

FINAL Meeting Minutes
SunRidge Educational Foundation Board of Directors Meeting
Monday, December 1, 2025
Meeting Location: SunRidge Library

Roll Call

- I. Establishment of Quorum** - Meeting called to order at approximately 5:33pm with Dale Thurber, Beau Anderson, present; Guest - Sunridge Director Karina Haedo, Charter Council member Heather Ludvigson; JJ Yost, and Robert Simmons notified a late arrival. Robert 5:36 arrival; JJ arrival at 5:41.
- II. Approve Meeting Agenda** Motion to approve the Meeting Agenda by Beau/2nd by Brian; Approved 3-0
- III. Approve Draft Meeting Minutes from 10/27/25** - Motion to approve the draft 10/27/25 Meeting Minutes by Dale/2nd by Beau; Approved 3-0.

IV. Review Correspondences

Belle Sweeney submitted her resignation from the DoD position. Brian received the Sports Basement disbursement of \$50, and they are offering a 20% off coupon. We can put this in the school bulletin. Brian also received a \$1250 check in the form of a grant from Sarah Taube (TK and 2nd grade family).

Open Session:

V. Business

1) Review Board Actions Taken by Email

- a. Voting to cover the cost of \$450 for the Falling Leaves Festival's face painter; Motion by Brian/2nd by JJ; Motion passed 3-1.
- b. Beau moved to approve \$400 for Chosen Elders; JJ second, approved 4-0.
- c. \$2000 approved to support Jamie Morrisseau for the Kindergarten transition. Beau/2nd by Brian; approved 5-0.

2) Follow-up on Action Items

- a. *Develop SEF FAQ sheet* - Approved by members and in-use. Posted on the website.
- b. *Website* - Beau made a request to Tina to move the pledge button so it is visible and accessible. Pledge button is now more visible.
- c. *Fiscal Year 24-25 Budget and pie chart(s) for the SEF website* - Brian will ask Misty to make some pie charts for website posting and other communication.
- d. *Exchange Bank electronic statements*; Brian will track this down.

- e. *IATS users should switch to Givebutter*; so we get the full amount of pledge donations. Brian tracked down a few users with this states, there are about 7-8 users still left, and a plan to contact them directly about switching was formed.
- f. *Givebutter credit card fees*; Beau will notify existing donors they can go back and adjust amounts (such as the fee processing) on the platform.
- g. *Update Account Info for Apple Shares* - We tabled this action until a suitable caretaking institution emerges.

3) Fundraising, Funds, and Revenue for 2025-2026

- a. *Bank accounts* - we are about where we've typically been this time of year; ~\$475K in cash in regular accounts (does not include Apple shares, but does include CDs. We still need to consider our status of being over the federally insured amounts in some accounts, by perhaps opening an account at another bank. Robert asked about our P&L statement. We've budgeted \$69,900, we've spent \$40K so far. We've brought in \$2250 this year without any event fundraisers.
- b. *Grants* - no new activity; Belle will provide "Sunridge Story materials and grant templates" to close out her work for November
- c. For Giving Tuesday, Karina will put out a request for science equipment, perhaps aimed to our Chosen Elders community.
- d. Sports Basement - Brian formulated a flier with the 20% off coupon, to be put out by the school in a community-wide email. We need to reach a threshold of 100 members that have designated "Sunridge" as their charity of choice with SB.

4) Director of Development Update

- a. *DoD Report* - Belle submitted a letter of resignation effective 11/30/25.
- b. Robert had a conversation today with Credo's DoD, Jessica, who is seeking more work in a DoD-type position.
- c. The Board decided to not re-hire for DoD this year, but instead to go with the stipend model, as has been done in the past. Stipend amounts for Auction and Move-A-Thon will be determined at a future meeting or through email correspondence. There was discussion about how to make the stipends fair.

6) Discuss Bookkeeping Services for Select Responsibilities

- a. Members reviewed the offer of our accountant, Misty, to reconcile accounts through Quickbooks. This would do two things; make check printing happen through Quickbooks (an improvement as everything is tracked), and pie charts and other visuals would be more readily available for our communication materials to the school community. All were in agreement to approve the \$75/month for these services.

7) Review Funding Allocation Requests

- a. *Landscape improvements* - Work was approved last meeting. At this time, work is expected to begin and be completed over the Winter Break.

8) Review and. Approve Fiscal Year 26/26 SEF Budget

a. Tabled again for an email vote before our next meeting.

Adjournment

Meeting adjourned at approximately 7:18 pm.

Next Meeting: Monday, January 26, 2026

Respectfully submitted,

A handwritten signature in black ink, reading "Dale Thurber". The signature is written in a cursive, flowing style. The first name "Dale" is written with a large, looped 'D', and the last name "Thurber" is written with a series of connected, fluid letters.

Dale Thurber
Secretary