



**Minutes for the Board of Directors for Emma Jewel Charter School Incorporated
DBA Emma Jewel Charter Academy**

October 27, 2025

5:30 p.m.

705 Blake Avenue

Cocoa FL 32922

Community Center

1. Call to Order- Alton Edmond called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance/School Pledge- Led by the candidates of the school SGA.
3. Roll Call- Ms. Lacy Bussey the board Secretary conducted roll call. Present at the meeting were Ross Whitley, Alton Edmond, Lacy Bussey, Alexis White, and Reginald Jones. Absent were Mr. Phillip Holder, and Erik Jones.
4. Opening Statement- Ms. Bussey read the opening address that outlined how the board would conduct business.
5. Public input- There was no public input.
6. Public Notice- Mr. Edmond asked Mr. Cole how the meeting noticed to meet the standard of public notice. Mr. Cole reported that the meeting was noticed in the school app, and electronic board.
7. Approval of Board Meeting Minutes from September, 22 2025 * There were no corrections to be made on the board minutes. Ms. Lacy Bussey made a motion to approve the minutes, and Mrs. Alexis White seconded the motion. All in favor signified by saying, I. The motion carried unanimously. The motion held a 5-0 vote.
8. Monthly Financials* Mr. Whitley went over the financial packet that the school board will receive for period ending August 31st. He informed the board that there was a total deficit of \$3341 and a positive fund balance of \$73.08. With total assets of \$221,000. Mr. Cole informed the board that the deficit is larger than that reported because the school is still waiting on the title one funding and capital out lay. Mr. Ross Whitley made a motion to approve the financials with period ending August 31, 2025, and Mr. Reginald Jones seconded the motion. The motion passed with a 5-0 vote.
9. School Improvement Plan- Mr. Cole provided an update on the School Improvement Plan. He stated that the plan was submitted to the district for review. The district then forwarded it to the state, and the plan has been officially approved.
10. Parent and Family Engagement Plan-Mr. Cole discussed the Parent and Family Engagement Plan, noting that this year's plan will be more aggressive and creative in its approach to increasing family participation. He announced that a Reading Night event is upcoming, during which each class from VPK through second grade will give a presentation. Prior to the class presentations, families will have the opportunity to participate in various Reading Night activities. Mr. Cole explained that this structure is designed to encourage greater family involvement and engagement during the event
11. Heatherington Therapy*- Mr. Cole informed the board that the current therapy provider had a contract in place to provide Occupational Therapy (OT) services. However, the provider has not been successful in delivering the necessary OT services to 12 scholars. Due to this issue, their contract for OT services could be terminated immediately. Mr. Cole further informed the board that a new service provider, Heatherington, is available and able to provide the required OT services. He noted that the OT portion of the current therapy



Emma Jewel Charter Academy



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provider's contract has been terminated, though the provider will continue to deliver speech therapy services.

12. Robin Irvin- Ms. Robin Irvin is a new ESE teacher who introduced herself to the board.
13. Royal Blue Sponsorship- Mr. Cole thanked Mr. Whitley for his Royal blue sponsorship to the gala.
14. SGA Officers - The SGA officers introduced themselves to the Board. They announced that they are having a Halloween dance and lock in.
15. Adjourn: Meeting was adjourned at 5:55 PM

Lany Bussey

Board Secretary

November 17, 2025

Date