



**COEUR D'ALENE CHARTER ACADEMY, INC.
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 12, 2026**

LOCATION	Coeur d'Alene Charter Academy 4904 N. Duncan Drive Coeur d'Alene, ID 83815
CALL TO ORDER	Chairman MacPhee called the meeting of the Board of Directors to order at 5:00 PM. Board members: <input checked="" type="checkbox"/> Adam Johnson <input checked="" type="checkbox"/> Dan Redline <input checked="" type="checkbox"/> Christine Mabile <input checked="" type="checkbox"/> Britni Turkenburg <input checked="" type="checkbox"/> Scott MacPhee <input checked="" type="checkbox"/> Bonnie Crandall Director Johnson confirmed a quorum was present. Other attendees: Dan Nicklay, Stacey Peppin, Virginia Hammond, Angela Durick, Michelle Bredeson, Dr. Bill Proser, Ben Meine
PLEDGE TO THE FLAG	Chairman MacPhee led the pledge of allegiance to the flag.
ACTION ITEMS	<u>Approval of Agenda</u> Chairman MacPhee called for a motion to approve the revised agenda with the date changed from 2025 to 2026. <i>Motion: Director Redline moved to approve the agenda for the Board of Directors meeting for January 12, 2026. Seconded by Director Turkenburg, the motion carried.</i> <u>Approval of Minutes</u> Chairman MacPhee called for a motion to approve the minutes from the November 10, 2025 meeting. <i>Motion: Director Redline moved to amend the minutes for the November 10 to add dance after Middle School in the ASB report. Seconded by Director Mabile, the motion carried.</i> Chairman MacPhee called for a motion to approve the minutes from the November 18, 2025 meeting. <i>Motion: Director Johnson moved to approve the November 18, 2025 Special Meeting minutes. Seconded by Director Crandall, the motion carried.</i>
PUBLIC COMMENT	None.
ASB REPORT	Mrs. Hammond reported that ASB hosted a 6 th grade game night and a hot chocolate night for High School students. They also ran a food drive. ASB has a couple of dances planned for February.
CPO REPORT	A written report was provided by CPO.
PRINCIPAL'S REPORT	<u>Enrollment Report</u> Mrs. Peppin reported an enrollment of 594 students. Last month we had 599 and last year we had 583.

Alumni Update

Mrs. Peppin reported on the current students who are legislative pages in the legislative session. She also reported on Lauren Young ('21) who is the Senate Education Secretary and Cyrus Vore ('21) will be the acting Chief Clerk for the Legislative session.

VICE PRINCIPAL'S REPORT

Activities Update

Mrs. Hammond reported on District Drama, State Drama, Model UN, Speech & Debate and Ski & Snowboard club.

Discipline Update

Mrs. Hammond referenced the discipline reports as presented and the two suspensions were from excessive tardies.

CFO/CHARTER ADMINISTRATOR REPORT

October 2025 Financials & November 2025 Financials

Mrs. Durick presented the October and November 2025 as well as projects that are ongoing and upcoming.

Motion: Director Redline moved to approve the October and November financial statements as presented for 2025. Seconded by Director Mabile, the motion carried.

Policy E-3 Background Checks

Mrs. Durick presented a revised Policy E-3 background checks updating the price for background checks per the state increase.

Motion: Director Johnson moved to approve the amended policy E-3 5110 dated January 12, 2026. Seconded by Director Turkenburg, the motion carried.

December 17, 2025 Emergency Closure

Mrs. Durick presented the Emergency Closure that was submitted to the state.

Motion: Director Mabile moved to approve the Emergency Closure from December 17, 2025. Seconded by Director Turkenburg, the motion carried.

Audit Bids

Mrs. Durick presented bids for a new auditor and made her recommendation.

Motion: Director Redline moved to act on the Quest CPA bid for our audits for a three year period starting this next year through the school year 2027/28. Director Mabile recused herself as her father works for the previous audit firm. Seconded by Director Johnson, the motion carried.

REGULAR COMMITTEE REPORTS

Finance & Long-Range Planning Committee

Chairman MacPhee reported on the meeting including the tennis courts, community events, and items discussed by Mrs. Durick.

Scholarship Committee

Mr. Nicklay reported on the scholarships and previous awarded scholarships.

Motion: Director Turkenburg moved to approve six (6) \$1,000 Coeur d'Alene Charter Academy scholarships for the Class of 2026. Chairman MacPhee recused himself as he has a senior in the Class of 2026. Seconded by Director Mabile, the motion carried.

Fundraising Committee

None.

EXECUTIVE SESSION

Chairman MacPhee called for a motion to hold an executive session as authorized by Idaho Code 74-206 sub section A & B.

Motion: Director Johnson moved to enter into executive session pursuant to Idaho Code 74-206 A & B.

Director Johnson led a roll call vote:

Director Mabile - yes, Director Crandall - yes, Director Redline - yes, Director Turkenburg - yes, Director Johnson - yes, the motion carried.

Entered executive session at 5:40 PM.

Motion: Director Redline moved to return to open session, seconded by Director Mabile, the motion carried.

Returned to open session at 5:42 PM.

ACTION ITEMS FROM EXECUTIVE SESSION

Motion: Director Johnson moved to approve the new hires as discussed in executive session. Seconded by Director Turkenburg the motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Chairman MacPhee called for a motion to adjourn at 5:43 PM.

Motion: Director Mabile moved to adjourn our January 12, 2026 meeting, seconded by Director Turkenburg, the motion carried.

Britni Turkenburg, Secretary