



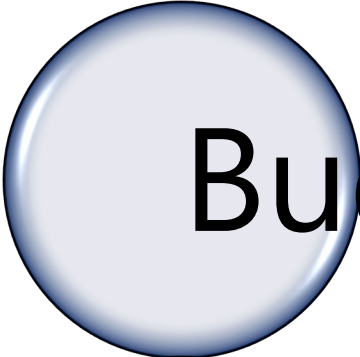
Roanoke County Public Schools Principal Meeting

February 17, 2026

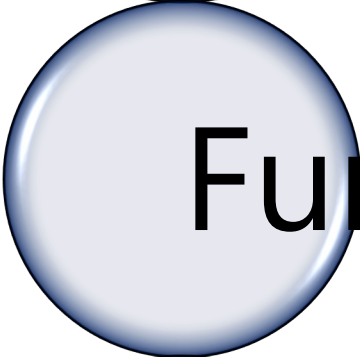
Budget Overview & Finance Updates



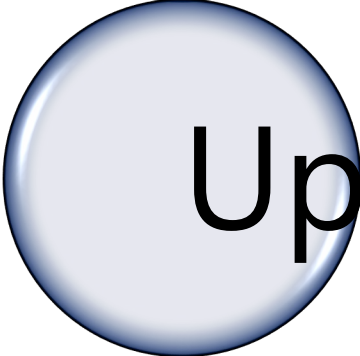
Agenda



Budget Overview



Fundraising & Crowdfunding



Update on System Changes



Budget Overview



Budget Process



Planning

Establish goals and estimate the resources needed to achieve them

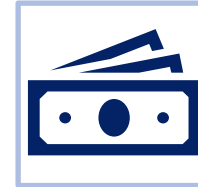
Set calendar
Forecast revenues
Identify priorities
Budget meetings
Public hearing
Communications



Adoption

Legislative approval establishes legal spending authority

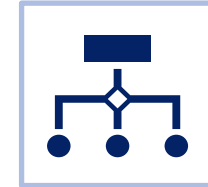
School Board
Board of Supervisors



Execution

Funds are obligated and spent under internal controls

Load budget
Operations
Monthly reporting



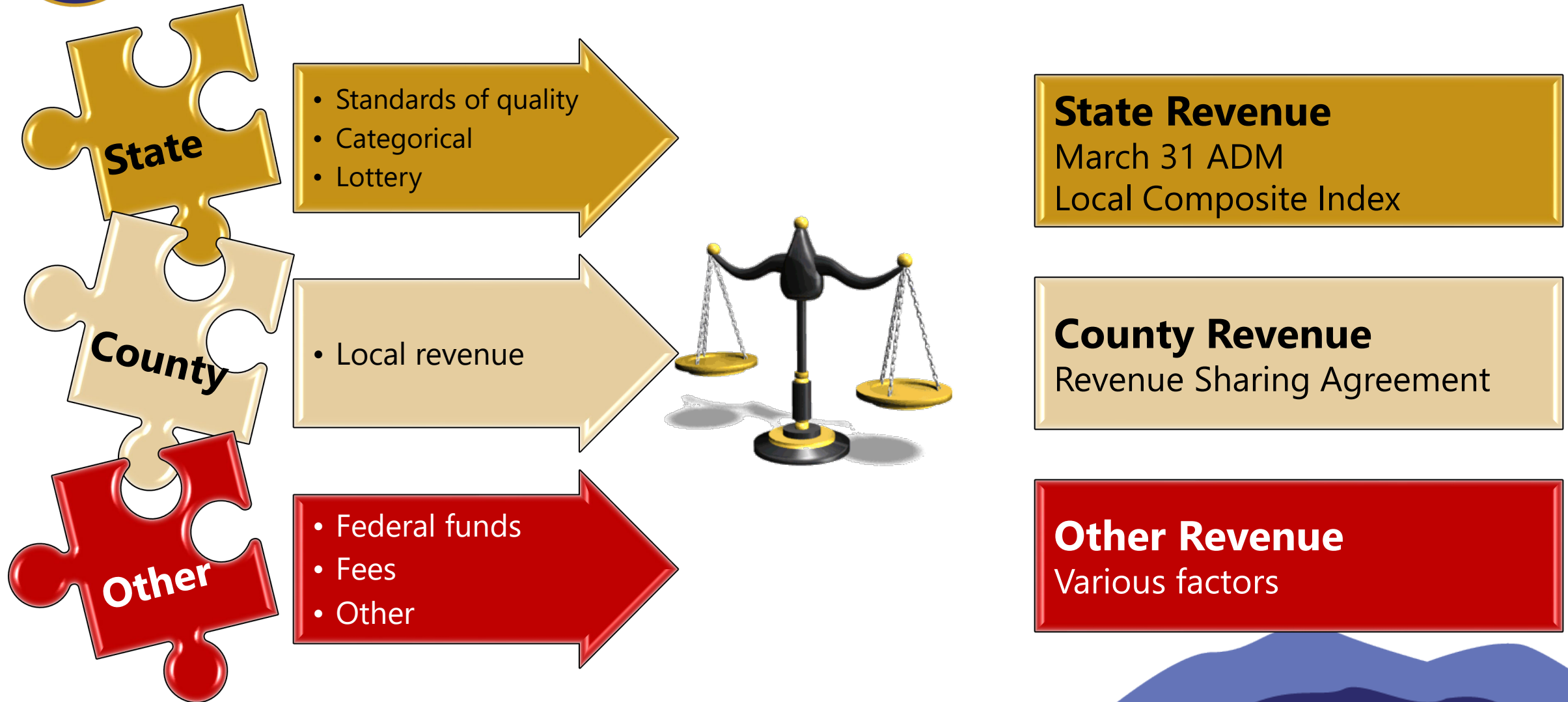
Evaluation

Results are audited, analyzed, and used to improve the next cycle

Annual audit
ACFR
Year-end carryover

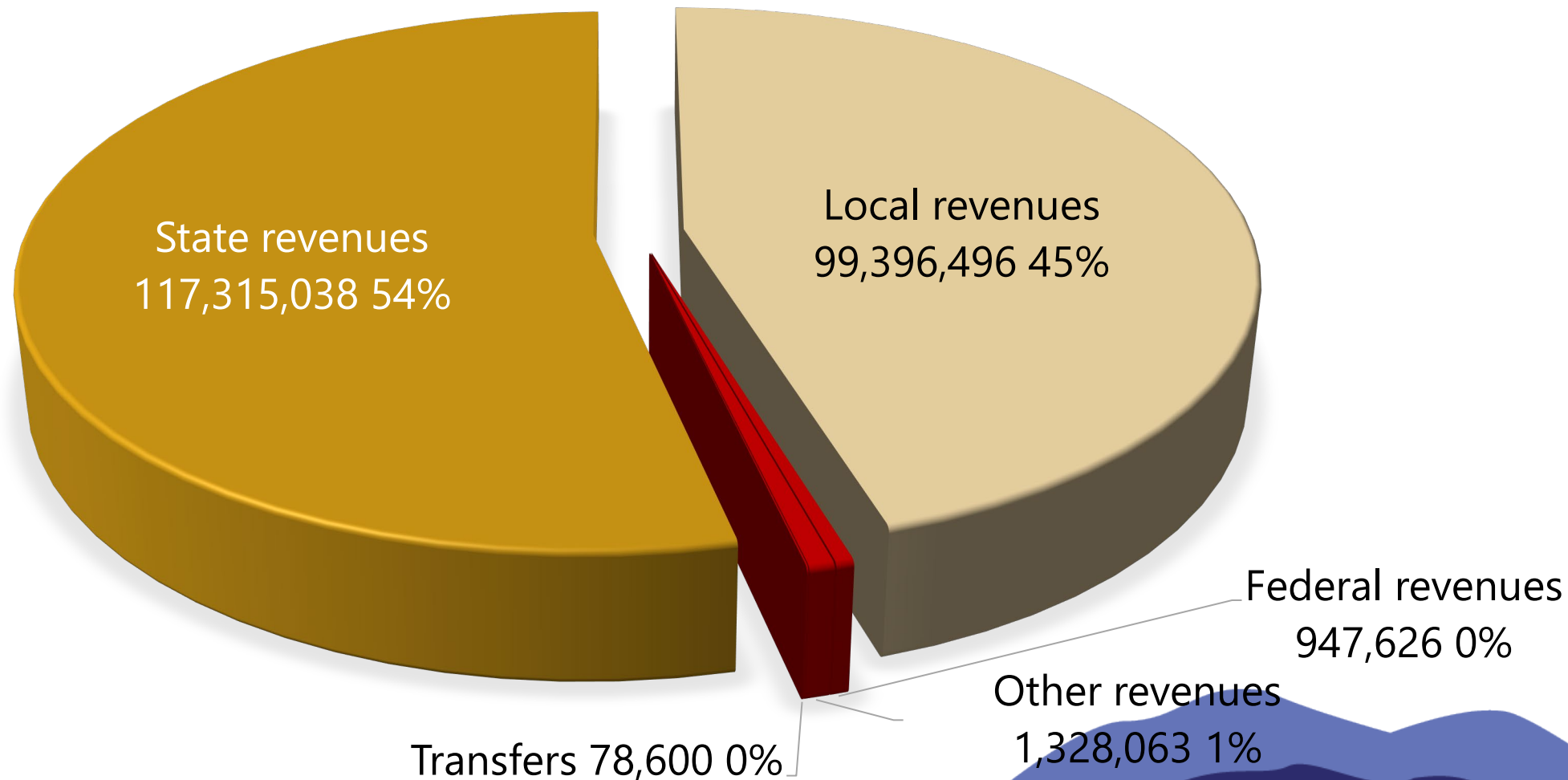


Revenues



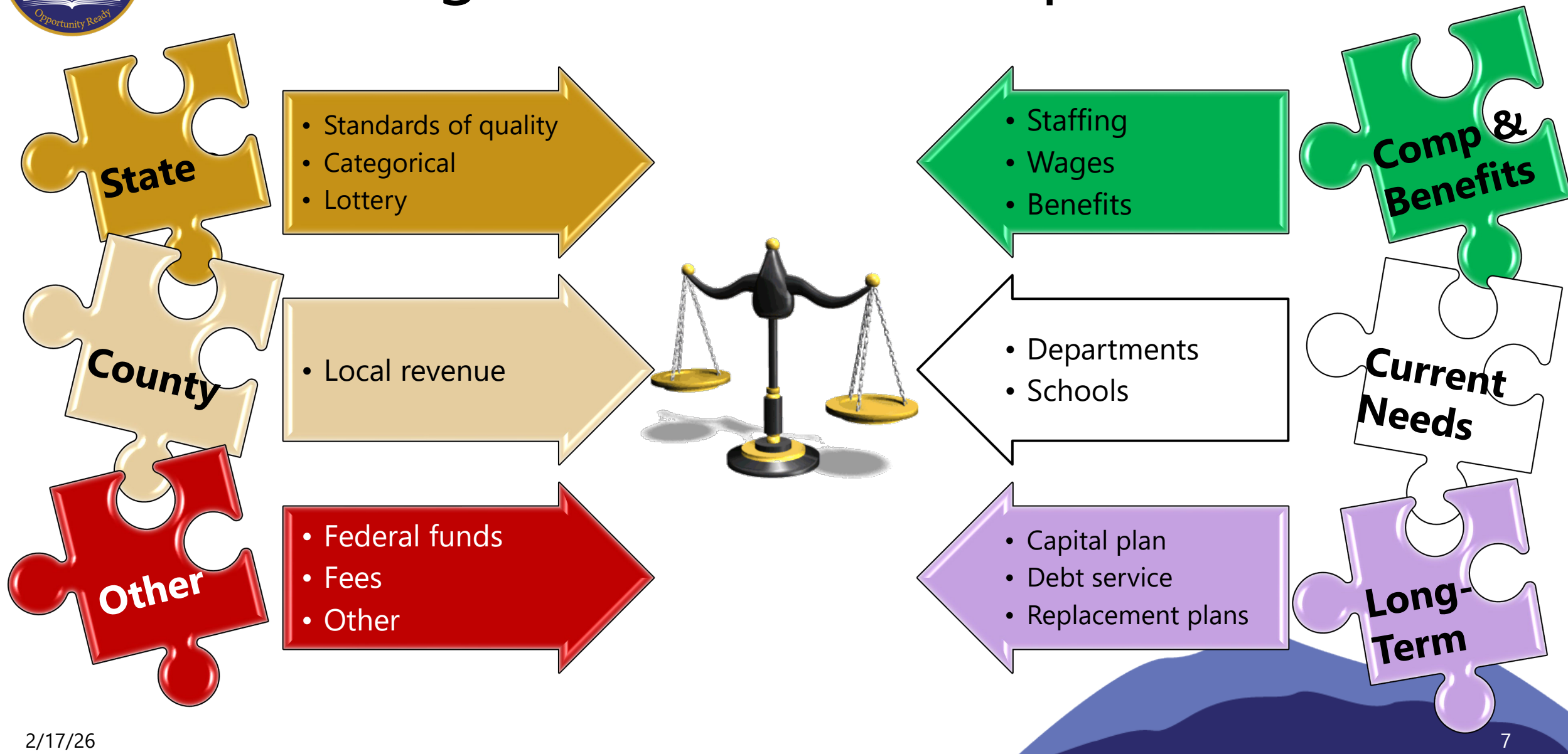


2026 General Fund Revenues



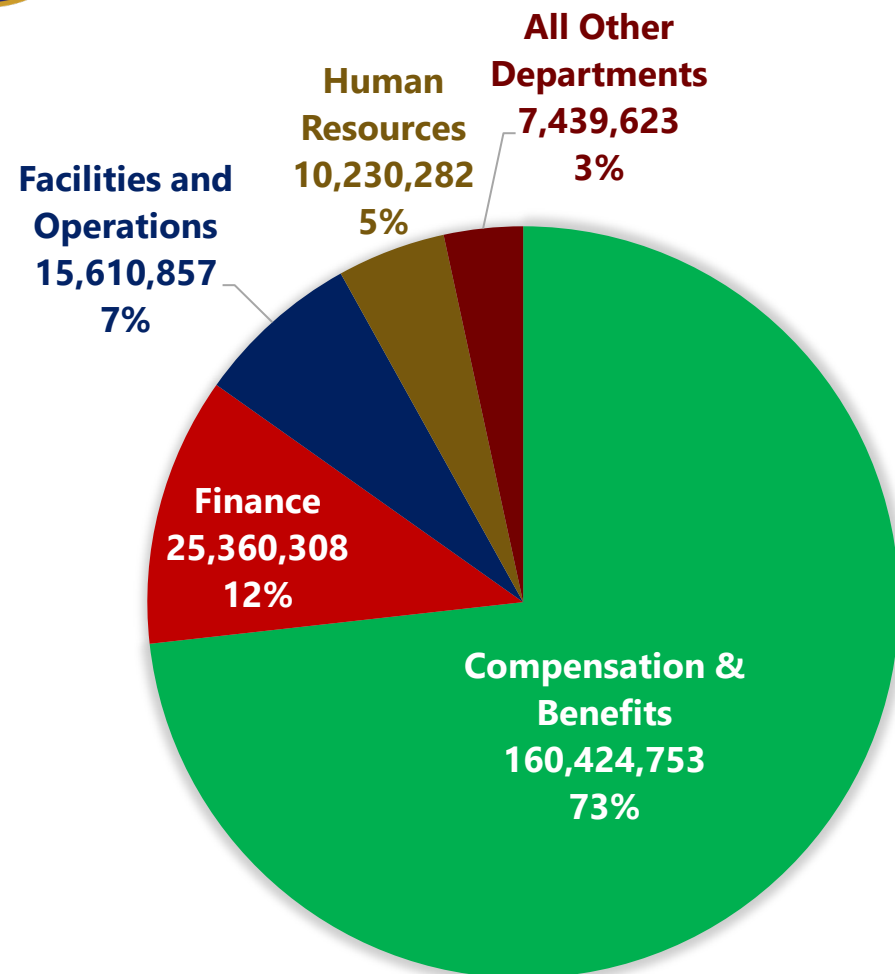
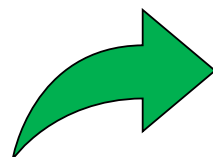


Balancing Revenues and Expenditures





2026 General Fund Expenditures



Wages
114,412,386

VRS
18,959,354

Health
17,368,850

Taxes
8,744,976

Dental
611,479

Other
327,708



Let's Review Pay Scales

Roanoke County Public Schools Teacher, Librarian, School Counselor Annual Salary - 200 Day Contract 7.33 Hours Per Day					
Year	BACHELOR (T1)	BA+12 T2 (T1 + \$600)	BA+24 T3 (T1 + \$1,200)	MASTER T4 (T1 + \$2,400)	DOCTOR T5 (T1 + \$4,000)
1	\$47,938	\$48,538	\$49,138	\$50,338	\$51,938
2	\$48,705	\$49,305	\$49,905	\$51,105	\$52,705
3	\$49,485	\$50,085	\$50,685	\$51,885	\$53,485
4	\$50,276	\$50,876	\$51,476	\$52,676	\$54,276
5	\$51,081	\$51,681	\$52,281	\$53,481	\$55,081
6	\$51,898	\$52,498	\$53,098	\$54,298	\$55,898
7	\$52,715	\$53,315	\$53,915	\$55,115	\$56,715
8	\$53,532	\$54,132	\$54,732	\$55,932	\$57,532
9	\$54,349	\$54,949	\$55,549	\$56,749	\$58,349
10	\$55,166	\$55,766	\$56,366	\$57,566	\$59,166
11	\$55,983	\$56,583	\$57,183	\$58,383	\$59,983
12	\$56,799	\$57,399	\$57,999	\$59,199	\$60,799
13	\$57,616	\$58,216	\$58,816	\$60,016	\$61,616
14	\$58,433	\$59,033	\$59,633	\$60,833	\$62,433
15	\$59,249	\$59,849	\$60,449	\$61,649	\$63,249
16	\$60,066	\$60,666	\$61,266	\$62,466	\$64,066
17	\$60,883	\$61,483	\$62,083	\$63,283	\$64,883
18	\$61,699	\$62,299	\$62,899	\$64,099	\$65,699
19	\$62,516	\$63,116	\$63,716	\$64,916	\$66,516
20	\$63,333	\$63,933	\$64,533	\$65,733	\$67,333
21	\$64,149	\$64,749	\$65,349	\$66,549	\$68,149
22	\$64,966	\$65,566	\$66,166	\$67,366	\$68,966
23	\$65,783	\$66,383	\$66,983	\$68,183	\$69,783
24	\$66,599	\$67,199	\$67,799	\$68,999	\$70,599
25	\$67,416	\$68,016	\$68,616	\$69,816	\$71,416
26	\$71,290	\$71,890	\$72,490	\$73,690	\$75,290
27	\$72,430	\$73,030	\$73,630	\$74,830	\$76,430
28	\$73,589	\$74,189	\$74,789	\$75,989	\$77,589
29	\$74,767	\$75,367	\$75,967	\$77,167	\$78,767
30	\$75,963	\$76,563	\$77,163	\$78,363	\$79,963
31	\$77,178	\$77,778	\$78,378	\$79,578	\$81,178

Each year is
~ 1.6%
increase

Education level
increases pay



Understanding Teacher Pay Scales

How Pay Scales Work

- Provides transparency and consistency in compensation
- Supports equitable pay for similar work and experience
- Adopted annually through the budget process
- Supports long term financial sustainability

Why Scales Have a Maximum

- Steps recognize progression through career path
- Additional steps create permanent ongoing salary obligations
- Public budgets must remain sustainable over time

What Happens at the Maximum

- Compensation may increase through salary scale adjustments
- Increases depend on funding approved each year
- Stipend payments (not retirement creditable compensation)



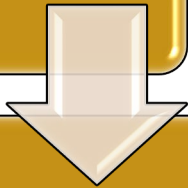
Fundraising & Crowdfunding



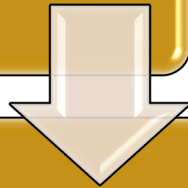
Fundraiser Process

Fundraiser Request Workflow

Sponsor Completes OP.3-403 Fundraiser Approval Form



Bookkeeper Acknowledges



Principal Approves

Who does it apply to?

Employees

- Principals
- Bookkeeper
- Teacher/Other Staff
- Club Sponsor
- Sports Coach

PTA/PTSO/Booster



Fundraiser Approval Form Section 1

FUNDRAISER APPROVAL FORM

School		Program/Team/Club	
Description Of Fundraiser			Start Date
Location Of Fundraiser			End Date
Purpose/Use of Proceeds			Total Days
Company (if any)		Telephone	
Company Contact		Delivery Date	Email



Fundraiser Approval Form Section 2

Employee or Parent Organization Sponsor Certification

I certify the information provided on this form is true and accurate and the fundraiser will be conducted as stated.

I have read and agree to abide by Roanoke County Public Schools Policy 7.15 Fundraising and Solicitation and Admin Reg 7.15AR Fundraising and Solicitation. ☐ YES ☐ NO

The fundraiser does not use crowdfunding for funds; only goods and materials are allowed.

All cash/coin/checks collected must be deposited with the school bookkeeper daily.

Parent notification describing the fundraiser, reason for the fundraiser and the planned use of the funds is attached and upon approval I will send it to parents before starting the fundraiser. ☐ YES ☐ NO

Will fundraiser be conducted during school hours on school campus? ☐ YES ☐ NO

Facility use form completed, approved and attached. ☐ N/A ☐ YES ☐ NO

Will food item(s) be sold in fundraiser? ☐ N/A ☐ YES ☐ NO

Will food item(s) be provided at time of sale? ☐ N/A ☐ YES ☐ NO

Will food item(s) be consumable at time of sale? ☐ N/A ☐ YES ☐ NO

Do(es) food item(s) comply with Smart Snacks? ☐ N/A ☐ YES ☐ NO

Use the calculator at: <https://foodplanner.healthiergeneration.org/calculator/>

Which result did you obtain when you entered the nutritional values?

☐ Product **IS** compliant

☐ Product is **NOT** compliant

Description of food item to be sold (required)

Print Name:

Sign:

Date:



Fundraiser Approval Form Section 3 and 4

Bookkeeper Acknowledgement	SFO Account:	
Print Name:	Sign:	Date:

Principal Acknowledgement <i>I certify the information provided on this form complies with all Roanoke County Public Schools policies and procedures and I approve the fundraiser.</i>		
If this is a non-compliant Smart Snacks fundraiser, how many exemptions does this qualify for? (each day counts as 1 fundraiser; maximum of 30 per year)		
Print Name:	Sign:	Date:



What is Crowdfunding

Crowdfunding is when people give small amounts of money online to support a project, cause, or product so the group effort adds up to the full funding goal.

Allowed

- Items
- Donors Choose

Not Allowed

- Money
- GoFundMe



Crowdfunding Guidelines

1. A Fundraiser Approval Form
2. Full instructions from the crowdfunding platform
 - How the employee signs up, how the funds are collected, and how the items are provided to the school
3. All items are shipped to the school address
4. Technology requires approval by IT
5. Items are Roanoke County Public Schools property – remain in school, do not follow teacher if they transfer
6. A file is to be maintained at the school for crowdfunding requests.
 - Fundraiser Approval Form, website platform instructions, receipts, packing slips, e-mails, invoices, etc.
7. It is the donor's responsibility to determine if the donation is tax deductible. Roanoke County Public Schools does not provide documentation for tax reporting purposes
8. Comply with student privacy and other requirements set out in the Family Educational Rights and Privacy Act (FERPA)



Resources Available on Finance SharePoint

Fundraising and Smart Snacks

Policies and Procedures

7.15 Fundraising & Solicitation

7.15AR Fundraising & Solicitation

6.42 Acceptable Computer System Use

6.43 Field Trips

8.03 Relations with Parent Organizations

8.03AR Parent Organization Manual

8.20 Public Gifts to the Schools

8.20AR Public Gifts to the Schools

8.21 Sales & Solicitations in Schools

9.16 Student Wellness

Fundraising Forms

 OP3-403-25 - Fundraiser Approval Form

 OP3-403A-17 Fundraiser Log SS Compliant

 OP3-403B-17 Fundraiser Log SS Exemption

 Donation_Acknowledgement_Letter

Fundraising Contracts

 Amazon Wish List

 2023 Leading Edge Fundraising Agreement

 Boosterthon Roanoke County MSA

Smart Snacks Training

 2021-11-18 Recorded Meeting

 Smart Snacks in Schools

 2021-11-18 Smart Snacks Facts

Smart Snacks Resources

 USDA Tools - Focusing on Smart Snacks

 USDA Tools - Smart Snacks Product Calculator

Note: open the bottom section to access Smart Snacks product calculator printouts for vending machines.

✓ Smart Snacks Product Calculator Results for Vending Machines

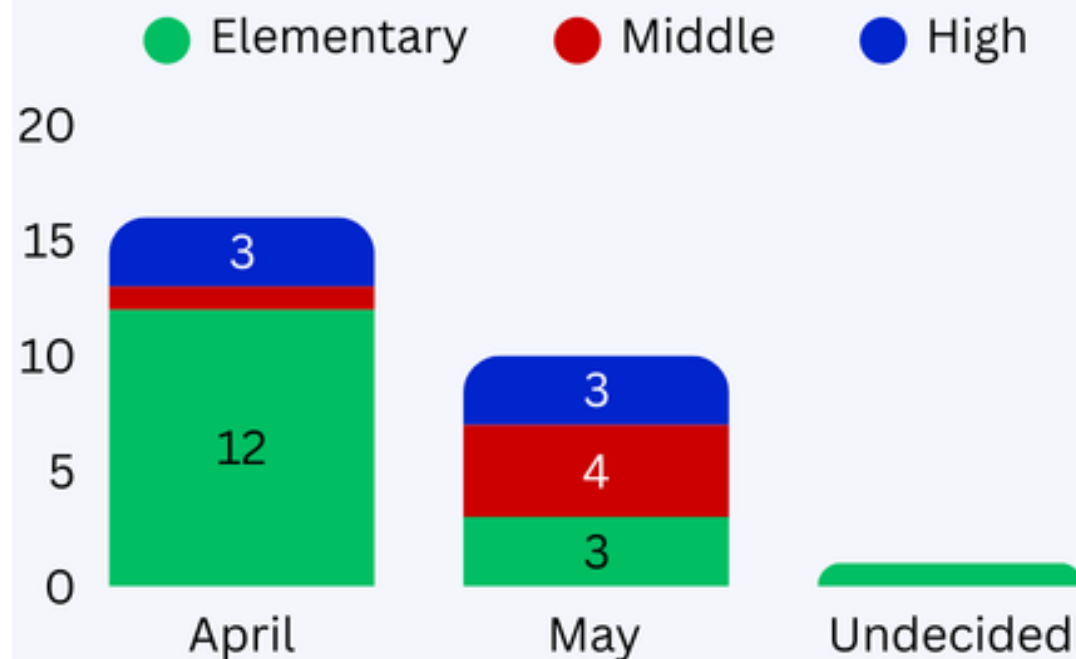


Update on System Changes



Accounting Software Update

Training Day Preference Survey



2 Virtual 10-15 minute preparation meetings will be held during the **week of April 6.**

School Level	April 13	April 14
Elementary	TrackYourFunds	Givebacks
Middle, High, Specialty	Givebacks	TrackYourFunds



Questions or Comments?