensed only
★ Aug 31	First Day of School (Grades 1-5, 6 & 9)
★ Sept 1	First Day of School (Grades 7, 8 & 10-12)
Aug 31-Sept 3	Kindergarten Assessments/Soft Start
Sept 4	No School – Non-contract day
Sept 7	Labor Day- Paid Holiday
★ Sept 8	First Day of School (Kindergarten)
Oct 9	Inservice Day – Licensed only
Oct 14	Early Release – P/T Conferences 4pm-8pm
Oct 15	Parent/Teacher Conferences 8am – 8pm
Oct 16	No School – Conference hours payback
Nov 6	Qtr 1 (44 days) Grading Day–Licensed only
Nov 11	Veteran’s Day- Paid Holiday
Nov 23-27	Thanksgiving Break
Nov 26	Thanksgiving Day – Paid Holiday
Dec 21 – Jan 1	Winter Break
Dec 25	Christmas Day – Paid Holiday
Jan 1	New Year’s Day – Paid Holiday
Jan 18	Martin Luther King Jr. Day
Jan 29	Qtr 2 (42 days) Grading Day–Licensed only
Feb 15	President’s Day
March 10	Early Release – P/T Conferences 4pm-8pm
March 11	Parent/Teacher Conferences 8am – 8pm
March 12	No School - Conference hours payback
March 22-26	Spring Break
Apr 12	Qtr 3 (42 days) Grading Day–Licensed only
May 31	Memorial Day – Paid Holiday
★ June 4	JHS Graduation
★ June 8	8 th Grade Promotion
June 9*	JES Last Day of School – 12:30 Dismissal 5 th Grade Promotion (AM)
June 10*	JMS/JHS Last Day of School – 12:30 Dismissal
June 11*	Qtr 4 (42 days) Grading Day–Last Day for Teachers
June 18	Juneteenth Observed

No School
 Early Release

*Dates may be extended due to unplanned closures

JANUARY 2027						
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Jefferson School District 14J

1328 North 2nd Street Jefferson, OR 97352 •541-327-3337 •Fax 541-327-2960
www.jefferson14j.com

2025-26 BUDGET CALENDAR FOR FISCAL YEAR 2026-27

February 19, 2026	Approval of Fiscal Year 2026-2027 Budget Calendar - Review Open Budget Committee Vacancies
May 1, 2026	Publish Notice of Budget Committee Meeting (5-30 days prior to Budget Meeting) (also start to publish website)
May 4, 2026	Early Release of Budget Document (10 days prior to Budget Meeting)
May 12, 2026	Budget Committee Meeting/Budget Approval 6:00 PM
May 19, 2026	Subsequent Budget Committee Meeting (if needed)
May 29, 2026	Publish Budget Summary (5 – 30 days prior to Budget Hearing)
June 18, 2026	Budget Hearing, Adoption, Levy Taxes, Appropriations (No later than June 30, 2026)
July 15, 2026	Levy Certified To Assessor (No later than July 15, 2026)*
September 30, 2026	Send Copy of all Budget Documents to County Clerk (No later than September 30, 2026)*

Meeting Time 6 PM

*ORS 305.820(2) states that if any deadline that needs to be filed to tax collector or county falls on a weekend of holiday, then the deadline is extended to the next business day.



Jefferson School District 14J

1328 North 2nd Street Jefferson, OR 97352 • 541-327-3337 • Fax 541-327-2960
www.jefferson14j.com

2025-2026 BUDGET COMMITTEE FOR FISCAL YEAR 2026-27

ELECTED MEMBERS

Teri Mitchell – 6/2027
Carole Vickery – 6/2027
Kevin Smith – 6/2029
Terry Kamlade – 6/2029
Tracy Roe – 6/2029

APPOINTED MEMBERS – 3 YEAR TERM

~~Suzanne Dwire – 6/2025~~ VACANT
~~Sara McCulloch – 6/2025~~ VACANT
Larry Wells – 6/2026
Mike Mendez – 6/2026
Kaye Jones – 6/2027



Join the Jefferson School District Budget Committee

The Jefferson School District 14J is seeking two dedicated community members to fill vacancies on its Budget Committee. This is a vital opportunity to help shape the district's financial future and support local students.

- **How to Apply:** Pick up an application at the Jefferson School District Office at 1328 N. 2nd Street Jefferson, OR 97352. Or you can request one by calling 541-327-3337 (ext. 1051).
- **Contact:** Interested residents can email Jennifer Oertel, Executive Assistant, at jennifer.oertel@jefferson.k12.or.us.



Three-year term beginning: _____

Deadline Filing Date: _____

Jefferson School District 14J Budget Committee Member Application

Name: _____

Spouse Name: _____

Address: _____

Telephone (h): _____

Telephone (cell): _____

Employer: _____

Telephone (w): _____

Address: _____

Family (names & ages of children):

_____	_____	_____
_____	_____	_____
_____	_____	_____

School & Community Activities: _____

Are you a registered voter? Yes No

How long have you resided in the district? _____

Are you a U.S. Citizen of Oregon? Yes No

Why are you interested in serving on the Budget Committee? _____

Date: _____

Signature: _____

Please complete and return to:

*Jefferson School District 14J – District Office
1328 N. 2nd Street, Jefferson, OR 97352
Jennifer.Oertel@jefferson.k12.or.us*