



**reMinutes for the Board of Directors for Emma Jewel Charter School Incorporated  
DBA Emma Jewel Charter Academy**

**November 17, 2025**

**5:30 p.m.**

**705 Blake Avenue**

**Cocoa FL 32922**

**Community Center**

1. Call to Order- Alton Edmond called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance/School Pledge- Led by the candidates of the school SGA.
3. Roll Call- Ms. Lacy Bussey the board Secretary conducted roll call. Present at the meeting were Ross Whitley, Alton Edmond, Lacy Bussey, and Reginald Jones. Absent were Mr. Phillip Holder, Alexis White, and Erik Jones.
4. Opening Statement- Ms. Bussey read the opening address that outlined how the board would conduct business.
5. Public input- There was no public input.
6. Public Notice- Mr. Edmond asked Mr. Cole how the meeting noticed to meet the standard of public notice. Mr. Cole reported that the meeting was noticed in the school app, and electronic board.
7. Approval of Board Meeting Minutes from October 27, 2025 \* There were no corrections to be made on the board minutes. Ms. Lacy Bussey made a motion to approve the minutes, and Mr. Jones seconded the motion. All in favor signified by saying, I. The motion carried unanimously. The motion held a 5-0 vote.
8. Monthly Financials\* Mr. Ross Whitley reviewed the monthly financial reports with the Board. He reported total assets of \$256,000 and an ending balance of \$892 on the balance sheet. On the income statement, he noted that while the school is still operating at a deficit, it has significantly decreased. The cumulative deficit for the four-month period is \$526. Mr. Whitley explained that funding sources are being received and the school is continuing to catch up financially. He recommended that the Board accept the monthly financials as submitted. The motion was seconded by Mr. Jones and was approved unanimously.
9. Chase Non-Profit Banking Presentation- Chase banker Jessica Loscalzo introduced herself to the Board and shared information about Chase's nonprofit banking services. She explained that Chase's nonprofit team is specialized and exclusively supports nonprofit organizations, including underwriting specifically for nonprofit credit cards. Ms. Loscalzo emphasized that all partners within Chase's nonprofit ecosystem work solely with nonprofit clients, allowing for proactive support and tailored financial resources. She noted that this relationship would not change the school's existing banking accounts or online profile but would instead provide an additional banking resource uniquely focused on supporting nonprofit organizations. Mr. Cole clarified that any changes related to banking would require Board approval; however, no banking changes were being proposed at this time. The purpose of the introduction was solely to provide the school with access to additional nonprofit-specific banking resources.
10. 990 Filing Documents\*-The Board reviewed the Form 990 filing for the year ending June 30, 2025. Mr. Ross Whitley recommended that the Board accept the Form 990 as presented. The motion was seconded by Mr. Reginald Jones and was approved unanimously.
11. Bureau of School Improvement Comprehensive Support Grant\*- The Board discussed the Bureau of School Improvement Comprehensive Support Grant with Mr. Cole. Mr. Cole explained that the school qualifies for




# Emma Jewel Charter Academy

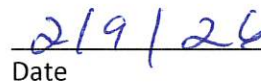


*"Helping the Village Raise the Child"*

the grant based on six consecutive years in the ESE program due to test scores below the established 41% threshold. Board approval is needed to move forward and resume the application process with the district. The grant application is expected to provide approximately \$70,000 and must be allocated to specific identified needs. The funding period runs through November 14 and will be used to support ESE staff salaries, including assistance for Ms. Robinson, Ms. Robin, and Ms. Annette. It was noted that using grant funds for salaries allows for easier documentation and reimbursement through payroll records. Mr. Jones made a motion to approve Mr. Cole's request to proceed with the grant. Ms. Bussey seconded the motion, and the motion carried unanimously.

12. Basketball game Schedule-Mr. Cole presented the board with the upcoming basketball game schedule and invited them to come support the team.
13. SGA Reports- Members of the Student Body Government addressed the Board. Treasurer Elijah Hickson invited the Board to attend the local council meeting scheduled for the following day at 5:30 p.m. at City Hall. Secretary Chloe Thompson announced that seventh- and eighth-grade students will visit Eastern Florida State College on November 18. Vice President Hope Rainey reported that Innovation Games will be held on Friday, November 21, at Satellite High School, beginning at 8:00 a.m.
14. Adjourn: Meeting was adjourned at 6:20 PM

  
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Board Secretary

  
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Date