



Home & School Meeting, December 9, 2025
Multipurpose Room at Prairie, 9 a.m.

A. CALL TO ORDER

a. 9:03

B. WELCOME

C. Special Guest: Mrs. Amy Mitchell, Math Specialist

a. Where do we start, as parents?

i. Family Math Site

1. https://www.canva.com/design/DAG69RdBZX0/jsb7Rh5IX1_GwMgSOAZtKw/view?utm_content=DAG69RdBZX0&utm_campaign=designshare&utm_medium=link2&utm_source=uniqueLinks&utm_id=h47e56714da

a. Go to grade level

i. Family letters that go with each unit

ii. Progression Videos per unit (Graham Fletcher videos)

iii. Grade level topics

D. APPROVAL OF MINUTES

a. [DRAFT of H&S Meeting Minutes 11/18/2025](#)

i. CT

ii. ME

E. PRESIDENT REPORT

a. Thank Yous

i. Adult Social: Ryan Doornbos, Alissa Dunham, Donna Heine, Toral Shah, & Elaine Wendorf

ii. Coventures: Amy Heitzman & Joy Kleinhans

iii. Family Connections: Kasey Gilliam

iv. Jingle Bell Junction: Alicia Klabunde & Colleen Troupis

v. Marquee: Leigh Sims & Shari Landeweer

vi. Prairie Partners: Julie Belloli & Jillian McGrath

vii. SFCP: Bridget Gryna, Trisha Matthews, & Mary Wright

viii. Social Media: Donna Heine

ix. Spirit Wear: Nicole Anderson & Michele Larson

x. Staff Appreciation - Food: Courtney Celani & Mora Escarra

xi. Staff Appreciation - Gifts: Christine Cox & Laura Gniadek

xii. Staff Gift Cards: Christal Bagel, Audrey Pollard, & Molly Simnick

b. General H&S Board Updates

i. Snow & Cold Weather Cancellations

1. No magic number for inches of snow

- 2. Temp/frostbite measurements
- ii. 5 Year Financial Forecast
 - 1. Verbal presentation on budget forecast by Board Member Marc Willensky
 - 2. View the [presentation](#) Mike Francis gave at the November board meeting to understand what's happening with the district's finances. You can find his presentation around the 1 hour and 45 minute mark.
 - 3. Big focus on efficiencies
 - a. Summer school schedule/offerings
 - b. Transportation Hub
 - c. Geothermal & Solar
- iii. Kindergarten enrollment begins February 1st
 - 1. Preview: Monday, March 16th
 - a. Current kinders no school
- iv. The District 203 Calendar Committee used the following Board-directed criteria to construct the **DRAFT** calendar for [2027-2028 academic year](#):
 - 1. A start date as late as possible in August;
 - 2. Final exams are administered to high school students before the winter break;
 - 3. Balanced semesters, with a difference in the number of days between the first and second semesters equivalent to no more than eight days of student attendance; and
 - 4. Follow recommended winter and spring break dates of the DuPage County Regional Office of Education, aligning with other districts in the county.

Share feedback with Marc Willensky at mwillensky@naperville203.org.
- c. Prairie H&S Updates
 - i. Room Parties
 - 1. Kindergarten piloting new plan using party kits for Winter and Valentine's Day parties
 - 2. Hope to roll out in all other grades next school year
 - ii. Prairie Pavers
 - 1. Orders are open
 - iii. Safety Committee
 - 1. Dropoff video to be made
 - 2. Looking for committee volunteers
 - a. Reach out to H&S at prairiehs@gmail.com if you are interested
 - b. Upcoming meeting January 9, 2026
- d. Upcoming H&S-Sponsored Events
 - i. Winter Parties
 - 1. Friday, 12/19, 1:30PM
- e. Next H&S meeting: Tuesday, 1/13, 9AM
 - i. Mr. Neil Desmond, SRO
- f. Contact the board with any questions or suggestions:
 - i. Tia Claffy, prairiehs@gmail.com
Melissa Fox, prairiecopresident@gmail.com
 - ii. Carolyn Buckingham, prairieschoolvp@gmail.com
 - iii. Alicia Klabunde, prairiesecondary@gmail.com

- iv. Nicole Anderson, prairietreas@gmail.com

F. VICE PRESIDENT REPORT

- a. WAAG
 - i. List of Clubs
 - ii. Link for Prairie Staff Favorite Things
- b. Nominations for Exec Board in January
 - i. Open Positions for Next Year
 - 1. Co-President
 - 2. Vice President
 - 3. Treasurer

G. TREASURER REPORT

- a. Account Balances
 - i. Savings - \$7,574.86
 - ii. Checking - Bank - \$54,123.53; Book - \$61,160.95
 - iii. Cheddar Up - \$14,170 (December 4th)
 - iv. Paypal - \$144.27 (November 30th)
- b. Monthly Reports - [November](#)
 - i. Approval of Reports
 - 1. DT
 - 2. WW
- c. [2025-2026 Budget](#)
- d. Forms
 - i. Deposit form is available in the Prairie office - cash needs 2 signatures
 - ii. Check Request Forms
 - 1. [Printable form](#)
 - 2. [Google form](#)
- e. All deposits need to go through Prairie office with 4-part deposit form
- f. Cannot reimburse tax - [Tax exemption certificate](#)

H. SECRETARY REPORT

- a. Correspondence
 - i. Staff
 - 1. [Staff Favorite Things](#)
 - a. Recently shared with Mrs. Callaghan who has once again shared with staff and new updates have been added
 - 2. H&S Meeting RSVP continues to expedite name badge printing
 - ii. Thank-yous
- b. Attendance raffle - Prairie Beanie & Ornament
 - i. Courtney Celani

I. PRINCIPAL REPORT

- a. Thank You
 - i. Thank you, Home and School, for the staff luncheon. We appreciate your kindness and continued support.
- b. Reminders

- i. If there is a concern with or an incident that occurs when a student is in specials or under the supervision of another certified staff member, it is important to reach out to that staff member directly to discuss the concern and/or incident. The classroom teacher cannot speak to what occurred and it can put them in an uncomfortable situation.
 - ii. Winter Attire - Do not forget to ensure that students are dressed appropriately for the weather. Unless there is rain or the wind chill is below zero, we do head outside for recess.
 - iii. As we continue to prioritize safety and efficiency during morning drop-offs, we want to remind everyone that the **drop-off lane is for quick, pull-up and go** drop-offs only. To keep the flow of traffic moving smoothly, please remember to **keep your car moving** as soon as your child exits. If you need to take extra time to say goodbye, gather materials, or if you need to exit the vehicle with your child, we kindly ask that you **park on the side street** and walk your child to the building. This helps keep the drop-off lane clear for other families and ensures that all students get to school safely and on time.
 - iv. Please check the Lost and Found. Items will be donated prior to leaving for winter break.
 - v. Open House January 29
- c. MAP Testing
 - i. Winter MAP Testing will occur in January. Mrs. Peters is finalizing the testing schedule with teachers and will communicate it to families once it is completed.
- d. Winter Break
 - i. Just a reminder that winter break is from December 22 - January 5. While staff is back in the building on Monday, January 5th, students do not return until Tuesday, January 6th. The building is closed during that time and staff will not be checking emails.
- e. Health Office Reminders
 - i. All absences, including extended vacations, are to be communicated to the health office. We are continuing to have issues with the health office not being made aware of student absences. While it is fine to share this with the classroom teacher, do not forget to include the health office on any such communications.
- f. Happy Holidays
 - i. On behalf of the Prairie Staff and myself, we hope your holidays are filled with joy, happiness and wonderful memories. Thank you for making the first part of the year so incredible. We are looking forward to a wonderful second part of the school year and continued adventures. Happy 2026!

J. TEACHER REPRESENTATIVE REPORT

- a. Mrs. Callaghan - staff is so appreciative for lunch before Thanksgiving. Nicky's was a great choice to fill up on before the long holiday. The drinks and treats were delicious too. We also know how much time goes into organizing the Staff Gifts cards and Jingle Bell Junction. It is a busy time of year and we are so thankful for all you do for us!

K. COMMITTEE REPORTS

- a. Verbal
- b. Written reports attached.

L. NEW BUSINESS

M. UPCOMING EVENTS

- Monday, December 8 - Wednesday, December 17: Adult Social Tickets - Early Bird Pricing
- Friday, December 19: Winter Parties, 1:30PM
- Monday, December 22-Monday, January 5: Winter Break, NO SCHOOL
- Tuesday, January 6: School Resumes
- Tuesday, January 13: Home & School Meeting, 9AM, MPR
- Monday, January 19: NO SCHOOL, MLK Jr. Day
- Tuesday, January 20: Deadline to Order Your Yearbooks
- Saturday, January 31: Prairie Paver Orders Close
- Friday, February 20: Adult Social at Cress Creek Country Club

Meeting Adjourned: 10:00 am
CT, WW

H&S Committee Reports

Month: December 2025

Yearbook

1. Working on gathering the final 5th grade Kindergarten photos. Deadline is 12/12. Can we do a Talk203?
2. Getting the last Kinder self portraits (Waiting on 2 classes)
3. Will gather 5th grade quotes next
4. Volunteer Training meeting will be the week of 1/12/26.

Jingle Bell Junction

What worked well?

- Little Red Doughnut Truck - considered a success by both JBJ Co-Chairs and owners
- Use of LC space for Vendors - positive feedback on space from vendors
- 8 Participating Prairie Community Vendors
- Over 40 volunteers including 24 student volunteers - student volunteers very helpful in assisting student shoppers
- Unexpected 4 checkout stations allowing for efficient flow and limited waittime

Financial Highlights

- 214 transactions
 - Down from 222 transactions in 2024
 - Comparable to 212 transactions in 2023
- \$5,505.25 in sales
 - Up from \$5171.25 in sales in 2024
- \$549.03 gross profit
 - Up from \$517.13 gross profit in 2024
 - 9 of 13 awarded \$5 snowman vouchers redeemed equating to \$45
- Anticipated doughnut sale percentage yet to be received

Opportunities

- The challenge remains in obtaining adult volunteers. Additional volunteers could have been utilized at the gift wrapping station.
- The opportunity is present to examine weekends outside of the December holiday to host future events to maximize attendance and volunteer recruitment.