



**Minutes for the Board of Directors for Emma Jewel Charter School Incorporated
DBA Emma Jewel Charter Academy**

July 28, 2025

5:30 p.m.

705 Blake Avenue

Cocoa FL 32922

Community Center

1. Call to Order- Alton Edmond called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance/School Pledge- Led by the candidates of the school SGA.
3. Roll Call- Ms. Lacy Bussey the board Secretary conducted roll call. Present at the meeting were Ross Whitley, Alton Edmond, Erik Jones, Reggie Jones, Lacy Bussey and Alexis White. Absent was Mr. Phillip Holder.
4. Opening Statement- Ms. Bussey read the opening address that outlined how the board would conduct business.
5. Public Notice- Mr. Edmond asked Mr. Cole how the meeting noticed to meet the standard of public notice. Mr. Cole reported that the meeting was noticed in the school app, electronic board, as well as the school website.
6. Approval of Board Meeting Minutes from March 10, 2025 * There were no corrections to be made on the minutes. Ms. Lacy Bussey made a motion to approve the minutes Mrs. Alexis White seconded the motion. All in favor signified by saying, I. The motion carried unanimously. The motion held a 6-0 vote.
7. School Budget 2025-2026* Mr. Edmond requested Mr. Whitely provide highlights of the school budget. Mr. Whitely reported total revenue of \$5,146,000 and total expenses of \$5,128,383, resulting in a surplus of \$17,617. Mr. Edmond asked if it was Mr. Whitely's recommendation for the board to approve the 2025–2026 school budget. Mr. Whitely made a motion to approve, seconded by Mrs. White. The motion passed unanimously, 6–0.
8. Title II and Title IV - Mr. Edmond requested Mr. Cole provide highlights regarding Title II and Title IV funding. Mr. Cole reported that, due to delays within the district, the funds have not yet been distributed to the school. Although recent news articles stated the funds were approved, distribution has not occurred. The total funding is estimated at \$30,000–\$40,000. Mr. Cole noted that, while the school can continue to operate, it will be on a tight budget. As a result of the funding delay, professional development was reduced, Mr. Turner will no longer be able to assist, and some STEM programs have been cut.
9. Mental Health Plan 2025-2026–Mr. Cole explained that a part of federal funding supports the school's mental health plan. Approximately \$19,000 of these funds will cover the salary of the mental health counselor, Carla Haughton, who has served at the school since the previous school year, with her salary supplemented by federal funds. Mr. Cole recommended board approval of the mental health plan. Mr. Edmond entertained a motion to approve; Mrs. White made the motion, and Ms. Bussey seconded. The motion passed unanimously, 6–0.
10. Collaborative Therapies 2025-2026 School Year*- Mr. Cole informed the board about the collaborative therapies contract for the 2025–2026 school year. He stated that the speech-language pathologist from the previous year would be returning. Additionally, the provider would be sending an occupational therapy assistant and a physical therapy assistant, with licensed occupational and physical therapists conducting evaluations and signing off on all evaluation reports. Mr. Cole reviewed the service pricing for the PT and OT



Emma Jewel Charter Academy



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services. Ms. Bussey made a motion to approve the contract for collaborative therapies for the 2025–2026 school year, seconded by Mr. Erik Jones. The motion passed unanimously, 6–0.

11. Safety and Security Requirements*- Mr. Cole discussed with the board the Safety and Security Assurances Required by Brevard Public Schools. The Chairman Mr. Alton Edmond asked does the school have all the items in placed listed on the Safety and Assurance and Mr. Cole affirmed. Mr. Erik Jones made a motion, and it was seconded by Ms. Alexis White. The motion passed unanimously, 6–0.
12. School grade 2025- Mr. Cole informed the board that school grade for 2025 was a "B".
13. Principal Contract 2025-2026* -The board approved the renewal of Mr. Coles contract and the raise that comes with it from year to year. Mr. Edmond made a motion to approve the 2025 Principal contract for the 2025 school year. All signified by saying I and the motion passed unanimously at a 6-0 vote.
14. Legal Update: Mr. Cole updated the board on the legal update of a scholar who was placing legal actions against the school on a claim that the scholar injured her elbow on the playground caused by a slip and fall. The school was notified not to contact the parents of the scholar, and that all questions should be asked to the scholar's lawyer. After viewing the footage of the scholar and the incident. It was determined that the scholar did not injure herself at or on school grounds. The lawyer withdrew the lawsuit. This was an informational item which needed no voting on behalf of the board.
15. Adjourn- The meeting was adjourned at 6:08 p.m.

Larry Bussey

Board Secretary

9/22/25

Date